

TOWN OF YUCCA VALLEY PARKS, RECREATION, AND CULTURAL COMMISSION MEETING



The Mission of the Town of Yucca Valley is to
provide a government that is responsive to its citizens
to ensure a safe and secure environment
while maintaining the highest quality of life.

**PARKS, RECREATION, AND CULTURAL COMMISSION: 5:30 PM
THURSDAY, JUNE 11, 2026**

Yucca Valley Community Center - Yucca Room
57090 Twentynine Palms Hwy
Yucca Valley, CA 92284

<https://zoom.us/j/98151878193?pwd=eF6GEz9RqBGa3usTtJExdV9m7pjEaX.1>

Meeting ID: 981 5187 8193 Passcode:742524

Use the above link to virtually access the meeting. You will automatically be muted upon entry. During the meeting, participants will be prompted to “raise hand” or inform the meeting moderator when wishing to make a public comment. Comment time is limited to 3 minutes or as instructed by the Mayor/Chair. If any technical difficulties occur resulting in lack of connectivity or virtual streaming, the in-person meeting will continue to proceed.

* * * *

Parks, Recreation, and Cultural Commission

Jeff Brady, Chair

Matt Rauch, Vice Chair

Charlotte Burns, Commissioner

Kim Monnie, Commissioner

Megan Ripley Commissioner

* * * *

TOWN ADMINISTRATIVE OFFICE:

760-369-7207

Public Comments: townclerk@yucca-valley.org

www.yucca-valley.org

AGENDA
MEETING OF THE PARKS, RECREATION, AND CULTURAL COMMISSION
THURSDAY, JUNE 11, 2026, 5:30 PM

The Town of Yucca Valley complies with the Americans with Disabilities Act of 1990. If you require special assistance to attend or participate in this meeting, please call the Town Clerk's Office at (760) 369-7209 at least 48 hours prior to the meeting

The meeting agenda packet is available for public view in the Town Hall lobby and on the Town's website at www.yucca-valley.org prior to the meeting. For more information on an agenda item or the agenda process, please contact the Town Clerk's office at (760) 369-7209 ext. 226.

If you wish to comment on any agenda item or on any subject not on the agenda during public comments, please fill out a request to speak card and give to the Town Clerk/Commission Secretary. Comment time is limited to 3 minutes.

Where appropriate or deemed necessary, action may be taken on any item listed in the agenda.

OPENING CEREMONIES:

Opening Ceremonies

Call to Order

Roll Call

Pledge of Allegiance

Presentation

Approval of Agenda

Consent Agenda

All items listed on the consent calendar are considered to be routine matters or are considered formal documents covering previous Parks, Recreation, and Cultural Commission instruction. The items listed on the consent calendar may be enacted by one motion and a second. There will be no separate discussion of the consent calendar items unless a member of the Parks, Recreation, and Cultural Commission or Town Staff requests discussion on specific consent calendar items at the beginning of the meeting. Public requests to comment on consent calendar items should be filed with the Commission Secretary before the consent calendar is called.

1. Parks, Recreation, Cultural Commission Meeting Minutes of April 9th, 2026

Department Reports

2. 2025-26 Youth Commission End-of-Term Report

Recommendation:

Receive and file the end-of-term report regarding the activities of the Youth Commission for 2025-26.

3. Town of Yucca Valley Founders Plaza Recognition Program Review

Recommendation:

That the Commission review and provide input/modifications to the proposed policy/framework for the Town’s Founders Plaza Recognition Program and, if desired, direct staff to forward a recommendation for approval to the Town Council.

Future Agenda Items

Public Comments

The Parks, Recreation, and Cultural Commission takes this time to consider your comments on items of concern which are not on the agenda. When you are called to speak, please state your name and community of residence. Please limit your comments to 3 minutes or less.

Inappropriate behavior which disrupts, disturbs, or otherwise impedes the orderly conduct of the meeting will result in forfeiture of your public comment privileges. The Parks, Recreation, and Cultural Commission is prohibited by State law from taking action or discussing items not on the printed agenda.

Staff Reports and Comments

Commissioner Reports and Comments

Announcements

Upcoming Meeting Schedule: The next regular meeting of the Parks, Recreation and Cultural Commission will be held on Thursday, July 9, 2026 at 5:30 PM in the Yucca Valley Community Center Yucca Room.

Adjournment

Town of Yucca Valley
Parks, Recreation, and Cultural Commission Meeting Minutes
April 9, 2026

Opening Ceremonies

Call to Order

Meeting was called to order at 5:30pm

Roll Call

Present: Jeff Brady, Matt Rauch, Kim Monnie, Megan Ripley

Absent: Charlotte Burns

Pledge of Allegiance

Led by Recreation Supervisor Clayton Rardon.

Presentation

Approval of Agenda

Motion:Approved

Result: (Yes 4, No 0, Abstained 0)

Mover: Commissioner Kim Monnie

Second: Commissioner Matt Rauch

Ayes: Jeff Brady, Matt Rauch, Kim Monnie, Megan Ripley

Consent Agenda

Motion: Approved

Result: (Yes 4, No 0, Abstained 0)

Mover: Commissioner Matt Rauch

Second: Commissioner Megan Ripley

Ayes: Jeff Brady, Matt Rauch, Kim Monnie, Megan Ripley

1. **PRCC Meeting Minutes Feb. 12th, 2026**

2. **2026 Youth Commission Resignation**

Department Reports

3. Yucca Valley Film Festival 2025 Recap and Update

Clayton Rardon, Recreation Supervisor, introduced the staff report with a video recapping the 2025 Film Festival.

Matt Beurois, the director of the Film Festival, gave an after-event report of the 2025 Film Festival.

Matt Beurois- The event is a 3-day event and has been going for 7 years. The festival has been rated 15 in the Top 100 Film Festivals in the world. It started as a small film festival and now has grown into a large event. Around 40-70 films are shown every year. With close to 1,500 participants, the 7th edition of the YVFF recorded its highest attendance to date. High engagement was shown across all platforms such as Instagram, email and official website.

Tourism Impact- Three hotels in the area Spark Hotel, Field Station, and the Super 8 were fully booked out during that weekend.

The next YVFF will be on Nov. 6th-8th 2026.

No Public Comment

Commissioner Comments/Questions:

Vice Chair Rauch- I remember 7 years ago when we started this journey. I love the vision, the planning and the hard work. Thank you.

Commissioner Ripley: The creation of the foundation is a smart way to open up for more funding and opportunities. It is a great idea. What tool of engagement worked best?

Matt B.- Instagram has the highest engagement.

Commissioner Monnie- I am really impressed with your vision. You have built on every aspect, great job.

Chair Brady- Great work. I remember when I met you when we used to have these meetings in the Joshua Tree room. I always hear amazing things. It is great to see it from the inception and now how it has grown. Wonderful job. It is good to know that you are working on it throughout the year not just those 3 days.

Matt B.- I want to give kudos to Clayton and Sue for helping with that vision and giving us a platform. We are very grateful for that

Motion:

The Commission received and filed the report on the 2025 Yucca Valley Film Festival.

Result: (Yes 4, No 0, Abstained 0)

Mover: Commissioner Matt Rauch

Second: Commissioner Kim Monnie

Ayes: Jeff Brady, Matt Rauch, Kim Monnie, Megan Ripley

4. Public Art Program Art in Daily Lives – Summer Music Festival Art

Clayton Rardon, Recreation Supervisor, gave the staff report. In the previous round, we had a large response to this call for art. This year we only had three submissions in the month the call for art was open. The staff recommendation is for the commission to retain the three submissions and extend the call for art period. It would go back to the PRCC in September for implementation summer of 2027. The complete staff report with alternative options can be viewed in the agenda packet.

No Public Comment

Commissioners Comments/Questions:

Chair Brady- I like the idea of waiting and reopening the submissions. A suggestion is to have it running during the Summer Music Festival. That way you can spread the word during the actual event.

Clayton Rardon- That is definitely an option.

Vice Chair Rauch- I agree. I want to get as many submissions as we can.

Commissioner Monnie- I agree.

Sue Earnest, Community Services Manager- Before the commission makes a decision, do we have any of the artists of the three submissions here?

No artists were present.

Motion:

1. The Commission approved Option 1 to retain the submitted applications but defer the selection of recommended art for the program, allowing for an extension of the application period to return to the PRCC for review at their meeting in September 2026, with implementation summer of 2027.

Result: (Yes 4, No 0, Abstained 0)

Mover: Commissioner Jeff Brady

Second: Commissioner Matt Rauch

Ayes: Jeff Brady, Matt Rauch, Kim Monnie, Megan Ripley

5. YVARC Project & Program Update

Sue Earnest, Community Services Manager, presented the staff report. The full staff report can be seen in the agenda packet. An overview of the YVARC was given with all

the amenities that the center will have. Proposed rates for use and annual memberships were given. This report is a receive and file, so these prices are draft prices that can be discussed among the PRCC. We are looking for any input you may have. The input would be regarding pricing, program types, and access options. The report presented 2 customer scenarios to demonstrate how the memberships would work.

Background:

The YV Arc is anticipated to open late 2026. It is a 40,000sq ft building that is budgeted at 50 million dollars. It will have indoor aquatics, gymnasium and multi-purpose space.

No Public Comment

Commissioner Comments/Questions:

Chair Brady- This is so exciting. I think the staff has done a great job as well as the focus groups. That was a great idea. I like the pricing, especially with the monthly option. We are on the right track. Marketing and outreach are going to be very important just so the public can know what they are getting. I did talk to Sue about possibly getting a tour of the facility to see the construction progress.

Commissioner Monnie: Do we have financial assistance for those that can not pay those prices?

Sue Earnest: We have an existing scholarship program that we could expand.

Vice Chair Rauch- We might have entities that want to contribute to that fund.

Commissioner Ripley- As a family of five that moved here eight years ago, a center like this was missed. We used to go to other centers before, like YMCA's and not having that here was hard. My family has been waiting for a center like this, so it is exciting. The price point is perfect, especially compared to gyms in town. Great job.

Vice Chair Rauch- I remember being on the original Community Advisory Group. We started from the beginning to get community input and feedback. We are thankful for you all.

Chair Brady left the meeting at 6:35pm after making his comments regarding this department report.

Motion:

Receive and file the update on the Yucca Valley Aquatics & Recreation Center project, preliminary programming and related public outreach, and provided input and/or recommendations.

Result: (Yes 3, No 0)

Mover: Commissioner Matt Rauch

Second: Commissioner Kim Monnie

Ayes: Matt Rauch, Kim Monnie, Megan Ripley

Future Agenda Items

Sue Earnest, Community Services Manager- We have the Founders Plaza Recognition Program heading your way and the Farmers Market coming up soon.

Vice Chair Rauch- I would like to see the court maintenance plan for the new pickleball courts.

Public Comments

Ashley Hernandez, from Yucca Valley- I am here to advocate on behalf of the high school students here in Yucca. I urge you to invest in the teenagers in this community through dedicated spaces and meaningful activities for this specific age group. I have worked with the local youth for the last ten years in education settings such as after-school programs. Through both my professional experience and direct conversations with my students, it is clear that our town is not investing enough in them. Students consistently express that they feel that they have no place in their community. In a recent survey by local high school students, 2 needs were identified. A safe space to gather with their peers and job training opportunities. However, when reviewing the programming, it is geared towards elementary-aged children with very limited options for children ages 13-18. When students age out of existing programming, where are they supposed to go? Our youth are asking to be seen, heard and supported. I encourage you to listen. Thank you.

Toni Pridemore from Desert Hot Springs- Good evening. Like my colleague, I came here to discuss something that is essential for the youth here in Yucca Valley. The young people today have so much potential and ambition and desire to become something great. They need the opportunity and guidance to reach their potential. Work programs and mentorship make a difference. Invest in young people to create a brighter future not only for the youth, but for the community as a whole. Programs that offer job training are needed in the valley. Every person deserves an opportunity to grow and succeed. Let's support our youth. Thank you.

Angelbert Munoz from Desert Hot Springs- Good evening. I am a retired marine and native to the high desert. When I was growing up, we had training for jobs such as carpentry and mechanics. These programs didn't just teach us how to build things, but also taught us to be someone. Today, I see that same drive in our teenagers. COVID-19 disrupted that growth due to being isolated from mentors and social environments. However, we still have time. We need mentors locally and become a part of change. We should offer them 21st century trades that reflect today's economy. These are the skills that allow a young person to be productive and contribute to the community here in Yucca Valley. We can utilize Measure Y and CBDG grants as vessels. I invite you to see us in action on April 22nd for the Trade Fair at Black Rock High School. Don't let this window close without the town making its mark on our youth. Thank you very much.

Manah Dawson from Palm Springs- I am a Student at California State University San Bernardino. Thank you for allowing me to speak. I urge the commission to adjust the lack of resources for high school aged youth in our community. While there are programs for youth, many teenagers feel that there isn't much for them to do. This often doesn't leave them with

safe and positive spaces to spend their time. I respectfully encourage and urge the commission to explore ways to expand teen-focused programs. Thank you for your time.

Danielle Leilani- I have been living in Yucca Valley for the past year. I have been in contact with Sue and Jessica about potentially teaching a wedding planning course here at the community center. I was featured in the Hi-Desert Star last fall. I have a creative agency that has done over 500 weddings. I left LA to move to the desert, but our brand is still up and running. My partner also owns a bike shop in the Morongo Basin. We are hoping to join the Chamber of Commerce and work with Eric Linnert from the Revenue Oversight Commission to bring biking more in the community. I have a background in cheerleading, so I am talking to the college to see if we can bring the first cheerleading program there. Thanks for allowing me to speak tonight.

Staff Reports and Comments

Invitation for the Ribbon Cutting at the Desert Willow Center on Tuesday, April 14th at 10:30am.

Celeste Hilderbrand, Museum Supervisor- The Hi-Desert Nature Museum has closed Natures Blueprints. We had over 5,400 visitors for that exhibit. We just did intake for the upcoming exhibit, Wonderous Waste. We have over 90 entries of community-created artwork. Everything is made out of repurposed materials. That exhibit opened on the 21st. We also hosted two spring camps for kids. We had a well-attended story time with the mayor. We have 4 upcoming field trips and an Earth Day celebration.

Jakub Kusmieruk, Recreation Supervisor- We have been busy in the sports and wellness department. We had a successful Healthy Hearts Run with over 110 participants. We also have fitness and pickleball classes starting this week. We are currently running our Adult Softball and Adult Basketball program.

Clayton Rardon, Recreation Supervisor- We have movies in the courtyard starting this month and the Murder Mystery Dinner at the end of this month. It is 80s themed. The Health Fair is May 2nd from 10am to 2pm. We work with the Morongo Basin Healthcare District and the Youth Commission will do a Kids Zone.

