

TOWN OF YUCCA VALLEY TOWN COUNCIL MEETING



**The Mission of the Town of Yucca Valley is to
provide a government that is responsive to its citizens
to ensure a safe and secure environment
while maintaining the highest quality of life.**

**TOWN COUNCIL: 5:00 PM
TUESDAY, AUGUST 18, 2026**
Yucca Valley Community Center - Yucca Room
57090 Twentynine Palms Hwy
Yucca Valley, Ca 92284

Join Zoom Meeting

<https://zoom.us/j/91538655782?pwd=DZ6sf4sCYdlwR1xPd8W5o8wnQbHlqg.1>

Meeting ID: 915 3865 5782

Passcode: 174560

Telephone: (669) 444-9171

*Use the above link to access the meeting virtually. Participants will be automatically muted upon entry. During the meeting, participants may "raise their hand" or notify the meeting moderator when they wish to make a public comment. Telephone participants may press *9 to raise their hand and *6 to unmute when called upon; additional instructions will be provided during the meeting as needed.*

Public comment is limited to three (3) minutes per speaker, or as otherwise directed by the Mayor/Chair.

In the event of technical difficulties resulting in a loss of connectivity or disruption to virtual streaming, pursuant to Government Code Section 54953.4 and SB 707, the Town will make a good faith effort to restore public access. No action will be taken on agenda items during the disruption. If access cannot be restored, the meeting will be recessed for at least one hour or until access is restored, in accordance with Government Code Section 54953.4.

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Town Council

Merl Abel, Mayor
Jim Schooler, Mayor Pro Tem
Rick Denison, Council Member
Jeff Drozd, Council Member
Robert Lombardo, Council Member

* * * *

TOWN ADMINISTRATIVE OFFICE:

760-369-7207

**Public Comments: townclerk@yucca-valley.org
www.yucca-valley.org**

AGENDA
MEETING OF THE TOWN COUNCIL
TUESDAY, AUGUST 18, 2026, 5:00 PM

The Town of Yucca Valley complies with the Americans with Disabilities Act of 1990. If you require special assistance to attend or participate in this meeting, please call the Town Clerk's Office at (760) 369-7209 at least 48 hours prior to the meeting

The meeting agenda packet is available for public view in the Town Hall lobby and on the Town's website at www.yucca-valley.org prior to the meeting. For more information on an agenda item or the agenda process, please contact the Town Clerk's office at (760) 369-7209 ext. 226.

If you wish to comment on any agenda item or on any subject not on the agenda during public comments, please fill out a request to speak card and give to the Town Clerk/Commission Secretary. Comment time is limited to 3 minutes.

Where appropriate or deemed necessary, action may be taken on any item listed in the agenda.

OPENING CEREMONIES:

Call to Order

Roll Call

Council Members Denison, Drozd, Lombardo, Schooler, and Mayor Abel

Pledge of Allegiance

Invocation

Presentations, Introductions, Recognitions

1. Recognition of the Tri-Valley Little League Senior Division Softball All-Stars – 2026 Southern California State Champions
2. Recognition of JT Sportsman's Club for Donation to the Town of Yucca Valley Animal Shelter

Approval of Agenda

3. Agenda Approval

Recommendation:

Approve the meeting agenda as prepared.

Consent Agenda

All items listed on the consent agenda are routine matters or formal documents covering previous Town Council instruction. Items are enacted by one motion and a second without separate discussion unless a member of the Town Council or Town Staff requests dialog on a specific item at the beginning of the meeting. Requests for public comment on the consent agenda items should be filed with the Town Clerk.

4. Minutes

Recommendation:

Approve the meeting minutes of Tuesday, July 21, 2026 as presented.

5. Amendment 1 to NRO Engineering 1 July 2024 Agreement for Town Engineer & Engineering Plan Check Services

Recommendation:

That the Town Council approve Amendment No. 1 to the July 1, 2024 Agreement with NRO Engineering for Town Engineer and Engineering Plan Check Services, extending the term of the Agreement for two (2) years, from July 1, 2026 through June 30, 2028; ratify the continuation of services provided under the Agreement effective July 1, 2026; continue the designation of Noel Owsley as Town Engineer; and authorize the Town Manager to execute Amendment No. 1 on behalf of the Town.

6. AB1234 Reporting Requirements

Recommendation:

Receive and file the AB1234 Reporting Requirement Schedule for the month of July 2026.

7. Ratification of Warrant Registers

Recommendation:

Ratify the Payroll Registers totaling \$349,241.81 dated July 02, 2026, \$346,531.53 dated July 17, 2026, and \$292,630.74 dated July 31, 2026. Ratify the Warrant Register totaling \$4,284,649.95 for the period of July 01, 2026, through July 31, 2026.

8. Authorization to Purchase Replacement Fleet Vehicle/Equipment

Recommendation:1. Waive the competitive bidding requirements set forth in Section 3.12.050 of the Town Code pursuant to Section 3.12.060(G), finding that compliance with the competitive bidding procedures would be inefficient, impractical, and unnecessary, and authorizes the Town Manager, or designee, to execute purchase agreements for the following vehicles and equipment:

- **2026 Chevrolet Silverado Truck with Utility Body – Not to Exceed \$90,000.00**
- **2026 Ford F-350 Super Duty – Not to Exceed \$75,000.00**
- **2026 Ford E-Transit 350 Van – Not to Exceed \$65,000.00**
- **2026 TR 575 Heated Asphalt Distributor – Not to Exceed \$40,000.00**
- **2026 L2502HST Kubota Tractor — Not to Exceed \$30,000.00**

2. If those vehicles are unavailable, authorize the purchase from any dealer who can provide the vehicle to meet the Town's timing needs, and direct staff to return to the Town Council with a final action report following the purchase.

3. Declare the following vehicles and equipment as surplus and authorizes the Town Manager, or designee, to dispose of the surplus assets through a public auction, competitive bidding, consignment, or dismantling service, whichever method is determined to be in the Town's best interest:

- Unit #7 – 2004 Ford F-250 Crew Cab 4x4
- Unit #15 – 2001 Chevrolet 1-Ton Truck with Utility Body
- Unit #94 – 2006 Ford E-350 Super Duty Van
- Unit #84 – 2004 Stepp Tack Distributor (Tack Rig)
- Unit #65 - 1996 Kubota L2350DT Tractor

9. Arbitrage Rebate Calculation for the 2022 Lease Agreement

Recommendation:

Receive and file the Arbitrage Rebate Calculation prepared by Willdan Financial Services for the Town's Lease Agreement dated February 1, 2022; and authorize the Finance Manager, or designee, to execute and file IRS Form 8038-T, submit the required arbitrage rebate payment, and complete any related administrative actions necessary to maintain compliance with federal tax requirements.

10. Rejection of Claim

Recommendation:

That the Town Council rejects one Claim filed against the Town of Yucca Valley submitted on August 3, 2026, by Bauman Law, APLC on behalf of Irma Grantham.

11. Administrative Policy Update - AED Policy

Recommendation:

Review and approve the new policy.

12. Resolution No. 26-XX: Amending Measure I Five-Year Capital Improvement Program, 2025/2026 to 2029/2030, Measure I Expenditure Strategy

Recommendation:

Adopt Resolution No. 26-XX amending the Measure I Five-Year Capital Improvement Program and Expenditure Strategy for Fiscal Years 2025/2026 to 2029/2030.

13. Hi-Desert Nature Museum Re-Plumbing Project — Town

Recommendation: That the Town Council:

- Deem Haus ADU LLC non-responsive as a result of its failure to return the signed construction agreement and to respond to repeated correspondence and telephone communications;
- Rescind the prior award of construction contract with Haus ADU LLC., in the amount of \$36,320.00 for the Hi-Desert Nature Museum Replumbing Project;

- Amend the FY2026-2027 Measure Y Special Revenue Fund 801 Budget to appropriate \$15,000.00 of unassigned reserve funds to accommodate the revised project costs for a total project budget of \$75,000.00, as identified in Exhibit A;
 - Award construction contract to the next lowest responsive and responsible bidder, Preferred General Services, in the amount of \$56,452.33 for the Hi-Desert Nature Museum Replumbing Project;
 - Authorize construction, construction contingencies, and inspection costs in the total amount of \$15,000.00; and
 - Authorize the Mayor, Town Manager, and Town Attorney to execute the agreement, and authorizes the Town Manager or designee to expend contingency funds, if necessary, for project completion.
14. Revised Resolutions for the Annual Street & Drainage and Landscape & Lighting Assessment Districts, Ordering the Levy and Collection of Assessments for Fiscal Year 2026-2027

Recommendation:

That the Town Council adopts the revised Resolutions, approving and confirming the assessment diagrams and confirming the assessments as set forth in the Engineer's reports for Landscaping & Lighting Maintenance Districts and Street & Drainage Maintenance Districts within the existing Districts for the 2026-2027 tax year and authorize the levy of assessment upon real property as identified in the Engineer's Reports.

15. Approval of a Memorandum of Understanding between the Town of Yucca Valley and the San Bernardino County Fire District

Recommendation:

That the Town Council approve the Memorandum of Understanding between the Town of Yucca Valley and the San Bernardino County Fire Protection District providing shared use of designated areas at the existing Fire Station 41 site located at 57201 29 Palms Highway in Yucca Valley.

Department Reports

16. Community Engagement and Homeless Services Program Update

Recommendation:

Receive and file the Community Engagement and Homeless Services Update and provide input, comments and direction as desired.

17. Off-Highway Vehicle Public Safety Update

Recommendation:

That the Town Council receive and file the verbal staff report regarding Off-

Highway Vehicle Public Safety updates and related activities and provide input and direction as desired.

18. Fall/Winter 2026-27 Planned Programs - Community Services Dept

Recommendation:

That the Town Council approve the Fall/Winter 2026-27 programs and events organized and conducted by the Community Services Department.

19. November 2026 General Municipal Election – Certification of Nominees and Election Options

Recommendation:

Adopt Resolution 26-XX, canceling the General Municipal Election for the Town of Yucca Valley for Town Council Districts 1 and 3, and providing for the appointment of the sole nominees to the offices of Town Council Member for those districts, at the General Municipal Election on Tuesday, November 3, 2026.

Future Agenda Items

Public Comments

The Town Council takes this time to consider your comments on items of concern which are not on the agenda. When you are called to speak, please state your name and community of residence. Please limit your comments to 3 minutes or less. Inappropriate behavior which disrupts, disturbs, or otherwise impedes the orderly conduct of the meeting will result in forfeiture of your public comment privileges. The Town Council is prohibited by State law from taking action or discussing items not on the printed agenda.

Staff Reports and Comments

Mayor and Council Member Reports and Comments

Council Member Denison

Council Member Drozd

Council Member Lombardo

Mayor Pro Tem Schooler

Mayor Abel

Announcements

Upcoming Meeting Schedule: The next regular meeting of the Yucca Valley Town Council will be held on Tuesday, September 1, 2026 at 5:00 PM in the Yucca Valley Community Center Yucca Room.

Town of Yucca Valley

Town Council Meeting Minutes

July 21, 2026

Call to Order

Mayor Pro Tem Schooler called the meeting to order at 5:03 PM.

Roll Call

Present: Jeff Drozd, Rick Denison, Jim Schooler, Robert Lombardo

Excused: Merl Abel

Pledge of Allegiance

Pledge of Allegiance led by Mayor Pro Tem Schooler.

Presentations, Introductions, Recognitions

Deputy Town Manager introduced Faith Nicholson, the Town's new Community Engagement and Homeless Services Coordinator. Ms. Nicholson expressed her appreciation for the opportunity to serve the community.

Deputy Town Manager Stueckle introduced Mikayla Crippen, Animal Shelter Kennel Technician, who thanked the Town Council.

Approval of Agenda

1. Agenda Approval

Motion:

Approve the agenda as prepared

Result: Passed (Yes 4, No 0, Abstained 0)

Mover: Council Member Robert Lombardo

Second: Council Member Rick Denison

Ayes: Jeff Drozd, Rick Denison, Jim Schooler, Robert Lombardo

Consent Agenda

Mayor Pro Tem Schooler opened the public comment period.

Town Clerk Dudra reported one request to speak on Item No. 5.

Mayor Pro Tem Schooler requested that Item No. 5 be pulled and moved to approve Consent Calendar Items No. 2 through 13, excluding Item No. 5.

With no members of the public wishing to speak on the remaining consent items, the public comment period was closed.

2. Minutes

Motion:

Approve the meeting minutes of Tuesday, June 16, 2026 as presented.

Result: Passed (Yes 4, No 0, Abstained 0)

Mover: Council Member Jeff Drozd

Second: Council Member Rick Denison

Ayes: Jeff Drozd, Rick Denison, Jim Schooler, Robert Lombardo

3. Rejection of Claim

Motion:

Reject one Claim filed against the Town of Yucca Valley submitted on May 18, 2026, by Mary Gonsalves.

Result: Passed (Yes 4, No 0, Abstained 0)

Mover: Council Member Jeff Drozd

Second: Council Member Rick Denison

Ayes: Jeff Drozd, Rick Denison, Jim Schooler, Robert Lombardo

4. Adoption of Safety Programs

Motion:

Approve the adoption and implementation of the following three safety programs to ensure compliance with Cal/OSHA regulations.

Result: Passed (Yes 4, No 0, Abstained 0)

Mover: Council Member Jeff Drozd

Second: Council Member Rick Denison

Ayes: Jeff Drozd, Rick Denison, Jim Schooler, Robert Lombardo

6. Approval of Updated Section 125 Benefit Plan Document.

Motion:

Approve the draft amended Section 125 Cafeteria Plan Document, subject to non-substantive changes and/or edits.

Result: Passed (Yes 4, No 0, Abstained 0)

Mover: Council Member Jeff Drozd

Second: Council Member Rick Denison

Ayes: Jeff Drozd, Rick Denison, Jim Schooler, Robert Lombardo

7. AB1234 Reporting Requirements

Motion:

Receive and file the AB1234 Reporting Requirement Schedule for the month of June 2026.

Result: Passed (Yes 4, No 0, Abstained 0)

Mover: Council Member Jeff Drozd

Second: Council Member Rick Denison

Ayes: Jeff Drozd, Rick Denison, Jim Schooler, Robert Lombardo

8. Ratification of Warrant Registers

Motion:

Ratify the Payroll Register Correction totaling \$2,855.17 dated May 28, 2026. Ratify the Payroll Registers totaling \$306,093.51 dated June 05, 2026, and \$380,509.91 dated June 18, 2026. Ratify the Warrant Register totaling \$6,732,811.86 for the period of June 1, 2026, through June 30, 2026.

Result: Passed (Yes 4, No 0, Abstained 0)

Mover: Council Member Jeff Drozd

Second: Council Member Rick Denison

Ayes: Jeff Drozd, Rick Denison, Jim Schooler, Robert Lombardo

9. Resolution No. 26-XX: Measure I Five-Year Capital Improvement Program, 2026/2027 to 2030/2031, Measure I Expenditure Strategy

Motion:

Adopt Resolution No. 26-25 approving the Measure I Five-Year Capital Improvement Program and Expenditure Strategy for Fiscal Years 2026/2027 to 2030/2031.

Result: Passed (Yes 4, No 0, Abstained 0)

Mover: Council Member Jeff Drozd

Second: Council Member Rick Denison

Ayes: Jeff Drozd, Rick Denison, Jim Schooler, Robert Lombardo

10. On-Call Concrete Repair and Replacement Maintenance Services – Award of Maintenance Services Contract

Motion:

Award a two (2) year maintenance service contract to MD Concrete, authorize the Mayor, Town Manager, and Town Attorney to sign the Town's standard professional

services agreement and related documents, in the not-to-exceed amount of \$200,000.00 each year for on-call concrete repair and replacement maintenance services.

Result: Passed (Yes 4, No 0, Abstained 0)
Mover: Council Member Jeff Drozd
Seconders: Council Member Rick Denison
Ayes: Jeff Drozd, Rick Denison, Jim Schooler, Robert Lombardo

11. Cooperative Agreement with San Bernardino County to Conduct Preventative Maintenance and Rehabilitation on Various Roads in the Yucca Valley Area.

Motion:

Approve the Aberdeen Drive and Other Roads Agreement with San Bernardino County for pavement preventative maintenance and rehabilitation of roadway surfaces on various road projects in the Yucca Valley area in the amount not to exceed \$48,000.00 and \$5,000.00 contingency.

Result: Passed (Yes 4, No 0, Abstained 0)
Mover: Council Member Jeff Drozd
Seconders: Council Member Rick Denison
Ayes: Jeff Drozd, Rick Denison, Jim Schooler, Robert Lombardo

12. Treasurer's Report for the Quarter Ending June 30, 2026

Motion:

Receive and file the Treasurer's Report for the fourth quarter of FY2025-26.

Result: Passed (Yes 4, No 0, Abstained 0)
Mover: Council Member Jeff Drozd
Seconders: Council Member Rick Denison
Ayes: Jeff Drozd, Rick Denison, Jim Schooler, Robert Lombardo

13. Hi-Desert Nature Museum Re-Plumbing Project – Town Project No. 8067

Motion:

1. Approve the award of a construction contract with Haus ADU LLC., in the amount of \$36,320.00 for the Hi-Desert Nature Museum Replumbing Project, and a construction contingency of \$8,680;
2. Authorize construction, construction contingencies, and inspection costs in the total amount of \$50,000.00; and
3. Authorize the Mayor, Town Manager, and Town Attorney to execute the agreement, and authorizes the Town Manager to expend contingency funds, if

necessary, for project completion.

Result: Passed (Yes 4, No 0, Abstained 0)
Mover: Council Member Jeff Drozd
Second: Council Member Rick Denison
Ayes: Jeff Drozd, Rick Denison, Jim Schooler, Robert Lombardo

Items Pulled From Consent Agenda

5. Consideration of Participation in the Coalition to Reform California's Tort Liability System

Item No. 5 was pulled from the Consent Calendar due to a request for public comment. Mayor Pro Tem Schooler asked staff for a report.

Deputy Town Manager Luckino provided a staff report regarding consideration of participation in the Coalition to Reform California's Tort Liability System.

Mayor Pro Tem Schooler opened the public comment period.

Erin Gatlin, Yucca Valley, spoke regarding the potential trade-offs and expressed that it was unclear why the Town should support participation in the coalition.

With no other members of the public wishing to speak, public comments were closed.

Councilmember Lombardo spoke regarding the importance of liability issues affecting the Town and the need for reasonable constraints.

Department Reports

14. YV ARC Quarterly Project Update

Public Works Director Qishta introduced Dahlin representative Jen Manckia-Wagner to provide the Yucca Valley Aquatics and Recreation Center quarterly project update.

Mayor Pro Tem Schooler opened the public comment.

Diane, a Yucca Valley resident in Juniper Terrace, spoke regarding the brightness of the lights and inquired about the project's lighting.

With no other members of the public wishing to speak, Mayor Pro Tem Schooler

closed the public comment period.

Council Member Drozd inquired about the anticipated completion date and asked about plans for a ribbon-cutting ceremony.

Public Works Director Qishta discussed project hurdles and noted that a precise completion date was not yet available, as several items would need to be completed following construction.

Deputy Town Manager Stueckle stated that staff would continue to communicate project updates as the project progresses toward completion.

Mayor Pro Tem Schooler discussed staffing and operations in preparation for the facility's opening.

Deputy Town Manager Luckino acknowledged the Council and community's anticipation of the opening and stated that staff is working toward an opening date.

No motion was made on this item.

15. Tripepi Smith Communication Services - Professional Services Agreement

Deputy Town Manager Luckino introduced Tripepi Smith representative Alexis Gillam. Ms. Gillam provided a presentation on communication priorities and impact.

Mayor Pro Tem Schooler opened the public comment period.

Diane Hartle spoke regarding the changing nature of the community. She also suggested increased public awareness regarding fire safety, including information on illegal fireworks and how to report them.

Cheryl Contopolis spoke in support of the volunteer program and encouraged the Town to share more information through Facebook groups. She also highlighted the Town's animal shelter and encouraged greater public awareness of the shelter's dogs and its progress toward becoming a no-kill shelter.

With no other members of the public wishing to speak, Mayor Pro Tem Schooler closed the public comment period.

Council Member Denison thanked Tripepi Smith for its work on behalf of the Town, particularly regarding public safety information, off-roading, and seasonal communications. He also expressed appreciation for quality-of-life updates.

Council Member Lombardo thanked Tripepi Smith and expressed support for the communication efforts.

Council Member Drozd thanked Tripepi Smith for its work, including communications regarding the pickleball courts. He also highlighted the military banner program and hiking opportunities in the north and south parks.

Motion:

Approve a multi-year professional services agreement with Tripepi Smith for general and special communication services through June 30, 2028 for \$8,550 monthly retainer AND authorize the Town Manager to negotiate and execute a professional services agreement for the same.

Result: Passed (Yes 4, No 0, Abstained 0)

Mover: Council Member Robert Lombardo

Second: Council Member Rick Denison

Ayes: Jeff Drozd, Rick Denison, Jim Schooler, Robert Lombardo

16. Independence Day Event Recap

Recreation Coordinator Jones presented the Independence Day Event Recap.

Mayor Pro Tem Schooler opened the public comment period.

Gina Pasquini, Yucca Valley, commended the Town for the event and expressed that it was a great success.

With no other members of the public wishing to speak, Mayor Pro Tem Schooler closed public comment.

Council Member Lombardo commended staff and stated that the event was wonderfully done.

Council Member Denison noted that while some residents were initially disappointed the event was held on July 3 rather than July 4, the change worked well with available resources and allowed for greater event control. He expressed support for considering July 3 for future celebrations, including swimming and fireworks, and noted the positive feedback received.

Council Member Drozd spoke favorably of the July 3 and July 4 celebrations and expressed support for holding the event on July 3 in the future. He questioned the need for drones and suggested a drone show may be more appropriate at the Yucca Valley Aquatics and Recreation Center. He expressed support for fireworks for the Yucca Valley Independence Day Celebration.

Mayor Pro Tem Schooler spoke about the event bringing the community together and thanked the sponsors, noting that the Twentynine Palms Band of Mission Indians was a significant addition to the event. He commended Recreation staff for their work and recognized Miss Yucca Valley, the Morongo Unified School District and the Twentynine Palms Band of Mission Indians for their contributions to the community event.

Council Member Drozd noted that holding the event on July 3 provides an additional benefit for residents who live farther from the event location.

The Town Council received and filed the report. No motion was made.

17. Investment Policy for FY2026-28

Finance Manager Jordan Gumbish provided the staff report and presentation regarding the Investment Policy for FY 2026-28.

Mayor Pro Tem Schooler opened the public comment period.

With no members of the public wishing to speak, Mayor Pro Tem Schooler closed the public comment period.

Council Member Lombardo noted the Town's conservative approach to investments.

Council Member Denison expressed appreciation for the update.

Mayor Pro Tem Schooler expressed appreciation for Finance Manager Gumbish's management of the Town's finances.

Motion:

Review and approve the FY 2026-28 Investment Policy; and receive and file the Chandler Investment Portfolio Update

Result: Passed (Yes 4, No 0, Abstained 0)

Mover: Council Member Robert Lombardo

Second: Council Member Rick Denison

Ayes: Jeff Drozd, Rick Denison, Jim Schooler, Robert Lombardo

18. Designation of Voting Delegate and Alternates – League of California Cities Annual Conference and Expo (September 23–25, 2026)

Town Clerk Duda presented the staff report regarding the Designation of Voting Delegate and Alternates for the League of California Cities Annual Conference and

Expo, scheduled for September 23–25, 2026.

Mayor Pro Tem Schooler opened the public comment period. With no members of the public wishing to speak, Mayor Pro Tem Schooler closed the public comment period.

Council Member Drozd noted that he would not be attending the conference. Mayor Pro Tem Schooler noted he would not be available.

Mayor Pro Tem Schooler inquired if Mayor Abel would be present to sit as Voting Delegate.

Town Clerk Dudra confirmed Mayor Abel would be present.

Mayor was designated as the primary voting delegate, with Council Member Lombardo designated as Alternate No. 1 and Council Member Denison as Alternate No. 2.

Council Members Denison and Lombardo spoke in support of the designations.

Motion:

Designate Mayor Abel to serve as the Voting Delegate, and Council Member Lombardo to serve as Alternate No. 1, and Council Member Denison to serve as Alternate No. 2 to represent the Town of Yucca Valley at the General Assembly during the 2026 League of California Cities Annual Conference and Expo on September 25, 2026.

Result: Passed (Yes 4, No 0, Abstained 0)

Mover: Council Member Rick Denison

Second: Council Member Robert Lombardo

Ayes: Jeff Drozd, Rick Denison, Jim Schooler, Robert Lombardo

Future Agenda Items

Council Member Lombardo suggested exploring the possibility of establishing a Sister City Program to promote cultural exchange and international engagement. He discussed potential opportunities involving student exchange programs, Town staff, and community members and suggested further discussion or a public workshop to explore the concept.

Council agreed the idea was not urgent and could be revisited when staff has the capacity. The item was tabled for future consideration.

Public Comments

Mayor Pro Tem Schooler opened the public comment period.

Gina Pasquini, a Yucca Valley resident in the Sky Harbor area, spoke in support of bringing the rodeo back to Yucca Valley. She expressed her appreciation for the Town and encouraged the Council to work together to explore the possibility of bringing the rodeo back.

Sandra Hartness, a Yucca Valley resident, spoke in support of the rodeo and discussed its history, economic benefits, and opportunities for the local equestrian community. She also expressed concerns regarding animal welfare organizations.

Sheri Yocham, a Landers resident, spoke in support of bringing the rodeo back and shared her personal history with rodeo events.

Allie Irwin spoke in opposition to the rodeo and requested that the matter be placed on a future agenda. She discussed the relationship between the rodeo committee and Chamber of Commerce and encouraged the Town to consider an ordinance prohibiting rodeos.

Abby Olea spoke in support of the rodeo and discussed Yucca Valley's Western heritage and the relationship between people and animals in rodeo.

Lucy Olea spoke in support of the Grubstakes Day Rodeo and discussed its connection to the community's mining and ranching history and the importance of maintaining equestrian activities.

Kaylin Moon spoke in support of the rodeo and discussed her involvement with the California Junior Rodeo Association, her family's rodeo history, and animal safety requirements.

Diane Hartl thanked the Town for its recent road clearing efforts and the Mayor and Curtis Yakimow for their assistance following the fire in Juniper Terrace. She also raised concerns regarding illegal fireworks, reporting fireworks activity, and vegetation and trees in the community.

Vivian Ripley spoke in support of the rodeo and stated that it provides opportunities to teach lessons and values not taught in a classroom.

Brenda Calvillo spoke in opposition to rodeos and encouraged the Town to prohibit rodeos in Yucca Valley. She stated that the community can honor its Western heritage without putting animals at risk and suggested a Western festival as an alternative.

Janet Mackinnon spoke regarding concerns about invasive vegetation and the fire danger posed by tumbleweeds and open land. She requested that the matter be placed on a future

agenda.

Norman Shirtzman, a Yucca Valley resident, spoke regarding the growth of tumbleweeds near the airport and concerns about their impact on surrounding properties.

Megan Ripley spoke in support of the rodeo and shared her experience attending rodeos after moving to Yucca Valley. She also discussed her experience caring for horses at a horse rescue.

Sondra Hamelin spoke regarding her experience with horses and expressed concerns about animal welfare and the use of Town funds.

Bobbie Breckenridge spoke regarding immigration enforcement and requested that the Town consider adopting policies limiting local cooperation with federal immigration authorities, restricting the use of Town property, and providing “Know Your Rights” information to the community.

Eden Defour spoke in support of the rodeo and discussed her family’s history in Yucca Valley, the community’s ranching and Western heritage, and the potential economic benefits of bringing the rodeo back. She also suggested directing community activities and events toward supporting local businesses and facilities.

Priscilla Buck spoke in support of the rodeo and discussed her involvement in horse rescue and cattle ranching. She highlighted the community, educational, and character-building aspects of equestrian activities.

Lori Portillo spoke in opposition to the rodeo and expressed concerns regarding the treatment of animals for entertainment.

With no other members of the public wishing to speak, Mayor Pro Tem Schooler closed the public comment period.

Staff Reports and Comments

Captain Scovel reported that the Sheriff’s Department had no significant updates or noteworthy incidents to report. He also commended Faith Nicholson for her work and collaboration with the Sheriff’s Department.

Deputy Town Manager Stueckle spoke briefly regarding the Yucca Valley Aquatics and Recreation Center.

Mayor and Council Member Reports and Comments

Council Member Denison welcomed Faith Nicholson and Mikayla Crippen, acknowledged the

progress at the Animal Shelter, thanked those who provided public comment, and expressed appreciation for community engagement.

Council Member Drozd thanked the public for their comments, noted the importance of public input in the Council's decision-making process, and provided an update on the Yucca Valley Aquatics and Recreation Center project.

Council Member Lombardo thanked the public for their respectful comments and community involvement, welcomed Faith Nicholson and Mikayla Crippen, recognized the success of the Independence Day celebration, mentioned addressing concerns regarding tumbleweeds, and expressed enthusiasm for the future aquatics center.

Mayor Pro Tem Schooler thanked the public for their respectful comments, expressed excitement about the YVARC project, and emphasized the importance of assembling the right team to ensure the project's success for the community.

Announcements

The Town Council announced that the August 4, 2026 meeting will be dark. The next regularly scheduled Town Council meeting will be held on August 18, 2026.

Mayor Pro Tem Schooler adjourned the regular meeting to closed session at 07:17 PM

Respectfully Submitted,

Brooke Dudra
Town Clerk

**Town of Yucca Valley
Town Council Staff Report**



To: Town Council

From: Alex Qishta, Public Works Director, Shane Stueckle, Deputy Town Manager

Date: July 29, 2026

Meeting Date: August 18, 2026

Subject: Amendment 1 to NRO Engineering 1 July 2024 Agreement for Town Engineer & Engineering Plan Check Services

Recommendation:

That the Town Council approve Amendment No. 1 to the July 1, 2024 Agreement with NRO Engineering for Town Engineer and Engineering Plan Check Services, extending the term of the Agreement for two (2) years, from July 1, 2026 through June 30, 2028; ratify the continuation of services provided under the Agreement effective July 1, 2026; continue the designation of Noel Owsley as Town Engineer; and authorize the Town Manager to execute Amendment No. 1 on behalf of the Town.

Prior Review:

On June 18, 2024, the Town Council approved an agreement with NRO Engineering to provide services through June 30, 2026.

On June 16, 2020, the Town Council approved an agreement with NRO Engineering to provide services through June 30, 2024.

On February 18, 2020, the Town Council authorized staff to provide notice to the vendors of contract extensions through the 2023/2024 fiscal year, negotiate contract terms, and return the contracts to the Town Council prior to July 1, 2020, for approval.

On February 20, 2018, the Town Council approved an agreement with NRO Engineering to provide services through June 30, 2020.

Discussion:

NRO Engineering has provided engineering services since the Town's incorporation. Knowledge and background qualified NRO Engineering as the firm best suited to provide services to the Town of Yucca Valley. The contract period is from July 1, 2024, through June 30, 2026. The Agreement language allows for extensions of these contract services beyond June 30, 2026, at

the discretion of the Town Council.

This Amendment 1 will extend the Contract Term by two years, changing the contract service dates to July 1, 2024, through June 30, 2028.

No significant changes in service delivery are anticipated.

This Amendment 1 also removes from Exhibit “C” of the Agreement the reference to a non-existent “Exhibit C-1”.

Alternatives

Staff recommend no alternative actions.

Fiscal Impact:

The proposed contract amendment is accommodated by the Adopted FY2026-2028 General Fund budget.

Attachments

1. Draft-Amendment #1-NRO Engineering extending contract term until June 30 2028
2. TC Minutes 06_18_2024-Pages 1 & 2 NRO Engineering
3. NRO Staff Report Documents 18 Aug 2026 including 06 16 2020 TC Minutes-June 2024
NRO Agrmnt-02 18 2020 TC Minutes-02 20 2018 TC Minutes

AMENDMENT 1
TO THE PROFESSIONAL SERVICES AGREEMENT DATED 1 JULY 2024
BY AND BETWEEN TOWN OF YUCCA VALLEY AND NRO ENGINEERING
FOR ENGINEERING PLAN CHECK & TOWN ENGINEER SERVICES

This amendment (hereinafter referred to as the “AMENDMENT”) to an agreement (hereinafter “AGREEMENT”) is made and entered into this 18th day of August 2026, by and between the Town of Yucca Valley (hereinafter “TOWN”), and NRO Engineering (hereinafter “CONTRACTOR”), sometimes referred to individually as the “PARTY” and collectively as “PARTIES”, for general engineering and grading plan review services (hereinafter “PROJECT”) within the Town of Yucca Valley.

RECITALS

- A. Town and Contractor entered into an AGREEMENT on the 1st day of July 2024, with a contract term not to exceed two (2) years.
- B. This AMENDMENT modifies the contract term by extending it for two (2) additional years, expiring June 30, 2028.

TERMS

- 1. Article 3 Performance Schedule, sub-article 3.4 Term of the original AGREEMENT is hereby amended to read as follows:
 - 3.4 Term. Unless earlier terminated in accordance with Article 7 of this Agreement, this Agreement shall continue in full force and effect until June 30, 2028.
- 2. Exhibit “C” of the original AGREEMENT is hereby amended as follows:
 - Item IV. is stricken from Exhibit “C” as there is no “Exhibit C-1” in the AGREEMENT.

Except as amended by this AMENDMENT 1, all provisions of the original AGREEMENT shall remain in full force and effect and shall govern the actions of the Parties under this AMENDMENT 1.

**AMENDMENT 1
TO THE PROFESSIONAL SERVICES AGREEMENT DATED 1 JULY 2024
BY AND BETWEEN TOWN OF YUCCA VALLEY AND NRO ENGINEERING
FOR ENGINEERING PLAN CHECK & TOWN ENGINEER SERVICES**

SIGNATURE PAGE TO AMENDMENT 1

IN WITNESS WHEREOF, the parties hereto have executed this AMENDMENT 1 on the date first herein above written.

Town of Yucca Valley

NRO Engineering

By: _____
Curtis Yakimow, Town Manager

By: _____
Noel Owsley, P.E., L.S.

ATTEST:

Brooke Dudra, Town Clerk

**TOWN OF YUCCA VALLEY
TOWN COUNCIL MEETING MINUTES
JUNE 18, 2024**

OPENING CEREMONIES

CALL TO ORDER

Mayor Robert Lombardo called the meeting to order at 6:00 PM.

ROLL CALL

PRESENT: Denison, Lombardo, Abel, Drozd, Schooler

ABSENT:

PLEDGE OF ALLEGIANCE

Led by Council Member Abel

INVOCATION

Led by Mayor Lombardo

APPROVAL OF AGENDA

RESULT: APPROVED [UNANIMOUS]
MOVER: Jim Schooler, Council Member
SECONDER: Rick Denison, Council Member
AYES: Denison, Lombardo, Abel, Drozd, Schooler

CONSENT AGENDA

RESULT: APPROVED [UNANIMOUS]
MOVER: Rick Denison, Council Member
SECONDER: Jeff Drozd, Mayor Pro Tem
AYES: Denison, Lombardo, Abel, Drozd, Schooler

1. Adopt the Resolution Calling A General Municipal Election for Tuesday, November 5, 2024

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, CALLING AND GIVING NOTICE OF THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 5, 2024 FOR THE ELECTION OF CERTAIN OFFICERS IN DISTRICT 2, AND DISTRICT 4 AS REQUIRED BY THE PROVISION OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES

MOTION:

Adopt Resolution No. 24-27 calling and giving notice of a General Municipal Election on November 5, 2024, for the election of certain officers for District 2 and District 4.

2. **Approve the Approval of Contract with Tripepi Smith for continued SB 1383 Education and Outreach**

MOTION:

1. Award a contract to Tripepi Smith to continue assisting the Town with public outreach and marketing for SB 1383, and;
2. Authorize the Town Manager to sign all related documents in a form approved by the Town Attorney and make any non-substantive changes.

3. **Approve the Approval of Information Technology and Cybersecurity contract with Southwest Networks, Inc.**

MOTION:

1. Approve the contract with Southwest Networks, Inc. to provide professional information technology network and cybersecurity services for a two-year contract term for a not-to-exceed contract price of \$160,500 for FY 24-25 and a not-to-exceed contract price of \$170,500 for FY 25-26; and
2. Include an option to renew for up to one (1) two-year contract extension; and
3. Authorize the Town Manager to sign all related documents in a form approved by the Town Attorney and make any non-substantive changes.

4. **Approve the Town Engineer Contract Services; Approval of Agreement with NRO Engineering**

MOTION:

Approve the agreement with NRO Engineering to provide Town Engineer services for the period of two (2) years from July 1, 2024, through June 30, 2026, designating Noel Owsley as Town Engineer, and authorizing the Mayor, Town Manager, and Town Attorney to sign the agreement.

5. **Approve the Authorization to Purchase Replacement Fleet Vehicle, Vehicle #93, Ford F250 Super Cab for the Facilities Maintenance Division in an amount not to exceed \$65,000.00**

MOTION:

Waive the competitive bidding requirements (found in section 3.12.050 of the Town Code) because adherence to the procedures would be inefficient, impractical, and unnecessary (as stated in section 3.12.060, (G)) and authorizes the Town Manager or designee to execute a purchase agreement with Fritts Ford for a new Ford F250 Super Cab for the Facilities Maintenance Division in an amount not to exceed \$65,000.00.

6. **Approve the FY 2024-26 General Fund Community Contracts**

MOTION:

1. Approve the proposed agreement and scope of service for the Town's Chamber of Commerce contract services agreement for FY2024-26 and authorize the Town Manager or Mayor to sign on behalf of the Town, including funding in a not to exceed amount of \$60,000 for the two-year period of FY2024-26.
2. Authorize Amendment Six to the professional services agreement for marketing services between the Town and Desert Regional Tourism Agency and authorize the

Town of Yucca Valley

TOWN COUNCIL STAFF REPORT

To: Honorable Mayor & Town Council
From: Brooke Dudra, Deputy Town Clerk
 Shane Stueckle, Deputy Town Manager
Date: June 11, 2024
Meeting Date: June 18, 2024

Subject: Town Engineer Contract Services; Approval of Agreement with NRO Engineering

Recommendation:

That the Town Council approves the Agreement with NRO Engineering to provide Town Engineer services for the period of two (2) years from July 1, 2024, through June 30, 2026, designating Noel Owsley as Town Engineer, and authorizing the Mayor, Town Manager, and Town Attorney to sign the agreement.

Prior Review:

At the Town Council meeting of June 16, 2020, the Town Council approved an agreement with NRO Engineering to provide services through June 30, 2024.

At the Town Council meeting of February 20, 2018, the Town Council approved an agreement with NRO Engineering to provide services through June 30, 2020.

At the meeting of February 18, 2020, the Town Council authorized staff to provide notice to the vendors of contract extensions through the 2023/2024 Fiscal year, negotiate contract terms, and return the contracts to the Town Council prior to July 1, 2020, for approval.

Executive Summary:

The Town contracts for numerous services, and the Town has contracted for Town Engineer services since incorporation. Approval of a professional service agreement in excess of \$25,000.00 requires Town Council authorization.

Order of Procedure:

- Request Staff Report
- Request Public Comment
- Commission Discussion/Questions of Staff
- Motion/Second
- Discussion on Motion
- Call the Question

Discussion:

NRO Engineering has provided engineering services since the Town's incorporation. Knowledge and background qualified NRO Engineering as the firm best suited to provide services to the Town of Yucca Valley. The contract period is from July 1, 2024, through June 30, 2026. The Agreement language allows for extensions of these contract services beyond June 30, 2026, at the discretion of the Town Council.

No significant changes in service delivery are anticipated.

Alternatives:

Staff recommends no alternative actions.

Fiscal Impact:

Contract Town Engineer services are partially funded by plan check fees. Additional services provided to the Town other than plan check are at a rate of one hundred fifty dollars (\$150.00) per hour. Total costs are dependent upon private land development activity, as well as the level of activity within the Engineering Division, and a majority of these costs are paid by special revenue funds, such as Measure I and LTF. The Town budgets general fund dollars for professional engineering services annually.

Attachments:

06 16 2020 TC Minutes NRO

2024 06 30 NRO Professional Services Agreement_updated

02 18 2020 TC Minutes

02 20 2018 TC Minutes

CONSENT AGENDA**RESULT:** **APPROVED [UNANIMOUS]****MOVER:** Merl Abel, Mayor Pro Tem**SECONDER:** Rick Denison, Council Member**AYES:** Drozd, Abel, Denison, Lombardo, Schooler

3. **Waive further reading of all ordinances (if any in the agenda) and read by title only.**

MOTION:

Waive further reading of all ordinances and read by title only.

4. **Town Council - Regular Meeting - May 19, 2020 6:00 PM**

MOTION:

Approve the meeting minutes of May 19, 2020 as presented.

5. **Approve the Building & Safety Contract Services; Approval of Agreement with Charles Abbott Associates**

MOTION:

Approve the Agreement with Charles Abbott Associates to provide contract Building & Safety Services for the period of July 1, 2020 through June 30, 2024, authorizing the Mayor, Town Manager and Town Attorney to sign the agreement.

6. **Approve the Street Sweeping Contract Services: Award of Contract to Quality Street Services, Inc.**

MOTION:

Award a four-year extension to the service contract between the Town and Quality Street Services, Inc., authorizing the Mayor, Town Manager, and Town Attorney to sign the Town's standard professional services agreement and related documents, in the amount of \$360,000.00 for general on-call street sweeping services

7. **Approve the Traffic Signal Maintenance Contract Services: Award of Contract, Siemens Industry, Inc.**

MOTION:

Award a four-year extension to the contract for professional services between the Town of Yucca Valley and Siemens Industry, Inc., for Traffic Signal Maintenance Contract Services in the amount of \$20,000, and authorizes the Town Manager, Town Attorney, and the Mayor to sign the Town's standard professional service agreement and all related documents as necessary to complete the project.

8. **Adopt Resolution No. 20-34; Authorization of the Levy of a Special Service Tax Upon Real Property Within Community Facilities District (CFD) No. 11-1; Improvement Areas # 1, 2,3, 4, 5, 6, 7 and 8**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY
AUTHORIZING THE ANNUAL LEVY OF SPECIAL TAXES FOR COMMUNITY FACILITIES
DISTRICT NO 11-1 FOR FISCAL YEAR 2020/2021**

MOTION:

Adopt Resolution No. 20-34 authorizing the annual levy of special taxes for Community Facility District No. 11-1, Improvement Areas # 1, #2, #3, #4, #5, #6, #7 and #8 for Fiscal Year 2020/2021.

9. **Approve the Town Engineer Contract Services; Approval of Agreement with NRO Engineering**

MOTION:

Approve the agreement with NRO Engineering to provide Town Engineer services for the period of four (4) years from July 1st, 2020 through June 30, 2024, designating Noel Owsley as Town Engineer, and authorizing the Mayor, Town Manager and Town Attorney to sign the agreement.

10. **Approve the Annual Special Districts Administration Contract Services and Special Tax Consulting; Approval of Agreement with Webb Municipal Finance, LLC**

MOTION:

Authorize the Town Manager to enter into a professional service agreement with Webb Municipal Finance, LLC., in substantial conformance to the Town's standard professional services agreement, to provide Assessment District management and preparation services and special tax consulting in an amount not to exceed \$63,800.32 for the four fiscal year period of July 1, 2020 through June 30, 2024.

11. **Adopt Resolution No. 20-35: Measure I Five-Year Capital Improvement Program, 2019/2020 Amendment**

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, AMENDING THE FIVE-YEAR MEASURE I CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS 2019/2020.

MOTION:

Adopt Resolution No. 20-35 approving the amendment to the Measure I Five-Year Capital Improvement Program for Fiscal Years 2019/2020 and directing the Town Clerk to transmit the amendment to the San Bernardino County Transportation Authority.

12. **Approve the First Amendment to the Contract for Southwest Networks, Inc.**

MOTION:

Approve the First Amendment to the contract with Southwest Networks, Inc. for information technology managed services, extending the contract term through June 30, 2022 and increase the not-to-exceed amount to \$70,000 for FY 20/21 and \$75,000 for FY 21/22 and authorize the Town Manager to sign all related documents in a form approved by the Town Attorney.

13. **Adopt the Spending Limitation for Fiscal Year 2020-21**

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, ESTABLISHING THE SPENDING LIMITATION FOR FISCAL YEAR 2020-2021



AGREEMENT FOR SERVICES

By and Between

TOWN OF YUCCA VALLEY

and

NRO ENGINEERING

PROJECT

TOWN ENGINEERING CONTRACT SERVICES

Attachment: 2024 06 30 NRO Professional Services Agreement_updated (5733 : Town Engineer Contract Services)

AGREEMENT FOR SERVICES BETWEEN THE TOWN OF YUCCA VALLEY AND NRO ENGINEERING

THIS AGREEMENT FOR SERVICES (herein "Agreement") is made and entered into this 1st day of July, 2024, by and between the Town of Yucca Valley, a general law city ("Town") and **NRO ENGINEERING**, ("Consultant"). Town and Consultant are sometimes hereinafter individually referred to as "Party" and hereinafter collectively referred to as the "Parties".

RECITALS

A. Town has sought, by direct negotiation, the performance of the services defined and described particularly in Article 1 of this Agreement.

B. Consultant, following submission of a proposal or bid for the performance of the services defined and described particularly in Article 1 of this Agreement, was selected by the Town to perform those services.

C. Pursuant to the Town's Municipal Code, Town has authority to enter into and execute this Agreement.

D. The Parties desire to formalize the selection of Consultant for performance of those services defined and described particularly in Article 1 of this Agreement and desire that the terms of that performance be as particularly defined and described herein.

OPERATIVE PROVISIONS

NOW, THEREFORE, in consideration of the mutual promises and covenants made by the Parties and contained herein and other consideration, the value and adequacy of which are hereby acknowledged, the parties agree as follows:

ARTICLE 1. SERVICES OF CONSULTANT

1.1 Scope of Services.

In compliance with all terms and conditions of this Agreement, the Consultant shall provide those services specified in the "Scope of Services" attached hereto as Exhibit "A" and incorporated herein by this reference, which services may be referred to herein as the "services" or "work" hereunder. As a material inducement to the Town entering into this Agreement, Consultant represents and warrants that it has the qualifications, experience, and facilities necessary to properly perform the services required under this Agreement in a thorough, competent, and professional manner, and is experienced in performing the work and services contemplated herein. Consultant shall at all times faithfully, competently and to the best of its ability, experience and talent, perform all services described herein. Consultant covenants that it shall follow the highest professional standards in performing the work and services required hereunder and that all materials will be of good quality, fit for the purpose intended. For purposes of this Agreement, the phrase "highest professional standards" shall mean those standards of practice recognized by one or more first-class firms performing similar work under similar circumstances.

1.2 Consultant's Proposal.

This Agreement shall include the Request for Proposal or Invitation for Bids ("Contract Documents") and the Scope of Service shall include the Consultant's scope of work in Consultant's accepted bid proposal ("Accepted Bid") shall be incorporated herein by this reference as though fully set forth herein. In the event of any inconsistency between the Contract Documents, Accepted Bid, and/or this Agreement, the terms of this Agreement shall govern.

1.3 Compliance with Law.

Consultant shall keep itself informed concerning, and shall render all services hereunder in accordance with all ordinances, resolutions, statutes, rules, and regulations of the Town and any Federal, State or local governmental entity having jurisdiction in effect at the time service is rendered.

1.4 Licenses, Permits, Fees and Assessments.

Consultant shall obtain at its sole cost and expense such licenses, permits and approvals as may be required by law for the performance of the services required by this Agreement. Consultant shall have the sole obligation to pay for any fees, assessments and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for the Consultant's performance of the services required by this Agreement, and shall indemnify, defend and hold harmless Town, its officers, employees or agents of Town, against any such fees, assessments, taxes penalties or interest levied, assessed or imposed against Town hereunder.

1.5 Familiarity with Work.

By executing this Agreement, Consultant warrants that Consultant (i) has thoroughly investigated and considered the scope of services to be performed, (ii) has carefully considered how the services should be performed, and (iii) fully understands the facilities, difficulties and restrictions attending performance of the services under this Agreement. If the services involve work upon any site, Consultant warrants that Consultant has or will investigate the site and is or will be fully acquainted with the conditions there existing, prior to commencement of services hereunder. Should the Consultant discover any latent or unknown conditions, which will materially affect the performance of the services hereunder, Consultant shall immediately inform the Town of such fact and shall not proceed except at Town's risk until written instructions are received from the Contract Officer.

1.6 Care of Work.

The Consultant shall adopt reasonable methods during the life of the Agreement to furnish continuous protection to the work, and the equipment, materials, papers, documents, plans, studies and/or other components thereof to prevent losses or damages, and shall be responsible for all such damages, to persons or property, until acceptance of the work by Town, except such losses or damages as may be caused by Town's own negligence.

1.7 Further Responsibilities of Parties.

Both parties agree to use reasonable care and diligence to perform their respective obligations under this Agreement. Both parties agree to act in good faith to execute all instruments, prepare all documents and take all actions as may be reasonably necessary to carry out the purposes of this Agreement. Unless hereafter specified, neither party shall be responsible for the service of the other.

1.8 Additional Services.

Town shall have the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Services or make changes by altering, adding to or deducting from said work. No such extra work may be undertaken unless a written order is first given by the Contract Officer to the Consultant, incorporating therein any adjustment in (i) the Contract Sum for the actual cost of the extra services, and/or (ii) the time to perform this Agreement, which said adjustments are subject to the written approval of the Consultant. Any increase in compensation of up to ten percent (10%) of the Contract Sum or \$25,000, whichever is less; or in the time to perform of up to one hundred eighty (180) days may be approved by the Contract Officer. Any greater increases, taken either separately or cumulatively must be approved by the Town Council. It is expressly understood by Consultant that the provisions of this Section shall not apply to services specifically set forth in the Scope of Services. Consultant hereby acknowledges that it accepts the risk that the services to be provided pursuant to the Scope of Services may be more costly or time consuming than Consultant anticipates and that Consultant shall not be entitled to additional compensation therefor. Town may in its sole and absolute discretion have similar work done by other contractors. No claims for an increase in the Contract Sum or time for performance shall be valid unless the procedures established in this Section are followed.

1.9 Special Requirements.

Additional terms and conditions of this Agreement, if any, which are made a part hereof are set forth in the "Special Requirements" attached hereto as Exhibit "B" and incorporated herein by this reference. In the event of a conflict between the provisions of Exhibit "B" and any other provisions of this Agreement, the provisions of Exhibit "B" shall govern. In the event of a conflict between the provisions of any other Exhibits and any provisions of this Agreement, the provisions of this Agreement shall govern.

ARTICLE 2. COMPENSATION AND METHOD OF PAYMENT.

2.0 Prevailing Wage.

It is the understanding of the Town and Consultant that California prevailing wage laws do not apply to this Agreement because the Agreement does not involve any of the following services subject to prevailing wage rates pursuant to the California Labor Code or regulations promulgated thereunder: Construction, alteration, demolition, installation, or repair work performed on public buildings, facilities, streets or sewers done under contract and paid for in whole or in part out of public funds. In this context, "construction" includes work performed during the design and preconstruction phases of construction including, but not limited to, inspection and land surveying work.

2.1 Contract Sum.

Subject to any limitations set forth in this Agreement, Town agrees to pay Consultant the amounts specified in the "Schedule of Compensation" attached hereto as Exhibit "C" and incorporated herein by this reference. The total compensation, including reimbursement for actual expenses, shall not exceed One Hundred and Fifty Dollar hourly rate based on actual billed time and material (\$150.00/hour) (the "Contract Sum"), unless additional compensation is approved pursuant to Section 1.8.

2.2 Method of Compensation.

The method of compensation may include: (i) a lump sum payment upon completion; (ii) payment in accordance with specified tasks or the percentage of completion of the services less contract retention; (iii) payment for time and materials based upon the Consultant's rates as specified in the Schedule of Compensation, provided that (a) time estimates are provided for the performance of sub tasks, (b) contract retention is maintained, and (c) the Contract Sum is not exceeded; or (iv) such other methods as may be specified in the Schedule of Compensation. In accordance with California Government Code Section 8546.7, if the Not to Exceed Amount exceeds TEN THOUSAND DOLLARS (\$10,000.00), this Agreement and the Consultant's books and records related to this Agreement shall be subject to the examination and audit of the State Auditor, at the request of Town or as part of any audit of the Town, for a period of three (3) years after final payment under the Agreement.

2.3 Reimbursable Expenses.

Compensation may include reimbursement for actual and necessary expenditures for reproduction costs, telephone expenses, and travel expenses approved by the Contract Officer in advance, or actual subcontractor expenses of an approved subcontractor pursuant to Section 4.5, and only if specified in the Schedule of Compensation. The Contract Sum shall include the attendance of Consultant at all project meetings reasonably deemed necessary by the Town. Coordination of the performance of the work with Town is a critical component of the services. If Consultant is required to attend additional meetings to facilitate such coordination, Consultant shall not be entitled to any additional compensation for attending said meetings.

2.4 Invoices.

Each month Consultant shall furnish to Town an original invoice for all work performed and expenses incurred during the preceding month in a form approved by Town's Finance Manager. By submitting an invoice for payment under this Agreement, Consultant is certifying compliance with all provisions of the Agreement. The invoice shall detail charges for all necessary and actual expenses by the following categories: labor (by sub-category), travel, materials, equipment, supplies, and sub-contractor contracts. Sub-contractor charges shall also be detailed by such categories. Consultant shall not invoice Town for any duplicate services performed by more than one person.

Town may independently review each invoice submitted by the Consultant to determine whether the work performed and expenses incurred are in compliance with the provisions of this Agreement. Except as to any charges for work performed or expenses incurred by Consultant which are disputed by Town, or as provided in Section 7.3. Town will use its best efforts to cause Consultant to be paid within thirty (30) days of receipt of Consultant's correct and undisputed invoice; however, Consultant acknowledges and agrees that due to Town warrant run procedures, the Town cannot guarantee that payment will occur within this time period. In the event any charges or expenses are disputed by Town, the original invoice shall be returned by Town to Consultant for correction and resubmission. Review and

payment by the Town of any invoice provided by the Consultant shall not constitute a waiver of any rights or remedies provided herein or any applicable law.

2.5 Waiver.

Payment to Consultant for work performed pursuant to this Agreement shall not be deemed to waive any defects in work performed by Consultant.

ARTICLE 3. PERFORMANCE SCHEDULE

3.1 Time of Essence.

Time is of the essence in the performance of this Agreement.

3.2 Schedule of Performance.

Consultant shall commence the services pursuant to this Agreement upon receipt of a written notice to proceed and shall perform all services within the time period(s) established in the "Schedule of Performance" attached hereto as Exhibit "D" and incorporated herein by this reference. When requested by the Consultant, extensions to the time period(s) specified in the Schedule of Performance may be approved in writing by the Contract Officer but not exceeding one hundred eighty (180) days cumulatively.

3.3 Force Majeure.

The time period(s) specified in the Schedule of Performance for performance of the services rendered pursuant to this Agreement shall be extended because of any delays due to unforeseeable causes beyond the control and without the fault or negligence of the Consultant, including, but not restricted to, acts of God or of the public enemy, unusually severe weather, fires, earthquakes, floods, epidemics or pandemics, quarantine restrictions, riots, strikes, freight embargoes, wars, litigation, and/or acts of any governmental agency, including the Town, if the Consultant shall within ten (10) days of the commencement of such delay notify the Contract Officer in writing of the causes of the delay. The Contract Officer shall ascertain the facts and the extent of delay, and extend the time for performing the services for the period of the enforced delay when and if in the judgment of the Contract Officer such delay is justified. The Contract Officer shall extend the time for performance in accordance with the procedures set forth in Section 1.8. The Contract Officer's determination shall be final and conclusive upon the parties to this Agreement. In no event shall Consultant be entitled to recover damages against the Town for any delay in the performance of this Agreement, however caused, Consultant's sole remedy being extension of the Agreement pursuant to this Section.

3.4 Term.

Unless earlier terminated in accordance with Article 7 of this Agreement, this Agreement shall continue in full force and effect until completion of the services but not exceeding two (2) years from the date hereof, except as otherwise provided in the Schedule of Performance (Exhibit "D").

ARTICLE 4. COORDINATION OF WORK

4.1 Representatives and Personnel of Consultant.

The following principals of Consultant ("Principals") are hereby designated as being the principals and representatives of Consultant authorized to act in its behalf with respect to the work specified herein and make all decisions in connection therewith:

<u>Noel Owsley</u>	_____
(Name)	(Title)
_____	_____
(Name)	(Title)
_____	_____
(Name)	(Title)

It is expressly understood that the experience, knowledge, capability and reputation of the foregoing Principals were a substantial inducement for Town to enter into this Agreement. Therefore, the Principals shall be responsible during the term of this Agreement for directing all activities of Consultant and devoting sufficient time to personally supervise the services hereunder. All personnel of Consultant, and any authorized agents, shall at all times be under the exclusive direction and control of the Principals. For purposes of this Agreement, the Principals may not be replaced nor may their responsibilities be substantially reduced by Consultant without the express written approval of Town. Additionally, Consultant shall utilize only competent personnel to perform services pursuant to this Agreement. Consultant shall make every reasonable effort to maintain the stability and continuity of Consultant's staff and subcontractors, if any, assigned to perform the services required under this Agreement. Consultant shall notify Town of any changes in Consultant's staff and subcontractors, if any, assigned to perform the services required under this Agreement, prior to and during any such performance. In the event that Town, in its sole discretion, at any time during the term of this Agreement, desire to reassign any staff or subcontractor of Consultant, Consultant shall, immediately upon reassign notice from Town of such desire of Town, reassign such person or persons.

4.2 Status of Consultant.

Consultant shall have no authority to bind Town in any manner, or to incur any obligation, debt or liability of any kind on behalf of or against Town, whether by contract or otherwise, unless such authority is expressly conferred under this Agreement or is otherwise expressly conferred in writing by Town. Consultant shall not at any time or in any manner represent that Consultant or any of Consultant's officers, employees, or agents are in any manner officials, officers, employees or agents of Town. Neither Consultant, nor any of Consultant's officers, employees or agents, shall obtain any rights to retirement, health care or any other benefits which may otherwise accrue to Town's employees. Consultant expressly waives any claim Consultant may have to any such rights.

4.3 Contract Officer.

The Contract Officer shall be such person as may be designated by the Town Manager. It shall be the Consultant's responsibility to assure that the Contract Officer is kept informed of the progress of the performance of the services and the Consultant shall refer any decisions which must be made by Town to the Contract Officer. Unless otherwise specified herein, any approval of Town required hereunder shall mean the approval of the Contract Officer. The Contract Officer shall have authority, if specified in writing by the Town Manager, to sign all documents on behalf of the Town required hereunder to carry out the terms of this Agreement.

4.4 Independent Consultant.

(a) Consultant is and shall at all times remain a wholly independent contractor and not an officer, employee or agent of Town. Nothing in this Agreement may be construed to be inconsistent with this relationship or status. Consultant shall not at any time or in any manner represent that it or any of its agents or employees are agents or employees of Town. Consultant shall have no authority to bind Town in any manner, nor to incur any obligation, debt or liability of any kind on behalf of or against Town, whether by contract or otherwise, unless such authority is expressly conferred under this Agreement or is otherwise expressly conferred in writing by Town.

(b) Consultant shall perform all Services as an independent contractor of Town and shall remain at all times as to Town a wholly independent contractor with only such obligations as are consistent with that role. Consultant shall be solely responsible for the means, methods, techniques, sequences and procedures in performance of Services. The personnel performing the Services under this Agreement on behalf of Consultant shall at all times be under Consultant's exclusive direction and control. Any terms within this Agreement regarding Town directives apply to an concern the result of Consultant's provision of service and not the means, methods, or scheduling of the Consultant's work. Neither Town, nor any elected or appointed boards, officers, officials, employees or agents of Town, shall have control over the conduct of Consultant or any of Consultant's officers, employees, or agents except as set forth in this Agreement. Consultant shall not at any time or in any manner represent that Consultant or any of Consultant's officers, employees, or agents are in any manner officials, officers, employees or agents of Town.

(c) Neither Consultant, nor any of Consultant's officers, employees or agents, shall obtain any privileges or rights to retirement, health care or any other benefits which may otherwise accrue to Town's employees. Consultant expressly waives any claim Consultant may have to any such benefits, privileges or rights.

4.5 Prohibition Against Subcontracting or Assignment.

The experience, knowledge, capability and reputation of Consultant, its principals and employees were a substantial inducement for the Town to enter into this Agreement. Therefore, Consultant shall not contract with any other entity to perform in whole or in part the services required hereunder without the express written approval of the Town. In addition, neither this Agreement nor any interest herein may be transferred, assigned, conveyed, hypothecated or encumbered voluntarily or by operation of law, whether for the benefit of creditors or otherwise, without the prior written approval of Town. Transfers restricted hereunder shall include the transfer to any person or group of persons acting in concert of more than twenty five percent (25%) of the present ownership and/or control of Consultant, taking all transfers into account on a cumulative basis. In the event of any such unapproved transfer, including any

bankruptcy proceeding, this Agreement shall be void. No approved transfer shall release the Consultant or any surety of Consultant of any liability hereunder without the express consent of Town.

ARTICLE 5. INSURANCE, INDEMNIFICATION AND BONDS

5.1 Insurance Coverages.

The Consultant shall not commence Work under this Agreement until it has provided evidence satisfactory to the Town that it has secured all insurance required under this section. In addition, Consultant shall not allow any subconsultant to commence work on any subcontract until it has provided evidence satisfactory to the Town and the subconsultant has secured all insurance required under this section. Failure to provide and maintain all required insurance shall be grounds for the Town to terminate this Agreement for cause.

Minimum requirements. Consultant shall, at its sole cost and expense, procure and maintain for at least the duration of the Agreement, including any extension thereof, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Agreement by the Consultant, its agents, representatives, employees or subconsultants. Consultant shall also require of the subconsultants to procure and maintain the same insurance for the duration of the Agreement including any extension thereof. Such insurance shall meet at least the following minimum levels of coverage:

(a) Commercial General Liability Insurance (Occurrence Form CG0001 or equivalent). Commercial General Liability (CGL): Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than \$1,000,000 per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit.

(b) Workers Compensation Insurance. A policy of workers compensation insurance in such amount as will fully comply with the Labor Code of the State of California and Employer's Liability limits of \$1,000,000 per accident for bodily injury or disease.

(c) Automotive Insurance (Form CA 0001 (Ed 1/87) including "any auto" and endorsement CA 0025 or equivalent). A policy of comprehensive automobile liability insurance written on a per occurrence for bodily injury and property damage in an amount not less than \$1,000,000. The Town shall be named additional insured.

(d) Professional Liability. Professional liability insurance appropriate to the Consultant's profession. This coverage may be written on a "claims made" basis and must include coverage for contractual liability. The professional liability insurance required by this Agreement must be endorsed to be applicable to claims based upon, arising out of, or related to services performed under this Agreement. If the insurance is on a Claims-Made basis, the retroactive date shall be no later than the commencement of the work. Coverage applicable to the work performed under this agreement shall be continued for five (5) years after completion of the work. Such continuation coverage may be provided by one of the following: (1) renewal of the existing policy; (2) an extended reporting period endorsement; or (3) replacement insurance with a retroactive date no later than the commencement of the work under this Agreement.

(e) Consultant shall provide to the Town an endorsement that the workers' compensation insurer waives all rights of subrogation against the Town and its officials, officers, employees and volunteers.

(f) Additional Insurance. Policies of such other insurance, as may be required in the Special Requirements.

(g) Subcontractors. Consultant shall include all subcontractors as insureds under its policies or shall furnish separate certificates and certified endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.

(h) If the Consultant maintains broader coverage and/or higher limits than the minimums shown above, the Town requires and shall be entitled to the broader coverage and/or higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the Town.

5.2 General Insurance Requirements.

The Town, its officers, officials, employees, and volunteers shall be named additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Consultant including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Consultant's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10, CG 20 26, CG 20 33, or CG 20 38; and CG 20 37 forms if later revisions used).

For any claims related to this contract, the Consultant's insurance coverage shall be primary insurance primary coverage at least as broad as ISO CG 20 01 04 13 as respects the Town, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the Town, its officers, officials, employees, or volunteers shall be excess of the Consultant's insurance and shall not contribute with it.

If the deductible or self-insured retention exceeds \$10,000.00, it must be approved in advance by the Town. Consultant is responsible for any deductible or self-insured retention and shall fund it upon the Town's written request, regardless of whether Consultant has a claim against the insurance or is named as a party in any action. The insurance policy must specify that where the primary insured does not satisfy the self-insured retention, any additional insured may satisfy the self-insured retention.

The policy shall cover inter-insured suits and include a "separation of insureds" or "severability" clause which treats each insured separately.

No work or services under this Agreement shall commence until the Consultant has provided the Town with Certificates of Insurance or appropriate insurance binders evidencing the above insurance coverages and said Certificates of Insurance or binders are approved by the Town. Town reserves the right to inspect complete, certified copies of all required insurance policies at any time. Any failure to comply with the reporting or other provisions of the policies including breaches or warranties shall not affect coverage provided to Town.

The insurance required by this Agreement shall be satisfactory only if issued by companies qualified to do business in California, rated "A" or better in the most recent edition of Best Rating Guide, The Key Rating Guide or in the Federal Register, and only if they are of a financial category Class VII or

better, unless such requirements are waived by the Town's Risk Manager or other designee of the Town due to unique circumstances.

All Coverages. Consultant shall provide immediate written notice if (1) any of the required insurance policies is terminated; (2) the limits of any of the required policies are reduced; (3) or the deductible or self-insured retention is increased.

The coverage shall contain no special limitations on the scope of protection afforded to Town, and their respective elected and appointed officers, officials, employees or volunteers. Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

Consultant hereby grants to Entity a waiver of any right to subrogation which any insurer of said Consultant may acquire against the Entity by virtue of the payment of any loss under such insurance. Consultant agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the Town has received a waiver of subrogation endorsement from the insurer.

The Consultant agrees that the requirement to provide insurance shall not be construed as limiting in any way the extent to which the Consultant may be held responsible for the payment of damages to any persons or property resulting from the Consultant's activities or the activities of any person or persons for which the Consultant is otherwise responsible nor shall it limit the Consultant's indemnification liabilities as provided in Section 5.3.

In the event the Consultant subcontracts any portion of the work in compliance with Section 4.5 of this Agreement, the contract between the Consultant and such subcontractor shall require the subcontractor to maintain the same policies of insurance that the Consultant is required to maintain pursuant to Section 5.1, and such certificates and endorsements shall be provided to Town.

5.3 Indemnification.

(a) Indemnification for Professional Liability. Where the law establishes a professional standard of care for Consultant's services, to the fullest extent permitted by law, Consultant shall indemnify, protect, defend and hold harmless Town and any and all of its officials, employees and agents ("Indemnified Parties") from and against any and all liability (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged or threatened, including attorney's fees and costs, court costs, interest, defense costs, and expert witness fees) arise out of, are a consequence of, or are in any way attributable to, in whole or in part, any negligent or wrongful act, error or omission of Consultant, or by any individual or entity for which Consultant is legally liable, including but not limited to officers, agents, employees or sub-contractors of Consultant, in the performance of professional services under this Agreement.

(b) Indemnification for Other than Professional Liability. Other than in the performance of professional services and to the full extent permitted by law, Consultant shall indemnify, protect, defend and hold harmless Town, and any and all of its employees, officials and agents from and against any liability (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged or threatened, including attorney's fees and costs, court costs, interest, defense costs, and expert witness fees), where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in

part, the performance of this Agreement by Consultant, or by any individual or entity for which Consultant is legally liable, including but not limited to officers, agents, employees or sub-contractors of Consultant.

(c) **Indemnification from Sub-Consultants.** Consultant agrees to obtain executed indemnity agreements with provisions identical to those set forth in this section from each and every sub-Consultant or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement naming the Indemnified Parties as additional indemnitees. In the event Consultant fails to obtain such indemnity obligations from others as required herein, Consultant agrees to be fully responsible according to the terms of this section. Failure of Town to monitor compliance with these requirements imposes no additional obligations on Town and will in no way act as a waiver of any rights hereunder. This obligation to indemnify and defend Town as set forth herein is binding on the successors, assigns or heirs of Consultant and shall survive the termination of this Agreement or this section.

(d) **Town's Negligence.** The provisions of this section do not apply to claims occurring as a result of Town's sole negligence. The provisions of this section shall not release Town from liability arising from gross negligence or willful acts or omissions of Town or any and all of its officials, employees and agents.

5.4 Sufficiency of Insurer or Surety.

Insurance required by this Agreement shall be satisfactory only if issued by companies qualified to do business in California, rated "A" or better in the most recent edition of Best Rating Guide, The Key Rating Guide or in the Federal Register, and only if they are of a financial category Class VII or better, unless such requirements are waived by the Risk Manager of the Town ("Risk Manager") due to unique circumstances. If this Agreement continues for more than 3 years duration, or in the event the Risk Manager determines that the work or services to be performed under this Agreement creates an increased or decreased risk of loss to the Town, the Consultant agrees that the minimum limits of the insurance policies may be changed accordingly upon receipt of written notice from the Risk Manager.

ARTICLE 6. RECORDS, REPORTS, AND RELEASE OF INFORMATION

6.1 Records.

Consultant shall keep, and require subcontractors to keep, such ledgers books of accounts, invoices, vouchers, canceled checks, reports, studies or other documents relating to the disbursements charged to Town and services performed hereunder (the "books and records"), as shall be necessary to perform the services required by this Agreement and enable the Contract Officer to evaluate the performance of such services. Any and all such documents shall be maintained in accordance with generally accepted accounting principles and shall be complete and detailed. The Contract Officer shall have full and free access to such books and records at all times during normal business hours of Town, including the right to inspect, copy, audit and make records and transcripts from such records. Such records shall be maintained for a period of 3 years following completion of the services hereunder, and the Town shall have access to such records in the event any audit is required. In the event of dissolution of Consultant's business, custody of the books and records may be given to Town, and access shall be provided by Consultant's successor in interest.

6.2 Reports.

Consultant shall periodically prepare and submit to the Contract Officer such reports concerning the performance of the services required by this Agreement as the Contract Officer shall require. Consultant hereby acknowledges that the Town is greatly concerned about the cost of work and services to be performed pursuant to this Agreement. For this reason, Consultant agrees that if Consultant becomes aware of any facts, circumstances, techniques, or events that may or will materially increase or decrease the cost of the work or services contemplated herein or, if Consultant is providing design services, the cost of the project being designed, Consultant shall promptly notify the Contract Officer of said fact, circumstance, technique or event and the estimated increased or decreased cost related thereto and, if Consultant is providing design services, the estimated increased or decreased cost estimate for the project being designed.

6.3 Ownership of Documents.

Except as otherwise provided below, all documents, data, studies, drawings, maps, models, photographs and reports prepared by Consultant (collectively, "Documents") under this Agreement are Town's property. Consultant may retain copies of such Documents as desired but will deliver all original materials to Town upon Town's written notice. Town agrees that use of Consultant's completed work product, for purposes other than identified in this Agreement, or use of incomplete work product, is at Town's own risk. Consultant warrants that all Documents it drafts and completes pursuant to this Agreement constitutes original work. Specifically, Consultant understands and agrees that use of artificial intelligence (AI) tools including, without limitation, ChatGPT, Microsoft's Bing Chat, Google's Bard, and Meta's LLaMA (Large Language Model Meta AI), in the performance of this Agreement does not constitute an original work, i.e., submitting Documents generated by such AI tools to Town and representing it as Consultant's original work constitutes a material breach of this Agreement, constitutes a false claim, and may also violate applicable intellectual property right laws including, without limitation, United States Copyright Law. Accordingly, and notwithstanding any other provision of this Agreement as to ownership, Town specifically rejects ownership of such Documents. Consultant is required to indemnify and defend Town to the fullest extent allowed by applicable law should it violate this Section.

All drawings, specifications, maps, designs, photographs, studies, surveys, data, notes, computer files, reports, records, documents and other materials (the "documents and materials") prepared by Consultant, its employees, subcontractors and agents in the performance of this Agreement shall be the property of Town and shall be delivered to Town upon request of the Contract Officer or upon the termination of this Agreement, and Consultant shall have no claim for further employment or additional compensation as a result of the exercise by Town of its full rights of ownership use, reuse, or assignment of the documents and materials hereunder. Any use, reuse or assignment of such completed documents for other projects and/or use of uncompleted documents without specific written authorization by the Consultant will be at the Town's sole risk and without liability to Consultant, and Consultant's guarantee and warranties shall not extend to such use, reuse or assignment. Consultant may retain copies of such documents for its own use. Consultant shall have the right to use the concepts embodied therein. All subcontractors shall provide for assignment to Town of any documents or materials prepared by them, and in the event Consultant fails to secure such assignment, Consultant shall indemnify Town for all damages resulting therefrom.

All Final Work Product developed by Consultant in the course of providing the Services pursuant to this Agreement shall become the sole property of Town and may be used, reused or otherwise disposed of by Town without the permission of the Consultant. Upon completion, expiration or termination of this Agreement, Consultant shall turn over to Town all such Final Work Product if paid for by the Town. This

provision specifically excludes Consultants' work notes and drafts, which are owned by Consultant, not Town.

6.4 Confidentiality and Release of Information.

(a) All information gained or work product produced by Consultant in performance of this Agreement shall be considered confidential, unless such information is in the public domain or already known to Consultant. Consultant shall not release or disclose any such information or work product to persons or entities other than Town without prior written authorization from the Contract Officer.

(b) Consultant, its officers, employees, agents or subcontractors, shall not, without prior written authorization from the Contract Officer or unless requested by the Town Attorney, voluntarily provide documents, declarations, letters of support, testimony at depositions, response to interrogatories or other information concerning the work performed under this Agreement. Response to a subpoena or court order shall not be considered "voluntary" provided Consultant gives Town notice of such court order or subpoena.

(c) If Consultant, or any officer, employee, agent or subcontractor of Consultant, provides any information or work product in violation of this Agreement, then Town shall have the right to reimbursement and indemnity from Consultant for any damages, costs and fees, including attorneys fees, caused by or incurred as a result of Consultant's conduct.

(d) Consultant shall promptly notify Town should Consultant, its officers, employees, agents or subcontractors be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this Agreement and the work performed there under. Town retains the right, but has no obligation, to represent Consultant or be present at any deposition, hearing or similar proceeding. Consultant agrees to cooperate fully with Town and to provide Town with the opportunity to review any response to discovery requests provided by Consultant. However, this right to review any such response does not imply or mean the right by Town to control, direct, or rewrite said response.

ARTICLE 7. ENFORCEMENT OF AGREEMENT AND TERMINATION

7.1 California Law.

This Agreement shall be interpreted, construed and governed both as to validity and to performance of the parties in accordance with the laws of the State of California. Legal actions concerning any dispute, claim or matter arising out of or in relation to this Agreement shall be instituted in the Superior Court of the County of San Bernardino, State of California, or any other appropriate court in such county, and Consultant covenants and agrees to submit to the personal jurisdiction of such court in the event of such action. In the event of litigation in a U.S. District Court, venue shall lie exclusively in the Central District of California, in San Bernardino County.

7.2 Disputes; Default.

In the event that Consultant is in default under the terms of this Agreement, the Town shall not have any obligation or duty to continue compensating Consultant for any work performed after the date of default. Instead, the Town may give notice to Consultant of the default and the reasons for the default.

The notice shall include the timeframe in which Consultant may cure the default. This timeframe is presumptively thirty (30) days, but may be extended, though not reduced, if circumstances warrant. During the period of time that Consultant is in default, the Town shall hold all invoices and shall proceed with payment on the invoices only when the default is cured. In the alternative, the Town may, in its sole discretion, elect to pay some or all of the outstanding invoices during the period of default. If Consultant does not cure the default, the Town may take necessary steps to terminate this Agreement under this Article. Any failure on the part of the Town to give notice of the Consultant's default shall not be deemed to result in a waiver of the Town's legal rights or any rights arising out of any provision of this Agreement.

