

TOWN OF YUCCA VALLEY TOWN COUNCIL MEETING



The Mission of the Town of Yucca Valley is to
provide a government that is responsive to its citizens
to ensure a safe and secure environment
while maintaining the highest quality of life.

**TOWN COUNCIL: 5:00 PM
TUESDAY, OCTOBER 21, 2025**

**Yucca Valley Community Center - Yucca Room
57090 Twentynine Palms Hwy
Yucca Valley, CA 92284**

**Remote Location:
762 Malibu Circle
Lake Havasu City, AZ 86403**

Join Zoom Meeting

<https://zoom.us/j/98717289745?pwd=4AQkcSRQw3lmSeWc6Zp5e74D69DUFZ.1>

Meeting ID: 987 1728 9745

Passcode: 639601

Use the above link to virtually access the meeting. You will automatically be muted upon entry. During the meeting, participants will be prompted to “raise hand” or inform the meeting moderator when wishing to make a public comment. Comment time is limited to 3 minutes or as instructed by the Mayor/Chair. If any technical difficulties occur resulting in lack of connectivity or virtual streaming, the in-person meeting will continue to proceed.

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Town Council

Jeff Drozd, Mayor

Merl Abel, Mayor Pro Tem

Rick Denison, Council Member

Robert Lombardo, Council Member

Jim Schooler, Council Member

* * * *

TOWN ADMINISTRATIVE OFFICE:

760-369-7207

**Public Comments: townclerk@yucca-valley.org
www.yucca-valley.org**

AGENDA
MEETING OF THE TOWN COUNCIL
TUESDAY, OCTOBER 21, 2025, 5:00 PM

The Town of Yucca Valley complies with the Americans with Disabilities Act of 1990. If you require special assistance to attend or participate in this meeting, please call the Town Clerk's Office at (760) 369-7209 at least 48 hours prior to the meeting

The meeting agenda packet is available for public view in the Town Hall lobby and on the Town's website at www.yucca-valley.org prior to the meeting. For more information on an agenda item or the agenda process, please contact the Town Clerk's office at (760) 369-7209 ext. 226.

If you wish to comment on any agenda item or on any subject not on the agenda during public comments, please fill out a request to speak card and give to the Town Clerk/Commission Secretary. Comment time is limited to 3 minutes.

Where appropriate or deemed necessary, action may be taken on any item listed in the agenda.

OPENING CEREMONIES:

Call to Order

Roll Call

Council Members Abel, Denison, Lombardo, Schooler, and Mayor Drozd

Pledge of Allegiance

Invocation

Led by

Presentations, Introductions, Recognitions

1. California Intergovernmental Risk Authority (CIRA) Update- Amy Conley, General Manager

Approval of Agenda

2. Agenda Approval

Recommendation:

Approve the meeting agenda as prepared.

Consent Agenda

All items listed on the consent agenda are routine matters or formal documents covering previous Town Council instruction. Items are enacted by one motion and a second without separate discussion unless a member of the Town Council or Town Staff requests dialog on a specific item at the beginning of the meeting. Requests for public comment on the consent agenda items should be filed with the Town Clerk.

3. Approval of Meeting Minutes- June 17, 2025

Recommendation:

Approve the meeting minutes of June 17, 2025 as presented.

4. Approval of Meeting Minutes- August 19, 2025

Recommendation:

Approve the meeting minutes of August 19, 2025 as presented.

5. Ordinance 331- Second Reading- Encroachments and Excavations

Recommendation:

That the Town Council adopts Ordinance 331

AN ORDINANCE OF THE YUCCA VALLEY TOWN COUNCIL AMENDING CHAPTER 12.60 (ENCROACHMENTS AND EXCAVATIONS) OF TITLE 12 (VEHICLES AND TRAFFIC) OF THE YUCCA VALLEY MUNICIPAL CODE TO ADD A NEW SECTION 12.60.295 GOVERNING STREET RESTORATION

6. Resolution appointing new Alternate Board member to the California Intergovernmental Risk Authority

Recommendation:

That the Town Council approves the Resolution appointing an Alternate Board Member to the Board of Directors of the California Intergovernmental Risk Authority.

7. Approval of the amended 2025/26 Authorized Position List and revised job descriptions.

Recommendation:That the Town Council:

- **Adopt Resolution No. 25-XX authorizing positions for fiscal year 2025/26 and the approval of two revised job descriptions,**
- **Amend the FY2025-26 General Fund budget to accommodate the authorized positions personnel costs, as identified in Exhibit A**

8. Authorization to Purchase Engineering Plotter, Kip 740C Series

Recommendation:That the Town Council:

- **Authorizes the purchase of the Kip 740C Series plotter for the Engineering Division in the amount of \$31,185.04.**
- **Amends the FY2025-26 General Fund Budget, allocating a total of \$31,228 for the equipment purchase as identified in Exhibit A.**

9. Yucca Mesa & Buena Vista Intersection Improvements Project, Town Project No. 7073.
Award of Construction Contract

Recommendation:That the Town Council:

- Amend the FY2025-26 Special Revenue Fund Budget Measure I Fund 524, allocating \$320,000 of undesignated reserve funds to accommodate the total project cost of \$420,000
- Adopt Resolution 25-XX to amend the Measure I Five-Year Capital Improvement Program and Expenditure Strategy for Fiscal Years 2025/2026 to 2029/2030 by adding the Yucca Mesa & Buena Vista Intersection Project with total construction amount of \$420,000;
- Approve the award of a construction contract with LCR Earthwork & Engineering of Norco, California, in the amount of \$354,650.00 to construct Yucca Mesa & Buena Vista Intersection Project;
- Authorize construction, construction contingencies, and inspection costs in the total amount of \$420,000.00; and
- Authorize the Mayor, Town Manager, and Town Attorney to execute the agreement, and authorizes the Town Manager or designee to expend contingency funds, if necessary, for project completion.

10. 56370 Buena Vista Drive Demolition Project – Town Project No. 8070
Award of Construction Contract

Recommendation: That the Town Council:

- Approves the award of a construction contract with UBD, Inc., in the amount of \$34,777.00 for the 56370 Buena Vista Drive Demolition Project;
- Authorizes construction, construction contingencies, and inspection costs in the total amount of \$41,000.00; and
- Authorizes the Mayor, Town Manager, and Town Attorney to execute the agreement, and authorizes the Town Manager to expend contingency funds, if necessary, for project completion.

11. Adoption of the 2025 California Building Codes published by the International Code Council

Recommendation:

- That the Town Council adopts Resolution 25-XX, making express findings and determinations that modifications to the 2025 California Building Standards Code are reasonably necessary because of local climatic, geological or topographical conditions.
- That the Town Council introduce the Ordinance, amending Title 8 of the Town of Yucca Valley Municipal Code by the addition of Chapter 8.02.115, and 8.02.125 amending Chapters 8.02.010, 8.02.020, 8.02.030, 8.02.040, 8.02.050, 8.02.060, 8.02.070, 8.02.080, 8.02.090, 8.02.110, AND 8.02.120, adopting as modified the 2025 Edition of the California Building Code Coumes 1, 2 including the Appendix and Standards, the 2025 Edition of the California Electrical Code, the 2025 Edition of the California Plumbing Code, the 2025 Edition of the California Mechanical Code, the 2025 Edition of the

Green Building Code, the 2025 Edition of the California Residential Code, the 2025 Edition California Energy Code, the 2025 Edition of the California Fire Code, The 2025 Edition of the California Wildland Urban Interface Code, and adopting other regulations relating to building requirements;

- And sets the matter for public hearing and Ordinance adoption at the Town Council meeting of November 4, 2025.

12. 2025-26 Purchase Order Encumbrances and Project Carry Forwards

Recommendation:

Adopt Resolution No. 25-XX Approving the 2025-26 Purchase Order Encumbrances and Project Carry Forwards as identified in Exhibits A and B.

13. Treasurer's Report for the Quarter Ending September 30, 2025

Recommendation:

Receive and file the Treasurer's Report for the first quarter of FY2025-26.

14. Ratification of Warrant Registers

Recommendation:

Ratify the Payroll Registers totaling \$262,538.42 dated September 12, 2025, and \$310,689.17 dated September 26, 2025.

Ratify the Warrant Registers totaling \$2,086,862.08 dated September 12, 2025, and \$391,952.35 dated September 26, 2025.

15. AB1234 Reporting Requirements

Recommendation:

Receive and file the AB1234 Reporting Requirement Schedule for the month of September 2025.

Department Reports

16. Yucca Valley Aquatic Recreation Center Quarterly Project Update

Recommendation:

That the Town Council receive and file the Yucca Valley Aquatic Recreation Center Project quarterly project update.

17. Parks, Recreation, and Cultural Commissioner Appointment

Recommendation:

Pursuant to the Town's Manual of Procedural Guidelines, it is recommended that the Town Council appoint Council Member Lombardo's nomination of an applicant to serve as commissioner to the Parks, Recreation and Cultural Commission with a term expiring January 31, 2029.

18. Yucca Valley Film Festival 2025 Event Update

Recommendation:

That the Council receive and file the update on the 2025 Yucca Valley Film Festival.

19. Fiscal Year 2024/2025 Public Works Annual Report

Recommendation:

That the Town Council receives and files the 2024/2025 Public Works Annual Report

20. Public Art - Town West Entrance Monument Signage

Recommendation:

That the Town Council:

1. Confirm Council's previous approval of the SR62/Camino Del Cielo (SW Corner) Trail location;
2. Select a final concept design from the recommendations of the Parks, Recreation, and Cultural Commission for the West Entrance Monument Sign and;
3. Direct staff to move the project into Phase II (engineering design, fabrication, and installation).
4. Or, provide alternative direction as desired.

21. 2025 Farmers' Market RFP Discussion

Recommendation:

That the Town Council consider the RFP responses and the options for a Farmers' Market and provide direction on the inclusion of food trucks in the 25% "other vendor" category, and provide other policy related direction as desired.

Future Agenda Items

Animal Shelter Committee Report

Public Comments

The Town Council takes this time to consider your comments on items of concern which are not on the agenda. When you are called to speak, please state your name and community of residence. Please limit your comments to 3 minutes or less. Inappropriate behavior which disrupts, disturbs, or otherwise impedes the orderly conduct of the meeting will result in forfeiture of your public comment privileges. The Town Council is prohibited by State law from taking action or discussion items not on the printed agenda.

Staff Reports and Comments

Mayor and Council Member Reports and Comments

Council Member Denison
Council Member Lombardo
Council Member Schooler
Mayor Pro Tem Abel
Mayor Drozd

Announcements

Upcoming Meeting Schedule: The next regular meeting of the Yucca Valley Town Council will be held on Tuesday, November 4, 2025 at 5:00 PM in the Yucca Valley Community Center Yucca Room.

**Town of Yucca Valley
Town Council Staff Report**



To: Town Council

From: Lesley Copeland, Town Clerk

Date: October 16, 2025

Meeting Date: October 21, 2025

Subject: Approval of Meeting Minutes- June 17, 2025

Recommendation:

Approve the meeting minutes of June 17, 2025 as presented.

Prior Review:

None for this item.

Discussion:

Prior meeting minutes are required to be reviewed and approved by the legislative body.

Alternatives

Approve as presented or provide direction of necessary changes.

Fiscal Impact:

None for this item.

Attachments

1. bd TC Minutes 6 17 2025

**TOWN OF YUCCA VALLEY
TOWN COUNCIL MEETING MINUTES
JUNE 17, 2025**

CLOSED SESSION

Town Council will meet in closed session pursuant to the provisions of Government Code Section 54956.9(d)(4) to confer with legal counsel with regard to one matter of potential initiation of litigation.

REPORT OUT OF CLOSED SESSION

Town Attorney Jex stated there was no reportable action in Closed Session.

OPENING CEREMONIES

CALL TO ORDER

Mayor Jeff Drozd called the meeting to order at 5:00 PM.

ROLL CALL

PRESENT: Drozd, Abel, Denison, Lombardo, Schooler

ABSENT:

PLEDGE OF ALLEGIANCE

INVOCATION

Led by Pastor Robert Valenzuela, Yucca Valley Church of the Nazarene

PRESENTATIONS, INTRODUCTIONS, RECOGNITIONS

1. Recognition of Outgoing Parks, Recreation, and Cultural Commissioners

Community Services Manager Earnest presented plaques to Audry Wilcox and Ed Keisling in recognition of their contributions and provided a summary of their work, expressing the Town's appreciation for their service.

Councilmember Schooler thanked the Commissioners for their dedication and noted that both had previously served as Town employees.

Councilmember Denison expressed his gratitude and highlighted the valuable artistic perspective they brought to the Commission.

Councilmember Lombardo also extended his thanks.

Councilmember Abel, who previously served on the PRCC, shared his appreciation as well.

2. Introduction of Town Employees

Museum Supervisor Hilderbrand introduced the newest Museum employee, Ashley Lechner.

Deputy Town Manager Stueckle introduced Amanda Saliba, the newest Animal Shelter Specialist/Control Officer.

APPROVAL OF AGENDA

RESULT: APPROVED [UNANIMOUS]
MOVER: Rick Denison, Council Member
SECONDER: Robert Lombardo, Council Member
AYES: Drozd, Abel, Denison, Lombardo, Schooler

CONSENT AGENDA

RESULT: APPROVED [UNANIMOUS]
MOVER: Rick Denison, Council Member
SECONDER: Jim Schooler, Council Member
AYES: Drozd, Abel, Denison, Lombardo, Schooler

3. Town Council - Regular Meeting Minutes - May 20, 2025 5:00 PM

MOTION:
Approve the meeting minutes of May 20, 2025 as presented.

4. Approve the Rejection of Claims

MOTION:
That the Town Council rejects three Claims filed against the Town of Yucca Valley submitted on May 27, 2025, by Lahmani Law, on behalf of Parker Pew, Diana Pew and Cannon Pew.

5. Approve the Town Council Meeting Calendar Update

MOTION:
Receive and file the updated Town Council Meeting Calendar through January 2026.