Commissioner Reports and Comments

Vice Chair Rauch- For a future agenda item I would like to have a presentation on when the pickleball courts will convert back to tennis. Fantastic job everyone.

Announcements

Adjournment

Adjourned 6:49pm

**Town of Yucca Valley
Parks, Recreation, and Cultural Commission Staff Report**



To: Parks, Recreation, and Cultural Commission

From: Clayton Rardon, Recreation Supervisor

Date: May 26, 2026

Meeting Date: June 11, 2026

Subject:

2025-26 Youth Commission End-of-Term Report

Recommendation:

Receive and file the end-of-term report regarding the activities of the Youth Commission for 2025-26.

Prior Review:

Discussion:

The Parks, Recreation & Cultural Commission is appointed by the Town Council to oversee the activities of the Youth Commission. The items presented in this report are to inform of the activities of the Youth Commission, and to create an opportunity for questions and discussion, and recognize the Commissioners for their service.

The Town of Yucca Valley 2025-26 Youth Commission members served from October of 2025 through June of 2026. The Youth Commission meets monthly on the first Monday with workshops scheduled as needed.

The Youth Commission started with a record 40 members this year. There were four withdrawals early in the term, but the core group of 36 was very productive, hosting events and volunteering for Town special events. During the development of their Work Plan, Commissioners were focused on providing programs for our local seniors and families, as well as teen programs for their peers. The Commissioners' efforts resulted in more than 750 collective volunteer hours for the term. Their final Work Plan included the following monthly events as well as volunteer efforts in the community:

Inflatable Playland at the Founders Plaza Kickoff Celebration

The Yucca Valley Youth Commission partnered with the Recreation Department to bring an Inflatable Playland to the Founders Plaza Kickoff Celebration. Families enjoyed a fun-filled day

featuring giant inflatable obstacle courses, slides, and interactive activities for kids of all ages.

Festival of Light Parade Float

On Saturday, December 13th the Town of Yucca Valley Youth Commission entered a parade float in the Festival of Light Parade. The float was designed and built by the Youth Commissioners and supported by the Recreation Department. Town staff were invited to join in the festivities, passing out more than 750 candy canes and greeting community members along the parade route.

Senior Valentine's Party

On Saturday, February 14th from 6:00 to 8:00 p.m. the Town of Yucca Valley Youth Commission hosted a Spring Dance to celebrate local our senior citizens. The Dance took place at the Community Center in the Yucca Room, featuring dinner catered by FSA and served by the Youth Commission members, plus dancing to live music, and a photobooth. The Youth Commission invited teens and their families to treat their grandparents to a fun evening.

La Contenta Middle School Forums

In April, Youth Commissioners introduced students to the Youth Commission and its role in the community. These forums will provide an opportunity to explain how the Commission benefits Yucca Valley through events, programs, and volunteerism, while also encouraging student participation and awareness of civic engagement opportunities available to youth... plus, fun games, camaraderie, and prizes.

KidZone at the Community Health Fair

The Yucca Valley Youth Commission partnered with the Morongo Basin Healthcare District and the Recreation Department to add a teen zone to the Community Health Fair on Saturday, May 2nd at the Yucca Valley Community Center. Fun activities including giant inflatable obstacles courses, slides, as well as free facepainting, popcorn & snow cones.

Grubstake Days Community Celebration, Parade Float

On Saturday, May 23rd the Town of Yucca Valley Youth Commission entered a parade float in the Grubstake Days Parade. The float was designed and built by the Recreation Department and supported by the Youth Commission. Town staff were invited to join in the festivities, passing out more promotional materials for a diverse schedule of Summer Programming and greeting community members along the parade route.

Collecting Canned Goods

The Youth Commission assembled and decorated bins, boxes, and chutes for donations of canned goods collected during events, as well as at the Yucca Valley Community Center and Senior Center. Collected food items will be donated to Unity Home, as a benefit to families and children affected by domestic violence.

Community Volunteer Activities

Youth Commissioners also volunteered at many community events including:

Halloween Spooktacular

Youth Commissioners handed out candy to children visiting the haunted house and supported programming throughout the event.

7th Annual Yucca Valley Film Festival

Youth Commissioners gave away free popcorn, assisted staff with program operations, and welcomed guests visiting the festival from far and wide.

Tree Lighting Ceremony

Youth Commissioners gave away free holiday bookmarks, crayons, & candy canes.

Winter Holiday Celebration – Santa Visits, Holiday Craft Faire & Snow Play Day

Youth Commissioners assisted with this large-scale event including helping in the snow play area, photos with Santa, and distributing 1500 sugar cookies.

Healthy Hearts Run

Youth Commissioners cheered runners, raffled door prizes, assisted with awards, and performed set-up and clean-up.

Easter Egg Hunt

Youth Commissioners assisted Rec Staff with event set-up, contests, and clean-up.

Grubstakes Run

Youth Commissioners will cheer on runners, raffle door prizes, and assist with the awards ceremony.

The final regular meeting for the Youth Commission was May 4, 2026.

Applications for the 2026-2027 Youth Commission term will be due by September 2, 2026.

Thank you to our 2025-26 Youth Commission:

Chair Acacia Smith
Vice Chair George Wingerter
Commissioner Gary Abbott
Commissioner Richard Abbott
Commissioner Peanut AridaSanchez
Commissioner Sonora R. Atwater
Commissioner Yoatd Cazares
Commissioner Vanessa Cifuentes
Commissioner Kyra Collins
Commissioner Rakeem Cortes
Commissioner Milo Danza
Commissioner Bryli M. Doty
Commissioner Jackson Flanders
Commissioner Chanelle Gephart
Commissioner Delilah Hazell
Commissioner Vince Hernandez
Commissioner Jamison E. Jones
Commissioner Avneet Kaur
Commissioner Trenity Keele

Commissioner Wayne Keele
Commissioner Myla Krenelka
Commissioner Maxton McMahon
Commissioner Anjelah Miranda
Commissioner Nicolas Musch
Commissioner Chloe Ortiz
Commissioner Isabella R. Paulino
Commissioner Joseph Paulino
Commissioner Izabella Powell
Commissioner Kalea Powell
Commissioner Josephine Ripley
Commissioner Talia Soares
Commissioner Taylor Soares
Commissioner Diego Vazquez
Commissioner Abigail Wegner
Commissioner Brandon Wheeler
Commissioner Nora Wolfe

Alternatives

none recommended

Fiscal Impact:

none

Attachments

1. 2026.6.2 TC - YC End of Term PPT - Copy

End of Term Report

Youth Commission
25/26



Senior Valentine's Dance

- Saturday, February 14, 2026
- YVCC
- The event provided a welcoming and festive social experience for local seniors, with Youth Commissioners supporting event planning and on-site activities to encourage intergenerational connection through an evening of dinner, live music, and dancing.



Senior Valentine's Dance



Middle School Forum

- April 21, 2026
- La Contenta Middle School
- This forum created an opportunity to explain how the Commission benefits Yucca Valley through events, programs, and volunteerism, while also encouraging student participation and awareness of civic engagement opportunities available to youth... plus, fun games, camaraderie, and prizes.



Middle School Forum



KidZone at the Health Fair

- Saturday, May 2, 2026
- YVCC
- The KidZone featured an inflatable playland, hands-on crafts, and face-painting, creating a family-friendly space that allowed children to participate in active recreation while parents and caregivers engaged with health resources offered at the fair.



Kid Zone at the Health Fair




Food Donation

The Town of Yucca Valley's Youth Commission called on community members to support local families in need by donating non-perishable food items and dry goods to benefit children and families affected by domestic violence. All donations are given to Unity Home, a local nonprofit organization dedicated to providing shelter, advocacy, and support to survivors of domestic violence.

Town of Yucca Valley Youth Commission

DONATIONS BENEFIT YOUTH AND FAMILIES AFFECTED BY DOMESTIC VIOLENCE



The Youth Commission is hosting a food drive to collect essential items for local families and individuals affected by domestic violence. Donations will be made to and distributed by the Unity Home.

<p>What We're Looking For:</p> <ul style="list-style-type: none">• Canned and boxed food items• Non-perishable snacks, cereals, and grains	<p>Where to Donate</p> <p>Drop-off Locations</p> <p>Town of Yucca Valley:</p> <ul style="list-style-type: none">• Community Center• Senior Center <p>Learn more at</p> <p>www.yucca-valley.org/youthcommission</p>
--	--

Grubstake Parade





Volunteer Opportunities



Thank You!



PARKS, RECREATION & CULTURAL COMMISSION STAFF REPORT

To: Parks, Recreation & Cultural Commission & Chair
From: Sue Earnest, Community Services Manager

Date: May 4, 2026
For Meeting: May 14, 2026

Subject: Town of Yucca Valley Founders Plaza Recognition Program Review

Recommendation: That the Commission review and provide input/modifications to the proposed policy/framework for the Town’s Founders Plaza Recognition Program and, if desired, direct staff to forward a recommendation for approval to the Town Council.

Order of Procedure:

- Request Staff Report
- Request Public Comment
- Commission Discussion/Questions of Staff
- Motion/Second
- Discussion on Motion
- Call the Question (Roll Call Vote)

Discussion:

Founders Plaza Recognition Program

Background

The concept of a Founders Plaza Recognition Program originated during discussions by the Parks, Recreation & Cultural Commission (PRCC) regarding the naming of Founders Plaza. At its meeting on May 14, 2025, while reviewing naming applications for the facility, the Commission noted that several submissions proposed honoring individuals who played instrumental roles in the founding and early development of the Town of Yucca Valley. The Commission also emphasized the importance of inclusion, recognition, and engagement with the Indigenous cultures that have longstanding ties to the region.

To create an opportunity to recognize these individuals and groups, the facility was ultimately named **Founders Plaza**, with direction provided to establish a complementary recognition program honoring individuals who made significant and lasting contributions to the founding, development, and overall well-being of the community.

Reviewed By:	Town Manager	Town Attorney	Finance	Department
<input checked="" type="checkbox"/> Department Report	<input type="checkbox"/> Ordinance Action	<input type="checkbox"/> Resolution Action	<input type="checkbox"/> Public Hearing	
<input type="checkbox"/> Consent	<input type="checkbox"/> Minute Action	<input type="checkbox"/> Receive and File	<input type="checkbox"/> Study Session	

At its meeting of June 3, 2025, the Town Council approved the Founders Plaza name and expressed support for the creation of a Founders Plaza Recognition Program that would both honor the founders who shaped the community and educate residents, visitors, and future generations about the Town’s rich history and heritage.

Interpretive Signage

The proposed recognition program would utilize interpretive signage installed at Founders Plaza to commemorate honorees and educate visitors about their lives, achievements, and contributions to the Town. Each honoree would be recognized with a dedicated interpretive sign mounted on a pedestal within the plaza.

The proposed signage is anticipated to measure approximately 18” x 20”. Sample interpretive signage examples are attached for reference. Vendors such as iZone Imaging specialize in custom high-pressure laminate (CHPL) interpretive signage designed for outdoor public spaces. Estimated costs for each sign panel and hardware package are approximately \$500, excluding design, installation, and shipping expenses.

Key factors influencing signage costs include:

- **Sign Structure:** A single-post pedestal mount is a practical and cost-effective option for interpretive and informational signage of this size.
- **Panel Thickness and Material:** Common panel thicknesses range from 0.090” to 0.5”, with thicker panels typically recommended for free-standing installations.
- **Customization:** Costs may vary based on panel thickness, edge finishing, mounting configuration, and whether the sign is single- or double-sided.

Based on current estimates, the total cost to design, fabricate, and install each founder recognition sign is anticipated to be approximately \$1,500 per installation.

Online Recognition Showcase

In addition to physical signage, each honoree would be featured in a digital recognition showcase hosted on the Town’s website. QR codes incorporated into the plaza signage would direct visitors to expanded online content, allowing for additional photographs, biographies, historical information, and archival materials that cannot be fully accommodated on the physical panels.

Program Criteria and Administration

In response to direction provided by the Town Council and the PRCC, staff has prepared a draft administrative policy outlining the framework and implementation process for the Founders Plaza Recognition Program. Upon adoption, the program would be administered by the Community Services Department, which would receive nomination applications and forward

qualified submissions to the PRCC for review and recommendation to the Town Council. Final approval authority would remain with the Town Council.

Town Council and PRCC direction emphasized that the recognition criteria should remain selective and focused on individuals whose contributions have had a substantial and enduring impact on the community. Highlights of the proposed eligibility criteria are summarized below, with complete requirements provided in the attached draft policy.

Eligibility Criteria

1. Nomination Submission

A completed nomination form, including all required supporting documentation, must be submitted to the Town of Yucca Valley Community Services Department by the established deadline.

2. Residency Requirements

The nominator must be a current resident of the Town of Yucca Valley. Nominees must have resided in Yucca Valley during the period in which their contributions or service to the community occurred.

3. Posthumous Recognition

Nominees must have been deceased for a minimum of two years prior to submission of the nomination application.

4. Significant and Lasting Contributions

The nominee's contributions must demonstrate a substantial and positive impact on the Town over a period exceeding 20 years and be broadly recognized within the community and/or their professional field, such as business, education, nonprofit service, or civic leadership.

5. Review and Approval Process

All nominations must be reviewed by the Parks, Recreation & Cultural Commission and subsequently approved by the Town Council prior to induction into the program.

Schedule and Funding

Staff recommends consideration of a biennial program schedule, with odd-numbered years dedicated to nomination solicitation, application review, and PRCC/Town Council approval, followed by installation and recognition activities during even-numbered years.

To establish the program, staff recommends consideration of Measure Y Quality of Life funding to offset initial program expenses. An initial allocation of approximately \$10,000 would provide sufficient funding for the design, fabrication, and installation of up to five founder recognition signs.

Considerations for Commission Discussion

Evaluation of Established Criteria

Staff requests Commission feedback regarding the proposed eligibility criteria and whether additional refinements are desired.

Definition of a “Founder”

The Commission may wish to further discuss what constitutes a “founder” for purposes of recognition, including consideration of the following questions:

- Did the individual play a significant role in the establishment or early settlement of the community?
- Were they instrumental in the Town’s growth and development?
- Did they make meaningful contributions to the Town’s social, economic, civic, or cultural fabric?
- Should the program focus primarily on individuals associated with the community’s early history and pre-incorporation period?

Nomination Verification and Historical Research

Nomination packets will require supporting documentation; however, the Commission may wish to discuss whether additional vetting procedures should be incorporated into the process.

