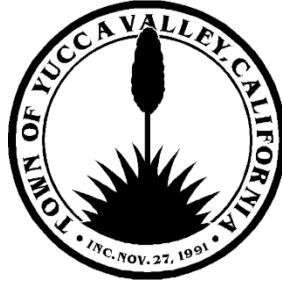


TOWN OF YUCCA VALLEY YOUTH COMMISSION MEETING



**The Mission of the Town of Yucca Valley is to
provide a government that is responsive to its citizens
to ensure a safe and secure environment
while maintaining the highest quality of life.**

**YOUTH COMMISSION: 6:00 PM
WEDNESDAY, SEPTEMBER 16, 2026**
Yucca Valley Community Center - Yucca Room
57090 Twentynine Palms Hwy
Yucca Valley, CA 92284

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Youth Commission

Commissioner Richard Abbott, Commissioner Senna Andre, Commissioner Sonora Atwater, Commissioner Milo Danza, Commissioner Delilah Hazell, Commissioner Charlee Anne Jones, Commissioner Jamison Jones, Commissioner Karter Kachel, Commissioner Trenity Keele, Commissioner Wayne Keele, Commissioner Mildred Langley, Commissioner Juniper Lostlen, Commissioner Nicolas Musch, Commissioner Isabella Paulino, Commissioner Joseph Paulino, Commissioner Talia Soares, Commissioner Taylor Soares, Commissioner Savannah Stutsman, Commissioner Luke Terrell, Commissioner Khloe Tilli, Commissioner Regina Vargas, Commissioner Eva Vrhovnik, Commissioner Abigail Werner, Commissioner Reese Williams, Commissioner George Wingerter, and Commissioner Nora Wolf

Parks, Recreation & Cultural Commission

Jeff Brady, Matthew Rauch, Charlotte Burns, Megan Ripley, Kim Monnie

Curtis Yakimow, Town Manager
Sue Earnest, Community Services Manager
Celeste Hilderbrand, Staff Liaison/Museum Supervisor
Jessica Cuna, Secretary

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TOWN ADMINISTRATIVE OFFICE:
760-369-7207
Public Comments: townclerk@yucca-valley.org
www.yucca-valley.org

AGENDA
MEETING OF THE YOUTH COMMISSION
WEDNESDAY, SEPTEMBER 16, 2026, 6:00 PM

The Town of Yucca Valley complies with the Americans with Disabilities Act of 1990. If you require special assistance to attend or participate in this meeting, please call the Town Clerk's Office at (760) 369-7209 at least 48 hours prior to the meeting

The meeting agenda packet is available for public view in the Town Hall lobby and on the Town's website at www.yucca-valley.org prior to the meeting. For more information on an agenda item or the agenda process, please contact the Town Clerk's office at (760) 369-7209 ext. 226.

If you wish to comment on any agenda item or on any subject not on the agenda during public comments, please fill out a request to speak card and give to the Town Clerk/Commission Secretary. Comment time is limited to 3 minutes.

Where appropriate or deemed necessary, action may be taken on any item listed in the agenda.

OPENING CEREMONIES:

Call to Order

Roll Call

Commissioner Richard Abbott, Commissioner Senna Andre, Commissioner Sonora Atwater, Commissioner Milo Danza, Commissioner Delilah Hazell, Commissioner Charlee Anne Jones, Commissioner Jamison Jones, Commissioner Karter Kachel, Commissioner Trenity Keele, Commissioner Wayne Keele, Commissioner Mildred Langley, Commissioner Juniper Lostlen, Commissioner Nicolas Musch, Commissioner Isabella Paulino, Commissioner Joseph Paulino, Commissioner Talia Soares, Commissioner Taylor Soares, Commissioner Savannah Stutsman, Commissioner Luke Terrell, Commissioner Khloe Tilli, Commissioner Regina Vargas, Commissioner Eva Vrhovnik, Commissioner Abigail Werner, Commissioner Reese Williams, Commissioner George Wingerter, and Commissioner Nora Wolf

Pledge of Allegiance

Presentation

Oaths of Office: 2026-27 Youth Commission-Town Clerk Brooke Dudra

Approval of Agenda

1. September 16, 2026 Youth Commission Agenda

Recommendation:

Move to approve the agenda of the September 16, 2026 Youth Commission meeting

Approval of Minutes

Staff Reports

2. Overview of Youth Commission role and rules, meeting and events calendars, and meeting protocol.

Recommendation:

Move to receive and file the PowerPoint overview of Youth Commission the 2026-27 term.