7.3 Retention of Funds.

Consultant hereby authorizes Town to deduct from any amount payable to Consultant (whether or not arising out of this Agreement) (i) any amounts the payment of which may be in dispute hereunder or which are necessary to compensate Town for any losses, costs, liabilities, or damages suffered by Town, and (ii) all amounts for which Town may be liable to third parties, by reason of Consultant's acts or omissions in performing or failing to perform Consultant's obligation under this Agreement. In the event that any claim is made by a third party, the amount or validity of which is disputed by Consultant, or any indebtedness shall exist which shall appear to be the basis for a claim of lien, Town may withhold from any payment due, without liability for interest because of such withholding, an amount sufficient to cover such claim. The failure of Town to exercise such right to deduct or to withhold shall not, however, affect the obligations of the Consultant to insure, indemnify, and protect Town as elsewhere provided herein.

7.4 Waiver.

Waiver by any party to this Agreement of any term, condition, or covenant of this Agreement shall not constitute a waiver of any other term, condition, or covenant. Waiver by any party of any breach of the provisions of this Agreement shall not constitute a waiver of any other provision or a waiver of any subsequent breach or violation of any provision of this Agreement. Acceptance by Town of any work or services by Consultant shall not constitute a waiver of any of the provisions of this Agreement. No delay or omission in the exercise of any right or remedy by a non-defaulting party on any default shall impair such right or remedy or be construed as a waiver. Any waiver by either party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

7.5 Rights and Remedies are Cumulative.

Except with respect to rights and remedies expressly declared to be exclusive in this Agreement, the rights and remedies of the parties are cumulative and the exercise by either party of one or more of such rights or remedies shall not preclude the exercise by it, at the same or different times, of any other rights or remedies for the same default or any other default by the other party.

7.6 Legal Action.

In addition to any other rights or remedies, either party may take legal action, in law or in equity, to cure, correct or remedy any default, to recover damages for any default, to compel specific performance of this Agreement, to obtain declaratory or injunctive relief, or to obtain any other remedy consistent with the purposes of this Agreement. Notwithstanding any contrary provision herein, Consultant must file a statutory claim pursuant to Government Code Sections 905 et seq. and 910 et. seq., in order to pursue a legal action under this Agreement.

7.7 Termination Prior to Expiration of Term.

This Section shall govern any termination of this Contract except as specifically provided in the following Section for termination for cause. The Town reserves the right to terminate this Contract at any time, with or without cause, upon thirty (30) days' written notice to Consultant, except that where termination is due to the fault of the Consultant, the period of notice may be such shorter time as may be determined by the Contract Officer. Upon receipt of any notice of termination, Consultant shall immediately cease all services hereunder except such as may be specifically approved by the Contract Officer. Consultant shall be entitled to compensation for all services rendered prior to the effective date of the notice of termination and for any services authorized by the Contract Officer thereafter in accordance with the Schedule of Compensation or such as may be approved by the Contract Officer, except as provided in Section 7.3. In the event of termination without cause pursuant to this Section, the Town need not provide the Consultant with the opportunity to cure pursuant to Section 7.2.

7.8 Termination for Default of Consultant.

If termination is due to the failure of the Consultant to fulfill its obligations under this Agreement, Town may, after compliance with the provisions of Section 7.2, take over the work and prosecute the same to completion by contract or otherwise, and the Consultant shall be liable to the extent that the total cost for completion of the services required hereunder exceeds the compensation herein stipulated (provided that the Town shall use reasonable efforts to mitigate such damages), and Town may withhold any payments to the Consultant for the purpose of set-off or partial payment of the amounts owed the Town as previously stated.

7.9 Attorneys' Fees.

If either party to this Agreement is required to initiate or defend or made a party to any action or proceeding in any way connected with this Agreement, the prevailing party in such action or proceeding, in addition to any other relief which may be granted, whether legal or equitable, shall be entitled to reasonable attorney's fees. Attorney's fees shall include attorney's fees on any appeal, and in addition a party entitled to attorney's fees shall be entitled to all other reasonable costs for investigating such action, taking depositions and discovery and all other necessary costs the court allows which are incurred in such litigation. All such fees shall be deemed to have accrued on commencement of such action and shall be enforceable whether or not such action is prosecuted to judgment.

ARTICLE 8. TOWN OFFICERS AND EMPLOYEES: NON-DISCRIMINATION

8.1 Non-liability of Town Officers and Employees.

No officer or employee of the Town shall be personally liable to the Consultant, or any successor in interest, in the event of any default or breach by the Town or for any amount which may become due to the Consultant or to its successor, or for breach of any obligation of the terms of this Agreement.

8.2 Conflict of Interest.

Consultant covenants that neither it, nor any officer or principal of its firm, has or shall acquire any interest, directly or indirectly, which would conflict in any manner with the interests of Town or which would in any way hinder Consultant's performance of services under this Agreement. Consultant further covenants that in the performance of this Agreement, no person having any such interest shall be employed by it as an officer, employee, agent or subcontractor without the express written consent of

the Contract Officer. Consultant agrees to at all times avoid conflicts of interest or the appearance of any conflicts of interest with the interests of Town in the performance of this Agreement.

No officer or employee of the Town shall have any financial interest, direct or indirect, in this Agreement nor shall any such officer or employee participate in any decision relating to the Agreement which effects his financial interest or the financial interest of any corporation, partnership or association in which he is, directly or indirectly, interested, in violation of any State statute or regulation. The Consultant warrants that it has not paid or given and will not pay or give any third party any money or other consideration for obtaining this Agreement.

8.3 Covenant Against Discrimination.

Consultant covenants that, by and for itself, its heirs, executors, assigns, and all persons claiming under or through them, that there shall be no discrimination against or segregation of, any person or group of persons on account of race, age, color, creed, religion, sex, gender, religion, marital status, national origin, gender identity, veteran status, disability, medical condition, pregnancy, childbirth and related medical conditions, military service, genetic information or testing, sexual orientation, ancestry, or other protected class in the performance of this Agreement. Consultant shall take affirmative action to insure that applicants are employed and that employees are treated during employment without regard to their race, color, creed, religion, sex, marital status, national origin, ancestry, or other protected class.

8.4 Unauthorized Aliens.

Consultant hereby promises and agrees to comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C.A. §§ 1101, *et seq.*, as amended, and in connection therewith, shall not employ unauthorized aliens as defined therein. Should Consultant so employ such unauthorized aliens for the performance of work and/or services covered by this Agreement, and should the any liability or sanctions be imposed against Town for such use of unauthorized aliens, Consultant hereby agrees to and shall reimburse Town for the cost of all such liabilities or sanctions imposed, together with any and all costs, including attorneys' fees, incurred by Town.

ARTICLE 9. MISCELLANEOUS PROVISIONS

9.1 Notices.

Any notice, demand, request, document, consent, approval, or communication either party desires or is required to give to the other party or any other person shall be in writing and either served personally or sent by prepaid, first-class mail, in the case of the Town, to the Town Manager and to the attention of the Contract Officer, TOWN OF YUCCA VALLEY, 57090 Twentynine Palms Highway, Yucca Valley, California 92284 and in the case of the Consultant, to the person at the address designated on the execution page of this Agreement. Either party may change its address by notifying the other party of the change of address in writing. Notice shall be deemed communicated at the time personally delivered or in seventy-two (72) hours from the time of mailing if mailed as provided in this Section.

9.2 Interpretation.

The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply.

9.3 Counterparts.

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, and such counterparts shall constitute one and the same instrument.

9.4 Integration; Amendment.

This Agreement including the attachments hereto is the entire, complete and exclusive expression of the understanding of the parties. It is understood that there are no oral agreements between the parties hereto affecting this Agreement and this Agreement supersedes and cancels any and all previous negotiations, arrangements, agreements and understandings, if any, between the parties, and none shall be used to interpret this Agreement.

No amendment to or modification of this Agreement shall be valid unless made in writing and approved by the Consultant and by the Town. The Contract Officer shall have the authority to approve any amendment to this Agreement that includes additional work, time to perform, or an increase in the Contract Sum in accordance with Section 1.8 of this Agreement. The Town's Contract Officer may, but is not required to, make additional minor amendments not affecting substantive terms without further authorization from the Town Council. The Town Council hereby authorizes the Contract Officer to execute any such amendments as required by this Agreement or that do not otherwise reduce Town's rights under this Agreement. All other amendments shall be approved by the Town Council. The Parties agree that the requirement for written modifications cannot be waived and that any attempted waiver shall be void.

9.5 Severability.

In the event that any one or more of the phrases, sentences, clauses, paragraphs, or sections contained in this Agreement shall be declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining phrases, sentences, clauses, paragraphs, or sections of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the parties hereunder unless the invalid provision is so material that its invalidity deprives either party of the basic benefit of their bargain or renders this Agreement meaningless.

9.6 Authority to Execute.

The persons executing this Agreement on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said party, (iii) by so executing this Agreement, such party is formally bound to the provisions of this Agreement, and (iv) the entering into this Agreement does not violate any provision of any other Agreement to which said party is bound. This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date and year first-above written.

TOWN OF YUCCA VALLEY:

Curtis Yakimow, Town Manager

ATTEST:

Lesley Copeland, Town Clerk

APPROVED AS TO FORM:

BURKE, WILLIAMS, & SORENSON, LLP

Thomas Jex, Town Attorney

CONTRACTOR:

By: _____

Name: _____

Title: _____

By: _____

Name: _____

Title: _____

Two signatures are required if a corporation.

NOTE: CONTRACTOR'S SIGNATURES SHALL BE DULY NOTARIZED, AND APPROPRIATE ATTESTATIONS SHALL BE INCLUDED AS MAY BE REQUIRED BY THE BYLAWS, ARTICLES OF INCORPORATION, OR OTHER RULES OR REGULATIONS APPLICABLE TO CONTRACTOR'S BUSINESS ENTITY.

Address: _____

Attachment: 2024 06 30 NRO Professional Services Agreement_updated (5733 : Town Engineer Contract Services)

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

STATE OF CALIFORNIA

COUNTY OF SAN BERNARDINO

On _____, 20__ before me, _____, personally appeared _____, proved to me on the basis of satisfactory evidence to be the person(s) whose names(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: _____

OPTIONAL

Though the data below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent reattachment of this form

CAPACITY CLAIMED BY SIGNER

☐ INDIVIDUAL
☐ CORPORATE OFFICER

 TITLE(S)

☐ PARTNER(S) ☐ LIMITED
 ☐ GENERAL

☐ ATTORNEY-IN-FACT
☐ TRUSTEE(S)
☐ GUARDIAN/CONSERVATOR
☐ OTHER _____

DESCRIPTION OF ATTACHED DOCUMENT

 TITLE OR TYPE OF DOCUMENT

 NUMBER OF PAGES

 DATE OF DOCUMENT

SIGNER IS REPRESENTING:

(NAME OF PERSON(S) OR ENTITY(IES))

 SIGNER(S) OTHER THAN NAMED ABOVE

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

STATE OF CALIFORNIA

COUNTY OF SAN BERNARDINO

On _____, 20__ before me, _____, personally appeared _____, proved to me on the basis of satisfactory evidence to be the person(s) whose names(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: _____

OPTIONAL

Though the data below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent reattachment of this form

CAPACITY CLAIMED BY SIGNER

☐

INDIVIDUAL

☐

CORPORATE OFFICER

TITLE(S)

☐

PARTNER(S)

☐

LIMITED

☐

GENERAL

☐

ATTORNEY-IN-FACT

☐

TRUSTEE(S)

☐

GUARDIAN/CONSERVATOR

☐

OTHER _____

SIGNER IS REPRESENTING:

(NAME OF PERSON(S) OR ENTITY(IES))

DESCRIPTION OF ATTACHED DOCUMENT

TITLE OR TYPE OF DOCUMENT

NUMBER OF PAGES

DATE OF DOCUMENT

SIGNER(S) OTHER THAN NAMED ABOVE

EXHIBIT "A"**SCOPE OF SERVICES**

- I. Consultant will perform the following Services:
 - A. Engineering Plan Check Services
 - B. Town Engineer Services
 - C.
- II. As part of the Services, Consultant will prepare and deliver the following tangible work products to the Town:
 - A. Engineering Plan Check Services
 - B. Town Engineer Services
 - C.
- III. In addition to the requirements of Section 6.2, during performance of the Services, Consultant will keep the Town apprised of the status of performance by delivering the following status reports:
 - A. Monthly Billing & Reporting
 - B.
 - C.
- IV. All work product is subject to review and acceptance by the Town and must be revised by the Consultant without additional charge to the Town until found satisfactory and accepted by Town.
- V. Consultant will utilize the following personnel to accomplish the Services:
 - A. Noel Owsley
 - B.
 - C.

EXHIBIT "B"
SPECIAL REQUIREMENTS
(Superseding Contract Boilerplate)

Attachment: 2024 06 30 NRO Professional Services Agreement_updated (5733 : Town Engineer Contract Services)

EXHIBIT "C"**SCHEDULE OF COMPENSATION**

- I. The total compensation for the Services shall not exceed One Hundred and Fifty Dollar hourly rate based on actual billed time and material (\$150.00/hour) as provided in Section 2.1 of this Agreement.
- II. Within the budgeted amounts for each Task, and with the approval of the Contract Officer, funds may be shifted from one Task sub budget to another so long as the Contract Sum is not exceeded per Section 2.1, unless Additional Services are approved per Section 1.9.
- III. The Town will compensate Consultant for the Services performed upon submission of a valid invoice. Each invoice is to include:
 - A. Line items for all personnel describing the work performed, the number of hours worked, and the hourly rate.
 - B. Line items for all materials and equipment properly charged to the Services.
 - C. Line items for all other approved reimbursable expenses claimed, with supporting documentation.
 - D. Line items for all approved subcontractor labor, supplies, equipment, materials, and travel properly charged to the Services.
- IV. The Consultant's billing rates for all personnel are attached as Exhibit C-1.

SCHEDULE OF PERFORMANCE

- I. Consultant shall perform all Services timely in accordance with the schedule to be developed by Consultant and subject to the written approval of the Contract Officer and the Town Attorney's office.
- II. Consultant shall deliver the following tangible work products to the Town by the following dates.
 - A. Monthly Engineering Activities report of Each Month
 - B.
 - C.
- III. The Contract Officer may approve extensions for performance of the services in accordance with Section 3.2.

Mara's Christmas Wish

Gigi Connell, Karin Messaros, and Natasha Petterson, organizers for Mara's Christmas Wish presented an overview of the December 2019 event to the Town Council and thanked the many volunteers and supporters of the cause. Ms. Messaros praised San Bernardino County Fire for their involvement with Santa's Toy Room.

Town Manager Yakimow thanked the group for the efficient delivery of a community favorite.

Council Member Lombardo thanked the group for being organized and offering a way for the community to come together.

Council Member Schooler thanked the many community volunteers and the organizers for the hospitality.

Council Member Denison commented favorably on the event and thanked Mara's Christmas Wish for another successful year.

Mayor Pro Tem Abel thanked the event organizers for being organized and bringing a quality event to the public.

APPROVAL OF AGENDA

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Merl Abel, Mayor Pro Tem
SECONDER: Rick Denison, Council Member
AYES: Drozd, Abel, Denison, Lombardo, Schooler

CONSENT AGENDA

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Robert Lombardo, Council Member
SECONDER: Jim Schooler, Council Member
AYES: Drozd, Abel, Denison, Lombardo, Schooler

1. **Waive further reading of all ordinances (if any in the agenda) and read by title only.**

MOTION:

Waive further reading of all ordinances and read by title only.

2. **Town Council - Regular Meeting - Feb 4, 2020 6:00 PM**

MOTION:

Approve the meeting minutes of February 4, 2020 as presented.

3. **Approve the Rejection of Claim**

MOTION:

Reject one claim filed against the Town of Yucca Valley for vehicle damage submitted on February 10, 2020 by California Auto Insurance Company on behalf of Monster Door and Hardware.

4. **Adopt Resolution No. 20-04, Little League Drive Pedestrian Improvements – Town Project No. 8970 Active Transportation Plan (ATP) Grant Project No. ATPL-5466(024) Program Supplement Agreement for State Funded Projects - Environmental Studies and Permits Fund Allocation**

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY APPROVING PROGRAM SUPPLEMENT AGREEMENT NO. T70 TO ADMINISTERING AGENCY-STATE AGREEMENT FOR STATE FUNDED PROJECTS NO. 00394S FOR THE ENVIRONMENTAL STUDIES AND PERMITS PROJECT COMPONENT OF LITTLE LEAGUE PEDESTRIAN IMPROVEMENTS PROJECT; PROJECT NO. ATPL-5466(024); IN SAID TOWN, AND APPROVING AUTHORIZED SIGNATORS TO ALL NECESSARY AGREEMENTS AND DOCUMENTS.

MOTION:

Adopt Resolution No. 20-04 approving Program Supplemental Agreement No. T70 to Administering Agency-State Agreement for State Funded Projects No. 00394S; and authorizing the Town Manager to sign all necessary documents for the program/project; and directing staff to return with a budget amendment for project implementation.

5. **Adopt the Resolution No. 20-05 , Onaga Trail Pedestrian Improvements; Town Project No. 7005 Active Transportation Plan (ATP) Grant Project No. ATPL-5466(025) Program Supplement Agreement for State Funded Projects - Environmental Studies and Permits Fund Allocation**

MOTION:

Adopt Resolution No. 20-05 , approving Program Supplemental Agreement No. T69 to Administering Agency-State Agreement for State Funded Projects No. 00394S; authorizing the Town Manager to sign all necessary documents for the program/project; and directing staff to return with a budget amendment for project implementation.

6. **Approve the Authorization to Negotiate Contract Services for a four-year period, concluding with the 2023/2024 Fiscal Year.**

MOTION:

Authorize the Town Manager to negotiate contract services as outlined in this staff report through the 2023/2024 Fiscal Year, and to return those contracts to the Town Council for approval in conjunction with the Fiscal Year 2020/2022 Budget.

7. **Approve the AB 2011 - Legislative Review**

MOTION:

Receive and file the information provided on AB 2011 (Holden) known as the West San Bernardino County Rail Construction Authority and authorize the Mayor to send a Letter of Opposition regarding AB 2011.

TOWN OF YUCCA VALLEY

TOWN COUNCIL MEETING MINUTES

FEBRUARY 20, 2018

OPENING CEREMONIES

CALL TO ORDER

Mayor Rick Denison called the meeting to order at 6:00 PM.

ROLL CALL

PRESENT: Abel, Denison, Drozd, Leone, Lombardo

ABSENT:

Staff Members Present: Town Manager Yakimow, Deputy Town Manager Stueckle, Public Works Director Qishta, Community Services Manager Earnest, Finance Manager Cisneros, Police Lieutenant Barta, Town Attorney Jex, and Town Clerk Copeland

PLEDGE OF ALLEGIANCE

Led by Mayor Pro Tem Lombardo

INVOCATION

Led by Stephen Jones, Crossview Bible Church

PRESENTATIONS, INTRODUCTIONS, RECOGNITIONS

1. Introduction- Town Attorney Thomas Jex and Assistant Town Attorney Erica Vega

Mayor Denison introduced Thomas Jex as the Town Attorney, and Erica Vega as the Assistant Town Attorney.

2. Introduction- Miss Yucca Valley & Court

The 2018 Miss Yucca Valley and Court introduced themselves to the Town Council, Queen Madison Tuttle, 1st Princess Carley Price, 2nd Princess Angelina Quirante, and 3rd Princess Randee Zeller.

3. Recognition- Paul Hoffman- Mara's Christmas Wish

Community Services Manager Earnest introduced Paul Hoffman, instrumental in bringing the community together to present Mara's Christmas Wish in December 2018. Hoffman presented an overview of the event and shared photos.

Council Member Drozd thanked Hoffman for his vision and community spirit.

Mayor Denison presented a Certificate of Appreciation to Paul Hoffman for taking the lead in presenting Mara's Christmas Wish to the community.

APPROVAL OF AGENDA

RESULT: APPROVED [UNANIMOUS]
MOVER: Robert Leone, Council Member
SECONDER: Robert Lombardo, Mayor Pro Tem
AYES: Abel, Denison, Drozd, Leone, Lombardo

CONSENT AGENDA

RESULT: APPROVED [UNANIMOUS]
MOVER: Merl Abel, Council Member
SECONDER: Jeff Drozd, Council Member
AYES: Abel, Denison, Drozd, Leone, Lombardo

4. Waive further reading of all ordinances (if any in the agenda) and read by title only.

Motion:

Waive further reading of all ordinances and read by title only.

5. Approve the Town Engineer Contract Services; Approval of Agreement with NRO Engineering

MOTION:

Approve the Agreement with NRO Engineering to provide Town Engineer services for the period of 2017/2018 through June 30, 2020, designating Noel Owsley as Town Engineer, and authorizing the Mayor, Town Manager and Town Attorney to sign the agreement.

6. Approve the Town Project No. 8045 - Old Kennel Demolition - Agreement with San Bernardino County

MOTION:

Approve the Agreement with San Bernardino County for demolition of the former animal shelter facility, and authorizes the Mayor, Town Manager, and Town Attorney to sign all necessary documents to complete the project.

7. Adopt the Planning Commission Recommendation: Resolution No. 18-03, Street Vacation SV-01-17, Mohawk Car Wash, Five Hundred and Eighty Six square (586) feet of right of way on Mohawk Trail, Assessor's Parcel No. 0595-331-08

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, DECLARING ITS INTENT TO VACATE ITS RIGHT, TITLE AND INTEREST IN A PORTION OF THE RIGHT-OF-WAY LOCATED AT MOHAWK TRAIL AND DIRECTING THE TOWN CLERK TO SET A TIME AND PLACE FOR A PUBLIC HEARING PURSUANT TO CHAPTER 3, PART 3, DIVISION 9 OF THE STREET AND HIGHWAYS CODE FOR THE TOWN COUNCIL TO CONSIDER THE PROPOSED STREET VACATION, SV-01-17, TO VACATE THAT PORTION OF EASEMENTS ON ASSESSOR'S PARCEL NO. 595-331-08 AS IDENTIFIED HEREIN.

**Town of Yucca Valley
Town Council Staff Report**



To: Town Council

From: Iryna Hess, Staff Accountant

Date: July 31, 2026

Meeting Date: August 18, 2026

Subject: AB1234 Reporting Requirements

Recommendation:

Receive and file the AB1234 Reporting Requirement Schedule for the month of July 2026.

Prior Review:

Current reimbursement policy for Council members and Successor Agency members reviewed and approved by Council August 2006.

Discussion:

AB1234 requires members of a legislative body to report on “meetings” attended at public expense at the next meeting of the legislative body. “Meetings” for purpose of this section are tied to the Brown Act meaning of the term: *any congregation of a majority of the members of a legislative body at the same time and place to hear, discuss, or deliberate upon any item that is within the subject matter jurisdiction of the legislative body or the local agency to which it pertains*. Qualifying expenses include reimbursement to the member related to meals, lodging, and travel.

An example of when a report is required is when a Town Council member represents his or her agency on a joint powers agency board and the Town pays for the official’s expenses in serving in that representative capacity. Additionally, in the spirit of AB1234, the Yucca Valley Town Council also reports all travel related to conference and training attended at public expense.

Although the AB1234 report can be either written or oral, this report must be made at the next meeting of the legislative body that paid for its member to attend the meeting.

Alternatives

None

Fiscal Impact:

There is no anticipated financial impact associated with the recommended approval of AB1234 reporting requirements.

Attachments

1. AB1234 July 2026

Town of Yucca Valley

AB1234

Council Member Meeting Schedule

July 2026

Date of Travel	Organization	Description	Location
Mayor Merl Abel			
No reportable meetings			
Mayor Pro Tem Jim Schooler			
No reportable meetings			
Council Member Rick Denison			
7/1/2026	SBCTA	Board of Directors Meeting	San Bernardino, CA
7/1/2026	SCAG	Executive/Administration Committee	Los Angeles, CA
7/2/2026	SCAG	Energy and Environment Committee Meeting	Los Angeles, CA
7/2/2026	SCAG	Regional Council Meeting	Los Angeles, CA
Council Member Jeff Drozd			
No reportable meetings			
Council Member Robert Lombardo			
No reportable meetings			

**Town of Yucca Valley
Town Council Staff Report**



To: Town Council

From: Iryna Hess, Staff Accountant, Jordan Gumbish, Finance Manager

Date: July 31, 2026

Meeting Date: August 18, 2026

Subject: Ratification of Warrant Registers

Recommendation:

Ratify the Payroll Registers totaling \$349,241.81 dated July 02, 2026, \$346,531.53 dated July 17, 2026, and \$292,630.74 dated July 31, 2026. Ratify the Warrant Register totaling \$4,284,649.95 for the period of July 01, 2026, through July 31, 2026.

Prior Review:

None for this item.

Discussion:

The attached Warrant Registers lists the warrants that have been paid for the periods identified above. The Finance Department certifies that to the best of staff's knowledge and review, the listed warrants were drawn in payment of demands conforming to the adopted budget and that these demands are being presented to the Town Council for ratification.

Alternatives

None for this item.

Fiscal Impact:

The warrants presented were drawn in payment of demands included within the adopted budget.

Attachments

1. Payroll Register - July 02, 2026
2. Payroll Register - July 17, 2026
3. Payroll Register - July 31, 2026
4. Warrant Register 07.01.2026-07.31.2026.

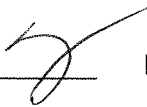
TOWN OF YUCCA VALLEY
PAYROLL REGISTER
CHECK DATE - July 02, 2026

Fund Distribution Breakdown

Fund Distribution

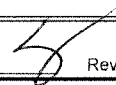
General Fund	\$322,062.54
Gas Tax Fund	3,591.96
Measure I Fund	13,951.93
Measure Y Fund	9,635.38

Grand Total Payroll	<u><u>\$349,241.81</u></u>
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Prepared by HR & Payroll Coordinator:  Reviewed by HR & Risk Manager: DBS

Town of Yucca Valley
Payroll Net Pay & Net Liability Breakdown
Pay Period - Paid 07/02/2026
(June 13, 2026 - June 26, 2026)
Checks: 5816 - 5816

	Employee	Employer	Total
<u>Net Employee Pay</u>			
Payroll Checks	434.88	0.00	434.88
Direct Deposit	192,338.05	0.00	192,338.05
Sub-total	192,772.93		192,772.93
<u>Employee Tax Withholding</u>			
Federal	24,916.16		24,916.16
Medicare	3,578.37	3,578.39	7,156.76
Medicare Surtax	-	-	-
State	10,857.87		10,857.87
Sub-total	39,352.40	3,578.39	42,930.79
<u>Employee Benefit & Other Withholding</u>			
Misc. Adjustment		85.54	85.54
Deferred Compensation	9,174.26	4,809.65	13,983.91
PERS Survivor Benefit	52.00		52.00
Health Café Plan	2,700.88	18,873.17	21,574.05
American Fidelity Pre-Tax	116.68		116.68
American Fidelity After-Tax	170.89		170.89
American Fidelity-FSA	516.26		516.26
PER EE - Service Credit Purchase	157.84		157.84
PERS EE - Contribution 7.75 %	7,815.69		7,815.69
PERS EE - Contribution 7%	1,304.85		1,304.85
PERS EE - Contribution 8%	4,754.92		4,754.92
PERS Retirement - Employer 7.96%	-	8,027.46	8,027.46
PERS Retirement - Employer 10.19%	-	1,899.50	1,899.50
PERS Retirement - Employer 15.30%	-	9,093.80	9,093.80
PERS UAL Retirement - Employer 41.55%	-	24,695.86	24,695.86
Wage Garnishment - Employee	453.58	-	453.58
Life & Disability Insurance		1,887.37	1,887.37
Pension Fund Stabalization		1,933.16	1,933.16
Other Post Employee Benefit's		3,866.30	3,866.30
Unemployment Insurance		4,107.31	4,107.31
Workers' Compensation		7,041.12	7,041.12
Sub-total	27,217.85	86,320.24	113,538.09
Gross Payroll	\$259,343.18	\$89,898.63	\$349,241.81

Prepared by HR & Payroll Coordinator: 

Reviewed by HR & Risk Manager: 

TOWN OF YUCCA VALLEY
PAYROLL REGISTER
CHECK DATE - July 17, 2026

Fund Distribution Breakdown

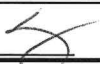
Fund Distribution

General Fund	\$320,109.33
Gas Tax Fund	3,591.25
Measure I Fund	14,233.46
Measure Y Fund	8,597.49

Grand Total Payroll \$346,531.53

Prepared by HR & Payroll Coordinator:  Reviewed by HR & Risk Mananger: 

Town of Yucca Valley
Payroll Net Pay & Net Liability Breakdown
Pay Period - Paid 07/17/2026
(June 27, 2026 - July 10, 2026)
Checks: 5817 - 5817

	Employee	Employer	Total
<u>Net Employee Pay</u>			
Payroll Checks	685.53	0.00	685.53
Direct Deposit	184,064.84	0.00	184,064.84
Sub-total	184,750.37		184,750.37
<u>Employee Tax Withholding</u>			
Federal	21,564.38		21,564.38
Medicare	3,458.63	3,458.59	6,917.22
Medicare Surtax	-	-	-
State	9,060.47		9,060.47
Sub-total	34,083.48	3,458.59	37,542.07
<u>Employee Benefit & Other Withholding</u>			
Misc. Payroll Adjustment Credit's	-	442.48	442.48
Deferred Compensation	10,080.97	8,348.03	18,429.00
PERS Survivor Benefit	61.00		61.00
Health Café Plan	3,416.06	23,629.79	27,045.85
American Fidelity Pre-Tax	116.68		116.68
American Fidelity After-Tax	170.89		170.89
American Fidelity-FSA	516.26		516.26
PER EE - Service Credit Purchase	164.73		164.73
PERS EE - Contribution 7.75 %	8,219.15		8,219.15
PERS EE - Contribution 7%	1,371.35		1,371.35
PERS EE - Contribution 8%	4,173.03		4,173.03
PERS Retirement - Employer 7.93%	-	8,410.05	8,410.05
PERS Retirement - Employer 10.18%	-	1,994.34	1,994.34
PERS Retirement - Employer 15.28%	-	7,970.51	7,970.51
PERS UAL Retirement - Employer 51.03%	-	26,618.74	26,618.74
Wage Garnishment - Employee	586.06	-	586.06
Life & Disability Insurance		1,702.44	1,702.44
Pension Fund Stabalization		1,850.24	1,850.24
Other Post Employee Benefit's		3,700.43	3,700.43
Unemployment Insurance		3,940.54	3,940.54
Workers' Compensation		6,755.32	6,755.32
Sub-total	28,876.18	95,362.91	124,239.09
Gross Payroll	\$247,710.03	\$98,821.50	\$346,531.53
Prepared by HR & Payroll Coordinator:  Reviewed by HR & Risk Manager: 			

TOWN OF YUCCA VALLEY
PAYROLL REGISTER
CHECK DATE - July 31, 2026

Fund Distribution Breakdown

Fund Distribution

General Fund	\$270,024.94
Gas Tax Fund	2,807.63
Measure I Fund	12,317.31
Measure Y Fund	7,480.86

Grand Total Payroll	<u><u>\$292,630.74</u></u>
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Prepared by HR & Payroll Coordinator:  Reviewed by Deputy Town Manager: 

Town of Yucca Valley
Payroll Net Pay & Net Liability Breakdown

Pay Period - Paid 07/31/2026

(July 11, 2026 - July 24, 2026)

Checks: 5818 - 5818

	Employee	Employer	Total
<u>Net Employee Pay</u>			
Payroll Checks	623.24	0.00	623.24
Direct Deposit	172,290.36	0.00	172,290.36
Sub-total	172,913.60		172,913.60
<u>Employee Tax Withholding</u>			
Federal	19,484.40		19,484.40
Medicare	3,094.07	3,094.07	6,188.14
Medicare Surtax	17.81	-	17.81
State	8,281.36		8,281.36
Sub-total	30,877.64	3,094.07	33,971.71
<u>Employee Benefit & Other Withholding</u>			
Misc. Payroll Adjustment Credit's	-	50.00	50.00
Deferred Compensation	8,985.14	-	8,985.14
PERS Survivor Benefit	-		-
Health Café Plan	-	-	-
American Fidelity Pre-Tax	-		-
American Fidelity After-Tax	-		-
American Fidelity-FSA	-		-
PER EE - Service Credit Purchase	164.73		164.73
PERS EE - Contribution 7.75 %	8,121.28		8,121.28
PERS EE - Contribution 7%	1,368.30		1,368.30
PERS EE - Contribution 8%	4,301.03		4,301.03
PERS Retirement - Employer 7.93%	-	8,309.90	8,309.90
PERS Retirement - Employer 10.18%	-	1,989.90	1,989.90
PERS Retirement - Employer 15.28%	-	8,214.97	8,214.97
PERS UAL Retirement - Employer 51.03%	-	27,435.20	27,435.20
Wage Garnishment - Employee	607.56	-	607.56
Life & Disability Insurance		-	-
Pension Fund Stabilization		1,834.64	1,834.64
Other Post Employee Benefit's		3,669.33	3,669.33
Unemployment Insurance		3,939.66	3,939.66
Workers' Compensation		6,753.79	6,753.79
Sub-total	23,548.04	62,197.39	85,745.43
Gross Payroll	\$227,339.28	\$65,291.46	\$292,630.74
Prepared by HR & Payroll Coordinator:  Reviewed by Deputy Town Manager: 			

Town of Yucca Valley

Warrant Register from 7/01/2026 to 7/31/2026

Page: 1

<u>Check #</u>	<u>Name</u>	<u>Check Date</u>	<u>Description</u>	<u>Check Amount</u>
EFT	SoCalGas	7/02/2026	Gas Service	1,070.27
0066700	Merl Abel	7/02/2026	Travel Expense Reimbursement, Barstow, 06.18.2026.	122.24
0066701	Animal Action League	7/02/2026	Invoices 2430360, 2430363	2,822.00
0066702	AT&T MOBILITY	7/02/2026	Cell Phone Service	631.77
0066703	BASIN WIDE FOUNDATION	7/02/2026	FY26/27 Measure Y Partnership Agreement	22,500.00
0066704	Boys & Girls Club of the Hi-Desert	7/02/2026	Invoices 1114, 1116	22,215.00
0066705	Boys & Girls Club of the Hi-Desert	7/02/2026	FY26/27 Measure Y Partnership Agreement	20,000.00
0066706	Jeffrey David Brady	7/02/2026	04-06/2026 Commissioner Stipend	150.00
0066707	DEBRA BREIDENBACH-STERLING	7/02/2026	Travel Expense Reimbursement, PARMA 02.24.26-02.27.26	655.40
0066708	BSN Sports	7/02/2026	Windscreens for Jacobs Park Tennis Courts	1,370.00
0066709	Charlotte Burns	7/02/2026	04-06/2026 Commissioner Stipend	150.00
0066710	Christopher Cardona	7/02/2026	ASL Interpreting Service, Conceert 07.11.2026.	200.00
0066711	Colorado Studio LLC	7/02/2026	Utility Box Public Art Support	304.38
0066712	CYNTHIA WEAVER	7/02/2026	35th Anniversary Swag Supplies	1,203.50
0066713	Dahlin Group, Inc.	7/02/2026	YV Aquatic Center Project Services, 05/01/26-05/31/26, and Reimbursable	4,133.43
0066714	Dance Mojave Performance Collective	7/02/2026	FY26/27 Measure Y Partnership Agreement	12,500.00
0066715	Dan's Carpet Cleaning	7/02/2026	Community Center Facility Carpet Cleaning	430.05
0066716	DESERT REGIONAL TOURISM AGENCY	7/02/2026	2026 YV Film Festival Advertisement	1,200.00
0066717	DESERT REGIONAL TOURISM AGENCY	7/02/2026	FY2026-27 Community Contract 1of2	100,000.00
0066718	Division of the State Architect	7/02/2026	04-06/2026 CASP Fee Form 786	205.60
0066719	SUSAN EARNEST	7/02/2026	Program Supplies Reimbursement	51.11
0066720	FEDEX	7/02/2026	Express Shipping Service	104.20
0066721	Frazier Pest Control, Inc.	7/02/2026	06/26 Town-wide Monthly Pest Control	89.00
0066722	FULTON DISTRIBUTING CO	7/02/2026	Janitorial Supplies	477.54
0066723	Garrett Ward	7/02/2026	Loads of Dirt from Sunnyslope and Sage	3,600.00
0066724	Geocon West Inc.	7/02/2026	YV ARC Project, Professional Services, thru 05/17/2026	25,585.00
0066725	Gold Mountain California News Media, Inc.	7/02/2026	Invoices 68545, 68546, 68547, 69050, 69051, 69052, 69053, 69054, 69144, 69161, 69163	4,761.06
0066726	Grainger	7/02/2026	Kitchen Faucets Supply	625.74
0066727	GUY WULF	7/02/2026	Invoices 061126, 061626, 061726 , 061826, 062326, 062426	630.00
0066728	James Rodney Henderson	7/02/2026	04-06/2026 Commissioner Stipend	300.00
0066729	LORI HERBEL	7/02/2026	Contracted Instructor, Dog Obedience Spring Sessions	1,330.00
0066730	Hi-Desert Metal & Gas Supply	7/02/2026	Carbon Dioxide Units Supply for Pool	130.50
0066731	Hi-Desert Water District	7/02/2026	Water Supply Service	2,041.94
0066732	High Desert Pregnancy Clinic	7/02/2026	FY26/27 Measure Y Partnership Agreement	15,400.00
0066733	Hope throught Housing Foundation	7/02/2026	FY26/27 Measure Y Partnership Agreement	2,500.00
0066734	Indiana Field Supplies LLC	7/02/2026	Hydraulic Top Link	525.09
0066735	Jared Canchola	7/02/2026	2026 Summer Music Festival, Concert 08.01.2026.	2,500.00
0066736	JT Desert Drifters	7/02/2026	Family Fun Day Food Coupons	1,320.00
0066737	KELLY PAPER COMPANY	7/02/2026	Invoices 12262563, 12262569, 12262571	924.75
0066738	Janie Long	7/02/2026	Contracted Instructor, Senior Programming	150.00

Town of Yucca Valley

Warrant Register from 7/01/2026 to 7/31/2026

Page: 2

<u>Check #</u>	<u>Name</u>	<u>Check Date</u>	<u>Description</u>	<u>Check Amount</u>
0066739	MBCDT	7/02/2026	FY26/27 Measure Y Partnership Agreement	11,250.00
0066740	Michael Hillig	7/02/2026	Family Fun Day Event Service	810.00
0066741	Mil-Tree Veteran Project	7/02/2026	FY26/27 Measure Y Partnership Agreement	5,000.00
0066742	MIRONA D PETRUS DVM INC	7/02/2026	Veterinary Services	350.00
0066743	Kim Monnie	7/02/2026	04-06/2026 Commissioner Stipend	150.00
0066744	Morongo Basin Tennis Association	7/02/2026	FY26/27 Measure Y Partnership Agreement	15,000.00
0066745	Municipal Dental Pool C/O Keenan & Associates, SETECH	7/02/2026	Monthly Dental Premium Group ID #22642-00001, July 2026	2,283.04
0066746	Nelson Mobile Services Inc	7/02/2026	Invoices 2897, 2901	1,251.39
0066747	Gerard Noonan	7/02/2026	04-06/2026 Commissioner Stipend	300.00
0066748	Ontario Spay and Neuter Inc.	7/02/2026	Veterinary Services	1,569.00
0066749	Power Turf Renovation LLC	7/02/2026	Turf 60" Sports Resurfacing Machine, PO26-10263	18,995.00
0066750	PRO SECURITY SYSTEMS, INC.	7/02/2026	Annual Monitoring Fees for Animal Shelter, 07/01/26 -06/30/27	1,380.00
0066751	Quadient Finance USA Inc.	7/02/2026	Postage	1,799.20
0066752	Matthew Rauch	7/02/2026	04-06/2026 Commissioner Stipend	150.00
0066753	REACH OUT MORONGO BASIN	7/02/2026	FY26/27 Measure Y Partnership Agreement	15,000.00
0066754	Rescue + Residence	7/02/2026	FY26/27 Measure Y Partnership Agreement	15,000.00
0066755	Megan Ripley	7/02/2026	04-06/2026 Commissioner Stipend	150.00
0066756	Rachel Smith	7/02/2026	STVR Permit Refund, STVR253-22	19.00
0066757	Robert Hernandez	7/02/2026	2026 Summer Music Festival, Concert 08.08.2026.	3,000.00
0066758	SBCO REORDER	7/02/2026	Lot Line Adj	29.00
0066759	Schoeppner Shows	7/02/2026	SPL 01-26 Dirt Lot on 29 Palms Hwy & Hilton St - Carnival - Deposit Refund	5,000.00
0066760	Ryan Scott	7/02/2026	2026 Spring/Summer Guide Contract Service	165.00
0066761	Sonsray Machinery, LLC	7/02/2026	Invoices SWO091613-1, SWO091613-2, SWO091629-1	2,101.27
0066762	Jonathan Clint Stoker	7/02/2026	04-06/2026 Commissioner Stipend	300.00
0066763	Mathew Arthur Thomas	7/02/2026	04-06/2026 Commissioner Stipend	300.00
0066764	UniFirst Corporation	7/02/2026	Invoices 2200411950, 2200414184	450.86
0066765	Valley Independent Printing LLC	7/02/2026	Envelopes Supply	342.56
0066766	Alejandro Vasconcelos	7/02/2026	Travel Expense Reimbursement, Planning Commissioner Academy, 03.10.26-03.13.26	794.37
0066767	Alejandro Vasconcelos	7/02/2026	04-06/2026 Commissioner Stipend	300.00
0066768	VCA Yucca Valley Animal Hospital	7/02/2026	Invoices 5563697823, 5563698097, 5563698567, 5563704630, 5563704658, 5563705064, 5563705080, 5563705257, 5563705404	2,420.25
0066769	Well Done Landscaping LLC	7/02/2026	4th of July Firework Clean Up	1,800.00
0066770	West Coast Turf	7/02/2026	Sod for Soccer Fields	1,718.25
0066771	Wireless Controls, Inc.	7/02/2026	Maintenance Supplies	4,986.28
0066772	Robert Tenbrook	7/02/2026	Unit#52 Ford F-150 XL 4 DR Repairs	8,491.57
0066773	Yucca Valley Airport District	7/02/2026	FY26/27 Measure Y Partnership Agreement	2,500.00
0066774	Yucca Valley Auto Parts, Inc.	7/02/2026	Invoices 540899, 540904, 541173, 541364, 541365	1,285.95
0066775	YUCCA VALLEY LOBOS YOUTH FOOTBALL	7/02/2026	FY26/27 Measure Y Partnership Agreement	7,500.00
0066776	Yucca Valley Material Lab	7/02/2026	FY26/27 Measure Y Partnership Agreement	5,000.00
0066777	Yucca Valley Sunset Rotary	7/02/2026	Face Painting for 4th of July Event	250.00
EFT	Charter Communications	7/02/2026	Cable/Fiber Services	4,391.82

Town of Yucca Valley

Warrant Register from 7/01/2026 to 7/31/2026

Page: 3

<u>Check #</u>	<u>Name</u>	<u>Check Date</u>	<u>Description</u>	<u>Check Amount</u>
EFT	CivicPlus LLC	7/02/2026	PO26-10295, Annual Subscription for Public Records Request Software, 07.18.2026-07.17.2027.	9,128.70
EFT	Desert Fire Extinguisher Co Inc.	7/02/2026	Invoices 12504804, 12504813	448.48
EFT	FARMER BROTHERS CO	7/02/2026	Office Coffee Supply	709.10
EFT	Garnet Reclamation LLC	7/02/2026	Mixed-Loads Right to Dump Fees	1,080.00
EFT	Genesi LLC	7/02/2026	06/2026 Professional Services	10,000.00
EFT	Heritage Pool Supply Group, Inc.	7/02/2026	50LB Pulsar Briquettes, PO-102269	5,454.90
EFT	Hermann Design Group, Inc.	7/02/2026	State Highway 62 Improvements, May 2026, Master Planning	9,373.00
EFT	HMC Group dba HMC Architects	7/02/2026	05/26 YV Aquatic Center Project - prop 68	40,000.00
EFT	JNS Media Specialists	7/02/2026	Tourism Marketing Project, Account Management, Strategic Advice, June 2026	13,500.00
EFT	Joshua Curtis Slone	7/02/2026	Exercise Physiologist, Senior Programming	900.00
EFT	Landmark Consultants, Inc	7/02/2026	Community Center Athletic Facilities, PO26-10267, Pickleball Courts, 05/07/26-05/20/26	7,739.50
EFT	Shawn M Mattheke	7/02/2026	Contracted Instructor, Senior Programming	600.00
EFT	Nena C McCullough	7/02/2026	Senior Center Expense Reimbursement	81.81
EFT	Primo Brands	7/02/2026	Office Bottled Water Supply (TH)	301.29
EFT	RHA Landscape Architects-Planners, Inc.	7/02/2026	Museum Improvements Design, 01/26/26-02/25/26	705.00
EFT	Roadrunner Print and Ship	7/02/2026	Printing Services	152.95
EFT	Safework, Inc	7/02/2026	YVARC Project Construction Managment, 05/01/2026-05/31/2026	43,677.00
EFT	Southwest Networks, Inc.	7/02/2026	Invoices 26-6002SC, 26-6043SC, 26-6058SC, 26-6059SC, 26-6060SC, 26-6061SC, 26-6062SC, 26-6505	164,129.94
EFT	THAT SHIRT PLACE	7/02/2026	Invoices 873, 881, 888	2,339.12
EFT	ULINE	7/02/2026	Clerk Desk	3,389.09
EFT	WEX Bank	7/02/2026	Fuel	4,004.56
EFT	SCE	7/02/2026	Electric Service	4,492.81
EFT	SoCalGas	7/02/2026	Gas Service	1,070.27
EFT	TRACTOR SUPPLY CREDIT PLAN	7/02/2026	Credit Card	25.49
EFT	Electryon Tech LLC	7/02/2026	Internet Service	129.00
EFT	Parkers Building Supply	7/02/2026	Credit Card	236.54
EFT	THE HOME DEPOT U S A INC.	7/02/2026	Credit Card	3,279.94
EFT	Staples	7/02/2026	Credit Card	1,275.13
EFT	Mission Square	7/08/2026		7,039.96
EFT	Lincoln 457 (Payroll)	7/08/2026		4,096.61
EFT	PARS	7/08/2026		2,847.34
0066778	Yolanda Perez	7/09/2026	One-time Payment for Additional Notary Services	442.48
0066779	AIS	7/17/2026	Invoices IN1107274, IN1107274	1,473.16
0066780	Animal Action League	7/17/2026	Invoices 2420720 , 5142026	299.00
0066781	Nevaeh Apachito	7/17/2026	2026 Youth Basketball Clinic	480.00
0066782	Raini Ameli Armstrong	7/17/2026	Contracted Instructor, Watercolor Workshop	56.00
0066783	Ashley Lechner	7/17/2026	Travel Expense Reimbursement, JTNP training, 05/16/2026	95.70
0066784	AVALON URGENT CARE INC	7/17/2026	Invoices 33340, 35569, 35574, 35577, 35663, 35669, 35779, 35782, 35837, 35839, 35840, 35880, 35881, 35920, 36099	1,075.00
0066785	Be CARB Compliant	7/17/2026	OBD Test	125.00
0066786	Lara Bennett	7/17/2026	Invoices Jun-26, Jun-26 , Jun-26 , Jun-26Adult Ballet , Jun-26Intro, Jun-26Tumblin	809.20
0066787	Castrol Premium Lube & Smog Express	7/17/2026	Invoices 92769, 93154	116.42

Town of Yucca Valley

Warrant Register from 7/01/2026 to 7/31/2026

Page: 4

<u>Check #</u>	<u>Name</u>	<u>Check Date</u>	<u>Description</u>	<u>Check Amount</u>
0066788	COMPUTERWORKS NFP SOLUTIONS	7/17/2026	Remote Access Premium Plan	500.00
0066789	Regina Costello	7/17/2026	Contracted Instructor, Belly Dance Class	56.70
0066790	DATA TICKET INC	7/17/2026	04/26 Code Enforcement Processing	273.67
0066791	DESERT REGIONAL TOURISM AGENCY	7/17/2026	2026 Map Wall Backlit Panel	2,000.00
0066792	BROOKE DUDRA	7/17/2026	Travel Expense Reimbursement, Anaheim, 04/27/26 -05/01/26	182.37
0066793	Erik Mendoza	7/17/2026	Photography Service for the Independence Day	600.00
0066794	EWING IRRIGATION PRODUCTS INC	7/17/2026	Irrigation Maintenance Supplies	747.38
0066795	First American Data Tree, LLC	7/17/2026	Monthly Subscription for Property Info Website	100.00
0066796	Frazier Pest Control, Inc.	7/17/2026	Invoices 269974, 270672	465.00
0066797	FULTON DISTRIBUTING CO	7/17/2026	Janitorial Supplies	2,395.20
0066798	Garrett Ward	7/17/2026	Invoices 703, 705, 708	7,080.00
0066799	Karen Gladis	7/17/2026	Invoices Jun-26Adult Ballet, Jun-26Intro, Jun- 26Tumblin, Jun-26Youth	155.40
0066800	Gold Mountain California News Media, Inc.	7/17/2026	Display: Pet Adoptions Ads	1,000.00
0066801	Grainger	7/17/2026	Invoices 9964156575, 9969344002, 9975990863	1,154.01
0066802	GUY WULF	7/17/2026	Invoices 062526, 063026 , 070226, 070726	420.00
0066803	Jennifer Henry	7/17/2026	Dance Mojave Adult Class	52.50
0066804	Hi-Desert Water District	7/17/2026	Water Supply Service	61,533.83
0066805	Image360	7/17/2026	Backlit Film	101.17
0066806	James McCubbin	7/17/2026	Annual Boot Allowance Reimbursement	207.63
0066807	Jernigans Sporting Goods, Inc.	7/17/2026	Invoices 20678, 20679, 20680, 20682, 20683, 20684, 20685	1,663.35
0066808	Karen Garn	7/17/2026	Refund for Permit STVR 38-26 @6595 Pioneertown Road	1,425.00
0066809	KCDZ-FM	7/17/2026	Radio Advertisement - Animal Shelter	620.00
0066810	Garrett Keniry	7/17/2026	2026 Youth Basketball Clinic	480.00
0066811	Kevin Quinlan	7/17/2026	Invoices 061026, 070126	210.00
0066812	Kona Ice Riverside	7/17/2026	Professional Services for Family Fun Day	1,707.00
0066813	Kosmont Companies	7/17/2026	Invoices 2603.1-001, 2603.1-002	12,562.70
0066814	Meilani MacDonald	7/17/2026	Invoices Jun-26, Jun-26	76.30
0066815	Victoria Montgomery	7/17/2026	Contracted Instructor, Stretch "N" Tone Class	132.30
0066816	PRO VIDEO	7/17/2026	Council Meeting Recording	300.00
0066817	Ashraf Qishta	7/17/2026	Travel Expense Reimbursement, ITE, Bellevue, 06/28/26-07/01/26	1,177.69
0066818	Jessica Rice	7/17/2026	Mileage Reimbursement	42.05
0066819	Safeway Sign Company	7/17/2026	Street Signs	476.40
0066820	SBCO AUDITOR/CONTROLLER	7/17/2026	FY26/27 LAFCO's Apportionment	3,068.70
0066821	CLERK OF THE BOARD OF SUPERVISORS	7/17/2026	2026 NOE Filling Fee - TTM 20848 & EA 01-25 Mirage Front Properties Exemption	50.00
0066822	Schroeder Plumbing, Inc.	7/17/2026	Install Plumbing and Drinking Fountain @ Welcome Center	3,720.00
0066823	Penny Lee Shadwick	7/17/2026	Contracted Instructor, Knit and Crochet Class	43.40
0066824	William Michael Shamhart	7/17/2026	Contracted Instructor, 2026 Pickeball Clinic	1,137.50
0066825	DEPARTMENT OF JUSTICE	7/17/2026	06/26 Fees	143.00
0066826	UniFirst Corporation	7/17/2026	Invoices 2200416900, 2200419629	450.86
0066827	Valley Independent Printing LLC	7/17/2026	Invoices 45822, 45831	197.67
0066828	VCA Yucca Valley Animal Hospital	7/17/2026	Veterinary Services and Medications	117.58
0066829	Quynnton Weatherspoon	7/17/2026	2026 Youth Basketball Clinic	480.00
0066830	Wireless Controls, Inc.	7/17/2026	Maintenance Supplies	609.82

Town of Yucca Valley

Warrant Register from 7/01/2026 to 7/31/2026

Page: 5

<u>Check #</u>	<u>Name</u>	<u>Check Date</u>	<u>Description</u>	<u>Check Amount</u>
0066831	Woods Auto Repair	7/17/2026	Vehicle Maintenance	1,417.97
0066832	Mary Worthen	7/17/2026	Contracted Instructor, Woodcarving Class	7.00
0066833	Yucca Valley Auto Parts, Inc.	7/17/2026	Fleet Maintenance Supplies	228.27
0066834	Yucca Valley High School ASB	7/17/2026	Youth Volleyball Clinic, Coach Rebecca Yakimow	2,499.00
EFT	ALBERT A WEBB ASSOC	7/17/2026	Public Works Inspection Services, 05/24/26-06/27/26	8,755.00
EFT	American Business Bank	7/17/2026	Retention Escrow Deposit for RC Construction Inc., YV ARC Project; Application#23, period thru 06/30/2026	63,654.80
EFT	BANK OF NEW YORK MELLON CORPORATE TRUST DEPARTMENT	7/17/2026	Successor Agency/RDA Tax Allocation Refunding Bonds, 07/26/2026-07/25/2027	2,100.00
EFT	Burke Williams and Sorensen LLP	7/17/2026	06/26 Professional Services	32,947.18
EFT	CARL OTTESON'S CERTIFIED BACKFLOW TESTING	7/17/2026	Invoices 9480, 9492	3,315.00
EFT	EcoFert, Inc.	7/17/2026	06/26 Monthly Program Fees	2,160.00
EFT	FORTE	7/17/2026	PO25-10127, YVARC Project, Security Systems Equipment, #11	13,211.22
EFT	Garnet Reclamation LLC	7/17/2026	Mixed-Loads Right to Dump Fees	1,080.00
EFT	Honeywell International Inc.	7/17/2026	Mechanical & Electrical Service, August 2026	5,828.96
EFT	Ajal Juang	7/17/2026	Contract Event Stuffing Service	240.00
EFT	Landmark Consultants, Inc	7/17/2026	YV Aquatic & Recreation Center Prop 68, 06/04/26-06/17/26	2,860.00
EFT	Mariposa Landscapes Inc.	7/17/2026	06/26 Landscape Maintenance	9,726.56
EFT	Nena C McCullough	7/17/2026	Senior Center Expense Reimbursement	98.12
EFT	Craig McMillan	7/17/2026	2026 Youth Basketball Clinic	480.00
EFT	Noel Rodney Owsley	7/17/2026	Invoices 07-26-001, 07-26-002, 07-26-003	8,400.00
EFT	Right of Way, Inc.	7/17/2026	Street Signs Supply	1,569.76
EFT	Robert Clapper	7/17/2026	YV Aquatic and Recreation Center Construction Project, thru June 30, 2026	1,209,441.10
EFT	SBCO Sheriff's Department	7/17/2026	Invoices 1600000106, 1800002531, 1800002532, 1800002636	75,746.85
EFT	Southwest Networks, Inc.	7/17/2026	Invoices 26-6064, 26-6113SC, 26-6513	1,938.90
EFT	Yunex LLC	7/17/2026	Invoices 5610008656, 90010505	442.14
EFT	TPx Communications	7/17/2026	Phone Service	5,051.43
0066835	Hi-Desert Water District	7/17/2026	Water Supply Service	4,162.93
EFT	Multy Service Technology Solutions Inc.	7/17/2026	Credit Card	547.69
EFT	SCE	7/17/2026	Electric Service	44,427.40
EFT	Mission Square	7/24/2026		11,550.87
EFT	Lincoln 457 (Payroll)	7/24/2026		4,147.73
EFT	PARS	7/24/2026		2,730.40
EFT	Quinn Company	7/31/2026	Equipment	6,283.16
0066836	AIS	7/31/2026	Monthly Maintenance & Supplies Contract for KIP 740C Plotter, 06/17/26-07/16/26	116.80
0066837	AIS	7/31/2026	Monthly Maintenance & Supplies Contract for KIP 740C Plotter, 07/17/26-08/16/26	116.80
0066838	Animal Action League	7/31/2026	Funded Clinic 06.23.2026.	4,000.00
0066839	GREGORY ALLEN REX	7/31/2026	Invoices 11594, 11680	2,043.00
0066840	ASCAP	7/31/2026	2026 Special Events Membership	464.50
0066841	AT&T MOBILITY	7/31/2026	Cell Phone Service	605.59
0066842	CA DEPARTMENT OF HOUSING	7/31/2026	2026 Annual Reg Renewal for Restroom Trailer Veh#33 at Brehm	46.00
0066843	Castrol Premium Lube & Smog Express	7/31/2026	Invoices 93359, 93482, 93738, 93739	297.67
0066844	Christopher Cardona	7/31/2026	ASL Interpretation Service, Concert 08.11.2026.	200.00

Town of Yucca Valley

Warrant Register from 7/01/2026 to 7/31/2026

Page: 6

<u>Check #</u>	<u>Name</u>	<u>Check Date</u>	<u>Description</u>	<u>Check Amount</u>
0066845	Petra Cimbalo	7/31/2026	Soundbath Performance	250.00
0066846	LESLEY COPELAND	7/31/2026	Reimbursement for monthly medical insurance cost, July 2026	1,758.06
0066847	CoreLogic Solutions LLC, Information Solutions	7/31/2026	RQ2 Nationwide Commitment Package, June 2026	365.47
0066848	County of San Bernardino	7/31/2026	Vector Control Services, 01/01/2026-06/30/2026	33,692.00
0066849	Cutting Edge Supply	7/31/2026	Maintenance Equipment	1,862.97
0066850	Dahlin Group, Inc.	7/31/2026	YV Aquatic Center Project Services, 06/01/26-06/30/26	7,900.00
0066851	DATA TICKET INC	7/31/2026	Invoices 194637, SpcHrgMay26	763.32
0066852	Desert Arc	7/31/2026	06/26 Cleaning Services	7,232.04
0066853	Dispensing Technology Corporation	7/31/2026	PO26-10271, UPM Cold Patch #3 Spring/Fall Mix	8,440.80
0066854	FULTON DISTRIBUTING CO	7/31/2026	Janitorial Supplies	738.17
0066855	Geocon West Inc.	7/31/2026	YV ARC Project, Professional Services, thru 06/14/2026	20,835.00
0066856	Gold Mountain California News Media, Inc.	7/31/2026	Invoices 69523, 69524, 69583, 69584, 69585, 69586, 69617	3,596.51
0066857	Grainger	7/31/2026	Invoices 1591610925, 9005940318, 9006681838	1,360.85
0066858	GUY WULF	7/31/2026	Invoices 070926 , 071326 , 071426 , 072126	390.00
0066859	Hi-Desert Metal & Gas Supply	7/31/2026	Streets Maintenance Supplies, Propane	25.28
0066860	Hi-Desert Water District	7/31/2026	Water Supply Service	6,091.19
0066861	Celeste Hilderbrand	7/31/2026	Tuition Reimbursement	1,992.58
0066862	Indiana Field Supplies LLC	7/31/2026	Tariff Charge	65.57
0066863	Jernigans Sporting Goods, Inc.	7/31/2026	Annual Work Boots for Nick Romano	222.93
0066864	Kevin Quinlan	7/31/2026	Invoices 070826 , 071526 , 072226	315.00
0066865	Lakefront Lock and Key	7/31/2026	Key Blanks Supply	1,250.00
0066866	MICHAEL E LANG	7/31/2026	Contracted Instructor, CPR Class	105.00
0066867	Midwest Veterinary Supply, Inc.	7/31/2026	Veterinary Supplies	113.06
0066868	MIRONA D PETRUS DVM INC	7/31/2026	Veterinary Services	350.00
0066869	MOJAVE DESERT & MTN INTEG WST JPA	7/31/2026	Invoices 1958, 1967	13,504.00
0066870	MORONGO UNIFIED SCHOOL DISTRICT	7/31/2026	06/26 Fleet Fuel	4,830.80
0066871	Municipal Dental Pool C/O Keenan & Associates, SETECH	7/31/2026	Monthly Dental Premium Group ID #22642-00001, August 2026	2,283.04
0066872	PARS	7/31/2026	05/26 Annual Asset Fee	300.00
0066873	PETTY CASH	7/31/2026	Invoices Jul-26, Jun-26	806.88
0066874	PlaceWorks, Inc.	7/31/2026	Invoices TYV-09.0-15, TYV-10.0-12, TYV-11.0-12, TYV-12.0-12	8,471.78
0066875	QUALITY STREET SERVICES INC	7/31/2026	Street Sweeping Service Routine, Ticket #4561, 07/06/26-07/09/26	8,480.00
0066876	JOHN CLAYTON RARDON	7/31/2026	Tuition Reimbursement	1,720.00
0066877	SBCO Animal Care & Control	7/31/2026	FY25/26 4th Qtr Apr-Jun 2026, Licensing Pass Through	1,308.00
0066878	SBCO Fire Protection District	7/31/2026	07-09/2026 Household Hazardous Wastes Fees	9,527.55
0066879	SealMaster	7/31/2026	Asphalt Binder Bulk	2,287.53
0066880	The Olfactory Contractor	7/31/2026	Phase 1 - Olfactory Strategy and Narrative Development, Route 66 Olfactory Component	500.00
0066881	UniFirst Corporation	7/31/2026	Invoices 2200422181, 2200424903	450.86
0066882	Valley Independent Printing LLC	7/31/2026	Envelopes Supply	777.56

Town of Yucca Valley

Warrant Register from 7/01/2026 to 7/31/2026

Page: 7

<u>Check #</u>	<u>Name</u>	<u>Check Date</u>	<u>Description</u>	<u>Check Amount</u>
0066883	VCA Yucca Valley Animal Hospital	7/31/2026	Invoices 5563705638, 5563705918, 5563705977, 5563706240, 5563706241, 5563706346, 5563706547, 5563707111	1,259.17
0066884	Yucca Valley Auto Parts, Inc.	7/31/2026	Vehicle Maintenance	36.95
EFT	Airgas USA, LLC	7/31/2026	Aquatics Rent Cyl Med Oxygen	52.75
EFT	CIRA	7/31/2026	FY26/27 Work Comp, LAWGX FY25/26, Gen Liability, EPL, Crime, ADWRP, Pollution, Cyber, Property	631,259.07
EFT	CDW GOVERNMENT	7/31/2026	ADO Acrobat Pro, June 2026	17.00
EFT	CHARLES ABBOTT ASSOCIATES	7/31/2026	06/26 Building Permit and Plan Check Fees	39,826.78
EFT	Charter Communications	7/31/2026	Cable/Fiber Services	1,383.51
EFT	Colorado Studio LLC	7/31/2026	Invoices 06-05-2026 Reissue, 06-4-2026	4,320.00
EFT	CYNTHIA WEAVER	7/31/2026	Invoices 10825, 10826	5,480.10
EFT	Environment Planning Development Solutions, Inc.	7/31/2026	CEQA for Tumbleweed Sanctuary, CUP 01-24, EA 02-24, thru 06/28/2026	8,602.50
EFT	FARMER BROTHERS CO	7/31/2026	Office Coffee Supply	803.09
EFT	Garnet Reclamation LLC	7/31/2026	Mixed-Loads Right to Dump Fees	540.00
EFT	Heritage Pool Supply Group, Inc.	7/31/2026	Maintenance Supplies for HS Pool	2,863.38
EFT	Hermann Design Group, Inc.	7/31/2026	Invoices 26009-004, 26009-005	7,012.10
EFT	HMC Group dba HMC Architects	7/31/2026	06/26 YV Aquatic Center Project - prop 68	40,000.00
EFT	Kimley-Horn and Associates, Inc.	7/31/2026	Refund for SV Street Vacating Easement, SV Circle K@NWC of Old Woman Springs Rd & 247	1,293.00
EFT	Landmark Consultants, Inc	7/31/2026	YV Aquatic & Recreation Center Prop 68, 06/18/26-07/15/26	2,574.00
EFT	Primo Brands	7/31/2026	Office Bottled Water Supply (CD)	313.60
EFT	SBCO Sheriff's Department	7/31/2026	07/26 Public Safety Services	619,649.00
EFT	SML Lifestyle Inc	7/31/2026	Invoices 3912, 3967	742.70
EFT	Southwest Networks, Inc.	7/31/2026	Invoices 26-7048SC, 26-7049SC	691.20
EFT	Van Engineering Inc.	7/31/2026	CC Athletic Facility Improvements, 06/01/26-06/30/26	336,803.50
EFT	WILLDAN FINANCIAL SERVICES	7/31/2026	Arbitrage Rebate Services, 06/30/2025-06/30/2026	1,250.00
EFT	Yunex LLC	7/31/2026	06/26 Traffic Signal Maintenance	333.32
EFT	Staples	7/31/2026	Credit Card	1,856.40
EFT	Pacific Western Bank	7/31/2026	Credit Card	29,284.38
EFT	SoCalGas	7/31/2026	Gas Service	677.62
EFT	WEX Bank	7/31/2026	Fuel	232.18

Total Checks:

4,284,649.95

**Town of Yucca Valley
Town Council Staff Report**



To: Town Council

From: Alex Qishta, Public Works Director, Shane Stueckle, Deputy Town Manager

Date: August 3, 2026

Meeting Date: August 18, 2026

Subject: Authorization to Purchase Replacement Fleet Vehicle/Equipment

Recommendation:

1. Waive the competitive bidding requirements set forth in Section 3.12.050 of the Town Code pursuant to Section 3.12.060(G), finding that compliance with the competitive bidding procedures would be inefficient, impractical, and unnecessary, and authorizes the Town Manager, or designee, to execute purchase agreements for the following vehicles and equipment:

- 2026 Chevrolet Silverado Truck with Utility Body – Not to Exceed \$90,000.00
- 2026 Ford F-350 Super Duty – Not to Exceed \$75,000.00
- 2026 Ford E-Transit 350 Van – Not to Exceed \$65,000.00
- 2026 TR 575 Heated Asphalt Distributor – Not to Exceed \$40,000.00
- 2026 L2502HST Kubota Tractor — Not to Exceed \$30,000.00

2. If those vehicles are unavailable, authorize the purchase from any dealer who can provide the vehicle to meet the Town's timing needs, and direct staff to return to the Town Council with a final action report following the purchase.

3. Declare the following vehicles and equipment as surplus and authorizes the Town Manager, or designee, to dispose of the surplus assets through a public auction, competitive bidding, consignment, or dismantling service, whichever method is determined to be in the Town's best interest:

- Unit #7 – 2004 Ford F-250 Crew Cab 4x4
- Unit #15 – 2001 Chevrolet 1-Ton Truck with Utility Body
- Unit #94 – 2006 Ford E-350 Super Duty Van
- Unit #84 – 2004 Stepp Tack Distributor (Tack Rig)
- Unit #65 - 1996 Kubota L2350DT Tractor

Prior Review:

None.

Discussion:

The following vehicles are scheduled for replacement during Fiscal Year 2026/27:

Unit #7 – 2004 Ford F-250 Crew Cab 4x4 (Street Maintenance Division)

Unit #15 – 2001 Chevrolet 1-Ton Utility Truck (Park Maintenance Division)

Unit #94 – 2006 Ford E-350 Super Duty Van (Animal Care and Control Division)

To expedite the procurement process and avoid the extended lead times often associated with government purchasing contracts, staff will prepare detailed vehicle specifications and solicit informal price quotations from local dealerships within a 200-mile radius that have vehicles currently available in inventory. This procurement method is authorized under Town of Yucca Valley Municipal Code Section 3.12.100(G). A minimum of three price quotations will be obtained prior to purchase.

Unit #84 was not included in the Fiscal Year 2026/27 Vehicle and Equipment Replacement Plan. However, due to severe deterioration of the equipment and ongoing tack oil leaks, staff recommends replacing the unit. This equipment is used by the Street Maintenance Division to perform crack sealing and pavement maintenance throughout the Town. Replacing the unit will ensure continued safe and efficient maintenance operations while reducing downtime and repair costs.

2026 Chevrolet Truck Silverado with Utility Box

Sourcewell	\$80,448.50
	(Not available anymore. Quote for a 9-foot box, we require 11 feet)
Rotolo Chevrolet	\$80,666.33
Victorville Chevrolet	\$82,107.59
Sierra Truck Center	\$87,287.63

2026 Ford F350SD

Sourcewell	\$ No quote Submitted
Norm Reeves Ford	\$71,713.65
Sedano Ford	\$72,000.19
Ken Grody Ford	\$72,034.96

2026 E-Transit 350 Van

Sourcewell	\$ 91,154.30
	(Not available anymore)
Sedano Ford	\$69,820.21 (With back AC)
Ken Grody	\$56,734.50 (No back AC)

TR 575 Heated Asphalt Distributor

SealMaster	\$36,917.00
Marathon Equipment	\$40,400.00
Stepp MFG (Sourcewell)	\$68,872.60

2026 Kubota L2502HST Tractor

Eberhard Equipment	\$29,590.74 (Sourcewell Price)
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The 2026 Kubota Tractor will utilize Sourcewell Contract #112624-KBA Contract

Pursuant to Town of Yucca Valley Municipal Code Section 3.12.060(G):

“3.12.060: EXCEPTIONS TO COMPETITIVE BIDDING REQUIREMENTS: Notwithstanding any provision of this Chapter to the contrary, the competitive bidding procedures and requirements may be dispensed with in any of the following instances:

G. When the Town Council finds that adherence to the procedures in this Chapter would be inefficient, impractical, and unnecessary.”

Utilizing the State Bid List and cooperative purchasing contracts has proven to be inefficient due to extended and unreasonable delivery time frames, which typically range from 6 to 12 months. In addition, pricing available through these procurement methods has been higher than quotations received directly from local dealerships. Furthermore, both the State Bid List and cooperative purchasing contracts are currently not accepting new vehicle orders until October 2026, resulting in even longer procurement and delivery schedules. These delays would significantly impact the Town's ability to replace critical fleet vehicles in a timely manner and maintain essential public services.

Therefore, staff is requesting authorization to utilize Section 3.12.060(G), as outlined in the attached policy, to conduct an informal bid process consisting of direct quote solicitations from local dealerships immediately available.

After the purchase of the new equipment, the replaced vehicles will be sold through an auction/consignment or through disposition.

Alternatives

Do not purchase new Heavy Equipment or Vehicles.

Fiscal Impact:

The remaining FY2026-27 Capital Project Reserve Fund 800 maintains a Vehicle Reserve Replacement budget allocation of \$200,000.00. Projecting the requested total purchases and annual lease payment for the Town's 2025 Motor Grader, the total available budget balance will be expended. Allocations to the Vehicle Reserves are reviewed at each fiscal year-end based upon total annual excess General Fund Reserves at an amount not to exceed 125% of annual depreciation. Vehicle reserves will be maintained and are projected to be fully funded at the FY2025-26 year-end reserve policy review.

Attachments

1. Chevy 3500 Quotes
2. Ford F350 Quote
3. Tack Distributor Quote
4. AC Van Quotes
5. Kubota Quote
6. Kubota Contract 112624
7. Vehicle and Equipment Replacement Schedule 2025-2035 - NEW
8. Exhibit A - 800 Fund Vehicle Reserves 8.18.26



National Auto Fleet Group

A Division of Chevrolet of Watsonville
490 Auto Center Drive, Watsonville, CA 95076
(855) 289-6572 • (831) 480-8497 Fax
Fleet@NationalAutoFleetGroup.com

3/20/2026
4/8/2026 Re-Configured

Government Quote ID: **34661 R2**

Order Cut Off Date: **TBA**

Mr Joe Bowers
Town of Yucca Valley
58928 Business Center Drive
Yucca Valley, California, 92284
Dear Joe Bowers,

*Chevy 3500 with utility box
Not available anymore

National Auto Fleet Group is pleased to quote the following vehicle(s) for your consideration.

One (1) New/Unused (2026 Chevrolet Silverado 3500HD CC (CC31003) 2WD Reg Cab 146" WB, 60" CA Work Truck, Harbor Installed 9-FT NeXtGen TRADEMASTER) and delivered to your specified location, each for

	One Unit (MSRP)	One Unit	Total % Savings	Total Savings
Contract Price	\$59,028.00	\$57,227.38	3.050 %	\$1,800.62
Harbor Installed 9-FT NeXtGen TRADEMASTER		\$16,508.71		
Tax (8.7500 %)		\$6,451.91		
Tire fee		\$10.50		
Transportation		\$250.00		
Total		\$80,448.50		

- per the attached specifications.

This vehicle(s) is available under the **Sourcewell Contract 081325-NAF** . Please reference this Contract number on all purchase orders to National Auto Fleet Group. Payment terms are Net 20 days after receipt of vehicle.

Thank you in advance for your consideration. Should you have any questions, please do not hesitate to call.