Potential approaches may include:

- Consulting local historians, archives, museums, and historical societies;
- Utilizing multiple independent sources to verify contributions and historical significance; and
- Conducting supplemental staff or committee research to ensure historical accuracy and completeness.

Public Engagement and Transparency

The Commission may also wish to consider whether additional public engagement opportunities should be incorporated into the nomination and evaluation process, such as:

- A formal public comment period for submitted nominations;
- Public outreach encouraging community participation in nominations; and
- Clear published guidelines, timelines, and evaluation standards to ensure transparency throughout the process.

Research and Comparative Programs

As part of the program development process, staff reviewed recognition policies and founder programs from other municipalities for comparative research and best practices. Examples from the Tustin and Portola Valley were particularly relevant due to their focus on community founders and historical recognition programs. Additional jurisdictions reviewed utilized broader

recognition categories encompassing civic leadership, volunteerism, philanthropy, and cultural contributions. Sample policies and reference materials from these agencies are attached for Commission review.

Alternatives: None

Fiscal impact

Attachments: Draft Founders Plaza Recognition Program Policy
Draft Founders Plaza Recognition Program Nomination Application
Meeting Minutes of PRCC meeting of May 14, 2025
Meeting Minutes of Town Council meeting of June 3, 2025
Reference photos of sample interpretive signage
Reference program documents
Founders Award Town of Portola Valley
Wall of Distinction Packet Lawndale
Wall of Recognition Irvine documents
Public Recognitions Policy Temecula
Tustin Pioneers Program Information
Arlington Wall of Honor Information

DRAFT

**TOWN OF YUCCA VALLEY
ADMINISTRATIVE POLICY STATEMENT**

General Subject:
Founders Plaza Recognition Program Policy

Policy Number:

Date Issued:

Effective Date:

Town Manager Signature

Resolution No.

PURPOSE:

The Town Council desires to create a Founders Plaza Recognition Program that honors the individuals who shaped our community and educates present and future generations as well as visitors about our town's rich history. The recognition is in the form of historical signs at Founders Plaza at Old Town, providing information about their lives, achievements, and impact on the town.

POLICY:

The Town of Yucca Valley ("Town") Founders Plaza Recognition Program will permit the display of interpretive signage at Founders Plaza at Old Town, on Town property, within Town rights-of-way and/or on other public rights-of-way. The Founders Plaza Recognition Program will honor individuals who played a critical role in the foundation of the town and significant and lasting contributions to the founding, development, improvement, civic leadership, long-term service, or overall well-being of our town.

In establishing these guidelines, the sole purpose of this Founders Plaza Recognition Program is to posthumously honor individuals who meet the criteria set forth in this policy by providing recognition of a town founder, defined as any deserving individual from various industries and backgrounds (i.e. resident, service club member, former council member, commissioner or staff, nonprofit or business leader, etc.), upon recommendation by the Parks, Recreation and Cultural Commission and approval by the Town Council. Such recognition is rare and therefore shall be approved by vote of the full council.

PROCEDURE:

1. APPLICATION

Application packages must be submitted to the Town of Yucca Valley Community Services Department by the program deadline. Applications will reviewed by the Town of Yucca Valley Parks, Recreation and Cultural Commission, who will make a recommendation to the Town Council to approve or decline the nomination. If approved by the Town Council, Town staff will oversee the placement of recognition signage at Founder Plaza.

2. ELIGIBILITY CRITERIA

1. Nomination Form: The requisite nomination form, with supporting documentation, is submitted to the Town of Yucca Valley Community Services office pursuant to instructions by the relevant deadline.
2. Residency: Nominator must be a current Town of Yucca Valley resident. Nominees must have been a Yucca Valley resident during which the service was provided to the Town and its residents.
3. Nominees must have been deceased for a minimum of two years prior to the submission of the nomination application for this program.
4. Contributions: The contributions and proof of impact of the nominee, as illustrated in the nomination packet, have extended beyond a 20-year period, are well known, and recognized by the community and/or their respective industry (education, nonprofit, business).
5. Consideration & Approval: The nominee application must be reviewed by the Parks, Recreation & Cultural Commission and approved for induction by the Town Council.

3. DETERMINATION OF ELIGIBILITY

- 3.1 Proof that the person submitting the nomination is a Town of Yucca Valley resident at the time he/she is submitting the nomination (copy of a utility bill, driver's license or other identification satisfactory to the Town indicating Town residency).
- 3.2 A completed Town of Yucca Valley application form submitted by a resident(s) of the Town of Yucca Valley which provides information including: 1) name and last known address of nominee; 2) known relatives., if any; 3) reasons for nomination described in 250 or fewer words; 4) name, address and signature of Town of Yucca Valley resident submitting the nomination; and 5) any other related supplemental information that supports the nomination.
- 3.3 According to the program schedule, the Parks, Recreation & Cultural Commission will meet as needed to review submitted applications per the provisions of this policy and to make a recommendation of potential inductees to be presented to the Town Council who will make the final determination.

4. RECOGNITION

- 4.1 Once a nominee has been approved for induction by the Town Council, honorees will be inducted during a recognition ceremony at a Town Council meeting.
- 4.2 The Founder's name, picture, and community contributions will be printed on signage to be installed on a pedestal base at Founders Plaza in Old Town. The signage will provide

information about their lives, achievements and impact on the town for the purpose of encouraging citizens and visitors to learn about town history and the contributions of its founders through participation in community events at the plaza.

4.3 An online archive will showcase the town's early history, ensuring that the legacy of our founders is recognized, celebrated, and preserved for future generations.

5. FOUNDERS PLAZA HISTORICAL SIGNAGE – SPONSORSHIP

5.1 Any person or organization can be a sponsor of an approved Founders Plaza Recognition Program historical sign. Requirements for sponsorship include full payment for the cost of the sign, which shall include design and production of the sign, pedestal, material cost, hardware and installation upon Town Council approval of the nomination.

5.2 In appreciation of the contributions of honorees, the Yucca Valley Town Council may choose to allocate quality of life funding for the program.

6. APPROVAL, REVISION & CANCELLATION

6.1 The Town Council has the authority to modify this program at any time.

6.2 The Town reserves the right to revise this policy, discontinue the Founders Plaza Recognition Program, and/or revise applicable fees without prior notice. If the program is discontinued, all interpretive signs may be removed.

6.3 If, after a person has been honored at Founders Plaza, it is found that the honoree engaged in conduct or activities that would have eliminated that person from original consideration, a resident, council member, or staff member shall communicate their concerns to the Town Manager's office for investigation. Upon completion of the staff investigation, the Town Manager will make a recommendation to the Town Council if concerns are substantiated. The Town Council has the authority to remove an individual from the Founders Plaza Recognition Program.

DRAFT

Town of Yucca Valley

Founders Plaza Recognition Program Nomination Form

The Town of Yucca Valley is pleased to offer the Founders Plaza Recognition Program, honoring residents for their contributions as a town founder. If approved, the founder nominee will be honored with a historical plaque at Founders Plaza that will display the honoree's name, picture, and community contributions. For specific program details, criteria and requirements, please refer to the Town's Official Founders Plaza Recognition Program Policy.

Submission Instructions

Submit the completed form and supporting documents to:

Town of Yucca Valley Community Services
Attn: Founders Plaza Recognition Program
57090 Twentynine Palms Hwy
Yucca Valley, CA 92284

2027 Program Schedule

Deadline to submit a nomination for the 2027 program: TBD 2026

Review by Parks, Recreation & Cultural Commission & Town Council: TBD 2027

Placement of approved recognition signage: TDB 2027

The Town Council has the authority to modify this program at any time.

Nomination of Town Founder

This form allows you to nominate an individual who has made significant contributions to the founding or development of our town and has demonstrated exceptional, sustained community service as outlined in the Founders Plaza Recognition Program Policy.

Nominator's information

- Your Full Name:
- Your Address:
- Your Contact Information (Phone & Email):
- Your Relationship to the Nominee:

Please provide information on your nominee below:

Nominee's information

- Nominee's Full Name:
- Nominee's Address:
- Nominee's Occupation/Profession:
- Nominee's Contact Information (Phone & Email):
- If applicable, organization(s) associated with their contributions:
- Is this nomination posthumous?

Nomination Details

In 250 words or less, provide a summary of the nominee, including the primary reasons why they should be considered for recognition at Founders Plaza and a detailed explanation of why you believe the nominee qualifies as a Town Founder. Be specific and provide examples of their contributions and impact on the town. Consider the following:

Visionary Leadership: How did the nominee demonstrate foresight and initiative in shaping the town's future? What significant contributions has the nominee made to the founding or development of the town? How long was the nominee involved in the town's development?

Significant Contributions: Describe specific actions or achievements that directly benefited the town and its residents. Who in the community benefited from the positive influence and changes brought about by the nominee?

Long-Term Impact: How have the nominee's actions created lasting positive change within the community? What specific initiatives, programs, or actions has the nominee undertaken?

Community Building: Did the nominee foster a sense of unity and cooperation among residents? What exceptional, selfless community service has the nominee demonstrated?

Challenges Overcome: Did the nominee face and overcome significant obstacles in their efforts to improve the city? How have the nominee's actions had a positive impact on the community or solved a community problem?

Supporting Documentation

Please attach any supporting materials that further substantiate this nomination, such as:

- Letters of support from community members, leaders, or organizations.
- Articles or publications highlighting the nominee's achievements.
- Photographs, reports, data or other visual evidence of their contributions.
- Awards and honors received by the nominee with a short explanation of each honor. (limit list to the five most important accomplishments).
 - *Note: Please ensure supporting materials are no larger than 8 1/2" x 11". Do not submit original materials, video/films, or scrapbooks, as they will not be considered and will not be returned.*

Nominator Attestation

The accuracy and completeness of the information provided in this nomination form is affirmed.

Signature: _____ Printed name: _____

Date: _____

For information on the Founders Plaza Recognition Program visit the Town's website at yucca-valley.org or call (760) 369-7211. Thank you for your interest in recognizing an outstanding resident.

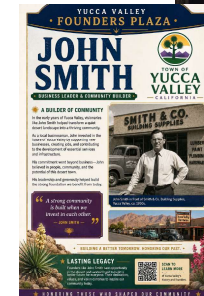
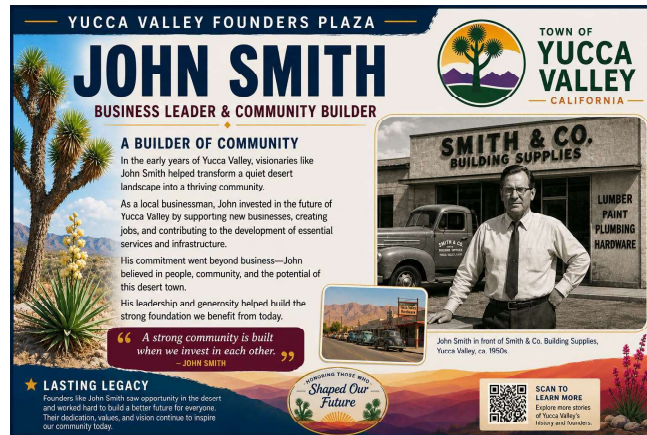
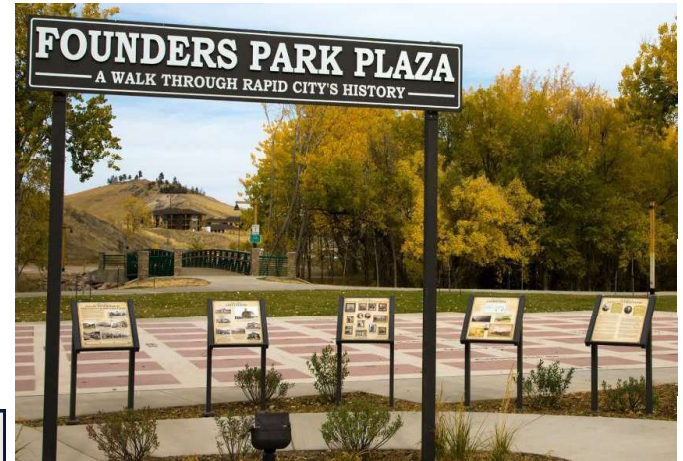
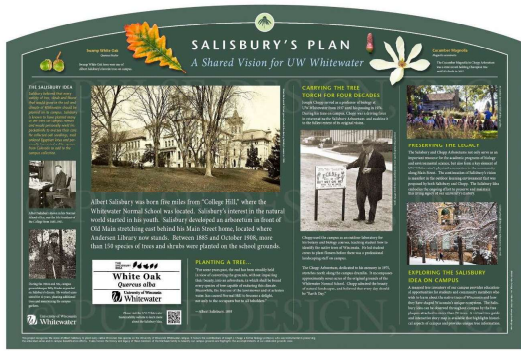


Founders Plaza Recognition Signage - Placement





Founders Plaza Signage Examples





**TOWN OF YUCCA VALLEY
PARKS, RECREATION & CULTURAL COMMISSION MEETING MINUTES
MAY 14, 2025**

OPENING CEREMONIES

CALL TO ORDER

Chair Brady called the meeting to order at 5:30 PM.

ROLL CALL

PRESENT: Brady, Burns, Rauch

ABSENT: Keesling, Wilcox-Ledua (Excused)

Commissioners Burns, Keesling, Rauch, Wilcox-Ledua, Chair Brady

PLEDGE OF ALLEGIANCE

Led by Recreation Coordinator Clayton Rardon.

PRESENTATION

Town of Yucca Valley 2024-2025 Youth Commission End of Term Report

Chair Acacia Smith and Vice Chair Sophia Abbot presented the report. Chair Smith gave an overview of the Youth Commission and their mission. Commissioner Abbot gave a summary of the events and programs they accomplished for the 2024-2025 term. The programming was put into a work plan for the group. One of the events was the Senior Spring Fling on March 2nd. It was a really fun night. The Youth Commission also held a Kids Zone at the Health Fair. We had over 300 participants go to the kids' zone which consisted of two large inflatable obstacle courses. Some of the remaining programming includes a youth forum at the middle school. The purpose of this event is to provide more awareness of the Youth Commission. We also put together a food drive. The commission accepted non-perishables at their events for victims of domestic violence. The Youth Commission also volunteered at Recreation events such as the Tree Lighting, Holiday Craft Fair, and Easter Egg Hunt.

We had a really good time and thank you for your support. Happy to answer any questions.

Vice Chair Rauch- Thank you for your work and enthusiasm. You are some of the most entertaining presenters we see. It is great to see you do activities for youth and seniors as well as helping with the town events.

Commissioner Burns- You are all inspirational, seeing you give back to the community. It was all nice to see. Good Job, keep it up!