6. Approve the 2025 Legislative Priorities

MOTION:
That the Town Council adopt the Town of Yucca Valley 2025 Legislative Priorities subject to any desired modifications.

7. Approve the Community Development/Public Works Yard Administrative Building, Flooring Replacement Project

MOTION:

That the Town Council:

1. Waives formal bidding procedures pursuant to Town purchasing policies, and awards bid in the amount of \$51,164.00 to DFS Flooring for the removal and replacement of all flooring at the Community Development/Public Works Yard Administrative Building located at 58928 Business Center Drive; and

2. Approves a contingency in the amount of \$5,836.00 to cover any ancillary and incidental expenses, authorizes the Mayor, Town Manager and Town Attorney to sign any/all agreements necessary to complete the project.

3. The Town Council directs staff to return with a budget amendment for appropriating funds from Fund 800, Capital Projects Reserve Fund, to fund the project.

8. **Adopt the Resolution No. 25-16: Town of Yucca Valley, FY 2025-2026, SB 1, Road Maintenance and Rehabilitation Account (RMRA): Approval of the project list; Authorization to Submit the Town's Project List to the California Transportation Commission.**

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, APPROVING THE TOWN OF YUCCA VALLEY RMRA/SB1 PROJECT SUBMITTAL FOR FY 2025-26 AND APPROVING THE FY 2025-26 RMRA PROJECT LIST FOR SUBMITTAL TO THE CALIFORNIA TRANSPORTATION COMMISSION AND AUTHORIZING STAFF TO SUBMIT THE INFORMATION TO THE CALIFORNIA TRANSPORTATION COMMISSION.

MOTION:

That the Town Council adopts Resolution 25-16, approving the allocation of the Town's Fiscal Year 2025-2026 SB 1, Road Maintenance and Rehabilitation Account (RMRA) funds, estimated at the amount of \$569,157.00; approving the associated project list for expenditure of RMRA funds as the Town's project for fiscal year 2025-2026; and direct staff to publish and transmit the approved project list to the California Transportation Commission and any other required state agencies in accordance with the legislative requirements.

9. **Approve the Award of Bid, Curb, Gutter and Headwall, Yucca Trail, between Airway and Palo Alto.**

MOTION:

That the Town Council awards bid in the amount of \$22,345.00 to MD Concrete for the construction of the installation of Curb and Gutter along with headwall on Yucca Trail between Airway Avenue and Palo Alto Avenue, and authorizes the Town Manager, Town Attorney, and Mayor to sign any/all documents necessary to complete the project.

10. **Adopt the Resolution No. 25-17: Measure I Five-Year Capital Improvement Program, 2025/2026 to 2029/2030, Meas**

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, ADOPTING THE FIVE-YEAR MEASURE I CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS 2025/2026 TO 2029/2030.

MOTION:

That the Town Council adopts Resolution No. 25-17 approving the Measure I Five-Year

Capital Improvement Program and Expenditure Strategy for Fiscal Years 2025/2026 to 2029/2030.

11. Approve the AB1234 Reporting Requirements

MOTION:

Receive and file the AB1234 Reporting Requirement Schedule for the month of May 2025.

12. Approve the Ratification of Warrant Registers

MOTION:

Ratify the Payroll Registers totaling \$261,547.04 dated May 09,2025, and \$272,228.24 dated May 23, 2025.

Ratify the Warrant Registers totaling \$4,279,798.21 dated May 09,2025, and \$476,733.16 dated May 23, 2025.

PUBLIC HEARING

13. Assembly Bill 2561 - Public Hearing on Town vacancies and Recruitment and Retention efforts.

Human Resource Manager Breidenbach provided Town Council with a presentation on Town Vacancies and Recruitment and Retention Efforts.

Mayor Drozd opened Public Hearing. With no members of the Public wishing to speak, Mayor Drozd closed public comment.

MOTION:

That the Town Council receive and file this review and summary following the Public Hearing.

RESULT: RECEIVED AND FILED

DEPARTMENT REPORTS

14. Hazard Mitigation Plan Adoption

A RESOLUTION 25-18 OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, ADOPTING THE 2025 HAZARD MITIGATION PLAN

Senior Management Analyst Rice and Carolyn Harshamn, CEM Emergency Planning Consultant, presented the department report and a presentation to Town Council.

Mayor Drozd opened Public Comment. With no members of the Public wishing to speak, Mayor Drozd closed public comment.

MOTION:

That the Town Council adopts Resolution No. 25-18 adopting the Town of Yucca Valley Hazard Mitigation Plan

RESULT: ADOPTED [UNANIMOUS]
MOVER: Robert Lombardo, Council Member
SECONDER: Rick Denison, Council Member
AYES: Drozd, Abel, Denison, Lombardo, Schooler

15. Hi-Desert Nature Museum Outdoor Expansion Project - Conceptual Design

Community Services Manager Earnest introduced the staff report and Museum Supervisor Hildebrand, who provided a presentation to the Town Council on the proposed Museum site concept.

Mayor Drozd opened public comment.

Lori Herbel expressed support for the project and suggested incorporating a designated area for desert tortoises, noting the Living Desert's legal adoption program.

James Porter stated that the Museum is a "gem of Yucca Valley" and that improvements are long overdue.

With no additional members of the public wishing to speak, Mayor Drozd closed public comment.

Councilmember Schooler thanked staff and praised the vision of the project, noting confidence in the team and direction.

Councilmember Denison highlighted the detail of the presentation, shared personal appreciation, and agreed with the public comments.

Councilmember Lombardo thanked Celeste, expressed support for the design concept, and noted the site's potential for events and educational opportunities.

Mayor Pro Tem Abel asked about potential impacts to exterior areas.

Town Manager Yakimow responded that circulation changes are included but no modifications are planned for the Museum itself.

Mayor Pro Tem Abel expressed support for the project, and Mayor Drozd thanked staff.

MOTION:

That the Town Council approve a professional services agreement with RHA Architects in an amount of \$13,020.00 for conceptual design of improvements at the Hi-Desert Nature Museum and authorize the Mayor, Town Manager and Town Attorney to sign all related documents and make any non-substantive changes.

RESULT: APPROVED [UNANIMOUS]
MOVER: Merl Abel, Mayor Pro Tem
SECONDER: Robert Lombardo, Council Member
AYES: Drozd, Abel, Denison, Lombardo, Schooler

16. Authorization to Release a Request for Proposals for a Town Farmers' Market Event

Recreation Supervisor Rardon presented the staff report regarding the release of a Request for Proposals (RFP) for the Farmers Market.

Mayor Drozd opened public comment.

Mayor Pro Tem Abel asked for clarification regarding Council direction on food trucks.

Recreation Supervisor Rardon explained that food trucks could be permitted under vendor rules, within the 25% allowance or curbside, and that the Town's special license permits govern street vendor guidelines.

Allie Irwin of Joshua Tree expressed support for a local farmers market and emphasized that animals should not be included as entertainment.

Lori Herbel thanked the Council for the opportunity to speak and shared her 20 years of experience in certified farmers markets, including 18 years as a certified market manager. She emphasized that certified markets were created to sustain family farms under state regulations and to provide opportunities for the community to meet local farmers and access fresh produce. She expressed that the market should complement, not compete with, existing businesses and raised concerns that food trucks often create competition with local restaurants.

With no additional members of the public wishing to speak, Mayor Drozd closed public comment.

Mayor Pro Tem Abel asked about animals in the RFP.

Recreation Supervisor Rardon said there was no specific language.

Mayor Pro Tem Abel supported excluding animals and emphasized insurance, safety, uniform appearance, and avoiding competition with local businesses.

Councilmember Lombardo stressed consistency and adequate farmer participation.

Councilmember Schooler highlighted site benefits and asked about timing.

Recreation Supervisor Rardon said the market is expected to run weekly.

Councilmember Denison confirmed vendors may come from any county.

Mayor Drozd asked about SNAP.

Recreation Supervisor Rardon said the Town will support participation, and Lori Herbel explained the process for farmers.

Council agreed to keep the RFP broad and to exclude animal entertainment and food trucks.

MOTION:

That the Town Council authorizes staff to release a Request for Proposals (RFP) for the operation and management of a Farmers Market at Founders Plaza in Old Town, subject to minor editing as approved by the Town Manager.

RESULT: **APPROVED [UNANIMOUS]**

MOVER: Jim Schooler, Council Member

SECONDER: Robert Lombardo, Council Member

AYES: Drozd, Abel, Denison, Lombardo, Schooler

17. Town Project No.5005 – : Yucca Valley Senior Center Modernization Phase 2 Project - Change Order #12 and #13, Consultant Services Amendment #2

Public Works Director Qishta presented the staff report and recommendations for the Senior Center Project.

Mayor Drozd opened public comment, and with no speakers, closed public comment.

Councilmember Lombardo noted that while he does not like costly change orders, the improvements are necessary and will help the area match the front of the building, with colors consistent with the Town Hall Expansion.

Mayor Pro Tem Abel asked about sealing the upper parking lot.

Public Works Director Qishta explained that it has deteriorated beyond sealing and drainage improvements are needed.

Councilmember Schooler noted the building's use for community gatherings beyond senior lunches and expressed support for the project.

Mayor Drozd added that the facility is used for many events and mentioned the potential for a new name.

MOTION:

That the Town Council;

- 1- Amends the budget to allocate \$360,000.00 from Measure Y Fund 801 for the Town Project No.5005.
- 2- Approves Change Order #12 to the contract with SPEC Construction Company, Inc. for Dining Room renovation to include flooring, painting, lighting, and window covering,, increasing the contract by \$249,247.19, bringing the original contract amount of \$2,173,000.00 to \$2,422,247.19.
- 3- Approves Change Order #13 to the contract with SPEC Construction Company, Inc. for the complete removal and replacement of asphalt for the upper parking lot,, increasing the contract by \$63,562.27, bringing the contract amount of \$2,422,247.19 to \$2,485,809.46.

- 4- Approves a contingency of \$30,000.00 to cover any ancillary and incidental expenses, authorize the Town Manager or his designee to approve any subsequent amendments for a total contract amount not to exceed.
- 5- Approves Amendment # 2 for an increase in the amount of \$15,134.51 to Holt Architects to assist with design and submittal's approval for the Change Order #12, increasing the contract amount from \$268,223.00 to \$283,357.51.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Robert Lombardo, Council Member
SECONDER: Rick Denison, Council Member
AYES: Drozd, Abel, Denison, Lombardo, Schooler

18. Town Manager Employment Contract Amendment

Attorney Tom Jex presented the staff report.

Mayor Drozd opened public comment, and with no speakers, closed public comment.

Mayor Pro Tem Abel highlighted the Town Manager's extended term, noting his last merit increase in 2021, his success in securing \$35 million in funding, and his ability to navigate complex issues, with support from the ad hoc committee.

Councilmember Denison praised the Town's consistent year-over-year performance, Measure Y accomplishments, and significant improvements at North Park, crediting strong leadership and a capable team.

Councilmember Schooler echoed this support, commending the Town Manager's leadership, professionalism, financial expertise, and positive effect on staff morale. Councilmember Lombardo expressed appreciation for the Town Manager's contributions and his role in fostering staff development.

Mayor Drozd thanked him for his dedication, accessibility, and active engagement with the community.

MOTION:
That the Town Council approves the fourth amendment to the Town of Yucca Valley Employment Agreement for the position of Town Manager.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Merl Abel, Mayor Pro Tem
SECONDER: Jim Schooler, Council Member
AYES: Drozd, Abel, Denison, Lombardo, Schooler

FUTURE AGENDA ITEMS

Mayor Drozd opened public comment.

Town Council heard from Greg Gendron, James Porter, Susan Herring, Allie Irwin, Melissa, and Cheryl Contapolis. Community members expressed concerns regarding Animal Shelter operations, including delays in software implementation, volunteer and foster programs, adoption tracking, and data reporting. Commenters emphasized the importance of timely, accurate data, community engagement, and transparent management.

STAFF REPORTS AND COMMENTS

Community Services Manager Earnest reported on the successful Renaissance event with 500 wristbands distributed, two magic shows, and many costumes. She noted that the pool is now open.

Deputy Town Manager Stueckle provided updates on the slurry seal project, upcoming public hearing dates, recent emergency hires, and shelter operations, including staffing, software improvements, and communications.]

Recreation Supervisor Rardon announced the return of the Fourth of July event.

Council wished a happy birthday to Councilmember Lombardo.

MAYOR AND COUNCIL MEMBER REPORTS AND COMMENTS

Council Member Denison thanked Mayor, Ed, and Audry, encouraged investing time in the community, and welcomed new staff Ashley and Amanda.

Council Member Lombardo thanked Ed, Audry, Shane, and staff, emphasizing that customer service is a priority.

Council Member Schooler had no additional comments.

Mayor Pro Tem Abel reflected on the privilege of serving the community and the basin-wide impact of their work. He praised staff for their efforts in recruiting, interviewing, and leading as a team, and thanked Ed for his service.

Mayor Drozd wished Ed a happy birthday, thanked him, and encouraged email as the best form of communication.

ANNOUNCEMENTS

Upcoming Meeting Schedule

The Town Council meeting of July 1, 2025 has been canceled due to a lack of a quorum.

YUCCA VALLEY TOWN COUNCIL MINUTES

June 17, 2025

The next regular meeting of the Yucca Valley Town Council will be held on Tuesday, July 15, 2025 at 5:00 PM in the Yucca Valley Community Center Yucca Room.

The meeting was adjourned at 7:30pm

Respectfully Submitted,

Brooke Dudra
Deputy Town Clerk

DRAFT

**Town of Yucca Valley
Town Council Staff Report**



To: Town Council

From: Lesley Copeland, Town Clerk

Date: October 14, 2025

Meeting Date: October 21, 2025

Subject: Approval of Meeting Minutes- August 19, 2025

Recommendation:

Approve the meeting minutes of August 19, 2025 as presented.

Prior Review:

Discussion:

Prior meeting minutes are required to be reviewed and approved by the legislative body.

Alternatives

Approve as presented or provide direction of necessary changes.

Fiscal Impact:

None for this item.