Sincerely,

Jesse Cooper
Account Manager
Email: Fleet@NationalAutoFleetGroup.com
Office: (855) 289-6572
Fax: (831) 480-8497

Standard Quoting Department
Account Manager
Fleet@NationalAutoFleetGroup.com
(855) 289-6572



Rotolo Chevrolet

16666 S. Highland Ave, Fontana, CA 92336

909-333-6924

BUYER		CO-BUYER		Deal #: 317782	
CITY OF YUCCA VALLEY				Deal Type: Retail	
CA				Deal Date: 07/29/2026	
Home #:		Home #:		Print Time: 02:12pm	
Work #: (760) 369-0801		Work #:		Salesperson:	
VEHICLE					
New	☒	Stock #:	Description:	VIN:	MSRP:
Used	☐	262259K	2026 CHEVROLET TRUCK SILVERAD...	1GB3AREY1TF211663	\$78,995.00
Demo	☐				
TRADE					
AFTERMARKETS					
			Sale Price: \$ 74,745.00		
			Total Financed Aftermarkets: \$ 0.00		
			Total Trade Allowance: \$ 0.00		
			Trade Difference: \$ 74,745.00		
			Documentary Fee: \$ 85.00		
			State & Local Taxes: \$ 5,799.33		
			Total License and Fees: \$ 37.00		
			Total Cash Price: \$ 80,666.33		
			Total Trade Payoff: \$ 0.00		
			Delivered Price: \$ 80,666.33		
Total Aftermarkets: \$ 0.00			Cash Down Payment + Deposit: \$ 0.00		
APR: 1.00%			Unpaid Balance: \$ 80,666.33		
			Net Cost (Price Before taxes and fees): \$ 74,745.00		
			Total Savings: \$ 4,250.00		

Quote

Victorville Chevrolet

15425 Dos Palmas Rd

Victorville, CA 92392

Date: 07/28/26

Vin 1GB3AREY6TF294782

TO: City of Yucca Valley
57090 Twentynine Palms Highway
Yucca Valley, CA 92284
Joe Bowers

Salesperson	Job#	Shipping Method	Shipping Term: Delivery Date	Paymer Due Date
Jesus Arellano		Driven	TBD	TBD

Qty	Item #	Description	Unit Price	Unit Di Line Total
1.00		2026 Chevrolet Silverado 3500 2WD	\$ 78,376.00	\$ 78,376.00
		11 Foot Services Body		
5.00		CA Tire Fee	\$ 1.75	\$ 8.75
1.00		Reg / DMV Elec Filing Fee	\$ 35.00	\$ 35.00
1.00		Doc Fee	\$ 85.00	\$ 85.00
1.00		Tax	\$ 6,602.84	\$ 6,602.84
		Discount	(\$3,000)	(\$3,000)
				\$ -
				\$ -
				\$ -
				\$ -
Total			\$	\$ 82,107.59

Victorville Chevrolet-Cadillac

15425 Dos Palmas Rd. Victorville, CA 92392

Your business IS our business!

chevy 3500 with utility box

Paradise Chevrolet Cadillac

BUYER		CO-BUYER		Deal #: 268836	
TOWN OF YUCCA VALLEY 58928 BUSINESS CENTER DR YUCCA VALLEY, CA 92284				Deal Type:	
Home #:				Deal Date: 07/29/2026	
Work #: (760) 369-0801				Print Time:	
Home #:				Salesperson: DAISY SEPULVEDA	
Work #:					
VEHICLE					
New	☒	Stock #:	Description:	VIN:	Mileage:
Used	☐		2026 CHEVROLET TRUCK CC31403	1GB3AREY9TF211491	
Demo	☐				
2026 Chevrolet Silverado diesel 3500 Regular Cab RWD 11' Royal Service Truck					
AFTERMARKETS					
			MSRP:	\$	85,619.60
			Paradise Fleet Discount:	\$	6,456.96
			Sale Price:	\$	79,162.64
			Total Aftermarkets:	\$	0.00
			Service Agreement:	\$	0.00
			Maintenance Agreement:	\$	0.00
			GAP Insurance:	\$	0.00
			Total Trade Allowance:	\$	0.00
			Trade Difference:	\$	79,162.64
			Documentary Fee:	\$	85.00
			State & Local Taxes:	\$	6,141.69
			Total License and Fees:	\$	45.75
			Total Cash Price:	\$	85,435.08
			Total Trade Payoff:	\$	0.00
			Delivered Price:	\$	85,435.08
			Cash Down Payment:	\$	0.00
			Total Rebates:	\$	1,750.00
			Out the door:	\$	83,685.08
			Total Savings:	\$	8,206.96
Total Aftermarkets:				\$	0.00
					83,685.08
Rate:					

Customer Acknowledgement

Manager Acknowledgement

Sierra Truck Center
 1450 S Shamrock Ave, Monrovia CA. 91016
 626-247-4578

Chevy 3500 with utility box

BUYER		CO-BUYER		Deal #: 21702	
TOWN OF YUCCA VALLEY				Deal Type: Retail	
				Deal Date: 07/23/2026	
				Print Time: 01:53pm	
Work #:		Salesperson: TAMARA RANVILLE			
Email:					
VEHICLE					
View ☒	Stock #:	Description:	VIN:	Mileage:	
Used ☐	D631712	2026 CHEVROLET TRUCK SILVERADO 3...	1GB3AREY4TF131712	0	
Demo ☐					
TRADE					
		MSRP: \$ 83,745.00 Discount: \$ 2,000.00 Total Rebates: \$ 1,750.00 Net Cost: \$ 79,995.00			
		Service Agreement: \$ 0.00 Total Trade Allowance: \$ 0.00 Trade Difference: \$ 79,995.00 Doc Fee: \$ 85.00 State & Local Taxes: \$ 7,160.13 Total License and Fees: \$ 47.50 Total Cash Price: \$ 87,287.63 Total Trade Payoff: \$ 0.00 Delivered Price: \$ 87,287.63 Cash Down Payment + Deposit: \$ 0.00 Sub Total: \$ 87,287.63			
Rate: Amount Financed: \$ 87,287.63		Maintenance Agreement: \$ 0.00 GAP Insurance: \$ 0.00 Credit Life, Accident & Health: \$ 0.00 Amount Financed: \$ 87,287.63			

BUYER		CO-BUYER		Deal #: 120883	
TOWN OF YUCCA VALLEY 57090 29 PALMS HWY YUCCA VALLEY, CA 92284				Deal Type: Retail	
Work #:				Deal Date: 07/28/2026	
Email: jbowers@yucca-valley.org				Print Time: 12:13pm	
Salesperson:					
VEHICLE					
New ☒	Stock #:	Description:	VIN:	Mileage:	
Used ☐	F132471	2026 CHEVROLET TRUCK SILVERADO 3...	1GB3AREY2TF132471	5	
Demo ☐					
TRADE					
AFTERMARKETS					
11' UTILITY BODY W/LIFT GATE		\$	25,418.00		
				Sale Price:	\$ 60,003.00
				Total Financed Aftermarkets:	\$ 25,418.00
				Total Trade Allowance:	\$ 0.00
				Trade Difference:	\$ 85,421.00
				Doc Fee:	\$ 85.00
				State & Local Taxes:	\$ 7,481.78
				Total License and Fees:	\$ 12.25
				Total Cash Price:	\$ 93,000.03
				Total Trade Payoff:	\$ 0.00
				Delivered Price:	\$ 93,000.03
Total Aftermarkets:		\$	25,418.00		
				Cash Down Payment + Deposit:	\$ 0.00
				Total Rebates:	\$ 1,000.00
				Sub Total:	\$ 92,000.03
				Service Agreement:	\$ 0.00
				Maintenance Agreement:	\$ 0.00
				GAP Insurance:	\$ 0.00
				Credit Life, Accident & Health:	\$ 0.00
				Other:	\$ 0.00
Rate:				Amount Financed:	\$ 92,000.03
Amount Financed:		\$	92,000.03		

RON GOREY
Sales Manager
SIMPSON CHEVROLET OF GARDEN GROVE
714-534-2700
714-222-9225 cell

chevy 3500 with utility box

Streets F-350

Payment Detail Retail

Buyer:
Town Of Yucca Valley
58928 Business Center Drive
Yucca Valley, CA 92284

Co-Buyer:

Deal #: 345596

Deal Date: 07/14/2026

Print Time: 2:01:25 PM

Home #

Home #

Work # (760) 369-0801

Work #

Salesperson: Leon, Nicholas

Vehicle

New ☒

Used ☐

Stock #:

Description:

VIN:

Mileage

Demo ☐

260234

2026 Ford F350SD

1FT8W3BT8TED25318

Trade

Vehicle: 0

VIN:

Mileage:

Allowance:

Payoff:

		Sale Info.	Finance Info.
Sale Price:	65,419.16	Price (MSRP)	69,800.00
Total Financed Aftermarkets:	150.00	Hard Adds	150.00
Total Trade Allowance:	0.00	Soft Adds	0.00
Trade Difference:	65,569.16	Surface Protection	0.00
		Discounts	-4,380.84
Documentary Charge:	85.00	Total Sale Price	65,569.16
State & Local Taxes:	5,744.74	Extended Warranty(s)	0.00
Total License and Fees:	314.75	GAP	0.00
Total Cash Price:	71,713.65	Total Sale	65,569.16
		Total Fees	6,144.49
		Total Price w/ fees	71,713.65
Total Trade Payoff:	0.00	Trade Allowance	0.00
Delivered Price:	71,713.65	Trade Difference	0.00
		Payoffs	0.00
		Trade Equity	0.00
Cash Down + Deposit	0.00	Cash Down + Deposit	0.00
		Rebates	0.00
Unpaid Balance:	71,713.65	Total Down	0.00
		Total Sale:	65,569.16
		Total Amt Financed:	\$71,713.65

Nick Leon | Fleet/Commercial Account Sales Manager

Norm Reeves Ford Superstore

18900 Studebaker Road | Cerritos, CA 90703

Proposal Prepared For

YUCCA VALLEY

Your Vehicle's Cash Price

MSRP / Market Value	\$69,460.00
Savings	-\$3,830.00
Adjusted Selling Price	\$65,630.00
Accessories <i>transportation</i>	\$450.00
Warranty	\$0.00
Service Contract	\$0.00
Sales Sub Total	\$66,080.00

State Taxes And Fees	\$5,789.44
Doc Fee	\$85.00
DMV Elec Trans Fee	\$37.00
Tire Fee	\$8.75

Final Price **\$72,000.19**

Guest Signature

Manager Signature

Streets F-350



2026 Ford Super Duty F-350 SRW

TEE73668 • 1FT8W3BT7TEE73668

Trim	4WD Crew Cab Box
Exterior	Oxford White
Interior	Medium Dark Slate
Miles	5

Your Sales Consultant

Shauna Chumacero
 schumacero@drivesedanoford.com

KEN GRODY FORD

Town of Yucca Valley
2026 F350 CREWCAB
1FT8W3BT7TEE96514
Salesperson: Nicholas Campuzano
7/14/2026 3:11 PM

Incentive programs and rebates are estimates, subject to change and verification. Tax Profile: 8.75% Tax

Cash Deal Structure

Market Value	71,655.00
Discount Savings	-5,509.00
Vehicle Price	66,146.00
Document Prep Fee	85.00
Tire/Battery/VTR Fee	8.75
Sales Tax	5,795.21
Due On Delivery	72,034.96
Tax: 8.75% TAX	8.75

Streets F-350

SealMaster Los Angeles
PO Box 2218
Sandusky, OH 44871
ar@sealmastersocal.com
www.sealmastersocal.com

Tack Truck



Estimate

ESTIMATE # 11902
DATE 07/17/2026

ADDRESS

City of Yucca Valley
58928 Business Center Drive
Yucca Valley, CA 92284

SHIP TO

City of Yucca Valley
58928 Business Center
Drive
Yucca Valley, CA 92284

PLEASE DETACH TOP PORTION AND RETURN WITH YOUR PAYMENT.

BOL NUMBER

David Johnson

SKU	ACTIVITY	QTY	RATE	AMOUNT
E2260	TR 575 Heated Asphalt Distributor	1	27,975.00	27,975.00T
P50246MLK	MANUAL SPRAY BAR KIT (includes seat and mounting components) 10 ft. Spray Width	1	1,855.00	1,855.00T
P50247L	Lever Manual Spray Bar	1	750.00	750.00T
E9000	Blocking/bracing	1	700.00	700.00T
F2000	Freight	1	2,900.00	2,900.00

Thank you for your business!
David Johnson

SUBTOTAL	34,180.00
TAX	2,737.00
TOTAL	\$36,917.00

Accepted By

Accepted Date

(877) 331-7325
ar@sealmastersocal.com
690 Rancheros Dr, San Marcos, CA 92069
11305 Goss St, Sun Valley, CA 91352
3400 Maywood Ave, Santa Ana, CA 92704
9229 Harris Plant Rd, San Diego, CA 92145
719 W. Collins Ave, Orange, CA 92867
1385 E. 6th St, Corona, CA 92879
2110 Agua Mansa Rd, Colton, CA 92324
1354 Jet Way, Perris, CA 92571

Thank you for your interest in Marathon equipment. Please find pricing below for the unit you requested:

MODEL	DESCRIPTION
LD600PT (50-0860)	600 gal Tube-Fired Hot Tack Distributor 11 hp Electric start engine with 60 GPM pumping system Hydraulic pumping system, forward and reverse Single 410,000 BTU vapor propane burner Automatic temperature control w/electronic ignition, battery, and charger Fully insulated material tank, with 10" filler lid and 20" manhole 5' Spray wand with 50' hose mounted on a heavy-duty industrial hose reel 8' Non-circulating spray bar & operator platform Air operated ball valve with wireless cab control & compressor Hand wand material recirculation plumbing Single propane bottle holder Overnight heater 120V 1500W installed with thermostat 12 gal Recovery tank & 14.5 gal Flushing Tank 10lb Fire extinguisher with bracket DOT/Transport Canada approved LED trailer lighting (2) 5,200 lb. axles with 225/75/R15 tires, electric brakes, and breakaway kit License plate bracket with LED light Heavy duty, side wind trailer jack and adjustable pintle hitch 7-pin trailer plug Painted Grey

For the months of **July and August**, we're celebrating with our **Independence Day Sales Event**, featuring **special promotional pricing** on a wide range of Marathon Road maintenance equipment.

Above listed **LD600PT** regularly \$50,500.00, with is now **\$40,400.00**
This equipment is built to order with an estimated lead time of **4-6 weeks**.

By ordering during our July & August promotion, you'll secure both the special promotional pricing and your place in our production schedule.

As an added bonus, **any equipment purchased over \$10,000 will receive a \$250 parts credit**, with the parts shipped along with your equipment so you have the items you need from day one.

Quote Details:

Pricing is in USD & freight is extra. If you would like a freight rate, please provide a shipping address and I will get pricing over to you.

Payment & Shipping Terms:

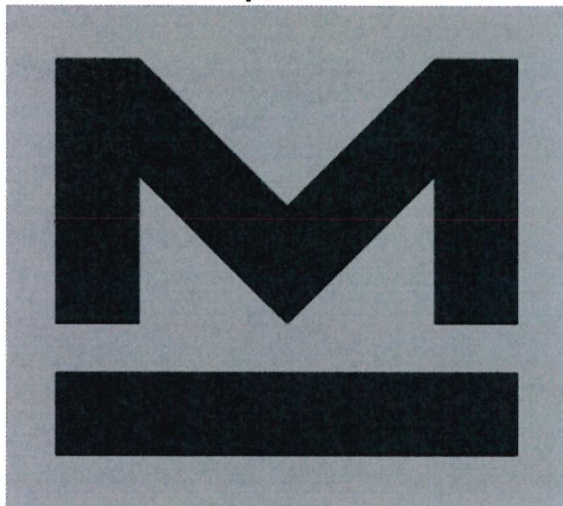
Payment of the unit must be received in full before we can proceed with shipping equipment. Once payment in full is confirmed, we will arrange for dispatch and provide tracking details.

For your convenience, payment can be made via wire transfer, Visa* or Mastercard*. (*3% fee applies to credit card transactions)

If you have any questions or require any modifications to the quote, please let me know. We appreciate your business and look forward to hearing back from you soon!

Thank you,

John Foley
US Sales Development



Marathon Equipment

4041 North Service Rd, Unit #2 | Burlington, ON L7L 4X6

Direct: 954-482-2566 | Toll Free: 1-888-999-4041 Ext.407

marathonusa@marathonei.com | www.marathonequipmentinc.com



QUOTE SMT26-14

jason@steppmfg.com / VP Sales
ally.bader@steppmfg.com / Inside Sales Coordinator

TO	David Johnson	Customer	Town of Yucca Valley	
PHONE/FAX	(760) 369-6579	ADDRESS	58928 Business Center Dr	
EMAIL	djohnson@yucca-valley.org	CITY/STATE/ZIP	Yucca Valley, CA 92284	
CONTRACT:	ID # 118011	CONTRACT:	Sourcewell 050625-SMC	
DATE	Earliest Ship	FOB	Sales Representative	
7/22/2026	300 - 360 DAYS ARO	FACTORY	JASON STEPP	
ITEM #	DESCRIPTION	QTY	UNIT TOTAL	LINE TOTAL
SMT-600	Stepp SMT- 600 Gallon	1	27,594.00	27,594.00
	Each base unit includes: Diesel Burner, 20" Manway, Roll Over Protection, Ladder, Gravity Drain, Electric Brakes, and a 2 Light System			
	Diesel Burner with Automatic Temperature Controls Standard	1	-	-
	Diesel Burner Enclosure	1	776.00	776.00
	Electric Overnight Heat 220V 3000W (580 gallon tank only)	1	5,418.00	5,418.00
	Beacon Style Strobe Light	1	535.00	535.00
	Tool Box 10"x10"x24"	1	573.00	573.00
	Spare Tire w/ Holder	1	795.00	795.00
	LP Hand Torch	1	726.00	726.00
	20# LP Bottle & Rack (for diesel systems)	1	569.00	569.00
	Hose Reel for Hand Torch	1	1,292.00	1,292.00
	Hydraulic Pumping System using 13Hp Honda Gasoline with Electric Start	1	12,281.00	12,281.00
	Hose Reel and 25' Tack Hose	1	1,182.00	1,182.00
	LED LIGHTS	1	1,259.00	1,259.00
	6' Full-Circulating Deluxe Tack Bar with Tether Control	1	6,550.00	6,550.00
	8' Deluxe Tack Bar (upgrade)	1	601.00	601.00
	15 Gallon Recirculating Flush Tank	1	1,564.00	1,564.00
Options to Consider:				
	Washdown System	1,174.00		
	Hose Reel for Washdown	880.00		
	Hydraulic Agitator	4,951.00		
	Aluminum Wand in lieu of Steel	1,143.00		
	16HP Kubota Diesel Engine	8,186.00		
	Kubota Engine Enclosure	2,341.00		
NOTE: CANNOT PROCESS ORDER UNTIL SPECIFIED			Subtotal	61,715.00

PAINT:	Safety Yellow	
LIGHT PLUG:	6 PIN ROUND	
HITCH:	3" Pintle	

All prices herein quoted are exclusive of sales, use, and other excise taxes. All such taxes, and any other taxes measured in whole or part, by gross receipts applicable to this transaction are to be borne by the purchaser. All export, import, and other duties, tariffs, and customs shall be paid for by the purchaser. If exemption is claimed by the purchaser from any of the foregoing, the purchaser shall furnish satisfactory proof of such exemption. ***Please note: This quote is valid for 15 days from the above date.**

% Tax	-
Freight	7,157.60
Total Due	68,872.60

Information required at time of Order.

End Customer		Contract	
Contact Name		Contract ID #	
Contact Email		Address	
Contact Phone		CITY/STATE/ZIP	

Please remit back a signed copy to process the quote as an order to jason@steppmfg.com

Special Instructions:

Ordered By Signature

Approved By Signature

INTERNAL USE ONLY:

Stepp Order #		Down Payment		Amount:	
Date Ordered		Credit Card		Card Type	
Delivery Date		Card Number:			
P. O. #		On Terms	X		
Ship Via		Letter of Credit			



National Auto Fleet Group

A Division of Chevrolet of Watsonville
 490 Auto Center Drive, Watsonville, CA 95076
 (855) 289-6572 • (831) 480-8497 Fax
 Fleet@NationalAutoFleetGroup.com

3/20/2026
 4/2/2026 Re-Configured

Government Quote ID: **34660 R1**

Order Cut Off Date: **5/8/2026**

Mr Joe Bowers
 Town of Yucca Valley
 58928 Business Center Drive
 Yucca Valley, California, 92284
 Dear Joe Bowers,

van with A/c
** Not available anymore*

National Auto Fleet Group is pleased to quote the following vehicle(s) for your consideration.

One (1) New/Unused (2026 Ford Transit Cargo Van (R1C) T-250 148" Med Rf 9150 GVWR RWD, Knapheide Installed Webasto AC) and delivered to your specified location, each for

	One Unit (MSRP)	One Unit	Total % Savings	Total Savings
Contract Price	\$67,290.00	\$65,308.43	2.945 %	\$1,981.57
Knapheide Installed Webasto AC		\$18,236.90		
Tax (8.7500 %)		\$7,310.22		
Tire fee		\$8.75		
Transportation		\$290.00		
Total		<u>\$91,154.30</u>		

- per the attached specifications. **Required: Partial Payment for Transit van will be invoiced on delivery to installer.**

This vehicle(s) is available under the **Sourcewell Contract 081325-NAF** . Please reference this Contract number on all purchase orders to National Auto Fleet Group. Payment terms are Net 20 days after receipt of vehicle.

Thank you in advance for your consideration. Should you have any questions, please do not hesitate to call.

Sincerely,

Jesse Cooper
 Account Manager
 Email: Fleet@NationalAutoFleetGroup.com
 Office: (855) 289-6572
 Fax: (831) 480-8497

Standard Quoting Department
 Account Manager
 Fleet@NationalAutoFleetGroup.com
 (855) 289-6572



Proposal Prepared For

YUCCA VALLEY

2026 Ford Transit Cargo Van

602W3X • 1FTBW3XG9TKB51567

Trim T-350 148" EL Hi Rf 9500 GVWR RWD

Exterior Undefined

Interior Undefined

Miles 0

Your Vehicle's Cash Price

MSRP / Market Value \$61,580.00

Savings -\$3,500.00

Adjusted Selling Price \$58,080.00

~~Accessories~~ \$5,995.42

Sales Sub Total \$64,075.42

State Taxes And Fees \$5,614.04

Doc Fee \$85.00

DMV Elec Trans Fee \$37.00

Tire Fee \$8.75

Final Price \$69,820.21

Your Sales Consultant

Shauna Chumacero

schumacero@drivesedanoford.com

← A/c only \$5515.42
 ← Delivery \$450.00

Guest Signature

Manager Signature

GRAS 3.5L V6
 High Roof Extended length
 Transit Van.

Van with A/c

KEN GRODY FORD

Town of Yucca Valley
2026 TRANSIT 350 HIGH ROOF VIN
1FTBW1X88TKA77815
Salesperson: Nick Campuzano
7/28/2026 2:19 PM

Incentive programs and rebates are estimates, subject to change and verification. Tax Profile: 8.75% Tax

Cash Deal Structure

Market Value	57,610.00
Discount Savings	-2,315.00
Vehicle Price	55,295.00
Rebate Savings	-3,500.00
Veh. Price (Net after Rebate)	51,795.00
Document Prep Fee	85.00
Tire/Battery/VTR Fee	8.75
Sales Tax	4,845.75

Due On Delivery	56,734.50
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Tax: 8.75% TAX	8.75
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Van without A/c

-- Standard Features --

-- Custom Options --



L Series L2502HST

*** EQUIPMENT IN STANDARD MACHINE & SPECIFICATIONS *

**

DIESEL ENGINE

Kubota Diesel Engine
3 Cylinder Engine
EPA Tier 4 Compliant
Charging Output: 40 Amps
12V - 490 CCA Battery
+ 23.3 Gross Eng. HP
+ 24.0 Net Eng. HP
+ 18.4 PTO HP
Engine Model: D1703
Displacement: 100.5 cu. in.

INSTRUMENTS

Tachometer / Hour Meter
Oil Pressure
Fuel Gauge
Coolant Temperature

FLUID CAPACITY

Fuel Tank: 10.0 gal.
Cooling System: 6.3 qts.
Crankcase: 6.0 qts.
Transmission and Hydraulics: 6.2 gal.
Front Axle: 4.8 qts.

EXHAUST EMISSION CONTROL TYPE

No Exhaust After Treatment Required

SAFETY EQUIPMENT

2-Post Foldable ROPS with Retractable Seat Belt
Flip-Up PTO Shield
Safety Start Switches
Electric Key Shut-off
Parking Brake
SMV Sign

HYDRAULICS / HITCH / DRAWBAR

Open Center
Tandem Gear Pumps
10.1 gpm Total Hydraulic Flow

3-POINT HITCH & DRAWBAR

Cat I 3-Point Hitch
At Lift Point: 1918 lbs.
24" Behind: 1389 lbs.
Position Control 3-Point Valve

FEATURES

Illuminated Instrument Panel
Steel Hood and Fenders
Tool Box
Cup Holder
Left & Right Hand Fender Grip
Rubber Floor Mats

TRANSMISSION

Hydrostatic Drive
3 Ranges
Optional Cruise Control
Rear Differential Lock
Wet Disc Brakes

FRONT AXLE

Hydrostatic Power Steering
Cast Iron with Bevel Gear
4WD
Tread Spacing - Nonadjustable

POWER TAKE OFF

Live Independent PTO with Hydraulic Clutch
Rear PTO - 1 Speed
SAE Std 1 3/8" Six Spline
540 rpm @ 2106 Engine RPM

+ Manufacturer Estimate

SELECTED TIRES

sub33
FRONT - 7.2-16 R1 Goodyear Power Torque
REAR - 11.2-24 R1 Titan Hi Power Lug 2.94"offset

L2502HST Base Price: \$21,228.00

Selected Kubota Attachments

(1) FRONT LOADER W/GRILL GUARD/QC \$6,227.00
LA526-FRONT LOADER W/GRILL GUARD/QC

(1) 66" QUICK ATTACH BUCKET \$915.00
L2248-66" QUICK ATTACH BUCKET

(1) 1ST POS LEVER & BASE KIT \$870.00
L7291-1ST POS LEVER & BASE KIT

(1) SELF CANCELLING DETENT VALVE SECTION \$632.00
L7233A-SELF CANCELLING DETENT VALVE SECTION

(1) FIBERGLASS CANOPY \$560.00
E1134-FIBERGLASS CANOPY

(1) MOUNTING BRACKET FOR CANOPY \$278.00
E1136-MOUNTING BRACKET FOR CANOPY

Selected Land Pride Attachments

(1) 15 Series Box Scraper, 60" Width \$1,772.00
BB1560-82-15 Series Box Scraper, 60" Width

Total Kubota Attachments: \$9,482.00

Total Land Pride Attachments: \$1,772.00

Total Attachments: \$11,254.00

Configured Price: \$32,482.00

Sourcewell Discounts:

Kubota Items: (\$6,756.20)

Land Pride Items: (\$443.00)

Total Discount: (\$7,199.20)

SUBTOTAL: \$25,282.80

Factory Assembly: \$125.00

Kubota Item Fees:

Dealer Assembly: \$595.83

Freight Cost: \$806.25

PDI: \$400.00

Yucca Valley Tax 8.75% \$2,380.86

Total Unit Price: \$29,590.74

Quantity Ordered: 1

Final Sales Price: \$29,590.74

Purchase Order Must Reflect Final Sales Price.

To order, place your Purchase Order directly with the quoting dealer

**MASTER AGREEMENT #112624****CATEGORY: Grounds Maintenance Equipment and Related Attachments****SUPPLIER: Kubota Tractor Corporation**

This Master Agreement (Agreement) is between Sourcewell, a Minnesota service cooperative located at 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and Kubota Tractor Corporation, 1000 Kubota Drive, Grapevine, TX 76051 (Supplier).

Sourcewell is a local government and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) offering a Cooperative Purchasing Program to eligible participating government entities.

Under this Master Agreement entered with Sourcewell, Supplier will provide Included Solutions to Participating Entities through Sourcewell's Cooperative Purchasing Program.

**Article 1:
General Terms**

The General Terms in this Article 1 control the operation of this Master Agreement between Sourcewell and Supplier and apply to all transactions entered by Supplier and Participating Entities. Subsequent Articles to this Master Agreement control the rights and obligations directly between Sourcewell and Supplier (Article 2), and between Supplier and Participating Entity (Article 3), respectively. These Article 1 General Terms control over any conflicting terms. Where this Master Agreement is silent on any subject, Participating Entity and Supplier retain the ability to negotiate mutually acceptable terms.

- 1) **Purpose.** Pursuant to Minnesota law, the Sourcewell Board of Directors has authorized a Cooperative Purchasing Program designed to provide Participating Entities with access to competitively awarded cooperative purchasing agreements. To facilitate the Program, Sourcewell has awarded Supplier this cooperative purchasing Master Agreement following a competitive procurement process intended to meet compliance standards in accordance with Minnesota law and the requirements contained herein.
- 2) **Intent.** The intent of this Master Agreement is to define the roles of Sourcewell, Supplier, and Participating Entity as it relates to Sourcewell's Cooperative Purchasing Program.
- 3) **Participating Entity Access.** Sourcewell's Cooperative Purchasing Program Master Agreements are available to eligible public agencies (Participating Entities). A Participating Entity's authority to access Sourcewell's Cooperative Purchasing Program is determined through the laws of its respective jurisdiction.
- 4) **Supplier Access.** The Included Solutions offered under this Agreement may be made available to any Participating Entity. Supplier understands that a Participating Entity's use of this Agreement is at the Participating Entity's sole convenience. Supplier will educate its sales and service forces about Sourcewell eligibility requirements and required documentation. Supplier will be responsible for ensuring sales are with Participating Entities.

- 5) **Term.** This Agreement is effective upon the date of the final signature below. The term of this Agreement is four (4) years from the effective date. The Agreement expires at 11:59 P.M. Central Time on January 31, 2029, unless it is cancelled or extended as defined in this Agreement.
- a) **Extensions.** Sourcewell and Supplier may agree to up to three (3) additional one-year extensions beyond the original four-year term. The total possible length of this Agreement will be seven (7) years from the effective date.
- b) **Exceptional Circumstances.** Sourcewell retains the right to consider additional extensions as required under exceptional circumstances.
- 6) **Survival of Terms.** Notwithstanding the termination of this Agreement, the obligations of this Agreement will continue through the performance period of any transaction entered between Supplier and any Participating Entity before the termination date.
- 7) **Scope.** Supplier is awarded a Master Agreement to provide the solutions identified in RFP #112624 to Participating Entities. In Scope solutions include:
- a) Lawn and garden equipment for all types of lawn, field and turf care, golf course, landscape, sidewalk, walking path, and parking lot maintenance, and snow removal;
- b) Irrigation and aeration equipment, systems, parts, and installation; and
- c) Beach and waterfront maintenance equipment and accessories.
- 8) **Included Solutions.** Supplier's Proposal to the above referenced RFP is incorporated into this Master Agreement. Only those Solutions included within Supplier's Proposal and within Scope (Included Solutions) are included within the Agreement and may be offered to Participating Entities.
- 9) **Indefinite Quantity.** This Master Agreement defines an indefinite quantity of sales to eligible Participating Entities.
- 10) **Pricing.** Pricing information (including Pricing and Delivery and Pricing Offered tables) for all Included Solutions within Supplier's Proposal is incorporated into this Master Agreement.
- 11) **Not to Exceed Pricing.** Suppliers may not exceed the prices listed in the current Pricing List on file with Sourcewell when offering Included Solutions to Participating Entities. Participating Entities may request adjustments to pricing directly from Supplier during the negotiation and execution of any transaction.
- 12) **Open Market.** Supplier's open market pricing process is included within its Proposal.
- 13) Supplier Representations:**
- i) **Compliance.** Supplier represents and warrants it will provide all Included Solutions under this Agreement in full compliance with applicable federal, state, and local laws and regulations.

ii) **Licenses.** As applicable, Supplier will maintain a valid status on all required federal, state, and local licenses, bonds, and permits required for the operation of Supplier's business with Participating Entities. Participating Entities may request all relevant documentation directly from Supplier.

iii) **Supplier Warrants.** Supplier warrants that all Included Solutions furnished under this Agreement are free from liens and encumbrances, and are free from defects in design, materials, and workmanship. In addition, Supplier warrants the Solutions are suitable for and will perform in accordance with the ordinary use for which they are intended.

14) **Bankruptcy Notices.** Supplier certifies and warrants it is not currently in a bankruptcy proceeding. Supplier has disclosed all current and completed bankruptcy proceedings within the past seven years within its Proposal. Supplier must provide notice in writing to Sourcewell if it enters a bankruptcy proceeding at any time during the term of this Agreement.

15) **Debarment and Suspension.** Supplier certifies and warrants that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated by the State of Minnesota, the United States federal government, or any Participating Entity. Supplier certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this Agreement. Supplier further warrants that it will provide immediate written notice to Sourcewell if this certification changes at any time during the term of this Agreement.

16) **Provisions for non-United States federal entity procurements under United States federal awards or other awards (Appendix II to 2 C.F.R § 200).** Participating Entities that use United States federal grant or other federal funding to purchase solutions from this Agreement may be subject to additional requirements including the procurement standards of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 C.F.R. § 200. Participating Entities may have additional requirements based on specific funding source terms or conditions. Within this Section, all references to "federal" should be interpreted to mean the United States federal government. The following list applies when a Participating Entity accesses Supplier's Included Solutions with United States federal funds.

i) **EQUAL EMPLOYMENT OPPORTUNITY.** Except as otherwise provided under 41 C.F.R. § 60, all agreements that meet the definition of "federally assisted construction contract" in 41 C.F.R. § 60-1.3 must include the equal opportunity clause provided under 41 C.F.R. § 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 C.F.R. §, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 C.F.R. § 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor." The equal opportunity clause is incorporated herein by reference.

ii) **DAVIS-BACON ACT, AS AMENDED (40 U.S.C. § 3141-3148).** When required by federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. § 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 C.F.R. § 5,

“Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-federal entity must report all suspected or reported violations to the federal awarding agency. The contracts must also include a provision for compliance with the Copeland “Anti-Kickback” Act (40 U.S.C. § 3145), as supplemented by Department of Labor regulations (29 C.F.R. § 3, “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-federal entity must report all suspected or reported violations to the federal awarding agency. Supplier must comply with all applicable Davis-Bacon Act provisions.

iii) **CONTRACT WORK HOURS AND SAFETY STANDARDS ACT (40 U.S.C. § 3701-3708).**

Where applicable, all contracts awarded by the non-federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. §§ 3702 and 3704, as supplemented by Department of Labor regulations (29 C.F.R. § 5). Under 40 U.S.C. § 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. § 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies, materials, or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence. This provision is hereby incorporated by reference into this Agreement. Supplier certifies that during the term of an award for all Agreements by Sourcewell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

iv) **RIGHTS TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT.** If the federal award meets the definition of “funding agreement” under 37 C.F.R. § 401.2(a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 C.F.R. § 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency. Supplier certifies that during the term of an award for all Agreements by Sourcewell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

v) **CLEAN AIR ACT (42 U.S.C. § 7401-7671Q.) AND THE FEDERAL WATER POLLUTION CONTROL ACT (33 U.S.C. § 1251-1387).** Contracts and subgrants of amounts in excess of

\$150,000 require the non-federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. § 7401- 7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. § 1251- 1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA). Supplier certifies that during the term of this Agreement it will comply with applicable requirements as referenced above.

vi) **DEBARMENT AND SUSPENSION (EXECUTIVE ORDERS 12549 AND 12689).** A contract award (see 2 C.F.R. § 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 C.F.R. § 180 that implement Executive Orders 12549 (3 C.F.R. § 1986 Comp., p. 189) and 12689 (3 C.F.R. § 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. Supplier certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency.

vii) **BYRD ANTI-LOBBYING AMENDMENT, AS AMENDED (31 U.S.C. § 1352).** Suppliers must file any required certifications. Suppliers must not have used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Suppliers must disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the non-federal award. Suppliers must file all certifications and disclosures required by, and otherwise comply with, the Byrd Anti-Lobbying Amendment (31 U.S.C. § 1352).

viii) **RECORD RETENTION REQUIREMENTS.** To the extent applicable, Supplier must comply with the record retention requirements detailed in 2 C.F.R. § 200.333. The Supplier further certifies that it will retain all records as required by 2 C.F.R. § 200.333 for a period of 3 years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

ix) **ENERGY POLICY AND CONSERVATION ACT COMPLIANCE.** To the extent applicable, Supplier must comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.

x) **BUY AMERICAN PROVISIONS COMPLIANCE.** To the extent applicable, Supplier must comply with all applicable provisions of the Buy American Act. Purchases made in accordance with the Buy American Act must follow the applicable procurement rules calling for free and open competition.

xi) **ACCESS TO RECORDS (2 C.F.R. § 200.336).** Supplier agrees that duly authorized representatives of a federal agency must have access to any books, documents, papers and records of Supplier that are directly pertinent to Supplier's discharge of its obligations under this Agreement for the purpose of making audits, examinations, excerpts, and transcriptions. The

right also includes timely and reasonable access to Supplier's personnel for the purpose of interview and discussion relating to such documents.

xii) **PROCUREMENT OF RECOVERED MATERIALS (2 C.F.R. § 200.322).** A non-federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. § 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

xiii) **FEDERAL SEAL(S), LOGOS, AND FLAGS.** The Supplier cannot use the seal(s), logos, crests, or reproductions of flags or likenesses of Federal agency officials without specific pre-approval.

xiv) **NO OBLIGATION BY FEDERAL GOVERNMENT.** The U.S. federal government is not a party to this Agreement or any purchase by a Participating Entity and is not subject to any obligations or liabilities to the Participating Entity, Supplier, or any other party pertaining to any matter resulting from the Agreement or any purchase by an authorized user.

xv) **PROGRAM FRAUD AND FALSE OR FRAUDULENT STATEMENTS OR RELATED ACTS.** The Contractor acknowledges that 31 U.S.C. § 38 (Administrative Remedies for False Claims and Statements) applies to the Supplier's actions pertaining to this Agreement or any purchase by a Participating Entity.

xvi) **FEDERAL DEBT.** The Supplier certifies that it is non-delinquent in its repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowance, and benefit overpayments.

xvii) **CONFLICTS OF INTEREST.** The Supplier must notify the U.S. Office of General Services, Sourcewell, and Participating Entity as soon as possible if this Agreement or any aspect related to the anticipated work under this Agreement raises an actual or potential conflict of interest (as described in 2 C.F.R. Part 200). The Supplier must explain the actual or potential conflict in writing in sufficient detail so that the U.S. Office of General Services, Sourcewell, and Participating Entity are able to assess the actual or potential conflict; and provide any additional information as necessary or requested.

xviii) **U.S. EXECUTIVE ORDER 13224.** The Supplier, and its subcontractors, must comply with U.S. Executive Order 13224 and U.S. Laws that prohibit transactions with and provision of resources and support to individuals and organizations associated with terrorism.

xix) **PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT.** To the extent applicable, Supplier certifies that during the term of this Agreement it will comply with applicable requirements of 2 C.F.R. § 200.216.

xx) **DOMESTIC PREFERENCES FOR PROCUREMENTS.** To the extent applicable, Supplier certifies that during the term of this Agreement, Supplier will comply with applicable requirements of 2 C.F.R. § 200.322.

Article 2: Sourcewell and Supplier Obligations

The Terms in this Article 2 relate specifically to Sourcewell and its administration of this Master Agreement with Supplier and Supplier's obligations thereunder.

- 1) **Authorized Sellers.** Supplier must provide Sourcewell a current means to validate or authenticate Supplier's authorized dealers, distributors, or resellers which may complete transactions of Included Solutions offered under this Agreement. Sourcewell may request updated information in its discretion, and Supplier agrees to provide requested information within a reasonable time.
- 2) **Product and Price Changes Requirements.** Supplier may request Included Solutions changes, additions, or deletions at any time. All requests must be made in writing by submitting a Sourcewell Price and Product Change Request Form to Sourcewell. At a minimum, the request must:
 - Identify the applicable Sourcewell Agreement number;
 - Clearly specify the requested change;
 - Provide sufficient detail to justify the requested change;
 - Individually list all Included Solutions affected by the requested change, along with the requested change (e.g., addition, deletion, price change); and
 - Include a complete restatement of Pricing List with the effective date of the modified pricing, or product addition or deletion. The new pricing restatement must include all Included Solutions offered, even for those items where pricing remains unchanged.

A fully executed Sourcewell Price and Product Change Request Form will become an amendment to this Agreement and will be incorporated by reference.

- 3) **Authorized Representative.** Supplier will assign an Authorized Representative to Sourcewell for this Agreement and must provide prompt notice to Sourcewell if that person is changed. The Authorized Representative will be responsible for:
 - Maintenance and management of this Agreement;
 - Timely response to all Sourcewell and Participating Entity inquiries; and
 - Participation in reviews with Sourcewell.

Sourcewell's Authorized Representative is its Chief Procurement Officer.

- 4) **Performance Reviews.** Supplier will perform a minimum of one review with Sourcewell per agreement year. The review will cover transactions to Participating Entities, pricing and terms, administrative fees, sales data reports, performance issues, supply chain issues, customer issues, and any other necessary information.

- 5) **Sales Reporting Required.** Supplier is required as a material element to this Master Agreement to report all completed transactions with Participating Entities utilizing this Agreement. Failure to provide complete and accurate reports as defined herein will be a material breach of the Agreement and Sourcewell reserves the right to pursue all remedies available at law including cancellation of this Agreement.
- 6) **Reporting Requirements.** Supplier must provide Sourcewell an activity report of all transactions completed utilizing this Agreement. Reports are due at least once each calendar quarter (Reporting Period). Reports must be received no later than 45 calendar days after the end of each calendar quarter. Supplier may report on a more frequent basis in its discretion. Reports must be provided regardless of the amount of completed transactions during that quarter (i.e., if there are no sales, Supplier must submit a report indicating no sales were made).

The Report must contain the following fields:

- Participating Entity Name (e.g., City of Staples Highway Department);
- Participating Entity Physical Street Address;
- Participating Entity City;
- Participating Entity State/Province;
- Participating Entity Zip/Postal Code;
- Sourcewell Participating Entity Account Number;
- Transaction Description;
- Transaction Purchased Price;
- Sourcewell Administrative Fee Applied; and
- Date Transaction was invoiced/sale was recognized as revenue by Supplier.

If collected by Supplier, the Report may include the following fields as available:

- Participating Entity Contact Name;
- Participating Entity Contact Email Address;
- Participating Entity Contact Telephone Number;

- 7) **Administrative Fee.** In consideration for the support and services provided by Sourcewell, Supplier will pay an Administrative Fee to Sourcewell on all completed transactions to Participating Entities utilizing this Agreement. Supplier will include its Administrative Fee within its proposed pricing. Supplier may not directly charge Participating Entities to offset the Administrative Fee.
- 8) **Fee Calculation.** Supplier's Administrative Fee payable to Sourcewell will be calculated as a stated percentage (listed in Supplier's Proposal) of all completed transactions utilizing this Master Agreement within the preceding Reporting Period. For certain categories, a flat fee may be proposed. The Administrative Fee will be stated in Supplier's Proposal.
- 9) **Fee Remittance.** Supplier will remit fee to Sourcewell no later than 45 calendar days after the close of the preceding calendar quarter in conjunction with Supplier's Reporting Period obligations defined herein. Payments should note the Supplier's name and Sourcewell-assigned Agreement number in the memo; and must be either mailed to Sourcewell above "Attn: Accounts Receivable" or remitted electronically to Sourcewell's banking institution per Sourcewell's Finance department instructions.

- 10) **Noncompliance.** Sourcewell reserves the right to seek all remedies available at law for unpaid or underpaid Administrative Fees due under this Agreement. Failure to remit payment, delinquent payments, underpayments, or other deviations from the requirements of this Agreement may be deemed a material breach and may result in cancellation of this Agreement and disbarment from future Agreements.
- 11) **Audit Requirements.** Pursuant to Minn. Stat. § 16C.05, subdivision 5, the books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by Sourcewell and the Minnesota State Auditor for a minimum of six years from the end of this Agreement. Supplier agrees to fully cooperate with Sourcewell in auditing transactions under this Agreement to ensure compliance with pricing terms, correct calculation and remittance of Administrative Fees, and verification of transactions as may be requested by a Participating Entity or Sourcewell.
- 12) **Assignment, Transfer, and Administrative Changes.** Supplier may not assign or otherwise transfer its rights or obligations under this Agreement without the prior written consent of Sourcewell. Such consent will not be unreasonably withheld. Sourcewell reserves the right to unilaterally assign all or portions of this Agreement within its sole discretion to address corporate restructurings, mergers, acquisitions, or other changes to the Responsible Party and named in the Agreement. Any prohibited assignment is invalid. Upon request Sourcewell may make administrative changes to agreement documentation such as name changes, address changes, and other non-material updates as determined within its sole discretion.
- 13) **Amendments.** Any material change to this Agreement must be executed in writing through an amendment and will not be effective until it has been duly executed by the parties.
- 14) **Waiver.** Failure by Sourcewell to enforce any right under this Agreement will not be deemed a waiver of such right in the event of the continuation or repetition of the circumstances giving rise to such right.
- 15) **Complete Agreement.** This Agreement represents the complete agreement between the parties for the scope as defined herein. Supplier and Sourcewell may enter into separate written agreements relating specifically to transactions outside of the scope of this Agreement.
- 16) **Relationship of Sourcewell and Supplier.** This Agreement does not create a partnership, joint venture, or any other relationship such as employee, independent contractor, master-servant, or principal-agent.
- 17) **Indemnification.** Supplier must indemnify, defend, save, and hold Sourcewell, including their agents and employees, harmless from any claims or causes of action, including attorneys' fees incurred by Sourcewell, arising out of any act or omission in the performance of this Agreement by the Supplier or its agents or employees; this indemnification includes injury or death to person(s) or property alleged to have been caused by some defect in design, condition, or performance of Included Solutions under this Agreement. Sourcewell's responsibility will be governed by the State of Minnesota's Tort Liability Act (Minnesota Statutes Chapter 466) and other applicable law.
- 18) **Data Practices.** Supplier and Sourcewell acknowledge Sourcewell is subject to the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13. As it applies to all data created and

maintained in performance of this Agreement, Supplier may be subject to the requirements of this chapter.

19) Grant of License.

a) During the term of this Agreement:

i) **Supplier Promotion.** Sourcewell grants to Supplier a royalty-free, worldwide, non-exclusive right and license to use the trademark(s) provided to Supplier by Sourcewell in advertising, promotional materials, and informational sites for the purpose of marketing Sourcewell's Agreement with Supplier.

ii) **Sourcewell Promotion.** Supplier grants to Sourcewell a royalty-free, worldwide, non-exclusive right and license to use Supplier's trademarks in advertising, promotional materials, and informational sites for the purpose of marketing Supplier's Agreement with Sourcewell.

b) **Limited Right of Sublicense.** The right and license granted herein includes a limited right of each party to grant sublicenses to their respective subsidiaries, distributors, dealers, resellers, marketing representatives, partners, or agents (collectively "Permitted Sublicensees") in advertising, promotional, or informational materials for the purpose of marketing the Parties' relationship. Any sublicense granted will be subject to the terms and conditions of this Article. Each party will be responsible for any breach of this section by any of their respective sublicensees.

c) Use; Quality Control.

i) Neither party may alter the other party's trademarks from the form provided and must comply with removal requests as to specific uses of its trademarks or logos.

ii) Each party agrees to use, and to cause its Permitted Sublicensees to use, the other party's trademarks only in good faith and in a dignified manner consistent with such party's use of the trademarks. Each party may make written notice to the other regarding misuse under this section. The offending party will have 30 days of the date of the written notice to cure the issue or the license/sublicense will be terminated.

d) **Termination.** Upon the termination of this Agreement for any reason, each party, including Permitted Sublicensees, will have 30 days to remove all Trademarks from signage, websites, and the like bearing the other party's name or logo (excepting Sourcewell's pre-printed catalog of suppliers which may be used until the next printing). Supplier must return all marketing and promotional materials, including signage, provided by Sourcewell, or dispose of it according to Sourcewell's written directions.

20) Venue and Governing law between Sourcewell and Supplier Only. The substantive and procedural laws of the State of Minnesota will govern this Agreement between Sourcewell and Supplier. Venue for all legal proceedings arising out of this Agreement between Sourcewell and Supplier will be in court of competent jurisdiction within the State of Minnesota. This section does not apply to any dispute between Supplier and Participating Entity. This Agreement reserves the right for Supplier and Participating Entity to negotiate this term to within any transaction documents.

- 21) **Severability.** If any provision of this Agreement is found by a court of competent jurisdiction to be illegal, unenforceable, or void then both parties will be relieved from all obligations arising from that provision. If the remainder of this Agreement is capable of being performed, it will not be affected by such determination or finding and must be fully performed.
- 22) **Insurance Coverage.** At its own expense, Supplier must maintain valid insurance policy(ies) during the performance of this Agreement with insurance company(ies) licensed or authorized to do business in the State of Minnesota having an "AM BEST" rating of A- or better, with coverage and limits of insurance not less than the following:
- a) **Commercial General Liability Insurance.** Supplier will maintain insurance covering its operations, with coverage on an occurrence basis, and must be subject to terms no less broad than the Insurance Services Office ("ISO") Commercial General Liability Form CG0001 (2001 or newer edition), or equivalent. At a minimum, coverage must include liability arising from premises, operations, bodily injury and property damage, independent contractors, products-completed operations including construction defect, contractual liability, blanket contractual liability, and personal injury and advertising injury. All required limits, terms and conditions of coverage must be maintained during the term of this Agreement.
 - \$1,500,000 each occurrence Bodily Injury and Property Damage
 - \$1,500,000 Personal and Advertising Injury
 - \$2,000,000 aggregate for products liability-completed operations
 - \$2,000,000 general aggregate
 - b) **Certificates of Insurance.** Prior to execution of this Agreement, Supplier must furnish to Sourcewell a certificate of insurance, as evidence of the insurance required under this Agreement. Prior to expiration of the policy(ies), renewal certificates must be mailed to Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 or provided to in an alternative manner as directed by Sourcewell. The certificates must be signed by a person authorized by the insurer(s) to bind coverage on their behalf. Failure of Supplier to maintain the required insurance and documentation may constitute a material breach.
 - c) **Additional Insured Endorsement and Primary and Non-contributory Insurance Clause.** Supplier agrees to list Sourcewell, including its officers, agents, and employees, as an additional insured under the Supplier's commercial general liability insurance policy with respect to liability arising out of activities, "operations," or "work" performed by or on behalf of Supplier, and products and completed operations of Supplier. The policy provision(s) or endorsement(s) must further provide that coverage is primary and not excess over or contributory with any other valid, applicable, and collectible insurance or self-insurance in force for the additional insureds.
 - d) **Waiver of Subrogation.** Supplier waives and must require (by endorsement or otherwise) all its insurers to waive subrogation rights against Sourcewell and other additional insureds for losses paid under the insurance policies required by this Agreement or other insurance applicable to the Supplier or its subcontractors. The waiver must apply to all deductibles and/or self-insured retentions applicable to the required or any other insurance maintained by the Supplier or its subcontractors. Where permitted by law, Supplier must require similar written express waivers of subrogation and insurance clauses from each of its subcontractors.

- e) **Umbrella/Excess Liability/SELF-INSURED RETENTION.** The limits required by this Agreement can be met by either providing a primary policy or in combination with umbrella/excess liability policy(ies), or self-insured retention.
- 23) **Termination for Convenience.** Sourcewell or Supplier may terminate this Agreement upon 60 calendar days' written notice to the other Party. Termination pursuant to this section will not relieve the Supplier's obligations under this Agreement for any transactions entered with Participating Entities through the date of termination, including reporting and payment of applicable Administrative Fees.
- 24) **Termination for Cause.** Sourcewell may terminate this Agreement upon providing written notice of material breach to Supplier. Notice must describe the breach in reasonable detail and state the intent to terminate the Agreement. Upon receipt of Notice, the Supplier will have 30 calendar days in which it must cure the breach. Termination pursuant to this section will not relieve the Supplier's obligations under this Agreement for any transactions entered with Participating Entities through the date of termination, including reporting and payment of applicable Administrative Fees.

Article 3: Supplier Obligations to Participating Entities

The Terms in this Article 3 relate specifically to Supplier and a Participating Entity when entering transactions utilizing the General Terms established in this Master Agreement. Article 1 General Terms control over any conflict with this Article 3. Where this Master Agreement is silent on any subject, Participating Entity and Supplier retain the ability to negotiate mutually acceptable terms.

- 1) **Quotes to Participating Entities.** Suppliers are encouraged to provide all pricing information regarding the total cost of acquisition when quoting to a Participating Entity. Suppliers and Participating Entities are encouraged to include all cost specifically associated with or included within the Suppliers proposal and Included Solutions within transaction documents.
- 2) **Shipping, Delivery, Acceptance, Rejection, and Warranty.** Supplier's proposal may include proposed terms relating to shipping, delivery, inspection, and acceptance/rejection and other relevant terms of tendered Solutions. Supplier and Participating Entity may negotiate final terms appropriate for the specific transaction relating to non-appropriation, shipping, delivery, inspection, acceptance/rejection of tendered Solutions, and warranty coverage for Included Solutions. Such terms may include, but are not limited to, costs, risk of loss, proper packaging, inspection rights and timelines, acceptance or rejection procedures, and remedies as mutually agreed include notice requirements, replacement, return or exchange procedures, and associated costs.
- 3) **Applicable Taxes.** Participating Entity is responsible for notifying supplier of its tax-exempt status and for providing Supplier with any valid tax-exemption certification(s) or related documentation.
- 4) **Ordering Process and Payment.** Supplier's ordering process and acceptable forms of payment are included within its Proposal. Participating Entities will be solely responsible for payment to Supplier and Sourcewell will have no liability for any unpaid invoice of any Participating Entity.
- 5) **Transaction Documents.** Participating Entity may require the use of its own forms to complete transactions directly with Supplier utilizing the terms established in this Agreement. Supplier's

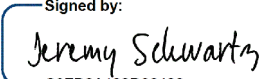
standard form agreements may be offered as part of its Proposal. Supplier and Participating Entity may complete and document transactions utilizing any type of transaction documents as mutually agreed. In any transaction document entered utilizing this Agreement, Supplier and Participating Entity must include specific reference to this Master Agreement by number and to Participating Entity’s unique Sourcewell account number.

- 6) **Additional Terms and Conditions Permitted.** Participating Entity and Supplier may negotiate and include additional terms and conditions within transaction documentation as mutually agreed. Such terms may supplant or supersede this Master Agreement when necessary and as solely determined by Participating Entity. Sourcewell has expressly reserved the right for Supplier and Participating Entity to address any necessary provisions within transaction documents not expressly included within this Master Agreement, including but not limited to transaction cancellation, dispute resolution, governing law and venue, non-appropriation, insurance, defense and indemnity, force majeure, and other material terms as mutually agreed.
- 7) **Subsequent Agreements and Survival.** Supplier and Participating Entity may enter into a separate agreement to facilitate long-term performance obligations utilizing the terms of this Master Agreement as mutually agreed. Such agreements may provide for a performance period extending beyond the full term of this Master Agreement as determined in the discretion of Participating Entity.
- 8) **Participating Addendums.** Supplier and Participating Entity may enter a Participating Addendum or similar document extending and supplementing the terms of this Master Agreement to facilitate adoption as may be required by a Participating Entity.

Sourcewell

Kubota Tractor Corporation

Signed by:



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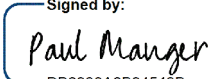
By: _____

Jeremy Schwartz

Title: Chief Procurement Officer

Date: 1/28/2025 | 7:10 PM CST

Signed by:



DB2930A6B34543B...

By: _____

Paul Manger

Title: Executive Director

Date: 1/28/2025 | 3:12 PM CST

RFP 112624 - Grounds Maintenance Equipment and Related Attachments

Vendor Details

Company Name: Kubota Tractor Corporation
Address: 1000 Kubota Drive
Grapevine, Texas 76051
Contact: Trisha Davis
Email: trisha.davis@kubota.com
Phone: 817-532-3879
Fax: 888-458-2682
HST#: 9 5 2 8 0 1 5 1 3

Submission Details

Created On: Tuesday October 22, 2024 13:18:58
Submitted On: Monday November 25, 2024 13:26:15
Submitted By: Michael Bond
Email: michael.bond@kubota.com
Transaction #: 6c8c299d-1c2e-4d96-808b-702dddc44484
Submitter's IP Address: 209.249.99.117

Specifications

Table 1: Proposer Identity & Authorized Representatives (Not Scored)

General Instructions (applies to all Tables) Sourcewell prefers a brief but thorough response to each question. Do not merely attach additional documents to your response without also providing a substantive response. Do not leave answers blank; respond "N/A" if the question does not apply to you (preferably with an explanation).

Table 1 Specific Instructions. Sourcewell requires identification of all parties responsible for providing Solutions under a resulting master agreement(s) (Responsible Supplier). Proposers are strongly encouraged to include all potential Responsible Suppliers including any corporate affiliates, subsidiaries, D.B.A., and any other authorized entities within a singular proposal. All information required under this RFP must be included for each Responsible Supplier as instructed. Proposers with multiple Responsible Supplier options may choose to respond individually as distinct entities, however each response will be evaluated individually and only those proposals recommended for award may result in a master agreement award. Unawarded entities will not be permitted to later be added to an existing master agreement through operation of Proposer's corporate organization affiliation.

Line Item	Question	Response *	
1	Provide the legal name of the Proposer authorized to submit this Proposal.	Kubota Tractor Corporation	*
2	In the event of award, is this entity the Responsible Supplier that will execute the master agreement with Sourcewell? Y or N.	Yes - Kubota Tractor Corporation	*
3	Identify all subsidiaries, D.B.A., authorized affiliates, and any other entity that will be responsible for offering and performing delivery of Solutions within this Proposal (i.e. Responsible Supplier(s) that will execute a master agreement with Sourcewell).	Kubota Tractor Corporation	*
4	Provide your CAGE code or Unique Entity Identifier (SAM):	N/A	*
5	Provide your NAICS code applicable to Solutions proposed.	423820 others apply as well	
6	Proposer Physical Address:	1000 Kubota Drive Grapevine, TX 76051	*
7	Proposer website address (or addresses):	www.kubotausa.com	*
8	Proposer's Authorized Representative (name, title, address, email address & phone) (The representative must have authority to sign the "Proposer's Assurance of Compliance" on behalf of the Proposer):	Paul Manger Executive Director 1000 Kubota Drive, Grapevine, TX 76051 Paul.Manger@kubota.com (817) 756-1171	*
9	Proposer's primary contact for this proposal (name, title, address, email address & phone):	Trisha Davis National Accounts Gov't Specialist 1000 Kubota Drive; Grapevine, TX 76051 Trisha.Davis@kubota.com (817) 876-5819	*
10	Proposer's other contacts for this proposal, if any (name, title, address, email address & phone):	Mark Adams Manager, National Accounts Sales 1000 Kubota Drive; Grapevine, TX 76051 Mark.Adams@kubota.com (630) 488-8001	*

Table 2A: Financial Viability and Marketplace Success (50 Points)

Line Item	Question	Response *
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11	Provide a brief history of your company, including your company's core values, business philosophy, and industry longevity related to the requested Solutions.	Who Kubota is, and will continue to be, is summed up in this statement - We are dedicated to food, water, and life. Kubota Corporation was established in 1890 as a metal casting business. When cholera was spreading through Japan, Kubota began mass domestic production of the nation's first cast iron pipes to help people avoid the disease. The company's founder Gonshiro Kubota believed, "Products that help the country prosper cannot be born without pouring all of your knowledge and soul into its development." He also believed, "Our products should not only be technically excellent, but also useful for the good of society." Inheriting these philosophies, the company has always stood up to social issues. Kubota Corporation developed agricultural machinery to combat the food shortage in post-war Japan, and established water and waste management, as well as an urban infrastructure development business to deal with the rapid economic growth of the country. Starting at the turn of the century, Kubota Corporation began expanding its global operations. In 2021, overseas revenue ratio reached 78%, spanning 120 countries and regions around the world where it is tackling sophisticated local climate and environmental challenges. Currently, Kubota Corporation treats food, water, and environment as one business area that leverages each other and is developing new solutions to combat the challenging and complex issues. In 1972 Kubota established the first overseas tractor sales base in the United States. As Kubota had been approached by the American company Ford about the OEM supply of small tractors in 1967, it had been decided to enter the North American market with its own brand. The demand there was overwhelmingly for petrol engines, but Kubota had completed a multi-cylinder, lightweight and compact engine that overcame the problems with diesel engines, so it decided to limit exports to these diesel products. The company's compact diesel tractors were highly rated as having a performance and usability in line with larger models, and they became established in the American market, with over 2,000 sold in 1972. The company therefore created the Kubota Tractor Corporation (KTC) in Compton City, California, as a joint operation with the Marubeni Corporation, an export partner. KTC acted as a sales base and greatly expanded the market for the products. In 1974 In order to rebuild the company's construction machinery business, a decision was made to focus on compact vehicles, and the organization, production bases and sales system were all renewed. The KH1 fully-rotating mini back-hoe (compact pneumatic shovel) was completed in 1974, and would become the base machine for the company. In the latter half of the 1970s, the opportunities for the use of the mini back-hoe increased as there was an increase in small-scale construction work ordered by local authorities and urban-style construction for the improvement of the living environment. As Kubota had been first in the market, the sales volumes rose steadily. In 1979, a new construction machinery division was created to bring together the technology, sales and manufacturing of the products. For a full selection of Kubota literature please refereee to KubotaUSA.com and kubotaengine.com for up to date history and product knowledge.
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12	What are your company's expectations in the event of an award?	Kubota Tractor Corporation is honored to have served our Sourcewell partnership and its prospective members who have purchased our Kubota equipment through Sourcewell since 2012. Kubota expects to meet and exceed the expectations of Sourcewell members for products, services, and support. Kubota will position Sourcewell as our first and best solution for cooperative purchasing. Our dedicated National Account Manager for Municipal and Business Development makes our Sourcewell contracts a focus for sales growth throughout the United States. Kubota is committed to supporting Sourcewell members wherever they are located at a level that meets and exceeds their expectations. Kubota has an extensive array of dealer training tools to support continued growth. Sourcewell member aftersales support, and marketing direction to ensure success. We will engage our 1,100 dealers to promote our contract, and support Sourcewell members to the greatest extent possible. Kubota will engage government entities in the adoption of our Sourcewell contract in place of establishing individual government contracts. Kubota and the National Account Team for Municipal and New Business will partner with Sourcewell for marketing materials and trade show support. Kubota looks forward to attending and supporting Sourcewell "Get to Know Us" forums and will encourage dealer participation to understand the value of contract purchasing with Sourcewell members. Kubota will incorporate all Sourcewell marketing materials, resources, and tools (e.g. training videos, Talking Tactics, Webinars, etc.) into dealer education and business development. Lastly, Kubota's expectations are when Sourcewell members reach out to their local Kubota dealer, the dealer knows who they are and how they can help. Kubota's expectations in the event of an award would be to focus on customer needs and continued growth across all our governmental segments. Sourcewell has built a strong reputation within the industry that has shown the importance of how this cooperative contract delivers upon customer needs. This contract will be a top factor in our go to market strategy within our strong Kubota dealer network of over 1,100 plus dealers. If awarded, we will send out an internal Dealer Bulletin to our entire dealer network and Kubota salesforce, applicable to governmental, introducing the contract along with ways to train our salesforce, market and grow the contract. We are looking forward to this exciting opportunity to further grow our Kubota business and serve member needs together with our Dealer Network in the new RFP 112624 - Grounds Maintenance Equipment and Related Attachments. If awarded, we will be able to offer a wide array of equipment to fit the needs of Sourcewell members.	*
13	Demonstrate your financial strength and stability with meaningful data. This could include such items as financial statements, SEC filings, credit and bond ratings, letters of credit, and detailed reference letters. Upload supporting documents (as applicable) in the document upload section of your response. DO NOT PROVIDE ANY TAX INFORMATION OR PERSONALLY IDENTIFIABLE INFORMATION.	Financial information has been uploaded. These documents include general information such as Dunn and Bradstreet number, and federal ID numbers. As well as more specific financial information such as creditors and banking information.	*
14	What is your US market share for the Solutions that you are proposing?	Kubota Tractor Corporation considers its market share data to be proprietary information. While we do not publicly release market share information, Kubota Tractor Corporation holds a top-level market share position across our entire product portfolio's in the US.	*
15	What is your Canadian market share for the Solutions that you are proposing?	Kubota Tractor Corporation considers its market share data to be proprietary information. While we do not publicly release market share information, Kubota Tractor Corporation holds a top-level market share position across our entire Ag & Turf product portfolio in Canada.	*
16	Disclose all current and completed bankruptcy proceedings for Proposer and any included possible Responsible Party within the past seven years. Proposer must provide notice in writing to Sourcewell if it enters a bankruptcy proceeding at any time during the pendency of this RFP evaluation.	No, Kubota Tractor Corporation has never petitioned for bankruptcy protection.	*

17	How is your organization best described: is it a manufacturer, a distributor/dealer/reseller, or a service provider? Answer the question that best applies to your organization, either a) or b). a) If your company is best described as a distributor/dealer/reseller (or similar entity), provide your written authorization to act as a distributor/dealer/reseller for the manufacturer of the products proposed in this RFP. If applicable, is your dealer network independent or company owned? b) If your company is best described as a manufacturer or service provider, describe your relationship with your sales and service force and with your dealer network in delivering the products and services proposed in this RFP. Are these individuals your employees, or the employees of a third party?	Kubota Tractor Corporation is a United States licensed Distributor and marketer of Kubota Japan (KBT). We are supported by our 1,100 plus dealer network which is independent of Kubota Tractor Corporation. Our dealers are independently owned companies who are able to support a wide variety of customers, markets, and product support including technical, parts, service, and onsite warranty work. Our dealerships have been proudly transacting and serving Sourcewell customers for many years, and look forward to a continued and prosperous partnership under this RFP. Our Kubota dealers are very experienced in properly quoting and transacting Sourcewell bids, and have formed many long-term relationships over the years with the Sourcewell purchasing entities. We at Kubota Tractor Corporation are fully authorized by Kubota Japan to transact on their behalf as their fully authorized USA distributor. Kubota also has a dedicated full time staffed government department to represent all governmental needs.	*
18	If applicable, provide a detailed explanation outlining the licenses and certifications that are both required to be held, and actually held, by your organization (including third parties and subcontractors that you use) in pursuit of the business contemplated by this RFP.	Kubota maintains all licenses and certifications necessary to conduct business in the U.S. and Canada. Our commitment to environmental excellence is witnessed in achieving our SO 14001 environmental certifications. SO 14001 certification has been achieved at all domestic sites and 14 production sites in Japan. ISO 14001 certification is an environmental certification issued by the International Organization for Standardization. Additionally, all divisions have achieved SO 9001 certification. 24 Kubota Group companies whose primary operation is manufacturing have acquired certification. Certifications demonstrate Kubota's commitment to excellence in quality and design, development, and environmental sustainability. Some examples include employing DRBFM, a cross functional disciplined process to evaluate proposed changes to designs. Kubota self-audits quality, quality compliance, cross audits, and audits at short notice. This focus on auditing and compliance is to achieve operational excellence. It is these kinds of actions that result in Kubota's operational excellence and our certifications	*
19	Disclose all current and past debarments or suspensions for Proposer and any included possible Responsible Party within the past seven years. Proposer must provide notice in writing to Sourcewell if it enters a debarment or suspension status any time during the pendency of this RFP evaluation.	None - Not Applicable	*
20	Describe any relevant industry awards or recognition that your company has received in the past five years.	CSS Design Awards is one of the top three global web design awards alongside FWA (Favorite Website Awards) and awards. Judges from around the world evaluate websites on three categories: UI Design, UX Design, and Innovation. Kubota's Kubota Future Cube was ranked eighth out of 365 entries for 2022's Website of the Year. Furthermore, the cutting-edge website was awarded the Best Innovation award. Kubota is the first Japanese company to receive the annual award from CSS Design Awards. #1 selling compact excavator in the world for 18 years; #1 selling sub-compact tractor in the US; #1 rated reliability and durability by Progressive Farmer; Highest resale value for select construction equipment. Kubota Tractor Corporation has beefed up its compact tractor lineup with four new models. The company announced the addition of a new LX20 Series, with the LX3520 and LX4020 as the first two entrants. It also is expanding its popular LO2 Series, with the introduction of the L2502 and L4802. The two models added to the LX20 Series offer a multitude of improvements. Along with new horsepower offerings of 35 and 40, both are available in a factory-installed cab or ROPS configuration. A "special utility," or SU, model cab option is available for the LX3520. 2023 - U10-5 Rental Equipment Register, Innovation Award, 2023 - CE Attachments Concrete Contractor: Top Product Award, 2023 (plate compactors)- F3710 Front Mount Mower Landscape Business: 20 for 2023 Award, - F3710 Front Mount Mower Green Industry Pros: Editor's Choice Award 2022 - L47 TLB: Equipment Watch: Highest Retained Value Awards, 2022 - U10-5 Landscape Business: 20 for 2022 Awards, 2022 - U10-5 Green Industry Pros: Editor's Choice Awards, 2022 - U10-5 Rental Magazine: Editor's Choice Awards, 2022 - U10-5 Equipment Today: Contractor's Top 50 New Products, 2022 - U10-5 Construction Equipment: Top 100 New Products, 2022 - U10-5 Compact Equipment: Innovative Iron Awards, 2022 - K008-5 Green Industry Pros: Editor's Choice Awards, 2022 2021 - SSV Series: Equipment Watch: Highest Retained Value Awards, 2021 - SVL97-2 Equipment Today: Contractor's Top Products, 2021 - SVL97-2 Rental Magazine: Editor's Choice Awards, 2021	*

		- KX057-5 Rental Magazine: Editor's Choice Awards, 2021 - KX057-5 Construction Equipment: Top 100 New Products, 2021 - U55-5 Rental Magazine: Editor's Choice Awards, 2021 - U55-5 Construction Equipment: Top 100 New Products, 2021 - RTV-520 Pro Tools Review: Innovation Awards, 2021 - SZ Series Landscape Business: 20 for 2021 New Product Awards, 2021 - SZ Series Green Industry Pros: Editor's Choice Awards, 2021 - Z422 Zero Turn Mower Pro Tools Review: Innovation Awards, 2021 - SZ Series Pro Tools Review: Innovation Awards, 2020 - SVL65-2 Rental Equipment Register: Innovative Product Awards, 2020 - SCL1000 Landscape Business: 20 for 2020 New Product Awards, 2020 - SCL1000 Construction Equipment: Innovative Iron Showcase, 2020 - SCL1000 Construction Equipment: Top 100 New Products, 2020 - SCL1000 Green Industry Pro's: Editor's Choice Awards, 2020 - SCL1000 Rental Magazine: Editor's Choice Awards, 2020 - SCL1000 Equipment Today: Contractor's Top 50 New Products, 2020 - CE Attachments Construction Equipment: Attachments Awards, 2020 - RTV-XG850 Sidekick Pro Tools Review: Innovation Awards, 2020 2019 - U35-4: Equipment Watch: Highest Retained Value Awards, 2019 - SVL65-2 Equipment Today: Top 50 New Products, 2019 - SVL65-2 Rental Equipment Register: Innovative Product Awards, 2019 - SVL65-2 Rental Magazine: Editor's Choice Awards, 2019 - SZ Series Green Industry Pros: Editor's Choice Awards, 2019 - B01 Series Construction Equipment: Top 100 New Products, 2019 2018 - SVL Series: Equipment Watch: Highest Retained Value Awards, 2018 - RTV-XG850 Sidekick Equipment Today: Contractor's Top 50, 2018 - RTV-XG850 Sidekick Compact Equipment: Innovative Iron Awards, 2018 - RTV-XG850 Sidekick Construction Equipment: Top 100 New Products, 2018 - RTV-X1120 Construction Equipment: Top 100 New Products, 2018 By Product Line: ZD Series - ZD Series mowers rank as the number one selling diesel zero-turn mower series for more than 5 years." - Claim is based on Outdoor Power Equipment Institute market statistics from 2017 - 2021 unit shipments. Z400 Series - "Class-leading speed." - Claim is based on speeds published on company websites as of 11/08/2021 for the following 52"- 54" zero-turn models Gravely Pro-Turn ZX, Scag Patriot, Exmark Radius S Series, Toro Titan HD 2000 Series, Hustler Fastrak SDX, John Deere ZTrak. BX Series- #1 selling sub-compact tractor in the U.S. for over Ten years. Disclaimer: Based on EDA tractor sales data of under 20 horsepower models from 2009 to 2020 -Rated #1 for durability and owner experience - Disclaimer: Award based on 2021 Progressive Farmer Reader Insights Study. - #1 rated reliability under 100 HP tractors in the USA." Disclaimer: 2020 Progressive Farmer Reader Insights Awards for Fewest Report Problems Overall in the category of Small Tractor (Under 100 Horse Power). Award based on 2020 Progressive Farmer Readers Insights Tractor Study. " B series - "#1 rated reliability under 100 HP tractors in the USA." - 2020 Progressive Farmer Reader Insights Awards for Fewest Reported Problems Overall in the category of Small Tractor (Under 100 Horse Power). Award based on 2020	*
21	What percentage of your sales are to the governmental sector in the past three years?	Due to Kubota Tractor Corporation's proprietary information, we would prefer not to provide the governmental sector sales volume history of our valued customers. We are a partner who is fully committed to our governmental customer purchase requirements. With our dedicated team we work solely with our government customers and our dealer network as we continue to increase our sales volume in this key segment.	*
22	What percentage of your sales are to the education sector in the past three years?	Due to Kubota Tractor Corporation's proprietary information, we would prefer not to provide the educational sector sales volume history of our valued customers. We are a partner who is fully committed to our educational customer purchase requirements. With our dedicated team we work solely with our educational customers and our dealer network as we continue to increase our sales volume in this key segment.	*
23	List all state, cooperative purchasing agreements that you hold. What is the annual sales volume for each of these agreement over the past three years?	Kubota holds a variety of state participating addendums. Including but not limited to New York state, Nevada, Kentucky, and Arkansas.	*
24	List any GSA contracts or Standing Offers and Supply Arrangements (SOSA) that you hold. What is the annual sales volume for each of these contracts over the past three years?	KTC dealerships individually hold specific GSA and SOSA contracts and act independently in their transactions under these contracts.	*

Table 2B: References/Testimonials

Line Item 25. Supply reference information from three customers who are eligible to be Sourcewell participating entities.

Entity Name *	Contact Name *	Phone Number *	
Miami-Dade County	Bernalt Velasquez	(305) 794-2051	*
City of Hollywood	Jacques Pierre-Louis	(305) 761-9737	*
Arlington Independent School District	Todd Lane	(214) 435-8368	*

Table 3: Ability to Sell and Deliver Solutions (150 Points)

Describe your company's capability to meet the needs of Sourcewell participating entities across the US and Canada, as applicable. Your response should address in detail at least the following areas: locations of your network of sales and service providers, the number of workers (full-time equivalents) involved in each sector, whether these workers are your direct employees (or employees of a third party), and any overlap between the sales and service functions.