3. Selection of Youth Commission Chair for the 2026-27 term

Recommendation:

Move to approve the selected Commissioner to serve as Youth Commission Chair for the 2026-27 term.

4. Selection of Youth Commission Vice-Chair for the 2026-27 term

Recommendation:

Move to approve the selected Commissioner to serve as Youth Commission Vice-Chair for the 2026-27 term.

5. Youth Commission 2025-26 Work Plan Development Discussion

Recommendation:

Move to receive and file the report on the 2026-2027 Youth Commission Work Plan Development Discussion.

Public Comments

In order to assist in the orderly and timely conduct of the meeting, the Youth Commission takes this time to consider your comments on items of concern which are not on the agenda. When you are called to speak, please state your name and community of residence. The Youth Commission will not take action or discuss items not on the printed agenda.

Staff Information Items

1. Commission T-shirts (selection and sizes) 2. Upcoming Volunteer Opportunities

Commissioner Reports and Comments

Announcements

The next scheduled meeting of the Youth Commission will be Wednesday, October 21, 2026, at 6:00p.m. in the Yucca Valley Community Center – Yucca Room.

Adjournment

TOWN OF YUCCA VALLEY



Leadership • Service •

• Teamwork • Growth

Youth Commission



Welcome *Everyone*

Welcome to the Town of Yucca Valley Youth Commission orientation.
Today, we will focus on learning about the following:

- *What is the Youth Commission and what do they do?*
- *The Brown Act*
- *Roberts Rules of Order*
- *Commission Facilitation & Communication*
- *Chair and Vice-Chair Elections*
- *Work Plan Development*



Purpose

The Town Council established the Youth Commission to be appointed annually to serve as an advisory group to provide recommendations on youth related issues in Yucca Valley and to serve the community.

The Council has appointed the Parks, Recreation and Cultural Commission to oversee the activities of the Youth Commission. PRCC members receive regular reports on Youth Commission activities.

- *Youth Liaisons to Town Council*
- *Community Service*
- *Outreach to Community Youth*



COMMISSION FUNCTION



Commission Function

- Meetings must comply with the Brown Act and are open to the public. Business is limited to the printed agenda.
 - The Commission will meet monthly on the third Wednesday of each month from September to May from 6:00p.m. to 7:00p.m. Workshops may be scheduled as needed for training or work plan preparations.
 - Notices of meetings and activities will be distributed regularly. Please share this information with your families. Email will be the primary method of communication, so ensure staff has the correct information.
 - The Chair or Vice Chair will lead the meeting and discussion under guidance of staff.
 - A record of Commission actions is kept with minutes filed with the Town Clerk. Meeting minutes may be taken by staff or YC members on a rotating basis.
 - Fourteen or more Commissioners are required as a quorum to conduct an official meeting.
- 

Role of Commissioners

Role of Commissioners

- Commissioners are expected to fully participate at meetings and events.
- Commissioners must arrive on time, dress appropriately, provide input, and observe rules of decorum during meetings and events.
- Unexcused absences from 3 or more meetings and/or activities as determined by Commission's work plan during the term may result in dismissal.
- Any absence must be communicated to staff in advance in order to be considered an excused absence.
- Youth Commissioners are asked to wear their Youth Commission shirt to all public activities, programs, and events unless a different dress code is determined in advance.



The Brown Act

The Brown Act requires that all consideration, deliberation and decision-making take place in a public forum.