Attachments

1. 8-19-25 Town Council Final Draft

**TOWN OF YUCCA VALLEY
TOWN COUNCIL MEETING MINUTES
AUGUST 19, 2025**

CLOSED SESSION

1. The Town Council met in closed session pursuant to the provisions of Government Code Section 54956.9 (d)(1) to confer with legal counsel with regard to the following matters of pending litigation:

- o National Prescription Opiate Litigation, MDL No. 2804, Case No. 1:17-md-2804 (Multi-District Litigation)
- o Purdue Pharma L.P., et al., Debtors (Chapter 11), U.S. Bankruptcy Court Southern District of New York, Case No. 19-23649

2. The Town Council met in closed session pursuant to the provisions of Government Code section 54957(b) regarding Public Employee Performance Evaluation.

Title: Town Manager

Town Attorney Jex reported closed session adjourned at 4:50 p.m. For Item No. 1 the Town Council unanimously approved to opt-in to both settlements. For Item No. 2 there was no reportable action.

OPENING CEREMONIES

CALL TO ORDER

Mayor Jeff Drozd called the meeting to order at 5:00 PM.

ROLL CALL

PRESENT: Drozd, Abel, Denison, Lombardo, Schooler

ABSENT:

PLEDGE OF ALLEGIANCE

Led by Community Member Chris Gubler

INVOCATION

Led by Pastor Bill Wilcox, Living Hope Church

PRESENTATIONS, INTRODUCTIONS, RECOGNITIONS

1. Spirit of Yucca Valley Award- Chris and Debbie Gubler

Mayor Drozd presented the Spirit of Yucca Valley Award to Chris and Debbie Gubler and explained the reasoning for his nomination for the award.

Town Council Members congratulated the Gubler's for the well-deserved award.

2. Yucca Valley Airport District Update

Airport District Director Tim Lewis provided an informative update to the Town Council.

Council Member Lombardo asked about available grant funding for airport improvements.

Mayor Pro Tem Abel inquired about future fly-in events.

3. Recognition of Outgoing Employee

Senior Management Analyst Rice announced the departure of Town employee Ryan Scott to pursue his college education. Mayor Drozd presented a certificate of appreciation and wished him well in his time at college.

APPROVAL OF AGENDA

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Merl Abel, Robert Lombardo
SECONDER: Rick Denison, Jim Schooler
AYES: Drozd, Abel, Denison, Lombardo, Schooler

Town Clerk Copeland requested the Town Council table item #21 to a future meeting.

MOTION

Table Item No. 21 and Approve the meeting agenda as amended.

CONSENT AGENDA

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Merl Abel, Mayor Pro Tem
SECONDER: Jim Schooler, Council Member
AYES: Drozd, Abel, Denison, Lombardo, Schooler

4. Town Council - Regular Meeting Minutes - Jul 15, 2025 5:00 PM**MOTION:**

Approve the meeting minutes of July 15, 2025 as presented.

5. Approve the Second Reading and Adoption of Ordinance No. 329**MOTION:**

Adopt Ordinance 329 entitled:

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, AMENDING SECTION 9.05.030 OF CHAPTER 9.05 (ZONING DISTRICTS AND ZONING MAP) OF TITLE 9 (DEVELOPMENT CODE) OF THE TOWN OF YUCCA VALLEY MUNICIPAL CODE, AMENDING SECTIONS 9.15.020

AND 9.15.030 OF CHAPTER 9.15 (OVERLAY DISTRICTS) OF TITLE 9 (DEVELOPMENT CODE) OF THE TOWN OF YUCCA VALLEY MUNICIPAL CODE, ADOPTING THE CAL FIRE - LOCAL RESPONSIBILITY AREA FIRE HAZARD SEVERITY ZONE MAP, PUBLISHED MARCH 24, 2025, FOR THE TOWN OF YUCCA VALLEY

6. Approve the Rejection of Claim

MOTION:

Reject one claim filed against the Town of Yucca Valley submitted on August 7, 2025, by Kate Jamsheed, KJ Injury & Accident Lawyers, P.C., on behalf of Anna Brown.

7. Adopt the Amendment of the Authorized Position list and Salary Schedule

MOTION:

Adopt Resolution No. 25-19 authorizing positions for fiscal years 2025-26, and authorizing pay ranges for such positions for fiscal year 2025-26.

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, AUTHORIZING POSITIONS AND SALARY SCHEDULES FOR FISCAL YEAR 2025-2026

8. Approve the Agreement for Environmental Consulting Services, EA 03-25, CUP 02-25: Dutch Bros, California Environmental Quality Act (CEQA) Review - Impact Sciences

MOTION:

Approve and authorize the Town Manager to enter into a Professional Services Agreement with Impact Sciences, to prepare the California Environmental Quality Act (CEQA) analysis and documentation for Environmental Assessment (EA) 03-25 and Conditional Use Permit (CUP) 02-25 Dutch Bros, with a maximum contract value of \$127,843 for the preparation of an Initial Study/Mitigated Negative Declaration (IS/MND), and authorize the Mayor, Town Manager and Town Attorney to sign all documents necessary to implement the Agreement.

9. Approve the Yucca Valley Aquatics and Recreation Center, Authorization to Purchase Furniture and Equipment in the amount of \$659,876.46 plus contingency, and Waive Formal Bid Procedures for the Purchase of Equipment and Furniture in the amount of \$85,759.85.

MOTION:

Approve the procurement of furniture and equipment from System Source, as bid through Sourcwell competitive contract, in the amount of \$659,876.46 with a contingency of \$65,000 for any incidental expenses or tariffs;

Approve the purchase of \$85,759.85 of equipment and furniture from System Source that was not available through Sourcwell competitive contract, and find that it would be inefficient and uneconomical to follow purchasing procedures as allowed in the

Town's Purchasing Policy;

And authorize the Town Manager, or designee to execute all documents for the purchase of the furniture and equipment.

10. **Adopt the Yucca Mesa & Buena Vista Intersection Improvements Project, Town Project No. 7073, Approving Plans and Specifications, and Authorizing Advertisement and Construction Bidding**

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, APPROVING THE SPECIFICATIONS FOR THE YUCCA MESA & BUENA VISTA INTERSECTION IMPROVEMENTS PROJECT IN SAID TOWN AND AUTHORIZING AND DIRECTING THE TOWN CLERK TO ADVERTISE AND RECEIVE BIDS.

MOTION:

Find that the Project is exempt from the requirements of the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines under Section 15301 Existing Facilities, since the proposed Project consists of repair, maintenance, or minor alteration of existing streets.

Adopt Resolution No. 25-20, approving the plans and specifications for Yucca Mesa & Buena Vista Intersection Improvements Project, Town Project No. 7073, and authorizing the Town Clerk to advertise and receive bids.

11. **Approve the Amendment No. 1 to Cooperative Agreement No. 25-1003191 with San Bernardino County Transportation Authority (SBCTA) SR62 Widening Project – Town Project No. 7075**

MOTION:

Approve Amendment No. 1 to the Cooperative Agreement No. 25-1003191 with San Bernardino County Transportation Authority (SBCTA) for Project Initiation Document (PID) And Project Approval and Environmental Document (PA/ED) phases for the State Route 62 widening project from Sage Avenue to Airway Avenue in the Town of Yucca Valley, authorizing the Town Manager or designee to sign the amendment to the Cooperative Agreement.

12. **Adopt the Senior Center Roof Replacement Project, Town Project No. 8061, Authorization to Advertise Construction and to Receive Bids, Community Development Block Grant (CDBG) funds.**

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, APPROVING THE SPECIFICATIONS FOR THE SENIOR CENTER ROOF REPLACEMENT PROJECT IN SAID TOWN AND AUTHORIZING AND DIRECTING THE TOWN CLERK TO ADVERTISE AND RECEIVE BIDS.

MOTION:

Adopt Resolution No. 25-21, approving the specifications for Senior Center Roof Replacement Project, Town Project No. 8061, and authorizing the Town Clerk to

advertise and receive bids.

13. Approve the Approval of Agreement for Governmental Relations Services-Amendment #1

MOTION:

- Approve an Agreement Amendment for Governmental Relations Services with Capitol Advocacy, continuing the current, written fee agreement and setting forth the scope of services and fees to be charged for Town Governmental Relations services, through June 30, 2026.
- Authorize the Town Manager to execute the Amendment Agreement for Services using the Town's standard form Professional Services Agreement and Amendment Agreement.

14. Approve the Fall/Winter 2025-26 Planned Programs - Community Services Dept

MOTION:

Accept the recommendation of the Parks, Recreation and Cultural Commission and approve the Fall/Winter 2025-26 programs and events organized and conducted by the Community Services.

15. Approve the AB1234 Reporting Requirements

MOTION:

Receive and file the AB1234 Reporting Requirement Schedule for the month of July 2025.

16. Approve the Ratification of Warrant Registers

MOTION:

Ratify the Payroll Registers totaling \$281,803.13 dated July 03,2025, and \$305,849.50 dated July 18, 2025.

Ratify the Warrant Registers totaling \$892,933.50 dated July 03,2025, \$3,462,646.23 dated July 18, 2025, and \$528,025.29 dated July 23,2025

Mayor Drozd opened public comments for items on the consent agenda. With no members of the public wishing to speak, public comments were closed.

PUBLIC HEARINGS

17. **Development Code Amendment, DCA 01-24, Senior Mobile Home Park Overlay, Ordinance No., An Ordinance Of The Town Council Of The Town Of Yucca Valley, California, Amending Section 9.05.030 of Chapter 9.05 (Zoning Districts and Zoning Map) of Title 9 (Development Code) of the Town of Yucca Valley Municipal Code, Amending Sections 9.15.020 and 9.15.030 of Chapter 9.15 (Overlay Districts) of Title 9 (Development Code) of the Town of Yucca Valley Municipal Code, and Adding Chapter 9.23 (Senior Mobile Home Park Overlay District) to Title 9 (Development Code) of the Town of Yucca Valley Municipal Code, Establishing a Senior Mobile Home Park Overlay District**

Mayor Pro Tem Abel recused himself from the item and left the dais.

Associate Planner Jerome presented the staff report to introduce an ordinance to amend the Town's Development Code. The proposed ordinance creates a senior mobile home park overlay district consistent with the four (4) mobile home parks meeting the 80%, 55+, senior occupancy threshold including Gates of Spain, Aztec, Apache, and Country Club Mobile Home Estates and requires that those mobile home parks within the overlay district are compliant with the standards provided in the proposed ordinance.

Mayor Drozd opened the public hearing.

The following spoke in favor of the proposed ordinance:

Christenne Moon, Yucca Valley
John Sierpinski, Yucca Valley
Les Howett, Yucca Valley

With no other members of the public wishing to speak, Mayor Drozd closed the public hearing.

Council Member Schooler spoke of support of the overlay district.

Council Member Denison thanked staff and the Planning Commission for the work on this item for the past two years.

Council Member Lombardo thanked the Planning Commission and staff for their work on the item and commended our local seniors for speaking out with their concerns. Lombardo inquired if there were any zoning changes to the all-age parks.

MOTION:

As unanimously recommended by the Planning Commission (4-0), at their meeting of July 8, 2025:

Find the project is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15061(b)(3) which states that if an activity is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment, and where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA;

Introduce Ordinance 330, **Development Code Amendment, DCA 01-24, Senior Mobile Home Park Overlay, Ordinance No., An Ordinance Of The Town Council Of The Town Of Yucca Valley, California, Amending Section 9.05.030 of Chapter 9.05 (Zoning Districts and Zoning Map) of Title 9 (Development Code) of the Town of Yucca Valley Municipal Code, Amending Sections 9.15.020 and 9.15.030 of Chapter 9.15 (Overlay Districts) of Title 9 (Development Code) of the Town of Yucca Valley Municipal Code, and Adding Chapter 9.23 (Senior Mobile Home Park Overlay District) to Title 9 (Development Code) of the Town of Yucca Valley Municipal Code, Establishing a Senior Mobile Home Park Overlay District**

RESULT: **APPROVED [4 TO 0]**
MOVER: Rick Denison, Council Member
SECONDER: Jim Schooler, Council Member
AYES: Jeff Drozd, Rick Denison, Robert Lombardo, Jim Schooler
RECUSED: Merl Abel

- 18. Appeal of Variance, V 01-25, Environmental Assessment, EA 05-25, located at 57461 Bandera Road (APN 0596-451-26), a request for a variance from Town of Yucca Valley Development Code, Chapter 9.07.050 Development Standards, to reduce the required front setback from 50' to 20'.**

Mayor Pro Tem Abel returned to the dais.

Associate Planner Jerome presented the staff report for the appeal of the Planning Commission's decision of Variance 01-25 requesting the reduction of the frontage set back from 50' to 20' at 57461 Bandera Road.

Mayor Drozd opened the public hearing.

Applicant Charles Gabriels presented his request for the reduction of the frontage setback and noted the challenging topography.

Sondra Hamelin, Yucca Valley spoke as a neighbor and noted a safety issue with the reduction of the frontage setback, explaining the roadway is narrow and would create a hazard.

Brian Johnson, Yucca Valley spoke as a neighbor to the proposed project and objects to the variance.

Mayor Drozd closed the public hearing.

Mayor Pro Tem Abel questioned a general 50' setback and noted he understands concern with parking on the street. Abel requested an explanation of standard roadway setbacks.

Deputy Town Manager Stueckle clarified the decision before the Council based on the Planning Commission's review.

Council Member Lombardo inquired if there were any other similar, approved variances in the neighborhood.

Mayor Drozd inquired on the voting record of the Planning Commission for this item.

MOTION:

Environmental Assessment 05-25:

Find the project is exempt from CEQA pursuant to Sections 15303, Class 3 (New Construction of Small Structure); 15305, Class 5 (Minor Alterations in Land Use Limitations), as the proposed project is one single-family residence, does not exceed 2,500 square feet, and a setback variance not resulting in the creation of any new parcel.