Line Item	Question	Response *	
26	Sales force.	Kubota's has over 1,100 dealer locations nationwide as well as our sales force within the Kubota Tractor Corporation National Accounts department. The sales coverage is in place for all 50 states and Canada by both our dealers sales force which averages four sales representatives per location which conservatively averages over 4,000 representatives. Kubota in Canada has 155 dealer locations with similar sales force averages. Additionally, Kubota Tractor Corporation directly employs 51 regional sales managers, five district sales managers, and five division sales managers. The Kubota sales force is essential for educating and instructing dealers in promoting and supporting government, educational, and non-profit entities. This combined sales effort will also drive new Sourcewell member growth and engagement with our Global Major Brand. Kubota dealers are also supported by a network of product sales specialist specific in Agricultural, Construction equipment business development managers, Compact Utility Specialist, Hay Tool Specialist, Turf Field Staff and Utility Vehicle Product and Sales Team Specialist throughout the United States and Canada. All positions are designed to fully support our dealers in market trends, relevant industry updates and sales campaigns, market support and pricing to better position our dealers for sustained sales growth within their regions. The Kubota dealers are all fully authorized sellers on our contract and can quote, accept PO's, and invoice Sourcewell member entities.	*
27	Describe the network of Authorized Sellers who will deliver Solutions, including dealers, distributors, resellers, and other distribution methods.	The Kubota dealer network encompasses approx. 500 dealer owners with approx. 1,145 dealer locations throughout the USA. Over 60% of our dealer owners own multiple dealer locations, and average 25 or more years of industry experience.	*
28	Service force.	Kubota places a high level of importance on quality, dependability and service support. Kubota dealers average over twice as many service technicians as sales representatives. Kubota dealers invest heavily in training and recruiting of service technicians, with each averaging 9 service technicians on average. This has resulted in nearly 10,000 certified service technicians across Kubota's dealer network. Many of these have mobile service vehicles as well to service onsite. Kubota's Canadian dealer network has similar averages of service technicians in its 150 plus dealerships. Kubota internally employs approximately 50 field-based technical service representatives to assist the dealer network with ensuring maximum up time and value for Kubota users. Kubota has stringent dealer requirements to provide a strong customer service support and obligations are high. Each dealership is required to have a factory trained service technician on staff at all times. The factory training is facilitated by the Kubota Corporate technical service center in Grapevine, TX. A corporate service training staff ensures dealers have access to, and take advantage of, world-class service training. Every dealer is also required to participate annually in service training school which last multiple days. These requirements ensure Kubota dealers meet our stated service goals and expectations. Kubota also provides training on all equipment within our Kubota University entity who holds an annual training in Florida for both US and Canada dealers in the months of January through February where dealers are allowed to learn about Kubota's products as well as the competitor's equipment.	*

29	Describe the ordering process. If orders will be handled by distributors, dealers or others, explain the respective roles of the Proposer and others.	All of the Sourcewell transactions are handled by our dealer network directly. This allows Sourcewell members the opportunity to interact with their local Kubota dealerships. The local dealers within Kubota are very active members of their local communities, and have strong ties to them. Any purchasing entity that requests quotations from Kubota Tractor is automatically redirected to their local Kubota dealership for follow up, including them gaining an understanding of what the purchasing entity is seeking, including what kind of attachments and accessories it seeks. From there, the dealership is able to build an accurate quote based on what the Sourcewell member has requested. If the Sourcewell member approves of the quotation, our Kubota dealers are well skilled to not only procure the equipment internally, but also very capable in assembling the requested attachments and accessories. Once fully assembled and inspected, our dealers not only provide transportation to the Sourcewell member, but will also assist them with equipment familiarization, maintenance tips, and any other assistance in the safe operation of the equipment. Kubota offers extensive maintenance contracts for those purchasing entities for those who choose it. It allows Sourcewell members to take their equipment to the dealer of their choice to provide routine maintenance at various usage thresholds (50 hours, 100 hours, etc.) Sourcewell members will contact their local Kubota dealers directly for a quote. If Kubota National Accounts are contacted by a Sourcewell member, we assist them in directing them to their local dealer. The local Kubota dealership will provide the Sourcewell member with a Kubota authorized quotation, reflecting the proper discounts on the contract. The quotes are created utilizing the internal quote tool utilized by Kubota, "Build My Kubota (BMK) quote tool.	*
30	Describe in detail the process and procedure of your customer service program, if applicable. Include your response-time capabilities and commitments, as well as any incentives that help your providers meet your stated service goals or promises.	The customer service aspect of our Sourcewell relationship remains vital to our dealer network. Our dealers work on the front line for KTC by handling customers at a personal level. Our dealer metrics program has been updated for 2025 and will reward our top performing dealers, giving them the incentive to be the best in multiple categories. Beyond our dealers, support is provided by the various departments at KTC. Customer service outlets such as the Technical Service Center, Customer Satisfaction, parts/warranty departments are there to provide Sourcewell a quick solution. Response time during business hours will be typically be immediate, and never to exceed 4 hours.	*
31	Describe your ability and willingness to provide your products and services to Sourcewell participating entities.	Kubota will provide full service and support to all Sourcewell members in all 50 states in the US.	*
32	Describe your ability and willingness to provide your products and services to Sourcewell participating entities in Canada.	Kubota Canada Ltd. is able to provide all Sourcewell member full service and support in Canada.	*
33	Identify any geographic areas of the United States or Canada that you will NOT be fully serving through the proposed agreement.	Kubota will fully service all geographic areas of the United States and Canada with the proposed Sourcewell Contract.	*
34	Identify any account type of Participating Entity which will not have full access to your Solutions if awarded an agreement, and the reasoning for this.	Kubota will fully service and honor all Participating Entities if awarded under this contract.	*
35	Define any specific requirements or restrictions that would apply to our participating entities in Hawaii and Alaska and in US Territories.	There are no specific contract restrictions to supporting Sourcewell members in Alaska and Hawaii. Kubota has dealers located in both states to support Sourcewell members efficiently.	*
36	Will Proposer extend terms of any awarded master agreement to nonprofit entities?	Kubota is able to provide service to all participating entities including state/county/local government, educational, and non-profit sectors. As a Global Major Brand with a global presence, Kubota is committed to serving all Sourcewell members equally and fully in the US and Canada.	*

Table 4: Marketing Plan (100 Points)

Line Item	Question	Response *
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37	Describe your marketing strategy for promoting this opportunity. Upload representative samples of your marketing materials (if applicable) in the document upload section of your response.	This marketing plan leverages Kubota's established reputation, government and educational sector growth, and Sourcewell's cooperative purchasing advantages to attract and retain government, educational, and non-profit clients. 1. Marketing Strategy for Sourcewell Opportunities • Targeted Outreach to Government and Educational Entities: Kubota's marketing approach includes promoting Sourcewell cooperative contracts to government agencies, municipalities, non-profit organizations, and educational institutions to highlight streamlined purchasing processes, competitive pricing, and high-quality equipment that Sourcewell contracts offer. • Local Dealer Involvement and Training: Kubota collaborates with its extensive dealer network to ensure they are knowledgeable about Sourcewell contracts. Dealers are trained to reach out to local government, school districts, and non-profits to showcase the ease and benefits of using Sourcewell contracts for their equipment needs. • Digital Marketing and Online Visibility: Kubota leverages its online platform and digital advertising to target Sourcewell-eligible organizations. This includes informative content on Kubota's website, social media channels, and educational videos on how government and educational entities can benefit from Sourcewell contracts. • Trade Shows and Industry Events: Kubota participates in trade shows focused on municipal, educational, and non-profit sectors, showcasing equipment suitable for these audiences and providing Sourcewell information directly to attendees. • Cooperative Purchasing Webinars: Kubota hosts webinars or partners with Sourcewell to conduct informational sessions aimed at educating prospective buyers on the benefits of cooperative purchasing. This includes case studies of successful implementations in similar entities. 2. Growth in Government, Non-Profit, and Educational Sales • Government Sales Growth: Kubota has seen growth in government sales, driven largely by increased awareness of cooperative purchasing benefits through Sourcewell. This includes increased contracts with municipal maintenance departments for equipment such as mowers, compact tractors, and utility vehicles that support grounds maintenance, landscaping, and snow removal. • Non-Profit Sector Sales: Kubota's partnerships with non-profit organizations have expanded, particularly in sectors needing durable outdoor equipment, like conservation organizations and community development groups. The Sourcewell contract's streamlined process allows non-profits to acquire essential equipment within budget constraints. • Educational Institutions: Kubota has seen increased interest from K-12 schools, universities, and other educational facilities for groundskeeping and facility maintenance solutions. School districts, in particular, benefit from using Sourcewell contracts to purchase mowers, compact tractors, and utility vehicles for campus upkeep. 3. Contracts and Initiatives Supporting Growth • Dedicated Sourcewell Contracts: Kubota's dedicated Sourcewell contract enables eligible entities to access equipment at pre-negotiated rates without a lengthy bid process. This contract has facilitated growth in Kubota's public sector sales by providing a reliable framework for purchasing. • Sustainability Initiatives: Kubota's commitment to environmentally friendly technology has supported growth in the non-profit sector, as organizations increasingly seek eco-friendly options. Kubota promotes its energy-efficient engines and low-emission equipment in marketing materials targeting these sectors. • Community and Educational Support Programs: Kubota has initiated community outreach programs, including partnerships with technical schools and universities. These initiatives not only promote Kubota's equipment but also support educational development in agricultural and construction fields. 4. Messaging and Key Selling Points for Sourcewell-Eligible Entities • Emphasis on Ease and Efficiency of Cooperative Purchasing: Kubota's marketing emphasizes the simplicity and time savings of using Sourcewell contracts, which eliminate the need for a lengthy bid process. • Showcasing Product Reliability and Versatility: Marketing materials emphasize Kubota's reputation for durable, versatile equipment, which is ideal for government and educational needs. Examples include tractors and mowers that can be used across multiple applications, from landscaping to snow removal. • Highlighting Long-Term Value and Service Commitment: Kubota promotes its long-term value proposition by highlighting service plans, genuine parts availability, and extended warranties, which are particularly appealing to budget-conscious government and non-profit buyers.
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38	Describe your use of technology and digital data (e.g., social media, metadata usage) to enhance marketing effectiveness.	Kubota uses a range of digital technologies to support and enhance its Sourcewell marketing efforts, effectively reaching government, non-profit, and educational entities. Through these technology-driven strategies, Kubota enhances its Sourcewell marketing by building awareness, engaging directly with potential buyers, and providing convenient resources for decision-making. This integrated approach improves Kubota's reach and effectiveness in the public and institutional market segments. Here are some key strategies and examples of Kubota's technology-driven marketing efforts: 1. Social Media for Brand Awareness and Engagement • Targeted Content on Social Media Platforms: Kubota actively uses social media channels, including LinkedIn, Facebook, Twitter, and Instagram, to promote Sourcewell opportunities to government and educational entities. LinkedIn, for example, allows Kubota to connect directly with public sector professionals and share relevant posts about cooperative purchasing benefits and case studies of successful Sourcewell partnerships. • Campaigns Highlighting Sourcewell Benefits: Kubota runs targeted ad campaigns focused on Sourcewell contracts, emphasizing the streamlined purchasing process and cost savings. These campaigns may highlight specific equipment suitable for government and educational use (e.g., mowers for school campuses, utility vehicles for municipalities). • Customer Testimonials and Case Studies: Kubota shares posts and videos on social media that showcase real-life testimonials from Sourcewell users in government and non-profit organizations, creating relatable content that resonates with potential buyers. 2. Metadata and SEO to Improve Online Visibility • Optimized Website Content for Sourcewell Searches: Kubota's website content, especially pages related to government and institutional purchasing, is optimized with keywords like "Sourcewell contracts," "government equipment purchasing," and "Kubota cooperative contracts." This helps Kubota rank higher in search results for public procurement professionals looking for relevant information. • Structured Data and Meta Tags: Kubota uses metadata, structured data, and meta tags to provide search engines with clear signals about their Sourcewell offerings. By tagging pages with terms that are commonly searched by municipal and educational buyers, Kubota can increase organic visibility for users researching cooperative purchasing options. • Landing Pages and Conversion Optimization: Kubota has developed specific landing pages that detail the benefits of Sourcewell contracts, making it easy for visitors to access relevant information and connect with a representative. These pages are optimized for conversions, with clear calls to action, contact forms, and interactive tools to locate nearby dealers. 3. Email Marketing for Direct Outreach • Targeted Email Campaigns: Kubota uses email marketing to target Sourcewell-eligible entities, such as government departments, school districts, and non-profits. By segmenting these lists, Kubota can deliver personalized content, like special contract offers, product updates, and case studies showing the impact of Kubota equipment in similar sectors. • Automated Drip Campaigns: Email automation allows Kubota to nurture leads over time. For example, if a government official downloads a Sourcewell brochure, they may enter a series of follow-up emails with information on specific products, dealer contacts, and the benefits of cooperative purchasing. 4. Website and Analytics Tools • Sourcewell Resource Pages with Downloadable Content: Kubota's website features dedicated Sourcewell resource pages that include downloadable PDFs, video case studies, and product catalogs tailored to government and institutional buyers. This content provides valuable information while giving Kubota insights into user engagement through download tracking. • Analytics and Conversion Tracking: Using analytics tools like Google Analytics, Kubota tracks the effectiveness of their Sourcewell-related web traffic, measuring conversion rates, page views, and user flow. This data helps Kubota refine its content strategy to better attract and convert potential Sourcewell buyers. 5. Geotargeting and Digital Ads • Geotargeted Digital Ad Campaigns: Kubota uses geotargeted ads to reach Sourcewell-eligible entities within specific states or regions. These ads highlight the unique advantages of Sourcewell contracts and the equipment suited to local government needs. • Programmatic Advertising: Kubota leverages programmatic advertising to display ads to users who have shown interest in government and institutional procurement. This approach helps Kubota maximize ad spend efficiency by reaching users likely to benefit from Sourcewell opportunities. 6. Webinars and Virtual Demos • Educational Webinars on Sourcewell Contracts: Kubota conducts webinars to explain the Sourcewell contract process, with presentations on cooperative purchasing benefits, equipment overviews, and case studies. These webinars are recorded and hosted on Kubota's website for future access, creating a valuable resource for ongoing engagement. • Virtual Demos of Equipment: Kubota offers virtual demonstrations of equipment well-suited to government, non-profit, and educational uses, such as mowers, tractors, and UTVs. These demos are accessible online, allowing buyers to view equipment capabilities remotely and understand their practical applications in their respective sectors.
39	In your view, what is Sourcewell's role in promoting agreements arising out of this RFP? How will you integrate a Sourcewell-awarded agreement into your sales process?	Kubota can expect Sourcewell to actively promote their contracts through a variety of established channels and initiatives. Sourcewell has a dedicated team and platform specifically designed to help suppliers reach government, non-profit, and educational sectors. By leveraging Sourcewell's promotional efforts, Kubota can strengthen its sales and marketing processes to maximize engagement and effectiveness.

Sourcewell's promotional efforts create a strong foundation for Kubota to build upon, providing access to a large network of public sector buyers. By closely aligning Kubota's sales and marketing processes with Sourcewell's channels, messaging, and events, Kubota can increase its market penetration in government, educational, and non-profit sectors. Kubota's proactive use of Sourcewell promotions will reinforce its reputation as a cooperative-friendly supplier, making it easier for public entities to choose Kubota for their equipment needs.

1. Sourcewell's Marketing and Outreach Initiatives

- Website Promotion and Contract Listings: Sourcewell lists Kubota's contracts on their website, which is a central hub for government, education, and non-profit buyers seeking cooperative purchasing options. This exposure helps prospective buyers discover Kubota's offerings and understand the benefits of the contract.
- Email Campaigns to Eligible Entities: Sourcewell conducts targeted email campaigns to promote new and existing contracts to eligible entities. These emails reach municipal, educational, and non-profit organizations nationwide, raising awareness of Kubota's available equipment under Sourcewell.
- Direct Outreach through Representatives: Sourcewell has a team of regional representatives who work directly with public sector organizations to introduce them to new contracts. These representatives can present Kubota's contract to potential buyers, answer questions, and highlight the advantages of cooperative purchasing.
- Trade Shows and Conferences: Sourcewell participates in industry trade shows and conferences where government, educational, and non-profit decision-makers gather. Kubota's Sourcewell contract may be featured in these events, further increasing its visibility.
- Educational Webinars and Training: Sourcewell hosts webinars to educate potential buyers on cooperative purchasing, sometimes inviting suppliers to participate. This provides a valuable platform for Kubota to present its product lineup, demonstrate value, and interact with potential buyers directly.

2. Using Sourcewell's Promotion in Kubota's Sales and Marketing

Kubota can maximize the impact of Sourcewell's promotional efforts by integrating them into their own sales and marketing strategies as follows:

- Link to Sourcewell Contracts in Digital Campaigns: Kubota can link to their Sourcewell contract page from digital campaigns, including social media posts, email marketing, and targeted ads. This direct connection provides immediate access for potential buyers, emphasizing the ease of the cooperative purchasing process.
- Highlight Sourcewell Partnership in Sales Presentations: Sales representatives can incorporate Sourcewell's role and promotional efforts in their presentations to public sector clients. Emphasizing this partnership can assure buyers that Kubota is well-integrated with a respected cooperative purchasing agency, making it a reliable and simplified choice.
- Collaborate on Joint Marketing Materials: Kubota can create joint marketing materials with Sourcewell's brand and logo, highlighting that Kubota equipment is readily accessible under an established cooperative contract. These materials can be distributed at trade shows, conferences, and in digital format, lending credibility to Kubota's public sector offerings.
- Leverage Sourcewell's Trade Show Presence: Since Sourcewell attends major trade shows, Kubota can work with Sourcewell representatives to ensure that their booth and promotional materials feature Kubota's equipment prominently. Kubota's team can also attend these shows, using Sourcewell's presence as a strategic advantage to connect with more leads.
- Incorporate Sourcewell Testimonials and Case Studies: Sourcewell's direct outreach may result in testimonials or case studies from satisfied buyers in government, educational, or non-profit sectors. Kubota can incorporate these testimonials into its marketing collateral, showcasing real-world examples of successful Sourcewell purchases to build trust and demonstrate proven benefits.

3. Process Enhancements to Align with Sourcewell Promotion

- Streamline Sales Training on Sourcewell Benefits: Kubota should train its sales team extensively on the benefits and process of Sourcewell contracts so they can confidently discuss the cooperative purchasing option with prospects. This will enhance sales readiness and ensure representatives can answer any questions buyers may have about Sourcewell.
- Use Sourcewell Contract as a Selling Point: Emphasizing Sourcewell's streamlined purchasing process as part of Kubota's value proposition can speed up sales cycles and help prospects understand the simplicity of acquiring Kubota equipment.
- Track Leads from Sourcewell Channels: By closely tracking leads that originate from Sourcewell promotions (e.g., inquiries from Sourcewell's website or trade shows), Kubota can evaluate the effectiveness of this partnership and refine its strategy based on the data.

4. Collaborative Events and Campaigns

- Join Sourcewell in Webinars and Educational Sessions: Kubota can co-host or participate in Sourcewell's webinars and educational sessions, offering direct insights to potential buyers. By showcasing their expertise and specific product offerings in these forums, Kubota can build rapport with a wider public sector audience.
- Coordinate Seasonal Campaigns with Sourcewell: Kubota can plan seasonal campaigns (e.g., promoting snow removal equipment in winter) in coordination with Sourcewell's outreach to maximize visibility. These campaigns can highlight relevant products, demonstrate their application in municipal and educational settings, and align with seasonal needs.

40	Are your Solutions available through an e-procurement ordering process? If so, describe your e-procurement system and how governmental and educational customers have used it.	E-Procurement Access for Sourcewell Members Kubota works with its dealers and partners to ensure that Sourcewell members can order through e-procurement platforms, allowing for an efficient and compliant purchasing experience. Kubota products are accessible to Sourcewell members through authorized dealers who support various e-procurement platforms. This approach aligns with Kubota's focus on streamlined cooperative purchasing, allowing government and institutional buyers to complete purchases with ease and compliance through the systems they commonly use. Here's how this typically functions: 1. Dedicated Sourcewell Contract Platform: Kubota's Sourcewell contract details are available on the Sourcewell website, which links directly to Kubota's authorized dealer network. This network facilitates ordering for Sourcewell members by providing transparent pricing and pre-negotiated terms. 2. Integration with E-Procurement Systems: While Kubota does not have a direct e-commerce site, many of Kubota's authorized dealers and suppliers are integrated with various public-sector e-procurement platforms used by Sourcewell members, such as ProcureNow or OpenGov. Through these systems, Sourcewell members can browse Kubota equipment options, review pricing, and place orders with ease. 3. Simplified Quote and Purchase Order Process: For Sourcewell members, Kubota's streamlined purchasing process includes the ability to request quotes and complete purchase orders directly with authorized dealers. These dealers handle all necessary paperwork and contract compliance with Sourcewell terms, providing a simplified experience. 4. Support for Cooperative Purchasing Platforms: Kubota's dealers also provide direct support for cooperative purchasing platforms, guiding Sourcewell members through any specific procurement steps. This includes assistance with purchase orders, invoicing, and contract compliance, all compatible with the e-procurement systems preferred by public sector entities. 5. Future E-Procurement Advancements: Kubota continues to explore additional ways to facilitate e-procurement for Sourcewell contracts. For example, some dealers are actively working toward creating more seamless online ordering solutions, including online product catalogs and virtual ordering portals tailored to Sourcewell members' needs.	*
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Table 5A: Value-Added Attributes (100 Points)

Line Item	Question	Response *	
41	Describe any product, equipment, maintenance, or operator training programs that you offer to Sourcewell participating entities. Include details, such as whether training is standard or optional, who provides training, and any costs that apply.	Kubota Tractor Corporation and your local Kubota dealer are dedicated to delivering exceptional service to meet your needs. Our dealer technicians are connected to a state-of-the-art online Service Center, granting them access to vital technical information. They also undergo extensive hands-on training from factory-certified instructors to enhance and maintain their expertise. We pride ourselves on providing timely and accurate diagnostics and repairs whenever necessary. Training is available for all products listed in this contract through our dealer network, tailored to each member's current knowledge and needs. Operator training is included with the delivery of every product, and more advanced training options can be requested. Additional on-site training can also be arranged and discussed with dealers, potentially included as a separate line item in a Sourcewell member quote. Additionally Kubota will be instituting a national accounts training program geared towards assisting Sourcewell entities on Kubota diagnostic, service, and warranty processes. The MyKubota app is a free tool available on iOS and Android through the Apple App Store and Google Play Store. It offers features like equipment tracking, browsing compatible attachments, and more. KubotaNOW Telematics provides advanced reporting and insights for select equipment models, enhancing customer awareness of their machinery's performance, with costs varying by equipment type. You can also purchase Kubota On Board Diagnostic Software, repair manuals, and specialized tools through your local dealer for self-diagnosis and repair of your equipment.	*
42	Describe any technological advances that your proposed Solutions offer.	Kubota is dedicated to crafting solutions that herald a new era in agriculture, providing enhanced value and inspiration to all participants across various scales of the industry. With a steadfast commitment to innovation, the company continually refines its products. As information and communications technology (ICT) significantly reshapes societal and economic structures both domestically and internationally, Kubota is pioneering precision farming techniques that leverage ICT. In Japan, the agricultural sector grapples with a declining and aging labor force, alongside the pressing need to improve cost-effectiveness and production efficiency. The traditional reliance on the expertise of seasoned farmers and intuitive practices has become increasingly untenable. Consequently, there is considerable optimism surrounding the potential of data-driven management approaches that scientifically analyze and visualize agricultural processes, positioning them as a vital force for the industry's future.	*

43	Describe any "green" initiatives that relate to your company or to your Solutions, and include a list of the certifying agency for each.	The Kubota Group aspires to enhance its value by contributing to societal advancement and environmental sustainability, particularly within the realms of food, water, and environmental management. As part of our commitment, we prioritize environmental conservation as a core tenet of our business strategy, undertaking the following initiatives: 1. Commitment to a Decarbonized Society (1) The Kubota Group is dedicated to achieving net-zero greenhouse gas emissions across our value chains by 2050. We will also transparently report on our efforts to reduce emissions across Scopes 1, 2, and 3. (2) By 2025, our global production facilities aim to reduce CO₂ emissions per production value by at least 25% compared to 2014 levels. (3) Additionally, we target an 18% reduction in energy consumption per production value by 2025, compared to 2014 benchmarks. (4) Our facilities will increase renewable energy usage to at least 1% of total electricity consumption by 2025. (5) For our Japanese operations, we have set a long-term goal of reducing CO₂ emissions by 30% by 2030, based on 2014 levels. (6) To meet these goals, we are leveraging cutting-edge technologies to enhance the efficiency of production equipment, HVAC, and lighting systems; adopting cleaner fuels; improving building insulation; monitoring and minimizing energy use; capturing waste heat; and implementing solar and green electricity solutions. (7) In alignment with our global mission, we will quantify our greenhouse gas reduction impacts and share this data with stakeholders worldwide. This information aims to promote decarbonization by encouraging the adoption of eco-friendly products, services, and technologies. Our efforts include improving fuel efficiency in agricultural and construction machinery, advancing smart agriculture through robotics and ICT, and developing decarbonized energy solutions, including electrification, hybridization, and fuel cell applications. (8) Finally, we endorse the recommendations of the TCFD (Task Force on Climate-related Financial Disclosures) and actively disclose our climate-related strategies and progress. Through these initiatives, the Kubota Group is determined to drive meaningful change toward a sustainable, low-carbon future for the communities we serve. 2030 Targets: Reduce CO₂ emissions from the Kubota Group by 50% compared to the base year FY2014; In FY 2023, CO₂ emissions of the Kubota Group were reduced by 28% compared to the base year FY2014. In FY 2023, Kubota designated 37 new Eco-Products, bringing the sales ratio of Eco-Products to 70.1% globally.	*
44	Identify any third-party issued eco-labels, ratings or certifications that your company has received for the Solutions included in your Proposal related to energy efficiency or conservation, life-cycle design (cradle-to-cradle), or other green/sustainability factors.	Kubota Group Environmental Charter: -The Kubota Group aspires to create a society where sustainable development is possible on a global scale. -The Kubota Group contributes to the conservation of global and local environments through its environmentally friendly operations, products, technologies, services, and global activities. The following are a select few products that were certified as Eco-Products in 2023: -M5002 Series: Compliant with exhaust gas regulations(North America) -LX2620: Compliant with exhaust gas regulations(North America) -M7 Series: Compliant with exhaust gas regulations(North America) -RTV-X: Compliant with exhaust gas regulations(North America) -RTV-X1130: Compliance with RoHS -SVL 75-3: Compliant with exhaust gas regulations(North America) -Diesel Engine EP-2309: Fuel consumption reduced by 12%	*
45	What unique attributes does your company, your products, or your services offer to Sourcewell participating entities? What makes your proposed solutions unique in your industry as it applies to Sourcewell participating entities?	Kubota's advanced and reliable engines offer exceptional horsepower and performance with low noise, vibration, and outstanding fuel efficiency. Anti-Theft System: The engine can only be started with "programmed keys." Even if a key has the same shape, it won't start the engine unless it's properly programmed. If an unprogrammed key is used, the anti-theft alarm will activate and continue until a programmed key is inserted and the engine is started. Auto Idling System: Save fuel with Kubota's Auto Idle feature, which automatically lowers engine RPM when full power isn't needed. After four seconds of inactivity with the control levers in neutral, the engine idles. Moving any control lever will instantly restore the engine to full RPM. This feature reduces noise and emissions, enhancing operational efficiency. Eco Plus: Kubota's unique ECO PLUS feature maximizes fuel efficiency and supports environmental responsibility. With a simple switch, you can activate 'Eco Mode' for enhanced fuel savings over the standard mode.	*
46	Describe the safety features your equipment offers such as emergency stop, operator presence control, roll over protection systems, guarding, noise reduction, stability controls, warning lights, etc.	Safety is a top priority at Kubota. All machines come from the factory with Roll over protection system(ROPS), Seatbelt, OPC/Neutral safety switches, and any other necessary safety equipment to keep the operator safe. Seat belts are an integral part of any ROPS and should always be used. However, the seat belt should not be used when a foldable ROPS is down or a fixed ROPS is removed. All PTO shafts feature a safety guard and should be used at all times. The Anti-Stall system and other stability assistance features ensure the smooth operation of the machine. New models, such as the LX3310, feature enhanced noise reduction with improved window seals and the 4-pillar design with rounded glass offers more space and panoramic views of your surroundings. Kubota also offers various safety option kits such as backup/travel alarms, lights, etc. to further workspace safety.	

47	Describe any ergonomic features your equipment has such as anti-vibration, suspension and swivel seating, adjustable handles, ergonomic control layout for ease of reach, padded shoulder straps or harnesses, easy pull-start cords, etc.	The BX2380 and BX2680 models feature a deluxe operator's station, equipped with tilt steering and a high-back seat with armrests, creating a comfortable operator experience that transforms any chore into an enjoyable task. Meanwhile, the LX20 Series' factory-installed cab enhances year-round comfort, providing premium amenities such as air conditioning, heating, front LED headlights, and work lights. Its wide, spacious flat deck, reclining high-back suspension seat with armrests, tilt steering, and cruise control ensure that operators remain at ease. Additional features include telescopic stabilizers, mid and rear PTO, an integrated loader joystick, and intuitive, color-coded controls. The SCL1000 model offers a 4.3" color LCD monitor with keyless start, passcode protection, and consolidated machine monitoring with service reminders, making it easy to keep the equipment in top condition. A convenient 12-volt charging port comes standard. The patented T-drive handle delivers intuitive, ergonomic steering, while hydraulic pilot-operated loader and drive control valves ensure precise, responsive operation. In the SVL Series, operators enjoy a spacious cab with a luxurious, adjustable full-suspension seat and ample legroom, designed for comfort and convenience. This is reflected in the SVL 97-3 that contains a one piece cab that reduces dust collection in the cab, reduces decibels within the cab, and allows for easy clean out. Lastly for excavator operators, the KX033-4 model offers a redefined experience with a larger entrance, more legroom, and enhanced ergonomics that make routine tasks simpler. Its refined cabin combines functionality and comfort, setting a new standard in operator satisfaction. Finally, the RTV product line has received notable enhancements with the release of the new 2025 RTV-X series. This updated series now features a redesigned T-handle parking brake, strategically positioned to the left of the steering wheel for improved accessibility and ease of use. Additionally, the headrest has been refined, offering a fresh upgrade to enhance comfort and support.
48	Describe features your equipment offers that positively impact the environment such as low-emission engines, battery powered and electric, eco-mode settings, biodegradable fuel use, water conservation technology, solar powered charging capability, smart technology, auto-shut off/no-idling systems, etc.	Kubota offers three core solutions—Pure Engine Solutions, Hybrid Solutions, and Fuel Solutions—each uniquely designed to advance carbon neutrality. Pure Engine Solutions aim to enhance the fuel efficiency of existing engines. A notable example is the D902-K, an electronically controlled small engine, which entered mass production in 2022. It utilizes Kubota's proprietary combustion system, TVCR, which incorporates a common rail electronic control system typically found in larger diesel engines, adapted specifically for smaller engines. This technology minimizes black smoke emissions, reduces fuel consumption, and maintains a compact engine design. Hybrid Solutions integrate an engine with an electric motor to optimize performance. In scenarios requiring immediate high output and load, the electric motor supplements the engine's power, allowing a smaller engine—such as a 2.4L or 1.8L class—to replace a 3L class engine. This approach promotes downsizing and greater fuel efficiency. Fuel Solutions focus on alternative fuels to reduce reliance on fossil fuels. For example, the D1105-K engine runs on hydrotreated vegetable oil (HVO), a fuel produced by introducing hydrogen to vegetable oil. As plants, the source of HVO, absorb CO2 while growing, this fuel essentially offsets the CO2 released during combustion, making HVO-compatible engines a sustainable, carbon-neutral solution. In addition, Kubota is developing hydrogen-fueled industrial engines, drawing on its long standing expertise. These engines emit no CO2 during combustion, marking a significant step toward decarbonization. Kubota is also committed to sustainable manufacturing by utilizing recycled materials in engine components. Ductile iron pipes, fittings, and various machine-cast products—such as crankcases, cylinder heads, and transmission cases—are produced primarily from recycled scrap iron, sourced both internally and externally. The recycling process effectively removes impurities, preserving the quality of the iron. As part of Kubota's Medium-Term Environmental Conservation Targets for 2025, the company aims to maintain a recycled material usage rate of at least 70%, promoting sustainability in production. (**See supporting documents for more information**)
49	Describe the serviceability of the products included in your proposal (parts availability, warranty and technical support, etc.)	Kubota's dealer network ensures efficient access to parts and service, enabling timely support for all machines. Dealers are equipped with KPAD and a streamlined parts ordering system to enhance order processing speed. Additionally, with the integration of Smart Supply in select partner dealerships, Kubota aims to proactively stock high-demand parts—helping dealers maintain inventory before shortages arise. For any questions or assistance with parts ordering, Kubota offers dedicated technical support through our divisional offices. *For details on warranty information, please refer to the supporting documents.*

Table 5B: Value-Added Attributes

Line Item	Question	Certification	Offered	Comment	
50	Select any Women or Minority Business Entity (WMBE), Small Business Entity (SBE), or veteran owned business certifications that your company or hub partners have obtained. Upload documentation and a listing of dealerships, HUB partners or resellers if available. Select all that apply.		☐ Yes ☒ No	Kubota Tractor Corporation fully supports all Women- and Minority-Owned Business Enterprises (WMBE) and Small Business Enterprises (SBE). However, as a subsidiary of Kubota Japan, we do not currently track this information internally. Nonetheless, we remain fully committed to supporting these businesses.	*
51		Minority Business Enterprise (MBE)	☐ Yes ☒ No	In regards to MBE Kubota dealerships are independently owned and operated. Under Kubota's business model, dealerships retain the right and discretion to conduct business with parties of their choosing.	*
52		Women Business Enterprise (WBE)	☒ Yes ☐ No	In regards to WBE Kubota dealerships are independently owned and operated. Under Kubota's business model, dealerships retain the right and discretion to conduct business with parties of their choosing.	*
53		Disabled-Owned Business Enterprise (DOBE)	☐ Yes ☒ No	In regards to DOBE Kubota dealerships are independently owned and operated. Under Kubota's business model, dealerships retain the right and discretion to conduct business with parties of their choosing.	*
54		Veteran-Owned Business Enterprise (VBE)	☐ Yes ☒ No	Even though Kubota is not a VBE Kubota strives to help the veteran community whenever possible. Most recently reflected with a partnership with Boot Campaign, designed to help and support military families.	*
55		Service-Disabled Veteran-Owned Business (SDVOB)	☐ Yes ☒ No	In regards to SDVOB Kubota dealerships are independently owned and operated. Under Kubota's business model, dealerships retain the right and discretion to conduct business with parties of their choosing.	*
56		Small Business Enterprise (SBE)	☐ Yes ☒ No	In regards to SBE Kubota dealerships are independently owned and operated. Under Kubota's business model, dealerships retain the right and discretion to conduct business with parties of their choosing.	*
57		Small Disadvantaged Business (SDB)	☐ Yes ☒ No	In regards to SDB Kubota dealerships are independently owned and operated. Under Kubota's business model, dealerships retain the right and discretion to conduct business with parties of their choosing.	*
58		Women-Owned Small Business (WOSB)	☐ Yes ☒ No	In regards to WOSB Kubota dealerships are independently owned and operated. Under Kubota's business model, dealerships retain the right and discretion to conduct business with parties of their choosing.	*

Table 6: Pricing (400 Points)

Provide detailed pricing information in the questions that follow below.

Line Item	Question	Response *	
59	Describe your payment terms and accepted payment methods.	Kubota Tractor Corporation payment terms of sale are net thirty days and accepted payments may vary based on individual dealer network. The standard is cash typically by check or ACH payment, P-Card or Business credit card as well as finance and lease options via Kubota Credit Corporation (KCC).	*

60	Describe any leasing or financing options available for use by educational or governmental entities.	Kubota offers financing and leasing options to Sourcewell members through Kubota Credit Corporation (KCC). The target customer base of Sourcewell are municipal/government customers, educational and non-profits and for those type customers we only offer standard lease options. This special language in our lease agreements allow the entity to exit the lease if the government cuts funding for the project, and this is essential as this type of customer only approve budgets yearly and therefore need this language. When we talk about our municipal leases, we have two options. First let's discuss the Full Payout lease. This is like a loan, the customer makes regular payments and then at the end owns the equipment for \$100. This is the option for the customer looking to own it at the end like a loan. The second option is the FPPO (Fixed Purchase Price Option) lease. This option gives the customer a lower payment and then at the end of the term, the customer can choose to purchase the equipment for a locked in purchase price (that is stated on their lease from the start) or they can turn the equipment back. If you have a Sourcewell customer who is not a true govt/muni - the product options would be different as they'd only have the FPPO option available for leasing but they would be eligible for a loan using the standard rates. When you select these options, there are two pricing program options. A dealer working this up can choose "muni lease promo" or "muni lease standard". Promo is our promotional pricing that can only be used in sales with govt customers who are not taking discounts that make them ineligible (like the KTC governmental discount). When using Sourcewell, the dealer MUST select the "muni standard rates" . This is because they are getting the advantage of the Sourcewell pricing (discount) and cannot be combined with any additional promotions. Once this is entered, they can select terms from 24-60 months. They can choose four options that are available on intervals of 300, 600, 900,1200, (and sometimes offered in 1500, and 2000 depending on term/model). . Dealers can access this by entering the deal in Showroom, but this program is posted in Kubotalink. We have some current changes which took effect on October 1, 2024 as follows: Promo Municipal Leasing Leasing APRs for the Promo Municipal Leasing Program are being lowered to match the current APRs for the Commercial Leasing Program. This change will lower the price point for this program across all models and reduce the complexity of managing different rates across promo programs. Standard Municipal Leasing Leasing APRs for the Standard Municipal Leasing Program have been lowered, and residuals have been increased to match the residuals on the Promo Municipal Leasing Program. These changes are designed to significantly reduce the price point for this program across all models and, when combined with the government discount, make price points more consistent with the Promo Leasing Program for most models. Please refer to RFB-2024-L03-R2 for complete details on these updates and refer to the applicable sales bulletins for incentive eligibility rules.
61	Describe any standard transaction documents that you propose to use in connection with an awarded agreement (order forms, terms and conditions, service level agreements, etc.). Upload all template agreements or transaction documents which may be proposed to Participating Entities.	Kubota Dealers utilize our internal Integrated Kubota Quote (IKQ) or Build My Kubota (BMK) configurator for standard quotes to our Sourcewell customers. Each dealership salesperson has their individual access and login to this quote tool which provides the Dealer Name, Address, Salesperson's Name and Email address along with phone number for ease of identifying the quoting dealer and how to reach them directly for questions or confirmation of purchase. The individual dealer invoices and accepts purchase orders and payments directly from their individual customer's and handle the transaction from start of quote to final billing directly with the Sourcewell customer. Please see a sample of an attached Kubota integrated web quote.

62	Do you accept the P-card procurement and payment process? If so, is there any additional cost to Sourcewell participating entities for using this process?	Kubota dealers may, at their discretion, accept the P-card procurement and payment process. Kubota encourages dealers to accept the P-card and encourages Sourcewell members to consult with their local supporting dealer for participation. Each dealership operates independently and therefore it's at the dealer discretion whether the finance charges assessed by the credit card (P-Card) transaction will be passed on to the customer or absorbed by the dealership. This fee should be a separate line item identified by the dealership and can range from 3 -5 percent in processing fees. The Sourcewell customer should confirm these fees if any with the participating dealership.	*
63	Describe your pricing model (e.g., line-item discounts or product-category discounts). Provide detailed pricing data (including standard or list pricing and the Sourcewell discounted price) on all of the items that you want Sourcewell to consider as part of your RFP response. If applicable, provide a SKU for each item in your proposal. Upload your pricing materials (if applicable) in the document upload section of your response.	Kubota pricing structure will range from 22-24 percent discount off Published MSRP price for each series and product family in our proposed solution. These discounts can be found in the supporting pricing documentation submitted.	*
64	Quantify the pricing discount represented by the pricing proposal in this response. For example, if the pricing in your response represents a percentage discount from MSRP or list, state the percentage or percentage range.	Kubota will offer a specific discount from our published list price for each series and product family in our proposed solution. These discounts from MSRP can be found in the supporting pricing documentation submitted in the documents step. The discount from published list price is as follows: Tractors B series - 22% BX series - 22% L series - 22% M series - 22% Turf F Series - 22%, GR Series - 22%, T Series - 22%, Z Series - 22% TLB series - B26, L47 & M62 - 22% Land Management Disc mowers - 22%, Rotary tedders - 22%, Rotary rakes - 22%, Spreaders - 22% We offer a 24% across the board for all Construction Equipment.	*
65	Describe any quantity or volume discounts or rebate programs that you offer.	Kubota will offer it's best and last pricing for individual units without requiring Sourcewell members to buy in volume or apply for rebates after the sale.	*
66	Propose a method of facilitating "sourced" products or related services, which may be referred to as "open market" items or "non-contracted items". For example, you may supply such items "at cost" or "at cost plus a percentage," or you may supply a quote for each such request.	Kubota Requests for open market "sourced" or non-standard items can be added to Sourcewell members quotes at their request in order to complete the purchase of a Kubota item. Acceptance of these quoted sourced/non-standard items will be at the discretion of each Sourcewell members and their dealer who will provide a separate line item below the configured Kubota pricing structure for each sourced "open market" item.	*
67	Identify any element of the total cost of acquisition that is NOT included in the pricing submitted with your response. This includes all additional charges associated with a purchase that are not directly identified as freight or shipping charges. For example, list costs for items like pre-delivery inspection, installation, set up, mandatory training, or initial inspection. Identify any parties that impose such costs and their relationship to the Proposer.	Pre-delivery inspections and freight will be shown on all Sourcewell member quotes to ensure complete costs of acquisition and complete transparency prior to Sourcewell member taking acquisition. These items will be clearly shown as line items on the customers web quote from Build My Kubota web quote form. All common accessories and attachments have a standard labor time associated with the installation of accessories. Dealer labor rates will vary due to regional economic differences (e.g. Seattle, WA and New York, NY labor rates are typically higher than Greenville, SC or Bowling Green, KY). Kubota reviews all dealer labor rate differences and ensures that all dealer rates are justified and compliant with normal regional economic conditions. Kubota strives to maintain a labor rate relative to \$110./hour. All charges will be turnkey solutions with no hidden costs and will be clearly identified on all Sourcewell members quotes prior to solution acquisition.	*
68	If freight, delivery, or shipping is an additional cost to the Sourcewell participating entity, describe in detail the complete freight, shipping, and delivery program.	Freight charges will be shown on every Sourcewell member quote and based on prior to acquisition. Kubota's proposed solution includes many various models with great weight and size disparities (e.g. a Z242KW-48 Zero Turn Mower weighs 900lbs, an M6-101DTC-F-1 Tractor weighs 11,387lbs). These units will be shipped from east coast, west coast, and central US warehouses to all 50 states, territories, Canada, and wherever Sourcewell members dealerships are located. A flat rate charge to ensure costs are covered would be prohibitively and artificially high. Our solution is a freight pricing model of showing freight charges tailored by size, model, weight, to a specific location. This solution best addresses the logistical variances in supporting all Sourcewell members equally.	*

69	Specifically describe freight, shipping, and delivery terms or programs available for Alaska, Hawaii, Canada, or any offshore delivery.	The freight pricing model for Alaska Hawaii, Canada, and all offshore deliveries will be to show all freight charges on Sourcewell member quotes prior to acquisition. Freight in Canada by Kubota Canada Ltd. will follow this process. Freight for Hawaii and Alaska will be provided by a freight forwarder and shown on all quotes prior to acquisition by our quoting dealer network.	*
70	Describe any unique distribution and/or delivery methods or options offered in your proposal.	An innovative and unique aspect of Kubota's distribution method is having new forward inventory placed within our Kubota dealer network. Many products, attachments, accessories, and solutions are already in place and close to Sourcewell Members within our 1,100 plus location dealer network. This ultimately allows for a Sourcewell members to visit local dealers and many times have a hands-on opportunity with a solution prior to acquisition. While Kubota does ship products from its three US warehoused (California, Georgia, and Kansas) and one in Canada (greater Toronto area), this access to solutions locally is an added benefit to our Sourcewell Members. Additionally, having a local, servicing dealer allows for specialization of products to meet local and unique Sourcewell member needs and requirements prior to delivery (e.g. dealers based in and familiar with local subzero winterization requirements).	*
71	Specifically describe any self-audit process or program that you plan to employ to verify compliance with your proposed agreement with Sourcewell. This process includes ensuring that Sourcewell participating entities obtain the proper pricing.	All of our Kubota dealers are authorized to become seller's off the Sourcewell contract by logging into their Sales portal with access to our contractual pricing agreement. Each Sourcewell member receives their equipment quotes directly from their local Kubota dealer. The quotation tool has all the necessary contract information embedded in the quote tool (discount %, eligible equipment, applicable contract #'s). Kubota self-audits multiple product groups regularly reviewing and auditing pricing along with our digital marketing group that manages our electronic pricing database. In addition, the National Accounts group regularly reviews dealer quoting for pricing and accuracy. These multiple layers of self-audit and review process elevate accuracy and compliance. Kubota dealers are not paid for their sales using the Sourcewell program without submitting all of the required information to report accurately on the Sourcewell contract usage reports. This information is in turn downloaded to create our usage reports for the Sourcewell program. This series of overlapping auditing for pricing and reporting drives contract compliance.	*
72	If you are awarded an agreement, provide a few examples of internal metrics that will be tracked to measure whether you are having success with the agreement.	Kubota tracks all Sourcewell transactions which are reported to our Division offices and are downloaded on a weekly basis. These sales are tracked by Kubota dealers, purchasing entity, type of equipment purchased, and transaction amount. Quarterly sales reports are reviewed to compare the Sourcewell contract sales growth quarter over quarter and year over year.	*
73	Provide a proposed Administration Fee payable to Sourcewell. The Fee is in consideration for the support and services provided by Sourcewell. The propose an Administrative Fee will be payable to Sourcewell on all completed transactions to Participating Entities utilizing this Agreement. The Administrative Fee will be calculated as a stated percentage, or flat fee as may be applicable, of all completed transactions utilizing this Master Agreement within the preceding Reporting Period defined in the agreement.	Kubota proposes paying a 1.5% administrative fee of the total sales generated from this contract less freight, assembly fees, and pre-delivery inspection fees for Kubota products only. Kubota has been a strategic partner of Sourcewell's for the past 14 years. The Sourcewell contracts Kubota holds have seen continued growth year over year and are very popular with our customers and frequently used by our 1,100 plus dealer network. The utilization of our Sourcewell contracts continues to grow and expand.	*

Table 7: Pricing Offered

Line Item	The Pricing Offered in this Proposal is: *	Comments	
74	The pricing offered is consistent with standard market pricing typically offered to individual municipalities, universities, or school districts.	The pricing offered on behalf of Kubota Tractor Corporation is a specified discount from the published list price for each series and product family in our proposed solution. The discount from MSRP can be found in the supporting pricing documentation. We offer the the best and last pricing for individual units without requiring Sourcewell members to buy in volume or apply for rebates after the sale.	*

Table 8A: Depth and Breadth of Offered Solutions (200 Points)

Line Item	Question	Response *	
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75	Provide a detailed description of all the Solutions offered, including used, offered in the proposal.	1. Products: Kubota USA offers a wide range of products, primarily focused on equipment for agriculture, construction, landscaping, and turf management. Including: • Agricultural Equipment: Tractors (small to large), combines, hay tools, and other implements for farming and crop production. • Construction Equipment: Excavators, skid-steer loaders, wheel loaders, backhoes, and compact track loaders. • Lawn & Garden Equipment: Zero-turn mowers, riding mowers, and garden tractors. • Utility Vehicles: RTV (Rough Terrain Vehicles) for off-road work environments. • Attachments and Implements: Wide variety of attachments like loaders, backhoes, mowers, and snow blowers that are compatible with Kubota equipment. 2. Parts: KubotaUSA ensures that all parts and components are readily available for their equipment. This includes: • Genuine Kubota Parts: Original equipment manufacturer (OEM) parts designed to maintain optimal performance and ensure the longevity of Kubota products. • Parts Availability: Extensive availability of parts across the network of dealers and online through Kubota's website. • Online Parts Catalog: Kubota provides an easy-to-navigate parts catalog to help customers find the right components quickly. 3. Service: KubotaUSA's service offering includes a network of authorized service centers and highly trained technicians. Key features include: • Dealer Network: A nationwide network of Kubota dealers who are trained to provide repair, maintenance, and troubleshooting services. • Maintenance Packages: Kubota offers maintenance schedules and service packages to ensure that products are serviced on time and run smoothly. • Mobile Service: In some areas, Kubota offers mobile service for on-site repairs, minimizing downtime for customers. 4. Warranty: Kubota offers comprehensive warranty coverage for their products, which varies depending on the type of equipment. Key points to highlight include: • Standard Warranty Coverage: Kubota typically provides a 2-year or 3-year limited warranty on most equipment, with extended warranty options available. • Powertrain Warranty: Some Kubota products offer a separate powertrain warranty for components like engines, transmissions, and drive systems. • Warranty Transferability: Kubota allows warranty coverage to be transferred if the equipment is sold, offering peace of mind for new owners. 5. Financing: KubotaUSA provides a range of financing options to help customers purchase equipment, including: • Kubota Credit Corporation (KCC): A subsidiary of Kubota that offers flexible financing solutions tailored to both personal and business needs. • Leasing Options: Kubota offers leasing plans with flexible terms, including seasonal payments for agricultural customers. • Special Promotions: Kubota frequently runs promotional offers, such as low-interest rates or deferred payment plans, depending on the season and equipment type. 6. Customer Support: Kubota USA offers comprehensive customer support options to help customers with everything from product inquiries to troubleshooting. • Online Support Center: A resource-rich website with FAQs, manuals, parts diagrams, and how-to guides for all Kubota products. • 24/7 Support: Some customer service is available outside of normal business hours to provide urgent assistance. • Training and Education: Kubota offers product training for dealers and customers, covering everything from safe operation to equipment maintenance. • Customer Service: A dedicated customer service hotline for troubleshooting, warranty issues, and general inquiries.
76	Within this RFP category there may be subcategories of solutions. List subcategory titles that best describe your products and services.	1. Products - Land Pride Attachments: Land Pride offers a wide range of attachments that are compatible with Kubota tractors and other Kubota equipment. These products are designed to enhance the versatility and performance of Kubota machines across various applications, from agriculture to landscaping. Including: • Mowers & Finish Mowers: - o Finish Mowers: Land Pride's finish mowers provide a clean, precise cut for residential and commercial lawns. - o Rough Cut Mowers: These mowers are ideal for clearing overgrown fields, pastures, and roadways. - o Flail Mowers: Land Pride's flail mowers are designed for more challenging environments and are great for mowing thick vegetation and brush.

	• Tillage Equipment: - o Disc Harrows: Land Pride offers disc harrows that provide high-efficiency soil cultivation and are easy to adjust for different soil conditions. - o Cultivators: Used for seedbed preparation, these tillers are available in various widths and configurations for Kubota tractors. • Post-Hole Diggers: - o Land Pride post-hole diggers are designed to handle the toughest digging jobs and are ideal for fencing, landscaping, or planting applications. • Snow Removal Equipment: - o Snow Blowers: High-performance snow blowers that are designed for heavy snow removal, particularly in agricultural or rural settings. - o Snow Pushers: Heavy-duty snow pushers designed for clearing snow from large surfaces quickly and efficiently. • Landscape and Construction Attachments: - o Box Blades: Used for grading and leveling, these are essential for landscaping and roadwork projects. - o Rear Blades: A versatile tool for grading, backfilling, and snow removal. - o Skid Steer Attachments: A range of attachments like pallet forks, buckets, and grapples that fit Kubota skid steer loaders. • Forks and Pallet Forks: - o Land Pride offers a variety of forks and pallet forks to help Kubota owners move materials, whether for farming, construction, or landscaping. • Loaders & Loader Attachments: - o Loader buckets, forks, and grapple attachments are specifically designed to enhance Kubota's compact loaders and tractors. 2. Parts: Land Pride, like Kubota, emphasizes the importance of using high-quality, genuine parts for their attachments. Here's what to include: • Genuine Land Pride Parts: Land Pride offers OEM parts to ensure the continued performance and longevity of their attachments. • Parts Availability: These parts are available through Kubota dealers and Land Pride dealers across the country. • Easy Access to Parts Catalog: Land Pride provides a detailed parts catalog that helps customers easily find replacement components for their attachments. 3. Service: Land Pride attachments are supported by a network of Kubota dealers, who can assist with installation, maintenance, and repairs. • Dealer Network Support: Land Pride attachments are serviced by Kubota-authorized dealers, who are trained to maintain and repair both Kubota equipment and Land Pride attachments. • Installation Services: Many Kubota dealers offer installation services for Land Pride attachments, ensuring they are properly fitted and ready for use. • Maintenance and Repairs: Routine maintenance and repair services are available for Land Pride attachments, ensuring long-lasting performance. 4. Warranty: Land Pride attachments typically come with a 1-year limited warranty from the date of purchase, with some exceptions for specific attachments. • Warranty Coverage: The warranty typically covers defects in material and workmanship under normal use and service. • Transferability: Like Kubota's equipment warranties, Land Pride's warranty may be transferable when the equipment is sold, adding value for used equipment buyers. • Extended Warranty: Some Kubota dealers offer extended warranty options for Land Pride attachments. 5. Financing: Kubota offers financing options for Land Pride attachments through Kubota Credit Corporation (KCC), similar to financing for Kubota equipment. • Flexible Payment Plans: KCC provides financing solutions with flexible payment options to fit a customer's budget. • Promotional Financing: Kubota and KCC frequently offer seasonal promotional financing, such as low-interest rates or deferred payments, to help customers purchase Land Pride attachments. • Leasing Options: Leasing may also be available for Land Pride attachments, offering flexibility for businesses or customers with changing needs. 6. Customer Support: Kubota provides robust customer support for both Kubota equipment and Land Pride attachments, ensuring that customers have access to the help they need. • Online Resources: Customers can access parts catalogs, service manuals, and troubleshooting guides for Land Pride attachments on the Kubota and Land Pride websites. • Dealer Support: Kubota dealers provide direct customer support for issues related to both Kubota equipment and Land Pride attachments. • Technical Assistance: Technical support is available for installation, maintenance, and troubleshooting of Land Pride attachments, either through the dealer network or Kubota's customer service.
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Table 8B: Depth and Breadth of Offered Solutions

Indicate below if the listed types or classes of Solutions are offered within your proposal. Provide additional comments in the text box provided, as necessary.

Line Item	Category or Type	Offered *	Comments
77	Lawn and garden equipment for all types of lawn, field and turf care, golf course, landscape, sidewalk, walking path, and parking lot maintenance, and snow removal	☒ Yes ☐ No	1. Mowers & Lawn Equipment - Zero-Turn Mowers: Kubota's zero-turn mowers come in both commercial and residential models. The Z700 Series is built for professional landscapers with high horsepower and large cutting decks, while the Z200 Series caters to residential use with user-friendly controls and powerful performance for larger lawns. - Stand-On Mowers: The SZ Series of stand-on mowers is designed for maneuverability and efficiency in tight spaces. These mowers offer excellent visibility and quick controls, perfect for landscapers working on residential properties. - Walk-Behind Mowers: The W Series includes commercial-grade walk-behind mowers. They're compact and designed for precision cutting in smaller or complex landscape areas, such as around flower beds or obstacles. - Compact Mowers: The T Series lawn tractors are designed for homeowners with small- to medium-sized lawns, featuring easy-to-use controls, comfortable seating, and smooth operation. - Grass-Cutting Attachments: In addition to their mower lineup, Kubota offers various grass-cutting attachments and accessories, including mulching kits, bagging systems, and striping kits, to enhance cutting performance and versatility. 2. Hay and Farm Implements - Hay Balers: Kubota's balers, such as the BV4160 and BV4180 series, are designed for high-density baling with features like low horsepower requirements and simplified controls, making them suitable for small to mid-sized farms. - Disc Mowers: The DM Series disc mowers are designed to work efficiently in a variety of crop types. These mowers are built for low maintenance and high-speed cutting, helping operators cover more ground quickly. - Tedders and Rakes: The TE Series tedders spread and aerate hay to promote drying, while the RA Series rotary rakes gather the hay into windrows, ensuring it's ready for efficient baling. - Wrappers: Kubota offers wrappers like the WR1100, which wrap bales in protective film to maintain hay quality during storage. - Spreaders and Seeders: Kubota's VS Series spreaders provide even distribution of fertilizer or seed over large fields, while their seeders ensure precision and control, improving crop yield. - Cultivators and Plows: Kubota

offers a range of tillage equipment, such as plows and cultivators, to prepare fields for planting by aerating the soil, reducing compaction, and supporting root growth.

3. Utility Vehicles (UTVs)

- RTV-X Series: Known for rugged durability, the RTV-X Series includes models like the RTV-X1140, which can be converted from a 2-passenger to a 4-passenger configuration. It features a robust suspension system, high ground clearance, and an integrated cargo bed, making it ideal for heavy-duty off-road applications.
- RTV500: The RTV500 is compact and fuel-efficient, equipped with a liquid-cooled EFI engine and an independent suspension system. It's a great fit for light-duty tasks around farms, parks, and properties with tight spaces.
- RTV900 Series: This series, featuring the RTV900XT, is a powerful workhorse with a diesel engine, high torque, and excellent hauling capabilities, designed for transporting tools, supplies, or workers over rough terrain.
- Specialty Models (RTV-XG850 Sidekick): This model provides a high-speed option with a 48-horsepower gasoline engine, perfect for users who need speed and efficiency for larger properties or event management.
- Attachments for UTVs: Kubota offers a variety of utility vehicle attachments, such as snowblades, winches, and cargo racks, allowing operators to customize their UTVs for various tasks and conditions.

4. Lawn, Field, and Turf Care

- Zero-Turn Mowers: Kubota's Z-Series zero-turn mowers offer options for both commercial and residential turf care, with models capable of covering large fields efficiently. The mowers provide precise cutting, high horsepower, and are suitable for large estates, parks, and sports fields.
- Stand-On and Walk-Behind Mowers: The SZ Series (stand-on) and W Series (walk-behind) mowers provide flexibility and maneuverability, ideal for smaller or more intricate turf areas like residential lawns, commercial properties, and tight spaces on landscapes.
- Tractors with Turf Tires: Kubota's compact and sub-compact tractors can be equipped with turf tires to minimize ground impact, allowing them to work on golf courses and delicate lawns without damaging the turf.

5. Golf Course Maintenance

- Precision Mowers: Kubota's range of mowers, especially the zero-turn models, can provide the close, consistent cut required for golf course fairways, greens, and roughs.
- Utility Vehicles (UTVs): The RTV series UTVs, with their low impact on turf and utility bed options, are ideal for transporting tools and materials around golf courses efficiently.

- Compact Tractors and Attachments: These tractors can handle a variety of golf course maintenance tasks, from seeding and aeration to topdressing. Kubota's compact tractors are equipped to manage tight fairway turns and maintain precise control, essential for golf course upkeep.
- 6. Landscape and Garden Maintenance
 - Multi-Use Tractors and Attachments: Kubota's BX and B Series compact tractors support a wide array of attachments such as loaders, backhoes, and tillers. These are versatile tools for landscapers working on tasks like planting, mulching, or grading.
 - Tillers and Cultivators: Kubota offers tillers and cultivators that help in soil preparation for gardens, flower beds, and landscaping projects.
 - Front-Mounted Blades and Loaders: Attachments like front-mounted blades, loaders, and grapples allow for efficient clearing and shaping of landscapes.
- 7. Sidewalk, Walking Path, and Parking Lot Maintenance
 - Compact Tractors and Attachments for Path Maintenance: Compact and sub-compact tractors are perfect for maintaining sidewalks and walking paths. They can handle a variety of attachments, such as brushes, blowers, and sweeper attachments, which are effective in keeping paths clear.
 - Sweepers and Brooms: Kubota offers sweeper and rotary broom attachments that are ideal for cleaning up sidewalks, parking lots, and walking paths, removing debris, leaves, and dirt.
 - RTV Series Utility Vehicles: These UTVs are perfect for transporting maintenance tools across paths and lots while minimizing the impact on pathways. They also offer snow removal options, making them versatile for year-round maintenance.
- 8. Snow Removal Equipment
 - Snowblowers and Snow Blades: Kubota offers snowblowers and snow blade attachments for both tractors and UTVs, suitable for sidewalks, driveways, parking lots, and larger open areas.
 - Utility Vehicles with Snow Attachments: Kubota's RTV-X Series utility vehicles can be equipped with snowblades and spreaders, providing an efficient snow removal solution for tight areas such as sidewalks and parking lots.
 - Compact Tractors with Front-Mounted Blades: Kubota's compact tractors can also be fitted with front-mounted snow blades or snow blowers, allowing operators to clear snow in more confined areas such as paths and lots.

78	Irrigation and aeration equipment, systems, parts, and installation	☒ Yes ☐ No	While Kubota itself doesn't offer standalone irrigation and aeration systems, their equipment supports these applications effectively when combined with compatible attachments and third-party systems. If you're considering a specific type of irrigation or aeration solution, local Kubota dealers can often provide recommendations for compatible attachments and equipment to meet these needs. 1. Aeration • Compatible Aerator Attachments: Kubota's compact and sub-compact tractors (such as the BX and B Series) can be fitted with aerator attachments from third-party manufacturers. These attachments work well for golf courses, sports fields, and landscapes that require regular aeration to maintain soil health. • Pull-Behind Aerators for Tractors: Many users add pull-behind aerators to Kubota tractors. This setup enables efficient aeration for large turf areas, golf courses, and other fields, providing deep soil penetration for optimal water and nutrient absorption. • Compact Tractors for Golf and Lawn Aeration: Kubota's smaller tractors with turf tires help prevent turf damage, making them suitable for delicate aeration work on golf courses and lawns. 2. Irrigation Systems and Parts • Irrigation-Related Attachments and Implements: While Kubota does not manufacture irrigation systems, their tractors and utility vehicles can transport irrigation parts and systems for installation and repair projects. Compact and sub-compact models work well for maneuvering in tighter spaces often found in landscaping and golf course maintenance. • Utility Vehicles for Irrigation Maintenance: Kubota's RTV utility vehicles can assist maintenance teams by transporting irrigation equipment and supplies across expansive properties like golf courses, farms, and parks. 3. Installation and Support Capabilities • Use of Kubota Tractors in Installation: Kubota tractors are useful for preparing the ground for irrigation installation by grading, trenching, or digging as needed. They can be paired with third-party trenching and digging attachments for efficient setup of irrigation lines. • Dealer Network for Support: Kubota's extensive dealer network provides guidance and support, often working with landscape and agricultural professionals who can suggest compatible aeration and irrigation equipment from partner brands.
79	Beach and waterfront maintenance equipment and accessories	☒ Yes ☐ No	Although Kubota doesn't directly manufacture beach and waterfront maintenance equipment, their tractors, UTVs, and attachments can support a range of tasks commonly associated with waterfront care when paired with

		the appropriate third-party accessories. For specific beach grooming and waterfront solutions, it's often helpful to consult with a Kubota dealer who may have local recommendations for compatible tools and attachments. 1. Sand Grooming and Beach Cleaning • Compact and Sub-Compact Tractors with Compatible Attachments: Kubota's BX and B Series tractors can be paired with third-party beach grooming attachments, like sand rakes and groomers, to help clean and level sandy areas on beaches. • Box Blades and Land Planes: These attachments are available for Kubota tractors and can assist in leveling sand and smoothing surfaces on beachfront areas, though they aren't specifically beach groomers. 2. Waterfront Vegetation Control • Mowers and Brush Cutters: For areas near water that require vegetation control, Kubota's zero-turn mowers or compact tractors with brush cutters can manage grassy, brushy areas near the shore. • Tractors with Flail Mowers: Kubota tractors with flail mower attachments can clear heavy vegetation around waterfronts or in hard-to-reach spots along riverbanks or lakeshores. 3. Erosion Control and Shoreline Maintenance • Utility Tractors for Erosion Prevention: Kubota's larger tractors, such as the L or M Series, can assist with shoreline maintenance by carrying and positioning materials like rocks, sandbags, or erosion control blankets. • Front Loaders and Backhoes: Kubota's compact and utility tractors can be equipped with front loaders or backhoes to transport, dig, and position materials along shorelines for erosion prevention projects. 4. Debris Removal and Transport • RTV Utility Vehicles for Shoreline Clean-Up: Kubota's RTV Series utility vehicles can be fitted with cargo beds to help transport trash, driftwood, and other debris from waterfronts to disposal areas. The RTVs' off-road capability makes them suitable for traversing sandy or uneven terrain near shorelines. • Fork Attachments for Large Debris: Front forks on Kubota tractors allow for the transport of larger objects or debris that may wash up on shore. 5. Dredging and Silt Removal • While Kubota does not produce dredging equipment, their tractors and RTVs can be used to transport silt or dredged material away from the waterfront area after it has been removed by specialized equipment.	
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Table 9: Exceptions to Terms, Conditions, or Specifications Form

Line Item 80. NOTICE: To identify any exception, or to request any modification, to Sourcewell standard Master Agreement terms, conditions, or specifications, a Proposer must submit the proposed exception(s) or requested modification(s) via redline in the Master Agreement Template provided in the “Bid Documents” section. Proposer must upload the redline in the “Requested Exceptions” upload field. All exceptions and/or proposed modifications are subject to review and approval by Sourcewell and will not automatically be included in the Master Agreement.

Do you have exceptions or modifications to propose?	Acknowledgement *
	☒ Yes ☐ No

Documents

Ensure your submission document(s) conforms to the following:

1. Documents in PDF format are preferred. Documents in Word, Excel, or compatible formats may also be provided.
2. Documents should NOT have a security password, as Sourcewell may not be able to open the file. It is your sole responsibility to ensure that the uploaded document(s) are not either defective, corrupted or blank and that the documents can be opened and viewed by Sourcewell.
3. Sourcewell may reject any response where any document(s) cannot be opened and viewed by Sourcewell.
4. If you need to upload more than one (1) document for a single item, you should combine the documents into one zipped file. If the zipped file contains more than one (1) document, ensure each document is named, in relation to the submission format item responding to. For example, if responding to the Marketing Plan category save the document as “Marketing Plan.”
 - [Pricing](#) - Sourcewell Discount Structure.pdf - Tuesday November 19, 2024 14:09:43
 - [Financial Strength and Stability](#) - KBT 2nd Quarter Financials.pdf - Wednesday November 13, 2024 08:21:04
 - Marketing Plan/Samples (optional)
 - WMBE/MBE/SBE or Related Certificates (optional)
 - [Standard Transaction Document Samples](#) - RTVX1140WLHS WEB QUOTE #2828724.pdf - Tuesday November 19, 2024 15:09:00
 - Requested Exceptions (optional)
 - [Upload Additional Document](#) - Sourcewell Additional Documents.zip - Monday November 25, 2024 12:20:49

Addenda, Terms and Conditions

PROPOSER AFFIDAVIT OF COMPLIANCE

I certify that I am an authorized representative of Proposer and have authority to submit the foregoing Proposal:

1. The Proposer is submitting this Proposal under its full and complete legal name, and the Proposer legally exists in good standing in the jurisdiction of its residence.
2. The Proposer warrants that the information provided in this Proposal is true, correct, and reliable for purposes of evaluation for award.
3. The Proposer certifies that:
 - (1) The prices in this Proposal have been arrived at independently, without, for the purpose of restricting competition, any consultation, communication, or agreement with any other Proposer or competitor relating to-
 - (i) Those prices;
 - (ii) The intention to submit an offer; or
 - (iii) The methods or factors used to calculate the prices offered.
 - (2) The prices in this Proposal have not been and will not be knowingly disclosed by the Proposer, directly or indirectly, to any other Proposer or competitor before award unless otherwise required by law; and
 - (3) No attempt has been made or will be made by Proposer to induce any other concern to submit or not to submit a Proposal for the purpose of restricting competition.
4. To the best of its knowledge and belief, and except as otherwise disclosed in the Proposal, there are no relevant facts or circumstances which could give rise to an organizational conflict of interest. An organizational conflict of interest is created when a current or prospective supplier is unable to render impartial service to Sourcewell due to the supplier's: a. creation of evaluation criteria during performance of a prior agreement which potentially influences future competitive opportunities to its favor; b. access to nonpublic and material information that may provide for a competitive advantage in a later procurement competition; c. impaired objectivity in providing advice to Sourcewell.
5. Proposer will provide to Sourcewell Participating Entities Solutions in accordance with the terms, conditions, and scope of a resulting master agreement.
6. The Proposer possesses, or will possess all applicable licenses or certifications necessary to deliver Solutions under any resulting master agreement.
7. The Proposer will comply with all applicable provisions of federal, state, and local laws, regulations, rules, and orders.
8. Proposer its employees, agents, and subcontractors are not:
 1. Included on the "Specially Designated Nationals and Blocked Persons" list maintained by the Office of Foreign Assets Control of the United States Department of the Treasury found at: <https://www.treasury.gov/ofac/downloads/sdnlist.pdf>;
 2. Included on the government-wide exclusions lists in the United States System for Award Management found at: <https://sam.gov/SAM/>; or
 3. Presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated by the State of Minnesota; the United States federal government, as applicable; or any Participating Entity. Vendor certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this solicitation.

☒ By checking this box I acknowledge that I am bound by the terms of the Proposer's Affidavit, have the legal authority to submit this Proposal on behalf of the Proposer, and that this electronic acknowledgment has the same legal effect, validity, and enforceability as if I had hand signed the Proposal. This signature will not be denied such legal effect, validity, or enforceability solely because an electronic signature or electronic record was used in its formation. - Mark Adams, Senior Manager National Account Sales, Kubota Tractor Corporation

The Proposer declares that there is an actual or potential Conflict of Interest relating to the preparation of its submission, and/or the Proposer foresees an actual or potential Conflict of Interest in performing the obligations contemplated in the solicitation proposal.

☒ Yes ☐ No

The Bidder acknowledges and agrees that the addendum/addenda below form part of the Bid Document.

Check the box in the column "**I have reviewed this addendum**" below to acknowledge each of the addenda.

File Name	I have reviewed the below addendum and attachments (if applicable)	Pages
Addendum 6 Grounds Maintenance Eqpt RFP Tue November 12 2024 03:29 PM	☒	1
RFP 112624 Grounds Maintenance Equipment Pre-Proposal Recording Link Mon November 11 2024 08:17 AM	☒	1
Addendum 5 Grounds Maintenance Eqpt RFP Fri November 8 2024 10:31 AM	☒	2
Addendum 4 Grounds Maintenance Eqpt RFP Mon November 4 2024 04:03 PM	☒	1
Addendum 3 Grounds Maintenance Eqpt RFP Mon October 28 2024 03:53 PM	☒	2
Addendum 2 Grounds Maintenance Eqpt RFP Wed October 16 2024 08:40 AM	☒	2
Addendum 1 Grounds Maintenance Eqpt RFP Wed October 9 2024 07:54 AM	☒	2

Vehicle Replacement of Gas Vehicles and Diesel Vehicles

TOTAL VEHICLES AND EQUIPMENT	\$ 3,205,923.05		\$ 310,000	\$ 335,000	\$ 120,000	\$ 400,000	\$ 190,000	\$ 225,000	\$ 75,000	\$ 170,000	\$ 337,000	\$ 330,000	
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Sheet updated 11/13/2025

Mileage/Hours updated on 2-17-2023

Vehicles							
Vehicle Description	Dept. Assigned	Type	Veh#	FY2020/2021 Maintenance	FY2020/2021 Repair	FY 2020/2021 Total	FY 14/15-20/21 Total
2001 Chevy 3500 Diesel Flatbed	Street	V	1	\$ -	\$ -	\$ -	\$ -
2005 GMC Sierra Pickup	Rusty	V	4	\$ -	\$ -	\$ -	\$ -
2004 Ford F-250 Crew Cab 4x4	Street	V	7	\$ -	\$ -	\$ -	\$ -
2006 Jeep Liberty Sport 4x4	TH Runner	V	10	\$ -	\$ -	\$ -	\$ -
2001 Chevy 1 Ton W/Utility Body	Parks	V	15	\$ -	\$ -	\$ -	\$ -
2004 Ford Excursion 4x4	Emergency	V	16	\$ -	\$ -	\$ -	\$ -
2001 Chevy S-10 Pickup	Facilities	V	21	\$ -	\$ -	\$ -	\$ -
2016 Ford F-350 Truck	On Call	V	22	\$ -	\$ -	\$ -	\$ -
2006 Ford E350 12 Passenger Van	Parks-Weekender	V	23	\$ -	\$ -	\$ -	\$ -
Town Hall Pool Car *(NEW ADDITION)	TH Pool Car	V	24	\$ -	\$ -	\$ -	\$ -
Ford F250 Super Duty 4x4 *(NEW ADDITION)	Recreation	V	25	\$ -	\$ -	\$ -	\$ -
2017 Freightliner Dump Truck 108SD	Streets	V	26	\$ -	\$ -	\$ -	\$ -
2017 Ford F250 Super Duty 4x4	PW Inspector	V	27	\$ -	\$ -	\$ -	\$ -
2006 Jeep Liberty Sport 4x4	Pool Car	V	46	\$ -	\$ -	\$ -	\$ -
2005 Dodge Ram Pickup	Parks	V	47	\$ -	\$ -	\$ -	\$ -
2006 Jeep Liberty Sport 4x4	Code Compliance	V	61	\$ -	\$ -	\$ -	\$ -
2005 GMC Animal Control Wagon	AC	V	72	\$ -	\$ -	\$ -	\$ 5,105.63
2007 Ford F-350 SD	Facilities	V	93	\$ -	\$ -	\$ -	\$ -
2006 Ford E-350 SD	AC Van	V	94	\$ -	\$ -	\$ -	\$ 2,207.95
2008 Ford E-350 SD Animal Control Wagon	AC	V	95	\$ -	\$ -	\$ -	\$ 11,485.83
Aerial man lift	Parks	V	TBD	\$ -	\$ -	\$ -	\$ -
Water Truck		E	TBD	\$ -	\$ -	\$ -	\$ -
TOTALS				\$ -	\$ -	\$ -	\$ -

Equipment							
Vehicle Description		Type	Veh#	FY2018/2019 Maintenance	FY2018/2019 Repair	FY 2018/2019 Total	FY 14/15-18/19 Total
2005 Lee Boy Sweep Pro (Street Sweeper)	Streets	E	2	\$ -	\$ -	\$ -	\$ -
2006 JCB 214-ELL Skiploader	Streets	E	5	\$ -	\$ -	\$ -	\$ -
2008 MSM3200 Mobile Stage	Facilities	E	6	\$ -	\$ -	\$ -	\$ -
1992 Big Tex Trailer (weekender)	Streets	E	11	\$ -	\$ -	\$ -	\$ -
2008 Godwin GLT416 Emergency Light Trailer, S/N #170251	Emergency	E	12	\$ -	\$ -	\$ -	\$ -
2008 Godwin GLT416 Emergency Light Trailer, S/N #176252	Emergency	E	13	\$ -	\$ -	\$ -	\$ -
2012 Sunray 490 Message Board	Streets	E	17	\$ -	\$ -	\$ -	\$ -
2014 Sunray 490 Message Board	Streets	E	18	\$ -	\$ -	\$ -	\$ -
2005 Toro Reelmaster 3100-D (72" cut)	Parks	E	19	\$ -	\$ -	\$ -	\$ -
2005 Toro Reelmaster 3100-D (85" cut)	Parks	E	20	\$ -	\$ -	\$ -	\$ -
2017 Case 570N-EP Skiploader	Streets	E	28	\$ -	\$ -	\$ -	\$ -
1993 Zieman Trailer	Streets	E	29	\$ -	\$ -	\$ -	\$ -
2017 Case 580 Super N Backhoe	Streets	E	30	\$ -	\$ -	\$ -	\$ -
1978 Designed Mobile System - DMSYS	Com Svc	E	31	\$ -	\$ -	\$ -	\$ -
Case 580K Backhoe (1989)	Streets	E	38	\$ -	\$ -	\$ -	\$ -
1993 Toro Workman 3200	Parks	E	40	\$ -	\$ -	\$ -	\$ -
Magline Trailer (paint trailer)	Streets	E	42	\$ -	\$ -	\$ -	\$ -
Olath Trailer	Parks	E	43	\$ -	\$ -	\$ -	\$ -
1994 Ingersol-Rand P100DWD Compressor	Streets	E	53	\$ -	\$ -	\$ -	\$ -
1993 Toro Skid Sprayer	Parks	E	54	\$ -	\$ -	\$ -	\$ -
1996 Whacker RD880V Roller	Streets	E	55	\$ -	\$ -	\$ -	\$ -
1996 Whacker T-4000 Trailer	Streets	E	56	\$ -	\$ -	\$ -	\$ -
Clark GPX20 Fork Lift	Yard	E	62	\$ -	\$ -	\$ -	\$ -
1996 Hydro-Tek SC30005V Pressure Washer	Parks	E	64	\$ -	\$ -	\$ -	\$ -
1996 Kubota L2350DT Tractor	Parks	E	65	\$ -	\$ -	\$ -	\$ -
1999 Arrow Lite Arrowboard Trailer (7/99)	Streets	E	74	\$ -	\$ -	\$ -	\$ -
2001 Mower - Toro Reelmaster 5500-D	Parks	E	76	\$ -	\$ -	\$ -	\$ -
Aerator - Ryan	Parks	E	77	\$ -	\$ -	\$ -	\$ -
Tractor - Massey Ferguson 243	Parks	E	78	\$ -	\$ -	\$ -	\$ -
GEM Large Utility	Yard	E	81	\$ -	\$ -	\$ -	\$ -
GEM Large Utility	Yard	E	82	\$ -	\$ -	\$ -	\$ -
2004 Pro Paver	Streets	E	83	\$ -	\$ -	\$ -	\$ -
Workman *(NEW ADDITION)	Recreation	E	TBD	\$ -	\$ -	\$ -	\$ -
Rotary Mower for Outlying Parks *(NEW ADDITION)	Parks	E	TBD	\$ -	\$ -	\$ -	\$ -
2004 Stepp Tack Rig	Streets	E	84	\$ -	\$ -	\$ -	\$ -
1999 Ingersoll Rand DD-24 Vibratory Roller	Streets	E	85	\$ -	\$ -	\$ -	\$ -
Tuff Vac 4000 - turf sweeper	Parks	E	86	\$ -	\$ -	\$ -	\$ -
2005 CAT Loader (924G)	Streets	E	92	\$ -	\$ -	\$ -	\$ -
2002 John Deere 770CH Road Grader	Streets	E	96	\$ -	\$ -	\$ -	\$ -
Emergency Generator	PW Yard	E	97	\$ -	\$ -	\$ -	\$ -
Emergency Generator	Town Hall	E	98	\$ -	\$ -	\$ -	\$ -
Emergency Generator	Animal Shelter	E	99	\$ -	\$ -	\$ -	\$ -
TOTALS				\$ -	\$ -	\$ -	\$ -

**Town of Yucca Valley
FY 2026-28 Adopted Budget
Special Revenue Funds**

800 - Capital Projects Reserve

	2025-26		2026-27			2027-28
	Amended Budget	Year-End Actual	Adopted Budget	Proposed Amendment	Proposed Budget	Adopted Budget
RECEIPTS						
State Grant Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cost Recovery	50,000	-	50,000	-	50,000	50,000
TOTAL RECEIPTS	50,000	-	50,000	-	50,000	50,000
CAPITAL OUTLAY						
Construction Projects	724,050	1,255	250,000	-	250,000	650,000
Capital Replacement	1,022,575	540,854	1,470,000	-	1,470,000	500,000
Vehicle & Equipment Replacement	626,424	627,879	200,000	200,000	400,000	200,000
Capital Maintenance	612,752	564,583	715,000	-	715,000	215,000
TOTAL CAPITAL OUTLAY	2,985,801	1,734,571	2,635,000	200,000	2,835,000	1,565,000
OPERATING TRANSFERS IN (OUT)						
Transfer IN (OUT)- Fund 001	500,000	500,000	-	-	-	-
Transfer IN (OUT)- Fund 001	9,500	11,500	10,000	-	10,000	11,000
Transfer IN (OUT)- Fund 001	2,000,000	2,000,000	-	-	-	-
Transfer IN (OUT)- Fund 572	(4,500,000)	-	-	-	-	-
Transfer IN (OUT)- Fund 574	(827,000)	(827,000)	-	-	-	-
Transfer IN (OUT)- Fund 801	-	-	-	-	-	-
	(2,817,500)	1,684,500	10,000	-	10,000	11,000
INCREASE (DECREASE) IN FUND BALANCE						
	(5,753,301)	(50,071)	(2,575,000)	(200,000)	(2,775,000)	(1,504,000)
Unassigned Cap Reserve Fund	9,763,144	9,763,144	8,342,671		8,342,671	5,924,993
Specialized Professional Services Reserve	52,322	52,322	52,322		52,322	50,000
Unspent Bond Proceeds - 2022 Debt Issuance	1,000,000	1,000,000	2,500,000		2,500,000	2,500,000
Unspent Bond Proceeds-Sewer Design	159,587	159,587	146,368		146,368	131,368
Fleet Reserve	268,114	268,114	151,735		151,735	(188,265)
BEGINNING FUND BALANCE	11,243,167	11,243,167	11,193,096		11,193,096	8,418,096
Unassigned Cap Reserve Fund	2,544,089	8,342,671	5,924,993		5,924,993	5,002,315
Specialized Prof. Services Reserve	50,000	52,322	50,000		50,000	47,678
Unspent Bond Proceeds - 2022 Debt Issuance	2,500,000	2,500,000	2,500,000		2,500,000	1,950,000
Unspent Bond Proceeds-Sewer Design	144,587	146,368	131,368		131,368	116,368
Fleet Reserve	251,190	151,735	11,735		(188,265)	(202,265)
ENDING FUND BALANCE	\$ 5,489,866	\$ 11,193,096	\$ 8,618,096		\$ 8,418,096	\$ 6,914,096
Construction Projects						
Project Detail						
Town Hall Redesign	249,620	-				
Public Buildings Design/Renov	100,000	-	250,000		250,000	-
Tri Valley Maintenance	173,495	-	-		-	650,000
Old Town Beautification	115,935	1,255				
Town Property - Utility Undergrounding	85,000	-				
	724,050	1,255	250,000	-	250,000	650,000
Capital Replacement Program						
Cap Projects- Contingency	200,000	60,010	100,000		100,000	100,000
ADA Improvements	-	-	50,000		50,000	50,000
Financial Software	100,000	-	450,000		450,000	-
Admin Services Masterplan Projects	110,000	-	-		-	-
Community Center HVAC Replacement	165,000	95,161	-		-	-
TriValley Shade Sail Replacement	200,000	186,150	-		-	-
CC Masterplan - CEQA	27,575	45,330	-		-	-
Open Spaces & Conservation Element Plan	120,000	154,204	-		-	-
Airport Comprehensive Land Use Plan	-	-	320,000		320,000	-
Old Town Specific Plan & Phase II Design	-	-	450,000		450,000	250,000
Town Property Acquisition	100,000	-	100,000		100,000	100,000
	1,022,575	540,854	1,470,000	-	1,470,000	500,000
Vehicle and Equipment Replacement						
Vehicle/Equipment Repl	626,424	627,879	200,000	200,000	400,000	200,000
Capital Maintenance Program	626,424	627,879	200,000	200,000	400,000	200,000
Public Works						
Berm Repairs	529,704	525,714	500,000		500,000	-
Concrete Repairs	68,048	25,650	200,000		200,000	200,000
Sewer Assessment Fees	15,000	13,219	15,000		15,000	15,000

**Town of Yucca Valley
Town Council Staff Report**



To: Town Council

From: Jordan Gumbish, Finance Manager

Date: August 4, 2026

Meeting Date: August 18, 2026

Subject: Arbitrage Rebate Calculation for the 2022 Lease Agreement

Recommendation:

Receive and file the Arbitrage Rebate Calculation prepared by Willdan Financial Services for the Town's Lease Agreement dated February 1, 2022; and authorize the Finance Manager, or designee, to execute and file IRS Form 8038-T, submit the required arbitrage rebate payment, and complete any related administrative actions necessary to maintain compliance with federal tax requirements.