Chair Brady- A couple questions. Do you have a favorite event?

Sophia Abbot- The Senior Spring Fling, the seniors were all really nice and it was beautiful.

Acacia Smith- I really enjoyed the Easter Eggstravaganza. It was not a part of our work plan, but it was a lot of fun. My other favorite is the Snow Play Day.

Chair Brady- Great job to all the Youth Commissioners. Hope to see you next year and continue to have more fun.

APPROVAL OF AGENDA

Recommendation:

Approve the meeting agenda as prepared.

RESULT: **APPROVED [UNANIMOUS]**

MOVER: Matt Rauch, Commissioner

SECONDER: Charlotte Burns, Commissioner

AYES: Jeff Brady, Charlotte Burns, Matt Rauch

ABSENT: Ed Keesling

EXCUSED: Audry Wilcox-Ledua

CONSENT AGENDA

RESULT: **APPROVED [UNANIMOUS]**

MOVER: Matt Rauch, Commissioner

SECONDER: Charlotte Burns, Commissioner

AYES: Jeff Brady, Charlotte Burns, Matt Rauch

ABSENT: Ed Keesling

EXCUSED: Audry Wilcox-Ledua

- 1. Parks, Recreation & Cultural Commission - Regular Meeting - Mar 12, 2025 6:30 PM**
- 2. Approve the 2025 Youth Commission Resignations**

MOTION:

That the Parks, Recreation and Cultural Commission accept the resignations of Youth Commissioners Alyssa McNeal, Seth Mauk, Chanelle Gepahart, and Renzo Cordova for the 2024-25 Youth Commission and approve the updated Youth Commission Roster.

DEPARTMENT REPORTS

- 3. Park & Facility Naming – Old Town Beautification and Sustainability Project**

Sue Earnest, Community Services Manager, presented the staff report. The recommendation for the PRCC is to review the proposed facility names within the framework of the adopted Park & Facility Naming Policy. After the review, PRCC will make a recommendation to the Town Council. An overview of the Old Town Beautification and Sustainability Project was given. It will be a fun area for visitors and

residents. Earnest provided background on the Park & Facility Naming Policy, explaining that in 2012 the PRCC worked with Town staff to finalize a policy for park and facility naming that was subsequently approved by the Town Council in September of 2012. All Town parks and facilities are subject to the criteria and procedures specified in this approved policy. The graphics and the full Town Parks/Facility Naming Policy can be seen in the full agenda packet.

Earnest reviewed the schedule for the naming process for this project:

March 12: PRCC approval to begin the park naming process

April 1-May 1: 30-day park naming proposals submission period

May 14: Return to PRCC with proposals for review/recommendation

May 20: Submit PRCC recommendation to the Town Council (tentative date or soonest available meeting)

In the required 30-day period for collecting name proposals from the public, 77 unique names were received, submitted by 312 contributors. All 77 unique names can be seen in the full agenda packet. PRCC does not have a limit of the number of names that can be forwarded to the Town Council. Earnest shared that when Essig Park was named, 3 or 4 name recommendations were forwarded to the Town Council.

Public Comment:

Art Miller Jr. from Yucca Valley requested to speak. It is a pleasure to be here. I was happy to submit along with others, the name for the Art Miller Plaza. Art Miller was an instrumental person in the community in the 50s, 60's and 70s. His first office was located in the Old Town area. He did a lot of undocumented things for the community during those years. I, as well as other people were very proud to submit this name. Thank you for the opportunity to do that.

Commissioner Comments/Questions:

Commissioner Burns: I am interested in the #4 option to consult with the tribal offices. Is that an option?

Sue Earnest-If there is consensus of the group for that option as a recommendation, yes.

Chair Brady- I see 8 different submissions that are named after people. They are all very deserving since they have all done different things for the town. I wanted to suggest a way to bring them all together. We are running out of parks and that means running out of opportunities to name them after these amazing people. I believe that Old Town needs to be in the name to give the geographical location.

Vice Chair Rauch- I see a lot of great submissions. I see founding family names in this list. A thought that I have was naming it Founders Plaza at Old Town and have different plaques at the plaza itself. Those families can apply for a plaque to put on the wall. The plaque could maybe have a description or QR code explaining their contributions. That way it can wrap all the names into it. Old Town is a historic commercial and art center in our community.

Chair Brady: I love history so I like the idea of the QR code. Reading through these submissions was a history lesson for me. If the community can go to a wall like this and

get more information on the history that would be great. I am on board with Founders Plaza at Old Town.

Commissioner Burns- That name does include a lot. Are we allowed to develop a new name out of these names?

Sue Earnest- Yes.

Commissioner Burns- I like that idea as well as including the indigenous people to make it all inclusive. That would be a really good idea.

The rest of the commission agreed with Commissioner Burn's statement.

Vice Chair Rauch- I want these families and groups to be recognized and to be memorialized.

Art Miller: I understand the idea but what is the criteria for a founding family? That could be very hard and if you don't send that criteria to Town Council to consider it will be a hard issue to try to resolve.

Chair Brady- If Town Council were to approve this, we would follow with a policy for the criteria, correct?

Sue Earnest- Staff would do its normal process, which would be to research other communities and policies and bring back to the commission.

MOTION:

The recommendation is to forward the name of Founders Plaza at Old Town with the intention of opening applications to founding families and their ancestors to receive a plaque space in a designated area. That area can also have a technological link to the history and impact of the name. As well as inclusion, recognition and invitation to indigenous cultures in our area.

RESULT: APPROVED [UNANIMOUS]

MOVER: Matt Rauch, Commissioner

SECONDER: Charlotte Burns, Commissioner

AYES: Jeff Brady, Charlotte Burns, Matt Rauch

ABSENT: Ed Keesling

EXCUSED: Audry Wilcox-Ledua

4. Public Art – Wall Mural Permit Application Review, (M) 01-25

Sue Earnest, Community Services Manager, presented the staff report. She explained that the report covers two topics that were sent from the Planning Commission to the PRCC that includes a review of:

a. a specific mural program application received under the Town Mural Program Policy, and

b. a request for discussion on how the Town Mural Program and Town Public Art Policy should be interpreted.

Manager Earnest commented that the staff recommendation has been revised since the posting of the agenda and now reads:

Recommendation:

Per request of the Planning Commission, that the Parks, Recreation & Cultural Commission:

1. Approve the proposed mural content, design, and artist qualifications as required by the Town Mural Policy.

2. Find that the proposed mural does not qualify as public art under the Town Public Art Policy.
3. Limits inclusion of murals under the Town's Public Art Policy to Town-sponsored applications on Town-owned property.
4. Direct staff to forward the recommendation to the Town Council.

Manager Earnest explained that under the Town Mural Program Policy, the Planning Commission, PRCC and Town Council are part of the approval process for murals on private property. The current application from Ms. Fox of Mojave Gold has been approved by the Planning Commission and now, in accordance with the Town Mural Program Policy, the PRCC must approve the mural for content, design and artist qualifications. Earnest commented that the full mural application is contained in the agenda packet. She commented that since this is the first application to come through under this new policy, the commission may want to consider the following questions:

- Does the Commission find that the inclusion of the business name in the mural is acceptable and approved? She noted that it meets Town sign code per the PC.
- Does the Commission find the design content and quality acceptable and approved?
- Does the Commission find that the qualifications of the artist meet with Commission approval?

Public Comment:

Applicant Brooklyn Fox from Los Angeles- Hello, I am the designer of the mural. I am also a part of the team behind Mojave Gold, we are all here in case you want to ask any of us anything. We want to celebrate the desert flowers, it is my favorite thing to see every year. They bring a delight to my life. We want to celebrate the desert it all the ways it can be from music to food and to art. We thought it was an appropriate mural. It was hard to figure out what to do since the building is so dark. The bright flowers were a way to bring some color to that dark wall and will catch people's attention and make them want to pull over and see what's going on.

Vice Chair Rauch- How did you all land on the artist that you chose?

Brooklyn Fox responded that she has known the artist for over 20 years and has seen her doing different things. She is incredible and she also painted the interior walls in my own home. She is great and I love working with her.

Chair Rauch- I think it is wonderful. I like how the design is brightening the dark wall.

Commissioner Burns- It all looks very gorgeous honestly; I am in love with it.

With no other public comment, Chair Brady closed public comment and returned the discussion to the Commission.

Commissioner Comments/Questions:

Chair Brady- Do we want to just jump into the Public Art Policy or do we want to look at the other questions that we need to consider?

Sue Earnest- What we can do is get consensus on the mural application to start; do the commission members find that the answer to the three questions posed regarding the mural application is yes and that the application should be approved under the Town Mural Program Policy?

Commissioner Burns, Vice Chair Rauch and Chair Brady all responded that they were in agreement that the mural application was approved.

Sue Earnest- Super. Now, the Planning Commission also requested that the PRCC evaluate the new Town Mural Program Policy in the context of the Town Public Art Policy. The Planning Commission would like your opinion on how the two policies correlate. The Public Art Policy is directed towards developing a high-quality permanent art collection for the community and applies to art that is displayed in Town-controlled area or Town-owned facility and that has been approved by the PRCC. The PRCC also serves as the reviewing authority for the Town Mural Program Policy. Does the Commission believe that these policies should be combined, and the Town Mural Program Policy should come under the Town Public Art Policy or, since these murals are on private property, the two policies should remain separate. Should these private murals be considered public art, they would need to go through more processes to satisfy the Public Art Policy procedures. The PRCC should determine if work located on private property, regulated and permitted through the Town Mural Program by the purchase of an easement by the Town, qualifies as Public Art as defined by the Public Art Policy and therefore is subject to the goals, procedures, public review and criteria requirements. Looking at both policies side by side, the policies have different approval processes. For the recommendation, the PRCC should consider giving direction to either combine the two policies or keep them separate.

Chair Brady- Thank you to the applicant for making the mural a slam dunk and meeting all the requirements. Looking at the Public Art Policy, it would be a long process for approval to add murals from the Town Mural Program Policy. To incorporate murals into the Public Art policy it would mean the applicant would need to apply, go to the Planning Commission, go to the PRCC, then the public comment period, and finally to the Town Council for final approval. The process could take around 4-5 months. I am leaning to not incorporate the murals into the Public Art Policy. However, we want to have enough control to deal with a situation where perhaps a mural was changed to something inappropriate, the Town could take action.

Sue Earnest- It is the difference between public and private locations. How far does the Town go to regulate artwork in a private location? The Public Art Policy focus is to grow the Town's public art collection. There could be a separate section in the Public Art policy for this type of private work, or keep the two policies separately, each having its own approval process. The PRCC can decide to keep the policies separate to streamline

the processes as much as possible, so the applicant does not have a delay and if revisions to the language are needed along the way that can be addressed by the commission as needed.

Vice Chair Rauch- It is publicly viewed art on private property. I would like to streamline it and be pro-business. I do not want to subject the applicant to a 3–6-month process. As long as we have easement regulation over it we are good to go. I would like to keep these two policies separate and move the current application on for approval without the public approval process.

Commissioner Burns- I am with you; we would put up roadblocks and prevent people from having beautiful murals in the future and we do not want to do that.

Chair Brady- I am pro streamlining the process. That building has been vacant for a long time and I like that people are coming in and setting up their businesses and beautifying the town. I am on board for keeping the process separate.

Motion:

Vice Chair Rauch- I move to approve the revised recommendation provided by staff, and maintain the separation of the Town Mural Policy from the Public Art Policy with the Mural Program Policy to include easement acquisition, Town regulation and PRCC approval of the final product.

Chair Brady- Yes, keeping the Mural Program Policy separate, I will second that.

MOTION:

The Commission moved to revise the recommendation. The Commission approved the mural and to forward the recommendation to the Town Council. Also, to keep the Town Mural Policy separate from the Public Art Policy. Also include easement acquisition, Town regulation and PRCC approval of the final product.

- RESULT:** **APPROVED AS AMENDED [UNANIMOUS]**
- MOVER:** Matt Rauch, Commissioner
- SECONDER:** Jeff Brady, Vice Chair
- AYES:** Jeff Brady, Charlotte Burns, Matt Rauch
- ABSENT:** Ed Keesling
- EXCUSED:** Audry Wilcox-Ledua

FUTURE AGENDA ITEMS

Chair Brady- I would the commission to get an update from Community Development for the Aquatic Center and the pickleball courts. I get questions all the time so an update would be wonderful.

Vice Chair Rauch- I would also like to have an update on the Veteran Banner Program, I would like to see where we are in that process.

Sue Earnest, Community Services Manager- We will have a Basketball update coming to you soon.

Clayton Rardon, Recreation Supervisor- Regarding the utility boxes, we moved it to next month’s meeting because we have a total of sixty-one submissions. We had initially

talked about doing six boxes this round but with the increase of submissions we are going to forward a recommendation to wrap all twelve boxes.

PUBLIC COMMENT

In order to assist in the orderly and timely conduct of the meeting, the Parks, Recreation and Cultural Commission takes this time to consider your comments on items of concern which are not on the agenda. When you are called to speak, please state your name and community of residence. Please limit your comments to three (3) minutes or less. Inappropriate behavior which disrupts, disturbs or otherwise impedes the orderly conduct of the meeting will result in forfeiture of your public comment privileges. The Parks, Recreation and Cultural Commission is prohibited by State law from taking action or discussing items not included on the printed agenda.

STAFF REPORTS AND COMMENTS

Jakub Kusmeriuk- We are very busy with all our programming. We just finished the pickleball tournament last weekend, we had a great turnout about 25 teams. Congrats to Commissioner Rauch, he placed 2nd in the mixed doubles tournament. We also have adult basketball running, we have twelve-sixteen people participating. That is exciting! Grubstakes Run is coming up on May 25th as well as the Sports Council on June 9th. We have a Tuesday and Thursday adult softball league running with championships next week.

Vice Chair Rauch- It was a well-run tournament staff is always working hard. We appreciate you all! It was hot out there at the pickleball tournament, but it was fun out there.

Celeste Hilderbrand- We just closed From Ways to Wonder art exhibition. We had 100 entries from over 79 different artists which was a record. Over the seven weeks that it was on display 4,000 people came into the museum to view it. We have Leonardo's Lab is our next exhibit. We also completed most of our Desert Explorer's workshops. They were super popular and were sponsored by a museum patron. These workshops were able to be free of charge because of that sponsorship. In June we will be announcing expanded hours that will start June 4th. Our Family Fun Day June 14th which is exciting. We had an Americosmos presentation. The artist did a visual exploration of the United States with a screen. He also performed music throughout the presentation hour. We had thirty people come to the event and it was well received.