Variance 01-25:

Uphold the Planning Commission action and denies Variance, V 01-25, located at 57461 Bandera Road (APN 0596-451-26), a request for a variance from Town of Yucca Valley Development Code, Chapter 9.07.050 Development Standards, to reduce the required front setback from 50' to 20'.

RESULT: **APPROVED [UNANIMOUS]**

MOVER: Merl Abel, Mayor Pro Tem

SECONDER: Rick Denison, Council Member

AYES: Drozd, Abel, Denison, Lombardo, Schooler

DEPARTMENT REPORTS

19. Parks, Recreation, and Cultural Commission Appointments

Town Clerk Copeland presented the staff report, requesting Council Member nominations to fill two vacancies on the Parks, Recreation, and Cultural Commission. Council Member Denison and Council Member Lombardo are the nominating Council Members.

Mayor Drozd opened public comments. With no members of the public wishing to speak, public comments were closed.

Council Member Denison nominated Megan Ripley to serve as a Parks, Recreation and Cultural Commissioner with a term expiring 1/31/2027. Council Member Schooler seconded.

Council Member Lombardo nominated Dion Antic to serve as a Parks, Recreation and Cultural Commissioner with a term expiring 1/31/2029. The motion died for a lack of a second.

MOTION:

Appoint Megan Ripley to serve as commissioner to the Parks, Recreation and Cultural Commission with a term expiring January 31, 2027.

RESULT: **APPROVED [UNANIMOUS]**

MOVER: Rick Denison, Council Member

SECONDER: Jim Schooler, Council Member

AYES: Drozd, Abel, Denison, Lombardo, Schooler

20. Transportation Development Act (TDA) Article 3, Call for Projects -Authorization to Submit Project Applications and Commitment of Matching Funds

Engineering Technician Ledua presented the staff report explaining the projects seeking funding through the Transportation Development Act (TDA) Grant.

Deputy Town Manager Stueckle clarified the application has already been submitted to meet filing deadlines.

Mayor Drozd opened public comments.

Susan Walls, Yucca Valley inquired about the placement of sidewalks on Onaga Trail near Yucca Valley High School.

With no other members of the public wishing to speak, public comments were closed.

Mayor Pro Tem Abel inquired about the funding source and the importance of safety along the roadways near local schools and asked about scoring opportunities. Abel mentioned the challenge of maintaining the sidewalks.

Council Member Schooler asked about the anticipated timeline.

Council Member Denison commented on sidewalk planning throughout Town to increase pedestrian traffic.

MOTION:

Authorize the submittal of TDA grant applications for the following projects and commits to providing matching funds for each project if awarded TDA funds.

- Yucca Valley Pedestrian Safety and Connectivity Enhancement Project -
Yucca Valley Elementary School
- Yucca Valley Pedestrian Safety and Connectivity Enhancement Project -
Yucca Valley High School

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Robert Lombardo, Council Member
SECONDER: Rick Denison, Council Member
AYES: Drozd, Abel, Denison, Lombardo, Schooler

21. Ordinance No. XX : Adopting Chapter 12.60 of the Municipal Code, Titled Encroachment and Excavation Regulations (removed from agenda)

22. Agenda Management System Implementation - CivicPlus

Deputy Town Clerk Dudra provided an update to the Town Council on the newly launched agenda management software. The public will see a similar yet slightly modified public portal to view current agendas and minutes on the Town's website.

Mayor Drozd opened public comments. With no members of the public wishing to speak, public comments were closed.

RESULT: **RECEIVED AND FILED**

23. Ordinance No. 331: Adopting Chapter 12.60 of the Municipal Code, Titled Encroachment and Excavation Regulations

MOTION:

Find the project exempt from the California Environmental Quality Action pursuant to CEQA Guidelines 15378, 15061 (b)(3), and 15060, C(2)(3).

- (a) Under CEQA Guidelines Section 15061 (b)(3), CEQA review is not required because there is no possibility that this Ordinance may have a significant effect upon the environment; and
- (b) Under CEQA Guidelines Section 15378, the proposed amendments are not a project under CEQA because they will not cause a “direct physical change in the environment” or a “reasonably foreseeable indirect physical change in the environment” because they do not authorize any specific development activity or promote new construction or growth; and
- (c) Any potential indirect physical change in the environment is speculative and not reasonably foreseeable; and
- (d) Under CEQA Guidelines Section 15060 (c) (2) “The activity will not result in a direct or reasonably foreseeable indirect physical change in the environment” as the Ordinance does not authorize private land development construction or public

works construction; and

- (e) Under CEQA Guidelines Section 15060 (c) (3) “The activity is not a project as defined in Section 15378”.

Introduce Ordinance 331 entitled:

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, REPEALING CHAPTER 2, SECTIONS 51.021 THROUGH 51.0213, OF TITLE 5, HIGHWAYS, TRAFFIC, OF DIVISION 2, TRAFFIC, OF VOLUME 1, TOWN ORDINANCE NO. 260, AND ADOPTING CHAPTER 12.60, ENCROACHMENT AND EXCAVATION REGULATIONS.

RESULT: **TABLED [UNANIMOUS]**
MOVER: Merl Abel, Mayor Pro Tem
SECONDER: Jim Schooler, Council Member
AYES: Drozd, Abel, Denison, Lombardo, Schooler

FUTURE AGENDA ITEMS

Mayor Drozd requested an update on the Town's dirt road discussion.

PUBLIC COMMENTS

Cheryl Contopulous, Yucca Valley commented on the 8/21/25 Animal Shelter Committee agenda noting the early 4:30PM time is difficult to meet. The public is still waiting for volunteer program information, a status on engaging behavioral analysis at the shelter, and encouraged donations of blankets, towels and toys.

Susan Walls, Joshua Tree inquired on the status of the volunteer program for the animal shelter and expressed 4:30PM might be a difficult time for people to attend the Animal Shelter Committee meetings. Walls requested the shelter topic be included on the Town Council meeting agendas.

Susan Herring, Pioneertown commented that 4:30PM is difficult time for people to attend meetings and asked who is going to be managing the shelter. Herring requested updates on volunteer and fostering programs, software updates, and spay/neuter events.

Greg Gendron, Yucca Valley asked for animal shelter to be placed on every Town Council meeting agenda.

Emmy Wonderpup, Joshua Tree agreed with previous public comments and thanked the Town Council and Town Management.

STAFF REPORTS AND COMMENTS

Deputy Town Manager Stueckle announced the start of the annual slurry seal project and thanked staff for their presentations on technical issues this evening. Stueckle provided an update on the compliance of outdoor commercial displays.

Town Manager Yakimow provided brief update on recent Fish and Wildlife action.

MAYOR AND COUNCIL MEMBER REPORTS AND COMMENTS

Council Member Denison congratulated the Gublers for the Spirit of Yucca Valley recognition for their community involvement. Denison thanked the Airport District for the report and wished Outgoing Town Employee Scott a great future. Denison recognized resident Detrick Kelley who recently passed in an untimely accident.

Council Member Lombardo thanked the Gublers for their work in the Basin and welcomed Megan Ripley to the Parks, Recreation and Cultural Commission. Lombardo wished Outgoing Employee Scott all the best at college and noted it is great to see so many local projects moving forward and expressed the importance for the community to keep the local airport running.

Council Member Schooler stated he is excited to see the Yucca Valley Aquatics and Recreation Facility moving along so well; very impressive. Schooler reported the sewer project has started in the Country Club area and seems to be running smoothly. Schooler congratulated the Gublers for the Spirit of Yucca Valley award and welcomed Ripley to the PRCC.

Mayor Pro Tem Abel thanked staff for contacting local merchants, reminding them of the limitations of outside displays.

Mayor Drozd congratulated the Gublers for their award and reported on this morning's Soda with the Mayor event.

ANNOUNCEMENTS

Upcoming Meeting Schedule

The Town Council Meeting of September 2, 2025 has been canceled due to a lack of a quorum.

The next regular meeting of the Yucca Valley Town Council will be held on Tuesday, September 16, 2025 at 5:00 PM in the Yucca Valley Community Center Yucca Room.

Mayor Drozd and Council Member Denison adjourned the meeting in memory of Detrick Kelley at 7:28 p.m.

Respectfully Submitted,

Lesley Copeland, CMC
Town Clerk

**Town of Yucca Valley
Town Council Staff Report**



To: Town Council

From: Lesley Copeland, Town Clerk

Date: October 14, 2025

Meeting Date: October 21, 2025

Subject: Ordinance 331- Second Reading- Encroachments and Excavations

Recommendation:

That the Town Council adopts Ordinance 331

**AN ORDINANCE OF THE YUCCA VALLEY TOWN COUNCIL AMENDING CHAPTER 12.60
(ENCROACHMENTS AND EXCAVATIONS) OF TITLE 12 (VEHICLES AND TRAFFIC) OF THE YUCCA
VALLEY MUNICIPAL CODE TO ADD A NEW SECTION 12.60.295 GOVERNING STREET
RESTORATION**

Prior Review:

The Town Council introduced Ordinance 331 at the September 16, 2025 meeting.

Discussion:

The process of adopting an ordinance is a two-step process, requiring that the Town Council first introduce the ordinance and then adopt the item at a separate meeting, with appropriate public noticing prior to the second reading. The ordinance was introduced at the Town Council meeting held on September 16, 2025 and was duly noticed on September 24, 2025. This is the second reading of the proposed ordinance.

Alternatives

None recommended.

Fiscal Impact:

Costs for preparation of these materials are included in the annual operating budget, including both staff and legal counsel costs.

Attachments

1. ORD 331 Street Restoration Updated Final 09162025

ORDINANCE NO. 331

AN ORDINANCE OF THE YUCCA VALLEY TOWN COUNCIL AMENDING CHAPTER 12.60 (ENCROACHMENTS AND EXCAVATIONS) OF TITLE 12 (VEHICLES AND TRAFFIC) OF THE YUCCA VALLEY MUNICIPAL CODE TO ADD A NEW SECTION 12.60.295 GOVERNING STREET RESTORATION

The Yucca Valley Town Council does ordain as follows:

SECTION 1. *Findings.* The Town Council finds, determines and declares as follows:

- A. Government Code § 38775 authorizes the Town of Yucca Valley (the “Town”) to prohibit encroachments and obstructions on public property and may provide for the removal of any prohibited encroachments.
- B. The Town may regulate encroachments on public property, including but not limited to, sidewalks, alleys, streets, and other public places by requiring an encroachment permit and permitting the encroachment under specified conditions. *Laura Vincent Co. v. City of Selma* (1941) 43 Cal.App.2d 273)
- C. Yucca Valley Municipal Code (“YVMC”) Chapter 12.60 (Encroachments and Excavations) of Title 12 (Vehicle and Traffic) establishes regulations for the Town’s management of the public rights of way in the interest of the public health, safety, and welfare, including those related to encroachments into the public rights of way under Town control.
- D. The City Council seeks to modify YVMC Chapter 12.60 to add a new Section 12.60.295 to establish restoration and paving requirements for roadway restoration as full-width street reconstruction of roads can realize cost efficiencies that are lost through piecemeal road repair.

SECTION 2: *Amendments.* YVMC Chapter 12.60 (Encroachments and Excavations) of Title 12 (Vehicle and Traffic) is amended to add a new Section 12.60.295, which will read as follows:

“12.60.295 Pavement Restoration and Paving Requirements.

- A. General; Scope. Unless the Administrative Authority finds that the public health safety, and welfare requires alternative methods, the requirements in this section will control the restoration of street surfaces disturbed during construction of sewer mains, laterals, manholes, cleanouts, or associated appurtenances. Such restoration projects in Town-controlled streets must be approved by the Administrative Authority pursuant to this chapter. Notwithstanding anything in this section to the contrary, the pavement restoration and paving requirements

herein will not apply to any person or entity operating under a valid franchise agreement that the Town has duly granted under state law.

B. Full-Width Paving Requirement.

1. Subject to subsection 3, below, when sewer mainlines and/or sewer lateral trenches encroach into an existing street surface, the full width of the affected street surface must be restored if any of the following conditions exist:
 - a. When trenching exceeds four feet in width or occupies more than 25% of the street or roadway width;
 - b. When two or more trenches are installed within the same block length, from intersection to intersection;
 - c. When sewer laterals are installed at intervals such that partial or piecemeal trench restoration would negatively affect pavement continuity and drivability for the relevant street or road; or
 - d. The Administrative Authority finds that full-width restoration is necessary due to poor pavement conditions that preceded the encroachment or in the interest of long-term performance of the affected street.
2. Full-width paving must consist of cold milling the entire width of the impacted street lane or lanes, followed by resurfacing with a minimum of two inches of asphalt concrete, or per the standards set forth in above in Section 12.60.060, whichever is greater.
3. The foregoing notwithstanding, the Administrative Authority may waive the full width street replacement requirement if:
 - a. It is in the interest of the public health, safety, or welfare to restore only a portion of the street;
 - b. It would unduly burden an interested party to effectuate the full width street replacement; or
 - c. Otherwise required by law.

C. Restoration Limits.

1. Longitudinal restoration must extend a minimum of five feet beyond the edge of the excavation or to the nearest undisturbed joint or curb line.

2. The traverse restoration must match the full width of the roadway or travel lane, as applicable.
 3. Transitions between restored and existing pavement must be smooth and feathered to ensure no abrupt change in grade.
- D. Temporary Restoration. Until permanent paving under this section is completed, all trenches must be restored to the satisfaction of the Administrative Authority and in accordance with the standards set forth above in Section 12.60.060. Restoration may include the use of cold mix asphalt, steel trench plates, and adequate traffic control.
- E. Governing Standards. Standards for work conducted pursuant this section must comply with the performance requirements set forth above in Section 12.60.060, in addition to Hi-Desert Water District Construction Specifications, as applicable.”

SECTION 3: *Environmental Assessment.* This Ordinance is exempt from review under the California Environmental Quality Act (Cal. Pub. Res. Code §§ 21000, *et seq.*; “CEQA”) and CEQA Guidelines (14 Cal. Code Regs. §§ 15000, *et seq.*) because it governs the restoration of existing public rights of way and does not authorize the significant expansion of existing infrastructure. Further, it can be seen with certainty that there is no possibility that there will be a potential significant environmental impact from requiring proper restoration of already-disturbed Town streets. This Ordinance, therefore, is categorically exempt from further CEQA review under CEQA Guidelines §§ 15301 (Class 1, Existing Facilities) and 15061(b)(3) (Common Sense Exemption).