Prior Review:

On February 17, 2022, the Town issued obligations in the principal amount of \$20,229,000 through a Lease Agreement to finance a portion of the cost of various capital improvements. Because the financing was issued on a tax-exempt basis, the Town is required to comply with federal arbitrage regulations governing the investment and expenditure of the financing proceeds. As of December 2022, the Town has utilized an investment portfolio to hold the unused portion of debt proceeds that earned interest earnings at a rate higher than the arbitrage yield rate, resulting in a required annual reporting and liability calculation for expected payment in 2026.

The Town retained Willdan Financial Services to provide ongoing post-issuance arbitrage compliance services. As part of these services, Willdan performs annual monitoring of the investment performance of the financing proceeds, evaluates compliance with federal arbitrage regulations, and provides periodic updates regarding the Town's estimated arbitrage rebate liability. Based on Willdan's annual analyses, Finance staff has been monitoring the projected rebate obligation throughout the life of the financing and has accrued the anticipated liability over multiple fiscal years. The FY 2025-26 Adopted Budget includes appropriations specifically established to satisfy the expected arbitrage rebate and related compliance payment in Special Revenue Fund 222. As a result, the payment identified in the attached report is an anticipated compliance obligation that has been incorporated into the Town's long-term financial planning.

Discussion:

Federal arbitrage rules generally limit an issuer's ability to retain investment earnings generated when tax-exempt financing proceeds are invested at a yield higher than the yield on the related obligations. These rules are intended to prevent governmental issuers from borrowing funds at tax-exempt interest rates and retaining excess earnings from higher-yielding investments.

Willdan Financial Services completed the required fifth-year arbitrage computation for the period beginning February 17, 2022, and ending June 30, 2026. The calculation was prepared pursuant to Section 148 of the Internal Revenue Code and applicable Treasury Regulations. The arbitrage yield on the 2022 financing is 2.36006%. During the calculation period, portions of the project proceeds earned investment returns above the permitted arbitrage yield. After applying the allowable annual computation credits and the required 90% installment factor, Willdan calculated an arbitrage rebate payment of \$767,704.06. The payment is due to the Internal Revenue Service no later than August 29, 2026, which is 60 days following the end of the fifth bond year.

An arbitrage rebate payment is not a fine or penalty and does not indicate that the Town improperly invested or used the financing proceeds. Investment earnings were retained by the Town and used to support the financed project until the required federal computation and payment date. The rebate process is an ongoing compliance requirement associated with tax-exempt financing. Timely payment and filing are necessary to preserve the tax-exempt status of the original offering and protect the interests of the Town and the holders of the obligations. The IRS requires issuers subject to these provisions to use Form 8038-T to report and remit arbitrage rebate and related payments.

The report also identifies a calculated yield restriction liability of \$241,429.01 for the period beginning February 17, 2025, when the three-year temporary investment period expired, through June 30, 2026. The report explains that yield restriction may be addressed either by investing remaining proceeds at or below the permitted yield or by making a yield-reduction payment at the applicable installment computation date. Staff has coordinated with Willdan Financial Services to report and pay this liability before submitting Form 8038-T.

The next installment computation date identified in the report is June 30, 2031. Willdan will continue to monitor the financing and provide periodic updates as required.

Alternatives

None recommended.

Fiscal Impact:

The total payment required to satisfy the Town's federal arbitrage compliance obligation for the current computation period is \$1,009,133.07, consisting of:

- Arbitrage Rebate Liability: \$767,704.06

- Yield Restriction Liability: \$241,429.01
- Total Payment: \$1,009,133.07

The required payment has already been budgeted as part of the Town's FY 2025-26 Adopted Budget based on annual projections prepared by Willdan Financial Services and ongoing monitoring by Finance staff. The Town has been accruing the anticipated liability over several years to ensure sufficient funding would be available when the payment became due.

While the total compliance payment exceeds \$1.0 million, it represents approximately one-half of the total investment interest earnings generated from the tax-exempt debt proceeds during the calculation period. The remaining investment earnings have been retained by the Town and used to support the financed capital projects.

Attachments

1. Yucca Valley 2022 Lease Agmt Jul2026

Town of Yucca Valley
\$20,229,000.00
Lease Agreement dated February 1, 2022

Installment Date Computation

July 2026

July 20, 2026

Mr. Curtis Yakimow
Town Manager
Town of Yucca Valley
57090 Twentynine Palms Highway
Yucca Valley, California 92284

RE: Arbitrage Rebate Calculation

Dear Mr. Yakimow:

At the request of the Town of Yucca Valley (the "Town"), Willdan Financial Services has completed the Arbitrage Rebate Calculation for the Lease Agreement dated February 1, 2022 (the "Obligations"). ***The issue has a rebate liability of \$767,704.06 for the period beginning February 17, 2022, the delivery date, and ending June 30, 2026. The issue has a yield restriction liability of \$241,429.01 for the period beginning February 17, 2025, the end of the three-year temporary period, and ending June 30, 2026. This payment is due to the Internal Revenue Service by August 29, 2026, 60 days from the end of the fifth bond year. Please see the enclosed instructions for filing this payment. This does not represent the amount that may be due as of the next installment computation date of June 30, 2031.***

Willdan Financial Services is of the opinion that the calculations contained in the attached schedules are mathematically accurate and were completed in accordance with Section 148(f) of the Internal Revenue Code of 1986 and existing applicable Treasury Regulations. Assuming all tax covenants relating to the Obligations have been complied with and the information provided to Willdan Financial Services is correct, a legal review of the rebate computation is not necessary at this time.

This report is intended for the information of the Town and should not be used for any other purpose.

In accordance with your contract, we will provide an update for the next ***calculation period*** after June 30, 2027. In the meantime, if you have questions regarding this calculation, or any other concerns, please call me at (951) 587-3520.

Regards,
Willdan Financial Services



Dave Davies, Assistant Director
Federal Compliance Group

Enclosure

CALCULATION SUMMARY

Town of Yucca Valley
Lease Agreement dated February 1, 2022

\$20,229,000.00

Arbitrage Yield: 2.36006000%
Final Maturity Date: August 1, 2041

Arbitrage Rebate Liability
For the Period February 17, 2022 – June 30, 2026

Project (Unrestricted)	\$ 863,627.28
FV Computation Date Credit – 06/30/22	(2,010.06)
FV Computation Date Credit – 06/30/23	(2,102.93)
FV Computation Date Credit – 06/30/24	(2,169.45)
FV Computation Date Credit – 06/30/25	(2,170.33)
Computation Date Credit – 06/30/26	(2,170.00)
Total	\$ 853,004.51
Rebate Liability (90% of Total)	\$ 767,704.06

Yield Restriction Liability
For the Period February 17, 2025 – June 30, 2026

Project (Restricted)	\$ 241,429.01
Total Yield Restriction Liability	\$ 241,429.01

Balance of Funds/Accounts
Subject to Rebate Requirement
As of June 30, 2026

Project (Acct. #001051014604)	\$ 3,701,475.23
Total	\$ 3,701,475.23

TABLE OF CONTENTS

SUMMARY OF ANALYSIS

Assumptions.....	1
Purpose.....	2
Sources and Uses	2
Important Dates.....	2
Yield.....	3
Yield Restriction	3
Rebate Liability.....	4
Yield Restriction Liability	4
Yield Comparison	5

EXHIBITS

Semi-Annual Debt Service Schedule.....	A
Arbitrage Yield Calculation.....	B
Costs of Issuance.....	C
Project (Unrestricted).....	D
Project (Restricted)	D-1
Outstanding Investments.....	E

SUMMARY OF ANALYSIS

Assumptions

The calculations in this report are mathematically accurate and were performed in accordance with the existing applicable laws and regulations. The Obligations were issued on February 17, 2022 and are subject to the 2016 Regulations. In the event of changes to the existing regulations or the release of new regulations or rulings that apply to the Obligations, the calculation should be re-examined to include all the applicable changes.

In the process of calculating the Arbitrage Rebate Requirement, Willdan Financial Services has reviewed the following documents: Certificate as to Arbitrage and IRS Form 8038-G. Willdan Financial Services assumes the documents and any information provided to us are accurate and contain no errors or omissions that would affect the calculation of the rebate liability.

Willdan Financial Services assumes the financial schedules and information provided with respect to the proceeds is allowable and accurate in all respects, including the dates and amounts of the cash flow transactions. Willdan Financial Services further assumes that a current cash outlay occurred no later than five (5) banking days after the date on which the allocation of gross proceeds to an expenditure was made as allowed under Section 1.148-6(d)(1)(ii) of the Regulations.

Willdan Financial Services assumes that the investments were purchased at fair market value, that the administrative expenses, commissions or similar expenses, unless otherwise allowable, were not included in the purchase price, and that the investments were purchased in an “arm’s length transaction.”

The issue does not qualify for the small issuer exception per Section 1.148-8 of the Regulations.

Willdan Financial Services assumes the funds used for the payment of debt service meet the requirement of a “bona fide” debt service fund, unless otherwise noted. The funds/accounts established for the purpose of matching revenues and debt service in each calculation period constitute bona fide debt service funds as described under Section 1.148-1(b) of the Regulations.

Willdan Financial Services assumes that no transactions have occurred that would result in the creation of additional gross proceeds, unless otherwise noted in this report.

The issue is not a “Refunding” or “Refunded” issue as described under Section 1.148-9 of the Regulations.

Purpose

The Obligations were issued in the principal amount of \$20,229,000.00 for the purpose of financing a portion of the cost of various capital improvements.

Sources and Uses

Proceeds equal \$20,229,000.00 as described below:

Principal	\$ 20,229,000.00
Total	\$ 20,229,000.00

Proceeds were expended on the *delivery date* or deposited as follows:

Costs of Issuance	\$ 204,134.00
Project	20,024,866.00
Total	\$ 20,229,000.00

Important Dates

- The *dated date* is February 17, 2022.
- The *delivery date* is February 17, 2022. The first *bond year* runs from February 17, 2022 through close of business on June 30, 2022.
- The *calculation period* for this report begins February 17, 2022 and runs through June 30, 2026.
- The next *installment computation date* is June 30, 2031.
- The *final computation date* is August 1, 2041, unless the Obligations are redeemed prior to that date, in which case the final computation date is that date on which the Obligations are redeemed. One hundred percent of the rebate liability is due no later than 60 days after this date.

Yield

The **arbitrage yield** is 2.36006000% (Exhibit B). The Obligations are not subject to the provisions of the yield-to-call rule. The calculation of yield is based on a year of 360 days comprised of twelve 30-day months with interest compounding semi-annually.

Yield Restriction

Yield restriction limits the taxable yield on investment earnings. If investment earnings on proceeds exceed the **arbitrage yield**, the Obligations could lose their tax-exempt status retroactive to the **delivery date**. The rebate requirement does not eliminate the need to restrict investment earnings on construction fund balances remaining at the end of the temporary period. Some exceptions to investment yield restriction are:

- The temporary period exception allows higher yields on investments for a period up to three years on construction or acquisition funds.
- The reserve fund exception allows higher yields on investment earnings for a “reasonably required reserve fund” on a continual basis for the term of the issue.
- The minor portion exception allows higher yields on investment earnings if the amount does not exceed the lesser of 5% of the total Obligation proceeds or \$100,000.

The temporary period for the Project Fund expired on February 17, 2025. Subsequent to that date, the Regulations allow the fund to yield a return that does not exceed the **arbitrage yield** by more than .125%. The maximum allowable yield for the Project Fund subsequent to the expiration of the temporary period is 2.48506000%. The IRS offers two compliance options. The proceeds held in the fund may be invested at or below the yield restricted rate subsequent to the expiration of the temporary period. Alternatively, a yield reduction payment that reduces the yield on the fund to a return at or below the yield restricted rate may be made to the U.S. Treasury on the next **installment computation date** of June 30, 2031. *As of the date of this report, Willdan Financial Services has determined that the fund is not yield restricted in accordance with the Regulations.*

Rebate Liability

There is an aggregate rebate liability as summarized below:

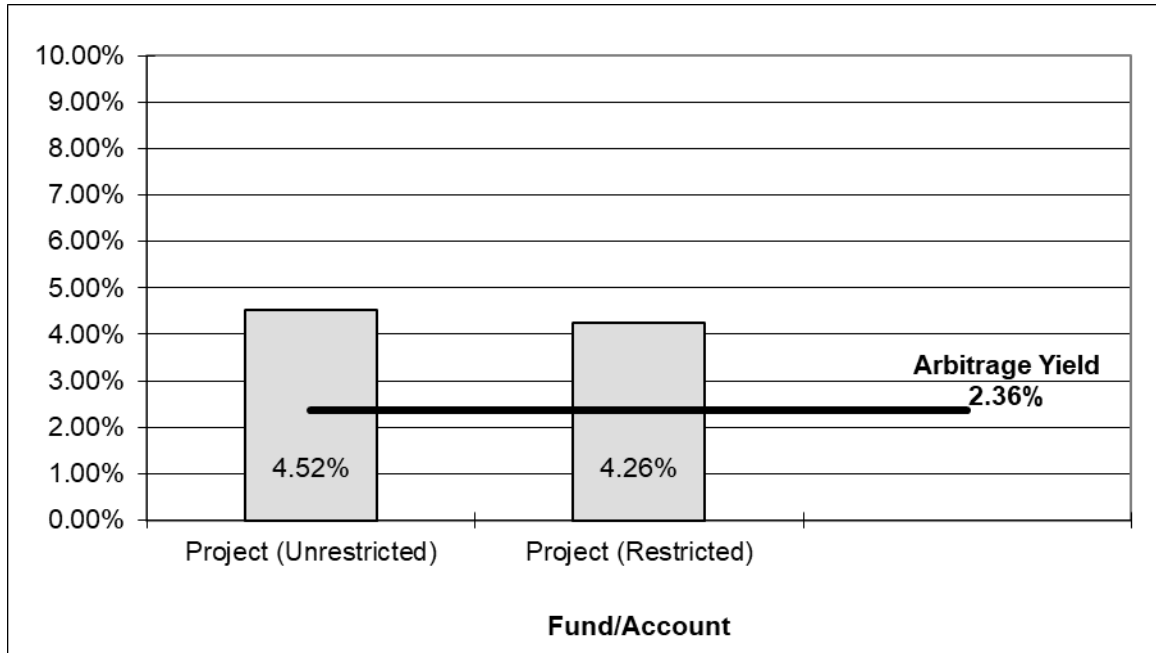
Project (Unrestricted)	\$ 863,627.28
FV Computation Date Credit – 06/30/22	(2,010.06)
FV Computation Date Credit – 06/30/23	(2,102.93)
FV Computation Date Credit – 06/30/24	(2,169.45)
FV Computation Date Credit – 06/30/25	(2,170.33)
Computation Date Credit – 06/30/26	(2,170.00)
Total	\$ 853,004.51
Rebate Liability (90% of Total)	\$ 767,704.06

Yield Restriction Liability

There is a yield restriction liability as summarized below:

Project (Restricted)	\$ 241,429.01
Total Yield Restriction Liability	\$ 241,429.01

Yield Comparison



Town of Yucca Valley
Lease Agreement dated February 1, 2022

Dated Date 17-Feb-22
 Issue Date 17-Feb-22
 First Maturity 01-Feb-23
 Last Maturity 01-Aug-41
 First Coupon 01-Aug-22

Total Interest	\$ 4,848,266.85
Total Principal	20,229,000.00
Total Debt Service	\$ 25,077,266.85

Date	Principal	Interest Rate	Interest	Total Debt Service	Annual Debt Service
01-Aug-22	\$ 0.00		\$ 29,072.45	\$ 29,072.45	\$ 29,072.45
01-Feb-23	425,000.00	2.360%	67,523.20	492,523.20	0.00
01-Aug-23	430,000.00	2.360%	233,687.20	663,687.20	1,156,210.40
01-Feb-24	435,000.00	2.360%	228,613.20	663,613.20	0.00
01-Aug-24	440,000.00	2.360%	223,480.20	663,480.20	1,327,093.40
01-Feb-25	445,000.00	2.360%	218,288.20	663,288.20	0.00
01-Aug-25	451,000.00	2.360%	213,037.20	664,037.20	1,327,325.40
01-Feb-26	456,000.00	2.360%	207,715.40	663,715.40	0.00
01-Aug-26	461,000.00	2.360%	202,334.60	663,334.60	1,327,050.00
01-Feb-27	467,000.00	2.360%	196,894.80	663,894.80	0.00
01-Aug-27	472,000.00	2.360%	191,384.20	663,384.20	1,327,279.00
01-Feb-28	478,000.00	2.360%	185,814.60	663,814.60	0.00
01-Aug-28	483,000.00	2.360%	180,174.20	663,174.20	1,326,988.80
01-Feb-29	489,000.00	2.360%	174,474.80	663,474.80	0.00
01-Aug-29	495,000.00	2.360%	168,704.60	663,704.60	1,327,179.40
01-Feb-30	501,000.00	2.360%	162,863.60	663,863.60	0.00
01-Aug-30	507,000.00	2.360%	156,951.80	663,951.80	1,327,815.40
01-Feb-31	513,000.00	2.360%	150,969.20	663,969.20	0.00
01-Aug-31	519,000.00	2.360%	144,915.80	663,915.80	1,327,885.00
01-Feb-32	525,000.00	2.360%	138,791.60	663,791.60	0.00
01-Aug-32	531,000.00	2.360%	132,596.60	663,596.60	1,327,388.20
01-Feb-33	537,000.00	2.360%	126,330.80	663,330.80	0.00
01-Aug-33	544,000.00	2.360%	119,994.20	663,994.20	1,327,325.00
01-Feb-34	550,000.00	2.360%	113,575.00	663,575.00	0.00
01-Aug-34	557,000.00	2.360%	107,085.00	664,085.00	1,327,660.00
01-Feb-35	563,000.00	2.360%	100,512.40	663,512.40	0.00
01-Aug-35	570,000.00	2.360%	93,869.00	663,869.00	1,327,381.40
01-Feb-36	577,000.00	2.360%	87,143.00	664,143.00	0.00
01-Aug-36	583,000.00	2.360%	80,334.40	663,334.40	1,327,477.40
01-Feb-37	590,000.00	2.360%	73,455.00	663,455.00	0.00
01-Aug-37	597,000.00	2.360%	66,493.00	663,493.00	1,326,948.00
01-Feb-38	604,000.00	2.360%	59,448.40	663,448.40	0.00

Date	Principal	Interest Rate	Interest	Total Debt Service	Annual Debt Service
01-Aug-38	611,000.00	2.360%	52,321.20	663,321.20	1,326,769.60
01-Feb-39	619,000.00	2.360%	45,111.40	664,111.40	0.00
01-Aug-39	626,000.00	2.360%	37,807.20	663,807.20	1,327,918.60
01-Feb-40	633,000.00	2.360%	30,420.40	663,420.40	0.00
01-Aug-40	641,000.00	2.360%	22,951.00	663,951.00	1,327,371.40
01-Feb-41	648,000.00	2.360%	15,387.20	663,387.20	0.00
01-Aug-41	656,000.00	2.360%	7,740.80	663,740.80	1,327,128.00

Town of Yucca Valley**Lease Agreement dated February 1, 2022**

		Total Principal	\$ 20,229,000.00
		Accrued Interest	0.00
Dated Date	17-Feb-22	Original Issue Discount	0.00
Delivery Date	17-Feb-22	Original Issue Premium	0.00
		Credit Enhancement	0.00
		Adjusted Price	\$ 20,229,000.00
		Arbitrage Yield	2.36006000%

Date	Payments	Principal	Interest	Total Debt Service	Present Value
01-Aug-22	INTEREST	\$ 0.00	\$ 29,072.45	\$ 29,072.45	\$ 28,787.49
01-Feb-23	PRINC & INT	425,000.00	67,523.20	492,523.20	482,451.41
01-Aug-23	PRINC & INT	430,000.00	233,687.20	663,687.20	643,124.57
01-Feb-24	PRINC & INT	435,000.00	228,613.20	663,613.20	636,138.15
01-Aug-24	PRINC & INT	440,000.00	223,480.20	663,480.20	629,171.68
01-Feb-25	PRINC & INT	445,000.00	218,288.20	663,288.20	622,226.12
01-Aug-25	PRINC & INT	451,000.00	213,037.20	664,037.20	616,230.44
01-Feb-26	PRINC & INT	456,000.00	207,715.40	663,715.40	609,308.73
01-Aug-26	PRINC & INT	461,000.00	202,334.60	663,334.60	602,411.04
01-Feb-27	PRINC & INT	467,000.00	196,894.80	663,894.80	596,436.63
01-Aug-27	PRINC & INT	472,000.00	191,384.20	663,384.20	589,569.40
01-Feb-28	PRINC & INT	478,000.00	185,814.60	663,814.60	583,608.19
01-Aug-28	PRINC & INT	483,000.00	180,174.20	663,174.20	576,775.72
01-Feb-29	PRINC & INT	489,000.00	174,474.80	663,474.80	570,832.31
01-Aug-29	PRINC & INT	495,000.00	168,704.60	663,704.60	564,889.77
01-Feb-30	PRINC & INT	501,000.00	162,863.60	663,863.60	558,949.42
01-Aug-30	PRINC & INT	507,000.00	156,951.80	663,951.80	553,012.53
01-Feb-31	PRINC & INT	513,000.00	150,969.20	663,969.20	547,080.36
01-Aug-31	PRINC & INT	519,000.00	144,915.80	663,915.80	541,154.11
01-Feb-32	PRINC & INT	525,000.00	138,791.60	663,791.60	535,234.97
01-Aug-32	PRINC & INT	531,000.00	132,596.60	663,596.60	529,324.08
01-Feb-33	PRINC & INT	537,000.00	126,330.80	663,330.80	523,422.55
01-Aug-33	PRINC & INT	544,000.00	119,994.20	663,994.20	518,312.07
01-Feb-34	PRINC & INT	550,000.00	113,575.00	663,575.00	512,414.98
01-Aug-34	PRINC & INT	557,000.00	107,085.00	664,085.00	507,294.60
01-Feb-35	PRINC & INT	563,000.00	100,512.40	663,512.40	501,406.99
01-Aug-35	PRINC & INT	570,000.00	93,869.00	663,869.00	496,281.97
01-Feb-36	PRINC & INT	577,000.00	87,143.00	664,143.00	491,148.11
01-Aug-36	PRINC & INT	583,000.00	80,334.40	663,334.40	485,275.28
01-Feb-37	PRINC & INT	590,000.00	73,455.00	663,455.00	480,144.42

Date	Payments	Principal	Interest	Total Debt Service	Present Value
01-Aug-37	PRINC & INT	597,000.00	66,493.00	663,493.00	475,008.66
01-Feb-38	PRINC & INT	604,000.00	59,448.40	663,448.40	469,869.34
01-Aug-38	PRINC & INT	611,000.00	52,321.20	663,321.20	464,727.74
01-Feb-39	PRINC & INT	619,000.00	45,111.40	664,111.40	460,278.22
01-Aug-39	PRINC & INT	626,000.00	37,807.20	663,807.20	455,120.31
01-Feb-40	PRINC & INT	633,000.00	30,420.40	663,420.40	449,964.08
01-Aug-40	PRINC & INT	641,000.00	22,951.00	663,951.00	445,481.66
01-Feb-41	PRINC & INT	648,000.00	15,387.20	663,387.20	440,317.20
01-Aug-41	PRINC & INT	656,000.00	7,740.80	663,740.80	435,814.67

Town of Yucca Valley
Lease Agreement dated February 1, 2022

Delivery Date 17-Feb-22
Computation Date 30-Jun-26
Arbitrage Yield 2.36006000%

Total Earnings \$ -

Date	Receipts	Payments	Earnings	Balance	Future Value
17-Feb-22	\$ 204,134.00	\$ 0.00	\$ 0.00	\$ 204,134.00	\$ (226,171.70)
17-Feb-22		(204,134.00)		0.00	226,171.70
Total Rebatable Arbitrage					\$ -

Note: Proceeds deposited into the Costs of Issuance Fund were assumed to be expended on the delivery date.

Town of Yucca Valley**Lease Agreement dated February 1, 2022**

Delivery Date	17-Feb-22
Computation Date	30-Jun-26
Arbitrage Yield	2.36006000%
Investment Yield	4.51567505%
Total Earnings	\$ 1,718,603.06

Date	Receipts	Payments	Earnings	Balance	Future Value
17-Feb-22	\$ 2,500,000.00	\$ 0.00	\$ 0.00	\$ 2,500,000.00	\$ (2,769,892.62)
17-Feb-22		(2,500,000.00)		0.00	2,769,892.62
30-Dec-22	17,524,866.00			17,524,866.00	(19,024,722.59)
03-Jan-23			3,647.28	17,528,513.28	
05-Jan-23			(8,048.61)	17,520,464.67	
05-Jan-23			(7,854.17)	17,512,610.50	
05-Jan-23			(12,143.34)	17,500,467.16	
05-Jan-23			(5,469.61)	17,494,997.55	
05-Jan-23			(9,647.79)	17,485,349.76	
05-Jan-23			(3,874.31)	17,481,475.45	
05-Jan-23			(2,472.53)	17,479,002.92	
05-Jan-23			(12,880.43)	17,466,122.49	
06-Jan-23			(10,699.73)	17,455,422.76	
06-Jan-23			(9,293.48)	17,446,129.28	
06-Jan-23			(5,349.86)	17,440,779.42	
06-Jan-23			(5,985.58)	17,434,793.84	
06-Jan-23			(8,097.38)	17,426,696.46	
06-Jan-23			(4,574.18)	17,422,122.28	
06-Jan-23			(2,417.58)	17,419,704.70	
06-Jan-23			(10,801.63)	17,408,903.07	
17-Jan-23			5,625.00	17,414,528.07	
17-Jan-23			11,250.00	17,425,778.07	
25-Jan-23		(9.42)		17,425,768.65	10.21
31-Jan-23			12,500.00	17,438,268.65	
31-Jan-23			15,000.00	17,453,268.65	
01-Feb-23			8,385.11	17,461,653.76	
07-Feb-23		(1,758.18)		17,459,895.58	1,904.06
15-Feb-23			15,625.00	17,475,520.58	
15-Feb-23			11,875.00	17,487,395.58	
27-Feb-23		(146.06)		17,487,249.52	157.97
28-Feb-23			13,750.00	17,500,999.52	
01-Mar-23			507.52	17,501,507.04	
06-Mar-23		(1,758.82)		17,499,748.22	1,901.15
08-Mar-23			16,361.11	17,516,109.33	
13-Mar-23			17,062.50	17,533,171.83	
27-Mar-23		(145.21)		17,533,026.62	156.75
03-Apr-23			751.41	17,533,778.03	

Date	Receipts	Payments	Earnings	Balance	Future Value
17-Apr-23		(1,765.91)		17,532,012.12	1,903.72
17-Apr-23			13,125.00	17,545,137.12	
26-Apr-23		(147.18)		17,544,989.94	158.57
01-May-23			15,000.00	17,559,989.94	
01-May-23			21,875.00	17,581,864.94	
01-May-23			824.37	17,582,689.31	
10-May-23		(1,780.41)		17,580,908.90	1,916.48
15-May-23			13,750.00	17,594,658.90	
25-May-23		(147.32)		17,594,511.58	158.42
31-May-23			12,500.00	17,607,011.58	
31-May-23			22,500.00	17,629,511.58	
01-Jun-23			1,097.00	17,630,608.58	
13-Jun-23		(1,781.23)		17,628,827.35	1,913.24
15-Jun-23			20,000.00	17,648,827.35	
23-Jun-23		(147.41)		17,648,679.94	158.23
03-Jul-23			1,268.45	17,649,948.39	
10-Jul-23		(1,777.87)		17,648,170.52	1,906.28
17-Jul-23			5,625.00	17,653,795.52	
17-Jul-23			11,250.00	17,665,045.52	
25-Jul-23		(146.94)		17,664,898.58	157.40
31-Jul-23			12,500.00	17,677,398.58	
31-Jul-23			15,000.00	17,692,398.58	
01-Aug-23			1,399.12	17,693,797.70	
08-Aug-23		(1,779.62)		17,692,018.08	1,904.67
15-Aug-23			15,625.00	17,707,643.08	
15-Aug-23			11,875.00	17,719,518.08	
25-Aug-23		(147.54)		17,719,370.54	157.73
31-Aug-23			13,750.00	17,733,120.54	
01-Sep-23			1,663.97	17,734,784.51	
08-Sep-23		(1,786.86)		17,732,997.65	1,908.69
08-Sep-23			23,750.00	17,756,747.65	
13-Sep-23			24,375.00	17,781,122.65	
25-Sep-23		(148.15)		17,780,974.50	158.08
02-Oct-23			1,849.78	17,782,824.28	
03-Oct-23			35,079.44	17,817,903.72	
06-Oct-23		(1,792.49)		17,816,111.23	1,911.21
16-Oct-23			13,125.00	17,829,236.23	
25-Oct-23		(148.53)		17,829,087.70	158.17
31-Oct-23			15,000.00	17,844,087.70	
31-Oct-23			21,875.00	17,865,962.70	
01-Nov-23			38,750.00	17,904,712.70	
01-Nov-23			1,585.63	17,906,298.33	
06-Nov-23		(1,798.11)		17,904,500.22	1,913.46
15-Nov-23			13,750.00	17,918,250.22	
27-Nov-23		(149.21)		17,918,101.01	158.56
30-Nov-23			12,500.00	17,930,601.01	
30-Nov-23			22,500.00	17,953,101.01	
01-Dec-23			440.62	17,953,541.63	
06-Dec-23		(1,807.88)		17,951,733.75	1,920.10
14-Dec-23			6,174.58	17,957,908.33	
15-Dec-23			20,000.00	17,977,908.33	

Date	Receipts	Payments	Earnings	Balance	Future Value
26-Dec-23		(150.29)		17,977,758.04	159.41
02-Jan-24			589.10	17,978,347.14	
08-Jan-24		(1,820.48)		17,976,526.66	1,929.45
16-Jan-24			5,625.00	17,982,151.66	
16-Jan-24			11,250.00	17,993,401.66	
26-Jan-24		(151.20)		17,993,250.46	160.06
31-Jan-24			23,750.00	18,017,000.46	
31-Jan-24			12,500.00	18,029,500.46	
31-Jan-24			15,000.00	18,044,500.46	
01-Feb-24			(13,365.38)	18,031,135.08	
01-Feb-24			841.46	18,031,976.54	
07-Feb-24		(1,830.74)		18,030,145.80	1,936.66
15-Feb-24			15,625.00	18,045,770.80	
15-Feb-24			11,875.00	18,057,645.80	
23-Feb-24		(151.82)		18,057,493.98	160.44
29-Feb-24			13,750.00	18,071,243.98	
01-Mar-24			844.56	18,072,088.54	
08-Mar-24			820.00	18,072,908.54	
08-Mar-24			23,750.00	18,096,658.54	
12-Mar-24			(14,587.91)	18,082,070.63	
13-Mar-24			24,375.00	18,106,445.63	
15-Mar-24			17,500.00	18,123,945.63	
18-Mar-24		(1,835.17)		18,122,110.46	1,936.17
25-Mar-24		(151.82)		18,121,958.64	160.10
01-Apr-24			1,695.83	18,123,654.47	
04-Apr-24			39,437.81	18,163,092.28	
08-Apr-24			(8,942.31)	18,154,149.97	
08-Apr-24			(737.70)	18,153,412.27	
12-Apr-24		(1,839.37)		18,151,572.90	1,937.56
15-Apr-24			13,125.00	18,164,697.90	
25-Apr-24		(152.46)		18,164,545.44	160.46
30-Apr-24			15,000.00	18,179,545.44	
30-Apr-24			21,875.00	18,201,420.44	
01-May-24			1,283.46	18,202,703.90	
07-May-24		(1,844.19)		18,200,859.71	1,939.48
15-May-24			13,750.00	18,214,609.71	
15-May-24			22,500.00	18,237,109.71	
24-May-24		(152.63)		18,236,957.08	160.34
31-May-24			28,789.06	18,265,746.14	
31-May-24			12,500.00	18,278,246.14	
31-May-24			22,500.00	18,300,746.14	
03-Jun-24			651.03	18,301,397.17	
05-Jun-24			(2,068.61)	18,299,328.56	
10-Jun-24		(1,850.16)		18,297,478.40	1,941.58
13-Jun-24			26,074.03	18,323,552.43	
17-Jun-24			20,000.00	18,343,552.43	
25-Jun-24		(153.59)		18,343,398.84	161.02
01-Jul-24			1,536.03	18,344,934.87	
08-Jul-24		(1,858.95)		18,343,075.92	1,947.24
15-Jul-24			5,625.00	18,348,700.92	
15-Jul-24			11,250.00	18,359,950.92	

Date	Receipts	Payments	Earnings	Balance	Future Value
15-Jul-24			19,375.00	18,379,325.92	
25-Jul-24		(154.02)		18,379,171.90	161.16
31-Jul-24			23,515.62	18,402,687.52	
31-Jul-24			(11,510.42)	18,391,177.10	
31-Jul-24			15,000.00	18,406,177.10	
01-Aug-24			1,071.59	18,407,248.69	
15-Aug-24			35,195.31	18,442,444.00	
15-Aug-24			15,625.00	18,458,069.00	
15-Aug-24			11,875.00	18,469,944.00	
16-Aug-24		(1,869.58)		18,468,074.42	1,953.54
16-Aug-24			(12,602.46)	18,455,471.96	
23-Aug-24		(155.02)		18,455,316.94	161.91
03-Sep-24			13,750.00	18,469,066.94	
03-Sep-24			1,304.81	18,470,371.75	
13-Sep-24			(4,220.00)	18,466,151.75	
13-Sep-24			24,375.00	18,490,526.75	
16-Sep-24			17,500.00	18,508,026.75	
17-Sep-24		(1,881.99)		18,506,144.76	1,962.53
25-Sep-24		(155.70)		18,505,989.06	162.28
30-Sep-24			16,875.00	18,522,864.06	
01-Oct-24			3,561.36	18,526,425.42	
07-Oct-24		(1,893.79)		18,524,531.63	1,972.27
15-Oct-24			13,125.00	18,537,656.63	
15-Oct-24			18,750.00	18,556,406.63	
25-Oct-24		(1,000,000.00)		17,556,406.63	1,040,217.61
25-Oct-24		(156.85)		17,556,249.78	163.16
31-Oct-24			3,359.37	17,559,609.15	
31-Oct-24			15,000.00	17,574,609.15	
31-Oct-24			21,875.00	17,596,484.15	
01-Nov-24			4,521.11	17,601,005.26	
07-Nov-24		(1,850.23)		17,599,155.03	1,923.14
15-Nov-24			13,750.00	17,612,905.03	
15-Nov-24			18,125.00	17,631,030.03	
15-Nov-24			22,500.00	17,653,530.03	
25-Nov-24		(148.77)		17,653,381.26	154.45
02-Dec-24			664.06	17,654,045.32	
02-Dec-24			22,500.00	17,676,545.32	
02-Dec-24			5,175.78	17,681,721.10	
10-Dec-24		(1,803.58)		17,679,917.52	1,870.62
10-Dec-24		(1,000,000.00)		16,679,917.52	1,037,171.32
12-Dec-24			29,250.00	16,709,167.52	
12-Dec-24			25,782.44	16,734,949.96	
16-Dec-24			20,000.00	16,754,949.96	
19-Dec-24			11.54	16,754,961.50	
24-Dec-24		(149.31)		16,754,812.19	154.72
02-Jan-25			8,664.13	16,763,476.32	
06-Jan-25		(1,000,000.00)		15,763,476.32	1,035,415.32
10-Jan-25		(1,759.93)		15,761,716.39	1,821.78
15-Jan-25			64,257.81	15,825,974.20	
15-Jan-25			5,625.00	15,831,599.20	
15-Jan-25			11,250.00	15,842,849.20	

Date	Receipts	Payments	Earnings	Balance	Future Value
15-Jan-25			19,375.00	15,862,224.20	
24-Jan-25		(141.79)		15,862,082.41	146.64
03-Feb-25			7,837.14	15,869,919.55	
10-Feb-25		(1,666.30)		15,868,253.25	1,721.49
10-Feb-25		(1,000,000.00)		14,868,253.25	1,033,123.48
17-Feb-25	*		44,224.73	14,912,477.98	
17-Feb-25	*		43,594.60	14,956,072.58	
17-Feb-25	*		36,924.66	14,992,997.24	
17-Feb-25	*		21,408.39	15,014,405.63	
17-Feb-25	*		21,390.16	15,035,795.79	
17-Feb-25	*		23,311.76	15,059,107.55	
17-Feb-25	*		31,674.71	15,090,782.26	
17-Feb-25	*		22,814.76	15,113,597.02	
17-Feb-25	*		11,230.62	15,124,827.64	
17-Feb-25	*		10,713.29	15,135,540.93	
17-Feb-25	*		14,013.67	15,149,554.60	
17-Feb-25	*		14,791.56	15,164,346.16	
17-Feb-25	*		16,658.88	15,181,005.04	
17-Feb-25	*		10,238.61	15,191,243.65	
17-Feb-25	*		3,425.33	15,194,668.98	
17-Feb-25		(15,194,668.98)		0.00	15,690,809.33
Total Rebatable Arbitrage				\$	863,627.28

* Interest accrued plus gain/loss on investments through February 17, 2025.

Note: \$2,500,000 was released on the delivery date and was used to reimburse prior expenditures. The remaining \$17,524,866 was released on December 30, 2022.

Town of Yucca Valley**Lease Agreement dated February 1, 2022**

Delivery Date	17-Feb-22
Computation Date	30-Jun-26
Arbitrage Yield	2.36006000%
Investment Yield	4.26016007%
Total Earnings	\$ 534,102.54

Date	Receipts	Payments	Earnings	Balance	Future Value
17-Feb-25	\$ 15,194,668.98	\$ 0.00	\$ 0.00	\$ 15,194,668.98	\$ (15,690,809.33)
17-Feb-25	*		(44,224.73)	15,150,444.25	
17-Feb-25	*		(43,594.60)	15,106,849.65	
17-Feb-25	*		(36,924.66)	15,069,924.99	
17-Feb-25	*		(21,408.39)	15,048,516.60	
17-Feb-25	*		(21,390.16)	15,027,126.44	
17-Feb-25	*		(23,311.76)	15,003,814.68	
17-Feb-25	*		(31,674.71)	14,972,139.97	
17-Feb-25	*		(22,814.76)	14,949,325.21	
17-Feb-25	*		(11,230.62)	14,938,094.59	
17-Feb-25	*		(10,713.29)	14,927,381.30	
17-Feb-25	*		(14,013.67)	14,913,367.63	
17-Feb-25	*		(14,791.56)	14,898,576.07	
17-Feb-25	*		(16,658.88)	14,881,917.19	
17-Feb-25	*		(10,238.61)	14,871,678.58	
17-Feb-25	*		(3,425.33)	14,868,253.25	
18-Feb-25			15,625.00	14,883,878.25	
25-Feb-25		(133.89)		14,883,744.36	138.19
28-Feb-25			31,796.87	14,915,541.23	
28-Feb-25			13,750.00	14,929,291.23	
03-Mar-25			6,044.70	14,935,335.93	
04-Mar-25		(1,000,000.00)		13,935,335.93	1,031,508.77
07-Mar-25		(1,571.93)		13,933,764.00	1,621.14
17-Mar-25			17,500.00	13,951,264.00	
25-Mar-25		(125.98)		13,951,138.02	129.77
31-Mar-25			16,875.00	13,968,013.02	
01-Apr-25			5,890.41	13,973,903.43	
02-Apr-25		(1,000,000.00)		12,973,903.43	1,029,628.13
15-Apr-25		(1,477.34)		12,972,426.09	1,519.82
15-Apr-25			37,500.00	13,009,926.09	
15-Apr-25			13,125.00	13,023,051.09	
15-Apr-25			18,750.00	13,041,801.09	
24-Apr-25		(118.05)		13,041,683.04	121.37
30-Apr-25			15,000.00	13,056,683.04	
01-May-25		(1,000,000.00)		12,056,683.04	1,027,683.94
01-May-25			4,119.34	12,060,802.38	
12-May-25		(1,382.47)		12,059,419.91	1,419.72

Date	Receipts	Payments	Earnings	Balance	Future Value
15-May-25			33,554.69	12,092,974.60	
15-May-25			13,750.00	12,106,724.60	
15-May-25			18,125.00	12,124,849.60	
15-May-25			22,500.00	12,147,349.60	
23-May-25		(110.24)		12,147,239.36	113.13
02-Jun-25			4,365.87	12,151,605.23	
05-Jun-25		(1,286.36)		12,150,318.87	1,319.05
12-Jun-25			24,375.00	12,174,693.87	
16-Jun-25			20,000.00	12,194,693.87	
25-Jun-25		(102.29)		12,194,591.58	104.75
01-Jul-25			5,839.36	12,200,430.94	
07-Jul-25		(1,240.08)		12,199,190.86	1,268.94
07-Jul-25		(1,000,000.00)		11,199,190.86	1,023,272.91
15-Jul-25			23,408.20	11,222,599.06	
15-Jul-25			11,250.00	11,233,849.06	
15-Jul-25			19,375.00	11,253,224.06	
24-Jul-25		(102.77)		11,253,121.29	105.05
01-Aug-25			4,863.74	11,257,985.03	
08-Aug-25		(1,193.99)		11,256,791.04	1,219.31
13-Aug-25		(1,000,000.00)		10,256,791.04	1,020,874.88
15-Aug-25			26,445.31	10,283,236.35	
15-Aug-25			15,625.00	10,298,861.35	
25-Aug-25		(94.69)		10,298,766.66	96.59
02-Sep-25			5,213.27	10,303,979.93	
08-Sep-25		(1,097.79)		10,302,882.14	1,118.88
09-Sep-25		(1,000,000.00)		9,302,882.14	1,019,146.46
15-Sep-25			13,359.37	9,316,241.51	
15-Sep-25			17,500.00	9,333,741.51	
25-Sep-25		(86.60)		9,333,654.91	88.17
30-Sep-25			16,875.00	9,350,529.91	
01-Oct-25			4,583.93	9,355,113.84	
07-Oct-25		(1,001.81)		9,354,112.03	1,019.13
14-Oct-25		(1,000,000.00)		8,354,112.03	1,016,824.36
15-Oct-25			18,750.00	8,372,862.03	
31-Oct-25			30,898.44	8,403,760.47	
31-Oct-25			15,000.00	8,418,760.47	
03-Nov-25			3,632.85	8,422,393.32	
04-Nov-25		(78.63)		8,422,314.69	79.85
12-Nov-25		(905.09)		8,421,409.60	918.64
12-Nov-25		(1,000,000.00)		7,421,409.60	1,014,970.50
17-Nov-25			2,304.69	7,423,714.29	
17-Nov-25			18,125.00	7,441,839.29	
17-Nov-25			22,500.00	7,464,339.29	
25-Nov-25		(70.62)		7,464,268.67	71.62
01-Dec-25			4,634.41	7,468,903.08	
05-Dec-25		(807.77)		7,468,095.31	818.63
12-Dec-25			24,375.00	7,492,470.31	
15-Dec-25			6,171.87	7,498,642.18	
15-Dec-25			20,000.00	7,518,642.18	
24-Dec-25		(62.64)		7,518,579.54	63.40
02-Jan-26			6,748.19	7,525,327.73	

Date	Receipts	Payments	Earnings	Balance	Future Value
08-Jan-26		(760.21)		7,524,567.52	768.78
15-Jan-26			15,312.50	7,539,880.02	
15-Jan-26			19,375.00	7,559,255.02	
23-Jan-26		(63.05)		7,559,191.97	63.70
02-Feb-26			9,499.01	7,568,690.98	
06-Feb-26		(762.46)		7,567,928.52	769.65
09-Feb-26		(1,000,000.00)		6,567,928.52	1,009,231.81
25-Feb-26		(63.23)		6,567,865.29	63.75
02-Mar-26			7,911.51	6,575,776.80	
12-Mar-26		(714.36)		6,575,062.44	719.41
25-Mar-26		(54.96)		6,575,007.48	55.30
31-Mar-26			2,958.98	6,577,966.46	
31-Mar-26			16,875.00	6,594,841.46	
01-Apr-26			8,002.33	6,602,843.79	
07-Apr-26		(1,000,000.00)		5,602,843.79	1,005,424.05
13-Apr-26		(666.19)		5,602,177.60	669.54
15-Apr-26			7,109.37	5,609,286.97	
15-Apr-26			18,750.00	5,628,036.97	
24-Apr-26		(55.15)		5,627,981.82	55.39
01-May-26			9,048.76	5,637,030.58	
08-May-26		(1,000,000.00)		4,637,030.58	1,003,394.77
14-May-26		(617.94)		4,636,412.64	619.80
15-May-26			21,171.87	4,657,584.51	
15-May-26			18,125.00	4,675,709.51	
22-May-26		(47.02)		4,675,662.49	47.14
01-Jun-26			9,438.83	4,685,101.32	
12-Jun-26		(1,000,000.00)		3,685,101.32	1,001,173.81
12-Jun-26			(7,440.00)	3,677,661.32	
12-Jun-26			24,375.00	3,702,036.32	
18-Jun-26		(519.42)		3,701,516.90	519.83
25-Jun-26		(41.67)		3,701,475.23	41.68
30-Jun-26	**		9,879.60	3,711,354.83	
30-Jun-26		(3,711,354.83)		0.00	3,711,354.83
Total Rebatale Arbitrage					\$ 241,429.01

* Interest accrued during prior period.

** Interest accrued plus gain/loss on investment through June 30, 2026.

Note: \$2,500,000 was released on the delivery date and was used to reimburse prior expenditures. The remaining \$17,524,866 was released on December 30, 2022.

Town of Yucca Valley
Lease Agreement dated February 1, 2022

Project	
First American Government Oblig Fd CI Y #3763	\$ 3,701,475.23
Balance	\$ 3,701,475.23

**Town of Yucca Valley
Town Council Staff Report**



To: Town Council

From: Debra Breidenbach, Human Resources and Risk Manager

Date: August 4, 2026

Meeting Date: August 18, 2026

Subject: Rejection of Claim

Recommendation:

That the Town Council rejects one Claim filed against the Town of Yucca Valley submitted on August 3, 2026, by Bauman Law, APLC on behalf of Irma Grantham.

Prior Review:

There has been no prior Council review on this item.

Discussion:

Under state law, a claim for personal damage must be presented in accordance with Government Code Section 910. Based upon staff and legal review, it is recommended that the claim be rejected in accordance with Government Code 913 and 915.4. If Council wishes to discuss the nature and content of the claim, a closed session under the same terms of the Brown Act is appropriate.

When the Town receives a claim, a review is conducted regarding the charges of the claim. Based on legal review and/or review by our insurer California Intergovernmental Risk Authority, a claim is either recommended for rejection or a settlement is attempted.

Alternatives

No alternative is recommended.

Fiscal Impact:

None

Attachments

None

**Town of Yucca Valley
Town Council Staff Report**



To: Town Council

From: Debra Breidenbach, Human Resources and Risk Manager

Date: August 4, 2026

Meeting Date: August 18, 2026

Subject: Administrative Policy Update - AED Policy

Recommendation:

Review and approve the new policy.

Prior Review:

There has been no prior Town Council review on this item.

Discussion:

Administrative Policies and Procedures are important to the Town as they provide an objective set of rules by which the Town operates. Policies and procedures also help establish the legitimacy of management action by ensuring the application of these rules and decisions are done in an objective, fair and consistent manner.

Throughout the years, policies have been created and implemented as the need for them are identified. It is important to periodically review, and if necessary, update the Administrative Policies and Procedures to ensure that the information is current with federal, state, and local laws. Since the last Council review, Staff has worked on updating and creating new policies to minimize risk exposure to the Town.

The policy for review with this report is:

Automated External Defibrillator Policy

This policy is intended to help provide a prompt response to individuals experiencing sudden cardiac arrest by ensuring AEDs are readily available, properly maintained, and used in accordance with applicable federal and California laws, manufacturer recommendations, and recognized emergency medical guidelines. This policy also identifies employee responsibilities related to AED readiness, training, and emergency response.

Staff will continue with the update on existing policies and review what additional policies need to be introduced and implemented.

Alternatives

None

Fiscal Impact:

None

Attachments

1. Automated External Defibrillator Policy

**TOWN OF YUCCA VALLEY
AUTOMATED EXTERNAL DEFIBRILLATOR
POLICY STATEMENT**

Policy Number: 2 - 32

General Subject:

Date Issued: 8/18/2026

AED Policy

Town Manager Signature

PURPOSE:

According to the American Heart Association, heart disease affects nearly 8 percent of all Americans and results in nearly 350,000 deaths each year. While several electrical abnormalities can result in sudden cardiac arrest, the majority begin with ventricular fibrillation. Rapid treatment of ventricular fibrillation through the application of a controlled electrical shock is essential to the victim's survival. The American College of Occupational and Environmental Medicine (ACOEM) recommends placement, when practical, of Automated External Defibrillators (AED's) in sufficient workplace locations to allow initiation of resuscitation and use of the AED (the so-called "drop to shock" interval) within 5 minutes of recognized cardiac arrest.

POLICY:

It is the policy of the Town of Yucca Valley to provide an Automated External Defibrillator (AED) at various locations throughout the Town to make early defibrillation accessible to staff and other persons who experience sudden cardiac arrest. The purpose of this policy is to establish guidelines for the use, training, and maintenance of AEDs as provided by authorized individuals.

DEFINITIONS:

Authorized Individual: means any person, not otherwise licensed or certified to use an AED, who has met the training standards set forth by this policy and Section 1797.196 of the Health and Safety Code.

Automatic/Automated External Defibrillator (AED), means an external defibrillator capable of analyzing and delivering a shock to a patient when it determines the patient's heart is in ventricular fibrillation or ventricular tachycardia.

Cardiopulmonary Resuscitation (CPR), means a basic emergency procedure for life support, consisting of artificial respiration and manual external cardiac massage in compliance with the standards of the American Heart Association or American Red Cross and the regulations adopted by the local Emergency Medical Services (EMS) Authority.

The Program Coordinator, is person(s) at the Town responsible for the overall coordination, implementation, and continued administration of the program.

Public Access Defibrillation (PAD) Program, provides guidance for training and utilization for the use of any AED by Non-Licensed or Non-Certified personnel (public or employee).

RESPONSIBILITIES:

The Program Coordinator shall:

- Maintain a copy of the manufacturer's equipment and/or user manual for each type of AED in their inventory,
- Ensure AED units are properly maintained and tested in accordance with the manufacturer's guidelines,
- Ensure department personnel receive and maintain training in accordance with guidelines established by this policy and maintain training, maintenance, and testing records,
- Ensure that adequate AED-related supplies and recommended ancillary medical equipment are kept on hand,
- Ensure that the Town's Human Resources/Risk Manager is notified of any use of the department's AED unit,
- Notify the local EMS agency of the existence, location, and type of AED at each Town site.
- Conduct ongoing scheduled audits of the AED locations and equipment to ensure readiness and identify the damage or vandalism issues at least once every 30 days.

TRAINING:

While CPR and AED training is not legally mandated, the Town may offer annual training to employees. Training shall be documented (Attachment A) and should include the following topics and skills:

- Proper use, maintenance, and inspection of the AED.
- The importance of:
 - CPR
 - Defibrillation
 - Advanced life support
 - Internal emergency response system
- Overview of the local EMS system, including 9-1-1 access and interaction with EMS personnel.
- Assessment of an unconscious patient to determine if a cardiac arrest has occurred and the appropriateness of applying and activating an AED.
- Defibrillator safety precautions that will enable the authorized individual to administer shock without jeopardizing the safety of the patient, themselves, or other nearby persons.
- Recognition that an electrical shock has been delivered to the patient and that the defibrillator is no longer charged.
- Rapid, accurate assessment of the patient's post-shock status to determine if further activation of the AED is necessary.
- Responsibility of continuation of care, such as repeated shocks if necessary and/or administering CPR/First Aid until more medically qualified personnel arrive.
- The location of AED units within the Town.

AED MAINTENANCE AND SUPPLIES:

- The AED shall be maintained and regularly tested according to the operation and maintenance guidelines set forth by the manufacturer, the American Heart Association or the American Red Cross, and any applicable rules and regulations set forth by the governmental authority under the Federal Food and Drug Administration or other applicable state and federal authority.
- The AED is to be checked for readiness after each use and at least once every 30 days. A record of inspections shall be maintained (Attachment A).

- A supply kit shall be maintained and readily available for use with the AED. The kit shall contain at least the following:
 - Extra set of pads (and pediatric pads if applicable) specific to the units in use.
 - Cardiovascular pulmonary resuscitation barrier (face shield or mask) for protection from transmission of infectious disease
 - Two pairs of unused medical examination gloves
 - EMT Shears

PLACEMENT OF AED:

Where practical, AEDs shall be located to allow initiation of resuscitation and use of the AED within 5 minutes of a recognized cardiac arrest. Placement of AEDs and supplies will be considered, in part, using the following criteria:

- Locations considered to present a higher than average risk for occupants to suffer sudden cardiac arrest (i.e., areas where there are recreation programs or seniors).
- During large functions outside of building locations, or during a disaster, the AED may be strategically placed in a location by the Program Coordinator or designee.
- All AED locations should be documented on an AED Location Log (Attachment B).

NOTIFICATION AND PLACING AED BACK INTO SERVICE:

Once the Program Coordinator is notified that the AED has been used in an actual cardiac arrest incident, the Program Coordinator shall contact all of the following as soon as possible, but no later than the next business day:

- San Bernardino County Fire Station #41
(760) 228-2160

Appendix C details a list of steps that must be followed after an AED's deployment and before the AED is placed back in service.

RECORDKEEPING:

The Program Coordinator shall maintain the following records in accordance with this policy for a one year period:

- Inventory of all AEDs and their locations
- Log of maintenance checks of the AED, including the dates checked and the name of the person that performed the review.

GOOD SAMARITAN:

The Town's PAD Program falls under the umbrella of the Good Samaritan Act:

"Any person who, in good faith and not for compensation, renders emergency care or treatment by the use of an AED at the scene of an emergency is not liable for any civil damages resulting from any acts or omissions in rendering the emergency care."

Additionally, a person or entity that provides CPR and AED training to a person who renders emergency care pursuant to the Act is not liable for any civil damages resulting from any acts or omissions of the person rendering the emergency care.

Pursuant to California Health and Safety Code Section 1799.1 02:

"No person who in good faith, and not for compensation, renders emergency care at the scene of an emergency shall be liable for any civil damages resulting from any act or omission. The scene of an emergency shall not include emergency departments and other places where medical care is usually offered."

APPROVAL, REVISION & CANCELLATION:

All revision requests will be forwarded to the Town Manager.

AED Monthly Safety Inspection Record For**Year** _____*Complete a separate record for each AED*

Date	Inspector Initials	Inspection Type	Carrying Case Intact?	Battery Charged?	Contains Required Supplies?	Additional Equipment:
		Monthly ☐ After Use ☐	Yes ☐ No ☐	Yes ☐ No ☐	Yes ☐ No ☐	
		Monthly ☐ After Use ☐	Yes ☐ No ☐	Yes ☐ No ☐	Yes ☐ No ☐	
		Monthly ☐ After Use ☐	Yes ☐ No ☐	Yes ☐ No ☐	Yes ☐ No ☐	
		Monthly ☐ After Use ☐	Yes ☐ No ☐	Yes ☐ No ☐	Yes ☐ No ☐	
		Monthly ☐ After Use ☐	Yes ☐ No ☐	Yes ☐ No ☐	Yes ☐ No ☐	
		Monthly ☐ After Use ☐	Yes ☐ No ☐	Yes ☐ No ☐	Yes ☐ No ☐	
		Monthly ☐ After Use ☐	Yes ☐ No ☐	Yes ☐ No ☐	Yes ☐ No ☐	
		Monthly ☐ After Use ☐	Yes ☐ No ☐	Yes ☐ No ☐	Yes ☐ No ☐	
		Monthly ☐ After Use ☐	Yes ☐ No ☐	Yes ☐ No ☐	Yes ☐ No ☐	
		Monthly ☐ After Use ☐	Yes ☐ No ☐	Yes ☐ No ☐	Yes ☐ No ☐	
		Monthly ☐ After Use ☐	Yes ☐ No ☐	Yes ☐ No ☐	Yes ☐ No ☐	
		Monthly ☐ After Use ☐	Yes ☐ No ☐	Yes ☐ No ☐	Yes ☐ No ☐	
		Monthly ☐ After Use ☐	Yes ☐ No ☐	Yes ☐ No ☐	Yes ☐ No ☐	
		Monthly ☐ After Use ☐	Yes ☐ No ☐	Yes ☐ No ☐	Yes ☐ No ☐	
		Monthly ☐ After Use ☐	Yes ☐ No ☐	Yes ☐ No ☐	Yes ☐ No ☐	
		Monthly ☐ After Use ☐	Yes ☐ No ☐	Yes ☐ No ☐	Yes ☐ No ☐	

Returning AED to Service After Use

The following steps shall be completed prior to placing the AED back in service following its use

(NOTE: Consult with the AED manufacturer to ensure these are the steps recommended for your agency's AED):

- _____ Request a new battery from the manufacturer or licensed equipment supplier
- _____ Replace the battery in the AED per the manufactures instructions
- _____ Perform a complete battery insertion test (BIT)
- _____ Mark used battery "training only" and send it to Program Coordinator. This battery can only be used for training or disposed of per the manufactures instructions.
- _____ Note the use and BIT date on the AED maintenance log
- _____ Replace electrode pads (replacement pads should be obtained from the manufacturer or licensed equipment supplier)
- _____ Request new AED data card from the manufacturer or licensed equipment supplier

Place this checklist with maintenance records.

**Town of Yucca Valley
Town Council Staff Report**



To: Town Council

From: Alex Qishta, Public Works Director

Date: August 6, 2026

Meeting Date: August 18, 2026

Subject: Resolution No. 26-XX: Amending Measure I Five-Year Capital Improvement Program, 2025/2026 to 2029/2030, Measure I Expenditure Strategy

Recommendation:

Adopt Resolution No. 26-XX amending the Measure I Five-Year Capital Improvement Program and Expenditure Strategy for Fiscal Years 2025/2026 to 2029/2030.

Prior Review:

On June 17, 2025, the Town Council adopted Resolution No. 25-27 approving the Measure I Five-Year Capital Improvement Program and Expenditure Strategy for Fiscal Years 2025/2026 to 2029/2030.

Discussion:

Measure I revenues are restricted to street, highway and/or road program expenditures. There are extensive roadway improvement needs throughout the community which far exceed the available funds for construction or reconstruction of roadways. Most of the roadways are not improved to their ultimate width. Additionally, many of the roadways are extremely aged and distressed as a result of having not been adequately maintained over their lifespan by the County. Current estimates indicate that a minimum of \$16 million investment in reconstruction and rehabilitation would be necessary in order to bring all existing roadways within the maintained system up to acceptable standards. With approximately \$800,000 to \$900,000 +/- in Measure I revenues annually, the Town does not have the financial ability to address all the roadway improvement needs of the existing Roadway System.

The Town utilizes a Pavement Management System (PMS) as a guide in determining cost-effective maintenance treatments, budget planning and project identification. The rationale behind the PMS is to get all pavement segments to the condition where preventative maintenance is the primary strategy being applied on a 5 to 7-year interval basis. In simple terms, it takes 1/5 to 1/10 the cost to effectively maintain a roadway segment compared to complete reconstruction costs after the pavement is 80% deteriorated and allowed to lapse

into a poor and failed condition, then followed by the rehabilitation cycle.

For the 2025/2026 fiscal year period, Measure I funds were used for the construction of the Townwide Slurry/Cape Seal Project. Long-term maintenance of the reconstructed roads by Hi-Desert Water District (HDWD) following the collection system construction is a high priority. During this five-year Measure I planning period, funds are “set-aside” for future maintenance of the new roads being constructed by HDWD in Phase I. In 2023/2024, approximately seven years from when HDWD Package A roads were constructed, the first scheduled maintenance cycle for those roads was completed.

As illustrated, how the Town administers the Measure I program over the next several years will be best described as “flexible”, based upon HDWD’s implementation of the wastewater collection system, Phase II. As such, amendments to the Measure I Five-Year Capital Improvement Program during this time period are anticipated. The annual slurry/cape seal program will continue to move forward, coordinated with HDWD waterline and wastewater collection system construction sequencing, using Measure Y annual revenues. The purpose of amending the resolution is to add the Yucca Mesa/Buena Vista Intersection Improvements Project to the list of approved projects, as it appears the project was inadvertently omitted from the original resolution.

Alternatives

Staff recommends no alternative actions. Plan consistency with expenditures is required for Measure I compliance review.

Fiscal Impact:

Adoption of the Amended Measure I Resolution will have no financial impact and will allow the Town to access the Measure I funds. Attached to this document are projected Measure I fund balances over the five (5) year period based upon the recommended plan.

Amendments/adjustments to the plan will be made as projects continue to move forward, coordinated with the wastewater and other projects.

Attachments

1. 2026-2030 CIP_Report_Template Attach B - Amended
2. Attachment B - Measure I Expenditure Strategy
3. Res 25-17

Resolution Number:	26-xx
Resolution Approval Date:	6/17/2025
Contact Person/Title:	Alex Qishta/PWD
Phone:	7603696579
Email:	aqishta@yucca-valley.com

Measure I Local Pass-through Program

FIVE YEAR CAPITAL IMPROVEMENT PLAN

Fiscal Years 2025/2026 thru 2029/2030

Jurisdiction:

Yucca Valley

6/30/25 Carryover Balance											\$936,306.00
Projects:	Is Project in City's Non-motorized Transportation Plan? (Yes/No)	Does Project have an ATP Component? (Yes/No)	Is the Project on the City's Nexus Study List? (Public/DIF Share %)		Estimated Total Project Cost	FY2025/26 Est. Revenue	FY2026/27 Est. Revenue	FY2027/28 Est. Revenue	FY2028/29 Est. Revenue	FY2029/30 Est. Revenue	Total Est. Rev.
						\$901,620	\$926,639	\$952,580	\$979,490	\$1,007,564	\$4,767,894
						Current Estimate	Current Estimate	Current Estimate	Current Estimate	Current Estimate	Total
Traffic Studies & Warrant Studies	No	No	0.0%	0.0%	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$50,000
Annual Traffic Cesus	No	No	0.0%	0.0%	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$60,000
Congestion Mnagement Plan (CMP)	No	No	0.0%	0.0%	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$17,500
Utilities	No	No	0.0%	0.0%	\$65,000	\$65,000	\$65,000	\$65,000	\$65,000	\$65,000	\$325,000
Signal Maintenace Contract	No	No	0.0%	0.0%	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$75,000
SR62 Median Maintenance Contract	No	No	0.0%	0.0%	\$125,000	\$131,250	\$137,810	\$144,703	\$151,938	\$159,535	\$725,236
Personnel Cost	No	No	0.0%	0.0%	\$375,000	\$375,000	\$393,750	\$413,440	\$434,112	\$455,820	\$2,072,122
Indirect Cost Recovery	Yes	No	0.0%	0.0%	\$65,000	\$65,000	\$65,000	\$65,000	\$65,000	\$65,000	\$325,000
Major Arterial and Collectors Crack Seal and Slurry	No	No	0.0%	0.0%	\$350,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$2,500,000
Palm Avenue Rehabilitation Project	No	Yes	0.0%	0.0%	\$150,000	\$150,000		\$0	\$0	\$0	\$150,000
Yucca Trail Rehabilitation	No	Yes	0.0%	0.0%	\$250,000	\$250,000	\$0	\$0	\$0	\$0	\$250,000
Yucca Mesa/Buena Vista Intersection Improvements Project	No	Yes	0.0%	0.0%	\$400,000	\$400,000	\$0	\$0	\$0	\$0	\$400,000
			0.0%	0.0%	\$0	\$0	\$0	\$0	\$0	\$0	\$0
			0.0%	0.0%	\$0	\$0	\$0	\$0	\$0	\$0	\$0
			0.0%	0.0%	\$0	\$0	\$0	\$0	\$0	\$0	\$0
			0.0%	0.0%	\$0	\$0	\$0	\$0	\$0	\$0	\$0
			0.0%	0.0%	\$0	\$0	\$0	\$0	\$0	\$0	\$0
			0.0%	0.0%	\$0	\$0	\$0	\$0	\$0	\$0	\$0
			0.0%	0.0%	\$0	\$0	\$0	\$0	\$0	\$0	\$0
			0.0%	0.0%	\$0	\$0	\$0	\$0	\$0	\$0	\$0
			0.0%	0.0%	\$0	\$0	\$0	\$0	\$0	\$0	\$0
			0.0%	0.0%	\$0	\$0	\$0	\$0	\$0	\$0	\$0
			0.0%	0.0%	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Projects Total:				\$1,976,750	\$1,202,060	\$1,228,643	\$1,256,550	\$1,285,855	\$6,949,858

Total Programming is currently122%

(Must not exceed 150% of Carryover Balance + Total Estimated Revenue)

Total Estimated Programming:\$6,949,858

Directions:
Each Jurisdiction must annually submit a new 5 year CIP to SBCTA by September 1 to receive Local Street Pass-Through funds.

1) Only purple cells need attention/data entry.

2) Select your Jurisdiction in L2 Using Drop Down (Revenue will update automatically)

3) Enter the amount of your unused MSI Local Street funds estimated at the end of the current Fiscal Year in M6.

4) Type the Project Names in column B (see 5 for additional instructions)

5) Please include the type of work. There's no limit on categorial projects, like pavement mgmt or routine maintenance. If adding a specific road/named project, please include road name, limits and type of work.

6) Please enter yes or no as appropriate in cells C&D to indicate if the Project is in a Non-Motorized Trans Plan or has an ATP Component.

7) If the Project is a Capacity Improvement Project/Arterial Project, please enter the Public/DIF Share % from the Nexus Study. Otherwise, leave blank. Please Contact SBCTA if you need help with this.

8) Please enter Estimated Total Project Cost in column G. May be more than the Measure I amount.

9) Please enter the amount of Measure I Local Street dollars estimated to be spent by Fiscal Year.

10) Make sure the programming doesn't exceed 150% of the 5 Year Estimated Revenue + Carryover Balance. If it does, cell H60 will turn pink as a flag, and will show a % above 150%. You will need to reduce programming during the 5 years per Measure I Policy VLS-9, VVLS-13, or MDLS-11.

11) Hide/Unhide blank project lines as needed. If you need more lines to input Projects, please unhide rows up to line 100. If Projects exceed 100 lines, please contact SBCTA for a revised form.

12) Only input/submit the 5 Year CIP using the SBCTA-approved form sent to you. Contact SBCTA if you encounter problems.

13) All projects with expenditures MUST BE LISTED in the CIP in effect at the time of expenditure as a requirement of the Measure I Ordinance and Policy VLS-9, VVLS-13, or MDLS-11. If an agency spends Measure I Local Street funds on a project not listed, a Revised CIP must be submitted by Sept 1 after the year where the expenditures were incurred to avoid an audit finding.

14) Consider submitting CIP to SBCTA for consistency review/policy compliance prior to adoption by jurisdictions governing body. Please call SBCTA with any questions using contact person from Cover Letter.

**TOWN OF YUCCA VALLEY
MEASURE I EXPENDITURE STRATEGY**

FY 2025/2026

Elderly/Handicapped Fund: All revenue in the Elderly and Handicapped fund is expended by the Morongo Basin Transit Authority for necessary programs.

Local Street Program (LSP): Measure I Local Streets revenues are allocated to a number of projects, including reconstruction/rehabilitation/maintenance and engineering/design of arterials and residential roads, annual studies and/or reports such as pavement management program updates, traffic census reports, and similar activities. Local street program funds also pay expenditures for personnel on the Town's street crew.

Major Local Highways Program (MLH): Measure I Major Local Highway revenues are managed by SBCTA. By September 30th of each year, the Town shall submit a written request to SBCTA specifying the scope of the project(s), the requested amount and other fund sources required to fully fund the project(s).

RESOLUTION NO 25-17

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY,
CALIFORNIA, ADOPTING THE FIVE-YEAR MEASURE I CAPITAL IMPROVEMENT
PROGRAM FOR FISCAL YEARS 2025/2026 TO 2029/2030.**

WHEREAS, San Bernardino County voters approved passage of Measure I in November 2004, authorizing the San Bernardino County Transportation Authority to impose a one-half of one percent retail transactions and use tax applicable in the incorporated and unincorporated territory of the County of San Bernardino; and

WHEREAS, revenue from the tax can only be used for transportation improvement and traffic management programs authorized in the Expenditure Plans set forth in Ordinance No. 04-01 of the Authority; and

WHEREAS, the Strategic Plan requires each local jurisdiction applying for revenue from the Local Street Program to annually adopt and update a Five-Year Capital Improvement Plan.

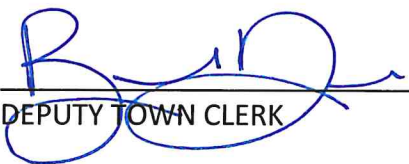
NOW, THEREFORE, THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY DOES RESOLVE AS FOLLOWS.

- Section 1.** That the Five-Year Transportation Project List for fiscal years 2025/2026 to 2029/2030, attached to this resolution as Exhibit A, is hereby adopted.
- Section 2.** That the Measure I Expenditure Strategy for Fiscal Year 2025/2026, attached to this resolution as Exhibit B., is hereby adopted.
- Section 3.** That the Town Clerk of the Town of Yucca Valley is hereby directed to forward a copy of this Resolution to the San Bernardino County Transportation Authority.

PASSED, APPROVED AND ADOPTED THIS 17th day of June 2025.


MAYOR

ATTEST:


DEPUTY TOWN CLERK

APPROVED AS TO FORM:


TOWN ATTORNEY

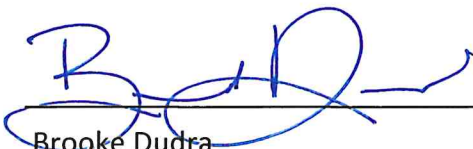
STATE OF CALIFORNIA

COUNTY OF SAN BERNARDINO

TOWN OF YUCCA VALLEY

I, Brooke Dudra, Deputy Town Clerk of the Town of Yucca Valley, California hereby certify that the foregoing Resolution No. 25-17 as duly and regularly adopted at a meeting of the Town Council of the Town of Yucca Valley, California at a meeting thereof held on the 17th day of June 2025, by the following vote:

Ayes:	Council Members Abel, Denison, Drozd, Lombardo, and Mayor Schooler
Noes:	None
Abstain:	None
Absent:	None



Brooke Dudra
Deputy Town Clerk

**Town of Yucca Valley
Town Council Staff Report**



To: Town Council

From: Alex Qishta, Public Works Director, Shane Stueckle, Deputy Town Manager

Date: August 10, 2026

Meeting Date: August 18, 2026

Subject: Hi-Desert Nature Museum Re-Plumbing Project — Town

Recommendation:

That the Town Council:

- Deem Haus ADU LLC non-responsive as a result of its failure to return the signed construction agreement and to respond to repeated correspondence and telephone communications;
- Rescind the prior award of construction contract with Haus ADU LLC., in the amount of \$36,320.00 for the Hi-Desert Nature Museum Replumbing Project;
- Amend the FY2026-2027 Measure Y Special Revenue Fund 801 Budget to appropriate \$15,000.00 of unassigned reserve funds to accommodate the revised project costs for a total project budget of \$75,000.00, as identified in Exhibit A;
- Award construction contract to the next lowest responsive and responsible bidder, Preferred General Services, in the amount of \$56,452.33 for the Hi-Desert Nature Museum Replumbing Project;
- Authorize construction, construction contingencies, and inspection costs in the total amount of \$15,000.00; and
- Authorize the Mayor, Town Manager, and Town Attorney to execute the agreement, and authorizes the Town Manager or designee to expend contingency funds, if necessary, for project completion.