- *Under the Brown Act it is improper for multiple Commissioners to get together and discuss business outside of a public meeting.*
- *This includes “serial” meetings (contacting multiple members individually in series to discuss YC items).*

Advanced Notice

- *Agendas must be posted 72 hours before a meeting.*

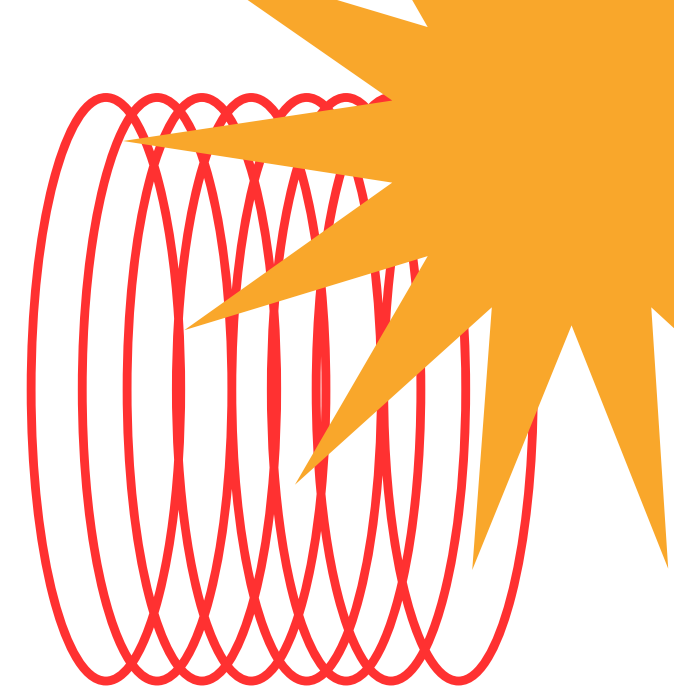
Public Comment

- *Community members have a right to attend the meetings and speak.*



Roberts Rules of Order

The Basics



Parliamentary Procedure – a set of rules for meeting conduct, allowing everyone to be heard and to make decisions without confusion.

What is a Motion?

What is a Motion?

The method used by members to express themselves is in the form of moving motions. A motion is a proposal that the entire membership take action on an issue.

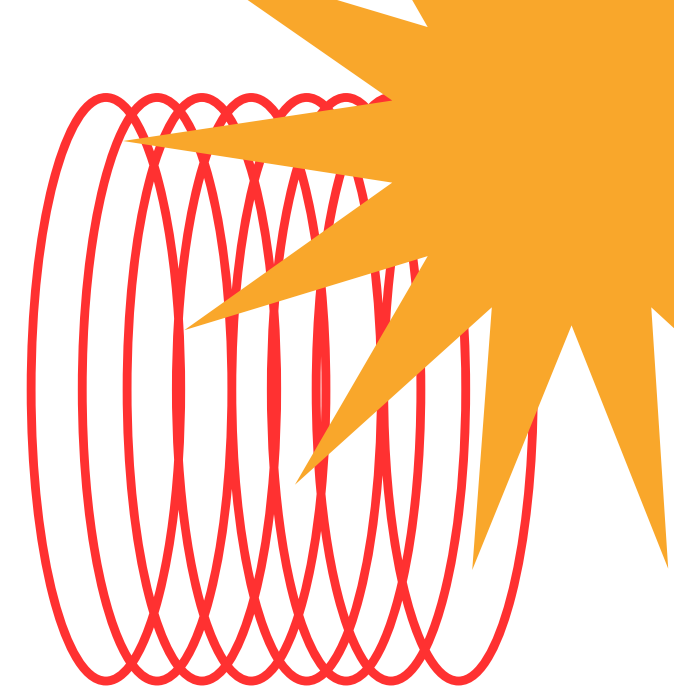
Individual members can:

- Make motions
- Second motions
- Debate motions
- Vote on motions

The purpose of a motion is to introduce items to the membership for their consideration. Typically, only one motion can be on the floor at any given time.

Roberts Rules of Order

Motions



How are Motions Presented?

Obtaining the floor

Wait until the last speaker has finished. Say, "Mr./Ms. Chairperson". Wait until the Chairperson recognizes you.