SECTION 4: *Construction.* This Ordinance must be broadly construed to achieve the purposes stated in this Ordinance. It is the Town Council’s intent that the provisions of this Ordinance be interpreted or implemented by the Town and others in a manner that facilitates the purposes set forth in this Ordinance.

SECTION 5: *Summaries of Information.* All summaries of information in the findings herein are based on the substantial evidence in the record. The absence of any particular fact from any such summary is not an indication that a particular finding is not based in part on that fact.

SECTION 6: *Severability.* If any part of this Ordinance or its application is deemed invalid by a court of competent jurisdiction, the Town Council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, this Ordinance’s provisions are severable.

SECTION 7: *Recordation.* The City Clerk, or designee, is directed to certify the passage and adoption of this Ordinance; cause it to be entered into the Town of Yucca Valley’s book of original ordinances; make a note of the passage and adoption of this Ordinance and cause it to be published or posted in accordance with California law.

SECTION 8: *Effective Date.* This Ordinance will become effective 30 days after second

reading and adoption.

PASSED AND ADOPTED this 21st day of October, 2025.

Jeff Drozd, Mayor

ATTEST:

Lesley Copeland, Town Clerk

APPROVED AS TO FORM:

Thomas Jex, Town Attorney

**Town of Yucca Valley
Town Council Staff Report**



To: Town Council

From: Debra Breidenbach-Sterling, Human Resources and Risk Manager

Date: September 23, 2025

Meeting Date: October 21, 2025

Subject: Resolution appointing new Alternate Board member to the California Intergovernmental Risk Authority

Recommendation:

That the Town Council approves the Resolution appointing an Alternate Board Member to the Board of Directors of the California Intergovernmental Risk Authority.

Prior Review:

There has been no prior review on this item.

Discussion:

In order to manage the Town's risk management and insurance matters, the Town of Yucca Valley has participated as a member of PARSAC since July 1, 1992, and a member with the California Intergovernmental Risk Authority ('CIRA') since July 1, 2021. CIRA is a Joint Powers Authority (JPA) which is governed by the member agencies. Each agency selects two representatives to serve on CIRA's Board of Directors. One representative is the Primary Board member and the other is the Board Alternate. The recommendation from staff is to appoint Frank Luckino as the Alternate Board Member and retain Debra Breidenbach-Sterling as the Primary Board Member.

Alternatives

None

Fiscal Impact:

None

Attachments

1. RESOLUTION 10212025 CIRA APPOINTMENT

RESOLUTION NO. 25-

**RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA TO
APPOINT ONE REPRESENTATIVE TO THE CALIFORNIA INTERGOVERNMENTAL RISK
AUTHORITY BOARD OF DIRECTORS**

WHEREAS the Town of Yucca Valley is part of a Joint Powers Agreement with the California Intergovernmental Risk Authority (CIRA) and,

WHEREAS, pursuant to the Joint Powers Agreement, each Member Agency of CIRA is required to appoint a Director and an Alternate to act in the Director's absence, to represent the Town on the Board of Directors.

NOW, THEREFORE, BE IT RESOLVED that the Town Council hereby appoints Frank Luckino to serve as the Alternate Board member and retain Debra Breidenbach-Sterling as the Primary Board member.

RESOLVED FURTHER, that the Town Manager, or a designee, be instructed to inform CIRA of the above appointment.

APPROVED AND ADOPTED by the Yucca Valley Town Council on this 21st day of October 2025.

MAYOR

ATTEST:

TOWN CLERK

**Town of Yucca Valley
Town Council Staff Report**



To: Town Council

From: Debra Breidenbach-Sterling, Human Resources and Risk Manager

Date: October 13, 2025

Meeting Date: October 21, 2025

Subject: Approval of the amended 2025/26 Authorized Position List and revised job descriptions.

Recommendation:

That the Town Council:

- Adopt Resolution No. 25-XX authorizing positions for fiscal year 2025/26 and the approval of two revised job descriptions,
- Amend the FY2025-26 General Fund budget to accommodate the authorized positions personnel costs, as identified in Exhibit A

Prior Review:

There has been no previous Council review on this subject.

Discussion:

The Town Council approves the Authorized Position List as part of the Town's budget adoption process. Any changes that are necessary throughout the budget cycle are brought before Council for amendment to the Authorized Position list and as necessary in the event of any staffing, structural changes, and any necessary corrections.

The proposed recommendation updates the following positions:

- Addition of seven Kennel Technician positions.

At the meeting on August 19, 2025, the Town Council approved the addition of the new Deputy Town Manager position to the Authorized Position List and Salary Schedule. Included with this staff report is the job description for the new position. Staff is also requesting approval for a revised job description for the Animal Shelter Specialist and Animal Control Officer I position.

The recommendation from staff is to approve the revised 2025/26 Authorized Position List and the revised job descriptions, and to amend the FY2025-26 General Fund budget.

Alternatives

None

Fiscal Impact:

It is recommended that Council amend the FY2025-26 General Fund budget Animal Shelter and Animal Control divisions for a total of \$65,500 to accommodate the estimated additional personnel costs for the additional part-time positions.

Attachments

1. 2024-26 Authorized Position Listing Updated 10.21..25
2. YV Deputy Town Manager ACS - September 2025 redlined
3. YV Animal Shelter Specialist Animal Control Officer I 10212025
4. 102125 - Amendended Authorized Position list - Reso
5. Exhibit A - General Fund Budget Summary FY24-26 10.21.25

Town of Yucca Valley
Operating Budget
FY 2025-26 Authorized Position Listing
Revised 10/21/25

Salary Range	Position	FTB*
Contract	Town Manager	1.00
78	Deputy Town Manager	1.00
78	Deputy Town Manager - Administrative and Community Svc.	1.00
70	Public Works Director	1.00
36	Administrative Assistant III	1.00
30	Administrative Assistant II	1.00
37/43	Engineering Technician I/II	1.00
45	Facilities Maintenance Supervisor	1.00
45	Parks Maintenance Supervisor	1.00
45	Streets Maintenance Supervisor	1.00
36	Lead Skilled Maintenance Worker II - Parks	1.00
30	Skilled Maintenance Worker II - Parks	3.00
36	Lead Skilled Maintenance Worker II - Streets	1.00
30	Skilled Maintenance Worker II - Streets	2.00
30	Skilled Maintenance Worker II - Fleet	1.00
55	Senior Planner	1.00
49	Associate Planner	Vacant
43	Assistant Planner	1.00
36	Administrative Assistant III	1.00
39	Code Compliance Officer II	2.00
30	Administrative Assistant II	1.00
56	Animal Care and Control Manager	1.00
36	Administrative Assistant III	1.00
32	Senior Animal Shelter Specialist	1.00
28	Shelter Specialist	1.00
28	Animal Shelter Specialist/Animal Control Officer I	3.00
24	Lead Maintenance Worker I - Facilities	1.00
18	Maintenance Worker I - Facilities	2.00
64	Finance Manager	1.00
60	Human Resources and Risk Manager	1.00
54	Town Clerk	1.00
54	Senior Management Analyst	1.00
44	Staff Accountant	1.00
30	Accounting Technician II	1.00
24	Administrative Assistant I	1.00
42	Human Resources and Payroll Coordinator	1.00
64	Community Services Manager	1.00
45	Recreation Supervisor	2.00
36	Administrative Assistant III	1.00
29	Recreation Coordinator I	2.00
24	Administrative Assistant I	1.00
45	Museum Supervisor	1.00
34	Museum Collections & Exhibits Coordinator	1.00
34	Museum Education & Engagement Coordinator	1.00
FY 2024-26 Total Authorized Full Time Benefitted Positions		52.00
Part Time		
34	Aquatics Manager	1.00
44	Public Works Inspector	1.00
29	Audio Visual Technician	3.00
24	Skilled Maintenance Worker I - Parks	1.00
18	Maintenance Worker I - Facilities	2.00
19	Kennel Technician	9.00
15	Museum Assistant	2.00
15	Recreation Leader II	2.00
9	Recreation Leader I	2.00
FY 2024-26 Total Authorized Regular Part Time Positions		23.00
Seasonal Part Time		
17	Lead WSI	2.00
15	WSI (Summer Season)	8.00-12.00
9	Lifeguard (Summer Season)	4.00 - 6.00
9	Recreation Leader I	2.00 - 4.00
6	Recreation Assistant	4.00 - 10.00
(Summer - Concerts and Winter - Bball)		
FY 2024-26 Total Authorized Seasonal Part time		24.00

* Full Time Benefitted positions

DEPUTY TOWN MANAGER – Administrative and Community Services**DEFINITION**

Under administrative direction of the Town Manager, plans, organizes, manages, and provides administrative direction and oversight for all functions and activities of ~~the Administrative and Community Services including Human Resources and Risk Management, Finance, Information Technology, Town Clerk, Recreation, Senior Services, Marketing and Economic Development. Facility Rentals and the Hi-Desert Nature Museum.~~ Development and Public Works/Engineering Department, including planning, engineering, public works, building safety, code compliance, facilities maintenance and animal control; directs and administers the engineering and planning operations and activities of the Town, which include Capital Improvement Program design, construction and inspection, traffic engineering, land development engineering, and current, long term, and environmental planning activities; coordinates assigned activities with other Town departments and divisions, officials, outside agencies, and the public; fosters cooperative working relationships among Town departments and with intergovernmental and regulatory agencies and various public and private groups; provides highly responsible and complex professional assistance to the Town Manager in areas of expertise; acts as Town Manager in the Town Manager's absence as assigned; and performs related work and special projects as required.

SUPERVISION RECEIVED AND EXERCISED

Receives administrative direction from the Town Manager. The work provides for a wide variety of independent decision-making, within legal and general policy and regulatory guidelines. Exercises direct and general supervision over assigned staff through subordinate levels of supervision.

CLASS CHARACTERISTICS

This is a Department Director classification that oversees, directs, and participates in all activities of the Administrative and Community Services Development and Public Works/Engineering Department, including short- and long-term planning, development and administration of departmental policies, procedures and services. This class provides assistance to the Town Manager in a variety of administrative, coordinative, analytical, and liaison capacities and assumes the role of Acting Town Manager in the Town Manager's absence when assigned. Successful performance of the work requires knowledge of public policy, municipal functions and activities, including the role of an elected Town Council, and the ability to develop, oversee, and implement projects and programs in a variety of areas. Responsibilities include coordinating the activities of the assigned departments with those of other departments, divisions and outside agencies and managing and overseeing the complex and varied functions of each department. The incumbent is accountable for accomplishing departmental planning and operational goals and objectives and for furthering Town goals and objectives within general policy guidelines.

EXAMPLES OF TYPICAL FUNCTIONS (Illustrative Only)

Management reserves the right to add, modify, change or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.

- Assumes full management responsibility for all ~~Administrative and Community Services Development and Public Works/Engineering Department programs, facilities, services, and activities, including engineering functions such as Capital Improvement Program design, construction and inspection, land development engineering, as well as planning functions such as current, long-term, and/or environmental planning activities.~~
- Directs the ~~Administrative division of Human Resources, Risk Management, Finance, Information Technology, and Town Clerk Public Works Division field operations, of street maintenance and park maintenance.~~
- Directs the ~~Community Services divisions of Recreation, Senior Services, Community Events Facility rentals and the Hi Desert Nature Museum. Facilities Maintenance operations.~~
- Develops, directs, and coordinates the implementation of goals, objectives, policies, procedures, and work standards for the department; establishes, within Town policy, appropriate budget, service, and staffing levels.
- Manages and participates in the development and administration of the assigned departments' annual budgets and ~~the Town's capital improvement budgets~~; directs the forecast of additional funds needed for staffing, equipment, ~~materials, and supplies~~; directs the monitoring of and approves expenditures; directs and implements adjustments as necessary.
- Selects, trains, motivates, and directs department personnel; evaluates and reviews work for acceptability and conformance with department standards, including program and project priorities and performance evaluations; works with employees on performance issues in coordination with Human Resources; implements discipline and termination procedures; responds to staff questions and concerns.
- Interprets and explains ~~eCommunity and Administrative sServices development~~ programs, policies, and activities; negotiates and resolves sensitive, significant and controversial issues and challenges.
- Contributes to the overall quality of the departments' service by developing, reviewing, and implementing policies and procedures to meet legal requirements and Town needs; continuously monitors and evaluates the efficiency and effectiveness of service delivery methods and procedures; assesses and monitors the distribution of work, support systems, and internal reporting relationships; identifies opportunities for improvement; directs the implementation of change.
- ~~Coordinates and participates with state, county, regional planning agencies, governments, districts, boards and organizations.~~
- ~~Develops and presents recommendations on development permits, conditional use permits, variances, tentative tract maps, residential planned development permits, ordinance text amendments, zone changes, general plan amendments, and other zoning applications; prepares appropriate reports.~~
- ~~Directs, coordinates and reviews amendments to the general plan; provides general plan and code interpretation as needed; provides analysis, recommendations and implementation of voter initiatives.~~
- ~~Oversees negotiations and agreements with developers, engineers, property owners, contractors, and other agencies for environmental related issues, rights-of-way and open space easements, and financial participation.~~
- ~~Monitors enforcement of building regulations relating to new construction, reconstruction, and structural modifications.~~
- ~~Oversees the development of consultant requests for proposals for professional services and the advertising and bid processes; evaluates proposals and recommends project award; coordinates with legal counsel to determine Town needs and requirements for contractual services; negotiates contracts and agreements and administers same after award.~~
- ~~Developing and implementing an active economic development program, policies, and associated implementation tools.~~

- Identify and deliver technology-driven efficiency-improvements across the organization, implementing various technology platforms as appropriate.
- Oversees the development, implementation and administration of the Town's financial budget and planning activities.
- Coordinates the development, implementation, and administration of all Town marketing programs, materials, campaigns, services, and collateral.
- Represents the assigned departments to other Town departments/divisions, elected officials, and outside agencies; explains and interprets departmental programs, policies, and activities; negotiates and resolves significant and controversial issues.
- Conducts a variety of departmental organizational and operational studies and investigations; recommends modifications to programs, policies and procedures as appropriate.
- Participates on and makes presentations to the Town Council and a variety of Town boards and commissions; attends and participates in professional group meetings; stays abreast of new trends and innovations in the field of development services and other services as they relate to the area of assignment.
- Maintains and directs the maintenance of working and official departmental files.
- Monitors changes in laws, regulations, and technology that may affect Town or departmental operations; implements policy and procedural changes as required.
- Prepares, reviews, and presents staff reports, various management and information updates, and reports on special projects as assigned by the Town Manager.
- Responds to difficult and sensitive public inquiries and complaints and assists with resolutions and alternative recommendations.
- Serves as acting Town Manager in the absence of the Town Manager as assigned. ??
- Conducts research, recommendations, implementation, and monitoring of special projects as assigned by the Town Manager.
- Performs other duties as assigned.