Prior Review:

On June 2, 2026, the Town Council:

1. Amended the FY 25/26 Budget to allocate \$60,000.00 from the Special Revenue Funds Measure Y Fund 801 for the Hi-Desert Nature Museum Re-Plumbing Project, Town Project No. 8067
2. Waived formal bidding procedures pursuant to Town purchasing policies and approved the informal bid specification for the Hi-Desert Nature Museum Re-Plumbing Project, Town Project No. 8067.

On July 21, 2026, the Town Council:

1. Approved the award of a construction contract with Haus ADU LLC., in the amount of \$36,320.00 for the Hi-Desert Nature Museum Replumbing Project;
2. Authorized construction, construction contingencies, and inspection costs in the total amount of \$50,000.00; and
3. Authorized the Mayor, Town Manager, and Town Attorney to execute the agreement, and authorized the Town Manager or designee to expend contingency funds, if necessary, for project completion.

Discussion:

Following the Town Council's award, staff notified Haus ADU LLC of the award, provided the construction contract to be signed by contractor, and requested submission of the documents required to proceed with contract execution.

The solicitation and contract requirements require the successful bidder to provide the necessary contract execution documents prior to execution of the construction contract. These requirements include:

- Payment and performance bonds
- Certificates of insurance and required liability insurance coverage
- Executed construction contract
- Required business and licensing documentation

Despite being awarded the project by the Town Council, Haus ADU LLC failed to provide the required documentation within the time frame necessary to execute the contract and proceed with the project. Additionally, staff sent multiple correspondence to Haus ADU LLC and has repeatedly called and left messages with the contractor; after receiving the construction contract for execution, Haus ADU LLC stopped responding to written and telephonic messages, failed to return the signed construction contract, and failed to return all the contract execution documents described above. Because the awarded contractor has not satisfied the requirements necessary to execute the contract following the Council's award and has not been responsive to repeated requests, staff recommends that the prior award be rescinded, Haus ADU LLC be deemed non-responsive, and the construction contract for the Hi-Desert Nature Museum Re-Plumbing Project, Town Project No. 8067, be awarded to the second-lowest bidder, Preferred General Services, in the amount of \$56,452.33.

For context, these are the three (3) sealed bids that were received on June 30, 2026:

Bidder	City	Base Bid
Haus ADU LLC	Orangevale, CA	\$36,320.00
Preferred General Services	Apple Valley, CA	\$56,452.33
Shiple Construction & Plumbing	Yucca Valley, CA	\$73,146.00

Awarding the contract to Preferred General Services will allow the Town to proceed with the project without the delay associated with rebidding the work and will ensure that the Town has the required bonds, insurance, and contractual protections in place before construction begins.

Although the recommended award is higher than the original award, staff believes proceeding with the second-lowest responsive and responsible bidder is in the Town's best interest given the lowest bidder's failure to complete the required contract execution process.

If awarded by the Mayor and Town Council, construction work is anticipated to begin September 14th and estimated to be complete by October 4, 2026.

The Hi-Desert Nature Museum hosts educational programs, exhibits, special events, and community activities throughout the year, resulting in consistent public use of the facility. The 1-month construction window coincides with the planned closure of the museum, which will provide the contractor with greater access to the facility while avoiding impacts to museum programs, staff, and the public.

Alternatives

Staff recommends no alternative actions. The project has a tight schedule to be delivered.

Fiscal Impact:

The amended FY 25/26 budget will allocate \$75,000.00 from Measure Y Fund 801 for the Hi-Desert Nature Museum Re-Plumbing Project, Town Project No. 8067.

The overall cost of the improvement work breakdown is as follows:

Construction Bid Amount	\$56,452.33
Construction Contingency	\$10,000.00
<u>Inspections</u>	<u>\$5,000.00</u>

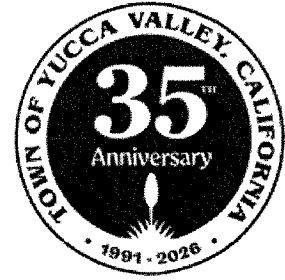
Total Project Cost \$71,452.33

Attachments

1. Bid Log Sheet - Museum Replumbing
2. Haus ADU LLC - Museum Replumbing
3. Preferred Gen Service - Museum Replumbing
4. Shipley Const - Museum Replumbing
5. Exhibit A - Measure Y Fund 801 Amended Budget 8.18.26
6. June 2, 2026 Meeting Minutes - Award Contract

TOWN OF YUCCA VALLEY BID OPENING LOG SHEET

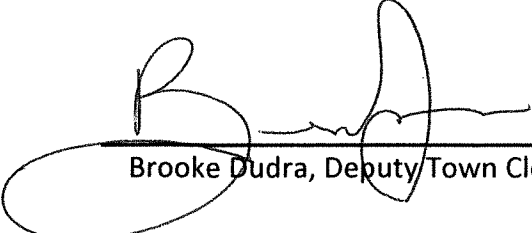
BID OPENING DATE: June 30, 2026 @ 2:00pm



PROJECT DESCRIPTION:

Hi-Desert Nature Museum Re-Plumbing Project

	Bidder's Name	Bid Bond 10%	Bid Amount
1	Haus ADU LLC Orange Valley, CA		\$ 34,320.00
2	Apple Valley, CA Preferred General Services		\$ 56,452.33
3	Yucca Valley Shipley Construction & Plumbing		\$ 123,000.00
4			
5			
6			
7			
8			
9			
10			



 Brooke Dudra, Deputy Town Clerk

RECEIVED
JUN 30 2026
TOWN CLERK
TOWN OF YUCCA VALLEY

BIDDING FORM

HI-DESERT NATURE MUSEUM RE-PLUMBING PROJECT

PROJECT NO. 8067

Name of Bidder HAUS ADU LLC, A CALIFORNIA LLC, CSLB NO: 1153817

The undersigned, having examined the proposed Contracts and having visited the site and examined the conditions affecting the work, hereby and agrees to furnish all labor, materials, equipment, and appliances, and perform operations necessary to complete the work as required by said proposed Contract Documents, excluding work of alternates for. The bids will be awarded on Base Bid.

BID SCHEDULE HI-DESERT NATURE MUSEUM RE-PLUMBING PROJECT NO. 8067					
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	AMOUNT	SUBTOTAL
1	Remove and replace existing galvanized piping per specifications	LS	1	\$24,560.00	\$24,560.00
2	Remove and replace drywall, tile, and wall backing per specifications	LS	1	\$11,760.00	\$11,760.00
GRAND TOTAL BASE BID ITEMS (In Figures)				\$36,320.00	
GRAND TOTAL BASE BID ITEMS (In Words)				Thirty-six thousand three hundred twenty and zero cents	

Signature: _____

Title: MANAGING MEMBER

Print Name: VALENTIN RAZUMOVSKY

BUSINESS ADDRESS

9200 ORANGEVALE AVE

ORANGEVALE, CA 95662

PHONE: 916-407-5550

E-MAIL: HAUSADU@GMAIL.COM

DIR NUMBER: 2000026994

DATED: 06/22/2026

NOTE:

If bidder is a corporation, enter State of Incorporation in addition to Business Address; if a partnership or joint venture, provide full names of all partners or joint venturers.

BIDDING FORM

HI-DESERT NATURE MUSEUM RE-PLUMBING PROJECT

PROJECT NO. 8067

Name of Bidder Preferred General Services

The undersigned, having examined the proposed Contracts and having visited the site and examined the conditions affecting the work, hereby and agrees to furnish all labor, materials, equipment, and appliances, and perform operations necessary to complete the work as required by said proposed Contract Documents, excluding work of alternates for. The bids will be awarded on Base Bid.

BID SCHEDULE HI-DESERT NATURE MUSEUM RE-PLUMBING PROJECT NO. 8067					
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	AMOUNT	SUBTOTAL
1	Remove and replace existing galvanized piping per specifications	LS	1	26,500.30	26,500.30
2	Remove and replace drywall, tile, and wall backing per specifications	LS	1	29,952.03	29,952.03
GRAND TOTAL BASE BID ITEMS (In Figures) 56,452.33					
GRAND TOTAL BASE BID ITEMS (In Words) Fifty-six thousand four hundred fifty-two dollars and thirty-three cents					

Signature: _____

Project Manager
Title: _____

Michael Witthans
Print Name: _____

BUSINESS ADDRESS

19622 Shoshonee Rd.

Apple Valley CA. 92307

760-240-3236 Cell 442-243-0874
PHONE: _____

michaelw.pgs@outlook.com
E-MAIL: _____

1001086119
DIR NUMBER: _____

DATED: 06-29-2026 _____

NOTE:

If bidder is a corporation, enter State of Incorporation in addition to Business Address; if a partnership or joint venture, provide full names of all partners or joint venturers.

BIDDING FORM

HI-DESERT NATURE MUSEUM RE-PLUMBING PROJECT

PROJECT NO. 8067

Name of Bidder Shipley Construction And Plumbing

The undersigned, having examined the proposed Contracts and having visited the site and examined the conditions affecting the work, hereby and agrees to furnish all labor, materials, equipment, and appliances, and perform operations necessary to complete the work as required by said proposed Contract Documents, excluding work of alternates for. The bids will be awarded on Base Bid.

BID SCHEDULE HI-DESERT NATURE MUSEUM RE-PLUMBING PROJECT NO. 8067					
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	AMOUNT	SUBTOTAL
1	Remove and replace existing galvanized piping per specifications	LS	1	75,000-	75,000
2	Remove and replace drywall, tile, and wall backing per specifications	LS	1	48,000-	48,000
GRAND TOTAL BASE BID ITEMS (In Figures)				123,000 ⁰⁰	
GRAND TOTAL BASE BID ITEMS (In Words)				one Hundred twenty three thousand Dollars 00/-	

Signature: R

Title: owner

Print Name: Ross Shipley

BUSINESS ADDRESS

5075 Redding

Yucca Valley CA 92284

PHONE: 760-401-4057

E-MAIL: ShipleyRK@GMAIL.COM

DIR NUMBER: 2000013271

DATED: 6-30-26

NOTE:

If bidder is a corporation, enter State of Incorporation in addition to Business Address; if a partnership or joint venture, provide full names of all partners or joint venturers.

**TOWN OF YUCCA VALLEY
PUBLIC WORKS DEPARTMENT**

**HI-DESERT NATURE MUSEUM RE-PLUMBING PROJECT
TOWN PROJECT NO. 8067**

ADDENDUM NO. 1

Date: June 23, 2026

To: All Prospective Bidders

ADDENDUM NO. 1

This addendum shall be considered part of the Plans, Specifications, and Contract Documents (except as noted otherwise) and is issued to change, amplify, or delete from or otherwise explain these documents where provisions of this addendum differ from those of the original documents. This addendum shall have precedence over the original documents and shall govern.

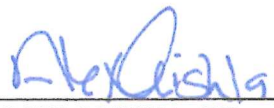
Changes to the RFP Documents

1. Update to Proposal Due Date (Pg.2)
 - a. **Changed** bid closing date from June 26, 2026 to June 30, 2026.

“Sealed bids must be submitted to the Town Clerk’s office at 57090 29 Palms Highway no later than **June 30, 2026 at 2:00 pm**. Any bid received after the proposal due date and time will be deemed non-responsive and will not be considered.”

END OF ADDENDUM NO. 1

Town of Yucca Valley
Public Works Department
Engineering Division



ALEX QISHTA, PE
Public Works Director

Acknowledgement of Receipt
ADDENDUM NO. 1



Signature of Bidder

**Town of Yucca Valley
FY 2026-28 Proposed Budget
Special Revenue Funds**

801-Town Essential Services	2025-26		2026-27			2027-28
	Amended Budget	Projected Actual	Adopted Budget	Proposed Amendment	Amended Budget	Adopted Budget
RECEIPTS						
Sales Tax	2,750,000	2,615,000	\$ 2,750,000	\$ -	\$ 2,750,000	\$ 2,750,000
Interest Income	20,000	20,000	20,000		20,000	20,000
TOTAL RECEIPTS	2,770,000	2,635,000	2,770,000	-	2,770,000	2,770,000
EXPENDITURES						
Indirect Cost Recovery	103,500	130,750	103,500	-	103,500	103,500
Measure Communication Services	30,000	30,000	30,000	-	30,000	30,000
Sales Tax Admin Costs	4,000	4,000	4,000	-	4,000	4,000
TOTAL EXPENDITURES	137,500	164,750	137,500	-	137,500	137,500
CAPITAL OUTLAY						
Work in Progress	3,933,841	2,453,841	3,298,298	15,000	3,313,298	2,667,630
TOTAL CAPITAL OUTLAY	3,933,841	2,453,841	3,298,298	15,000	3,313,298	2,667,630
OPERATING TRANSFERS IN (OUT)						
Transfer In (Out) - Fund 574	(360,000)	(360,000)	-	-	-	-
Transfer In (Out) - Fund 572	(1,500,000)	(1,500,000)	-	-	-	-
	(1,860,000)	(1,860,000)	-	-	-	-
INCREASE (DECREASE) IN FUND BALANCE	(3,161,341)	(1,843,591)	(665,798)		(680,798)	(35,130)
BEGINNING FUND BALANCE	3,428,611	3,428,611	1,585,020		919,222	919,222
ENDING FUND BALANCE	\$ 267,270	\$ 1,585,020	\$ 919,222		\$ 238,424	\$ 884,092
Work in Progress Detail						
Maintenance of Existing Essential Public Safety	1,074,244	1,074,244	1,398,298		1,398,298	1,562,630
Slurry Seal	1,250,000	-	250,000		250,000	250,000
Crack Sealing	250,000	250,000	255,000		255,000	
Hwy 62 Sage to Airway Widening (Match)						
Emergency Dirt Road Maintenance	100,000					
Infrastructure Contingency	100,000	-	100,000		100,000	100,000
Town Recreation and Park Improvements	-	20,000	20,000		20,000	20,000
Infrastructure Projects	1,700,000	270,000	625,000	-	625,000	370,000
Expanded Senior Programming	150,000	150,000	225,000		225,000	235,000
Senior Center Improvements (w/ Parking Lot)	98,622	98,622	-		-	-
Community Non-Profit Partnerships	100,000	100,000	150,000		150,000	150,000
Homelessness Program	100,000	50,000	250,000		250,000	275,000
Museum Improvements	160,000	160,000	-	15,000	15,000	-
QOL - Vector Control Services	70,000	70,000	75,000		75,000	75,000
Brehm Park Improvements/Turf Project			500,000		500,000	-
SR 62 Beautification - Monument Signs	435,000	435,000			-	-
CA Welcome Center Floor Maintenance	-	-	75,000		75,000	-
Community-Wide QOL Program - CC Athletics Masterplan	45,975	45,975			-	-
	3,933,841	2,453,841	3,298,298	15,000	3,313,298	2,667,630

15. On-Call Concrete Repair and Maintenance Services - Authorization to release a Request For Proposal

Motion:

Authorize the release of an RFP for On-Call Concrete Repair and Maintenance services.

Result: Passed (Yes 5, No 0, Abstained 0)

Mover: Council Member Rick Denison

Second: Mayor Pro Tem Jim Schooler

Ayes: Merl Abel, Jeff Drozd, Rick Denison, Jim Schooler, Robert Lombardo

16. Hi-Desert Nature Museum Re-Plumbing Project – Town Project No. 8067

Motion:

1. Amend the FY 25/26 Budget to allocate \$60,000.00 from the Special Revenue Fund Measure Y Fund 801 for the Hi-Desert Nature Museum Re-Plumbing Project, Town Project No. 8067.
2. Waive formal bidding procedures pursuant to Town purchasing policies and approve the informal bid specification for the Hi-Desert Nature Museum Re-Plumbing Project, Town Project No. 8067.

Result: Passed (Yes 5, No 0, Abstained 0)

Mover: Council Member Rick Denison

Second: Mayor Pro Tem Jim Schooler

Ayes: Merl Abel, Jeff Drozd, Rick Denison, Jim Schooler, Robert Lombardo

17. Adoption of Resolution Updating the Town Master Fee Schedule and Implementing Phase II Fee Adjustments Effective July 1, 2026

Motion:

1. Adopt the attached Resolution No. 26-13 updating the Town's Master Fee Schedule;
2. Approve implementation of Phase II of the previously adopted Master Fee Schedule effective July 1, 2026; and
3. Authorize a Consumer Price Index (CPI) adjustment of 5.5% to applicable fees to maintain cost recovery and account for inflationary impacts on service delivery.

Result: Passed (Yes 5, No 0, Abstained 0)

**Town of Yucca Valley
Town Council Staff Report**



To: Town Council

From: Alex Qishta, Public Works Director, Shane Stueckle, Deputy Town Manager

Date: August 11, 2026

Meeting Date: August 18, 2026

Subject: Revised Resolutions for the Annual Street & Drainage and Landscape & Lighting Assessment Districts, Ordering the Levy and Collection of Assessments for Fiscal Year 2026-2027

Recommendation:

That the Town Council adopts the revised Resolutions, approving and confirming the assessment diagrams and confirming the assessments as set forth in the Engineer's reports for Landscaping & Lighting Maintenance Districts and Street & Drainage Maintenance Districts within the existing Districts for the 2026-2027 tax year and authorize the levy of assessment upon real property as identified in the Engineer's Reports.

Prior Review:

On June 2, 2026, the Town Council adopted Resolution Nos. 26-15 and 26-16 approving and confirming the assessment diagrams and confirming the assessments as set forth in the Engineer's Reports for Landscaping & Lighting Maintenance Districts and Street & Drainage Maintenance Districts within the existing Districts for the 2026-2027 tax year and authorize the levy of assessment upon real property as identified in the Engineer's Reports.

Discussion:

The Town Council previously formed Landscape & Lighting Maintenance Districts and Street & Drainage Maintenance Districts as a condition of private subdivision development project approvals. The Assessment Engineer's Report(s), which establishes the annual assessment in each of the Districts, must be updated annually and approved by the Town Council, following a Public Hearing, in order to levy the annual assessment(s).

The San Bernardino County Auditor-Controller/Treasurer/Tax Collector is requiring some additional language authorizing them to deduct reasonable administrative costs from the levy be included in the resolutions. Additional language is underlined in the attached revised resolutions.

Alternatives

No alternatives are recommended. The recommended action is necessary for compliance with State law.

Fiscal Impact:

The Assessment Districts provide revenues to offset the cost of maintenance of public improvements to serve the development project(s). The Engineering Report(s) set forth the "Maximum Allowable Assessment" for each parcel.

Attachments

1. Modified -Resolution Authorizing the Levy CFDs
2. Modified -Resolution Ordering the Levy SDMD No. 1 Public Hearing (Exhibit 1)
3. Modified -Resolution Ordering Levy and Collection of Assessments LMD
4. Exhibit A-FY 26-27 CFD Tax Roll
5. June 2, 2026 Meeting Minutes - Authorization of Levy

RESOLUTION NO. 26-__

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY AUTHORIZING THE ANNUAL LEVY OF SPECIAL TAXES FOR COMMUNITY FACILITIES DISTRICT NO 11-1 FOR FISCAL YEAR 2026-2027

WHEREAS, this resolution amends and restates Resolution No. 26-12 adopted on June 2, 2026; and

WHEREAS, the Town Council (the "Council") of the Town of Yucca Valley (the "Town") has previously established Town of Yucca Valley Community Facilities District No. 11-1 (Maintenance Services) (the "CFD") pursuant to the Mello-Roos Community Facilities Act of 1982, as amended (the "Act"), to finance a portion of the cost of providing street maintenance, storm drain maintenance, landscape maintenance and street lighting services (the "services") that are in addition to those provided in the territory within the CFD prior to the formation of the CFD No 11-1:

NOW, THEREFORE BE IT RESOLVED by the Town Council of the Town of Yucca Valley as follows:

SECTION 1.

A Special Tax (the "maintenance services Special Tax") is levied within the boundaries of each Improvement Area of the CFD, pursuant to the formula set forth in the Rate and Method of Apportionment and in accordance with the specific rates and amounts set forth in Exhibit "A" attached hereto and incorporated by reference, in an amount necessary to pay all of the costs of providing the services, periodic costs, and costs of the tax levy and collection, and all other costs, including CFD administrative costs and all maintenance activities and programs as originally approved.

SECTION 2.

This legislative body is hereby further authorized each year, by Resolution adopted as provided in Section 53340 of the Act, to determine the specific Special Tax rate and amount to be levied for the then current or future tax years, except that the Special Tax rate to be levied shall not exceed the rate set forth in Exhibit "A."

SECTION 3.

The above authorized Services Special Tax shall be collected in the same manner as ordinary ad valorem taxes are collected and shall be subject to the same penalties and the same procedure and sale in cases of delinquency and provided for ad valorem taxes; and the Auditor-Controller/Treasurer/Tax Collector is hereby authorized to deduct reasonable administrative costs incurred in collecting any said Special Tax, provided, however, the CFD may collect the Services Special Tax and the Special Tax at a different time or in a different manner if necessary to meet its financial obligations.

SECTION 4: The Auditor-Controller/Treasurer/Tax Collector is hereby directed to enter in the next County assessment roll on which taxes will become due, opposite each lot or parcel of land effected, the installment of the special tax, and for the exact rate and amount of said tax, reference is made to in Exhibit A

SECTION 5: The rate determined and as set forth does not exceed the amount as previously authorized by the Ordinance and is not in excess of that amount previously approved by the qualified electors of the CFD, and is exempt from Proposition 218, Section XIID of the California State Constitution. After adoption of this Resolution, the Director of Administrative Services may make any necessary modification to these Special Taxes to correct errors, omission or inconsistencies in the listing or categorization of parcels to be taxed or in the amount to be charged to any category of parcels, provided, however, that any such modification shall not result in an increase in the tax applicable to any category of parcels.

Section 6: The Town has formed eight (8) such service areas. The following Information identifies those areas:

Improvement Area	Name	FY 2026-2027 Total Maximum Allowable Special Tax Levy	FY 2026-2027 Total Applied Special Tax Levy
Improvement Area No. 1	Warren Vista Center	\$10,835.24	\$6,239.96
Improvement Area No. 2	Dollar General	\$2,776.50	\$2,080.00
Improvement Area No. 3	Super Wall-Mart	\$25,742.10	\$17,680.00
Improvement Area No. 4	Yucca Valley Transfer Station	\$114,437.29	\$47,840.00
Improvement Area No. 5	Hawks Ridge	\$9,818.42	\$2,080.00
Improvement Area No. 6	Sage Estates	\$40,943.92	\$35,359.30
Improvement Area No. 7	O'Reilly Auto Parts	\$3,086.37	\$2,704.00
Improvement Area No. 8	Mohawk Car Wash	\$4,672.22	\$2,600.00

APPROVED AND ADOPTED on this 18th day of August 2026.

MAYOR

ATTEST:

TOWN CLERK

EXHIBIT A

**Town of Yucca Valley
CFD 11-1 (Services)
Preliminary 2026-2027 Applied Special Tax Levy**

RESOLUTION NO. 2026-_____

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS WITHIN STREET AND DRAINAGE MAINTENANCE DISTRICT NO. 1, BENEFIT ZONES 1-3 AND 5, FISCAL YEAR 2026-27

WHEREAS, this resolution amends and restates Resolution No. 26-16 adopted on June 2, 2026; and

WHEREAS, the Benefit Assessment Act of 1982, Title 5 Division 2, of the California Government Code (commencing with Section 54703) (hereafter referred to as the "Act"), and in particular, Sections 54710 and 54710.5 thereof, authorizes local agencies which provide drainage services to impose a benefit assessment pursuant to the Act to finance the maintenance and operation of those services; and

WHEREAS, pursuant to the Act, the Town Council of the Town of Yucca Valley ("Town") formed Street and Drainage Maintenance District No. 1, Benefit Zones 1-3 and 5 (sometimes, the "District"); and

WHEREAS, pursuant to the Act, the Town Council has, by resolution adopted on April 7, 2026, caused to be prepared the Annual Engineer's Report (hereafter referred to as the "Report"), which describes the assessments against parcels of land within the District; and

WHEREAS, the engineer selected by the Town Council, has prepared and filed with the Town Clerk, and the Town Clerk has presented to the Town Council, a Report in connection with the proposed levy and collection upon eligible parcels of land within the District, and the Town Council did by previous Resolution approve such Report; and

WHEREAS, the Town Council desires to levy and collect assessments against parcels of land within the District for the Fiscal Year commencing July 1, 2026, and ending June 30, 2027, to pay the costs and expenses of operating, maintaining, and servicing the improvements within the District; and

WHEREAS, the assessment rates within the District are exempt from the assessment balloting procedures set forth in Section 4 of Proposition 218 because the District was formed by consent of the land owners, and the proposed assessments per lot or parcel are not proposed to increase by more than the assessment rates approved by the landowners at the time of annexation into the District; and

WHEREAS, the assessment levies are not based upon the assessed value of the property within the District but are based upon the special benefit received by the parcels within the District from the improvements.

NOW, THEREFORE, BE IT RESOLVED DETERMINED, AND ORDERED BY THE TOWN COUNCIL, AS FOLLOWS:

Section 1. Recitals

That all of the above recitals are true and correct.

Section 2. Public Hearing

That following notice duly and properly given, the Town Council has held a full and fair public hearing regarding its Resolution approving the Report, as may have been amended, prepared in connection therewith, the levy and collection of assessments, and considered all oral and written statements, protests and communications made or filed by interested persons.

Section 3. Findings

That based upon its review (and amendments, as applicable) of the Report, a copy of which has been presented to the Town Council and which has been filed with the Town Clerk, the Town Council hereby finds and determines that:

- A. The land within the District will receive special benefit by the operation, maintenance, and servicing of flood control, graffiti removal, masonry walls, and associated appurtenant facilities within the boundaries of the District.
- B. The District includes all of the lands receiving such special benefits.
- C. The net amount to be assessed upon the lands within the District is in accordance with the costs for the Fiscal Year commencing July 1, 2026, and ending June 30, 2027 and is apportioned by a formula and method which fairly distributes the net amount among all eligible parcels in proportion to the estimated special benefit to be received by each parcel from the improvements and services.

Section 4. Report Filed with the Town Clerk

That the Report and assessment as presented to the Town Council are on file in the office of the Town Clerk as required by the Act.

Section 5. District Improvements

That the Town Council hereby orders the improvements, as discussed in the Report, to be made, which include maintenance and servicing of flood control facilities, graffiti removal, masonry walls, and associated appurtenant facilities within the boundaries of the District. The maintenance, operation and servicing of the flood control, graffiti removal, masonry walls, and associated appurtenant facilities shall be performed pursuant to the Act.

Section 6. Collection

That the Town Council hereby approve and authorize the County Auditor-Controller/Treasurer/Tax Collector of the County of San Bernardino to enter on the County Assessment Roll opposite each parcel of land within the District the amount of levy so apportioned by the formula and method outlined in the Engineer's Report, and to collect such levies at the same time and in the same manner as the County taxes are collected, pursuant to the Assessment Law, and the Auditor-Controller/Treasurer/Tax Collector is hereby authorized to deduct reasonable administrative costs incurred in collecting any said levies. After collection by the County, the net amount of the levy shall be paid to the Town Treasurer.

Section 7. Use of Levy Funds

That the Town Treasurer shall deposit all money representing assessments collected by the County of San Bernardino for the District to the credit of a fund for the Street and Drainage Maintenance District No. 1, Benefit Zones 1-3 and 5, and such money shall be expended only for the maintenance, operating and servicing of appurtenant facilities as described in Section 3 hereof.

Section 8. Approval of Assessments; Levy

That the Town Council hereby approves the Report, and adoption of this Resolution constitutes the District levy for the Fiscal Year commencing July 1, 2026, and ending June 30, 2027.

Section 9. Effective Date

That this Resolution shall take effect immediately upon its adoption.

Section 10. Filing with County Auditor

That the Town Clerk is hereby authorized and directed to file the levy with the San Bernardino County Auditor upon adoption of this Resolution.

Section 11. Severability

That should any provision, section, paragraph, sentence or word of this Resolution be rendered or declared invalid by any final court action in a court of competent jurisdiction or by reason of any preemptive legislation, the remaining provisions, sections, paragraphs, sentences or words of this resolution as hereby adopted shall remain in full force and effect.

Section 12. Repeal of Conflicting Resolutions

That the Town Council hereby repeals any prior resolutions which may conflict with this Resolution.

Section 13. Certification

That the Town Clerk shall certify as to the adoption of this Resolution and shall cause the same to be processed in the manner required by law. A certified copy of the levy shall be filed in the office of the Town Clerk and open for public inspection.

PASSED AND ADOPTED by the Town Council of the Town of Yucca Valley at a regular meeting held on this eighteenth day of August 2026 by the following vote:

AYES:

NAYS:

ABSENT:

RECUSED:

ATTEST:

APPROVED:

Brooke Dudra, Town Clerk

Merl R. Abel, Mayor

CERTIFICATE OF CLERK

I, Brooke Dudra, Town Clerk of the Town of Yucca Valley, do hereby certify that the foregoing is a full, true and correct copy of a resolution duly adopted at a regular meeting of the Town Council of the Town of Yucca Valley duly and regularly held at the regular meeting place thereof on August 18, 2026, of which meeting all of the members of said Town Council had due notice, and at said meeting said resolution was adopted by the following vote:

AYES:

NOES:

ABSENT:

RECUSED:

I do hereby further certify that an agenda of said meeting was posted at least 72 hours before said meeting at 57090 Twentynine Palms, Yucca Valley, CA 92284, a location freely accessible to members of the public, and a brief description of said resolution appeared on said agenda.

I do hereby further certify that I have carefully compared the foregoing copy with the original minutes of said meeting on file and of record in my office; that said copy is a full, true and correct copy of the original resolution adopted at said meeting and entered in said minutes; and that said resolution has not been amended, modified, rescinded or revoked in any manner since the date of its adoption, and the same is now in full force and effect.

Dated: August 18, 2026

Town Clerk of the Town of Yucca Valley

[SEAL]

RESOLUTION NO. 2026-_____

A RESOLUTION OF THE TOWN COUNCIL OF TOWN OF YUCCA VALLEY, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS WITHIN LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT NO. 1, BENEFIT ZONES 1-3, FISCAL YEAR 2026-27

WHEREAS, this resolution amends and restates Resolution No. 26-15 adopted on June 2, 2026; and

WHEREAS, the Landscape and Lighting Act of 1972, California Streets and Highways Code §22500 et seq., and Articles XIIIC and XIID of the Constitution of the State of California, provide for the levy and collection of assessments to fund improvements in proportion to the estimated benefit received (hereafter “Assessment Law”); and

WHEREAS, the Town Council has declared, by resolution adopted on May 5, 2026, its intention to levy and collect assessments on parcels of land within Landscape and Lighting Maintenance District No. 1, Benefit Zones 1-3 (“District”) for the Fiscal Year commencing July 1, 2026, and ending June 30, 2027; and

WHEREAS, the engineer selected by the Town Council has prepared and filed with the Town Clerk, and the Town Clerk has presented to the Town Council, an annual engineer’s report in connection with the proposed levy and collection of assessments upon eligible parcels of land within the District (“Engineer’s Report”); and

WHEREAS, notice was duly given to the property owners within the District of a public hearing to be held June 2, 2026, and the Town Council held said public hearing regarding the proposed levy, assessment, and the Engineer’s Report, and considered all oral and written statements, protests, and communications made or filed by interested parties; and

WHEREAS, the improvements within the District to be maintained and serviced include, but are not limited to, ground cover, shrubs, plants, trees, irrigation systems, landscape lighting, street lighting, graffiti removal, sidewalks, masonry, monuments, and equipment and associated appurtenant facilities, and the costs associated with such maintenance and services include, but are not be limited to, those incurred for operations, administration, and other items necessary for maintaining and servicing the improvements; and

WHEREAS, the Town Council desires to levy and collect assessments against parcels of land within the District for the Fiscal Year commencing July 1, 2026, and ending June 30, 2027, to pay the costs and expenses of operating, maintaining and servicing improvements within the District.

NOW, THEREFORE BE IT RESOLVED, DETERMINED, AND ORDERED BY THE TOWN COUNCIL, AS FOLLOWS:

Section 1. Recitals

That the recitals set forth above are true and correct.

Section 2. Findings and Determinations

That the Town Council hereby finds and determines that:

A. The land within the District will receive special benefits by the operation, maintenance, and servicing of improvements contained therein which include, but are not limited to, landscaping, lighting, and appurtenant facilities within the boundaries of the District; and

B. The District includes all of the lands receiving such special benefits; and

C. The net amount to be assessed upon the lands within the District is apportioned by a formula and method which fairly distributes the net amount among all eligible parcels in proportion to the estimated special benefit to be received by each parcel from the improvements and services.

Section 3. Acknowledgement that Engineer's Report Filed

That the Town Council hereby acknowledges that the Engineer's Report as presented to the Town Council is on file in the Office of the Town Clerk.

Section 4. District Improvements

That the Town Council hereby orders that the improvements in the District be serviced pursuant to the Assessment Law, which improvements include, but are not limited to, landscaping and appurtenant facilities associated with the streets, trees, sidewalks, landscaped slopes, park facilities, and street lighting systems.

Section 5. Approval of Levy of Assessments

That the Town Council hereby approve and authorize the County Auditor-Controller/Treasurer/Tax Collector of the County of San Bernardino to enter on the County Assessment Roll opposite each parcel of land within the District the amount of levy so apportioned by the formula and method outlined in the Engineer's Report, and to collect such levies at the same time and in the same manner as the County taxes are collected, pursuant to the Assessment Law, and the Auditor-Controller/Treasurer/Tax Collector is hereby authorized to deduct reasonable administrative costs incurred in collecting any said levies.

Section 6. Deposit of Assessment

That all monies representing assessments collected by the County of San Bernardino for the District be deposited in a fund for the District, and such money shall be expended only for the improvements as described in this Resolution.

Section 7. Directions to Town Clerk

That the Town Clerk is hereby authorized and directed to file the levy with the County Auditor upon adoption of this Resolution, pursuant to the Assessment Law, and to file a certified copy of the levy in the Office of the Town Clerk for public inspection.

Section 8. Severability

That the Town Council declares that, should any provision, section, paragraph, sentence or word of this Resolution be rendered or declared invalid by any final court action in a court of competent jurisdiction or by reason of any preemptive legislation, the remaining provisions, sections, paragraphs, sentences or words of this Resolution as hereby adopted shall remain in full force and effect.

Section 9. Effective Date

That this Resolution shall take effect upon its adoption.

Section 10. Certification

That the Town Clerk shall certify as to the adoption of this Resolution and shall cause the same to be processed in the manner required by law.

Section 11. Repeal of Conflicting Resolutions

That the Town Council hereby repeals any prior resolutions which may conflict with this Resolution.

PASSED AND ADOPTED by the Town Council of the Town of Yucca Valley at a regular meeting held on this eighteenth day of August 2026 by the following vote:

AYES:

NAYS:

ABSENT:

ATTEST:

APPROVED:

Brooke Dudra, Town Clerk

Merl R. Abel, Mayor

CERTIFICATE OF CLERK

I, Brooke Dudra, Town Clerk of the Town of Yucca Valley, do hereby certify that the foregoing is a full, true and correct copy of a resolution duly adopted at a regular meeting of the Town Council of the Town of Yucca Valley duly and regularly held at the regular meeting place thereof on August 18, 2026, of which meeting all of the members of said Town Council had due notice, and at said meeting said resolution was adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

I do hereby further certify that an agenda of said meeting was posted at least 72 hours before said meeting at 57090 Twentynine Palms, Yucca Valley, CA 92284, a location freely accessible to members of the public, and a brief description of said resolution appeared on said agenda.

I do hereby further certify that I have carefully compared the foregoing copy with the original minutes of said meeting on file and of record in my office; that said copy is a full, true and correct copy of the original resolution adopted at said meeting and entered in said minutes; and that said resolution has not been amended, modified, rescinded or revoked in any manner since the date of its adoption, and the same is now in full force and effect.

Dated: August 18, 2026

Town Clerk of the Town of Yucca Valley

[SEAL]

CQ038ST001 - CFD 11-1 IA 1

APN	Levy Amount	APN	Levy Amount
0595271440000	\$2,417.08		
0595271510000	\$322.44		
0595271520000	\$172.08		
0595271530000	\$3,328.36		
4	\$6,239.96		

TOWN OF YUCCA VALLEY

COMMUNITY FACILITIES DISTRICT NO. 11-1 (SERVICES)

CQ038ST002 - CFD 11-1 IA 2

APN	Levy Amount	APN	Levy Amount
0586121060000	\$2,080.00		
1	\$2,080.00		

CQ038ST003 - CFD 11-1 IA 3

APN	Levy Amount	APN	Levy Amount
0601201520000	\$581.83		
0601201530000	\$581.83		
0601201540000	\$16,516.34		
3	\$17,680.00		

TOWN OF YUCCA VALLEY

COMMUNITY FACILITIES DISTRICT NO. 11-1 (SERVICES)

CQ038ST004 - CFD 11-1 IA 4

APN	Levy Amount	APN	Levy Amount
0601551330000	\$12,432.99		
0601551340000	\$24,092.00		
0601551350000	\$11,315.01		
3	\$47,840.00		

TOWN OF YUCCA VALLEY

COMMUNITY FACILITIES DISTRICT NO. 11-1 (SERVICES)

CQ038ST005 - CFD 11-1 IA 5

APN	Levy Amount	APN	Levy Amount
0585271040000	\$683.87		
0585271050000	\$712.26		
0585271060000	\$683.87		
3	\$2,080.00		

TOWN OF YUCCA VALLEY

COMMUNITY FACILITIES DISTRICT NO. 11-1 (SERVICES)

CQ038ST006 - CFD 11-1 IA 6

APN	Levy Amount	APN	Levy Amount
0585631010000	\$1,036.52	0585641200000	\$187.55
0585631020000	\$1,036.52	0585641210000	\$187.55
0585631030000	\$1,036.52	0585641220000	\$187.55
0585631040000	\$1,036.52	0585641230000	\$187.55
0585631050000	\$1,036.52	0585641240000	\$187.55
0585631060000	\$1,036.52	0585641250000	\$187.55
0585631070000	\$1,036.52	0585641260000	\$187.55
0585631080000	\$1,036.52	0585641270000	\$187.55
0585631090000	\$1,036.52	0585641280000	\$187.55
0585631100000	\$1,036.52	0585641290000	\$187.55
0585631110000	\$1,036.52	0585641300000	\$187.55
0585631120000	\$1,036.52	0585641310000	\$187.55
0585631130000	\$1,036.52	0585641320000	\$187.55
0585631140000	\$1,036.52	0585641330000	\$187.55
0585631150000	\$1,036.52	0585641340000	\$187.55
0585631160000	\$1,036.52	0585641350000	\$187.55
0585631170000	\$187.55	0585641360000	\$187.55
0585631180000	\$187.55	0585641370000	\$187.55
0585631190000	\$187.55	0585641380000	\$187.55
0585631200000	\$187.55	0585641390000	\$187.55
0585631210000	\$187.55	0585641400000	\$187.55
0585631220000	\$1,036.52	0585641410000	\$187.55
0585631230000	\$187.55	0585651010000	\$187.55
0585631240000	\$187.55	0585651020000	\$187.55
0585631250000	\$187.55	0585651030000	\$187.55
0585631260000	\$187.55	0585651040000	\$187.55
0585631270000	\$1,036.52	0585651050000	\$187.55
0585631280000	\$1,036.52	0585651060000	\$187.55
0585631290000	\$1,036.52	0585651070000	\$187.55
0585641010000	\$187.55	0585651080000	\$187.55
0585641020000	\$187.55	0585651090000	\$187.55
0585641030000	\$187.55	0585651100000	\$187.55
0585641040000	\$187.55	0585651110000	\$187.55
0585641050000	\$187.55	0585651120000	\$187.55
0585641060000	\$187.55	0585651130000	\$187.55
0585641070000	\$187.55	0585651140000	\$187.55
0585641080000	\$187.55	0585651150000	\$187.55
0585641090000	\$187.55	0585651160000	\$187.55
0585641100000	\$187.55	0585651170000	\$187.55
0585641110000	\$187.55	0585651180000	\$187.55
0585641120000	\$187.55	0585651190000	\$187.55
0585641130000	\$187.55	0585651200000	\$187.55
0585641140000	\$187.55	0585651210000	\$187.55
0585641150000	\$187.55	0585651220000	\$187.55
0585641160000	\$187.55	0585651230000	\$187.55
0585641170000	\$187.55	0585651240000	\$187.55
0585641180000	\$187.55	0585651250000	\$187.55
0585641190000	\$187.55	0585651260000	\$187.55

TOWN OF YUCCA VALLEY

COMMUNITY FACILITIES DISTRICT NO. 11-1 (SERVICES)

CQ038ST006 - CFD 11-1 IA 6

APN	Levy Amount	APN	Levy Amount
0585651270000	\$187.55		
0585651280000	\$187.55		
98	\$35,359.30		

TOWN OF YUCCA VALLEY

COMMUNITY FACILITIES DISTRICT NO. 11-1 (SERVICES)

CQ038ST007 - CFD 11-1 IA 7

APN	Levy Amount	APN	Levy Amount
0595081310000	\$2,704.00		
1	\$2,704.00		

TOWN OF YUCCA VALLEY

COMMUNITY FACILITIES DISTRICT NO. 11-1 (SERVICES)

CQ038ST008 - CFD 11-1 IA 8

APN	Levy Amount	APN	Levy Amount
0595331680000	\$2,600.00		
1	\$2,600.00		

APN	Levy Amount	APN	Levy Amount
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Parcel Count	Levy Amount
114	\$116,583.26

Seconders: Mayor Pro Tem Jim Schooler
Ayes: Merl Abel, Jeff Drozd, Rick Denison, Jim Schooler, Robert Lombardo

12. Resolution No. 26-XX - Authorization of the Levy of A Special Service Tax Upon Real Property Within Community Facilities District (CFD) No. 11-1; Improvement Areas # 1, 2, 3, 4, 5, 6, 7, and 8

Motion:

Adopt Resolution 26-12 authorizing the annual levy of special taxes for Community Facility District No. 11-1, Improvement Areas #1, #2, #3, #4, #5, #6, #7 and #8 for Fiscal Year 2026-2027.

Result: Passed (Yes 5, No 0, Abstained 0)
Mover: Council Member Rick Denison
Seconders: Mayor Pro Tem Jim Schooler
Ayes: Merl Abel, Jeff Drozd, Rick Denison, Jim Schooler, Robert Lombardo

13. Town Project No. 8061 – Senior Center Roof Replacement Project – Notice of Completion

Motion:

Accept the Senior Center Roof Replacement Project as substantially complete, authorize staff to file the Notice of Completion, authorize the reduction of the Faithful Performance Bond to 10%, directs staff to retain the Labor and Material Bond for six (6) months for Project No. 8061.

Result: Passed (Yes 5, No 0, Abstained 0)
Mover: Council Member Rick Denison
Seconders: Mayor Pro Tem Jim Schooler
Ayes: Merl Abel, Jeff Drozd, Rick Denison, Jim Schooler, Robert Lombardo

14. Amendment 1 to Agreement with Valley Pipeline Inc., for Emergency Street Debris Cleanup/Removal July 20, 2023

Motion:

Approve Amendment 1 to the 2023 agreement with Valley Pipeline Inc., for a three (3) year extension (from July 1, 2026, through June 30, 2029) of emergency street debris cleanup and/or removal services for the additional amount of \$90,000.00 and authorize the Town Manager to sign the amendment.

Result: Passed (Yes 5, No 0, Abstained 0)
Mover: Council Member Rick Denison
Seconders: Mayor Pro Tem Jim Schooler
Ayes: Merl Abel, Jeff Drozd, Rick Denison, Jim Schooler, Robert Lombardo

**Town of Yucca Valley
Town Council Staff Report**



To: Town Council

From: Curtis Yakimow, Town Manager

Date: August 13, 2026

Meeting Date: August 18, 2026

Subject: Approval of a Memorandum of Understanding between the Town of Yucca Valley and the San Bernardino County Fire District

Recommendation:

That the Town Council approve the Memorandum of Understanding between the Town of Yucca Valley and the San Bernardino County Fire Protection District providing shared use of designated areas at the existing Fire Station 41 site located at 57201 29 Palms Highway in Yucca Valley.

Prior Review:

In accordance with the Surplus Lands Act, Government Code Sections 54220-54234, (the "Act"), on May, 2, 2025, the Yucca Valley Town Council adopted Resolution No. 25-11, and thereby declared the Property exempt surplus land pursuant to Section 54221(f)(1)(D). Pursuant to Section 54221 of the Act and the Surplus Land Act Guidelines issued by the California Department of Housing and Community Development ("HCD"), Resolution No. 25-11 was provided by the Town to HCD for its review and on June 5, 2025 HCD notified the Town that HCD found the Property qualifies as "exempt surplus land" under Section 54221(f)(1)(D) of the Act.

The Town Council also approved the Real Property Donation Agreement between the Town of Yucca Valley ("Donor") and the San Bernardino County Fire Protection District ("Donee") for the conveyance of APN 0595-171-04 (Fire Station 41 site); and authorized the Town Manager, or designee, to execute all documents necessary to complete the conveyance and related escrow and recording actions, and to make non-substantive revisions as necessary.

Discussion:

The Town of Yucca Valley is the sole owner of approximately 0.86 acres of vacant land located at 7238 Joshua Lane, identified as APN 0595-171-04. The property is intended for use as the site of San Bernardino County Fire Station 41, supporting emergency response and public safety

services within the community.

On June 16, 2026, the Town Council approved conveyance of the property to support development of fire protection infrastructure consistent with regional emergency response needs. The agreement provided for the transfer of Town-owned property at 7238 Joshua Lane (APN 0595-171-04) to the San Bernardino County Fire Protection District for the future development of Fire Station 41.

Over the past weeks, the Town and Fire District drafted a separate facility use agreement for the existing Station 41 property that is planned for redevelopment as a training and administration facility. The drafted MOU is presented to the Town Council for approval.

Highlights of the MOU include:

- Facility Use including training room, interior and exterior access, and staging areas
- Utilities and audio-visual equipment access
- Initial term of 5-years with option to renew
- No fee for use
- Cross-indemnification
- 90-Day termination for default

Alternatives

None recommended.

Fiscal Impact:

There is no direct cost associated with the MOU and the agreement will provide access to additional public facilities for Town use.

Attachments

1. Facility Use Agreement - MOU - Final Version (ADG_Signed)

MEMORANDUM OF UNDERSTANDING

1. **PARTIES/USE AREA:** The San Bernardino County Fire Protection District, hereinafter referred to as PERMITTOR, hereby permits the Town of Yucca Valley, hereinafter referred to as PERMITTEE (collectively referred to as "Parties"), to use, on a shared and non-exclusive basis, a designated use area at the existing Fire Station ("Fire Station") operated by PERMITTOR located at 57201 29 Palms Outer Highway S, Yucca Valley, CA 92284 ("Property").
2. **USE AREA:** The designated use area shall consist of the Training Room within the Fire Station, together with such related interior access areas, exterior access areas, unreserved exterior parking spaces, and equipment staging areas (collectively, "Use Area"), provided that the extent of the Use Area for each Use Period shall be approved in advance by PERMITTOR's Fire Chief or designee and coordinated with PERMITTEE's Town Manager or designee. PERMITTOR's Fire Chief or designee may, at any time during the term, modify, restrict, relocate, or suspend use and/or access to all or any portion of the Use Area without cause or advance notice to PERMITTEE as necessary to support PERMITTOR's operations, life-safety needs, or emergency response activities. In the event of any dispute regarding the extent of the Use Area, the PERMITTOR's determination shall be conclusive.
3. **TERM:** The term of this Memorandum of Understanding (MOU) shall commence on the date PERMITTOR has relocated to and commenced its fire operations at a new fire facility, located at 7238 Joshua Lane, in the Town of Yucca Valley, ("Effective Date") and shall terminate five (5) years thereafter unless earlier terminated in accordance with this MOU, provided the relocation has not occurred by July 1, 2036, this MOU shall be null and void. Before the expiration of the five-year term, or sooner if the parties determine it would be warranted, the parties may meet and confer regarding a possible extension, successor MOU, or other appropriate arrangement. Any extension or successor MOU shall be subject to mutual agreement and all required approvals. During the Term, PERMITTEE shall have intermittent use of the Use Area for the Use Periods (as defined in Paragraph 4 below).
4. **PERMITTED USE/USE PERIOD:**
 - a. PERMITTEE shall have shared non-exclusive use with PERMITTOR of the Use Area during each Use Period, which is defined as the duration of each Permitted Use (as later defined), solely for the purpose of: (i) establishing and operating a Temporary Emergency Operations Center during the PERMITTEE's emergency incidents ("TEOC Incident"), and (ii) planned events, training, exercises, briefings, and related equipment staging ("Planned Events") (collectively, "Permitted Use"). PERMITTEE shall not use the Use Area for any other purpose without the prior written approval of PERMITTOR's Fire Chief or designee.
 - b. The Use Area is authorized only for use by PERMITTEE's Town officials and authorized PERMITTEE personnel for TEOC Incidents and additionally PERMITTEE invitees for Planned Events; but in no event shall the Use Area be open to the general public. PERMITTEE's Town officials, authorized personnel, and, as applicable, invitees, must be pre-approved by PERMITTOR for the duration of each Use Period, as applicable. in accordance with Paragraph 4c below and shall be subject to PERMITTOR's procedures and policies.
 - c. PERMITTEE shall notify the Fire District Duty Officer prior to activating the Use Area for a TEOC Incident or as soon as reasonably practical thereafter. PERMITTEE shall coordinate Planned Events with PERMITTOR in advance. Promptly after the Effective Date, PERMITTEE shall submit a written list of proposed Use Periods for the PERMITTEE's proposed Planned Events for the calendar month in which the Effective Date occur and the calendar month following the Effective Date along with the following for each Planned Event: the duration of each Planned Event, the names of all attendees, and the type of Planned Event ("Use Plan") for prior approval from the PERMITTOR's Fire Chief or designees. Thereafter, on or before the first of each subsequent calendar month, PERMITTEE shall submit a written Use Plan for the next calendar month for PERMITTOR's prior approval. PERMITTEE may add or cancel Use Periods for Planned Events during a subject calendar month that were not included in the approved Use Plan for said month by providing PERMITTOR with not less than 10

days prior written notice, provided that additional Use Periods for additional Planned Event during the subject calendar month require PERMITTOR's prior approval.

- d. PERMITTOR's operations at the Property, including life-safety, emergency response, and operational needs, shall at all times take priority over PERMITTEE's Permitted Use of the Use Area. PERMITTEE shall not be entitled to compensation, damages, or other relief if PERMITTOR's operations prevent, limit, interrupt, relocate, or suspend PERMITTEE's Permitted Use of the Use Area. In the event of any dispute regarding availability of the Use Area for PERMITTEE's Permitted Use, the PERMITTOR's determination shall be conclusive.
 - e. PERMITTEE may bring its own equipment into the Use Area for the duration of each Use Period, subject to PERMITTOR's prior approval and PERMITTEE's compliance with PERMITTOR's applicable procedures and policies.. Except during each Use Period, PERMITTEE shall not store any equipment or other personal property in the Use Area and PERMITTOR shall not be responsible for any damage to or loss of such equipment or personal property. PERMITTEE shall remove all of its equipment and personal property from the Use Area at the end of each Use Period. PERMITTEE shall return the Use Area to its original condition after each use, ordinary wear and tear excepted, at the end of each Use Period and at the end of the Term.
5. **FEES:** PERMITTEE shall pay no fees for the use of the Use Area. PERMITTOR shall provide all existing utilities, internet services, audio-video equipment, and furniture in its then existing condition without any warranty or representations for PERMITTEE's use in the Use Area at no additional cost to PERMITTEE. Any use of PERMITTOR's internet network or information technology access shall be subject to PERMITTOR's policies and security requirements. PERMITTEE shall repair any damage to the Use Area or portions thereof, including any PERMITTOR's equipment and furniture therein, caused by PERMITTEE to substantially the condition existing immediately prior to such damage, reasonable wear and tear excluded, at the end of each Use Period and at the end of the Term.
6. **INDEMNIFICATION:**
- a. PERMITTEE agrees to indemnify, defend (with counsel approved by PERMITTOR) and hold harmless the PERMITTOR and its officers, employees, agents and volunteers from any and all claims, actions, losses, damages, and/or liability to the extent caused by the negligence or intentional misconduct of PERMITTEE in the Use Area.
 - b. PERMITTOR agrees to indemnify and hold harmless the PERMITTEE and its officers, employees, agents, and volunteers from any and all claims, actions, losses, damages, and/or liability to the extent caused by the negligence or intentional misconduct of PERMITTOR in the Use Area.
 - c. In the event the PERMITTEE and/or the PERMITTOR is found to be comparatively at fault for any claims, actions, losses, damages, and/or liability which results from their respective obligations in this Paragraph 6, the PERMITTEE and/or PERMITTOR shall indemnify the other to the extent of its comparative fault.

This Paragraph 6 shall survive the expiration or earlier termination of this MOU.

7. **INSURANCE REQUIREMENTS AND SPECIFICATIONS:** PERMITTOR and PERMITTEE are authorized self-insured public entities for purposes of Professional Liability, Automobile Liability, General Liability and Worker's Compensation, and warrant that through their respective programs of self-insurance they have adequate coverage or resources to protect against liabilities arising out of PERMITTOR and PERMITTEE's performance of the terms, conditions or obligations of this Agreement.
8. **ATTORNEY'S FEES AND COSTS:** If any legal action is instituted to enforce or declare any party's rights hereunder, each party, regardless of which party is the prevailing party, must bear its own costs and attorneys' fees. This paragraph will not apply to those costs and attorneys' fees directly arising from any third-party legal action against PERMITTOR or PERMITTEE, including such attorneys' fees and costs

payable under Paragraph 6, INDEMNIFICATION, and Paragraph 7, INSURANCE REQUIREMENTS AND SPECIFICATIONS.

9. **TERMINATION**: In the event that either party is in default of any of the terms and conditions of this MOU, the non-defaulting party may give written notice to the defaulting party of specific violations. If, within three (3) business day after receipt of written notice, the defaulting party has not corrected such default, the non-defaulting party shall have the right to terminate this MOU. Notwithstanding anything to the contrary in the foregoing, PERMITTOR further has the right to terminate this Agreement without cause and at no cost to PERMITTOR by providing not less than ninety (90) days advance notice to PERMITTEE.
10. **COMPLIANCE WITH LAWS**: The Parties shall comply with all applicable ordinances, statutes, and laws of San Bernardino County, State of California, the United States of America, and all other governmental or regulatory agencies having jurisdiction over PERMITTEE's Permitted Use and the Use Area.
11. **NOTICES**: Any notice, demand, request, consent, approval, or communication that either party desires or is required to give to the other party under the provisions of this MOU shall be in writing and shall be served personally, delivered by reputable overnight courier service, or sent by United States mail, postage prepaid, certified, or registered, return receipt requested. Any notice, demand, request, consent, approval, or communication that either party desires or is required to give to the other party, shall be addressed to the other party at the address set forth below. Either party may change its address by notifying the other party of the change of address. Notices shall be deemed delivered and effective upon the earlier of (i) actual receipt or (ii) the date of delivery or refusal of the addressee to accept delivery if such notice is sent by reputable overnight courier service or United States mail, postage prepaid, certified or registered, return receipt requested. Any notices received after 5:00 pm local time on a business day shall be deemed effective on the following business day.

PERMITTEE: Town of Yucca Valley
 57090 Twentynine Palms Highway
 Yucca Valley, CA 92284

PERMITTOR: San Bernardino County Fire Protection District
 Attn: Fire Chief
 598 S. Tippecanoe Ave., 2nd Floor
 San Bernardino, CA 92415

12. **SURRENDER**: PERMITTEE agrees that it will, after each User Period and upon any termination of this MOU, return the Use Area in a clean and tidy condition with all trash and debris caused by the PERMITTEE removed and all damages to the extent caused by the PERMITTEE repaired or restored to substantially as good a condition as existed as of the commencement date of each Use Period, reasonable wear and tear excluded.
13. **VENUE**: The Parties acknowledge and agree that this MOU was entered into and intended to be performed in San Bernardino County, California. The Parties agree that the venue for any action or claim brought by any party to this MOU will be the Superior Court of the State of California, San Bernardino County. Each party hereby waives any law, statute (including but not limited to Code of Civil Procedure section 394), or rule of court which would allow them to request or demand a change of venue. If any action or claim concerning this MOU is brought by any third party, the Parties hereto agree to use their best efforts to obtain a change of venue to the Superior Court of the State of California, San Bernardino County.
14. **LAW**: This MOU shall be construed and interpreted in accordance with the laws of San Bernardino County, State of California.
15. **SEVERABILITY**: If any word, phrase, clause, sentence, paragraph, section, article, part or portion of this MOU is or shall be invalid for any reason, the same shall be deemed severable from the remainder hereof and shall in no way affect or impair the validity of this MOU or any other portion thereof.

16. **SURVIVAL**: The obligations of the Parties that, by their nature, continue beyond the Term of the MOU, will survive the termination of this MOU.
17. **AUTHORIZED SIGNATORS**: The parties to this MOU represent for itself that its respective signators executing this document are fully authorized to enter into this MOU.
18. **ENTIRE AGREEMENT**: This MOU constitutes the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior and contemporaneous agreements and understandings, express or implied, oral or written, of any nature whatsoever with respect to the subject matter hereof. No modifications or waiver will be binding unless made in writing and signed by both parties.
19. **SIGNATURE**: This MOU may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same MOU. The Parties shall be entitled to sign and transmit an electronic signature of this MOU (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed MOU upon request.
20. **ASSIGNMENT AND TRANSFER**: This Use Permit is personal to the PERMITTEE and PERMITTEE shall not have any right to assign or otherwise transfer this Use Permit to any other person or entity

[Signatures on next page.]

IN WITNESS WHEREOF, PERMITTOR and PERMITTEE have each caused this MOU to be subscribed by its respective duly authorized officers, on its behalf.

**SAN BERNARDINO COUNTY FIRE
PROTECTION DISTRICT**

►

Terry Thompson
Director, Real Estate Services Department

TOWN OF YUCCA VALLEY

By ► _____

Name _____

Title _____

Dated: _____

FOR COUNTY USE ONLY

Approved as to Legal Form
► *Aaron Gest*

Aaron Gest, Deputy County Counsel

Date 8/13/26

Reviewed for Contract Compliance
► _____

Date _____

Reviewed/Approved by Department
► _____

Date _____

**Town of Yucca Valley
Town Council Staff Report**



To: Town Council

From: Faith Nicholson, Community Engagement and Homeless Services Coordinator

Date: July 7, 2026

Meeting Date: August 18, 2026

Subject: Community Engagement and Homeless Services Program Update

Recommendation:

Receive and file the Community Engagement and Homeless Services Update and provide input, comments and direction as desired.

Prior Review:

None

Discussion:

Background

In accordance with the Town's adopted strategic plan, the Town Council established the Community Engagement and Homeless Outreach program with approval of the FY 2026-28 Measure Y adopted budget. In June 2026, Ms. Faith Nicholson joined the Town as the Community Engagement and Homeless Services Coordinator, and is responsible for leading the development and delivery of the Town's program.

Stakeholder feedback

To inform staff in the process of establishing program goals and objectives, feedback was gathered from multiple stakeholders including elected officials, town staff across departments, and partner agencies who regularly interact with the public, including individuals experiencing homelessness. The feedback identified several common challenges shared across multiple departments and organizations.

The most frequently reported concerns included vandalism and the management and storage of personal property left behind in public spaces. Staff also identified limited access to resources for individuals seeking assistance, particularly those requiring intensive mental health services or crisis intervention.

When asked what resources were most commonly available to staff or recommended to

members of the public, the primary responses were 2-1-1 and the Homeless Outreach and Proactive Engagement (HOPE) Team. While these resources provide valuable support, respondents consistently identified significant service gaps, including a lack of emergency shelter capacity, limited access to behavioral and mental health services, and insufficient treatment and recovery resources for individuals experiencing substance use disorders.

Overall, the feedback highlights the need for continued collaboration with regional service providers and county agencies to expand available resources and improve the Town's ability to connect individuals with appropriate services.

Program Goals

Based upon both stakeholder input and staff assessment, staff is in the process of developing clear and measurable programs goals and objectives. The current draft goal of the program can be stated as follows:

To take a compassionate, proactive, solution-focused, approach to addressing homelessness by collaborating with local providers, governmental agencies, and county programs to provide individuals with support, representation, and advocacy, ensuring that unhoused residents and residents at risk of homelessness have access to resources while prioritizing the Towns' effort to ensure residents have access to safe public spaces.

As part of the staff recommendation, the Town Council is encouraged to provide input and recommendations for staff consideration in finalizing program goals.

Current Homelessness Assessment - The Data:

Point In Time Count (PITC)-

- Joshua Tree 18, Twentynine Palms 24, Yucca Valley 25 unsheltered and 21 in transitional housing. Both Joshua tree and 29 had 0 sheltered homeless counted.

Coordinated Entry (CES) and 2-1-1 -

- From April 2026 to June 2026, 209 people in Yucca Valley called 2-1-1. Of those calls, 127 of them were for housing support. Despite having 127 calls for housing support in the second quarter of 2026, only 35 people were placed in the Coordinated Entry system in the first half of 2026.

McKinney Vento Homeless Assistance Act

- Based on McKinney-Vento data, 457 Morongo Unified School District students were identified as experiencing housing insecurity during the last school year.

What work has been done so far?

During the initial start of the program, the Town has strengthened the Town's coordinated response to homelessness through collaboration with local and county partners. Efforts have focused on improving outreach, enhancing inter-agency coordination, and increasing access to

available resources and supportive services.

Town staff has worked closely with street outreach teams to identify individuals experiencing homelessness to connect them with appropriate resources and support services, and then coordinate follow-ups on existing cases to ensure vulnerable individuals receive appropriate assistance.

In partnership with the San Bernardino County Sheriff's Department Quality-of-Life Deputy, the agencies have conducted outreach to individuals residing in encampments to assess their needs, provide resource information, and facilitate connections to available services. These collaborative efforts are intended to promote engagement and increase access to housing, behavioral health, and other supportive resources.

Additionally, staff has focused on strengthening the Town's relationships with key county partners, including the Office of Homeless Services, The Department of Behavioral Health, The Continuum of Care, Adult Protective Services to improve communication, coordination, and resource availability for residents experiencing homelessness.

Similarly, efforts have progressed with 2-1-1 and the Coordinated Entry System (CES) to help ensure individuals in the Town's service area can access CES assessments and receive referrals to available housing and supportive service programs. These efforts will improve coordination between local and regional service providers and expand opportunities for residents to access the resources available through the county's homeless response system.

Town staff met with the consulting team retained by the San Bernardino Council of Governments (SBCOG) to assist in the development of the Regional Homeless Strategic Plan. During these discussions, feedback was provided regarding the unique needs, challenges, and opportunities related to homelessness within the Town and surrounding area. These efforts are expected to continue with SBCOG and its consulting team throughout the planning process to ensure the Regional Homeless Strategic Plan reflects the needs and priorities of our community.

Town staff has met with outreach teams in neighboring cities to learn from their programs, understand what has worked for them, and identify best practices. These conversations have helped build valuable relationships with other cities, strengthened regional partnerships, and open doors to better relationships with County agencies and nonprofit service providers.

Lastly, the Town has launched a dedicated Homeless Outreach Program webpage to improve public access to information and available resources. The webpage provides an overview of the program, contact information for the Homeless Outreach Coordinator, a dedicated outreach email address, and a community resource guide. The resource guide will be updated regularly to ensure residents, service providers, and community partners have access to current information on essential services and available resources.

Next steps

In the upcoming weeks and months, efforts will focus on the delivery of program goals through many of the following actions:

- Refer people into coordinated entry(CES) and following up with their team to make sure no one falls off the referral list due to lack of follow up.
- Educate and provide support to our providers so they can start inputting their clients who qualify for Coordinated entry.
- Becoming licensed and trained to input the individuals we help in the Homeless Management Information System(HMIS)to help improve representation and coordination of services.
- Work with Office of Homeless Services to help them improve their outreach efforts in our area to help connect individuals to housing resources.
- Plan for the2027Point in-Time-Count to get the most accurate count possible.
- Coordinate efforts to contact individuals living in encampments to help connect them with vital resources and representation.
- Update ordinances and programs and coordinate enforcement to promote access to safe public spaces.

Alternatives

None

Fiscal Impact:

The Town's Community Engagement and Homeless Outreach program and related activities are funded and accommodated through the Town's FY 2026-28 adopted Measure Y Quality of Life special revenue fund budget.

Attachments

1. 2026-SBC-PITC-Report



Office of
Homeless Services

CONTINUUM OF CARE

HOMELESS COUNT & SURVEY REPORT

20 26





HOMELESS COUNT & SURVEY REPORT

TABLE *of* CONTENTS

	Page
EXECUTIVE SUMMARY.....	2
BACKGROUND INFORMATION.....	9
<i>When was the count conducted?</i>	<i>9</i>
<i>Who was counted?.....</i>	<i>9</i>
<i>Who was not counted?</i>	<i>10</i>
<i>Who carried out the count?</i>	<i>10</i>
METHODOLOGY.....	12
<i>Analyzing the subpopulation data</i>	<i>12</i>
<i>What is Your Sex?</i>	<i>14</i>
<i>What is Your Race/Ethnicity?</i>	<i>14</i>
<i>How Old Are You?</i>	<i>15</i>
<i>Other Subpopulations.....</i>	<i>15</i>
<i>Other Survey Questions</i>	<i>16</i>
<i>Another survey question asked: In what city did you first become homeless?.....</i>	<i>17</i>
KEY FINDINGS	21
ACKNOWLEDGMENTS	22
APPENDIX A: <i>Findings for Each Jurisdiction With 10 Unsheltered Adults or More</i>	25
APPENDIX B: <i>San Bernardino 2026 Unsheltered Count Survey</i>	83

EXECUTIVE SUMMARY

A total of 3,718 adults and children were counted as experiencing homelessness during the 2026 Point-In-Time Count (PITC) and Survey. This represents a decrease of 119 persons (-3.1%) compared to the 2025 PITC, in which 3,837 persons were recorded.

A comparison of the 2025 and 2026 counts shows:

- 119 fewer persons were counted in 2026 (-3.1%);
- 188 fewer unsheltered persons were counted in 2026 compared to 2025, (-7.1%); and
- 69 more sheltered persons were counted in 2026 compared to 2025 (+5.7%).

Table 1. Comparison of 2025 and 2026 Homeless Counts

	Sheltered	Unsheltered	Total
2025 Homeless Count	1,201	2,636	3,837
2026 Homeless Count	1,270	2,448	3,718
Difference:	+69 (+5.7%)	-188 (-7.1%)	-119 (-3.1%)

HUD Definitions

Sheltered Homelessness

HUD requires Continuums of Care (CoCs) to count all individuals or families who meet the criteria in **24 CFR 578.3, paragraph (1)(ii)**, including those:

- “living in a supervised publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state, or local government programs for low income individuals)” on the night designated for the count
- and individuals residing in Safe Haven projects.

Unsheltered Homelessness

HUD requires CoCs to count individuals or families who meet the criteria in 24 CFR 578.3, paragraph (1)(i), including those:

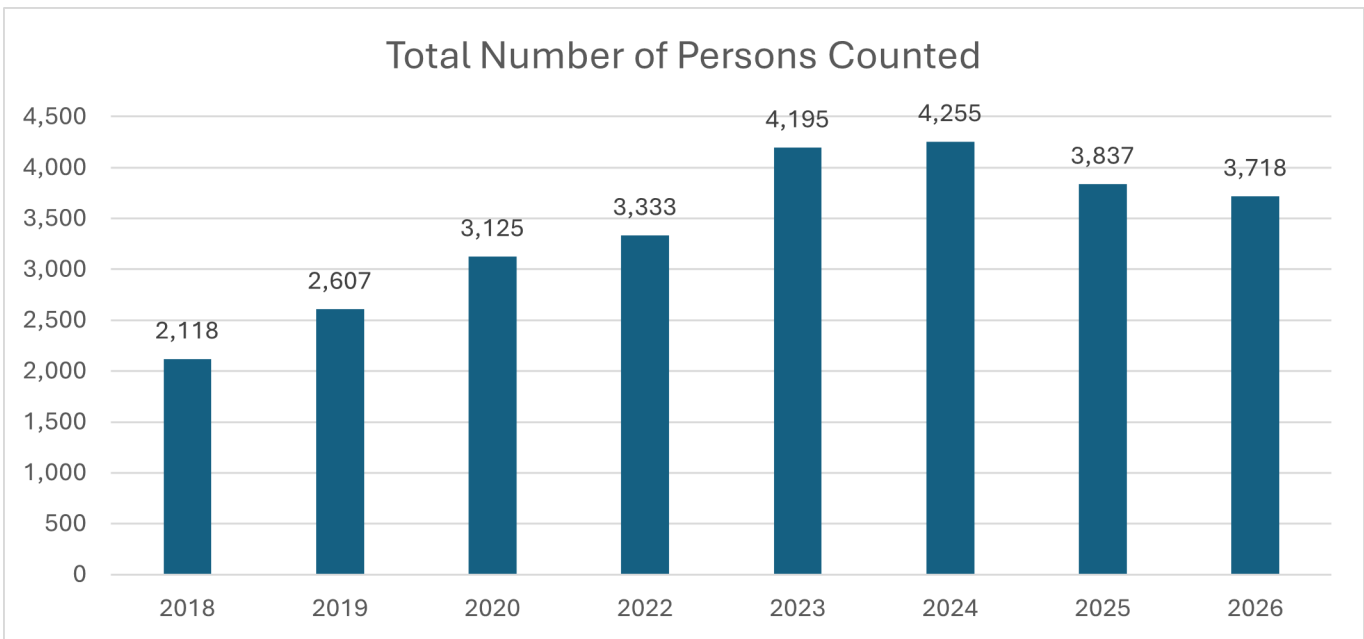
- “with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground.”

Households assisted through Rapid ReHousing (RRH) that remain unsheltered on the night of the count (e.g., living in an encampment while receiving RRH services) **must be included** in the unsheltered count.

HUD defines the “**night of the count**” as a single period from sunset to sunrise, spanning two consecutive calendar dates.

The following chart shows that the total number of people counted as homeless increased from **2,118 in 2018** to **3,718 in 2026**, an increase of **1,600 persons (75.5%)**. Each year following 2018 showed growth until 2025, when the count began to decline.

The 2026 count is **537 persons (12.6%)** lower than the 2024 total.



The following table provides a breakdown of sheltered and unsheltered persons counted by jurisdiction. Among the 1,270 sheltered persons, including 930 in emergency shelter and 340 in transitional housing:

- **924 were adults age 18+**
- **346 were children under age 18**

Among the **2,448 unsheltered persons**:

- **2,433 were adults age 18+**
- **15 were children under age 18**

There were **8 unsheltered families**, consisting of **11 adults and 15 children**, counted in the following locations:

- **San Bernardino City:** 4 families (5 adults, 7 children)
- **Ontario:** 2 families (3 adults, 3 children)
- **Rialto:** 1 family (2 adults, 4 children)
- **Unincorporated Area outside San Bernardino City:** 1 family (1 adult, 1 child)



Table 2. Total Number of Sheltered and Unsheltered Adults and Children by Jurisdiction

Jurisdiction	Sheltered		Unsheltered	Total
	Shelter	Transitional Housing		
Adelanto	7	3	39	49
Apple Valley	8	12	17	37
Arrowbear	0	0	0	0
Barstow	29	27	80	136
Big Bear City/Sugarloaf	5	9	2	16
Big Bear Lake	5	0	13	18
Bloomington/Crestmore	0	0	16	16
Blue Jay	0	0	0	0
Cajon Canyon	0	0	0	0
Cedarpines Park	0	0	5	5
Chino	0	0	29	29
Chino Hills	0	0	10	10
Colton	85	0	118	203
Crestline	1	0	12	13
Devore	0	0	0	0
Fontana	74	53	343	470
Fontana Unincorporated Area	0	0	12	12
Grand Terrace	0	0	5	5
Hesperia	0	0	80	80
Highland	0	0	71	71
Joshua Tree	0	0	18	18
Lake Arrowhead	0	0	2	2
Landers	0	0	4	4
Lenwood	0	0	1	1
Loma Linda	0	0	15	15
Lucerne Valley	0	0	0	0
Lytle Creek	0	0	0	0
Mentone/Crafton	0	0	0	0
Montclair	1	0	54	55
Morongo Valley	0	0	0	0
Muscoy	0	0	11	11
Needles	0	0	6	6
Ontario	37	16	245	298
Phelan/Pinion Hills	0	0	0	0
Rancho Cucamonga	4	0	97	101
Redlands	19	8	107	134
Rialto	0	0	44	44
Running Springs	0	0	4	4
San Bernardino	327	108	737	1,172
San Bernardino Unincorporated Area	0	0	55	55
Skyforest	0	0	2	2
Twentynine Palms	0	0	24	24
Twin Peaks	0	0	0	0
Upland	21	50	28	99
Valley of Enchantment	0	0	11	11
Victorville	304	33	104	441
West Cajon Valley	0	0	0	0
Wonder Valley	0	0	0	0
Yermo	0	0	0	0
Yucaipa	3	0	2	5
Yucca Valley	0	21	25	46
Countywide or Unknown	0	0	0	0
Total	930	340	2,448	3,718

Table 3 shows that 2,955 individuals (79.5%) of the 3,718 homeless adults and children counted in 2026 were located within eight jurisdictions:

Barstow, Colton, Fontana, Ontario, Rancho Cucamonga, Redlands, San Bernardino, and Victorville.

These eight jurisdictions accounted for:

- **1,911 unsheltered individuals**, or **78.1%** of the total unsheltered population of 2,448 countywide;
- **879 sheltered individuals**, or **94.5%** of the 930 persons counted in emergency shelters; and
- **245 individuals** in transitional housing, representing **72.1%** of the 340 persons counted in transitional housing programs.

Table 3. Jurisdictions with Largest Number of Persons Counted as Homeless

Jurisdiction	Sheltered		Unsheltered	Total
	Shelter	Transitional Housing		
County (All Jurisdictions)	930	340	2,448	3,718
Barstow	29	27	80	136
Colton	85	0	118	203
Fontana	74	53	343	470
Ontario	37	16	245	298
Rancho Cucamonga	4	0	97	101
Redlands	19	8	107	134
San Bernardino	327	108	737	1,172
Victorville	304	33	104	441
Total:	879	245	1,911	2,955



Table 4 compares the total number of unsheltered persons, sheltered persons, and overall number of persons counted in 2026 to corresponding 2025 numbers for incorporated and unincorporated areas of the county.