Make Your Motion

Speak in a clear and concise manner. Always state a motion affirmatively. Say, "I move we ..." rather than, "I move we do not ...".

Wait for Someone to Second Your Motion

Another member will second your motion or the Chairperson will call for a second. If there is no second to your motion, it dies and cannot be voted on.

The Chairperson States Your Motion

The Chairperson will say, "it has been moved and seconded that we ..." Thus, placing your motion before the membership for consideration and action. The membership then either debates your motion or may move directly to a vote. Once your motion is presented to the membership by the chairperson it cannot be changed without the consent of the members.

Putting the Question to the Membership

The Chairperson asks, "Are you ready to vote on the question?" If there is no more discussion, a vote is taken.

Roberts Rules of Order

Voting

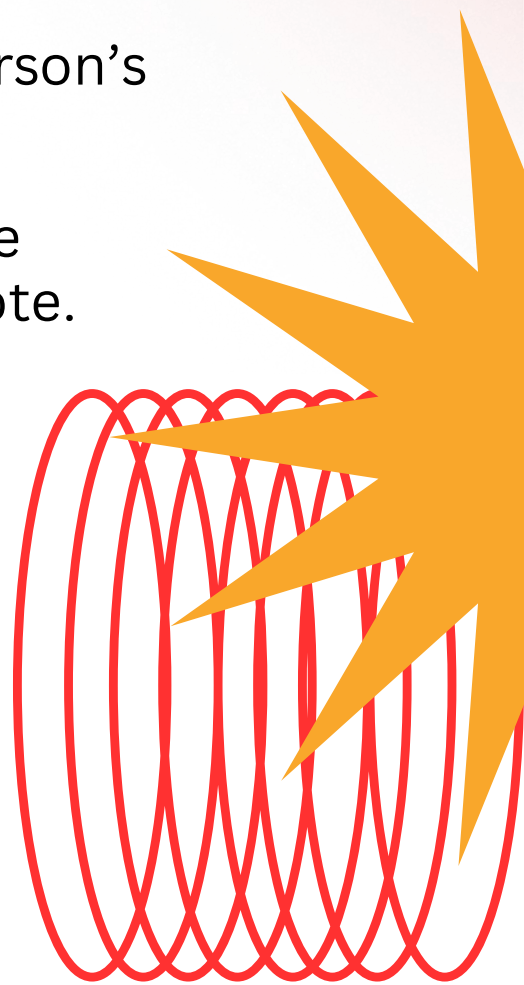
Voting on a Motion

The method of vote on any motion depends on the situation and the by-laws of the organization. There are five methods used to vote. They are:

- By Voice:** The Chairperson asks those in favor to say, "aye", those opposed to say "no." This is the method commonly used by the Youth Commission.
- By Roll Call:** Each member answers "yes" or "no" as his name is called. This method is used when a record of each person's vote is required.
- By General Consent:** When a motion is not likely to be opposed, the Chairperson says, "if there is no objection ..." The membership shows agreement by their silence; however, if one member says, "I object," the item must be put to a vote.
- By Division:** Verification of a voice vote. Members raise their hands or stand.
- By Ballot:** Votes are written on a slip of paper; this method is used when secrecy is desired.

Other motions that relate to voting: **Motion to Table, Motion to Postpone**

Parliamentary Procedure is the best way to get things done at meetings.
Most importantly, ***BE COURTEOUS.***





Youth Commission

Chair & Vice Chair Elections

The Commission must elect a Chairperson and Vice Chair to preside over meetings and represent the Commission. Nominations will be accepted from Commissioners, and selection will be determined by majority vote.