QUALIFICATIONS

Knowledge of:

- Administrative principles and practices, including goal setting, program development, implementation, and evaluation, and project management.
- Public agency budget development, contract administration, Town-wide administrative practices, and general principles of risk management related to the functions of the assigned area.
- Organizational and management practices as applied to the analysis and evaluation of projects, programs, policies, procedures, and operational needs; principles and practices of municipal government administration.
- Principles and practices of employee supervision, including work planning, assignment, review and evaluation, and the training of staff in work procedures.
- Theories, principles, and contents of General Plan, land use, zoning, subdivision, and urban planning regulations, natural resource protection, and environmental laws.
- Principles and techniques of conducting site planning, architectural review, subdivision design, land use, and other analytical studies; evaluating alternatives and making sound recommendations.
- Principles and practices of civil engineering as applied to the planning, design, cost estimating, construction, installation, and inspection of a wide variety of municipal facilities, miscellaneous buildings and structures.
- Civil and transportation engineering principles, concepts, standards, and practices associated with public works programs and private development projects.

- Applicable Federal, State, and local laws, codes, and regulations.
- Technical, legal, financial, and public relations problems associated with the management of administrative and community development services and economic development public-works programs.
- Methods and techniques for the development of economic development presentations, contract negotiations, business correspondence, and information distribution; research and reporting methods, techniques, and procedures.
- Methods and techniques for the development of marketing programs, presentations, contract negotiations, business correspondence, and information distribution; research and reporting methods, techniques, and procedures.
- Recordkeeping principles and procedures.
- Modern office practices, methods, computer equipment and software.
- English usage, grammar, spelling, vocabulary, and punctuation.
- Techniques for effectively representing the Town in contacts with governmental agencies, community groups, and various business, professional, educational, regulatory, and legislative organizations.
- Techniques for providing a high level of customer service by effectively dealing with the public, vendors, contractors and Town staff.

Ability to:

- Develop and implement goals, objectives, policies, procedures, work standards, and internal controls for the assigned departments and program areas.
- Provide administrative and professional leadership and direction for the departments and the Town.
- Prepare and administer large and complex budgets; allocate limited resources in a cost effective manner.
- Interpret, apply, and ensure compliance with Federal, State, and local policies, procedures, laws, and regulations.
- Plan, organize, direct, and coordinate the work of management, supervisory, professional, and technical personnel; delegate authority and responsibility.
- Select, train, motivate, and evaluate the work of staff and train staff in work procedures.
- Research, analyze, and evaluate new service delivery methods, procedures, and techniques.
- Effectively administer special projects with contractual agreements and ensure compliance with stipulations; effectively administer a variety of development services programs and administrative activities.
- Conduct effective negotiations and effectively represent the Town and the department in meetings with governmental agencies, contractors, vendors, and various businesses, professional, regulatory, and legislative organizations.
- Prepare clear and concise reports, correspondence, policies, procedures, and other written materials.
- Conduct complex research projects, evaluate alternatives, make sound recommendations, and prepare effective technical staff reports.
- Establish and maintain a variety of filing, recordkeeping, and tracking systems.
- Organize and prioritize a variety of projects and multiple tasks in an effective and timely manner; organize own work, set priorities, and meet critical time deadlines.
- Operate modern office equipment including computer equipment and specialized software applications programs.
- Use English effectively to communicate in person, over the telephone, and in writing.

- Use tact, initiative, prudence, and independent judgment within general policy, procedural, and legal guidelines.
- Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.

Education and Experience:

Any combination of training and experience that would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be:

~~Bachelor's degree Equivalent to graduation~~ from a four-year college or university with major coursework in ~~urban planning, public administration, business administration, civil engineering~~ business administration, finance, public administration—or a related field and ten (10) years of responsible experience in ~~municipal finance, project management, administrative services, community recreation services, public relations, marketing, and economic community development, urban planning, civil engineering~~ or related field, including at least five (5) years of management or supervisory experience. A Master's degree in public or business administration or a related field is preferred.

Licenses and Certifications:

- Possession of a valid California Class C driver's license.

PHYSICAL DEMANDS

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer; to operate a motor vehicle and to visit various Town and meeting sites; vision to read printed materials and a computer screen; and hearing and speech to communicate in person, before groups, and over the telephone. This is primarily a sedentary office classification although standing in work areas and walking between work areas may be required. Finger dexterity is needed to access, enter, and retrieve data using a computer keyboard, typewriter keyboard, or calculator and to operate standard office equipment. Positions in this classification occasionally bend, stoop, kneel, reach, push, and pull drawers open and closed to retrieve and file information. Employees must possess the ability to lift, carry, push, and pull materials and objects weighing up to 25 pounds.

ENVIRONMENTAL ELEMENTS

Employees work in an office environment with moderate noise levels, controlled temperature conditions, and no direct exposure to hazardous physical substances. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.

DISASTER SERVICE WORKER

All Town employees are, by State and Federal law, Disaster Service Workers. The roles and responsibilities for Disaster Service Workers are authorized by the California Emergency Services Act and are defined in the California Labor Code. In the event of a declaration of emergency, any employee of the Town may be assigned to perform activities which promote the protection of public health and safety or the

preservation of lives and property. Such assignments may require service at locations, times, and under conditions that are significantly different from the normal work assignments and may continue into the recovery phase of the emergency. If a "Local Emergency" is declared during the employee's shift, the employee will be expected to remain at work due to the emergency needs of the community. If a "Local Emergency" is declared outside of the employee's shift, the employee must make every effort to contact his/her direct supervisor or department head to obtain reporting instructions as a Disaster Service Worker.

**ANIMAL SHELTER SPECIALIST/
ANIMAL CONTROL OFFICER I****DEFINITION:**

Under general supervision, cleans and maintains Town animal shelter facilities; feeds, monitors and handles domestic and wild animals held at the shelter; assists the public in locating and handling animals; enforces state and local laws, codes, and ordinances regarding stray, dangerous, nuisance, and improperly kept domestic, wild, livestock, and exotic animals; investigates complaints and patrols assigned areas; ensures public safety by capturing and caring for animals; and performs related work as assigned.

SUPERVISION RECEIVED AND EXERCISED

Receives general supervision from the Animal Care and Control Manager. May provide may provide functional direction and oversight to Kennel Technicians or other part time employees regarding intake of animals, cleaning of animal enclosures and feeding of animals and similar duties. ~~Exercises no direct supervision over staff.~~ May provide functional direction and oversight to volunteers ~~and/or participants in the Work Release program.~~

CLASS CHARACTERISTICS

This is a “hybrid” classification that performs a variety of journey-level duties at the animal shelter facility as well as basic animal control officer duties in the field. Duties are related to the care of animals, maintenance and cleaning of the Town’s animal shelter facilities, interacting with the public while showing animals for adoption and advising of laws and ordinances. Incumbents enforce state and local laws related to the control of animals and euthanize animals. Incumbents initially are given detailed supervision in learning the techniques of animal care, control and protection work. As experience is gained, assignments become more varied, complex, and difficult and close supervision and frequent review of work lessen as an incumbent demonstrates skill to perform the work independently.

EXAMPLES OF TYPICAL JOB FUNCTIONS (Illustrative Only)

Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.

- Receives stray, unwanted and other domestic and wild animals at the Town animal shelter from Animal Control Officers and the public.
- Monitors animals for signs of illness or injury and reports symptoms to appropriate staff.
- Places animals in appropriate shelter areas according to species and special requirements, such as quarantine or isolation pending identification of diseases; notifies supervisor or other staff members if an animal needs immediate veterinary care.
- Scrapes, washes, disinfects and dries kennel runs; cleans, changes and disinfects cage linings.
- Feeds and provides water for animals; bathes animals and performs related animal grooming and care.
- Provides effective customer service; explains shelter policies and procedures, as well as various laws, codes and ordinances governing animal care and control.

- Assists the public in claiming lost animals or selecting pets for adoption; issues new and renewed dog licenses; collects various fees and fines and prepares daily deposits; maintains related records.
- Collects fees for animal control services and dog licenses; issues receipts and maintains records of daily activities.
- Assists with medical care, euthanasia and disposition of injured, unwanted, unclaimed, sick or aged animals.
- Maintains records and completes forms regarding the location, care, feeding and disposition of shelter animals.
- Directs and assists community service workers, as assigned, in the handling of animals and performance of animal shelter work.
- Performs routine custodial and grounds maintenance work in the cleaning and maintenance of shelter buildings and grounds.
- Stocks animal food and shelter supplies; maintains inventory records.
- Assists in opening and closing shelter facilities at designated times of day.
- Performs general clerical work as required, including but not limited to preparing reports and records, entering and retrieving computer data, copying and filing documents, answering the telephone, etc.
- Patrols assigned areas of the Town to monitor and enforce compliance with state and local laws, codes, and ordinances related to the care and control of domestic, livestock, and wild animals; issues citations for violations of applicable regulations.
- Investigates complaints from the public and other agencies regarding nuisance, stray, uncontrolled, dangerous, wild, or diseased animals.
- Captures and impounds unlicensed, stray, domestic, and uncontrolled animals using proper equipment, tools, and techniques in a safe and effective manner; transports animals to shelter, veterinary facilities, and/or owners; arranges for proper containment and humane care.
- Picks up dead or injured animals; provides aid to injured animals.
- Establishes and maintains positive community relations through programs, demonstrations, and public assistance regarding shelter and humane animal services, including wildlife issues, adoption procedures, and enforcement of animal laws, codes, and ordinances; and answers specific and general questions.
- Follows up on investigations on previously issued notices, citations, service requests, public nuisance animals, abandoned animals, and habitual violators.
- Answers questions regarding the enforcement of animal services, regulations, adoption, and licensing policies and procedures. Works closely with Sheriff and Fire Departments for animal assistance. Conducts field euthanasia as needed.
- Assists other Town departments and area agencies with animal related issues.
- Attends training, meetings, and workshops as required to enhance job knowledge and skills.
- Performs related duties as assigned.

QUALIFICATIONS

Knowledge of:

- Principles of animal behavior and humane care.
- Methods and techniques for handling and caring for wild and domestic animals.
- Behaviors and disposition of various breeds of dogs, cats, and other domestic and wild animals.
- Basic principles and practices of species and breed identification of a variety of domestic and common wild animals.
- Symptoms and behavior associated with rabies and other common diseases of animals.
- Occupational hazards and standard safety practices necessary in the area of animal services.

- Federal, state, and local laws, codes, and ordinances pertaining to the control, care, handling, treatment, and impounding of animals.
- Modern office practices, methods, and computer equipment and applications related to the work.
- English usage, grammar, spelling, vocabulary, and punctuation.
- Techniques for providing a high level of customer service by effectively dealing with the public, vendors, contractors, and Town staff.

Ability to:

- Capture, handle, and control animals in a humane and compassionate manner.
- Respond calmly and effectively in emergency and stressful situations.
- Assess animal behavior and make effective decisions regarding handling, capture, or destruction of the animal.
- Learn court procedures and operations.
- Learn search, seizure, and arrest procedures and laws.
- Learn to administer euthanasia by lethal injection.
- Read maps and follow directions.
- Safely and effectively use and operate equipment and tools required for the work.
- Prepare clear, concise and accurate reports, records, and other correspondence and documents.
- Organize own work, set priorities, and meet critical time deadlines.
- Operate modern office equipment including computer equipment and specialized software applications programs.
- Use English effectively to communicate in person, over the telephone, and in writing.
- Use tact, initiative, prudence, and independent judgment within general policy and legal guidelines.
- Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.
- Performs basic mathematical computations with accuracy.

Education and Experience:

Any combination of training and experience that would provide the required knowledge, skills and abilities is qualifying. A typical way to obtain the required qualifications would be:

Education equivalent to the completion of twelfth (12th) grade. Additional coursework or training in animal health and behavior, veterinary medicine, and/or animal control is desirable. One (1) year of experience in animal shelter care, animal control, veterinarian assistant or related experience in the humane care and handling of animals.

Licenses and Certificates

- Possession of a valid Class C Driver's license and a satisfactory driving record.
- Valid euthanasia certification as required by California Code of Regulations, Title 16, Sec. 2039.
- Possession of a valid certificate of training in powers of arrest, search and seizure procedures per California Penal Code 832.
- Possession of current First Aid and CPR Certificates.

PHYSICAL DEMANDS

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer, to operate a motor vehicle, to inspect various Town sites, and to walk on uneven terrain; vision to read printed materials and a computer screen; and hearing and speech to communicate in person, before groups, and over the telephone. This is primarily a shelter classification with frequent standing in work areas and walking between work areas with field duties typically accounting for less than 40% of the employee's overall duties. Wrist flexion and lateral rotation are necessary in combination with grasping to handle a snare and leash. Finger dexterity is needed to access, enter, and retrieve data using a computer keyboard or calculator and to operate standard office equipment. Positions in this classification occasionally bend, stoop, kneel, reach, push, and pull drawers open and closed to retrieve and file information. Employees must possess the ability to lift, carry, push, and pull animals of 100 pounds, as necessary to perform job functions.