Table 4. Comparison of Total Number of Persons Counted in 2026 and 2025 by Jurisdiction

Incorporated and Unincorporated Areas	Total Number of Unsheltered Persons				Total Number of Sheltered Persons				Total Number			
	2025	2026	Difference		2025	2026	Difference		2025	2026	Difference	
	#	#	#	%*	#	#	#	%*	#	#	#	%*
Adelanto	20	39	+19	+95	18	10	-8	-44.4	38	49	+11	+28.9
Apple Valley	18	17	-1	-5.5	0	20	+20	***	18	37	+19	+105
Arrowbear	1	0	-1	-100	0	0	0	0.0	1	0	-1	-100
Barstow	58	80	+22	+37.9	38	56	+18	+47.4	96	136	+40	+41.7
Big Bear City/ Sugarloaf	0	2	+2	***	13	14	+1	+0.8	13	16	+3	+23.1
Big Bear Lake	29	13	-16	-55.2	3	5	+2	+66.7	32	18	-14	-43.7
Bloomington/ Crestmore	33	16	-17	-51.5	0	0	0	0.0	33	16	-17	-51.5
Blue Jay	0	0	0	0.0	0	0	0	0.0	0	0	0	0.0
Cajon Canyon	0	0	0	0.0	0	0	0	0.0	0	0	0	0.0
Cedarpines Park	1	5	+4	***	0	0	0	0.0	1	5	+4	***
Chino	31	29	-2	-6.5	0	0	0	0.0	31	29	-2	-6.5
Chino Hills	3	10	+7	***	0	0	0	0.0	3	10	+7	***
Colton	171	118	-53	-31.1	7	85	+78	***	178	203	+25	+14.0
Crestline	6	12	+6	+100	0	1	+1	+100	6	13	+7	+117
Devore	0	0	0	0.0	0	0	0	0.0	0	0	0	0.0
Fontana	271	343	+72	+26.6	93	127	+34	+36.6	364	470	+106	+29.1
Fontana Unincorporated Area	*	12	--	--	0	0	0	0.0	--	12	--	--
Grand Terrace	4	5	+1	+25	0	0	0	0.0	4	5	+1	+25.0
Hesperia	68	80	+12	+17.6	2	0	-2	***	70	80	+10	+14.3
Highland	90	71	-19	-21.1	0	0	0	0.0	90	71	-19	-21.1
Joshua Tree	12	18	+6	+50	0	0	0	0.0	12	18	+6	+50.0
Lake Arrowhead	0	2	+2	***	0	0	0	0.0	0	2	+2	***
Landers	4	4	0	0.0	0	0	0	0.0	4	4	0	0.0
Lenwood	0	1	+1	+100	0	0	0	0.0	0	1	+1	+100
Loma Linda	19	15	-4	-21.1	0	0	0	0.0	19	15	-4	-21.1
Lucerne Valley	0	0	0	0.0	0	0	0	0.0	0	0	0	0.0
Lytle Creek	0	0	0	0.0	0	0	0	0.0	0	0	0	0.0
Mentone/Crafton	0	0	0	0.0	0	0	0	0.0	0	0	0	0.0
Montclair	38	54	+16	+42.1	0	1	+1	+100	38	55	+17	+44.7
Morongo Valley	0	0	0	0.0	0	0	0	0.0	0	0	0	0.0
Muscoy	11	11	0	0.0	0	0	0	0.0	11	11	0	0.0
Needles	12	6	-6	-50	0	0	0	0.0	12	6	-6	-50.0
Ontario	258	245	-13	-5.0	39	53	+14	+35.9	297	298	+1	+0.3
Phelan /Pinion Hills	2	0	-2	***	0	0	0	0.0	2	0	-2	***
Rancho Cucamonga	113	97	-16	-14.2	7	4	-3	-42.9	120	101	-19	-15.8
Redlands	104	107	+3	+2.9	42	27	-15	-35.7	146	134	-12	-8.2
Rialto	52	44	-8	-15.4	2	0	-2	***	54	44	-10	-18.5
Running Springs	4	4	0	0.0	0	0	0	0.0	4	4	0	0.0
San Bernardino	981	737	-244	-24.9	554	435	-119	-21.5	1,535	1,172	-363	-23.6

Incorporated and Unincorporated Areas	Total Number of Unsheltered Persons				Total Number of Sheltered Persons				Total Number			
	2025	2026	Difference		2025	2026	Difference		2025	2026	Difference	
	#	#	#	%*	#	#	#	%*	#	#	#	%*
San Bernardino Unincorporated Area	**	55	--	--	0	0	0	0.0	--	55	--	--
Skyforest	1	2	+1	+100	0	0	0	0.0	1	2	+1	+100
Twentynine Palms	19	24	+5	+26.3	2	0	-2	***	21	24	+3	+14.3
Twin Peaks	0	0	0	0.0	0	0	0	0.0	0	0	0	0.0
Upland	33	28	-5	-15.2	34	71	+37	+109	67	99	+32	+47.8
Valley of Enchantment	10	11	+1	+10	0	0	0	0.0	10	11	+1	+10.0
Victorville	141	104	-37	-26.2	307	337	+30	+9.8	448	441	-7	-1.6
West Cajon Valley	0	0	0	0.0	0	0	0	0.0	0	0	0	0.0
Wonder Valley	0	0	0	0.0	0	0	0	0.0	0	0	0	0.0
Yermo	0	0	0	0.0	0	0	0	0.0	0	0	0	0.0
Yucaipa	4	2	-2	-50	12	3	-9	-75.0	16	5	-11	-68.7
Yucca Valley	14	25	+11	+78.6	28	21	-7	-25.0	42	46	+4	+9.5
Countywide****	0	0	0	0.0	0	0	0	0.0	0	0	0	0.0
Total:	2,636	2,448	-188	-7.1	1,201	1,270	+69	+5.7%	3,837	3,718	-119	-3.1

*Fontana Unincorporated Area included in Fontana totals in 2025.

**San Bernardino Unincorporated Area was included in San Bernardino totals in 2025.

***Percentage changes only provided where the change is less than 200%.

****Includes domestic violence survivor programs.

Table 5 provides the total number of people counted as unsheltered in each supervisorial district in 2026. The total number of people counted is broken down by the number of adults age 18 or older, number of unaccompanied children under age 18, and number of accompanied children under 18.

Table 5. Supervisorial District - Unsheltered Persons (2026)

Supervisorial District	Total	Adult		Unaccompanied Children Under 18		Accompanied Children Under 18	
	#	#	%	#	%	#	%
District 1	240	240	100%	0	0.0%	0	0.0%
District 2	456	456	100%	0	0.0%	0	0.0%
District 3	435	435	100%	0	0.0%	0	0.0%
District 4	363	360	99.2%	0	0.0%	3	0.8%
District 5	954	942	98.7%	0	0.0%	12	1.3%
Unknown	0	0	0.0%	0	0.0%	0	0.0%
Total:	2,448	2,433	99.4%	0	0.0%	15	0.6%

Table 6 provides a comparison of the 2025 unsheltered count to the 2026 unsheltered count by supervisorial district.

Table 6. Supervisorial District Unsheltered Count Comparison (2025 vs. 2026)

Supervisorial District	2025	2026	Difference	
	#	#	#	%
District 1	249	240	-9	-3.6%
District 2	387	456	+69	+17.8%
District 3	441	435	-6	-1.4%
District 4	360	363	+3	+0.8%
District 5	1,196	954	-242	-20.2%
Unknown	3	0	-3	-100%
Total:	2,636	2,448	-188	-7.1%



BACKGROUND INFORMATION

The U.S. Department of Housing and Urban Development (HUD), as part of its requirements for local Continuums of Care (CoCs) to continue receiving continuum of care funding for homeless services, requires CoCs to conduct a **one-day PITC** of sheltered and unsheltered homeless persons during the **last 10 days of January**. The **CA-609 San Bernardino City and County CoC** is one of nearly 400 jurisdictions nationwide that submit an annual application to HUD for continuum of care funding.

HUD requires CoCs to conduct a sheltered count every year and an unsheltered count every other year. However, the San Bernardino City and County CoC conducts an annual unsheltered count as do most of California's 44 CoCs.

When was the count conducted?

The **sheltered count** included residents of emergency shelters and transitional housing programs throughout the county who slept in these facilities during the night of **January 21 through the early morning of January 22, 2026**.

The **unsheltered count** was conducted on **Thursday, January 22, 2026**, beginning at **6:00 a.m.**

HUD allows counting in hard-to-reach or remote areas to continue for up to **seven days** after the count, provided that individuals:

1. Are asked if they were homeless on the day of the count, and
2. Are assigned a unique identifier to prevent duplication.

A limited amount of supplemental counting occurred during the seven-day period following the count to ensure full coverage of remote areas.

Who was counted?

Per HUD instructions, a person was considered homeless—and therefore counted—only if they met HUD's definition of homelessness by residing in:

- A place not meant for human habitation, such as a car, park, sidewalk, or abandoned building;
- An emergency shelter
- Transitional housing for homeless persons.

Each person counted was also asked a series of survey questions to ensure the collection of all HUD-required subpopulation data, including information related to:

- Adults with HIV/AIDS
- Serious mental illness
- Substance use disorders

Additional subpopulations counted included:

- Families
- Chronically homeless families and individuals
- Veterans
- Youth ages 18 – 24.

Reporting on the number of sheltered and unsheltered adult survivors of domestic violence is optional under HUD guidance.

Locally desired survey questions were also included, such as:

- Did you become homeless for the first time during the past 12 months?
- Has a doctor or other medical professional ever told you that you have a chronic health condition that is life-threatening such as heart, lung, liver, kidney or cancerous disease?
- Have you been incarcerated during the last 12 months?

-
- Have you ever been in foster care?
 - How much is your monthly income?
 - In what city/community did you first become homeless?
 - In which state were you born?
 - Where did you sleep last night?

Who was not counted?

Per HUD instructions, a person was **not** considered homeless if they resided in:

- Medical facilities (e.g., hospitals, psychiatric facilities, nursing homes)
- Jails, prisons, or juvenile detention facilities
- Chemical dependency facilities (e.g., detox facilities or inpatient treatment)
- Foster care homes or group homes

Additionally:

- Children identified as homeless under **McKinney-Vento** definitions by schools were **not** included unless they were staying in emergency shelter, transitional housing, or were unsheltered.
- Persons who were “**doubled up**” (temporarily staying with others) or “**near homelessness**” were not included, as HUD categorizes them as **at risk**, not homeless.

Like many counties, San Bernardino has a substantial number of households that are at **risk of homelessness**. According to the U.S. Census Bureau’s 2024 Small Area Income and Poverty Estimates (SAIPE):

- **13.2% of households** (approximately **86,000 households** representing **about 274,000 residents**) were living at or below the poverty level.

Factors contributing to homelessness include:

- Rising housing costs
- Job loss
- Increasing healthcare expenses
- Domestic violence
- Mental illness
- Physical disabilities
- Substance abuse

Who carried out the count?

The homeless count and survey were a coordinated effort involving:

- **San Bernardino County Homeless Partnership (SBCHP)**
- **San Bernardino County Office of Homeless Services (OHS)**
- **Institute for Urban Initiatives**

Approximately **574 community volunteers** served as counters. Additionally:

- **23 cities and towns** provided staff support and space for training and deployment
- **Law enforcement agencies** contributed expertise regarding known homeless locations
- **Nonprofit agencies, faith-based organizations, County departments**, and other partners assisted in planning and logistics
- The **San Bernardino County Innovation and Technology Department (ITD)** developed maps used by field teams

San Bernardino County Homeless Partnership (SBCHP)

The San Bernardino County Homeless Partnership (SBCHP) was formed to strengthen and coordinate countywide efforts to address homelessness. Its mission includes:

- Developing a public-private partnership network
- Improving coordination of services and resources
- Leading countywide planning to prevent and reduce homelessness
- Facilitating communication, cooperation, and collaboration among service providers

SBCHP members include community organizations, faith-based institutions, schools, nonprofits, private industry, and government agencies at all levels.

Office of Homeless Services (OHS)

The Office of Homeless Services (OHS) serves as the central clearinghouse for homelessness issues across County departments. It provides administrative support to SBCHP and ensures that the Partnership's vision, mission, and goals are implemented.

Institute for Urban Initiatives

The Institute for Urban Initiatives is comprised of multiple community and faith-based entities that address economic, housing, and social needs locally and regionally. It has completed more than 100 assessments across Southern California, focusing on:

- Affordable housing
- Micro-business support
- Fair housing
- Homelessness
- Migrant farming
- Street vending



METHODOLOGY



Unsheltered Count and Survey

To conduct the unsheltered count, Esri's ArcGIS software platform was used. The 2026 Homeless PITC utilized a configuration of **Survey 123 for ArcGIS and Operations Dashboard for ArcGIS**, implemented by the Office of Homeless Services (OHS) in partnership with the Innovation and Technology Department (ITD).

The Homeless PITC incorporated the following tools:

- **Homeless Count Survey**, consisting of approximately 30 interrelated questions to meet HUD requirements for collecting subpopulation data and fulfilling local data needs.
- **Homeless Count Dashboard**, used to monitor count activity and survey submissions in real time.
- **Homeless Count Results Application**, provided instant viewing of data and tables that detailed real-time results.

A digital survey form was designed to streamline the surveyor's experience by displaying only relevant questions based on the respondent's answers. This reduced decision-making for surveyors and improved efficiency.

Automated logic was integrated into the form to perform real-time calculations. For example:

- Responses were combined to instantly determine whether a person met HUD's definition of **chronically homeless**
- Extensive testing ensured all conditional pathways produced accurate results.

These automated calculations enabled real-time monitoring of key metrics and eliminated the need for manual post-survey computations.

Digital surveys also enabled precise location capture. When a survey was completed, the GPS coordinates of the surveyor's mobile device were recorded, identifying where the encounter occurred. This supported mapping and geospatial analysis. For safety and privacy reasons, **location data was not collected for sheltered surveys.**

At the conclusion of the count, all data underwent quality checks, including:

- Removal of invalid records (e.g., practice surveys before the official count)
- Identification and elimination of duplicate surveys based on unique identifiers and location patterns

Closer Monitoring of Undercounted Areas

Esri Survey 123's real-time dashboard provided immediate visibility into where surveys were being submitted. Each data point on the dashboard represented a household counted.

During the count, if data points did not appear in locations known to have homeless persons, volunteers were dispatched to those areas to ensure full coverage.

After the count, if gaps remained in known locations, professional outreach workers were deployed the next day. Individuals encountered were included in the total count if they had not been counted previously, consistent with HUD allowances for next-day counting.

HUD permits next-day counting under two conditions:

- Individuals must be asked whether they were homeless **on the night of the count**; and
- A **unique identifier** must be created to avoid duplication.

A unique identifier was created for every person counted on the main count day and the following day. If a unique identifier appeared more than once, it was assumed to refer to the same person. A person was included in the final count only if they confirmed "yes" when asked "if they were homeless on the day of the count," which was on Thursday, January 22.

Analyzing the subpopulation data

Only adults and unaccompanied teenage children counted as unsheltered were surveyed. **Accompanied children within families were not surveyed.**

Of the **2,433 unsheltered adults**,

- **1,276 (52.5%)** were surveyed, and
- **1,157 (47.5%)** were observed but not interviewed.

Surveyors were instructed to mark “**No**” for survey question 5 (“Are you able to interview this person?”) and provide their best estimate for questions 5a–8 (sex, age, race/ethnicity) when:

- There were safety concerns
- The individual was sleeping
- The individual refused to be interviewed

Sheltered Homeless Count

HUD encourages the use of **Homeless Management Information Services (HMIS)** data to generate sheltered counts and subpopulation data for programs where 100% of beds were participating in HMIS. For these programs, HMIS data provided the number of:

- Occupied beds
- Persons in each HUD-required subpopulation

A supplemental data collection instrument was used to collect the same information for:

- Programs not participating in HMIS
- Participating agencies with incomplete or inaccurate HMIS data

Both HMIS data and the supplemental instrument used identical subpopulation questions to ensure consistency across programs.

Unsheltered Homelessness

Of the **3,718 persons** counted as homeless in 2026, 2,448 (65.8%) -were unsheltered. HUD defines an unsheltered individual or family as:

“An individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning: (i) An individual or family with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings.”

Of the **2,448 unsheltered persons, 2,433 were adults** and **15 were children**. Of the 2,433 unsheltered adults, **1,276 agreed to be surveyed**, while **1,157 were counted through observation only**.

As previously noted, surveyors were instructed to mark “**No**” for Question 5, (“Are you able to interview this person?”) and to provide their best estimate for Questions 5a – 8 (sex, age, race/ethnicity) when:

- Safety concerns existed
- The person was sleeping
- The person refused to be interviewed

Accompanied children were not surveyed directly. Their demographic information was provided by the accompanying adult. No **unaccompanied children under 18** were encountered unsheltered.

HUD requires that sex, race/ethnicity, and age be reported for all unsheltered adults and children- whether surveyed or observed. Continuums of Care (CoCs) cannot submit the PITC data in HUD’s Homeless Data Exchange (HDX) 2.0 system until these data elements are completed for all 2,448 individuals.

As stated earlier, of the **2,433 unsheltered adults**,

- **1,276 (52.5%)** were surveyed
- **1,157 (47.5%)** were observed.

To meet HUD’s reporting requirements, **basic extrapolation** was used to assign sex, race/ethnicity, and age categories to observed adults. The proportion of surveyed adults in each category was applied to the number of observed adults.

What is Your Sex?

An example is shown in **Table 7** below. Table 7 provides a breakdown by sex for:

- Unsheltered adults
- Unaccompanied youth under age 18
- Accompanied children under age 18 in families

HUD requires reporting for the following categories:

Female, Male, Client Doesn't Know, Client Prefers Not to Answer.

Key findings:

- Nearly **three-fourths (71.3%)** of adults were male.
- More than **one-fourth (28.5%)** of adults were female.
- Among accompanied children, **60.0% were female** and **40.0% were male**.

Extrapolation example:

28.5% of the **1,276 surveyed adults** identified as female.

Applying this proportion to the **1,157 observed adults** results in **693 total females**.

(Extrapolation was not used for accompanied children.)

Table 7. Breakdown by Sex

Sex	Adult		Unaccompanied Children Under 18		Accompanied Children Under 18	
	#	%	#	%	#	%
Female	693	28.5%	0	0.0%	9	60.0%
Male	1,735	71.3%	0	0.0%	6	40.0%
Client Doesn't Know	0	0.0%	0	0.0%	0	0.0%
Client Prefers Not to Answer	5	0.2%	0	0.0%	0	0.0%
Unknown	0	0.0%	0	0.0%	0	0.0%
Total:	2,433	100%	0	0.0%	15	100%

What is Your Race/Ethnicity?

Table 8 provides race/ethnicity data for adults, unaccompanied youth, and accompanied children.

Key findings:

- **37.8%** of adults identified as **Hispanic/Latina/e/o**.
- **34.3%** identified as **White**.
- **18.8%** identified as **Black/ African American or African**.
- Among accompanied children, **80.0%** were Hispanic/Latina/e/o.

Table 8. Breakdown by Race/Ethnicity

Ethnicity	Adult		Unaccompanied Children Under 18		Accompanied Children Under 18	
	#	%	#	%	#	%
American Indian, Alaska Native, or Indigenous	49	2.0%	0	0.0%	0	0.0%
Asian or Asian American	19	0.8%	0	0.0%	0	0.0%

Ethnicity	Adult		Unaccompanied Children Under 18		Accompanied Children Under 18	
	#	%	#	%	#	%
Black, African American or African	457	18.8%	0	0.0%	1	6.7%
Hispanic/Latina/e/o	920	37.8%	0	0.0%	12	80.0%
Middle Eastern or North African	12	0.5%	0	0.0%	0	0.0%
Native Hawaiian or Pacific Islander	15	0.6%	0	0.0%	0	0.0%
White	835	34.3%	0	0.0%	2	13.3%
More Than One Race/Ethnicity	90	3.7%	0	0.0%	0	0.0%
Client Refused	24	1.0%	0	0.0%	0	0.0%
Client Doesn't Know	12	0.5%	0	0.0%	0	0.0%
Unknown	0	0.0%	0	0.0%	0	0.0%
Total:	2,433	100%	0	0.0%	15	100.0%

How Old Are You?

Table 9 shows age distribution for unsheltered adults according to HUD's required age categories.

Key findings:

- **50.8%** of adults were age **44 or younger**:
 - 2.7% age 18–24
 - 19.0% age 25–34
 - 29.1% age 35–44
- **49.2%** were age **45 or older**:
 - 23.1% age 45–54
 - 18.9% age 55–64
 - 7.2% age 65+

Table 9. Breakdown by Age for Adults

Age	#	%
Age 18 – 24	66	2.7%
Age 25 – 34	462	19.0%
Age 35 – 44	708	29.1%
Age 45 – 54	562	23.1%
Age 55 – 64	460	18.9%
Age 65+	175	7.2%
Total:	2,433	100%

Other Subpopulations

Table 10 provides a breakdown of additional subpopulations among unsheltered adults.

Basic extrapolation was applied to each subpopulation in the table.

For example, **40.7%** of the **1,276 surveyed unsheltered adults** met HUD's definition of chronic homelessness. Applying the same percentage (40.7%) to the **1,157 observed adults** results in **471 chronically homeless observed adults**. Adding the **519 surveyed adults** who were chronically homeless yields a total of **990 chronically homeless adults**.

Table 10. Breakdown for Subpopulations

Subpopulations	#	%
Chronically Homeless Adults*	990	40.7%
Developmental Disability	153	6.3%
Families (including Chronically Homeless Families) **	8	---
Persons with HIV/AIDS	36	1.5%
Persons with Mental Health Problems	540	22.2%
Physical Disability	577	23.7%
Substance Users	533	21.9%
Veterans***	187	7.7%
Experiencing Homelessness Due to Fleeing Domestic Violence, Dating Violence, Sexual Assault, or Stalking	243	10.0%

*Several questions were asked to determine whether an adult met HUD's definition of chronic homelessness, defined as an individual with a disability as defined in Section 401(9) of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11360(9)) who lives in a place not meant for human habitation, a safe haven, or in an emergency shelter and has been homeless and living as described for at least 12 months, or on at least four separate occasions in the last three years, as long as the combined occasions equal at least 12 months.

**Families: The 8 families consisted of 11 adults and 15 children. Two families were chronically homeless, including two adults and five children.

***Veterans: 56.6% (106 of 187) of the veterans counted were chronically homeless.

Other Survey Questions

Other questions were included in the survey that were not required by HUD. A total of **1,276 unsheltered adults** responded to these questions in the table below.

For example, **462 respondents (36.2%)** answered "Yes" to the question "Did you become homeless for the first time during the past 12 months?" as shown below.



Table 11. Other Survey Questions

Demographic Information	N=1,276	
	Number	Percent
Did you become homeless for the first time during the past 12 months?	462	36.2%
Has a doctor or other medical professional ever told you that you have a chronic health condition that is life-threatening such as heart, lung, liver, kidney or cancerous disease?	250	19.6%
Have you been incarcerated during the last 12 months?	365	28.6%
Have you ever been in foster care?	187	14.7%
How much is your monthly income?		
No income	817	64.0%
\$1 to \$250	139	10.9%
\$251 to \$500	96	7.5%
\$501 to \$1,000	85	6.7%
More than \$1,000	124	9.7%
Unknown	15	1.2%
Total:	1,276	100.0%
In what state were you born?		
California	967	75.8%
Other State in the United States	220	17.2%
Outside of the United States	89	7.0%
Total:	1,276	100.0%
Where did you sleep last night?		
Abandoned building	22	1.7%
Airport, bus station, train station	13	1.0%
Motel or hotel paid by third party	7	0.5%
Outdoors	750	58.8%
Tent or tent-like shelter (tarp, cardboard, wood)	301	23.6%
Vehicle (car, van, truck, or RV)	156	12.2%
Other	27	2.1%
Total:	1,276	100.0%

Note: Percentages may vary slightly due to rounding.

Another survey question asked: *In what city did you first become homeless?*

Table 12 summarizes the responses from the **1,276 adults** who were interviewed. For example, **380 persons (29.8%)** stated the City of San Bernardino as the first city in which they became homeless.

Table 12. City First Homeless

Jurisdiction	#	%
Adelanto	13	1.0%
Apple Valley	15	1.2%
Barstow	25	2.0%
Big Bear City/Sugarloaf	7	0.5%
Big Bear Lake	0	0.0%
Bloomington/Crestmore	14	1.1%
Blue Jay	0	0.0%
Cajon Canyon	0	0.0%
Cedarpines Park	0	0.0%
Chino	15	1.2%
Chino Hills	4	0.3%
Colton	28	2.2%
Crestline	11	0.9%
Devore	0	0.0%
Fontana	97	7.6%
Grand Terrace	2	0.2%
Hesperia	34	2.7%
Highland	14	1.1%
Joshua Tree	6	0.5%
Lake Arrowhead	4	0.3%
Landers	0	0.0%
Lenwood	0	0.0%
Loma Linda	4	0.3%
Lytle Creek	0	0.0%
Mentone/Crafton	0	0.0%
Montclair	11	0.9%
Morongo Valley	2	0.2%

Jurisdiction	#	%
Muscoy	0	0.0%
Needles	4	0.3%
Ontario	72	5.6%
Phelan/Pinon Hills	0	0.0%
Rancho Cucamonga	37	2.9%
Redlands	24	1.9%
Rialto	39	3.1%
Running Springs	4	0.3%
San Bernardino	380	29.8%
Skyforest	0	0.0%
Twentynine Palms	10	0.8%
Twin Peaks	1	0.1%
Upland	16	1.3%
Valley of Enchantment	0	0.0%
Victorville	81	6.3%
West Cajon Valley	0	0.0%
Yermo	0	0.0%
Yucaipa	3	0.2%
Yucca Valley	8	0.6%
Outside of San Bernardino County	112	8.8%
Outside of California	36	2.8%
Outside of the United States	6	0.5%
Unknown	137	10.7%
Total:	1,276	100.0%

Note: Percentages may be slightly above 100% due to rounding.

Sheltered Homelessness

Of the **3,718 persons** counted in 2026, **1,270 persons (34.2%)** were sheltered. Among them:

- **930 persons** were counted in shelters or received non-congregate shelter through motel vouchers, and
- **340 persons** were counted in transitional housing programs.

HUD requires that all persons living in shelters, transitional housing programs, and safe haven programs on the night of the count be included in the sheltered count.

As required by HUD, the sheltered count included all persons and households sleeping in emergency shelters (including seasonal shelters) and transitional housing programs listed on the **Housing Inventory Chart (HIC)**.

Persons staying in hotels or motels paid for by social service agencies were included if the voucher program was listed on the HIC.

HUD additionally requires that the total number of sheltered persons be reported by **pre-designated subpopulations**. The 2026 subpopulation data are presented in the tables below.

Prior to the count, OHS staff and members of the **Key Person Task Force** updated the HIC to add new programs and remove inactive programs.

Because HUD encourages using Homeless Management Information System (HMIS) data for sheltered counts when programs have 100% HMIS bed coverage, HMIS data was used whenever possible to gather:

- Total number of occupied beds
- Number of persons in each HUD-required subpopulation

For programs not participating in HMIS, or for HMIS programs with incomplete or inaccurate data, a **supplemental data collection instrument**-identical to the HMIS subpopulation questions was used. As a result, sheltered count data for all programs were collected through either HMIS or the supplemental instrument.

Table 13 provides a breakdown by age of the sheltered population (**1,270 adults and children**) according to HUD requirements.

Table 13. Age for Sheltered Population

Subpopulation	#	%
Persons under Age 18	346	27.2%
Persons Age 18-24	108	8.5%
Persons Age 25-34	185	14.6%
Persons Age 35-44	202	15.9%
Persons Age 45-54	195	15.4%
Persons Age 55-64	157	12.4%
Persons Age 65+	77	6.0%
Total:	1,270	100.0%

Table 14 provides the breakdown by sex of the sheltered population (**1,270 adults and children**) according to HUD requirements.

Table 14. Sex for Sheltered Population

Subpopulation	#	%
Female	664	52.3%
Male	606	47.7%
Client Doesn't Know	0	0.0%
Client Prefers Not to Answer	0	0.0%
Unknown	0	0.0%
Total:	1,270	100.0%

Table 15 provides a breakdown by race/ethnicity of the sheltered population (**1,270 adults and children**) according to HUD requirements.

Table 15. Race/Ethnicity Table for Sheltered Population

Subpopulation	#	%
American Indian, Alaska Native, or Indigenous	7	0.6%
Asian or Asian American	6	0.5%
Black, African American or African	403	31.7%
Hispanic/Latina/e/o	330	26.0%
Middle Eastern or North African	5	0.4%
Native Hawaiian or Pacific Islander	11	0.9%
White	315	24.8%
More Than One Race/Ethnicity	193	15.1%
Client Refused	0	0.0%
Client Doesn't Know	0	0.0%
Unknown	0	0.0%
Total:	1,270	100.0%

Table 16 provides a breakdown of sheltered populations. These values are based on **924 sheltered adults**, unless otherwise noted by an asterisk (*).

Table 16. Subpopulations Table for Sheltered Population

Subpopulation	#	%
Adults with HIV/AIDS	16	1.7%
Adults with Mental Health Problems	257	27.8%
Adults with Substance Use Problems	151	16.3%
Adult Survivors of Domestic Violence	98	10.6%
Veterans	26	2.8%
Chronically Homeless Adults	310	33.5%
Chronically Homeless Families (number of families) *	15	-
Youth Under Age 18-Households with Only Children**	10	-

Note: 15 of the 26 veterans were chronically homeless.

*15 chronically homeless families consisted of a total of 54 adults and children.

**The 10 youth under age 18 were not parenting youth.

Key Findings

1. The number of adults and children counted as homeless **decreased by 3.1%**, from **3,837 in 2025** to **3,718 in 2026**.
2. The number of adults and children counted as **unsheltered decreased by 7.1%**, from **2,636 in 2025** to **2,448 in 2026**.
3. The number of adults and children counted as **sheltered increased to 1,270 in 2026**, which is **69 more persons**, representing a **5.7% increase** compared to **1,201 persons in 2025**.
4. **More than three-fourths (79.5%), or 2,955 of the 3,718** homeless adults and children were counted in eight jurisdictions: Barstow, Colton, Fontana, Ontario, Rancho Cucamonga, Redlands, San Bernardino, and Victorville.
 - a. These eight cities accounted for **1,911 unsheltered individuals (78.1%)** of the total unsheltered population of 2,448 and **1,124 (88.5%)** of the 1,270 persons counted in shelters and transitional housing.
5. **More than one-third (36.2%)** of unsheltered adults became homeless for the first time within the **12 months preceding the count**.
6. **Approximately one-third (29.8%)** of unsheltered adults stated that **San Bernardino** was the city where they first became homeless.
7. **Close to half (40.7%)** of unsheltered adults were **chronically homeless**, meaning they had been homeless for **one year or longer** and had a **disabling condition** (e.g., mental illness, chronic health condition, physical disability).
8. **More than one-fourth (28.6%)** of unsheltered adults reported “Yes” when asked if they had been **incarcerated during the past 12 months**.
9. Nearly **two-thirds (64.0%)** of unsheltered adults reported “**No Income**” when asked to state their monthly income.
10. **More than three-fourths (82.4%)** of unsheltered adults reported either “**No Monthly Income**” (64.0%), “**\$1 - \$250**” (10.9%), or “**\$251 - \$500**” (7.5%) when asked to state their monthly income.



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A.K. Smiley Public Library	• Ontario	Growing Outreach Growing Opportunities
Apple Valley Unified School District	• Rancho Cucamonga	Health Care in Action
Arrowhead Regional Medical Center	• Redlands	Hearts & Hands of San Bernardino
Benjamin E. Jones Community Resource Center	• Rialto	Hearts in Action
Building A Generation	• San Bernardino	Helping Thy Neighbor Inc
California State University San Bernardino	• Twentynine Palms	HomeAid Inland Empire
Christian Development Center	• Upland	House of Wolves Fight Club
Cities of:	• Victorville	Housing Authority of the County of San Bernardino
• Adelanto	• Yucaipa	Imani Family Services LLC
• Barstow	Club Actian de Juarez Jalisco Corp	Inland Counties Legal Services
• Big Bear Lake	Community Health Systems Inc.	Inland Empire Health Plan – IEHP
• Chino	Continuum of Care Board	Inland SoCal United Way – 211
• Chino Hills	Copper Mountain Mesa Community Association	Jovis Diner
• Colton	CRS Redlands	Just Serve
• Fontana	D’Andre D Lampkin Foundation	Knowledge & Education for Your Success – KEYS
• Hesperia	Department of Veterans Affairs	Law Office of Shirley Chiu
• Highland	Eastern Stars	Leaders for Improvement
• Loma Linda	Esri	Life Bible Fellowship Church
• Montclair	Family Assistance Program	Lighthouse Social Services
• Needles	Family Service Association of Redlands	Loma Linda University Medical Center
	Girl Scouts of Greater Los Angeles	

Loma Linda Veterans Affairs
 Healthcare System
 Mara's Wish
 Marine Corps League Det 1459
 Mission City Community Network
 Mission Homes
 Moore Business Solutions MBS LLC
 Morongo Basin Healthcare District
 Mountain Homeless Coalition
 N Ma Kennels
 National Council of Negro Women
 Incorporated
 New Hope Village Inc.
 New Horizons
 U.S. Congressman Pete Aguilar
 Operation Grace
 Operation New Hope
 P Luv'z Helping Hands Foundation
 Inc.
 Palms-N-Paws Animals Shelter
 Phoenix Clinic
 Project Nosotros
 Redlands Alphabet Soup
 Redlands Free Market
 Restoring Dreams Charity Ministry
 Rolling Start Inc.
 Salvation Army
 San Bernardino Valley Water
 Conservation District
 SBD 909 Construction Inc.

San Bernardino County:
 • Administrative Office –
 Communications Team
 • Aging and Adult Services
 • Assessor/Recorder/Clerk
 • Board of Supervisors
 • Children and Family Services
 • Children Support Services
 • Community Development and
 Housing
 • County Fire
 • Department of Behavioral Health
 • Department of Public Health
 • District Attorney's Office
 • Human Services
 • Human Resources
 • In-Home Supportive Services
 Public Authority
 • Innovation and Technology
 Department
 • Land Use Services
 • Library
 • Museum
 • Office of Emergency Services
 • Office of Homeless Services
 • Probation
 • Program Development Division
 • Project and Facilities
 Management
 • Public Defender's Office
 • Public Works
 • Public Health

• Purchasing Department
 • Sheriff's Department
 • Transitional Assistance
 Department
 • Workforce Development
 Department
 San Bernardino Valley Water
 Conservation District
 SBD 909 Construction Inc.
 She Rises Safe Haven for
 Empowerment
 Social Work Action Group (SWAG)
 Step Up on Second
 Symba Center
 The High Desert Memory
 Recreation Center
 The LaunchPad Collective Inc.
 The River's Edge Ranch
 Towns of:
 • Apple Valley
 • Yucca Valley
 U.S. VETS Inland Empire
 United States Veterans
 Administration
 Upland CERT
 Valley Star Behavioral Health
 Victor Valley Union High School
 District
 Water of Life Community Church/
 Citylink
 Wellness Equity Alliance
 Wood Shack Greens

City and Agency leads

Annette Karnes	Eric J. Avila	Sergeant Bryce Milakovich
Adriana Cueto	Erik Sund	Silvia Urenda
Barrie Owens	Erika Lewis-Huntley	Sue Walker
Brenda Lopez	Gabriela Leon	Terry Foster
Caleb Enriquez	Geovanni Quiroz	Tom Ingalls
Captain Jacob Gault	Heidi Strutz	Vanessa Cabrera
Christopher Giunta	Jacobo Treto	William Lamas
Christopher Salazar	Jeff Allen	Sergeant Bryce Milakovich
Cynthia Alvarado-Crawford	Jonathan Ingles	Sheree Lewis
David Rabindranath	Jose Soto	Silvia Urenda
Debra Breidenbach-Sterling	Justin Hager	Sophia Van
Denise Ortiz	Kanisha Withers	Susan Walker
Deputy Kyle Gober	Kari Franco	Tom Ingles
Deputy Misti Hunt	Konrad Bolowich	Vanessa Cabrera
Diane Serrano	Maribel Hernandez	William Lamas
Dwight Woodward	Ronald J. Goodrich	

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Sofia Herrera, PhD, Research Director

Christy Hamilton, Research Project Manager

Appendix A:

Findings for Each Jurisdiction With 10 Unsheltered Adults or More

NOTE: Percentage totals for Age, Income, Race/Ethnicity, Sex,
State of Birth, and Where Did You Sleep Last Night?,
may sum slightly above or below 100% due to rounding



ADELANTO

Total Number of Unsheltered Adults: 39
Of the 39 adults counted, volunteers were able to administer 15 surveys.

Demographic Information	n=15	
	Number	Percent
Age:		
18-24	0	0.0%
25-34	8	53.3%
35-44	3	20.0%
45-54	2	13.3%
55-64	0	0.0%
65+	2	13.3%
Total:	15	100.0%
Chronic Health Condition That Is Life-Threatening Such as Heart, Lung, Liver, Kidney, or Cancerous Disease		
Chronic Health Condition That Is Life-Threatening Such as Heart, Lung, Liver, Kidney, or Cancerous Disease	0	0.0%
Chronically Homeless	8	53.3%
Development Disabilities	1	6.7%
Foster Care (ever been)	1	6.7%
Homeless for First Time During Past 12 Months	10	66.7%
HIV/AIDS	0	0.0%
Incarcerated During the Last 12 Months	4	26.7%
Income:		
No Monthly Income	9	60.0%
\$1 - \$250	2	13.3%
\$251 - \$500	2	13.3%
\$501 - \$1,000	1	6.7%
More Than \$1,000	1	6.7%
Unknown	0	0.0%
Total:	15	100%

Demographic Information	n=15	
	Number	Percent
Mental Health Disability or Disorder That Seriously Limits Ability to Live independently	1	6.7%
Physical Disability That Seriously Limits Ability to Live Independently	1	6.7%
Race/Ethnicity:		
American Indian, Alaska Native, or Indigenous	0	0.0%
Asian or Asian American	0	0.0%
Black, African American or African	5	33.3%
Hispanic/Latina/e/o	6	40.0%
Middle Eastern or North African	0	0.0%
Native Hawaiian or Pacific Islander	0	0.0%
White	4	26.7%
More Than One Race/Ethnicity	0	0.0%
Client Refused	0	0.0%
Client Doesn't Know	0	0.0%
Unknown	0	0.0%
Total:	15	100%
Sex:		
Female	4	26.7%
Male	11	73.3%
Client Doesn't Know	0	0.0%
Client Prefers Not to Answer	0	0.0%
Unknown	0	0.0%
Total:	15	100.0%

Demographic Information	n=15	
	Number	Percent
State of Birth:		
California	13	86.7%
Other U.S. State	2	13.3%
Outside the United States	0	0.0%
Total:	15	100%
Substance Use Problem Disability or Disorder That Seriously Limits Ability to Live Independently	7	46.7%
Veteran Status	0	0.0%
Victim of Domestic Violence* (*Includes Experiencing Homelessness Due to Fleeing Domestic Violence, Dating Violence, Sexual Assault, or Stalking)	3	20.0%
Where Did You Sleep Last Night?		
Abandoned building	2	13.3%
Airport, bus, bus station, train, or train station	0	0.0%
Motel or hotel paid by third party	0	0.0%
Outdoors	7	46.7%
Tent or tent-like shelter (tarp, cardboard, wood)	3	20.0%
Vehicle (car, van, truck, or RV)	2	13.3%
Other	1	6.7%
Total:	15	100%

Note: Percentage totals for Age, Income, Race/Ethnicity, Sex, State Born, and Where Did You Sleep Last Night? may sum slightly more or less than 100% due to rounding.

APPLE VALLEY

Total Number of Unsheltered Adults: 17
Of the 17 adults counted, volunteers were able to administer 12 surveys.

Demographic Information	n=12	
	Number	Percent
Age:		
18-24	0	0.0%
25-34	2	16.7%
35-44	5	41.7%
45-54	2	16.7%
55-64	3	25.0%
65+	0	0.0%
Total:	12	100.0%
Chronic Health Condition That Is Life-Threatening Such as Heart, Lung, Liver, Kidney, or Cancerous Disease		
	1	8.3%
Chronically Homeless	6	50.0%
Development Disabilities	0	0.0%
Foster Care (ever been)	2	16.7%
Homeless for First Time During Past 12 Months	8	66.7%
HIV/AIDS	0	0.0%
Incarcerated During the Last 12 Months	2	16.7%
Income:		
No Monthly Income	8	66.7%
\$1 - \$250	3	25.0%
\$251 - \$500	1	8.3%
\$501 - \$1,000	0	0.0%
More Than \$1,000	0	0.0%
Unknown	0	0.0%
Total:	12	100.0%

Demographic Information	n=12	
	Number	Percent
Mental Health Disability or Disorder That Seriously Limits Ability to Live independently	2	16.7%
Physical Disability That Seriously Limits Ability to Live Independently	3	25.0%
Race/Ethnicity:		
American Indian, Alaska Native, or Indigenous	0	0.0%
Asian or Asian American	0	0.0%
Black, African American or African	3	25.0%
Hispanic/Latina/e/o	3	25.0%
Middle Eastern or North African	0	0.0%
Native Hawaiian or Pacific Islander	0	0.0%
White	6	50.0%
More Than One Race/Ethnicity	0	0.0%
Client Refused	0	0.0%
Client Doesn't Know	0	0.0%
Unknown	0	0.0
Total:	12	100.0%
Sex:		
Female	2	16.7
Male	10	83.3
Client Doesn't Know	0	0.0
Client Prefers Not to Answer	0	0.0
Unknown	0	0.0
Total:	12	100.0%

Demographic Information	n=12	
	Number	Percent
State of Birth:		
California	9	75.0
Other U.S. State	3	25.0
Outside the United States	0	0.0
Total:	12	100.0%
Substance Use Problem Disability or Disorder That Seriously Limits Ability to Live Independently	5	41.7
Veteran Status	0	0.0
Victim of Domestic Violence* (*Includes Experiencing Homelessness Due to Fleeing Domestic Violence, Dating Violence, Sexual Assault, or Stalking)	3	25.0
Where Did You Sleep Last Night?		
Abandoned building	1	8.3%
Airport, bus, bus station, train, or train station	0	0.0%
Motel or hotel paid by third party	0	0.0%
Outdoors	5	41.7%
Tent or tent-like shelter (tarp, cardboard, wood)	2	16.7%
Vehicle (car, van, truck, or RV)	1	8.3%
Other	3	25.0%
Total:	12	100.0%

Note: Percentage totals for Age, Income, Race/Ethnicity, Sex, State Born, and Where Did You Sleep Last Night? may sum slightly more or less than 100% due to rounding.

BARSTOW

Total Number of Unsheltered Adults: 80
Of the 80 adults counted, volunteers were able to administer 41 surveys.

Demographic Information	n=41	
	Number	Percent
Age:		
18-24	0	0.0%
25-34	8	19.5%
35-44	15	36.6%
45-54	8	19.5%
55-64	8	19.5%
65+	2	4.9%
Total:	41	100.0%
Chronic Health Condition That Is Life-Threatening Such as Heart, Lung, Liver, Kidney, or Cancerous Disease		
Chronic Health Condition That Is Life-Threatening Such as Heart, Lung, Liver, Kidney, or Cancerous Disease	7	17.1%
Chronically Homeless	13	31.7%
Development Disabilities	0	0.0%
Foster Care (ever been)	7	17.1%
Homeless for First Time During Past 12 Months	12	29.3%
HIV/AIDS	0	0.0%
Incarcerated During the Last 12 Months	8	19.5%
Income:		
No Monthly Income	27	65.9%
\$1 - \$250	6	14.6%
\$251 - \$500	0	0.0%
\$501 - \$1,000	2	4.9%
More Than \$1,000	6	14.6%
Unknown	0	0.0%
Total:	41	100.0%

Demographic Information	n=41	
	Number	Percent
Mental Health Disability or Disorder That Seriously Limits Ability to Live independently	7	17.1%
Physical Disability That Seriously Limits Ability to Live Independently	9	22.0%
Race/Ethnicity:		
American Indian, Alaska Native, or Indigenous	0	0.0%
Asian or Asian American	0	0.0%
Black, African American or African	9	22.0%
Hispanic/Latina/e/o	4	9.8%
Middle Eastern or North African	0	0.0%
Native Hawaiian or Pacific Islander	0	0.0%
White	27	65.9%
More Than One Race/Ethnicity	0	0.0%
Client Refused	1	2.4%
Client Doesn't Know	0	0.0%
Unknown	0	0.0%
Total:	41	100.0%
Sex:		
Female	11	26.8%
Male	30	73.2%
Client Doesn't Know	0	0.0%
Client Prefers Not to Answer	0	0.0%
Unknown	0	0.0%
Total:	41	100.0%

Demographic Information	n=41	
	Number	Percent
State of Birth:		
California	27	65.9%
Other U.S. State	14	34.1%
Outside the United States	0	0.0%
Total:	41	100.0%
Substance Use Problem Disability or Disorder That Seriously Limits Ability to Live Independently	2	4.9%
Veteran Status	3	7.3%
Victim of Domestic Violence* (*Includes Experiencing Homelessness Due to Fleeing Domestic Violence, Dating Violence, Sexual Assault, or Stalking)	7	17.1%
Where Did You Sleep Last Night?		
Abandoned building	0	0.0%
Airport, bus, bus station, train, or train station	0	0.0%
Motel or hotel paid by third party	0	0.0%
Outdoors	26	63.4%
Tent or tent-like shelter (tarp, cardboard, wood)	10	24.4%
Vehicle (car, van, truck, or RV)	5	12.2%
Other	0	0.0%
Total:	41	100.0%

Note: Percentage totals for Age, Income, Race/Ethnicity, Sex, State Born, and Where Did You Sleep Last Night? may sum slightly more or less than 100% due to rounding.

BIG BEAR LAKE

Total Number of Unsheltered Adults: 13
Of the 13 adults counted, volunteers were able to administer 13 surveys.

Demographic Information	n=13	
	Number	Percent
Age:		
18-24	0	0.0%
25-34	0	0.0%
35-44	1	7.7%
45-54	5	38.5%
55-64	5	38.5%
65+	2	15.4%
Total:	13	100.0%
Chronic Health Condition That Is Life-Threatening Such as Heart, Lung, Liver, Kidney, or Cancerous Disease		
Chronic Health Condition That Is Life-Threatening Such as Heart, Lung, Liver, Kidney, or Cancerous Disease	5	38.5%
Chronically Homeless	6	46.2%
Development Disabilities	2	15.4%
Foster Care (ever been)	0	0.0%
Homeless for First Time During Past 12 Months	4	30.8%
HIV/AIDS	0	0.0%
Incarcerated During the Last 12 Months	3	23.1%
Income:		
No Monthly Income	4	30.8%
\$1 - \$250	0	0.0%
\$251 - \$500	2	15.4%
\$501 - \$1,000	5	38.5%
More Than \$1,000	2	15.4%
Unknown	0	0.0%
Total:	13	100.0%

Demographic Information	n=13	
	Number	Percent
Mental Health Disability or Disorder That Seriously Limits Ability to Live independently	6	46.2%
Physical Disability That Seriously Limits Ability to Live Independently	1	7.7%
Race/Ethnicity:		
American Indian, Alaska Native, or Indigenous	0	0.0%
Asian or Asian American	0	0.0%
Black, African American or African	2	15.4%
Hispanic/Latina/e/o	0	0.0%
Middle Eastern or North African	0	0.0%
Native Hawaiian or Pacific Islander	1	7.7%
White	10	76.9%
More Than One Race/Ethnicity	0	0.0%
Client Refused	0	0.0%
Client Doesn't Know	0	0.0%
Unknown	0	0.0%
Total:	13	100.0%
Sex:		
Female	7	53.8%
Male	6	46.2%
Client Doesn't Know	0	0.0%
Client Prefers Not to Answer	0	0.0%
Unknown	0	0.0%
Total:	13	100.0%

Demographic Information	n=13	
	Number	Percent
State of Birth:		
California	10	76.9%
Other U.S. State	3	13.1%
Outside the United States	0	0.0%
Total:	13	100.0%
Substance Use Problem Disability or Disorder That Seriously Limits Ability to Live Independently	1	7.7%
Veteran Status	0	0.0%
Victim of Domestic Violence* (*Includes Experiencing Homelessness Due to Fleeing Domestic Violence, Dating Violence, Sexual Assault, or Stalking)	1	7.7%
Where Did You Sleep Last Night?		
Abandoned building	1	7.7%
Airport, bus, bus station, train, or train station	0	0.0%
Motel or hotel paid by third party	1	7.7%
Outdoors	5	38.5%
Tent or tent-like shelter (tarp, cardboard, wood)	3	23.1%
Vehicle (car, van, truck, or RV)	2	15.4%
Other	1	7.7%
Total:	13	100.0%

Note: Percentage totals for Age, Income, Race/Ethnicity, Sex, State Born, and Where Did You Sleep Last Night? may sum slightly more or less than 100% due to rounding.

BLOOMINGTON/CRESTMORE

Total Number of Unsheltered Adults: 16
Of the 16 adults counted, volunteers were able to administer 13 surveys.

Demographic Information	n=13	
	Number	Percent
Age:		
18-24	0	0.0%
25-34	4	30.8%
35-44	4	30.8%
45-54	2	15.4%
55-64	1	7.7%
65+	2	15.4%
Total:	13	100.0%
Chronic Health Condition That Is Life-Threatening Such as Heart, Lung, Liver, Kidney, or Cancerous Disease		
	1	7.7%
Chronically Homeless	4	30.8%
Development Disabilities	0	0.0%
Foster Care (ever been)	1	7.7%
Homeless for First Time During Past 12 Months	3	23.1%
HIV/AIDS	0	0.0%
Incarcerated During the Last 12 Months	5	38.5%
Income:		
No Monthly Income	10	76.9%
\$1 - \$250	0	0.0%
\$251 - \$500	1	7.7%
\$501 - \$1,000	1	7.7%
More Than \$1,000	1	7.7%
Unknown	0	0.0%
Total:	13	100.0%

Demographic Information	n=13	
	Number	Percent
Mental Health Disability or Disorder That Seriously Limits Ability to Live independently	2	15.4%
Physical Disability That Seriously Limits Ability to Live Independently	2	15.4%
Race/Ethnicity:		
American Indian, Alaska Native, or Indigenous	1	7.7%
Asian or Asian American	0	0.0%
Black, African American or African	0	0.0%
Hispanic/Latina/e/o	5	38.5%
Middle Eastern or North African	0	0.0%
Native Hawaiian or Pacific Islander	0	0.0%
White	7	53.8%
More Than One Race/Ethnicity	0	0.0%
Client Refused	0	0.0%
Client Doesn't Know	0	0.0%
Unknown	0	0.0%
Total:	13	100.0%
Sex:		
Female	7	53.8%
Male	6	46.2%
Client Doesn't Know	0	0.0%
Client Prefers Not to Answer	0	0.0%
Unknown	0	0.0%
Total:	13	100.0%

Demographic Information	n=13	
	Number	Percent
State of Birth:		
California	10	76.9%
Other U.S. State	0	0.0%
Outside the United States	3	23.1%
Total:	13	100.0%
Substance Use Problem Disability or Disorder That Seriously Limits Ability to Live Independently	2	15.4%
Veteran Status	0	0.0%
Victim of Domestic Violence* (*Includes Experiencing Homelessness Due to Fleeing Domestic Violence, Dating Violence, Sexual Assault, or Stalking)	1	7.7%
Where Did You Sleep Last Night?		
Abandoned building	1	7.7%
Airport, bus, bus station, train, or train station	0	0.0%
Motel or hotel paid by third party	0	0.0%
Outdoors	6	46.2%
Tent or tent-like shelter (tarp, cardboard, wood)	4	30.8%
Vehicle (car, van, truck, or RV)	2	15.4%
Other	0	0.0%
Total:	13	100.0%

Note: Percentage totals for Age, Income, Race/Ethnicity, Sex, State Born, and Where Did You Sleep Last Night? may sum slightly more or less than 100% due to rounding.

CHINO

Total Number of Unsheltered Adults: 29
Of the 29 adults counted, volunteers were able to administer 21 surveys.

Demographic Information	n=21	
	Number	Percent
Age:		
18-24	0	0.0%
25-34	5	23.8%
35-44	3	14.3%
45-54	7	33.3%
55-64	6	28.6%
65+	0	0.0%
Total:	21	100.0%
Chronic Health Condition That Is Life-Threatening Such as Heart, Lung, Liver, Kidney, or Cancerous Disease		
	3	14.3%
Chronically Homeless	2	9.5%
Development Disabilities	3	9.5%
Foster Care (ever been)	1	4.8%
Homeless for First Time During Past 12 Months	5	23.8%
HIV/AIDS	0	0.0%
Incarcerated During the Last 12 Months	5	23.8%
Income:		
No Monthly Income	16	76.2%
\$1 - \$250	0	0.0%
\$251 - \$500	0	0.0%
\$501 - \$1,000	1	4.8%
More Than \$1,000	1	4.8%
Unknown	3	14.3%
Total:	21	100.0%

Demographic Information	n=21	
	Number	Percent
Mental Health Disability or Disorder That Seriously Limits Ability to Live independently	0	0.0%
Physical Disability That Seriously Limits Ability to Live Independently	4	19.0%
Race/Ethnicity:		
American Indian, Alaska Native, or Indigenous	0	0.0%
Asian or Asian American	1	4.8%
Black, African American or African	1	4.8%
Hispanic/Latina/e/o	7	33.3%
Middle Eastern or North African	1	4.8%
Native Hawaiian or Pacific Islander	0	0.0%
White	10	47.6%
More Than One Race/Ethnicity	0	0.0%
Client Refused	1	4.8%
Client Doesn't Know	0	0.0%
Unknown	0	0.0%
Total:	21	100.0%
Sex:		
Female	5	23.8%
Male	16	76.2%
Client Doesn't Know	0	0.0%
Client Prefers Not to Answer	0	0.0%
Unknown	0	0.0%
Total:	21	100.0%

Demographic Information	n=21	
	Number	Percent
State of Birth:		
California	14	66.7%
Other U.S. State	6	28.5%
Outside the United States	1	4.8%
Total:	21	100.0%
Substance Use Problem Disability or Disorder That Seriously Limits Ability to Live Independently	2	9.5%
Veteran Status	1	4.8%
Victim of Domestic Violence* (*Includes Experiencing Homelessness Due to Fleeing Domestic Violence, Dating Violence, Sexual Assault, or Stalking)	0	0.0%
Where Did You Sleep Last Night?		
Abandoned building	1	4.8%
Airport, bus, bus station, train, or train station	0	0.0%
Motel or hotel paid by third party	0	0.0%
Outdoors	16	76.2%
Tent or tent-like shelter (tarp, cardboard, wood)	0	0.0%
Vehicle (car, van, truck, or RV)	4	19.0%
Other	0	0.0%
Total:	21	100.0%

Note: Percentage totals for Age, Income, Race/Ethnicity, Sex, State Born, and Where Did You Sleep Last Night? may sum slightly more or less than 100% due to rounding.

CHINO HILLS

Total Number of Unsheltered Adults: 10
Of the 10 adults counted, volunteers were able to administer 5 surveys.

Demographic Information	n=5	
	Number	Percent
Age:		
18-24	0	0.0%
25-34	0	0.0%
35-44	1	20.0%
45-54	2	40.0%
55-64	1	20.0%
65+	1	20.0%
Total:	5	100.0%
Chronic Health Condition That Is Life-Threatening Such as Heart, Lung, Liver, Kidney, or Cancerous Disease	2	40.0%
Chronically Homeless	2	40.0%
Development Disabilities	2	40.0%
Foster Care (ever been)	0	0.0%
Homeless for First Time During Past 12 Months	0	0.0%
HIV/AIDS	0	0.0%
Incarcerated During the Last 12 Months	2	40.0%
Income:		
No Monthly Income	4	80.0%
\$1 - \$250	0	0.0%
\$251 - \$500	0	0.0%
\$501 - \$1,000	0	0.0%
More Than \$1,000	1	20.0%
Unknown	0	0.0%
Total:	5	100.0%

Demographic Information	n=5	
	Number	Percent
Mental Health Disability or Disorder That Seriously Limits Ability to Live independently	1	20.0%
Physical Disability That Seriously Limits Ability to Live Independently	1	20.0%
Race/Ethnicity:		
American Indian, Alaska Native, or Indigenous	0	0.0%
Asian or Asian American	0	0.0%
Black, African American or African	0	0.0%
Hispanic/Latina/e/o	1	20.0%
Middle Eastern or North African	0	0.0%
Native Hawaiian or Pacific Islander	0	0.0%
White	4	80.0%
More Than One Race/Ethnicity	0	0.0%
Client Refused	0	0.0%
Client Doesn't Know	0	0.0%
Unknown	0	0.0%
Total:	5	100.0%
Sex:		
Female	1	20.0%
Male	4	80.0%
Client Doesn't Know	0	0.0%
Client Prefers Not to Answer	0	0.0%
Unknown	0	0.0%
Total:	5	100.0%

Demographic Information	n=5	
	Number	Percent
State of Birth:		
California	5	100%
Other U.S. State	0	0.0%
Outside the United States	0	0.0%
Total:	5	100.0%
Substance Use Problem Disability or Disorder That Seriously Limits Ability to Live Independently	0	0.0%
Veteran Status	0	0.0%
Victim of Domestic Violence* (*Includes Experiencing Homelessness Due to Fleeing Domestic Violence, Dating Violence, Sexual Assault, or Stalking)	0	0.0%
Where Did You Sleep Last Night?		
Abandoned building	0	0.0%
Airport, bus, bus station, train, or train station	0	0.0%
Motel or hotel paid by third party	0	0.0%
Outdoors	3	60.0%
Tent or tent-like shelter (tarp, cardboard, wood)	1	20.0%
Vehicle (car, van, truck, or RV)	1	20.0%
Other	0	0.0%
Total:	5	100.0%

Note: Percentage totals for Age, Income, Race/Ethnicity, Sex, State Born, and Where Did You Sleep Last Night? may sum slightly more or less than 100% due to rounding.

COLTON

Total Number of Unsheltered Adults: 118
Of the 118 adults counted, volunteers were able to administer 75 surveys.

Demographic Information	n=75	
	Number	Percent
Age:		
18-24	1	1.3%
25-34	10	13.3%
35-44	19	25.3%
45-54	20	26.7%
55-64	20	26.7%
65+	5	6.7%
Total:	75	100.0%
Chronic Health Condition That Is Life-Threatening Such as Heart, Lung, Liver, Kidney, or Cancerous Disease		
Chronic Health Condition That Is Life-Threatening Such as Heart, Lung, Liver, Kidney, or Cancerous Disease	14	18.7%
Chronically Homeless	34	45.3%
Development Disabilities	8	10.7%
Foster Care (ever been)	10	13.3%
Homeless for First Time During Past 12 Months	28	37.3%
HIV/AIDS	2	2.7%
Incarcerated During the Last 12 Months	14	18.7%
Income:		
No Monthly Income	50	66.7%
\$1 - \$250	11	14.7%
\$251 - \$500	5	6.7%
\$501 - \$1,000	1	1.3%
More Than \$1,000	7	9.3%
Unknown	1	1.3%
Total:	75	100.0%

Demographic Information	n=75	
	Number	Percent
Mental Health Disability or Disorder That Seriously Limits Ability to Live independently	20	26.7%
Physical Disability That Seriously Limits Ability to Live Independently	19	25.3%
Race/Ethnicity:		
American Indian, Alaska Native, or Indigenous	0	0.0%
Asian or Asian American	2	2.7%
Black, African American or African	9	12.0%
Hispanic/Latina/e/o	47	62.7%
Middle Eastern or North African	1	1.3%
Native Hawaiian or Pacific Islander	0	0.0%
White	15	20.0%
More Than One Race/Ethnicity	1	1.3%
Client Refused	0	0.0%
Client Doesn't Know	0	0.0%
Unknown	0	0.0%
Total:	75	100.0%
Sex:		
Female	22	29.3%
Male	53	70.7%
Client Doesn't Know	0	0.0%
Client Prefers Not to Answer	0	0.0%
Unknown	0	0.0%
Total:	75	100.0%

Demographic Information	n=75	
	Number	Percent
State of Birth:		
California	50	66.7%
Other U.S. State	11	14.6%
Outside the United States	14	18.7%
Total:	75	100.0%
Substance Use Problem Disability or Disorder That Seriously Limits Ability to Live Independently	27	36.0%
Veteran Status	6	8.0%
Victim of Domestic Violence* (*Includes Experiencing Homelessness Due to Fleeing Domestic Violence, Dating Violence, Sexual Assault, or Stalking)	7	9.3%
Where Did You Sleep Last Night?		
Abandoned building	1	1.3%
Airport, bus, bus station, train, or train station	0	0.0%
Motel or hotel paid by third party	1	1.3%
Outdoors	38	50.7%
Tent or tent-like shelter (tarp, cardboard, wood)	26	34.7%
Vehicle (car, van, truck, or RV)	8	10.7%
Other	1	1.3%
Total:	75	100.0%

Note: Percentage totals for Age, Income, Race/Ethnicity, Sex, State Born, and Where Did You Sleep Last Night? may sum slightly more or less than 100% due to rounding.

CRESTLINE

Total Number of Unsheltered Adults: 12
Of the 12 adults counted, volunteers were able to administer 11 surveys.

Demographic Information	n=11	
	Number	Percent
Age:		
18-24	0	0.0%
25-34	2	18.2%
35-44	1	9.1%
45-54	3	27.3%
55-64	2	18.2%
65+	3	27.3%
Total:	11	100.0%
Chronic Health Condition That Is Life-Threatening Such as Heart, Lung, Liver, Kidney, or Cancerous Disease		
	0	0.0%
Chronically Homeless	3	27.3%
Development Disabilities	0	0.0%
Foster Care (ever been)	0	0.0%
Homeless for First Time During Past 12 Months	5	45.5%
HIV/AIDS	0	0.0%
Incarcerated During the Last 12 Months	0	0.0%
Income:		
No Monthly Income	3	27.3%
\$1 - \$250	2	18.2%
\$251 - \$500	1	9.1%
\$501 - \$1,000	3	27.3%
More Than \$1,000	2	18.2%
Unknown	0	0.0%
Total:	11	100.0%

Demographic Information	n=11	
	Number	Percent
Mental Health Disability or Disorder That Seriously Limits Ability to Live independently	2	18.2%
Physical Disability That Seriously Limits Ability to Live Independently	0	0.0%
Race/Ethnicity:		
American Indian, Alaska Native, or Indigenous	0	0.0%
Asian or Asian American	0	0.0%
Black, African American or African	0	0.0%
Hispanic/Latina/e/o	2	18.2%
Middle Eastern or North African	0	0.0%
Native Hawaiian or Pacific Islander	0	0.0%
White	9	81.8%
More Than One Race/Ethnicity	0	0.0%
Client Refused	0	0.0%
Client Doesn't Know	0	0.0%
Unknown	0	0.0%
Total:	11	100.0%
Sex:		
Female	2	18.2%
Male	9	81.8%
Client Doesn't Know	0	0.0%
Client Prefers Not to Answer	0	0.0%
Unknown	0	0.0%
Total:	11	100.0%

Demographic Information	n=11	
	Number	Percent
State of Birth:		
California	7	63.6%
Other U.S. State	3	27.3%
Outside the United States	1	9.1%
Total:	11	100.0%
Substance Use Problem Disability or Disorder That Seriously Limits Ability to Live Independently	2	18.2%
Veteran Status	0	0.0%
Victim of Domestic Violence* (*Includes Experiencing Homelessness Due to Fleeing Domestic Violence, Dating Violence, Sexual Assault, or Stalking)	1	9.1%
Where Did You Sleep Last Night?		
Abandoned building	2	18.2%
Airport, bus, bus station, train, or train station	1	9.1%
Motel or hotel paid by third party	0	0.0%
Outdoors	2	18.2%
Tent or tent-like shelter (tarp, cardboard, wood)	1	9.1%
Vehicle (car, van, truck, or RV)	5	45.5%
Other	0	0.0%
Total:	11	100.0%

Note: Percentage totals for Age, Income, Race/Ethnicity, Sex, State Born, and Where Did You Sleep Last Night? may sum slightly more or less than 100% due to rounding.

FONTANA

Total Number of Unsheltered Adults: 343
Of the 343 adults counted, volunteers were able to administer 144 surveys.

Demographic Information	n=144	
	Number	Percent
Age:		
18-24	12	8.3%
25-34	25	17.4%
35-44	34	23.6%
45-54	33	22.9%
55-64	24	16.7%
65+	16	11.1%
Total:	144	100.0%
Chronic Health Condition That Is Life-Threatening Such as Heart, Lung, Liver, Kidney, or Cancerous Disease		
Chronic Health Condition That Is Life-Threatening Such as Heart, Lung, Liver, Kidney, or Cancerous Disease	29	20.1%
Chronically Homeless	51	35.4%
Development Disabilities	4	2.8%
Foster Care (ever been)	19	13.2%
Homeless for First Time During Past 12 Months	52	36.1%
HIV/AIDS	3	2.1%
Incarcerated During the Last 12 Months	47	32.6%
Income:		
No Monthly Income	86	59.7%
\$1 - \$250	13	9.0%
\$251 - \$500	9	6.3%
\$501 - \$1,000	9	6.3%
More Than \$1,000	27	18.8%
Unknown	0	0.0%
Total:	144	100.0%

Demographic Information	n=144	
	Number	Percent
Mental Health Disability or Disorder That Seriously Limits Ability to Live independently	30	20.8%
Physical Disability That Seriously Limits Ability to Live Independently	26	18.1%
Race/Ethnicity:		
American Indian, Alaska Native, or Indigenous	1	0.7%
Asian or Asian American	0	0.0%
Black, African American or African	32	22.2%
Hispanic/Latina/e/o	61	42.4%
Middle Eastern or North African	0	0.0%
Native Hawaiian or Pacific Islander	1	0.7%
White	41	28.5%
More Than One Race/Ethnicity	4	2.8%
Client Refused	1	0.7%
Client Doesn't Know	3	2.1%
Unknown	0	0.0%
Total:	144	100.0%
Sex:		
Female	36	25.0%
Male	108	75.0%
Client Doesn't Know	0	0.0%
Client Prefers Not to Answer	0	0.0%
Unknown	0	0.0%
Total:	144	100.0%

Demographic Information	n=144	
	Number	Percent
State of Birth:		
California	97	67.4%
Other U.S. State	28	19.4%
Outside the United States	19	13.2%
Total:	144	100.0%
Substance Use Problem Disability or Disorder That Seriously Limits Ability to Live Independently	24	16.7%
Veteran Status	16	11.1%
Victim of Domestic Violence* (*Includes Experiencing Homelessness Due to Fleeing Domestic Violence, Dating Violence, Sexual Assault, or Stalking)	9	6.3%
Where Did You Sleep Last Night?		
Abandoned building	0	0.0%
Airport, bus, bus station, train, or train station	2	1.4%
Motel or hotel paid by third party	2	1.4%
Outdoors	93	64.5%
Tent or tent-like shelter (tarp, cardboard, wood)	11	7.7%
Vehicle (car, van, truck, or RV)	33	22.9%
Other	3	2.1%
Total:	144	100.0%

Note: Percentage totals for Age, Income, Race/Ethnicity, Sex, State Born, and Where Did You Sleep Last Night? may sum slightly more or less than 100% due to rounding.

FONTANA UNINCORPORATED AREA

Total Number of Unsheltered Adults: 12
Of the 12 adults counted, volunteers were able to administer 6 surveys.

Demographic Information	n=6	
	Number	Percent
Age:		
18-24	0	0.0%
25-34	0	0.0%
35-44	3	50.0%
45-54	2	33.3%
55-64	1	16.7%
65+	0	0.0%
Total:	6	100.0%
Chronic Health Condition That Is Life-Threatening Such as Heart, Lung, Liver, Kidney, or Cancerous Disease		
	5	83.3%
Chronically Homeless	2	33.3%
Development Disabilities	0	0.0%
Foster Care (ever been)	0	0.0%
Homeless for First Time During Past 12 Months	2	33.3%
HIV/AIDS	0	0.0%
Incarcerated During the Last 12 Months	1	16.7%
Income:		
No Monthly Income	1	16.7%
\$1 - \$250	3	50.0%
\$251 - \$500	1	16.7%
\$501 - \$1,000	0	0.0%
More Than \$1,000	0	0.0%
Unknown	1	16.7%
Total:	6	100.0%

Demographic Information	n=6	
	Number	Percent
Mental Health Disability or Disorder That Seriously Limits Ability to Live independently	0	0.0%
Physical Disability That Seriously Limits Ability to Live Independently	1	16.7%
Race/Ethnicity:		
American Indian, Alaska Native, or Indigenous	0	0.0%
Asian or Asian American	0	0.0%
Black, African American or African	1	16.7%
Hispanic/Latina/e/o	2	33.3%
Middle Eastern or North African	0	0.0%
Native Hawaiian or Pacific Islander	1	16.7%
White	2	33.3%
More Than One Race/Ethnicity	0	0.0%
Client Refused	0	0.0%
Client Doesn't Know	0	0.0%
Unknown	0	0.0%
Total:	6	100.0%
Sex:		
Female	3	50.0%
Male	3	50.0%
Client Doesn't Know	0	0.0%
Client Prefers Not to Answer	0	0.0%
Unknown	0	0.0%
Total:	6	100.0%

Demographic Information	n=6	
	Number	Percent
State of Birth:		
California	4	66.7%
Other U.S. State	1	16.7%
Outside the United States	1	16.7%
Total:	6	100.0%
Substance Use Problem Disability or Disorder That Seriously Limits Ability to Live Independently	1	16.7%
Veteran Status	1	16.7%
Victim of Domestic Violence* (*Includes Experiencing Homelessness Due to Fleeing Domestic Violence, Dating Violence, Sexual Assault, or Stalking)	1	16.7%
Where Did You Sleep Last Night?		
Abandoned building	0	0.0%
Airport, bus, bus station, train, or train station	0	0.0%
Motel or hotel paid by third party	0	0.0%
Outdoors	4	66.7%
Tent or tent-like shelter (tarp, cardboard, wood)	2	33.3%
Vehicle (car, van, truck, or RV)	0	0.0%
Other	0	0.0%
Total:	6	100.0%

Note: Percentage totals for Age, Income, Race/Ethnicity, Sex, State Born, and Where Did You Sleep Last Night? may sum slightly more or less than 100% due to rounding.

HESPERIA

Total Number of Unsheltered Adults: 80
Of the 80 adults counted, volunteers were able to administer 58 surveys.

Demographic Information	n=58	
	Number	Percent
Age:		
18-24	3	5.2%
25-34	17	29.3%
35-44	23	39.7%
45-54	9	15.5%
55-64	3	5.2%
65+	3	5.2%
Total:	58	100.0%
Chronic Health Condition That Is Life-Threatening Such as Heart, Lung, Liver, Kidney, or Cancerous Disease		
Chronic Health Condition That Is Life-Threatening Such as Heart, Lung, Liver, Kidney, or Cancerous Disease	8	13.8%
Chronically Homeless	24	41.4%
Development Disabilities	4	6.9%
Foster Care (ever been)	12	20.7%
Homeless for First Time During Past 12 Months	19	32.8%
HIV/AIDS	2	3.4%
Incarcerated During the Last 12 Months	15	25.9%
Income:		
No Monthly Income	38	65.5%
\$1 - \$250	7	12.1%
\$251 - \$500	7	12.1%
\$501 - \$1,000	4	6.9%
More Than \$1,000	2	3.4%
Unknown	0	0.0%
Total:	58	100.0%

Demographic Information	n=58	
	Number	Percent
Mental Health Disability or Disorder That Seriously Limits Ability to Live Independently	13	22.4%
Physical Disability That Seriously Limits Ability to Live Independently	19	32.8%
Race/Ethnicity:		
American Indian, Alaska Native, or Indigenous	1	1.7%
Asian or Asian American	0	0.0%
Black, African American or African	3	5.2%
Hispanic/Latina/e/o	23	39.7%
Middle Eastern or North African	1	1.7%
Native Hawaiian or Pacific Islander	0	0.0%
White	28	48.3%
More Than One Race/Ethnicity	1	1.7%
Client Refused	0	0.0%
Client Doesn't Know	1	1.7%
Unknown	0	0.0%
Total:	58	100.0%
Sex:		
Female	13	22.4%
Male	44	75.9%
Client Doesn't Know	0	0.0%
Client Prefers Not to Answer	1	1.7%
Unknown	0	0.0%
Total:	58	100.0%

Demographic Information	n=58	
	Number	Percent
State of Birth:		
California	48	82.8%
Other U.S. State	8	13.8%
Outside the United States	2	3.4%
Total:	58	100.0%
Substance Use Problem Disability or Disorder That Seriously Limits Ability to Live Independently	8	13.8%
Veteran Status	2	3.4%
Victim of Domestic Violence* (*Includes Experiencing Homelessness Due to Fleeing Domestic Violence, Dating Violence, Sexual Assault, or Stalking)	5	8.6%
Where Did You Sleep Last Night?		
Abandoned building	0	0.0%
Airport, bus, bus station, train, or train station	0	0.0%
Motel or hotel paid by third party	0	0.0%
Outdoors	34	58.6%
Tent or tent-like shelter (tarp, cardboard, wood)	19	32.8%
Vehicle (car, van, truck, or RV)	3	5.2%
Other	2	3.4%
Total:	58	100.0%

Note: Percentage totals for Age, Income, Race/Ethnicity, Sex, State Born, and Where Did You Sleep Last Night? may sum slightly more or less than 100% due to rounding.

HIGHLAND

Total Number of Unsheltered Adults: 71
Of the 71 adults counted, volunteers were able to administer 51 surveys.

Demographic Information	n=51	
	Number	Percent
Age:		
18-24	2	3.9%
25-34	11	21.6%
35-44	16	31.4%
45-54	10	19.6%
55-64	9	17.6%
65+	3	5.9%
Total:	51	100.0%
Chronic Health Condition That Is Life-Threatening Such as Heart, Lung, Liver, Kidney, or Cancerous Disease		
	11	21.6%
Chronically Homeless	5	29.4%
Development Disabilities	3	9.8%
Foster Care (ever been)	14	5.9%
Homeless for First Time During Past 12 Months	19	27.5%
HIV/AIDS	0	0.0%
Incarcerated During the Last 12 Months	19	37.3%
Income:		
No Monthly Income	37	72.5%
\$1 - \$250	5	9.8%
\$251 - \$500	3	5.9%
\$501 - \$1,000	2	3.9%
More Than \$1,000	4	7.8%
Unknown	0	0.0%
Total:	51	100.0%

Demographic Information	n=51	
	Number	Percent
Mental Health Disability or Disorder That Seriously Limits Ability to Live independently	7	13.7%
Physical Disability That Seriously Limits Ability to Live Independently	6	11.8%
Race/Ethnicity:		
American Indian, Alaska Native, or Indigenous	0	0.0%
Asian or Asian American	2	3.9%
Black, African American or African	10	19.6%
Hispanic/Latina/e/o	16	31.4%
Middle Eastern or North African	1	2.0%
Native Hawaiian or Pacific Islander	1	2.0%
White	20	39.2%
More Than One Race/Ethnicity	1	2.0%
Client Refused	0	0.0%
Client Doesn't Know	0	0.0%
Unknown	0	0.0%
Total:	51	100.0%
Sex:		
Female	17	33.3%
Male	34	66.7%
Client Doesn't Know	0	0.0%
Client Prefers Not to Answer	0	0.0%
Unknown	0	0.0%
Total:	51	100.0%

Demographic Information	n=51	
	Number	Percent
State of Birth:		
California	36	70.6%
Other U.S. State	5	9.8%
Outside the United States	10	19.6%
Total:	51	100.0%
Substance Use Problem Disability or Disorder That Seriously Limits Ability to Live Independently	3	5.9%
Veteran Status	2	3.9%
Victim of Domestic Violence* (*Includes Experiencing Homelessness Due to Fleeing Domestic Violence, Dating Violence, Sexual Assault, or Stalking)	1	2.0%
Where Did You Sleep Last Night?		
Abandoned building	1	2.0%
Airport, bus, bus station, train, or train station	0	0.0%
Motel or hotel paid by third party	0	0.0%
Outdoors	25	49.0%
Tent or tent-like shelter (tarp, cardboard, wood)	21	41.2%
Vehicle (car, van, truck, or RV)	4	7.8%
Other	0	0.0%
Total:	51	100.0%

Note: Percentage totals for Age, Income, Race/Ethnicity, Sex, State Born, and Where Did You Sleep Last Night? may sum slightly more or less than 100% due to rounding.