Commissioner Burns- I am excited about the extended hours, especially now with summer and it being hot outside, it will be a place where families can go to. It was great that you had so many submissions for your art exhibit, I am happy to see art is booming out here.

Clayton Rardon- We have our swim testing coming up, staff will be accessing the children to see what skill level they are. Registration opens on Monday June 2nd at 9:00am sharp and the pool opens on June 16th.

Tommie Jones- We had our Easter Eggstravaganza. That is our staple event, and it was a lot of fun. The Youth Commission was super helpful like they presented. We had the Health Fair on May 3rd, we collaborated with the Morongo Basin Healthcare District, and it went great. They were happy with how it was received. We are looking forward to working with the museum for the Family Fun Day.

COMMISSIONER REPORTS AND COMMENTS

Commissioner Burns- This was an exciting meeting, and I am looking forward to the utility box submissions.

Vice Chair Rauch- Shout out to town staff. I have been on this commission for eight years and we are exponentially growing every year. Props to our staff.

Chair Brady- Wonderful job by town staff. Being here for 25 years, it is great to see all the new things we are doing. It is a great time to be on this commission and that is because of town staff and the community. I want to wish my wife a happy 9th wedding anniversary today.

ANNOUNCEMENTS

Upcoming Meeting Schedule

The next regular meeting of the Parks, Recreation, and Cultural Commission is scheduled for Wednesday, June 11th, 2025 at 5:30 pm.

ADJOURNMENT

The meeting was closed at 6:42pm

Respectfully Submitted,

Jessica Cuna
Commission Secretary

**TOWN OF YUCCA VALLEY
TOWN COUNCIL MEETING MINUTES
JUNE 3, 2025**

CLOSED SESSION

Town Council met in closed session pursuant to the provisions of Government Code Section 54956.9(d)(4) to confer with legal counsel with regard to one matter of potential initiation of litigation.

REPORT OUT OF CLOSED SESSION

Town Attorney Jex reported closed session adjourned at 4:47 p.m. with no reportable action.

OPENING CEREMONIES

CALL TO ORDER

Mayor Jeff Drozd called the meeting to order at 5:00 PM.

ROLL CALL

PRESENT: Drozd, Abel, Lombardo, Schooler

ABSENT: Denison (Excused)

PLEDGE OF ALLEGIANCE

Led by Yucca Valley resident James Porter

INVOCATION

Led by Pastor Jake Swader, Valley Community Chapel

PRESENTATIONS, INTRODUCTIONS, RECOGNITIONS

1. 2024-25 Youth Commission End-of-Term Report

Youth Commission Chair Acacia Smith presented the 2024-25 Youth Commission end-of-term report.

Mayor Drozd opened public comments. With no members of the public wishing to speak, public comments were closed.

Mayor Drozd thanked Chair Smith for the insightful presentation.

Council Member Lombardo thanked Chair Smith for the presentation and the great representation of leadership skills the program promotes.

Council Member Schooler thanked Chair Smith for the enthusiasm and leadership.

Mayor Pro Tem Abel thanked Chair Smith for the presentation and noted the wide variety of students and school representation on the Commission.

APPROVAL OF AGENDA

RESULT: APPROVED [UNANIMOUS]
MOVER: Merl Abel, Mayor Pro Tem
SECONDER: Jim Schooler, Council Member
AYES: Jeff Drozd, Merl Abel, Robert Lombardo, Jim Schooler
EXCUSED: Rick Denison

CONSENT AGENDA

RESULT: APPROVED [UNANIMOUS]
MOVER: Merl Abel, Mayor Pro Tem
SECONDER: Robert Lombardo, Council Member
AYES: Jeff Drozd, Merl Abel, Robert Lombardo, Jim Schooler
EXCUSED: Rick Denison

2. Town Council - Regular Meeting Minutes - May 6, 2025 5:00 PM

MOTION:
Approve the meeting minutes of May 6, 2025 as presented.

3. Approve the New Copier Lease Agreement

MOTION:
1. Waive the Competitive Bidding Requirement in accordance with the Town’s Purchasing Ordinance #277 Section 3.12.100 G.;

2. Ratify the contract for leasing five new copy machines to Advanced Imaging Solutions, Inc. (AIS) that was signed on May 19, 2025 in the amount of \$5,477.23 per quarter and a monthly base copy rate of \$750.94 per month for 60 months beginning July 1, 2025 through June 30, 2030;

3. Authorize the Town Manager to sign all related documents and make any non-substantive changes.

4. Approve the Wall Mural Permit, (M) 01-25, 56193 Twentynine Palms Highway; APN 0587-292-11 & 0587-292-10

MOTION:
Approve and authorize the Town Manager to sign the Mural License and Installation and Maintenance Agreement – Wall Mural Permit (M) 01-25.

5. **Approve the Approve Contract Amendment #1 for Vector Control Services between the Town and San Bernardino County**

MOTION:

Approve Amendment #1 to the contract for Vector Control Services with the County of San Bernardino Department of Public Health, correcting and clarifying the dates of contract services.

6. **Approve the Approve Amendment #7 to the Morongo Basin Transit Authority Joint Powers Agreement**

MOTION:

Approve Amendment #7 to the Morongo Basin Transit Authority Joint Powers Agreement establishing compensation policies within the duties and responsibilities of the JPA governing board.

7. **Approve the 2025 Morongo Basin Cultural Arts Council Sponsorship Agreement**

MOTION:

Approve the proposed Agreement for Services between the Morongo Basin Cultural Arts Council and the Town in an amount not to exceed \$15,000 as a major sponsor of the 2025 Morongo Basin Arts Tour and Art Tours Collective Show.

8. **Approve the Professional Services Agreement between the Town of Yucca Valley and PlaceWorks, California Environmental Quality Act Review, Yucca Trail Widening**

MOTION:

Approve the professional services contract and authorize the Town Manager to execute the agreement between the Town of Yucca Valley and PlaceWorks, for \$99,688.00, for the Yucca Trail Widening, in the amount not to exceed \$99,688.00.

9. **Approve the Agreement for Environmental Consulting Services, EA 18-23, CUP 04-23: Sun Mesa Mini Storage, California Environmental Quality Act Review - Ultrasystems Environmental**

MOTION:

Approve and authorize the Town Manager to enter into a Professional Services Agreement with Ultrasystems Environmental, to prepare the California Environmental Quality Act (CEQA) analysis and documentation for Environmental Assessment (EA) 18-23 and Conditional Use Permit (CUP) 04-23 Sun Mesa Mini Storage, with a maximum contract value of \$82,120 for the preparation of an Initial Study/Mitigated Negative Declaration (IS/MND), and authorizes the Mayor, Town Manager and Town Attorney to sign all documents necessary to implement the Agreement.

10. Approve the Approval of Affordable Housing for Artists as the Applicant of Record for Hi Desert Artists.

MOTION:

Approve Affordable Housing for Artists as the applicant of record for the previously approved Measure Y Partnership Funding Award to Hi Desert Artists.

Mayor Drozd opened public comments for the consent agenda items. With no members of the public wishing to speak, public comments were closed.

DEPARTMENT REPORTS

11. 2025 General Plan Open Space and Conservation Elements Update: Professional Services

Deputy Town Manager Stueckle presented the staff report requesting the approval of a professional services agreement with Placeworks for assistance with updating the Town's Safety Element to incorporate the updated Fire Hazard Severity Map. Also proposed is a change in the Towns General Plan EIR relating to CEQA process for Western Joshua Tree impacted projects.

Mayor Drozd opened public comments. With no members of the public wishing to speak, public comments were closed.

Council Member Lombardo stated he likes seeing the proactive approach to limit the CEQA related costs.

Mayor Pro Tem Abel inquired if the proposed changes will impact future Town budgets.

MOTION:

Authorize the Town Manager to enter into a Professional Services Agreement with Placeworks, based upon the attached scope of services, in the amount of \$162,701.00, and directing staff to return at the appropriate time with a budget amendment in the FY 25-26 budget.

- RESULT:** **APPROVED [UNANIMOUS]**
- MOVER:** Robert Lombardo, Council Member
- SECONDER:** Jim Schooler, Council Member
- AYES:** Jeff Drozd, Merl Abel, Robert Lombardo, Jim Schooler
- EXCUSED:** Rick Denison

12. Animal Shelter Operational Review Draft Report

Town Manager Yakimow presented the staff report, providing a brief background of the current Animal Shelter Operational Review. Deputy Town Manager Stueckle continued to provide the findings of the 90-day review.

Mayor Drozd opened public comments.

The following provided comments regarding the animal shelter operational review.

- James Porter, Yucca Valley
- Diana Persinger
- Susan Herring, Pioneertown
- Allie Irwin, Joshua Tree
- Shianne May, Yucca Valley
- Melissa Spurr, Joshua Tree
- Taura Edwards, Yucca Valley
- Leila Lavender, Yucca Valley
- Linda Root, Yucca Valley
- Susan Walls, Joshua Tree
- Cheryl Contopulous, Yucca Valley
- Susan _____
- Cynthia Obitz?, Yucca Valley
- _____ no name given

With no other members of the public wishing to speak, Mayor Drozd closed public comments.

Deputy Town Manager Stueckle followed up with questions posed during public comments.

Mayor Pro Tem Abel inquired on public interest in the upcoming spay and neuter clinic and explained many actions resulting from the operational review have already been launched. Abel expressed agreement with the recommendation of Mayor Drozd and Council Member Schooler as the sub-committee members.

Council Member Schooler thanked the public for bringing the Animal Shelter concerns to the Council's attention. Schooler reminded the public of the nationwide issue of animal homelessness and focusing on spay and neutering is a major benefit to help the issue.

Council Member Lombardo thanked the public for bringing this issue forward and providing many suggestions for potential solutions.

Mayor Drozd reviewed the steps in the review process and expressed support in the Town management team in moving forward the changes needed in the animal shelter

operations. Drozd thanked the animal shelter staff for the work they are doing and thanked the public for being here. Drozd inquired on an additional review of financial impacts on the Town's budget.

MOTION:

1. Receive and file the draft Operational Review of the Town’s Animal Shelter operations.
2. Provide input and direction as desired.
3. Establish a standing committee of the Town Council for Animal Care and Control and identify and appoint Mayor Drozd and Council Member Schooler to serve on the committee.
4. Direct staff to return to the Town Council with proposed budget amendments required to implement the immediate recommendations as directed by the Town Council.
5. Direct staff to propose and negotiate required changes to the existing Shelter Services agreement with the County to implement immediate recommendations as directed by the Town Council.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Merl Abel, Mayor Pro Tem
SECONDER: Jim Schooler, Council Member
AYES: Jeff Drozd, Merl Abel, Robert Lombardo, Jim Schooler
EXCUSED: Rick Denison

13. Administrative Volunteer Policy Review

Human Resources and Risk Manager Breidenbach-Sterling provided the staff report for the review of the Town's Volunteer Policy.

Mayor Pro Tem Abel inquired if the County needs to sign off on the volunteer policy.

Mayor Drozd inquired on the difference between a volunteer program and an internship that could possibly be sponsored by the local schools.

Mayor Drozd opened public comments.

James Porter, Yucca Valley commented on the 18-year-old age limit and would like to see this reduced and referenced other volunteer programs which involved minors.

Cheryl Contopulous, Yucca Valley suggested opening volunteer opportunities to minors.

Greg Herring, Pioneertown requested clarity on actual policy recommendations and would like to see minor volunteers allowed.

Natasha, Yucca Valley spoke of her child's positive experience with volunteering at the Joshua Tree Animal Shelter.

Greg Gendron, Yucca Valley commented on the delay of proposed implementation of a volunteer program at the shelter.

Leila Lavender explained that teenager volunteers would learn the responsibility of pet ownership.

Taura Edwards, spoke favorably of volunteering.

Several other members of the public (no names given) commented on the item.

With no other members of the public wishing to speak, Mayor Drozd closed public comments.

Human Resources and Risk Manager provided additional information on the Town's current volunteer program.

Council Member Schooler expressed he would like to see the age limit reduced.

Council Member Lombardo sees the importance of having the youth involved in many different areas in the community and provided the example of the Town's Youth Commissioners developing skills during their years as commissioners. Lombardo also expressed the importance of having background checks.

Mayor Pro Tem Abel sees the need for caution in involving the youth in a shelter facility for safety concerns but sees benefits for the youth to be involved. With the right oversight, the younger volunteers could benefit as much as the shelter. Abel inquired about a possible staff position as a volunteer coordinator for all Town departments.

Mayor Drozd noted he would support teenage volunteer opportunities.

Council Member Schooler moved the item with the change in allow age limit to 16 years of age and over. Council Member Lombardo seconded.

MOTION:

Approve this review and summary of the revision of the Town's Administrative Policies and Procedures, including the revision to include volunteers aged 16 years of age and older subject to final Town legal review and non-substantive edits.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Jim Schooler, Council Member
SECONDER: Robert Lombardo, Council Member

AYES: Jeff Drozd, Merl Abel, Robert Lombardo, Jim Schooler

EXCUSED: Rick Denison

14. Park & Facility Naming – Old Town Beautification and Sustainability Project

Community Services Manager Earnest presented the staff report on the naming of the newly constructed Old Town Beautification Project facility. Earnest reviewed the Town's current Parks/Facility Naming Policy. 312 submissions were received after recent public solicitation.

Mayor Drozd opened public comments. With no members of the public wishing to speak, public comments were closed.

Mayor Drozd compared the terms "plaza" and "square", and Founders and Heritage.

Council Member Schooler stressed the importance of including "at Old Town" and liked the idea of Founders Plaza and the inclusion of informational or dedication signage.

Council Member Lombardo agreed with Council Member Schooler and would like to see QR codes included for additional local history opportunities.

Mayor Pro Tem Abel likes the name Founders Plaza, as it really fits the facility. Abel agreed with the inclusion of historical signage for the town's local founders and suggested the donation of a park bench, or other amenities the park may need. Plaque opportunities would be donation based on those who have provided cultural or historical contribution to the town.

MOTION:

Review the recommendation of the Parks, Recreation and Cultural Commission and select Founders Plaza as the name for the new Town facility, temporarily referred to as known as the Old Town Beautification and Sustainability Project.

RESULT: **APPROVED [UNANIMOUS]**

MOVER: Merl Abel, Mayor Pro Tem

SECONDER: Jeff Drozd, Mayor

AYES: Jeff Drozd, Merl Abel, Robert Lombardo, Jim Schooler

EXCUSED: Rick Denison

FUTURE AGENDA ITEMS

Council Member Lombardo requested an update from the Yucca Valley Airport District.