ENVIRONMENTAL ELEMENTS

Employees work both inside the shelter as well as outside with exposure to loud noise levels and may be exposed to inclement weather conditions, animal hair, dust, and potentially hazardous physical substances. Work involves potential exposure to wild, dangerous, and/or diseased animals, animals known to cause allergies, animal waste, and animal bites. Employees may interact with upset residents and/or public and private representatives in interpreting and enforcing state and local laws, codes, and ordinances as well as departmental policies and procedures.

WORKING CONDITIONS

Must be available for evening, weekend, on-call or emergency calls.

DISASTER SERVICE WORKER

All Town employees are, by State and Federal law, Disaster Service Workers. The roles and responsibilities for Disaster Service Workers are authorized by the California Emergency Services Act and are defined in the California Labor Code. In the event of a declaration of emergency, any employee of the Town may be assigned to perform activities which promote the protection of public health and safety or the preservation of lives and property. Such assignments may require service at locations, times, and under conditions that are significantly different from the normal work assignments and may continue into the recovery phase of the emergency. If a "Local Emergency" is declared during the employee's shift, the employee will be expected to remain at work due to the emergency needs of the community. If a "Local Emergency" is declared outside of the employee's shift, the employee must make every effort to contact his/her direct supervisor or department head to obtain reporting instructions as a Disaster Service Worker.

RESOLUTION NO. 25-XX

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA
VALLEY, CALIFORNIA, AUTHORIZING POSITIONS AND FOR FISCAL
YEAR 2025-2026**

THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY DOES RESOLVE AS FOLLOWS:

SECTION 1: Personnel positions for fiscal year 2025-26 are hereby authorized as showing
in Exhibit "A".

APPROVED AND ADOPTED this 21st day of October, 2025.

MAYOR

ATTEST:

TOWN CLERK

APPROVED AS TO FORM:

TOWN CLERK

**Town of Yucca Valley
General Fund Budget Summary**

	Year-End FY24-25	Amended FY25-26	Proposed Amendments	Amended FY25-26
REVENUES				
Property Tax	\$ 7,948,701	\$ 7,113,200		\$ 7,113,200
Sales Tax - Bradley-Burns	4,704,093	4,950,000		4,950,000
Franchise	1,414,342	1,447,900		1,447,900
Transient Occupancy Tax	4,315,179	3,950,000		3,950,000
Interest	1,860,312	625,000		625,000
Animal Services Budget	482,234	587,290		587,290
Community Development Budget	1,084,925	974,000		974,000
Administrative/Other	557,218	447,760		447,760
Community Services Budget	212,651	189,000		189,000
Total Revenues	22,579,655	20,284,150		20,284,150
EXPENDITURES				
Personnel Services	6,313,988	7,196,476	65,500	7,261,976
Contract Safety	5,932,653	6,146,000		6,146,000
Operating Supplies & Services	4,733,990	5,373,151	31,228	5,404,379
Partnerships	156,920	170,000		170,000
Capital Projects	102,784	183,388		183,388
Debt Service Payment	1,330,000	1,330,000		1,330,000
Total Expenditures	18,570,335	20,399,015		20,495,743
Excess (deficiency) of revenue over expenditures	4,009,320	(114,865)	-	(211,593)
OTHER FINANCING SOURCES				
Transfer In	54,000	54,000		54,000
Transfers Out	(4,086,000)	(86,500)		(86,500)
Total Other Funding Sources	(4,032,000)	(32,500)		(32,500)
Net Change in Fund Balances	(22,680)	(147,365)		(244,093)
Fund Balance, Beginning of Year	22,626,082	22,603,401		22,603,401
Fund Balance, End of Period	\$ 22,603,401	\$ 22,456,036		\$ 22,359,308
Fund Balance Summary				
Unassigned Reserves	16,118,878	15,971,212		15,874,484
Nonspendable	200,000	200,000		200,000
Restricted	3,284,524	3,284,824		3,284,824
Assigned-Risk Management	500,000	500,000		500,000
Assigned-Catastrophic	1,500,000	1,500,000		1,500,000
Assigned-Retiree Obligation	1,000,000	1,000,000		1,000,000
Assigned-Other	-	-		-
Ending Fund Balance	22,603,401	22,456,036		22,359,308
Operating Reserves (% of Expend)	87%	78%		77%

**Town of Yucca Valley
Town Council Staff Report**



To: Town Council

From: Alex Qishta, Public Works Director

Date: October 14, 2025

Meeting Date: October 21, 2025

Subject: Authorization to Purchase Engineering Plotter, Kip 740C Series

Recommendation:

That the Town Council:

- Authorizes the purchase of the Kip 740C Series plotter for the Engineering Division in the amount of \$31,185.04.
- Amends the FY2025-26 General Fund Budget, allocating a total of \$31,228 for the equipment purchase as identified in Exhibit A.

Prior Review:

None.

Discussion:

The Town currently utilizes a Canon TX-4100 plotter for large-format printing needs, including plans, maps, construction drawings, and other technical documents. The unit has slower performance and limited functionality compared to current technology. These limitations have impacted staff efficiency and the ability to produce high-quality large-format materials in a timely manner.

Staff has evaluated available wide-format printing options and is recommending the KIP 740C series as the most cost-effective and technologically advanced replacement. The KIP 740C is a wide-format color system that provides the following benefits:

- **Enhanced Productivity:** High-speed output for both color and black-and-white documents.
- **Versatility:** Ability to handle technical drawings, renderings, maps, and graphics within a single system.
- **Quality:** Superior image quality and color accuracy for professional-grade presentation.
- **Efficiency:** Streamlined workflow with integrated scanning and copying functions.

- **Sustainability:** Energy-efficient design and reduced consumable usage compared to legacy equipment.

By transitioning to the KIP 740C, staff will be able to improve efficiency and ensure that large-format production capabilities keep pace with departmental and project needs.

Staff received three quotes for the Kip 740C Plotter, with the lowest quote coming out to \$31,185.04, as shown below:

Company	Total Cost (tax included)
AIS	\$31,185.04
Steven Enterprises	\$32,616.44
ABD Office Solutions	\$36,975.00

Alternatives

None.

Fiscal Impact:

The purchase price of the new plotter will be offset by \$14,028 in grant funds from the FY24 EMPG grant. The remainder will be accommodated by the FY2025-25 General Fund Engineering division budget. The cost breakdown for the Kip740C Plotter is as follows:

Kip 740C Plotter (<i>includes freight in, installation, delivery training, and IT setup</i>)	\$28,675.90
Sales Tax	\$2,509.14
Total Cost	\$31,185.04

The FY 2025-26 Budget is recommended to be amended for project funding as follows:

Funding Source	Amount
FY24 EMPG Grant	\$14,028.00
Engineering General Fund (001 51)	\$17,200.00
Total Budget	\$31,228.00

Attachments

1. Town of Yucca Valley KIP 740c - ABD Office Solutions
2. Town of Yucca Valley Kip 740c - AIS
3. Town of Yucca Valley Kip 740c - Steven Enterprises
4. Exhibit A - General Fund Budget Summary FY24-26 10.21.25



Office Solutions

Tel: (951) 356-7727 / (714) 409-0373

Toll Free (877) 303-6123

Fax (714) 255-0805

1837 California Ave., Corona, CA 92881

www.abdofficesolutions.com

September 30, 2025

TOWN OF YUCCA VALLEY

Victor Ledua

760-369-6579 Ext. 327

Our proposal to supply a document solution

Further to our recent discussions, I am pleased to enclose our proposal to provide your organization with our recommended document solution. I have suggested this particular system because I believe that it fully meets your stated requirements while offering:

- The power and performance you need to satisfy your department's document requirements now and in the future
- Superior quality output with every job.
- An ease of use, versatility and built-in reliability that will enhance productivity throughout the workgroup
- Improved cost control and easy device management
- Excellent security

TOTAL DOCUMENT WORKFLOW SOLUTIONS

ABD Office Solutions is a total document workflow solutions provider that has been in the office equipment industry for over 30 years. We are an Authorized Kyocera Document Solutions Dealer, Authorized KIP Dealer and Sharp Certified Reseller. We specialize in sales, service, supplies, leasing, and rentals of copiers, faxes, multifunction printers, and production printers under known brands, including but not limited to Kyocera, Sharp, Toshiba, Xerox, HP and other known brands.

The company has transitioned from traditional mechanical office machines to modern digital multifunction printers to keep pace with the ever-changing technology. With more than 30 years of experience and customer-focused core values, we are well-equipped to serve and provide the most cost effective document solution package. We are experts in smaller A4 desktops to full production line equipment with speeds in excess of 120 copies/prints per minute. Long before color copies/printing was common in the office, we have provided these higher end equipment to the printing and graphics/marketing industries. Besides supplies and service, we offer full print management services, covering auto supply replenishment, auto meter reporting, and auto service/maintenance notifications.

Our team consists of professional print management analysts, consultants, factory-certified technicians, technical support and customer service representatives who are fully-qualified and trained to provide service and maintenance on all our products. A key part of our time is spent on service analysis, IT/network installations, and hands-on maintenance activities.

Our team maintains service certification on a vast line of office equipment, thus, we can easily relate to the functions and the needs of our clients. ABD Office Solutions office warehouse is located at 180 Vander Street, Corona, CA 92880. It houses our large inventory of copier machines, multifunction products, and document solution systems. Through the years, our Solutions Based Approach has helped and accommodated a number of businesses coming from different industries including but not limited to retail, health care clinics and hospitals, private and public education institutions, law firms, churches, local government units, financial services and insurance companies. ABD Office Solutions has been committed especially with local customers in Riverside, Orange, San Bernardino, and Los Angeles counties. We professionally serve and provide necessary information to make the right decision regarding office equipment; thus, taking the pain out of printing and letting business print without limits.

KIP 740C COLOR WIDE FORMAT PRINTER



- BRAND NEW UNIT
- PRINT, COPY, SCAN
- 36 INCHES COLOR WIDE FORMAT PRINTER
- 2 ROLLS
- 6D PPM MONO & COLOR
- TOP STACKING
- 2 SET OF NEW OEM TONERS
- 4 WASTE TONER RECEPTACLES
- PDF PRINTING KEY CODE

OFFER PRICE: \$36,975.00 (SALES TAX INCLUDED)

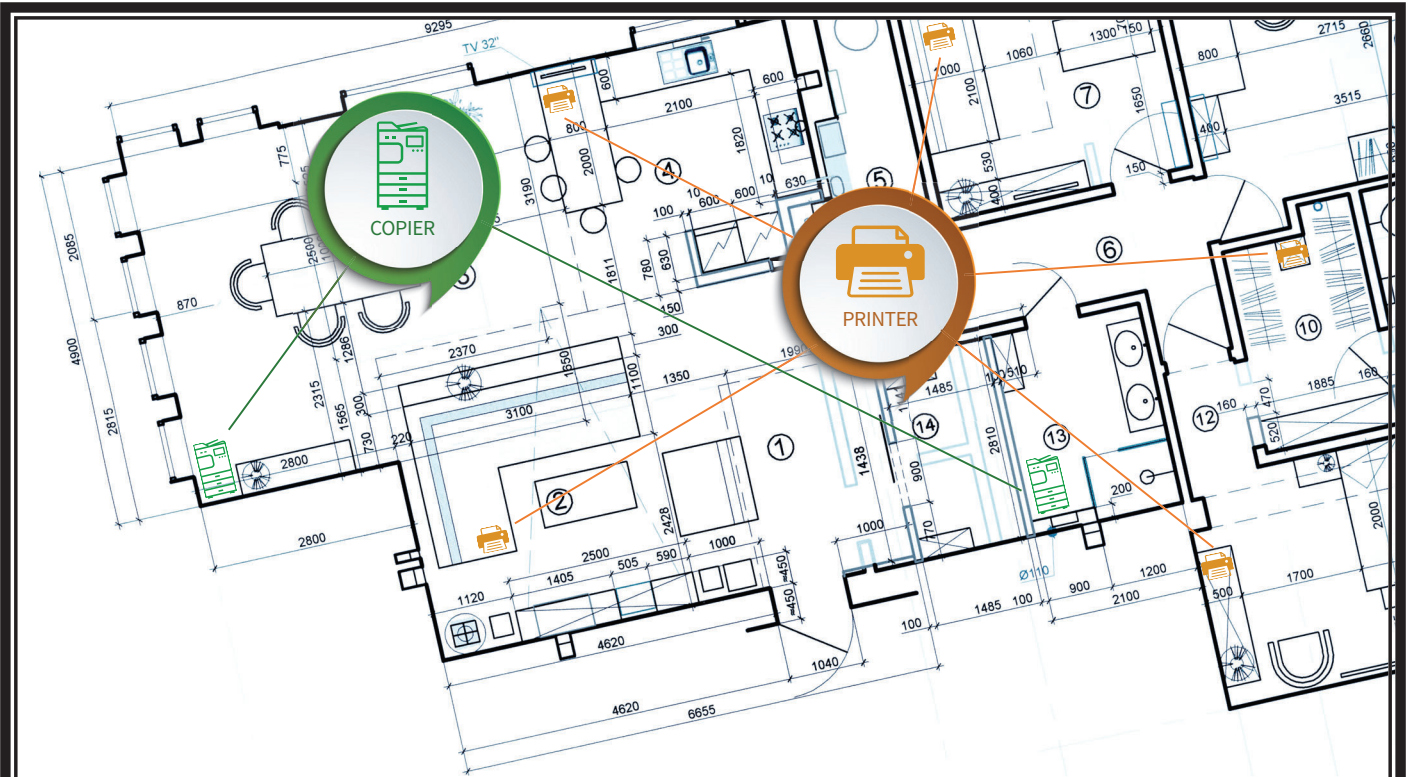
MACHINE CALIBRATION (2-3HRS):

- ASSEMBLING THE PRODUCT
- LOADING CONSUMABLES
- MACHINE INSTALLATION & CONFIGURATION
- MACHINE LICENSING / KEY CODE SETUP
- PERFORMING FUNCTIONAL CHECK
- MACHINE TRAINING

DELIVERY & INSTALLATION: \$3,000.00

KIP 700 TONER PRICING:

- KIP 700 Series - Black Toner - 2 x 500 grams cartridge / case = \$213.00
- KIP 700 Series - Cyan Toner - 2 x 500 grams cartridge / case = \$213.00
- KIP 700 Series - Magenta Toner - 2 x 500 grams cartridge / case = \$213.00
- KIP 700 Series - Yellow Toner - 2 x 500 grams cartridge / case = \$213.00



Create • Collaborate • Connect • Communicate

Client:

Town of Yucca Valley Community Development



By:

John Zaccaria

jzaccaria@ais-now.com

AIS
ONE COMPANY, MANY SOLUTIONS

Create • Collaborate • Connect • Communicate

Optimizing Technology For All Businesses

For over 20 years, we've provided office technology solutions for businesses of all kinds—large and small.