JOSHUA TREE

Total Number of Unsheltered Adults: 18
Of the 18 adults counted, volunteers were able to administer 11 surveys.

Demographic Information	n=11	
	Number	Percent
Age:		
18-24	1	9.1%
25-34	1	9.1%
35-44	4	36.4%
45-54	2	18.2%
55-64	2	18.2%
65+	1	9.1%
Total:	11	100.0%
Chronic Health Condition That Is Life-Threatening Such as Heart, Lung, Liver, Kidney, or Cancerous Disease		
	2	18.2%
Chronically Homeless	4	36.4%
Development Disabilities	2	18.2%
Foster Care (ever been)	4	36.4%
Homeless for First Time During Past 12 Months	1	9.1%
HIV/AIDS	0	0.0%
Incarcerated During the Last 12 Months	1	9.1%
Income:		
No Monthly Income	10	90.9%
\$1 - \$250	0	0.0%
\$251 - \$500	0	0.0%
\$501 - \$1,000	0	0.0%
More Than \$1,000	1	9.1%
Unknown	0	0.0%
Total:	11	100.0%

Demographic Information	n=11	
	Number	Percent
Mental Health Disability or Disorder That Seriously Limits Ability to Live independently	4	36.4%
Physical Disability That Seriously Limits Ability to Live Independently	2	18.2%
Race/Ethnicity:		
American Indian, Alaska Native, or Indigenous	0	0.0%
Asian or Asian American	1	9.1%
Black, African American or African	1	9.1%
Hispanic/Latina/e/o	2	18.2%
Middle Eastern or North African	0	0.0%
Native Hawaiian or Pacific Islander	0	0.0%
White	7	63.6%
More Than One Race/Ethnicity	0	0.0%
Client Refused	0	0.0%
Client Doesn't Know	0	0.0%
Unknown	0	0.0%
Total:	11	100.0%
Sex:		
Female	6	54.5%
Male	5	45.5%
Client Doesn't Know	0	0.0%
Client Prefers Not to Answer	0	0.0%
Unknown	0	0.0%
Total:	11	100.0%

Demographic Information	n=11	
	Number	Percent
State of Birth:		
California	7	63.6%
Other U.S. State	3	27.3%
Outside the United States	1	9.1%
Total:	11	100.0%
Substance Use Problem Disability or Disorder That Seriously Limits Ability to Live Independently	1	9.1%
Veteran Status	0	0.0%
Victim of Domestic Violence* (*Includes Experiencing Homelessness Due to Fleeing Domestic Violence, Dating Violence, Sexual Assault, or Stalking)	1	9.1%
Where Did You Sleep Last Night?		
Abandoned building	0	0.0%
Airport, bus, bus station, train, or train station	0	0.0%
Motel or hotel paid by third party	0	0.0%
Outdoors	1	9.1%
Tent or tent-like shelter (tarp, cardboard, wood)	7	63.6%
Vehicle (car, van, truck, or RV)	3	27.3%
Other	0	0.0%
Total:	11	100.0%

Note: Percentage totals for Age, Income, Race/Ethnicity, Sex, State Born, and Where Did You Sleep Last Night? may sum slightly more or less than 100% due to rounding.

LOMA LINDA

Total Number of Unsheltered Adults: 15
Of the 15 adults counted, volunteers were able to administer 9 surveys.

Demographic Information	n=9	
	Number	Percent
Age:		
18-24	0	0.0%
25-34	5	55.6%
35-44	3	33.3%
45-54	1	11.1%
55-64	0	0.0%
65+	0	0.0%
Total:	9	100.0%
Chronic Health Condition That Is Life-Threatening Such as Heart, Lung, Liver, Kidney, or Cancerous Disease		
	0	0.0%
Chronically Homeless	2	22.2%
Development Disabilities	0	0.0%
Foster Care (ever been)	1	11.1%
Homeless for First Time During Past 12 Months	4	44.4%
HIV/AIDS	0	0.0%
Incarcerated During the Last 12 Months	5	55.6%
Income:		
No Monthly Income	9	100%
\$1 - \$250	0	0.0%
\$251 - \$500	0	0.0%
\$501 - \$1,000	0	0.0%
More Than \$1,000	0	0.0%
Unknown	0	0.0%
Total:	9	100.0%

Demographic Information	n=9	
	Number	Percent
Mental Health Disability or Disorder That Seriously Limits Ability to Live independently	1	11.1%
Physical Disability That Seriously Limits Ability to Live Independently	0	0.0%
Race/Ethnicity:		
American Indian, Alaska Native, or Indigenous	1	11.1%
Asian or Asian American	0	0.0%
Black, African American or African	0	0.0%
Hispanic/Latina/e/o	5	55.6%
Middle Eastern or North African	0	0.0%
Native Hawaiian or Pacific Islander	0	0.0%
White	3	33.3%
More Than One Race/Ethnicity	0	0.0%
Client Refused	0	0.0%
Client Doesn't Know	0	0.0%
Unknown	0	0.0%
Total:	9	100.0%
Sex:		
Female	2	22.2%
Male	7	77.8%
Client Doesn't Know	0	0.0%
Client Prefers Not to Answer	0	0.0%
Unknown	0	0.0%
Total:	9	100.0%

Demographic Information	n=9	
	Number	Percent
State of Birth:		
California	9	100%
Other U.S. State	0	0.0%
Outside the United States	0	0.0%
Total:	9	100.0%
Substance Use Problem Disability or Disorder That Seriously Limits Ability to Live Independently	2	22.2%
Veteran Status	0	0.0%
Victim of Domestic Violence* (*Includes Experiencing Homelessness Due to Fleeing Domestic Violence, Dating Violence, Sexual Assault, or Stalking)	0	0.0%
Where Did You Sleep Last Night?		
Abandoned building	0	0.0%
Airport, bus, bus station, train, or train station	1	11.1%
Motel or hotel paid by third party	0	0.0%
Outdoors	7	77.8%
Tent or tent-like shelter (tarp, cardboard, wood)	0	0.0%
Vehicle (car, van, truck, or RV)	0	0.0%
Other	1	11.1%
Total:	9	100.0%

Note: Percentage totals for Age, Income, Race/Ethnicity, Sex, State Born, and Where Did You Sleep Last Night? may sum slightly more or less than 100% due to rounding.

MONTCLAIR

Total Number of Unsheltered Adults: 54
Of the 54 adults counted, volunteers were able to administer 37 surveys.

Demographic Information	n=37	
	Number	Percent
Age:		
18-24	1	2.7%
25-34	8	21.6%
35-44	14	37.8%
45-54	10	27.0%
55-64	3	8.1%
65+	1	2.7%
Total:	37	100.0%
Chronic Health Condition That Is Life-Threatening Such as Heart, Lung, Liver, Kidney, or Cancerous Disease		
Chronic Health Condition That Is Life-Threatening Such as Heart, Lung, Liver, Kidney, or Cancerous Disease	4	10.8%
Chronically Homeless	21	56.8%
Development Disabilities	4	10.8%
Foster Care (ever been)	4	10.8%
Homeless for First Time During Past 12 Months	16	43.2%
HIV/AIDS	2	5.4%
Incarcerated During the Last 12 Months	13	35.1%
Income:		
No Monthly Income	25	67.6%
\$1 - \$250	4	10.8%
\$251 - \$500	4	10.8%
\$501 - \$1,000	2	5.4%
More Than \$1,000	2	5.4%
Unknown	0	0.0%
Total:	37	100.0%

Demographic Information	n=37	
	Number	Percent
Mental Health Disability or Disorder That Seriously Limits Ability to Live Independently	16	43.2%
Physical Disability That Seriously Limits Ability to Live Independently	13	35.1%
Race/Ethnicity:		
American Indian, Alaska Native, or Indigenous	1	2.7%
Asian or Asian American	0	0.0%
Black, African American or African	3	8.1%
Hispanic/Latina/e/o	16	43.2%
Middle Eastern or North African	0	0.0%
Native Hawaiian or Pacific Islander	1	2.7%
White	14	37.8%
More Than One Race/Ethnicity	2	5.4%
Client Refused	0	0.0%
Client Doesn't Know	0	0.0%
Unknown	0	0.0%
Total:	37	100.0%
Sex:		
Female	7	18.9%
Male	30	81.1%
Client Doesn't Know	0	0.0%
Client Prefers Not to Answer	0	0.0%
Unknown	0	0.0%
Total:	37	100.0%

Demographic Information	n=37	
	Number	Percent
State of Birth:		
California	27	73.0%
Other U.S. State	5	13.5%
Outside the United States	5	13.5%
Total:	37	100.0%
Substance Use Problem Disability or Disorder That Seriously Limits Ability to Live Independently	15	40.5%
Veteran Status	2	5.4%
Victim of Domestic Violence* (*Includes Experiencing Homelessness Due to Fleeing Domestic Violence, Dating Violence, Sexual Assault, or Stalking)	5	13.5%
Where Did You Sleep Last Night?		
Abandoned building	0	0.0%
Airport, bus, bus station, train, or train station	3	8.1%
Motel or hotel paid by third party	0	0.0%
Outdoors	28	75.7%
Tent or tent-like shelter (tarp, cardboard, wood)	4	10.8%
Vehicle (car, van, truck, or RV)	2	5.4%
Other	0	0.0%
Total:	37	100.0%

Note: Percentage totals for Age, Income, Race/Ethnicity, Sex, State Born, and Where Did You Sleep Last Night? may sum slightly more or less than 100% due to rounding.

MUSCOY

Total Number of Unsheltered Adults: 11
Of the 11 adults counted, volunteers were able to administer 7 surveys.

Demographic Information	n=7	
	Number	Percent
Age:		
18-24	0	0.0%
25-34	1	14.3%
35-44	3	42.9%
45-54	1	14.3%
55-64	1	14.3%
65+	1	14.3%
Total:	7	100.0%
Chronic Health Condition That Is Life-Threatening Such as Heart, Lung, Liver, Kidney, or Cancerous Disease		
Chronic Health Condition That Is Life-Threatening Such as Heart, Lung, Liver, Kidney, or Cancerous Disease	0	0.0%
Chronically Homeless	1	14.3%
Development Disabilities	0	0.0%
Foster Care (ever been)	2	28.6%
Homeless for First Time During Past 12 Months	3	42.9%
HIV/AIDS	0	0.0%
Incarcerated During the Last 12 Months	2	28.6%
Income:		
No Monthly Income	3	42.9%
\$1 - \$250	2	28.6%
\$251 - \$500	1	14.3%
\$501 - \$1,000	0	0.0%
More Than \$1,000	1	14.3%
Unknown	0	0.0%
Total:	7	100.0%

Demographic Information	n=7	
	Number	Percent
Mental Health Disability or Disorder That Seriously Limits Ability to Live independently	0	0.0%
Physical Disability That Seriously Limits Ability to Live Independently	1	14.3%
Race/Ethnicity:		
American Indian, Alaska Native, or Indigenous	0	0.0%
Asian or Asian American	0	0.0%
Black, African American or African	1	14.3%
Hispanic/Latina/e/o	3	42.9%
Middle Eastern or North African	0	0.0%
Native Hawaiian or Pacific Islander	0	0.0%
White	3	42.9%
More Than One Race/Ethnicity	0	0.0%
Client Refused	0	0.0%
Client Doesn't Know	0	0.0%
Unknown	0	0.0%
Total:	7	100.0%
Sex:		
Female	2	28.6%
Male	5	71.4%
Client Doesn't Know	0	0.0%
Client Prefers Not to Answer	0	0.0%
Unknown	0	0.0%
Total:	7	100%

Demographic Information	n=7	
	Number	Percent
State of Birth:		
California	7	100%
Other U.S. State	0	0.0%
Outside the United States	0	0.0%
Total:	7	100.0%
Substance Use Problem Disability or Disorder That Seriously Limits Ability to Live Independently	2	28.6%
Veteran Status	0	0.0%
Victim of Domestic Violence* (*Includes Experiencing Homelessness Due to Fleeing Domestic Violence, Dating Violence, Sexual Assault, or Stalking)	3	42.9%
Where Did You Sleep Last Night?		
Abandoned building	0	0.0%
Airport, bus, bus station, train, or train station	0	0.0%
Motel or hotel paid by third party	0	0.0%
Outdoors	2	28.6%
Tent or tent-like shelter (tarp, cardboard, wood)	4	71.4%
Vehicle (car, van, truck, or RV)	2	0.0%
Other	0	0.0%
Total:	7	100.0%

Note: Percentage totals for Age, Income, Race/Ethnicity, Sex, State Born, and Where Did You Sleep Last Night? may sum slightly more or less than 100% due to rounding.

ONTARIO

Total Number of Unsheltered Adults: 243
Of the 243 adults counted, volunteers were able to administer 101 surveys.

Demographic Information	n=101	
	Number	Percent
Age:		
18-24	3	3.0%
25-34	17	16.8%
35-44	31	30.7%
45-54	27	26.7%
55-64	20	19.8%
65+	3	3.0%
Total:	101	100.0%
Chronic Health Condition That Is Life-Threatening Such as Heart, Lung, Liver, Kidney, or Cancerous Disease		
Chronic Health Condition That Is Life-Threatening Such as Heart, Lung, Liver, Kidney, or Cancerous Disease	21	20.8%
Chronically Homeless	34	33.7%
Development Disabilities	5	5.0%
Foster Care (ever been)	20	19.8%
Homeless for First Time During Past 12 Months	40	39.6%
HIV/AIDS	2	2.0%
Incarcerated During the Last 12 Months	36	35.6%
Income:		
No Monthly Income	70	69.3%
\$1 - \$250	15	14.9%
\$251 - \$500	6	5.9%
\$501 - \$1,000	2	2.0%
More Than \$1,000	6	5.9%
Unknown	2	2.0%
Total:	101	100.0%

Demographic Information	n=101	
	Number	Percent
Mental Health Disability or Disorder That Seriously Limits Ability to Live independently	19	18.8%
Physical Disability That Seriously Limits Ability to Live Independently	26	25.7%
Race/Ethnicity:		
American Indian, Alaska Native, or Indigenous	1	1.0%
Asian or Asian American	1	1.0%
Black, African American or African	12	11.9%
Hispanic/Latina/e/o	50	49.5%
Middle Eastern or North African	0	0.0%
Native Hawaiian or Pacific Islander	1	1.0%
White	25	24.8%
More Than One Race/Ethnicity	6	5.9%
Client Refused	4	4.0%
Client Doesn't Know	0	0.0%
Unknown	1	1.0%
Total:	101	100.0%
Sex:		
Female	32	31.7%
Male	68	67.3%
Client Doesn't Know	0	0.0%
Client Prefers Not to Answer	1	1.0%
Unknown	0	0.0%
Total:	101	100%

Demographic Information	n=101	
	Number	Percent
State of Birth:		
California	78	77.2%
Other U.S. State	14	13.9%
Outside the United States	9	8.9%
Total:	101	100.0%
Substance Use Problem Disability or Disorder That Seriously Limits Ability to Live Independently	9	8.9%
Veteran Status	9	8.9%
Victim of Domestic Violence* (*Includes Experiencing Homelessness Due to Fleeing Domestic Violence, Dating Violence, Sexual Assault, or Stalking)	13	12.9%
Where Did You Sleep Last Night?		
Abandoned building	2	2.0%
Airport, bus, bus station, train, or train station	1	1.0%
Motel or hotel paid by third party	1	1.0%
Outdoors	73	72.3%
Tent or tent-like shelter (tarp, cardboard, wood)	7	7.0%
Vehicle (car, van, truck, or RV)	9	8.9%
Other	8	7.9%
Total:	101	100.0%

Note: Percentage totals for Age, Income, Race/Ethnicity, Sex, State Born, and Where Did You Sleep Last Night? may sum slightly more or less than 100% due to rounding.

RANCHO CUCAMONGA

Total Number of Unsheltered Adults: 97
Of the 97 adults counted, volunteers were able to administer 61 surveys.

Demographic Information	n=61	
	Number	Percent
Age:		
18-24	1	1.6%
25-34	13	21.3%
35-44	17	27.9%
45-54	14	23.0%
55-64	10	16.4%
65+	6	9.8%
Total:	61	100.0%
Chronic Health Condition That Is Life-Threatening Such as Heart, Lung, Liver, Kidney, or Cancerous Disease		
Chronic Health Condition That Is Life-Threatening Such as Heart, Lung, Liver, Kidney, or Cancerous Disease	16	26.2%
Chronically Homeless	30	49.2%
Development Disabilities	1	1.6%
Foster Care (ever been)	6	9.8%
Homeless for First Time During Past 12 Months	12	19.7%
HIV/AIDS	1	1.6%
Incarcerated During the Last 12 Months	27	44.3%
Income:		
No Monthly Income	32	52.5%
\$1 - \$250	6	9.8%
\$251 - \$500	7	11.5%
\$501 - \$1,000	8	13.1%
More Than \$1,000	8	13.1%
Unknown	0	0.0%
Total:	61	100.0%

Demographic Information	n=61	
	Number	Percent
Mental Health Disability or Disorder That Seriously Limits Ability to Live independently	18	29.5%
Physical Disability That Seriously Limits Ability to Live Independently	15	24.6%
Race/Ethnicity:		
American Indian, Alaska Native, or Indigenous	3	4.9%
Asian or Asian American	0	0.0%
Black, African American or African	13	21.3%
Hispanic/Latina/e/o	17	27.9%
Middle Eastern or North African	1	1.6%
Native Hawaiian or Pacific Islander	1	1.6%
White	24	39.4%
More Than One Race/Ethnicity	0	0.0%
Client Refused	1	1.6%
Client Doesn't Know	0	0.0%
Unknown	1	1.6%
Total:	61	100.0%
Sex:		
Female	13	21.3%
Male	48	78.7%
Client Doesn't Know	0	0.0%
Client Prefers Not to Answer	0	0.0%
Unknown	0	0.0%
Total:	61	100.0%

Demographic Information	n=61	
	Number	Percent
State of Birth:		
California	42	68.9%
Other U.S. State	14	23.0%
Outside the United States	5	8.2%
Total:	61	100.0%
Substance Use Problem Disability or Disorder That Seriously Limits Ability to Live Independently	19	31.1%
Veteran Status	9	14.8%
Victim of Domestic Violence* (*Includes Experiencing Homelessness Due to Fleeing Domestic Violence, Dating Violence, Sexual Assault, or Stalking)	9	14.8%
Where Did You Sleep Last Night?		
Abandoned building	0	0.0%
Airport, bus, bus station, train, or train station	0	0.0%
Motel or hotel paid by third party	0	0.0%
Outdoors	47	77.0%
Tent or tent-like shelter (tarp, cardboard, wood)	2	3.3%
Vehicle (car, van, truck, or RV)	9	14.8%
Other	3	4.9%
Total:	61	100.0%

Note: Percentage totals for Age, Income, Race/Ethnicity, Sex, State Born, and Where Did You Sleep Last Night? may sum slightly more or less than 100% due to rounding.

REDLANDS

Total Number of Unsheltered Adults: 107
Of the 107 adults counted, volunteers were able to administer 44 surveys.

Demographic Information	n=44	
	Number	Percent
Age:		
18-24	0	0.0%
25-34	7	15.9%
35-44	15	34.1%
45-54	11	25.0%
55-64	9	20.5%
65+	2	4.5%
Total:	44	100.0%
Chronic Health Condition That Is Life-Threatening Such as Heart, Lung, Liver, Kidney, or Cancerous Disease		
Chronic Health Condition That Is Life-Threatening Such as Heart, Lung, Liver, Kidney, or Cancerous Disease	11	25.0%
Chronically Homeless	17	38.6%
Development Disabilities	3	6.8%
Foster Care (ever been)	3	6.8%
Homeless for First Time During Past 12 Months	17	38.6%
HIV/AIDS	0	0.0%
Incarcerated During the Last 12 Months	13	29.5%
Income:		
No Monthly Income	31	70.5%
\$1 - \$250	1	2.3%
\$251 - \$500	4	9.1%
\$501 - \$1,000	4	9.1%
More Than \$1,000	3	6.8%
Unknown	1	2.3%
Total:	44	100.0%

Demographic Information	n=44	
	Number	Percent
Mental Health Disability or Disorder That Seriously Limits Ability to Live independently	11	25.0%
Physical Disability That Seriously Limits Ability to Live Independently	9	20.5%
Race/Ethnicity:		
American Indian, Alaska Native, or Indigenous	1	2.3%
Asian or Asian American	1	2.3%
Black, African American or African	8	18.2%
Hispanic/Latina/e/o	17	38.6%
Middle Eastern or North African	0	0.0%
Native Hawaiian or Pacific Islander	0	0.0%
White	14	31.8%
More Than One Race/Ethnicity	1	2.3%
Client Refused	1	2.3%
Client Doesn't Know	1	2.3%
Unknown	0	0.0%
Total:	44	100.0%
Sex:		
Female	11	25.0%
Male	33	75.0%
Client Doesn't Know	0	0.0%
Client Prefers Not to Answer	0	0.0%
Unknown	0	0.0%
Total:	44	100.0%

Demographic Information	n=44	
	Number	Percent
State of Birth:		
California	37	84.1%
Other U.S. State	5	11.4%
Outside the United States	2	4.5%
Total:	44	100.0%
Substance Use Problem Disability or Disorder That Seriously Limits Ability to Live Independently	12	27.3%
Veteran Status	4	9.1%
Victim of Domestic Violence* (*Includes Experiencing Homelessness Due to Fleeing Domestic Violence, Dating Violence, Sexual Assault, or Stalking)	5	11.4%
Where Did You Sleep Last Night?		
Abandoned building	1	2.3%
Airport, bus, bus station, train, or train station	0	0.0%
Motel or hotel paid by third party	1	2.3%
Outdoors	34	77.3%
Tent or tent-like shelter (tarp, cardboard, wood)	3	6.8%
Vehicle (car, van, truck, or RV)	4	9.1%
Other	1	2.3%
Total:	44	100.0%

Note: Percentage totals for Age, Income, Race/Ethnicity, Sex, State Born, and Where Did You Sleep Last Night? may sum slightly more or less than 100% due to rounding.

RIALTO

Total Number of Unsheltered Adults: 44
Of the 44 adults counted, volunteers were able to administer 31 surveys.

Demographic Information	n=31	
	Number	Percent
Age:		
18-24	1	3.2%
25-34	6	19.4%
35-44	11	35.5%
45-54	8	25.8%
55-64	3	9.7%
65+	2	6.5%
Total:	31	100.0%
Chronic Health Condition That Is Life-Threatening Such as Heart, Lung, Liver, Kidney, or Cancerous Disease		
Chronic Health Condition That Is Life-Threatening Such as Heart, Lung, Liver, Kidney, or Cancerous Disease	4	12.9%
Chronically Homeless	7	22.6%
Development Disabilities	0	0.0%
Foster Care (ever been)	2	6.5%
Homeless for First Time During Past 12 Months	15	48.4%
HIV/AIDS	0	0.0%
Incarcerated During the Last 12 Months	11	35.5%
Income:		
No Monthly Income	16	51.6%
\$1 - \$250	7	22.6%
\$251 - \$500	2	6.5%
\$501 - \$1,000	3	9.7%
More Than \$1,000	2	6.5%
Unknown	1	3.2%
Total:	31	100.0%

Demographic Information	n=31	
	Number	Percent
Mental Health Disability or Disorder That Seriously Limits Ability to Live independently	3	9.7%
Physical Disability That Seriously Limits Ability to Live Independently	5	16.1%
Race/Ethnicity:		
American Indian, Alaska Native, or Indigenous	2	6.5%
Asian or Asian American	0	0.0%
Black, African American or African	2	6.5%
Hispanic/Latina/e/o	17	54.8%
Middle Eastern or North African	0	0.0%
Native Hawaiian or Pacific Islander	0	0.0%
White	7	22.6%
More Than One Race/Ethnicity	2	6.4%
Client Refused	1	3.2%
Client Doesn't Know	0	0.0%
Unknown	0	0.0%
Total:	31	100.0%
Sex:		
Female	6	19.4%
Male	25	80.6%
Client Doesn't Know	0	0.0%
Client Prefers Not to Answer	0	0.0%
Unknown	0	0.0%
Total:	31	100.0%

Demographic Information	n=31	
	Number	Percent
State of Birth:		
California	29	93.6%
Other U.S. State	2	6.4%
Outside the United States	0	0.0%
Total:	31	100.0%
Substance Use Problem Disability or Disorder That Seriously Limits Ability to Live Independently	5	16.1%
Veteran Status	1	3.2%
Victim of Domestic Violence* (*Includes Experiencing Homelessness Due to Fleeing Domestic Violence, Dating Violence, Sexual Assault, or Stalking)	2	6.5%
Where Did You Sleep Last Night?		
Abandoned building	0	0.0%
Airport, bus, bus station, train, or train station	0	0.0%
Motel or hotel paid by third party	0	0.0%
Outdoors	17	54.8%
Tent or tent-like shelter (tarp, cardboard, wood)	5	16.2%
Vehicle (car, van, truck, or RV)	9	29.0%
Other	0	0.0%
Total:	31	100.0%

Note: Percentage totals for Age, Income, Race/Ethnicity, Sex, State Born, and Where Did You Sleep Last Night? may sum slightly more or less than 100% due to rounding.

SAN BERNARDINO

Total Number of Unsheltered Adults: 737
Of the 737 adults counted, volunteers were able to administer 326 surveys.

Demographic Information	n=326	
	Number	Percent
Age:		
18-24	7	2.1%
25-34	63	19.3%
35-44	94	28.8%
45-54	68	20.9%
55-64	70	21.5%
65+	24	7.4%
Total:	326	100.0%
Chronic Health Condition That Is Life-Threatening Such as Heart, Lung, Liver, Kidney, or Cancerous Disease		
Chronic Health Condition That Is Life-Threatening Such as Heart, Lung, Liver, Kidney, or Cancerous Disease	74	22.7%
Chronically Homeless	148	45.4%
Development Disabilities	25	7.7%
Foster Care (ever been)	57	17.5%
Homeless for First Time During Past 12 Months	114	35.0%
HIV/AIDS	5	1.5%
Incarcerated During the Last 12 Months	78	23.9%
Income:		
No Monthly Income	213	65.3%
\$1 - \$250	31	9.5%
\$251 - \$500	28	8.6%
\$501 - \$1,000	22	6.7%
More Than \$1,000	28	8.6%
Unknown	4	1.2%
Total:	326	100.0%

Demographic Information	n=326	
	Number	Percent
Mental Health Disability or Disorder That Seriously Limits Ability to Live independently	74	22.7%
Physical Disability That Seriously Limits Ability to Live Independently	84	25.8%
Race/Ethnicity:		
American Indian, Alaska Native, or Indigenous	6	1.8%
Asian or Asian American	2	0.6%
Black, African American or African	92	28.2%
Hispanic/Latina/e/o	137	42.0%
Middle Eastern or North African	1	0.3%
Native Hawaiian or Pacific Islander	1	0.3%
White	78	23.9%
More Than One Race/Ethnicity	9	2.8%
Client Refused	0	0.0%
Client Doesn't Know	0	0.0%
Unknown	0	0.0%
Total:	326	100.0%
Sex:		
Female	95	29.1%
Male	231	70.9%
Client Doesn't Know	0	0.0%
Client Prefers Not to Answer	0	0.0%
Unknown	0	0.0%
Total:	326	100.0%

Demographic Information	n=326	
	Number	Percent
State of Birth:		
California	264	81.0%
Other U.S. State	49	15.0%
Outside the United States	13	4.0%
Total:	326	100.0%
Substance Use Problem Disability or Disorder That Seriously Limits Ability to Live Independently	83	25.6%
Veteran Status	26	8.0%
Victim of Domestic Violence* (*Includes Experiencing Homelessness Due to Fleeing Domestic Violence, Dating Violence, Sexual Assault, or Stalking)	34	10.4%
Where Did You Sleep Last Night?		
Abandoned building	2	0.6%
Airport, bus, bus station, train, or train station	2	0.6%
Motel or hotel paid by third party	0	0.0%
Outdoors	194	59.5%
Tent or tent-like shelter (tarp, cardboard, wood)	113	34.7%
Vehicle (car, van, truck, or RV)	13	4.0%
Other	2	0.6%
Total:	326	100.0%

Note: Percentage totals for Age, Income, Race/Ethnicity, Sex, State Born, and Where Did You Sleep Last Night? may sum slightly more or less than 100% due to rounding.

SAN BERNARDINO UNINCORPORATED AREA

Total Number of Unsheltered Adults: 55
Of the 55 adults counted, volunteers were able to administer 33 surveys.

Demographic Information	n=33	
	Number	Percent
Age:		
18-24	0	0.0%
25-34	2	6.1%
35-44	10	30.3%
45-54	12	36.4%
55-64	7	21.2%
65+	2	6.1%
Total:	33	100.0%
Chronic Health Condition That Is Life-Threatening Such as Heart, Lung, Liver, Kidney, or Cancerous Disease		
Chronic Health Condition That Is Life-Threatening Such as Heart, Lung, Liver, Kidney, or Cancerous Disease	6	18.2%
Chronically Homeless	16	48.5%
Development Disabilities	2	6.1%
Foster Care (ever been)	7	21.2%
Homeless for First Time During Past 12 Months	12	36.4%
HIV/AIDS	0	0.0%
Incarcerated During the Last 12 Months	4	12.1%
Income:		
No Monthly Income	19	57.6%
\$1 - \$250	4	12.1%
\$251 - \$500	1	3.0%
\$501 - \$1,000	2	6.1%
More Than \$1,000	6	18.2%
Unknown	1	3.0%
Total:	33	100.0%

Demographic Information	n=33	
	Number	Percent
Mental Health Disability or Disorder That Seriously Limits Ability to Live independently	4	12.1%
Physical Disability That Seriously Limits Ability to Live Independently	15	45.5%
Race/Ethnicity:		
American Indian, Alaska Native, or Indigenous	3	9.1%
Asian or Asian American	0	0.0%
Black, African American or African	6	18.2%
Hispanic/Latina/e/o	13	39.4%
Middle Eastern or North African	0	0.0%
Native Hawaiian or Pacific Islander	0	0.0%
White	8	24.2%
More Than One Race/Ethnicity	2	6.1%
Client Refused	0	0.0%
Client Doesn't Know	0	0.0%
Unknown	1	3.0%
Total:	33	100.0%
Sex:		
Female	15	45.5%
Male	18	54.5%
Client Doesn't Know	0	0.0%
Client Prefers Not to Answer	0	0.0%
Unknown	0	0.0%
Total:	33	100.0%

Demographic Information	n=33	
	Number	Percent
State of Birth:		
California	28	84.8%
Other U.S. State	5	15.2%
Outside the United States	0	0.0%
Total:	33	100.0%
Substance Use Problem Disability or Disorder That Seriously Limits Ability to Live Independently	10	30.3%
Veteran Status	3	9.1%
Victim of Domestic Violence* (*Includes Experiencing Homelessness Due to Fleeing Domestic Violence, Dating Violence, Sexual Assault, or Stalking)	6	18.2%
Where Did You Sleep Last Night?		
Abandoned building	1	3.0%
Airport, bus, bus station, train, or train station	0	0.0%
Motel or hotel paid by third party	0	0.0%
Outdoors	11	33.3%
Tent or tent-like shelter (tarp, cardboard, wood)	18	54.6%
Vehicle (car, van, truck, or RV)	3	9.1%
Other	0	0.0%
Total:	33	100.0%

Note: Percentage totals for Age, Income, Race/Ethnicity, Sex, State Born, and Where Did You Sleep Last Night? may sum slightly more or less than 100% due to rounding.

TWENTY PALMS

Total Number of Unsheltered Adults: 24
Of the 24 adults counted, volunteers were able to administer 15 surveys.

Demographic Information	n=15	
	Number	Percent
Age:		
18-24	0	0.0%
25-34	6	40.0%
35-44	1	6.7%
45-54	5	33.3%
55-64	2	13.3%
65+	1	6.7%
Total:	15	100.0%
Chronic Health Condition That Is Life-Threatening Such as Heart, Lung, Liver, Kidney, or Cancerous Disease		
Chronic Health Condition That Is Life-Threatening Such as Heart, Lung, Liver, Kidney, or Cancerous Disease	6	40.0%
Chronically Homeless	8	53.3%
Development Disabilities	6	40.0%
Foster Care (ever been)	4	26.7%
Homeless for First Time During Past 12 Months	8	53.3%
HIV/AIDS	0	0.0%
Incarcerated During the Last 12 Months	2	13.3%
Income:		
No Monthly Income	10	66.7%
\$1 - \$250	3	20.0%
\$251 - \$500	0	0.0%
\$501 - \$1,000	1	6.7%
More Than \$1,000	1	6.7%
Unknown	0	0.0%
Total:	15	100.0%

Demographic Information	n=15	
	Number	Percent
Mental Health Disability or Disorder That Seriously Limits Ability to Live independently	3	20.0%
Physical Disability That Seriously Limits Ability to Live Independently	4	26.7%
Race/Ethnicity:		
American Indian, Alaska Native, or Indigenous	1	6.7%
Asian or Asian American	0	0.0%
Black, African American or African	6	40.0%
Hispanic/Latina/e/o	0	0.0%
Middle Eastern or North African	0	0.0%
Native Hawaiian or Pacific Islander	0	0.0%
White	8	53.3%
More Than One Race/Ethnicity	0	0.0%
Client Refused	0	0.0%
Client Doesn't Know	0	0.0%
Unknown	0	0.0%
Total:	15	100.0%
Sex:		
Female	5	33.3%
Male	10	66.7%
Client Doesn't Know	0	0.0%
Client Prefers Not to Answer	0	0.0%
Unknown	0	0.0%
Total:	15	100.0%

Demographic Information	n=15	
	Number	Percent
State of Birth:		
California	10	66.7%
Other U.S. State	4	26.7%
Outside the United States	1	6.7%
Total:	15	100.0%
Substance Use Problem Disability or Disorder That Seriously Limits Ability to Live Independently	3	20.0%
Veteran Status	1	6.7%
Victim of Domestic Violence* (*Includes Experiencing Homelessness Due to Fleeing Domestic Violence, Dating Violence, Sexual Assault, or Stalking)	3	20.0%
Where Did You Sleep Last Night?		
Abandoned building	0	0.0%
Airport, bus, bus station, train, or train station	0	0.0%
Motel or hotel paid by third party	0	0.0%
Outdoors	4	26.7%
Tent or tent-like shelter (tarp, cardboard, wood)	11	73.3%
Vehicle (car, van, truck, or RV)	0	0.0%
Other	0	0.0%
Total:	15	100.0%

Note: Percentage totals for Age, Income, Race/Ethnicity, Sex, State Born, and Where Did You Sleep Last Night? may sum slightly more or less than 100% due to rounding.

UPLAND

Total Number of Unsheltered Adults: 28
Of the 28 adults counted, volunteers were able to administer 12 surveys.

Demographic Information	n=12	
	Number	Percent
Age:		
18-24	0	0.0%
25-34	2	16.7%
35-44	2	16.7%
45-54	5	41.6%
55-64	2	16.7%
65+	1	8.3%
Total:	12	100.0%
Chronic Health Condition That Is Life-Threatening Such as Heart, Lung, Liver, Kidney, or Cancerous Disease		
	2	16.7%
Chronically Homeless	4	33.3%
Development Disabilities	0	0.0%
Foster Care (ever been)	1	8.3%
Homeless for First Time During Past 12 Months	8	66.7%
HIV/AIDS	0	0.0%
Incarcerated During the Last 12 Months	5	41.6%
Income:		
No Monthly Income	8	66.7%
\$1 - \$250	1	8.3%
\$251 - \$500	2	16.7%
\$501 - \$1,000	1	8.3%
More Than \$1,000	0	0.0%
Unknown	0	0.0%
Total:	12	100.0%

Demographic Information	n=12	
	Number	Percent
Mental Health Disability or Disorder That Seriously Limits Ability to Live independently	1	8.3%
Physical Disability That Seriously Limits Ability to Live Independently	2	16.7%
Race/Ethnicity:		
American Indian, Alaska Native, or Indigenous	1	8.3%
Asian or Asian American	0	0.0%
Black, African American or African	2	16.7%
Hispanic/Latina/e/o	6	50.0%
Middle Eastern or North African	0	0.0%
Native Hawaiian or Pacific Islander	0	0.0%
White	3	25.0%
More Than One Race/Ethnicity	0	0.0%
Client Refused	0	0.0%
Client Doesn't Know	0	0.0%
Unknown	0	0.0%
Total:	12	100.0%
Sex:		
Female	4	33.3%
Male	8	66.7%
Client Doesn't Know	0	0.0%
Client Prefers Not to Answer	0	0.0%
Unknown	0	0.0%
Total:	12	100.0%

Demographic Information	n=12	
	Number	Percent
State of Birth:		
California	7	58.3%
Other U.S. State	3	25.0%
Outside the United States	2	16.7%
Total:	12	100.0%
Substance Use Problem Disability or Disorder That Seriously Limits Ability to Live Independently	2	16.7%
Veteran Status	0	0.0%
Victim of Domestic Violence* (*Includes Experiencing Homelessness Due to Fleeing Domestic Violence, Dating Violence, Sexual Assault, or Stalking)	1	8.3%
Where Did You Sleep Last Night?		
Abandoned building	0	0.0%
Airport, bus, bus station, train, or train station	0	0.0%
Motel or hotel paid by third party	1	8.3%
Outdoors	9	75.0%
Tent or tent-like shelter (tarp, cardboard, wood)	1	8.3%
Vehicle (car, van, truck, or RV)	0	0.0%
Other	1	8.3%
Total:	12	100.0%

Note: Percentage totals for Age, Income, Race/Ethnicity, Sex, State Born, and Where Did You Sleep Last Night? may sum slightly more or less than 100% due to rounding.

VALLEY OF ENCHANTMENT

Total Number of Unsheltered Adults: 11
Of the 11 adults counted, volunteers were able to administer 9 surveys.

Demographic Information	n=9	
	Number	Percent
Age:		
18-24	0	0.0%
25-34	1	11.1%
35-44	2	22.2%
45-54	1	11.1%
55-64	4	44.4%
65+	1	11.1%
Total:	9	100.0%
Chronic Health Condition That Is Life-Threatening Such as Heart, Lung, Liver, Kidney, or Cancerous Disease		
	0	0.0%
Chronically Homeless	5	55.6%
Development Disabilities	0	0.0%
Foster Care (ever been)	1	11.1%
Homeless for First Time During Past 12 Months	4	44.4%
HIV/AIDS	2	22.2%
Incarcerated During the Last 12 Months	3	33.3%
Income:		
No Monthly Income	5	55.6%
\$1 - \$250	1	11.1%
\$251 - \$500	1	11.1%
\$501 - \$1,000	0	0.0%
More Than \$1,000	2	22.2%
Unknown	0	0.0%
Total:	9	100.0%

Demographic Information	n=9	
	Number	Percent
Mental Health Disability or Disorder That Seriously Limits Ability to Live independently	1	11.1%
Physical Disability That Seriously Limits Ability to Live Independently	4	44.4%
Race/Ethnicity:		
American Indian, Alaska Native, or Indigenous	0	0.0%
Asian or Asian American	0	0.0%
Black, African American or African	1	11.1%
Hispanic/Latina/e/o	0	0.0%
Middle Eastern or North African	0	0.0%
Native Hawaiian or Pacific Islander	0	0.0%
White	8	88.9%
More Than One Race/Ethnicity	0	0.0%
Client Refused	0	0.0%
Client Doesn't Know	0	0.0%
Unknown	0	0.0%
Total:	9	100.0%
Sex:		
Female	4	44.4%
Male	5	55.6%
Client Doesn't Know	0	0.0%
Client Prefers Not to Answer	0	0.0%
Unknown	0	0.0%
Total:	9	100.0%

Demographic Information	n=9	
	Number	Percent
State of Birth:		
California	6	66.7%
Other U.S. State	3	33.3%
Outside the United States	0	0.0%
Total:	9	100.0%
Substance Use Problem Disability or Disorder That Seriously Limits Ability to Live Independently	0	0.0%
Veteran Status	0	0.0%
Victim of Domestic Violence* (*Includes Experiencing Homelessness Due to Fleeing Domestic Violence, Dating Violence, Sexual Assault, or Stalking)	0	0.0%
Where Did You Sleep Last Night?		
Abandoned building	3	33.3%
Airport, bus, bus station, train, or train station	0	0.0%
Motel or hotel paid by third party	0	0.0%
Outdoors	1	11.1%
Tent or tent-like shelter (tarp, cardboard, wood)	0	0.0%
Vehicle (car, van, truck, or RV)	5	55.6%
Other	0	0.0%
Total:	9	100.0%

Note: Percentage totals for Age, Income, Race/Ethnicity, Sex, State Born, and Where Did You Sleep Last Night? may sum slightly more or less than 100% due to rounding.

VICTORVILLE

Total Number of Unsheltered Adults: 104
Of the 104 adults counted, volunteers were able to administer 75 surveys.

Demographic Information	n=75	
	Number	Percent
Age:		
18-24	1	1.3%
25-34	15	20.0%
35-44	27	36.0%
45-54	16	21.3%
55-64	12	16.0%
65+	4	5.3%
Total:	75	100.0%
Chronic Health Condition That Is Life-Threatening Such as Heart, Lung, Liver, Kidney, or Cancerous Disease		
Chronic Health Condition That Is Life-Threatening Such as Heart, Lung, Liver, Kidney, or Cancerous Disease	13	17.3%
Chronically Homeless	34	45.3%
Development Disabilities	4	5.3%
Foster Care (ever been)	14	18.7%
Homeless for First Time During Past 12 Months	34	45.3%
HIV/AIDS	0	0.0%
Incarcerated During the Last 12 Months	29	38.7%
Income:		
No Monthly Income	54	72.0%
\$1 - \$250	7	9.3%
\$251 - \$500	5	6.7%
\$501 - \$1,000	4	5.3%
More Than \$1,000	4	5.3%
Unknown	1	1.3%
Total:	75	100.0%

Demographic Information	n=75	
	Number	Percent
Mental Health Disability or Disorder That Seriously Limits Ability to Live independently	25	33.3%
Physical Disability That Seriously Limits Ability to Live Independently	20	26.7%
Race/Ethnicity:		
American Indian, Alaska Native, or Indigenous	2	2.7%
Asian or Asian American	0	0.0%
Black, African American or African	18	24.0%
Hispanic/Latina/e/o	19	25.3%
Middle Eastern or North African	1	1.3%
Native Hawaiian or Pacific Islander	0	0.0%
White	28	37.3%
More Than One Race/Ethnicity	5	6.7%
Client Refused	1	1.3%
Client Doesn't Know	0	0.0%
Unknown	1	1.3%
Total:	75	100.0%
Sex:		
Female	18	24.0%
Male	57	76.0%
Client Doesn't Know	0	0.0%
Client Prefers Not to Answer	0	0.0%
Unknown	0	0.0%
Total:	75	100.0%

Demographic Information	n=75	
	Number	Percent
State of Birth:		
California	57	76.0%
Other U.S. State	16	21.3%
Outside the United States	2	2.7%
Total:	75	100.0%
Substance Use Problem Disability or Disorder That Seriously Limits Ability to Live Independently	23	30.7%
Veteran Status	7	9.3%
Victim of Domestic Violence* (*Includes Experiencing Homelessness Due to Fleeing Domestic Violence, Dating Violence, Sexual Assault, or Stalking)	3	4.0%
Where Did You Sleep Last Night?		
Abandoned building	0	0.0%
Airport, bus, bus station, train, or train station	2	2.7%
Motel or hotel paid by third party	0	0.0%
Outdoors	49	65.3%
Tent or tent-like shelter (tarp, cardboard, wood)	13	17.3%
Vehicle (car, van, truck, or RV)	11	14.7%
Other	0	0.0%
Total:	75	100.0%

Note: Percentage totals for Age, Income, Race/Ethnicity, Sex, State Born, and Where Did You Sleep Last Night? may sum slightly more or less than 100% due to rounding.

YUCCA VALLEY

Total Number of Unsheltered Adults: 25
Of the 25 adults counted, volunteers were able to administer 17 surveys.

Demographic Information	n=17	
	Number	Percent
Age:		
18-24	1	5.9%
25-34	1	5.9%
35-44	3	17.6%
45-54	7	41.2%
55-64	4	23.5%
65+	1	5.9%
Total:	17	100.0%
Chronic Health Condition That Is Life-Threatening Such as Heart, Lung, Liver, Kidney, or Cancerous Disease		
Chronic Health Condition That Is Life-Threatening Such as Heart, Lung, Liver, Kidney, or Cancerous Disease	4	23.5%
Chronically Homeless	10	58.8%
Development Disabilities	1	5.9%
Foster Care (ever been)	3	17.6%
Homeless for First Time During Past 12 Months	5	29.4%
HIV/AIDS	0	0.0%
Incarcerated During the Last 12 Months	4	23.5%
Income:		
No Monthly Income	10	58.8%
\$1 - \$250	1	5.9%
\$251 - \$500	0	0.0%
\$501 - \$1,000	2	11.8%
More Than \$1,000	4	23.5%
Unknown	0	0.0%
Total:	17	100.0%

Demographic Information	n=17	
	Number	Percent
Mental Health Disability or Disorder That Seriously Limits Ability to Live independently	9	52.9%
Physical Disability That Seriously Limits Ability to Live Independently	7	41.2%
Race/Ethnicity:		
American Indian, Alaska Native, or Indigenous	0	0.0%
Asian or Asian American	0	0.0%
Black, African American or African	0	0.0%
Hispanic/Latina/e/o	3	17.6%
Middle Eastern or North African	0	0.0%
Native Hawaiian or Pacific Islander	0	0.0%
White	13	76.5%
More Than One Race/Ethnicity	0	0.0%
Client Refused	1	5.9%
Client Doesn't Know	0	0.0%
Unknown	0	0.0
Total:	17	100.0%
Sex:		
Female	7	41.2%
Male	10	58.8%
Client Doesn't Know	0	0.0%
Client Prefers Not to Answer	0	0.0%
Unknown	0	0.0%
Total:	17	100.0%

Demographic Information	n=17	
	Number	Percent
State of Birth:		
California	12	70.6%
Other U.S. State	5	29.4%
Outside the United States	0	0.0%
Total:	17	100.0%
Substance Use Problem Disability or Disorder That Seriously Limits Ability to Live Independently	7	41.2%
Veteran Status	1	5.9%
Victim of Domestic Violence* (*Includes Experiencing Homelessness Due to Fleeing Domestic Violence, Dating Violence, Sexual Assault, or Stalking)	2	11.8%
Where Did You Sleep Last Night?		
Abandoned building	2	11.8%
Airport, bus, bus station, train, or train station	1	5.9%
Motel or hotel paid by third party	0	0.0%
Outdoors	4	23.5%
Tent or tent-like shelter (tarp, cardboard, wood)	6	35.3%
Vehicle (car, van, truck, or RV)	4	23.5%
Other	0	0.0%
Total:	17	100.0%

Note: Percentage totals for Age, Income, Race/Ethnicity, Sex, State Born, and Where Did You Sleep Last Night? may sum slightly more or less than 100% due to rounding.



Appendix B:

San Bernardino 2026 Unsheltered Count Survey

Once the Count has officially begun, please do not open this survey until you have deployed out with your team and are ready to start counting/surveying unsheltered individuals.

****Please ensure you have location services enabled on your device before you begin.**

1. Date

2. Surveyor name*

3. Surveyor phone number*

If an individual was homeless last night (Wednesday night), complete the survey below.

4. Does the individual appear to need immediate medical attention because of difficulty breathing or shortness of breath, bleeding, pain or pressure in the chest or abdomen, and/or dislocated joints or broken bones? *

5. Are you able to survey the individual(s)? *

If not, select "No", then complete the subsequent questions based on your observations for questions 5a - 8.

Please survey the individual(s) using the questions below.

Surveyor – Please inform the individual that they may refuse to answer any of the survey questions if they decide to do so.

6. Where did you sleep last night (Wednesday night)?

Select the choice below that is closest to the answer given. Certain answers will cause a stop to the survey, and no further questions will be asked. If no other questions appear, simply tap the checkmark button at the bottom to submit the survey.

- Outdoors
- Abandoned building
- Bus, bus station, train, train station
- Airport
- In a vehicle (car, van, truck, or RV)
- Tent
- Tent-like shelter (tarp, cardboard, wood)
- Motel or hotel paid by third party
- Motel or hotel paid by himself or herself (Survey will stop)
- Shelter or transitional housing program (Survey will stop)
- Jail, hospital bed, or treatment program (Survey will stop)
- Board and care facility or group home (Survey will stop)
- In the apartment or home of a family member or friend including "doubled-up" or "couch surfing" (Survey will stop)
- Other – What "Other" location?

Surveyor - Please remind the individual that although initials are asked, the survey will not identify them specifically.

7. What is the first initial of your first name?

If client refuses to answer, please select "Client refused" as the response.

8. What is the first initial of your last name?

If client refuses to answer, please select "Client refused" as the response.

9. What is your sex?

Please read aloud all of the following options to the individual.

- Female
- Male
- Client doesn't know
- Client prefers not to answer
- Data not collected

10. How old are you?

11. What is your race/ethnicity?

Please read aloud all of the following options to the individual.

- American Indian, Alaska Native, or Indigenous
- Asian or Asian American
- Black, African American, or African
- Hispanic/Latina/e/o
- Middle Eastern or North African
- Native Hawaiian or Pacific Islander
- White
- More than one race/ethnicity
- Client refused
- Client doesn't know

12. In what state were you born?

- Start typing, then select the name of the state from the drop-down. If the client was born outside of the United States, select "Outside of the U.S."
- 12a. In what country were you born?

13. In what city/community did you first become homeless?

Type the first letter of the city/community, then select it from the list. If the city/community is outside San Bernardino County, select one of the three "Outside" options from the list. If the city/community is not listed, select the closest city/community.

Note: questions 10 – 12 were asked to determine if the person was chronically homeless according to HUD's definition.

14. Did you become homeless for the first time during the past 12 months?

15. Have you been living in a shelter and/or on the streets, in abandoned buildings, or in a vehicle for the past year or more?

16. Have you been living in a shelter and/or on the streets, in abandoned buildings, or in a vehicle at least four (4) separate times during the last three (3) years including now?

16a. Was the combined length of time 12 months or more?

17. Have you served in the United States Armed Forces?

17a. If No, were you ever called into active duty as a member of the National Guard or as a Reservist?

18. Do you have any of the following disabilities or disorders that make it difficult for you or seriously limits your ability to live independently?

- Long-lasting physical disability
- Long-lasting developmental disability
- Serious mental illness or emotional impairment
- Substance use disorder
- None
- Client refused
- Client doesn't know

19. Have you been diagnosed with AIDS or have tested positive for HIV?

20. Has a doctor or other medical professional ever told you that you have a chronic health condition that is life-threatening such as heart, lung, liver, kidney or cancerous disease?

21. Are you currently experiencing homelessness because you are fleeing domestic violence, dating violence, sexual assault or stalking?

22. Have you been incarcerated during the last 12 months?

- Were you released on parole or probation?

23. How much is your monthly income?

- No income
- \$1 to \$250
- \$251 to \$500
- \$501 to \$1,000
- More than \$1,000.

24. Have you ever been in foster care?

25. Do you have any children living with you?

25a. How many are under the age of 18?

26. Do you have a spouse or partner who is also homeless and living with you?

A partner is an individual you live with and share a common family life but are not joined in a traditional marriage.

- If Yes, administer the survey to spouse or partner.





**560 East Hospitality Lane, Suite 200
San Bernardino, CA 92415-0044
Phone: 909.501.0600
Email: OHS@hss.sbcounty.gov
TTY: 771**

**Town of Yucca Valley
Town Council Staff Report**



To: Town Council

From: Curtis Yakimow, Town Manager

Date: August 13, 2026

Meeting Date: August 18, 2026

Subject: Off-Highway Vehicle Public Safety Update

Recommendation:

That the Town Council receive and file the verbal staff report regarding Off-Highway Vehicle Public Safety updates and related activities and provide input and direction as desired.

Prior Review:

None for this item.

Discussion:

Off-highway vehicle (OHV) use is a common and valued recreational activity around our rural community with assets like the Johnson Valley Recreational Area in proximity. At the same time, the frequency of OHV activity generates ongoing public safety, enforcement, and quality-of-life concerns that require coordinated attention from law enforcement and partner agencies. Captain Scovel and his team will provide a brief overview of current OHV-related activity, enforcement efforts, observed trends, and key considerations affecting public safety. Additional details and discussion will be provided during the verbal presentation to Council as well as an opportunity for Town Council input and direction.

Alternatives

None recommended.

Fiscal Impact:

None with this item.

Attachments

None

**Town of Yucca Valley
Town Council Staff Report**



To: Town Council

From: Susan Earnest, Community Services Manager

Date: August 11, 2026

Meeting Date: August 18, 2026

Subject: Fall/Winter 2026-27 Planned Programs - Community Services Dept

Recommendation:

That the Town Council approve the Fall/Winter 2026-27 programs and events organized and conducted by the Community Services Department.

Prior Review:

The TC regularly reviews/approves the planned programs of the Department prior to the publication of seasonal activity guides.

Discussion:

The programming staff of the Hi-Desert Nature Museum, Recreation Division, and the Senior Center of the Community Services Department have developed a schedule of programs and events that will be offered in the fall and winter of 2026-27 (October through March). The programs will be reviewed/approved by the PRCC at its meeting of August 13, 2026. These activities will be promoted through social media, media advertisement, and customer direct email. In mid-September, the fall/winter activities and events guide will be distributed to the community and posted on the Town website.

Of note is that the Fall/Winter Guide will not include programming details for the YV Aquatics & Recreation Center. A supplemental guide to launch the facility is being prepared as a feature publication to introduce the facility once a final opening date has been scheduled.

Highlights of the 2026-27 Fall/Winter Planned Programs:

SPECIAL EVENTS: Fall/Winter is a busy season for special events. The Department hosts a variety of large-scale presentations that can draw over a thousand attendees.

- Early October will feature a pickleball courts Grand Opening that will showcase the new facility at the community center and include demonstrations/intro to the sport as well as food, music and fun.

- October also features the popular Spooktacular event on the 24th, which regularly draws a large crowd to the community center. This year's presentation will be themed to the Museum's fall exhibit, "The Journey is the Destination – 100 Years of Route 66," scheduled to open on Saturday, October 17, 2026, and will feature a car show, trick-or-treat stations, and a haunted carnival.
- The Murder Mystery Dinner returns on October 10th as "Till Death Do Us Part: All is Fair in Love and Murder" takes the stage for this dinner show experience. A terrific Halloween season outing for adults.
- The 8th Annual Yucca Valley Film Festival, a Town signature event, will be held November 6th–8th.
- The Winter Holiday Celebration will take place on December 5th and typically attracts over 1,400 attendees. Highlights include Santa visits, an 80-ton Snow Play Day, and the Holiday Craft Faire.
- The Town of Yucca Valley will host the Morongo Basin Veterans' Tribute this year, as the event alternates annually with the city of Twentynine Palms.
- The popular Easter Eggstravaganza is scheduled for March 27th at the Community Center Park Soccer Field.

ENRICHMENT CLASSES: Highlights of the enrichment classes include:

- The monthly Gardening Workshop offers students easy gardening ideas for growing food in the high desert as well as techniques for container gardening and backyard gardening in our area.
- Legomation is back for fall with a separate workshop in December. In this program, kids take home a project after every class!
- Dog Obedience will continue as participation has remained strong, especially with the addition of the Advance class. Lori Herbel is respected instructor and has a great following.
- Other customer favorites such as Stretch N Tone, CPR, and art workshops in watercolor and ceramics, among others, will continue for Fall/Winter.

SPORTS/FITNESS

As the Town prepares for the opening of the new Yucca Valley Aquatics & Recreation Center (YVARC), Sports & Wellness programming continues to expand with a variety of recreational opportunities that promote healthy lifestyles, skill development, and community engagement. The Fall/Winter 2026–27 lineup builds upon successful existing programs while introducing new offerings designed to increase participation, expand programming for all ages, and generate interest leading into the opening of the new facility.

- **Basketball:** Youth Basketball remains one of the Town's cornerstone recreation programs and will continue to include the Wee-Hoops Academy for ages 4–6, the Pee Wee League for Grades 1–2, and the Youth Basketball League for Grades 3–8. A Fall Basketball Skills Clinic has been added to provide participants with an opportunity to develop fundamental skills prior to league play. Adult Coed Drop-In Basketball, which experienced strong participation during its pilot season, will return September through

November, providing recreation for adults while supporting community engagement and future volunteer coach recruitment.

- **Softball:** Building on last year's successful expansion, the Town will continue offering Adult Softball three nights per week with Coed Leagues on Tuesdays and Thursdays and a Men's League on Wednesdays. The program continues to offer Spring, Summer, and Fall league seasons, providing consistent recreational opportunities while accommodating community interest in one of the most popular adult sports programs.
- **Pickleball:** Pickleball programming continues to grow as one of the Town's fastest-expanding recreational activities. Returning Morning and Evening Skills Clinics will provide instructional opportunities for beginning and intermediate players, while new Strategy Workshops and Specialty Clinics will help participants develop advanced techniques and game strategy. New Youth Pickleball Clinics will introduce younger players to the sport and encourage lifelong participation. To celebrate the completion of the new pickleball courts at the Yucca Valley Community Center Sports Complex, staff will host a community Grand Opening event featuring introductory clinics, open play opportunities, and activities to showcase this new recreational amenity.
- **Fitness:** The Sports & Wellness Division continues to offer a diverse selection of fitness and movement-based classes that encourage healthy lifestyles and active recreation for participants of all ages. Returning programs include Barre Fusion Pilates, Adult Ballet, Tumblin' Tots, Intro to Gymnastics, Kids Rhythm + Bop, and Dance Mojave for both youth and adults. These classes promote strength, flexibility, coordination, creativity, and overall wellness while providing accessible recreational opportunities for beginners and returning participants alike. In addition to weekly classes, the Department will host the annual Healthy Hearts 5K Run and 2K Health Walk, encouraging residents of all ages to stay active while fostering community engagement.

MEASURE Y SENIOR PROGRAMS: The Senior Center Modernization Project is complete, and programs moved back to the newly renovated and renamed Desert Willow Center for Seniors in April. Customers value the free membership which provides programs in the areas of:

- Senior Health & Wellness
- Senior Social Activities
- Senior Resources
- County Senior Lunch Program

Enhanced outreach to customers includes monthly mailing of the SC Calendar and lunch menu as well as invitations to Senior Center special events. Recent program additions include an AARP Smart Driver Course, Grief Support Group, Intro to Mahjong and Adult Coloring.

PUBLIC ART: The Public Art programs for Fall/Winter will feature:

- The new temporary installation at the Yucca Valley Branch Library will be an extended exhibit of two years and a larger artist's stipend. This change supports the PRCC's request and Town Council's direction for larger, more visible, public art pieces.
- The Public Art Program will issue a Call for Artists, seeking artwork for another refresh of the Summer Music Festival.

MUSEUM PROGRAMS: Community members of all ages can look forward to an exciting lineup of educational programs this fall and winter, including hands-on workshops, engaging exhibitions, seasonal events, and family-friendly activities that inspire curiosity and lifelong learning.

- The Hi-Desert Nature Museum is scheduled to be closed September 16th through October 6th, 2026, for plumbing renovations.
- Opening October 17, *The Journey is the Destination – 100 Years of Route 66* invites visitors to experience the iconic highway through both sight and scent. Alongside the panoramic color photography of Andy Romanoff and Brian Helder, the exhibition uses scent, led by Sofia Collette Ehrich, The Olfactory Contractor, as a tool to interpret the people, places, memories and culture of the Mother Road. Related programming includes the presentation *Discovering the Sensory Heritage of Route 66* and a hand-lettering workshop with Gold West Signs.
- The Museum and Recreation Departments will once again host the annual *Halloween Spooktacular* on Saturday, October 24, 2026, from 12:00–4:00 p.m. This year's haunted carnival and classic car show will celebrate the history and spirit of Route 66.
- Holiday programming will include a soap and bath bomb workshop with Dissertation Soap in November and a nature ornament activity during the Town's annual Craft Faire and Snow Play Day in December.
- In January, the Museum will debut *Bombus! The Natural History of Bumble Bees*, an exhibition that brings to life the beauty, ecological importance, and joy of California's charismatic native bees. Complementary programming will include a lecture on local bee species in January and a family STEAM Day in February.
- March will mark the opening of *Wondrous Waste: 2027 Recycled Art Exhibition*, showcasing innovative works created from repurposed and recycled materials. The exhibition highlights sustainability, environmental awareness, and the creative transformation of discarded objects into meaningful works of art. A reception is scheduled for Saturday, March 27, 2027.
- During Spring Break, the Museum will offer two children's art and science workshops inspired by the recycled art exhibition, encouraging participants to explore creativity, sustainability, and the value of reusing everyday materials.
- Building on the success of last year's pilot program with Morongo Unified School District for fourth-grade field trips, the Museum plans to expand the program this year to serve students from two to three local elementary schools.

Alternatives

None recommended.

Fiscal Impact:

The schedule of activities is accommodated by the Adopted FY 2026-27 budget.

Attachments

1. CS Planned Programs Fall Winter 2026-27 TC 8.18.26 F

Community Services Department
Community Services Planned Programs - Fall/Winter 2026-27 (Oct - Mar)

Recreation

Special Events & Public Art

Holiday Events

Fall Date TBD	National Night Out Event	n/a
Saturday, October 10, 2026	Murder Mystery Dinner (Fall)	\$45 (Early Bird \$35)
Saturday, October 24, 2026	Halloween Spooktacular	n/a
Wednesday, December 2, 2026	Tree Lighting Ceremony at Founders Plaza	n/a
November 2 - December 5, 2026	Letters to Santa	n/a
Saturday, December 5, 2026	Santa Visits, Snow Play Day	n/a
Saturday, December 5, 2026	Holiday Craft Faire	vendors: \$30 per table
Saturday, December 12, 2026	Chamber Annual Light Parade	n/a
Saturday, March 27, 2027	Eggstravaganza	n/a

Signature Event - Yucca Valley Film Festival

November 6, 7, 8, 2026	3-Day Community Special Event	n/a
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Veterans Tribute 2026

Wednesday, November 11, 2026	Veterans Tribute	n/a
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Public Art Programs

In Progress	Library Art Installation	n/a
Open Call for Art	Summer Music Festival	n/a

Sports & Fitness

Youth Basketball

Wee-Hoops Academy	Ages 4-6, 6-week session, Thursdays Sep - Oct.	\$55 per child
Fall Basketball Skills Clinic	Oct 10 Grades 1-3 Coed, Grades 4-8 Boys and Girls	\$25 per child
Pee Wee League Gr 1-2 (6-8)	Weeknight practices, Saturday Games; Dec through early March.	\$75/85 per child
League for Gr 3-8 (ages 8-14)	Weeknight practices, Saturday Games; Dec through early March.	\$77/87 per child

Fitness Fun Runs

March 13, 2027	Healthy Hearts 5k Run and 2K Health Walk	\$30/\$35
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Fitness Classes

Tumblin Tots	Ages 2-4 Tuesday mornings	\$10 per class
Dance Mojave Youth	Ages 8-15 Thursday evenings	\$40 per month
Dance Mojave Adult	16 & older, Thursday evenings	\$40 per month
Modern Dance	Ages 13 & older Thursday evenings	\$8 per class
Adult Ballet	Ages 18 & up, Monday evenings	\$8 per class
Intro to Gymnastics	Ages 5-7 Monday/ Wednesday evenings	\$10 per class
Barre Fusion Pilates	Ages 18 & up Monday/ Wednesday evenings	\$8 per class
Kids Rhythm + Bop	Ages 6-16 Wednesday afternoons	\$8 per class

Adult Softball

Registration opens Jan 2026	Coed Spring League - Tuesday Eves (11 week season) Mar-May	\$413 per team
Registration opens Jan 2026	Coed Spring League - Thursday Eves (11 week season) Mar-May	\$413 per team
Registration opens Jan 2026	Mens Spring League Wednesday Eves (11 week season) Mar-May	\$413 per team

Adult Basketball

Adult Drop in Basketball	Adult Coed Basketball Drop in Wed/Fri Sep- Nov	\$5 per session
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Pickleball

	Evening Skills Clinic	Adult Pickleball Clinic Wed Eves Oct/Nov 2x (4 week session)	\$60 per session/\$18 per class
NEW	Youth Spring Camp	Youth Coed Camp 3/29/27-4/1/27	\$75 per participant
NEW	Youth Pickleball	Youth Coed Clinics Oct - Nov 2x (5 week session)	\$50 per session
NEW	Strategy Workshops	Adult Pickleball Workshops Wed Oct-Nov 4 classes	\$10 per class
	Morning Pickleball Skills Clinic	Adult Pickleball Clinic Tue Morn Sep-Nov 2x (4 week session)	\$60/session
NEW	Pickleball Specialty	13& Older Wed/Thu October/ November	\$60 per session
NEW	CC Grand Opening	Family Event October 3rd 10a-1p	Free

Enrichment Classes

Enrichment Classes

Arts & Crafts Club	18 & older, Every other Thursday morning	\$3 per class
CPR Certification	Monthly Certification Classes (alternates Sat & Eve times)	\$25 per class
Ceramics Class	2 sessions, Tuesday Evenings	\$50 per session/ 4 classes \$200 Material Fee
Dance - Bollywood	18 & older, Monday afternoons	\$9 per class
Dance - Belly Dance	18 & older, Wednesday afternoons	\$9 per class
Basic Dog Obedience Class	18 & older (or w/adult), Thursday eves 4-5:30 pm, 6 week course	\$100 per session/6 lessons
Advanced Dog Obedience Class	18 & older (or w/adult), Thursday eves 6-7 pm, 6 week course	\$100 per session/6 lessons
Draw Club Class	16 & older, Varied	\$20 per person
Gardening Workshop	18 & older, Every First Monday of the month	\$10 per class
Knit & Crochet	18 & older, Thursday mornings	\$2 per class
Legomation Science	5-10 year olds, Saturday Mornings for 4 weeks	\$25 per class
Self Defense Class	14 & older, 2 Saturday morning workshops	\$15 per person, free with Student ID
Stretch N Tone	18 & older, Tu, Wed, Thurs mornings	\$3 per class
Watercolor Class	18 & older, Thursday afternoons	\$5 per session
Woodcarving Class	18 & older, Tuesday mornings	\$2 per class

Youth Commission

Oct 2026 - May 2027	Grades 7-12 - Monthly Meetings + Community Service	no charge
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Desert Willow Center for Seniors (Measure Y)

Senior Wellness	Posture Class, Brawny Bones, Healthy Hands, Low Vision, Grief Support, Pain Management, Blood Pressure Checks, Dementia Support, Health Lectures, Medical Community Collaborations	no charge
Senior Exercise	Balance Class, Floor Confidence, Pilates, Line Dance, Chair Fitness, Cardio, Fit & Firm, Chair Yoga, Zumba, Chi Gung	no charge
Senior Social Activities	Holiday and Birthday Parties, Adult Coloring, Music Celebration, Sound Bath, Painting, Crochet, Mahjong, Ice Cream Socials, Tech Time, Virtual Bowling, Pop-Up Thrift Store	no charge
Senior Resources	Mobile Food Pantry, Bread Giveaway, Bus Passes, Insurance Help, Smart Driving Course, Senior Advocacy/Programs, VA Assistance, Tech Time, Senior Lunch Program.	no charge

Hi-Desert Nature Museum

Exhibits and Events

Exhibits

Fall (Sept 16 - Oct 6)	Closed to the public for plumbing renovation/deep cleaning	no charge
F/W Exhibit (Oct 17 - Dec 12)	The Journey is the Destination: 100 Years of Route 66	no charge
Win/Spr Exhibit (Jan 9 - Mar 6)	Bombas! The Natural History of Bumblebees	no charge
Spring Exhibit (Mar 20 - May 8)	Wondrous Waste: 2027 Recycled Art Exhibition	no charge

Special Events

Saturday, October 17, 2026	Route 66: Opening Reception & Presentation	no charge
Saturday, October 24, 2026	Spooktacular: Haunted Carnival & Car Show	no charge
Saturday, December 5, 2026	Holiday Ornaments in the Museum	no charge
Saturday, March 27, 2026	Wondrous Waste: 2027 Recycled Art Exhibition Opening Reception	no charge

Programming

Saturday, November 7, 2026	Hand Lettering Workshop with Golden West Signs	\$100/participant
Saturday, November 14, 2026	Route 66 Scent Journey - Olfactory Presentation	no charge
Saturday, December 12, 2026	Dissertation Soap - Soap/Bath Bombs Workshop	\$15/participant
Saturday, January 23, 2027	Bombas - Bumblebee Presentation	no charge
Saturday, February 20, 2027	Family STEAM Day at the Museum	\$5/participant
Wednesday, March 31, 2027	Spring Into Art: Spring Break - Art Drop In Workshop	\$10/participant
Wednesday, April 7, 2027	Spring into Science: Spring Break - Science Drop In Workshop	\$10/participant
Fall, Winter, Spring 26/27	MUSD 4th Grade Field Trip Program	no charge

**Town of Yucca Valley
Town Council Staff Report**



To: Town Council

From: Brooke Dudra, Town Clerk

Date: August 13, 2026

Meeting Date: August 18, 2026

Subject: November 2026 General Municipal Election – Certification of Nominees and Election Options

Recommendation:

Adopt Resolution 26-XX, canceling the General Municipal Election for the Town of Yucca Valley for Town Council Districts 1 and 3, and providing for the appointment of the sole nominees to the offices of Town Council Member for those districts, at the General Municipal Election on Tuesday, November 3, 2026.

Prior Review:

On June 2, 2026, the Town Council adopted Resolution No. 26-14, calling and giving notice of a general municipal election to elect one person each from Council Districts 1, 3, and 5 to the Town Council for full four-year terms.

Discussion:

California Elections Code § 10229 allows the Town Council, when only one person has been nominated in a legislative district, to cancel the election in that district and appoint that person to office in lieu of election.

In accordance with the Elections Code, the nomination period for interested residents to seek candidacy for a seat on the Town Council opened on July 13, 2026 and closed on August 7, 2026. During this period, the following residents filed the appropriate nomination papers and qualified as candidates.

District 1	District 3	District 5
Jim Schooler	Merl R Abel	Rick Denison
		Dion Antic

At the close of the nomination period on August 7, 2026, only one person was nominated in Districts 1 and 3. Elections Code § 10229 allows the Town Council to take one of the following actions for each district:

1. Appoint the person nominated for that district; or
2. Direct that the election be held for that district.

A person appointed under no. 1, above, will qualify, take office, and serve a four-year term exactly as if elected at the municipal election. If the Town Council adopts the proposed Resolution, Jim Schooler will be appointed in District 1 and Merl R. Abel will be appointed in District 3, and the elections in Districts 1 and 3 will be canceled.

Alternatives

The Town Council may choose to not make an appointment and instead direct that the election be held in Districts 1 and 3.

Fiscal Impact:

None.

Attachments

1. Resolution for Appointment
2. Town Clerk Certification
3. Published Notice_Aug 12 2026

RESOLUTION NO. 26-XX

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, PROVIDING FOR THE APPOINTMENT TO THE OFFICES OF THIS TOWN THAT WERE TO BE ELECTED ON TUESDAY, NOVEMBER 3, 2026 IN DISTRICT 1 AND 3

WHEREAS, pursuant to § 10229 of the Elections Code of the State of California as of the close of the nomination period on August 7, 2026, only one person was nominated to be elected in Districts 1 and 3, and § 10229 of the Elections Code allows one of the following courses of action to be taken by the Town Council:

1. Appoint the person nominated for that district; or
2. Direct that the election be held for that district.

WHEREAS, the Town Clerk's certification that only one person was nominated to be elected in Districts 1 and 3 was submitted to the Town Council and is attached as Exhibit A; and

WHEREAS, a notice was published on August 12, 2026 in a newspaper of general circulation pursuant to law and is attached as Exhibit B.

NOW, THEREFORE, THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That pursuant to § 10229 of the Elections Code of the State of California, the following action is being taken:

In Districts 1 and 3, the following persons are being appointed to the office to which they were nominated, pursuant to § 10229(a)(1) of the Elections Code.

NAME	OFFICE	DISTRICT	TERM
Jim Schooler	Member of the Town Council	1	Full 4 year Term
Merl R Abel	Member of the Town Council	3	Full 4 year Term

SECTION 2. The elections scheduled to be held in Districts 1 and 3 on Tuesday, November 3, 2026, is now cancelled.

SECTION 3. The persons appointed shall qualify and take office and serve exactly as if elected at a municipal election for the office.

SECTION 4. That the Town Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED, APPROVED AND ADOPTED this 18th day of August, 2026.

Mayor

ATTEST:

TOWN CLERK

APPROVED AS TO FORM:

TOWN ATTORNEY



**TOWN CLERK CERTIFICATION
SOLE NOMINEES FOR TOWN COUNCIL DISTRICTS 1 AND 3**

I, Brooke Dudra, Town Clerk of the Town of Yucca Valley do hereby certify that pursuant to § 10229, Elections Code of the State of California, to the following facts relating to the General Municipal Election to be held on Tuesday, November 3, 2026:

As of the close of the nomination period on August 7, 2026, only one person was nominated for the office of Town Councilmember in each of Districts 1 and 3.

The persons so nominated are:

District 1 – Jim Schooler

District 3 – Merl R. Abel

Elections Code § 10229 allows the Town Council to take one of the following courses of action for each of Districts 1 and 3:

1. Appoint the person nominated for that district; or
2. Direct that the election be held for that district.

A notice of these facts was published on August 12, 2026, in a newspaper of general circulation in the Town pursuant to § 6061 of the Government Code. After the fifth day following the date of publication, the Town Council may make the appointments or direct an election to be held in each district. The persons appointed, if any, shall qualify and take office and serve exactly as if elected at a municipal election for office.

If, by the 75th day before the municipal election, no person has been appointed to the offices pursuant to (1)above, the election shall be held.

If the Town Council makes an appointment pursuant to § 10229, Elections Code, the Town Clerk shall not accept for filing any statement of write-in candidacy which is submitted after the appointment is made.

Brooke Dudra
Town Clerk



**TOWN OF YUCCA VALLEY
NOTICE REGARDING APPOINTMENT IN LIEU OF ELECTION
FOR TOWN COUNCIL DISTRICTS 1 & 3**

NOTICE IS HEREBY GIVEN that, pursuant to California Elections Code § 10229, the following facts exist relating to the General Municipal Election for the Town of Yucca Valley, CA on Tuesday, November 3, 2026.

At the close of the nomination period on August 7, 2026, only one person was nominated for the office of Town Councilmember in each of Districts 1 and 3.

The persons so nominated are:

District 1 – Jim Schooler

District 3 – Merl R. Abel

Elections Code § 10229 allows the Town Council to take one of the following courses of action for each of Districts 1 and 3:

1. Appoint the person nominated for that district; or
2. Direct that the election be held for that district.

The Town Council will meet at a regular meeting on August 18, 2026 at 5:00p.m., to either make the appointments or direct that the election to be held for Districts 1 and 3. The persons appointed, if any, shall qualify and take office and serve exactly as if elected at a municipal election for the office.

If, by the 75th day before the municipal election, no person has been appointed to an office, the election will be held.

If the Town Council makes an appointment pursuant to Elections Code § 10229, the Town Clerk will not accept for filing any statement of write-in candidacy which is submitted after the appointment is made.

DATED this 12th day of August 2026.

/s/ Brooke Duda
TOWN CLERK