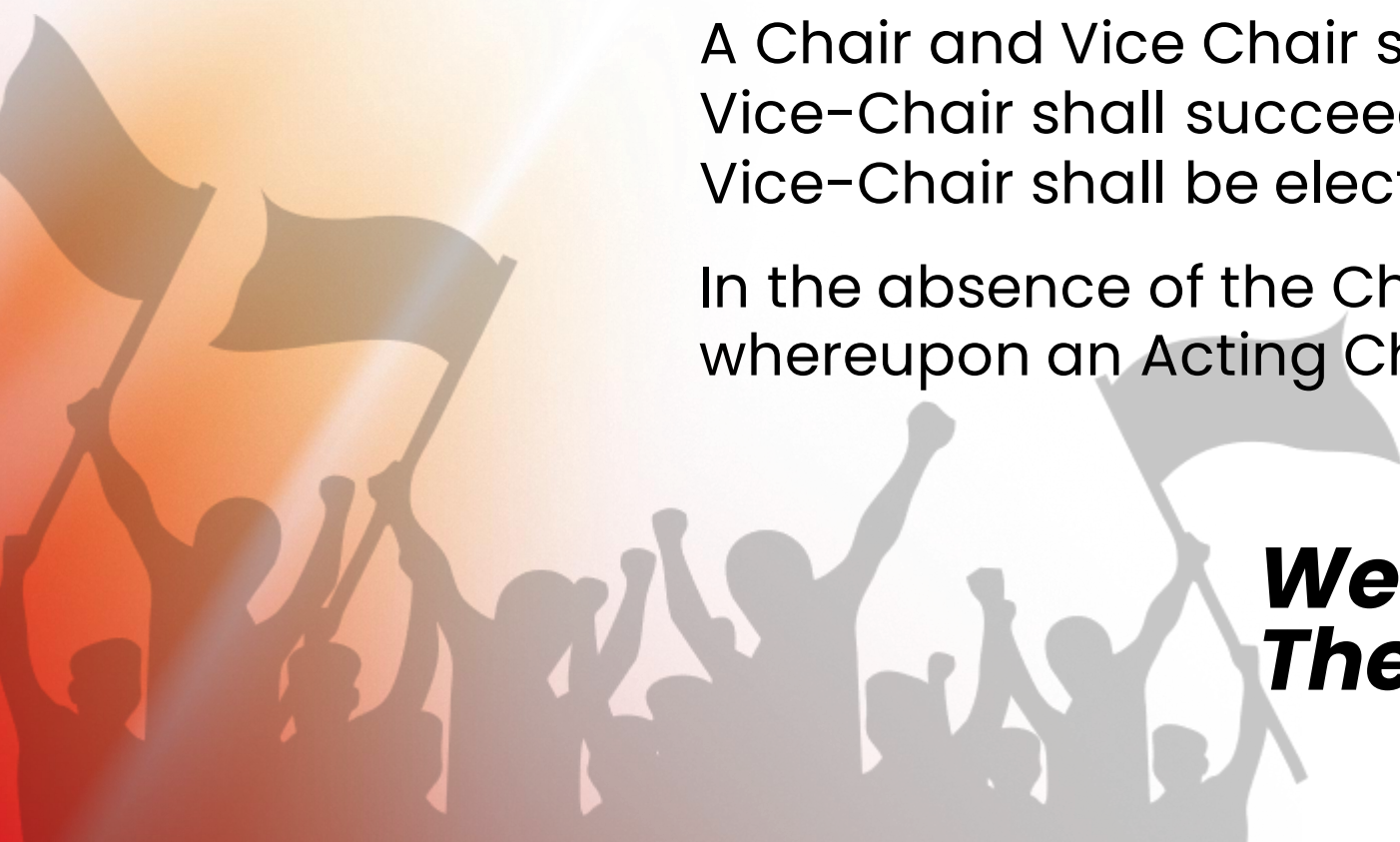
The meeting shall be presided over by the Chair, or in the Chair's absence, the Vice Chair. The Chair should be familiar with the meeting agenda and is responsible for:

- Opening and closing the meeting, moderating discussions and leading deliberations.
- Ensuring that meetings proceed in an organized fashion.
- Setting the tone, keeping the discussion on track and encouraging fairness.

A Chair and Vice Chair shall be elected from among the membership to serve for one term. The Vice-Chair shall succeed the Chair if he/she vacates the office before the term is completed. A new Vice-Chair shall be elected at the next regular meeting.