PUBLIC COMMENTS

Mayor Drozd opened public comments for items not on the agenda.

Greg Herring, Pioneertown recommended not using bronze signage at the Founders Plaza due to potential thefts.

Art Miller, Yucca Valley inquired on the process on the approval of the Founders Plaza plaques.

Eric Menendez, commented on the comparison of Founders Plaza and Freedom Plaza in Twentynine Palms.

Diane Persinger commented on the need to provide outreach for all animals at the Yucca Valley Animal Shelter.

With no other members of the public wishing to speak, Mayor Drozd closed public comments.

STAFF REPORTS AND COMMENTS

San Bernardino County Sheriff's Captain Warrick reported on recent public safety activity and closure of a positive case thanks to Measure Y funding.

Community Services Manager Earnest reported that the Yucca Valley aquatics programming is now open for registration and announced upcoming events.

Deputy Town Manager Stueckle reported upcoming policy items coming before the Planning Commission and the Town Council.

Town Manager Yakimow updated the Town Council on the summer meeting schedule.

MAYOR AND COUNCIL MEMBER REPORTS AND COMMENTS

Council Member Lombardo congratulated the Youth Commission on the successful year and thanked the public for participating in the animal shelter operational review. Lombardo spoke favorably of the Museum's newest exhibit, Leonardo's Lab.

Council Member Schooler congratulated the Youth Commission and the staff liasons for their work this year and thanked staff for their participation in the recent Grubstakes Days event. Schooler congratulated the community for the completion of Founders Plaza and thanked Town Manager Yakimow and Deputy Town Manager Stueckle for their work with the animal shelter review.

Mayor Pro Tem Abel thanked the Town Manager and Deputy Town Manager for their work with the shelter review and reported his attendance at a "finding balance" event in Twentynine Palms. Abel wished a "Happy Birthday" to Council Member Schooler and Council Member Denison.

Mayor Drozd reported on his attendance at the recent Memorial Day event at Joshua Tree Memorial Park.

ANNOUNCEMENTS

Upcoming Meeting Schedule

The next regular meeting of the Yucca Valley Town Council will be held on Tuesday, June 17, 2025 at 5:00 PM in the Yucca Valley Community Center Yucca Room.

With no further business, Mayor Drozd adjourned the meeting at 8:05 pm

Respectfully Submitted,

Lesley Copeland, CMC
Town Clerk

FOUNDERS' AWARD FOR LIFETIME CONTRIBUTIONS TO THE TOWN OF PORTOLA VALLEY



FOUNDERS' AWARD FOR LIFETIME CONTRIBUTIONS TO THE TOWN OF PORTOLA VALLEY

The Town of Portola Valley has established a lifetime contributions award that recognizes the cumulative civic engagement and leadership of longstanding volunteers in the Town of Portola Valley.

Criteria:

- Twenty years or more of distinguished service to the Town including on a committee, a commission and/or on the Town Council, as well as within other Town working groups, or within other Portola Valley local organizations (i.e. Portola Valley School District, Midpeninsula Regional Open Space, Friends of the Library, The Sequoias, etc.).
- Represent the character of the quintessential Portola Valley volunteer in terms of dedication and commitment to town values, vision, and civility.
- Continued and significant contributions across a broad range that have benefitted the Town of Portola Valley and its community in both formal and informal ways.
- Has not served on the Town Council for at least 5 years.
- May be awarded posthumously.

Nominating and Award Selection Process:

- Nomination can occur at any time on an ad hoc basis (vs. annually)

- Nomination must include a nomination letter, the resume of the nominee (or list of contributions), and a minimum of 3 supporting letters of recommendation.
- Nominees to be evaluated and recommended by a standing subgroup of the Council.
- Nomination process will be confidential; however, nominees will be notified once nominated.
- Recipients will be acknowledged at a Council meeting with a plaque, as well as having their name listed on a plaque at Town Center (location TBD).

Submit your nominations below or email them to pvtownmanager@portolavalley.net

Save Progress

1. Name of the person you would like to nominate for the Founders' Award for Lifetime Contributions to the Town of Portola Valley *

2. Name of person submitting nomination. *

3. Email Address of person submitting nomination. (for follow up questions from Town Staff) *

4. Phone Number of person submitting nomination. (for follow up questions from Town Staff) *

5. Please upload the nomination letter, the resume of the nominee (or list of contributions), and a minimum of 3 supporting letters of recommendation.

BROWSE...

CLEAR

Maximum size allowed: 5 MB

Allowed types: .gif, .jpg, .jpeg, .png, .doc, .docx, .xls, .xlsx, .rtf, .pdf, .txt

To receive a copy of your submission, please fill out your email address below and submit.

Email Address

I'm not a robot

reCAPTCHA
[Privacy](#) - [Terms](#)

SUBMIT

Save Progress

**CITY OF TEMECULA
CITY COUNCIL POLICY**



Title:	Public Recognitions Policy
Policy No.	TBD
Approved:	January 10, 2023
Revised:	N/A

PURPOSE:

The purpose of this City Council policy is to ensure an effective and efficient process for the consideration and conduct of various public recognitions by the City Council.

POLICY:

The policy of the City Council with respect to the subject matter listed in the above-referenced title is as follows:

Public Recognitions Ad Hoc Subcommittee

A subcommittee shall be appointed annually as part of the City Council subcommittee review and selection process in January. To the extent possible, the subcommittee shall include both short and long tenured members of the City Council. The subcommittee will consider all public recognitions that include a nomination component (Community Leader Award of Distinction, Council Member Award of Recognition Upon Retirement, Wall of Honor, and Memorial, Monument and/or Facility Naming). The subcommittee will consider all nominations in a calendar year together and make recommendations to the full City Council. The subcommittee will function similarly to other ad hoc subcommittees that consider items on a calendar year basis.

Standard Certificates of Recognition

Standard certificates of recognition may be provided at the request of City residents, community leaders, businesses, nonprofit organizations, and/or Council Members. Standard certificates shall include those designated in the chart below. Such certificates shall be presented on behalf of the City of Temecula and shall be signed by a single signatory in the following order: (1) Council Member attending a related event, (2) Mayor, (3) Mayor Pro Tempore, or (4) Council Member designated by the Mayor.

1	Certificate of Achievement	Student of the Month, Student of the Year, Girl Scouts, Eagle Scouts, Student Sports and Competitions, Youth in Government	Common/ Monthly
2	Certificate of Appreciation	Former Board and Commission Members, Meeting Entertainment	Common
3	Certificate of Commendation	Acts of Bravery, Heroism (Resident Assistance in Emergency Circumstances), Veterans	Rare

4	Certificate of Congratulations	25 th /50 th /75 th /100 th Birthdays, Wedding Anniversaries, Retirements	Rare
5	Certificate for Grand Opening / Ribbon Cutting	New Businesses / New Owners / Chamber of Commerce (Economic Development Requests)	Common
6	Certificates of Recognition	Miscellaneous – Noteworthy Residents, Non-Profits, Foundations, Chamber Gala	Common
7	Certificate of Remembrance	In Memoria, Adjournments	Rare
8	Certificate of Welcome	Sister City Dignitaries	Rare

Proclamations

Proclamations may be provided at the request of residents, businesses, nonprofit organizations and/or Council Members. The City Council shall approve annually a list of proclamations proposed to be issued for the calendar year. Unless three or more Council Members pull a proclamation from the list indicating exclusion, all proclamations on the annual list shall be issued for presentation via mail or in-person as requested. Proclamations shall be presented on behalf of the City of Temecula and shall be signed by a single signatory in the following order: (1) Mayor, (2) Mayor Pro Tempore, or (3) Council Member designated by the Mayor.

1	Proclamation	Day, Week or Month of Observation Consistent with Regional, State and/or National Recognition for Public Awareness / Education Purposes	Common
2	Proclamation – Person	Recognition of Day in Celebration of a Person (Council Member, Founding Member)	Rare

Pins and Medals

Pins and medals may be provided at the request of residents, businesses, nonprofit organizations and/or Council Members. Pins and medals shall include those designated in the chart below. Pins and medals shall be accompanied by a related certificate and shall be presented via mail or in-person as requested. Pins and medals shall be presented on behalf of the City of Temecula and any related certificate shall be signed by a single signatory in the following order: (1) Mayor, (2) Mayor Pro Tempore, or (3) Council Member designated by the Mayor.

1	Boy Scout / Girl Scout	Eagle Scout, Bronze/Silver/Gold Award, or Similar Noteworthy Accomplishment	Common
2	Hero’s Medal and Pin	Acts of bravery and courage in the service of others	Rare

Community Leader Award of Distinction

A Community Leader Award of Distinction may be provided to a resident and/or nonprofit or business affiliate upon recommendation of the Public Recognitions Subcommittee. Such award is rare and therefore shall be presented on behalf of the City of Temecula in-person at a City Council meeting. Any

related certificate shall be signed by all Council Members. To be eligible for such an award, a nominee must meet the following criteria:

Criteria

1. Nomination Form – The requisite nomination form, with supporting documentation, is submitted to the City Clerk’s Office pursuant to instructions by the relevant deadline.
2. Contributions – The contributions and proof of impact of the nominee, as illustrated in the nomination packet, are well known and recognized by a significant segment of the community and their respective industry (education, nonprofit, business).
3. Subcommittee Consideration – The nominee received a recommendation for recognition by the full City Council from the Public Recognitions Ad Hoc Subcommittee.
4. Public Recognition – During an in-person recognition at a City Council meeting, the nominee will receive a framed award signed by all Council Members, a swag bag from the City, and other recognitions from the community/industry as they deem appropriate.

Council Member Award of Recognition Upon Retirement

A Council Member Award of Recognition Upon Retirement shall be provided to retiring Council Members as indicated below. Such recognition is rare and therefore shall be presented on behalf of the City of Temecula in-person at a City Council meeting. Any related certificate shall be signed by all Council Members. To be eligible for such an award, a nominee must meet the following criteria:

Criteria

1. Internal Form – The requisite recognition form, with supporting documentation, is submitted by relevant staff to the City Clerk’s Office pursuant to instructions by the relevant deadline.
2. Service – The subject Council Member has completed a minimum of one full-term if elected or the whole of an unexpired term if appointed.
3. Subcommittee Consideration – The subject Council Member received a recommendation for recognition by the full City Council from the Public Recognitions Ad Hoc Subcommittee.
4. Public Recognition – The subject Council Member receives recognition based on tenure with optional community recognitions at th meeting. While Board and Commission service is noted as part of the presentation, it is not counted towards years of service for purposes of recognition categories below:
 - A. One Term (4 Years) – The subject Council Member receives an engraved plaque with years of service, a commemorative street sign, and a swag bag from the City.
 - B. Two – Three Terms (8-12 Years) – The subject Council Member receives an engraved plaque with years of service, a framed proclamation recognizing member’s retirement date as Member’s Day, a commemorative street sign, and a swag bag from the City.
 - C. Four Terms and Beyond (16+ Years) – The subject Council Member receives a shadow box with a key to the City, a proclamation recognizing member’s retirement date as Member’s Day, a commemorative street sign, and a swag bag from the City.

Wall of Honor

A Wall of Honor recognition may be provided to any deserving individual (i.e., resident, service club member, former Council Member, Commissioner or staff, nonprofit or business affiliate, etc.) upon recommendation of the Public Recognitions Subcommittee. Such recognition is rare and therefore shall be presented on behalf of the City of Temecula in-person at a City Council meeting. Any related certificate

shall be signed by all Council Members. To be eligible for such a recognition, a nominee must meet the following criteria:

Criteria

1. Nomination Form – The requisite nomination form, with supporting documentation, is submitted to the City Clerk’s Office pursuant to instructions by the relevant deadline.
2. Contributions – The contributions and proof of impact of the nominee, as illustrated in the nomination packet, have extended beyond a 10 year period of time, are well known, and recognized by a significant segment of the community and/or their respective industry (education, nonprofit, business).
3. Subcommittee Consideration – The nominee received a recommendation for recognition by the full City Council from the Public Recognitions Ad Hoc Subcommittee.
4. Public Recognition – During an in-person recognition at a City Council meeting, the nominee will receive a framed award signed by all Council Members and the nominee’s name will be incorporated into the perpetual Wall of Honor plaque located at City Hall.

Memorial, Monument and/or Facility Naming

A memorial, monument and/or facility naming recognition may be provided to any deserving individual (i.e., resident, service club member, former Council Member, Commissioner or staff, nonprofit or business affiliate, etc.) upon recommendation of the Public Recognitions Subcommittee. Such recognition is rare and therefore shall be presented on behalf of the City of Temecula in-person at the site of the thing and/or place to be named. Any related certificate shall be signed by all Council Members. To be eligible for such a recognition, a nominee must meet the following criteria:

Criteria

1. Nomination Form – The requisite nomination form, with supporting documentation, is submitted to the City Clerk’s Office pursuant to instructions by the relevant deadline.
2. Contributions – The contributions and proof of impact of the nominee, as illustrated in the nomination packet, have extended beyond a 20 year period of time, are well known, and recognized by a significant segment of the community and/or their respective industry (education, nonprofit, business). Such contributions exceed all other contributions in community value such that there is no other public recognition that can be applied. The 20 year period of time is subject to review and adjustment by the full City Council.
3. Subcommittee Consideration – The nominee received a recommendation for recognition by the full City Council from the Public Recognitions Ad Hoc Subcommittee.
4. Public Recognition – During an in-person recognition, the nominee will receive a framed award signed by all Council Members and the nominee’s name will be incorporated into the subject memorial, monument and/or facility.

Miscellaneous

The following non-standard recognitions shall not have a political, religious, lifestyle, and/or commercial association: Community Leader Award of Distinction, Wall of Honor, Memorial, Monument, and/or Facility Naming. In addition, Resolutions of Principle, defined as statements in which an organization describes its collective beliefs, values, and intentions towards a particular topic(s), will not be issued by the Council and are not included as a part of this policy.



U P P E R
A R L I N G T O N
H I S T O R I C A L
S O C I E T Y



Upper Arlington Historical Society 2026 Wall of Honor Nomination Form

Each year, a former Upper Arlington resident who brought honor and recognition to our community is selected for the Wall of Honor, with a memorial plaque installed on the Plaza at the Municipal Services Center, 3600 Tremont Road. The idea was conceived by City administration and is a joint project of the Historical Society and the City of Upper Arlington. Its purpose is to honor a deceased resident of Upper Arlington who has contributed greatly to the city, state or nation through their achievements.