In the absence of the Chair and Vice-Chair, any other member shall call the Commission to order, whereupon an Acting Chair shall be elected from the members present to preside.

***We will now perform the elections for this term.
The floor is open for nominations.***



Work Plan Development

The Youth Commission is appointed by the Yucca Valley Town Council to serve in an advisory capacity and to make recommendations on matters pertaining to the youth of the community. In addition, past Youth Commissions have also contributed to the community through the production of informative videos, volunteering at special events, and presenting youth forums.

In developing a work plan the Commission may want to consider the following:

- Consistency with Youth Commission mission and purpose
- Can be accomplished within the term (Jan – May)
- Meets the needs of the youth of the Community

Staff recommends that the Commission consider focusing on one topic and set a goal in that category in order to produce an organized and rewarding program. Category options and possible goals could include:

Community Government: Advocate for a youth amenity or unmet need, host roundtable discussions with government leaders, take surveys of our youth community, build understanding of government processes, or meet with Youth Commissions from other cities to explore new program ideas.

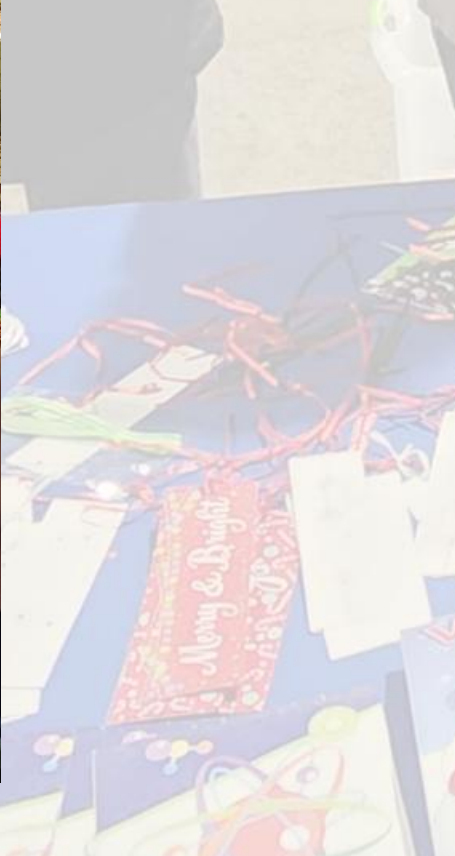
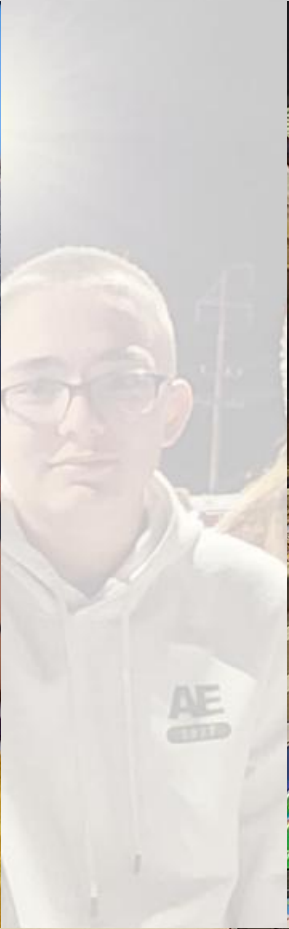
Community Service: Volunteer at community events, host teen activities or intergenerational programs, volunteer for senior meal help, assist with Community Service Department programs.

Community Beautification: Select a Town Beautification Project such as a mural, facility improvement (painting /repair project), or a Community Clean-up.

Community Teen Outreach: Host opportunities for youth to socialize – perhaps an online gaming event, job fair/resume writing workshop, paint night or outdoor event. Produce informative videos for distribution on social media.







Thank You for *Joining Us*

Your voice matters, your ideas can shape our future, and now is the time to step up, get involved, and make your mark through the Town of Yucca Valley Youth Commission.

Please feel free to reach out with any questions throughout the year.

Celeste Hilderbrand, Museum Supervisor

childerbrand@yucca-valley.org

Museum: 760-369-7212

Cell: 760-559-2412