The honoree has a bronze plaque dedicated in their memory and placed on the limestone wall in front of the Municipal Services Center. Applications are made available each year through the City and Historical Society websites, and at the Upper Arlington libraries. The nominee must have lived in Upper Arlington, must have been deceased for a minimum of three years prior to the nomination deadline and must meet one or more of the following requirements:

Be outstanding in achievement in the arts, professions, politics, science, education, sports, religion, commerce, philanthropy, public service, or a reputation that brings honor to the community, or personal commitment and service to the community, or has had a lasting effect for the good of the community.

**If you know of a suitable candidate for inclusion on the Wall of Honor,
please complete this nomination form and return it to the
address listed below by Friday, December 5, 2025.**

Name of Candidate: _____

Date of Birth: _____ Date of Death: _____

Occupation: _____

Number of Years Lived in Upper Arlington: _____

Upper Arlington Address: _____

Please list up to three immediate family members and their contact information:

Name	Address	Telephone	Email
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Form Continues Overleaf...

Wall of Honor: Honorees as of 2025

King G Thompson – 1990
Benjamin S. Thompson – 1990
J. Stewart Collins – 1990
H. Roy Chope – 1990
Ruth Mouget Worrell – 1990
William Michael O'Leary – 1990
William S. Van Fossen – 1990
Wayne Woodrow (Woody) Hayes – 1991
John William Bricker – 1992
Donald Monroe Casto, Sr. – 1993
Michael A. Peppe – 1994
Roy A. Burkhart, Ph.D., D.D. – 1995
Walter B. Heishman – 1996
John W. Wuichet, Sr. – 1997
Monsignor George J. Kennedy – 1998
Ruth Weimer Mount – 1999
Paul R. Gingher – 2000
John A. Dawson – 2001
John Peter Minton, M.D., Ph.D. – 2002
Arthur G. James, M.D. – 2002
Governor James A. Rhodes – 2003
Marvin Moorehead – 2004
Robert J. Murphy, M.D. – 2005
Frederick R. Taylor – 2006
John W. Galbreath – 2007
C. William O'Neal – 2008
Howard Dwight Smith – 2009

Cindy Dyas – 2010
Stefanie Spielman – 2010
John Elam – 2011
Dave Thomas – 2012
James T. Miller – 2013
George Haddad – 2013
Mary Egerton Miller – 2014
Robert S. Crane, Jr. – 2015
Bertha A. Bouroncle, M.D. – 2016
Claude S. Perry, M.D. – 2016
Norman O. Rothermich, M.D. – 2016
John Austin Dunkel – 2017
J.W. Jones – 2018
Clark Poston Pritchett, Jr. – 2018
Jeanne (McCoy) Purnhagen Schaal – 2018
Jacob L. "Jake" Will – 2018
Lawrence E. Hughes – 2019
Blaine T. Sickles – 2019
Linda Ready – 2021
Ken Thompson – 2021
Donald Lawrence Dodrill – 2022
Dr. Robert W. Wagner – 2022
Robin Hess Comfort – 2023
Joanie Igel Dugger – 2023
W. Reed McClelland – 2024
Link McKinley Murphy – 2024
Dr. Martin P. Sayers, II & Marjorie G. Sayers - 2025

Thank you for your interest in recognizing an outstanding resident.

**For information on additional events and programming by the
Upper Arlington Historical Society, please see uahistory.org.**



CITY OF LAWDALE

WALL OF DISTINCTION




2025

Nomination packets available beginning April 1, 2025

Completed nomination forms due May 29, 2025



The Lawndale *Wall of Distinction*, located on the third floor of the Harold E. Hofmann Community Center



CITY OF LAWNDALE
WALL OF DISTINCTION

The Lawndale *Wall of Distinction* was created to posthumously honour individuals that had distinguished themselves by providing exemplary service to the City of Lawndale and its community, and to recognize outstanding organizations that have made significant contributions to the City of Lawndale and its residents.

Each year the City asks the community to nominate individuals and/or organizations that meet the *Wall of Distinction* criteria. These nominations will be reviewed by the *Wall of Distinction* Committee before being presented to the City Council for their approval. Once the City Council has approved the nominations, the individuals and organizations will be honoured in a *Wall of Distinction* ceremony.

Nominee Eligibility Requirements

Individuals

- Nominees are to be individuals who were a Lawndale resident during the time in which service was provided to the city and its residents, and have been deceased for a minimum of two years prior to the submission of the nomination for this program; and
- Have not held any elected office (i.e., federal, state, local, or school district) by a vote of the residents or by appointment; and
- Have not been recognized or acknowledged for their service by the dedication of a public building, facility, or park to them, or by having their name included on a dedication plaque or sign of any kind on any governmental facility.

Organizations

- Nominees are to be organizations that have been out of operation for a minimum of five years prior to the submission of the nomination; and
- Have made significant contributions in the City of Lawndale to the city and its residents; and
- Have a majority of its members living in or having lived in the City of Lawndale.

A summary of contributions and/or volunteer service in Lawndale must accompany the nomination form on the following page. All nominations are reviewed by the Nominations Review Committee and recommendations are forwarded to the City Council. The City Council will then review and approve individuals for recognition.


Timeline

- Nomination packets will be available beginning April 1, 2025
- All nomination forms are due on or before May 29, 2025
- The Review Committee will evaluate each application with recommendations presented to City Council in June
- A *Wall of Distinction* Ceremony will be scheduled for July

*****Nominations for 2025 are due on or before May 29, 2025.*****



CITY OF LAWNDALE'S FIRST CITY COUNCIL -
From left to right: Los Angeles County Supervisor
Kenneth Hahn (administered the Oath of Office),
Councilman Ernest W. Eeles, Mayor Chester A.
Brown, Councilman Charles Crawford, Councilman
Thomas Thorpe, and Councilman Frank Hogan



CITY OF LAWNDALE
WALL OF DISTINCTION

NOMINATION FORM

Individual/Organization being nominated:

Last Known Address: _____ City: _____ State: _____ Zip: _____

Justification for Nomination: Please state in 250 words or less, why you are nominating this individual/organization for the *Wall of Distinction*. Include volunteerism, community involvement, and/or projects completed which directly benefitted the Lawndale community. For individuals, please provide a brief biography below. For organizations, please provide backup information, membership rosters, agendas or other documents that support the nomination. Use an additional paper, if necessary. If typing the supporting materials, please use 12-point font and double space.

Individuals: Are there any known relatives still living that can be contacted?			
Name of Relative:	Relationship:		
Address:	City:	State:	Zip:
Phone Number(s):			

Organizations: Are there any former members still living that can be contacted?	
Name(s) of member(s) with phone number(s):	
Member:	
Member:	
Member:	

Nomination Submitted By: (must be a Lawndale resident)	
Name:	Phone Number:
Address:	
Signature:	Date Submitted:

Please return completed Nomination Forms and associated Paperwork to:
 City of Lawndale, Community Services Department
 Attn: Wall of Distinction Committee
 14717 Burin Avenue
 Lawndale, CA 90260

For more information, contact the Community Services Department at (310) 973-3288.

*****Nominations for 2025 are due on or before May 29, 2025.*****



AGENDA REPORT

ITEM #3

MEETING DATE: JULY 22, 2014

TO: PLANNING COMMISSION

FROM: COMMUNITY DEVELOPMENT DEPARTMENT

SUBJECT: DRAFT TUSTIN PIONEERS RECOGNITION PROGRAM

On July 8, 2014, staff provided the draft Tustin Pioneers Recognition Program Guidelines (the Guidelines) to the Commission and recommended that the Commission receive and review the document, and provide staff with comments and direction at the Commission's July 22, 2014, meeting.

The proposed City of Tustin Pioneers Recognition Program (the Program) would enable various community organizations and individuals to honor Tustin Pioneers by providing funding for life size bronze busts and plaques that would be placed on pedestals in public locations. The bronze busts and plaques could be located in City parks, parkways, sidewalks, locations adjacent to historic sites, shopping centers, and other prominent locations.

The Program has been developed with input from representatives of the Tustin Area Historical Society, the Tustin Preservation Conservancy, the Tustin Community Foundation, the Tustin Area Council for Fine Arts, the Commission, and the Tustin Community Services Commission. These individuals will be tasked with selecting an artist and manufacturer, reviewing proposed recognition projects, and providing recommendations to the Planning Commission, who will review each nomination as a regular business item and have final approval authority.

The City will encourage community input for each recognition project and will oversee and inspect the installation of the pedestals and busts. The City Council will determine whether the City will be able to provide the funding for the pedestals and maintenance. The sponsoring individuals or organizations will be responsible for providing the funding for design, fabrication, and installation of the bust on the City-installed pedestal. Construction or installation of the projects will not begin until all funding has been secured and held in trust by the City. The ad-hoc review committee has provided an estimate that each bust would cost about \$10,000 to design and fabricate, and that the construction and installation of the pedestal would cost approximately \$5,000.

The Guidelines provide an introduction, the goals and objectives, and the purpose of the proposed Guidelines before discussing eligibility, criteria, the nomination process, budget, and the accompanying recognition plaque. On the first page of the Guidelines there are two (2) photographs of presidential busts found at Chapman University which are representative of the type of bust envisioned for the proposed Program.

At the July 22, 2014, meeting, staff will summarize any comments received from the Commission, as well as receive any new or additional comments the Commission may wish to provide. If the Commission is prepared to make a recommendation on July 22, 2014, the Guidelines would tentatively be agendized for consideration by the City Council on August 5, 2014.

If the Program Guidelines are adopted by the City Council, City staff will consult with the ad-hoc review committee to select an artist and manufacturer and determine the proposed budget, which will be brought back to the City Council for approval. Following Council approval, a call for nominations would be advertised, and all nominations received would be reviewed by the ad-hoc review committee and Commission. Once the Commission has approved a nomination, the bust and plaque would be designed and fabricated, and then installed on a pedestal and revealed at a dedication ceremony.

RECOMMENDATION:

That the Commission provide comments and input as deemed appropriate, and make a recommendation of approval to the City Council.



Scott Reekstin
Principal Planner



Elizabeth A. Binsack
Community Development Director

Attachments: Draft City of Tustin Pioneers Recognition Program Guidelines
Estimate received by the ad-hoc review committee



CITY OF TUSTIN

**Tustin Pioneers
Recognition Program**

Program Guidelines



I. INTRODUCTION/BACKGROUND

The City of Tustin Pioneers Recognition Program (Program) will provide a process whereby sponsoring individuals and community organizations will be able to honor Tustin Pioneers by providing funding for bronze busts and plaques that will be placed on pedestals in public places throughout Tustin.

II. PROGRAM GOALS AND OBJECTIVES

The Pioneers Recognition Program is intended to reflect and communicate the City of Tustin's (City) values to honor its past, promote cultural and historical significance, and to recognize those who contributed to the Tustin community. The Program will create a more unique and livable city, reflect Old Town Tustin's sense of place, engage citizens and visitors, and enhance the built urban environment. These goals will be realized through the following objectives:

- Maintaining high artistic standards in works displayed throughout the City.
- Enhancing the City's image locally, regionally and nationally by ensuring the presentation of the highest quality bronze busts commemorating Tustin Pioneers and Notable Luminaries.
- Building awareness of community history, culture and civic engagement.
- Creating safe and accessible pioneer recognition spaces.
- Encouraging creative collaborations between private and public sectors.

III. PURPOSE

The purpose of these Program Guidelines is to identify: 1) the list of eligible Tustin Pioneers; 2) the nomination, consultation, and selection process for the Tustin Pioneer; 3) funding sources; 4) the potential locations; 5) installation parameters; and, 6) maintenance associated with establishing a City of Tustin recognition program to honor Tustin Pioneers.

IV. ELIGIBILITY

Sites: Eligible locations will be limited to City-owned properties, public rights-of-way, and private properties regularly frequented by the public. These locations may include parks,

parkways, sidewalks, locations adjacent to historic buildings and landmarks, shopping centers, and other prominent locations. When possible, recognition spaces should be sited at points of relevance or significance that correspond to the honored Tustin Pioneer. Tustin Pioneers commemorated by the installation of bronze busts and sited on City-owned property or the public right-of-way do not require an encroachment permit or license. If the location is privately owned (i.e. in a courtyard), the sponsoring individual or organization must submit written permission from the property owner to utilize the space. These sites may require an easement and maintenance agreement to allow City staff to oversee the installation and maintenance of the pedestal and bust. If the bronze bust is located within a building, it should be located in an area that is open and accessible to the public during normal business hours.

Artist: The City Council, with recommendations from City staff, an ad-hoc review committee comprised of members of the Tustin Area Historical Society, Tustin Preservation Conservancy, Tustin Area Council for Fine Arts, Tustin Community Foundation (Partners in Parks), and the Planning Commission, will select a single artist/manufacturer for the bronze busts to ensure consistency of design and materials throughout the Tustin Pioneers recognition projects.

V. CRITERIA

With assistance from the ad-hoc review committee, appointed by the City Council, City staff will establish the requirements for the recognition project, including minimum and maximum dimensions, allowable medium, mounting guidelines, etc. With regard to site placement guidelines, recognition projects should:

- Not block windows, entranceways, obstruct pedestrian circulation in and out of a building or accessible paths (unless such alteration is specifically a part of the experience or design).
- Not be placed on a given site if the landscaping and maintenance requirements of that site cannot be met.
- Be sited so as to be either immediately visible or in a location where it will be visible by most people.
- Be placed on a site where it is not overwhelmed by nor competing with the scale of the site or adjacent architecture, retail signage, etc.
- Be placed on a site where it will enhance its surroundings or at least not detract from it by creating a “blind” spot.
- Be sited where it will create a place of congregation or in a location that experiences high levels of pedestrian traffic and activity.
- Be located in a site where it will effectively enhance and activate a pedestrian and streetscape experience.

VI. NOMINATION PROCESS

Initial Submission

Any Tustin resident, business owner or community organization will be able to nominate a Tustin Pioneer to be honored through the Program using a nomination form available from the City. The Program and a call for nominations will be advertised through the City website, press releases, direct mailings, and Tustin Today. Nominations may be submitted by those intending to provide the funding for the recognition project or by those seeking to partner with an individual or organization that has expressed an interest in providing the funding.

The sponsoring individual or organization should provide the following information to the City:

- A written description of the proposed bust, including title (name of the Tustin Pioneer) and specific reasons for the particular nomination.
- Total budget, including a description of the sponsoring organization or other method of financing and the name, address, and phone number of the contact person.

Ad-hoc Review & Approval Process

The ad-hoc review committee and City staff will review the submittal package to determine whether the proposed recognition project is in compliance with the Program guidelines and to provide a recommendation to the Planning Commission. In addition, The Community Services Commission will review all proposals within City parks or at the Senior Center and also provide a recommendation to the Planning Commission. The Planning Commission will review each nomination and have final approval authority.

Installation

The City will oversee and inspect the installation of the pedestals and busts. Recognition projects will be installed by a City-selected contractor/manufacturer. The scale of busts should not exceed life size. Bust pedestals should be properly proportioned. The recommended bust-to-pedestal ratio is 1:3. Color, texture, materials matching, and combinations will be taken into consideration to achieve a refined overall appearance.

Community Input

The proposed bust should be developed with community input and comment so that any concerns or issues may be addressed. Project submittals will be announced through press releases, Tustin Today, and the City website. Projects pending Planning Commission review will be agendized as a regular business item.

VII. BUDGET

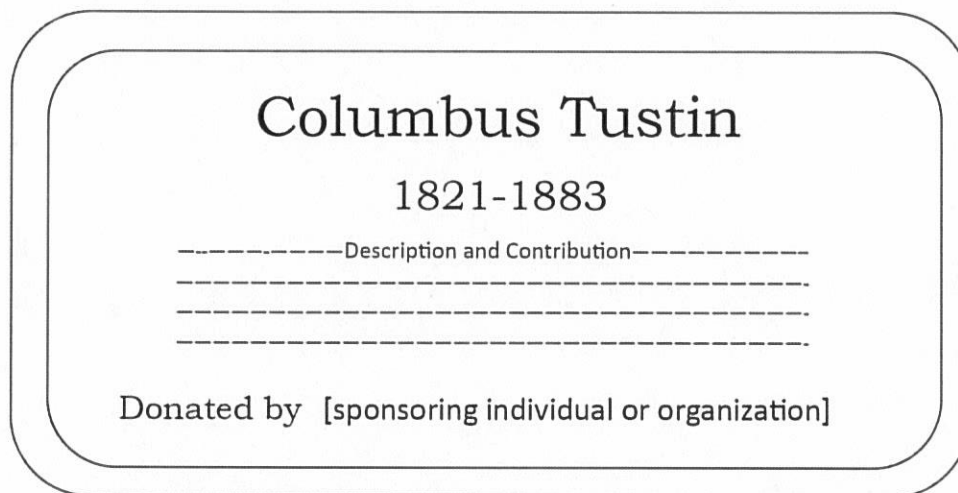
Sponsoring individuals or organizations will be fully responsible for funding the design, fabrication, and installation of the bust on the City-installed pedestal. The sponsor must provide a realistic budget that is based on cost estimates provided by the artist/manufacturer, installer and/or contractor. The budget shall include a funding plan and project schedule. Construction or installation of recognition projects will not begin until all funding has been secured. In addition, funds will be held in trust by the City.

VIII. RECOGNITION PLAQUE

All Tustin Pioneers Recognition projects must include a bronze plaque that will feature a brief description of the honored pioneer (name, contribution, etc.), and acknowledge the sponsoring individual or group. Such signage will conform to the following uniform plaque design standards set forth by the City:

- Maximum size of 18" by 24"
- Cast bronze material
- Dark bronze background color
- Single, even width, border

Example of Plaque



City of Tustin
Tustin Pioneers
Recognition Program

IX. QUESTIONS/CITY CONTACT

Those interested in additional information or staff assistance should contact:

City of Tustin
Community Development Department
300 Centennial Way
Tustin, California 92780
(714) 573-3016

Staff is available to answer your questions during office hours between 7:30 a.m. and 5:30 p.m.
Monday through Thursday and 8:00 a.m. to 5:00 p.m. Fridays.

Attachment: List of Eligible Tustin Pioneers

Tustin Pioneers

- **Columbus Tustin (1826-1883)**

- Came to the area in 1868 with W.O. Stafford where these partners purchased 1359 acres of Rancho de Santiago de Santa Ana on which to establish the City of Tustin. In 1870, Tustin moved his family and started selling lots. Tustin married Mary Cleveland and had five children and served as Postmaster when the post office was granted on October 28, 1872.
- **Location:** TBD → Possible location: 1st post office (in the Nathan T. Harris house), later within Tustin building (1875) on the south side of Main Street, east of C Street.

- **Nelson O. Stafford (1828-1878)**

- Born in Burlington, Vermont in 1828, Stafford made his way to California by covered wagon in 1849. He and his wife, Mary Pearl, settled in Petaluma where Nelson entered the carriage-making and blacksmith business. While Stafford did not participate in the founding of Tustin City, he did serve as Columbus Tustin's real estate partner for the sizeable land purchase.
- **Location:** TBD

- **Charles Edward Utt (1866-1950)**

- C. E. Utt married Mary Sheldon, had five children, and owned Tustin Water Works. Utt established one of the City's earliest industries, the Utt Juice Company, alongside Sherman Stevens and the Irvine Ranch, and was one of Tustin's major developers. He established the San Joaquin Fruit Company (current site of Prospect Village), served as President at the First National Bank, and helped organize the Tustin Union High School District.
- **Location:** Prospect Village along Main Street

- **David Hewes (1822-1915)**

- Came to Tustin in 1881 from San Francisco and is renowned as the man who conceived the ceremony and donated the golden spike used to complete the first transcontinental railroad in 1869. He built a large home at 350 'B' Street and owned a large ranch in North Tustin and El Madera.
- **Location:** Hewes House, 350 B Street

- **Sherman Stevens**
 - Built a classic Victorian home in 1887 for his wife, Martha Snow, daughter of Horace Snow. Stevens was a rancher and helped develop a 900 acres tract of Lemon Heights with Ed Utt, and later established the San Joaquin Fruit Co. alongside Utt and Irvine. Sherman Stevens traveled widely and returned with plants, birds and artifacts from around the world. His residence originally included a large aviary of exotic birds.
 - **Location:** Stevens House, 228 West Main Street
- **Byron Crawford**
 - Bryan Crawford came to Tustin in 1888 and was manager of Tustin Hills Citrus Association. Crawford became the first mayor of Tustin, elected in 1927.
 - **Location:** City Hall, 300 Centennial **OR** Knights of Pythias Building (First City Hall was located in one of the rear stores).
- **John L. Stanton**
 - Standing at 6'5", Stanton gave an oral application to become the chief of police on December 5, 1927. Based upon his recommendations from Huntington Beach, the council hired him on the spot to become Tustin's first policeman. Known by the community as "Big John", he held the position until 1942.
 - **Location:** Police Station, 300 Centennial
- **John "Zeke" Zeilian**
 - Hired to preside over the Tustin School District in 1889, Zeilian saw the need for adequate space for this 2-story school house. Following a remodel, the schoolhouse now held 4 classrooms on each floor in addition to a library. His students later organized as "Zeke's Bunch" and held annual picnic reunions in the 1960's at Irvine Park.
 - **Location:** Tustin Unified School District Administrative Building, 300 C Street near the bell (the only remaining artifact from the original school house built in 1882).
- **J.H. and Sarah Brown**
 - Lived at 540 W. 3rd Street. They were active in Tustin's 1st church, Advent Christian Church. Advent Christian Church was organized in the home of Caroline Dawns in 1881.
 - **Location:** 540 W. 3rd Street (Chandler House)

- **Porter G. Luther**
 - Father, James E. Luther came to Tustin in 1874. Porter Luther had a ranch at Yorba and Santa Clara Avenue and married Mary McClintock.
 - **Location:** TBD
- **George Dawns**
 - Served as Postmaster from 1894-98
 - **Location:** TBD
- **Samuel Preble (1826-1897)**
 - Sam Preble came to Tustin in the mid-1870s with his brother, James O. Preble, and his nephew, George Preble. He established his ranch on Prospect, north of First Street.
 - **Location:** TBD
- **George Preble (1849-?)**
 - Came to Tustin in 1876 to build a home for his uncle and then later bought 10 acres of land and set it out to fruit. George Preble's house was located where Jamestown Village is today.
 - **Location:** Jamestown Village
- **Dr. James Patten Boyd**
 - Dr. Boyd came to Orange County in 1888 and practiced medicine in both Santa Ana and Tustin. He used Dr. Shelton's building to see patients, more recently occupied by a dress shop known as "The Jabberwocky", and he later opened an office in the back of the old bank building.
 - **Location:** The Jabberwocky, 434 El Camino Real OR old bank building
- **Dr. James Sheldon**
 - Tustin's first physician and the father of Mrs. C.E. Utt (Mamie). Sheldon came to Tustin in the 1880s and built his office and practiced until 1894. He and his wife, Calista, lived on D Street (now El Camino Real), next door to where Mamie and Ed Utt would later live (now El Camino Real and Main Street).
 - **Location:** The Jabberwocky, 434 El Camino Real OR El Camino Real near Main

- **James S. Rice**

- James Rice, brother of Mrs. James Irvine, came to Tustin in 1876 from Cleveland and purchased 40 acres of land that he later sold. He then purchased 50 acres on the north side of E. 1st Street, between Prospect and Holt where he built a home for him and his wife, Coralinn, to entertain. At one time, he planned to sell it off in town lots and there is a map giving names of the planned streets. Rice and his wife were prominent in business, ranching, and social circles.
- **Location:** North side of E. 1st Street, between Prospect and Holt

- **Charles Wilcox**

- Wilcox came to Tustin with his wife, Sarah, in 1873 and located his home at 310 S. Pasadena Street. Wilcox was the founder of the First National Bank and one of the first to plant oranges in the area. Wilcox was an orchardist and served as President of the Santa Ana Valley Fruit Company.
- **Location:** Wilcox Manor, 310 S. Pasadena

- **James Dunstan**

- James Dunstan ranched 50 acres of apricots and oranges on the north side of 17th Street at Yorba Street. Born in England, Dustan moved to Tustin in 1875 with his son, John, who became a rancher and the first Vice-president of the First National Bank.
- **Location:** TBD

- **John Dunstan (1866 - ?)**

- Born in England in 1866, Dustan moved to Tustin in 1875 with his son, John, who became a rancher and the first Vice-president of the First National Bank. Dunstan also served as the Director and President of Santa Ana Valley Irrigation (SAVI).
- **Location:** TBD

- **Samuel E. Tingley**

- Tingley was a lumberman and came to Tustin in 1910 where he established the Tustin Lumber Company on East Main Street near the southern Pacific Railroad Depot on Newport Avenue.
- **Location:** TBD

- **Dilmer Alderman**
 - Alderman came to Tustin in 1878 with his wife, Ida, and two children.
 - **Location:** TBD
- **William and Ella Bowman**
 - **Location:** TBD
- **Ed Pankey**
 - **Location:** TBD
- **James McFadden**
- **Horacio Augustus Allen**

Art Bronze, Inc.
 299 S. Lake Street
 Burbank, CA 91502 USA
 Tel: 818.841.7979 Fax: 818.955.9690
 Email: info@artbronze.com



Estimate

Date	Estimate No.
1/14/2014	799

Bill To
Tustin Area Historical Society Lindburgh McPherson P.O. Box 185 Tustin, CA 92781

Ship To
Customer Pick-up

P.O. No.	Terms	Rep	FOB	Ship Date
	50% order, balance ship	IK	Burbank	3 months

Qty	Item No	Title	Artist	Dimensions	Each	Total
1	1003A	Artist sculpting Head and shoulders bust	Mark Henn	1½ x lifesize	4,000.00	4,000.00
1	1100	Mold: Columbus Tustin bust			2,000.00	2,000.00
1	1016	Casting: Columbus Tustin bust		1½ x lifesize	3,500.00	3,500.00
1	1016	Casting: bronze plaque - free			0.00	0.00

Note: Our estimates are subject to change based upon physical inspection of original artwork and other project materials.

Subtotal	\$9,500.00
Sales Tax (9.0%)	\$855.00
Total	\$10,355.00

Estimate Approved By: _____



WALL OF RECOGNITION NOMINATION

Submit your completed Wall of Recognition Nomination form and any attachments to the City Clerk's Office by mail, drop-off or e-mail. For more information about the Public Recognition Program, please visit the City's website at cityofirvine.org/publicrecognition. Thank you for your nomination.

MAIL: City of Irvine
P.O. Box 19575
Irvine, CA 92623-9575
ATTN: City Clerk

DROP-OFF: Main Reception, 1st Floor
1 Civic Center Plaza
Irvine, CA 92606
ATTN: City Clerk

E-MAIL: clerk@cityofirvine.org

			DATE
NOMINEE INFORMATION			
NAME		PHONE (Day)*	
ADDRESS*		PHONE (Evening)*	
CITY	STATE	ZIP	E-MAIL*

NOMINATED BY			
NAME		PHONE (Day)*	
ADDRESS*		PHONE (Evening)*	
CITY	STATE	ZIP	E-MAIL*

IRVINE RESIDENCY AFFIRMATION			
Affirm that the nominee is now or has been an Irvine resident. For the Wall of Recognition, a resident is defined as an individual who has lived, been employed, or been a student of a school within the City of Irvine. Indicate years of residency, if known, or dates business/organization was in Irvine.			
<input type="checkbox"/> RESIDENT	DATES	TO	
<input type="checkbox"/> BUSINESS/WORK	DATES	TO	
<input type="checkbox"/> SCHOOL	DATES	TO	
<input type="checkbox"/> ORGANIZATION	DATES	TO	
<input type="checkbox"/> OTHER	DATES	TO	

--

WALL OF RECOGNITION NOMINATION

ELIGIBILITY

Indicate one or more criteria:

- NOMINEE DEMONSTRATED CREATIVITY AND/OR INITATIVE IN PROVIDING SERVICE TO THE COMMUNITY.
- NOMINEE PROVIDED LONG-TERM SERVICE TO THE COMMUNITY, THE STATE OR THE NATION.
- NOMINEE PROVIDED UNIQUE CONTRIBUTIONS THAT ARE MARKED BY EXCELLENCE AND WORTHY OF HONOR.
- NOMINEE MADE A DISTINCT, SIGNIFICANT CONTRIBUTION TO THE BETTERMENT OF THE CITY.
- NOMINEE DEMONSTRATED EXCEPTIONAL DETERMINATION, CHARACTER, COMMITMENT, AND/OR LEADERSHIP.
- NOMINEE DIED IN THE LINE OF DUTY SERVING THE CITY, THE STATE OR THE NATION.
- OTHER _____

JUSTIFICATION FOR THE RECOGNITION

Provide a written statement explaining why the nominee should be recognized. Attach additional sheets if necessary.

CITY AFFILIATIONS

Please provide any City affiliations, such as serving on City commissions, committees, or boards; or service to other community affiliations, Irvine charitable organizations, community organizations or businesses.

ROLE/POSITION	DATES OF SERVICE

FOR OFFICE USE ONLY

DATE RECEIVED _____ ASSIGNED TO _____ STATUS _____