Your Success Is at the Heart of Our Core Values

We instill six major core values within our employees to provide technology that works with service you'll fall in love with.

Adapt

Adapt

We enjoy success because we are willing to embrace change. We are proactive and respond to unforeseen events with a positive attitude and willing spirit.

Integrity

Integrity

We ensure the things we say and the things we do align to represent the best of who we are. We are honest, responsible and do what's right. We have the courage to say no when needed.

Surpass

Surpass

We give the extra degree in all we do by working hard and serving our customers above all else.

Nurturing

Nurturing

We help others succeed through our actions and words by proactively reaching out and helping colleagues. We provide praise and recognition while encouraging teamwork. We treat everyone with respect and courtesy.

Optimism

Optimistic

We choose to be cheerful and persistent while maintaining a positive attitude. We turn negatives into positives.

WOW!

WOW!

We always strive to provide a WOW experience! We are passionate about our goals and always a consummate professional in all we do.



✓ Responsiveness

We responded to over 29,800 service calls within the last year, and our first-call resolution was 95%. Over 18,000 service calls were answered in two hours or less when the competition claims they'll be there in under four hours.

✓ Quick Resolution

We invest in five Key Performance Indicators because they ensure that we can respond to service calls and resolve them because we've got the parts in stock. We focus on technician education because technology changes rapidly and they need to keep their knowledge sharp.

✓ One-Call Resolution

We continue to improve this metric year after year. 92% of service calls are resolved in a single visit. That means you return to full productivity after ONE call.

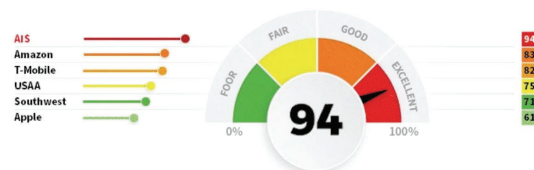
✓ Accurate Invoicing

We focus on billing accuracy – 98.5% of our invoices were accepted without question by our customers because they were 100% accurate.

AIS Net Promoter Score

The Net Promoter Score (NPS)[®] measures consumer loyalty by looking at their likelihood of recommending a business. This dedication metric holds companies and employees accountable for how they treat customers.

At AIS, we have a system that allows us to capture feedback after every service call. Employees at all levels of the organization understand it, which opens the door to customer-centric change and improved performance.



\$12K+

In supplies for every service technician's vehicle

51+

Certifications per technician

\$3.8 million

Supplies and equipment in stock in our warehouses

81.3%

One call resolution

120

Days of stock in inventory



AIS
ONE COMPANY, MANY SOLUTIONS

FINANCIAL DETAILS



KIP 740C - 2 Roll



QTY	MODEL	ACC TYPE	DESCRIPTION
1	KIP 740C – 2 Roll	Model	KIP 740C- 700 Series 6/ppm 2 Roll Multi-function Color System 6/6- Top Stacking

PURCHASE PRICE

\$28,675.90

PURCHASE PRICE + TAX

Tax: \$2,509.14

Total: \$31,185.04

***Includes Freight In, Installation, Delivery, Training, and IT Set Up**



ECONOMY

- > Amorphous silicon (aSi) drums with a lifetime of 600,000 prints are still unique in the class of mid-speed A3 colour MFPs.
- > High reliability means less downtime and increased savings.



ENVIRONMENT

- > Uses as little energy as possible.
- > Energy is only used when needed.
- > Renowned long-life components save resources.



USABILITY

- > User-friendly, customisable home screen with simple and intuitive menu.
- > Enhanced functionality and usability thanks to improved driver.
- > Extended mobile-device support: Mopria, Airprint, NFC, Wi-Fi Direct.

PROPOSAL

AIS
ONE COMPANY, MANY SOLUTIONS

SERVICE DETAILS



Maintenance & Supplies

- ✓ 600 B&W square foot per month with additional B&W copies billed monthly at 0.01900 per square foot.
- ✓ 1,200 Color square foot per month with additional color copies billed monthly at 0.08000 per square foot.
- ✓ All parts, labor, toner and service calls.
- ✓ GPS Certified Technician Tracking.
- ✓ Remote monitoring of meter and toner supply with auto-shipping.
- ✓ Installation and Network connection.
- ✓ 2-4 Hour Response Time

EXCLUDES: paper, staples, and taxes.

Service

PAYMENT
\$107.40/month



700  SERIES



Proposal Prepared for
Town of Yucca Valley

KIP 740C SERIES SYSTEMS SALES PROPOSAL

09/23/2025



Pricing: Product, Installation, and Maintenance

Model:	Item Number	Quantity	Price
<i>Kip 740c Color Printer Dual Roll with Scanner</i>	SYS740C	1	\$27,595.00
Software Included:	Item Number	Quantity	Price
<i>Kip PDF keycode</i>	DIGPDF	1	\$650.00
<i>Kip System K Software</i>	SYSK	Included	Included
Accessories & Upgrades:	Item Number	Quantity	Price
<i>Kip 1200 Auto Stacker \$1,700.00 Optional</i>			
Software Options:	Item Number	Quantity	Price
<i>Kip Accounting Software \$750.00 Optional</i>			

Equipment, Accessories, & Options Total: \$28,245.00

Pricing: Product, Installation, and Maintenance

Consumables:	Item Number	Quantity	Price
Start up Toner	Included	1	Included
Installation & Product Training:	Item Number	Quantity	Price
Freight			\$1,100.00
Installation & Training			\$800.00

Sales Tax .0875% \$2,471.44

Total System Price: \$32,616.44

Monthly Service Contract Parts & Labor \$345.00 Per Month for up to 15,000 sq ft. Overage is set at \$.012

Lease to Own Options

36 Months \$994.49 Per Month

48 Months \$763.54

60 Months \$663.28

Sales Tax is added Monthly on lease payments.

This proposal valid from 30 days of quotation date

KIP 700 C Series Implementation	Description
Step 1	Pre-Sales Activities • Site Survey • Pre-Installation Checklist Complete
Step 2	Order Approval • Review all System Options • Finalize Selection
Step 3	Delivery of System • Dates & Times • Personnel Present from Steven enterprises
Step 4	Installation & System Integration • Removal and Disposal of Current Equipment • Personnel present
Step 5	User Training • Dates & Times • Personnel Present



**Town of Yucca Valley
General Fund Budget Summary**

	Year-End FY24-25	Amended FY25-26	Proposed Amendments	Amended FY25-26
REVENUES				
Property Tax	\$ 7,948,701	\$ 7,113,200		\$ 7,113,200
Sales Tax - Bradley-Burns	4,704,093	4,950,000		4,950,000
Franchise	1,414,342	1,447,900		1,447,900
Transient Occupancy Tax	4,315,179	3,950,000		3,950,000
Interest	1,860,312	625,000		625,000
Animal Services Budget	482,234	587,290		587,290
Community Development Budget	1,084,925	974,000		974,000
Administrative/Other	557,218	447,760		447,760
Community Services Budget	212,651	189,000		189,000
Total Revenues	22,579,655	20,284,150		20,284,150
EXPENDITURES				
Personnel Services	6,313,988	7,196,476		7,196,476
Contract Safety	5,932,653	6,146,000		6,146,000
Operating Supplies & Services	4,733,990	5,373,151	31,228	5,404,379
Partnerships	156,920	170,000		170,000
Capital Projects	102,784	183,388		183,388
Debt Service Payment	1,330,000	1,330,000		1,330,000
Total Expenditures	18,570,335	20,399,015		20,430,243
Excess (deficiency) of revenue over expenditures	4,009,320	(114,865)	-	(146,093)
OTHER FINANCING SOURCES				
Transfer In	54,000	54,000		54,000
Transfers Out	(4,086,000)	(86,500)		(86,500)
Total Other Funding Sources	(4,032,000)	(32,500)		(32,500)
Net Change in Fund Balances	(22,680)	(147,365)		(178,593)
Fund Balance, Beginning of Year	22,626,082	22,603,401		22,603,401
Fund Balance, End of Period	\$ 22,603,401	\$ 22,456,036		\$ 22,424,808
Fund Balance Summary				
Unassigned Reserves	16,118,878	15,971,212		15,939,984
Nonspendable	200,000	200,000		200,000
Restricted	3,284,524	3,284,824		3,284,824
Assigned-Risk Management	500,000	500,000		500,000
Assigned-Catastrophic	1,500,000	1,500,000		1,500,000
Assigned-Retiree Obligation	1,000,000	1,000,000		1,000,000
Assigned-Other	-	-		-
Ending Fund Balance	22,603,401	22,456,036		22,424,808
Operating Reserves (% of Expend)	87%	78%		78%

**Town of Yucca Valley
Town Council Staff Report**



To: Town Council

From: Alex Qishta, Public Works Director

Date: October 14, 2025

Meeting Date: October 21, 2025

Subject: Yucca Mesa & Buena Vista Intersection Improvements Project, Town Project No. 7073.
Award of Construction Contract

Recommendation:

That the Town Council:

- Amend the FY2025-26 Special Revenue Fund Budget Measure I Fund 524, allocating \$320,000 of undesignated reserve funds to accommodate the total project cost of \$420,000
- Adopt Resolution 25-XX to amend the Measure I Five-Year Capital Improvement Program and Expenditure Strategy for Fiscal Years 2025/2026 to 2029/2030 by adding the Yucca Mesa & Buena Vista Intersection Project with total construction amount of \$420,000;
- Approve the award of a construction contract with LCR Earthwork & Engineering of Norco, California, in the amount of \$354,650.00 to construct Yucca Mesa & Buena Vista Intersection Project;
- Authorize construction, construction contingencies, and inspection costs in the total amount of \$420,000.00; and
- Authorize the Mayor, Town Manager, and Town Attorney to execute the agreement, and authorizes the Town Manager or designee to expend contingency funds, if necessary, for project completion.

Prior Review:

On August 19, 2025, the Town Council adopted Resolution No. 25-18, approving plans, specifications, and estimates for the construction of the Yucca Mesa & Buena Vista Intersection Improvements Project, Project No. 7073 and authorized the Town Clerk to advertise and receive bids.

Discussion:

The Yucca Mesa & Buena Vista intersection is heavily traveled by daily commuters and semi-trucks as it is part of the Town of Yucca Valley's truck route. The intersection has an Average Daily Traffic count of 8,000 vehicles per day. Both roads are directly accessible from the two main highways, SR 62 and SR 247.

The limit for this project is the intersection of Yucca Mesa Road and Buena Vista Drive. The Project will consist of widening the intersection, upgrading the pavement surface from asphalt concrete to reinforced concrete, as well as curb, gutter, and striping. The current intersection is offset from the centerline of Yucca Mesa Road.

Project plans and specifications were prepared, and the project was advertised for public bidding in the High Desert Star Newspaper. In addition, the project was advertised on F. W. Dodge, Construction Bid Board, High Desert Plan Room, Bid America Online, and the Town's website.

Sealed bids were received and opened on September 18, 2025. The Town receive four (4) bids as follows:

Bidder	City	Base Bid
LCR Earthwork and Engineering	Jurupa	\$354,650.00
Van Engineering	Jurupa	\$486,590.00
Granite Construction	Indio	\$589,942.00
Onyx Paving Company, Inc.	Anaheim	\$717,000.00

Staff reviewed the bid packages and confirmed that LCR Earthwork & Engineering of Norco, California, is the lowest responsible and responsive bidder, with a total bid amount of \$354,650.00. If awarded by the Mayor and Town Council, construction work is anticipated to begin in December 2025 and be completed by February 2026.

Alternatives

No alternatives are recommended by staff. The recommended action is necessary for the project to move forward.

Fiscal Impact:

This project is recommended for funding from the Town's Local Measure I Special Revenue Fund 524. The breakdown of the improvement work costs follows:

Construction Bid Amount	\$354,650.00
Construction Contingency	\$45,350.00
Engineering and Inspections	\$20,000.00
Total Project Cost	\$420,000.00

The current FY2025-26 Amended Fund 524 Budget includes \$100,000 of funding for the Yucca Mesa and Buena Vista Intersection Improvement project. It is recommended to allocate an

additional \$320,000 of Measure I Funds towards the project with this Council action.

Attachments

1. bid results yucca mesa buena vista intersection
2. LCR Earthwork Bid
3. Budget Sheet
4. Fund 524 Measure I 10.21.25
5. Exhibit A - 5-Year CIP Measure I
6. Resolution 25-XX
7. TC Minutes 8 19 2025

TOWN OF YUCCA VALLEY BID OPENING LOG SHEET



BID OPENING DATE: September 18, 2025 3:00 PM

PROJECT DESCRIPTION:

Yucca Mesa & Buena Vista Intersection Improvement Project No. 7073

	Bidder's Name	Bid Bond 10%	Bid Amount
1	Onyx Paving Company, Inc	✓	717,000.00
2	Granite Construction Co.	✓	589,942.00
3	Van Engineering	✓	486,590.00
4	LCR Earthwork & Engineering	✓	354,650.00
5			
6			
7			
8			
9			
10			


Lesley Copeland, Town Clerk

NOTICE TO BIDDERS

If further information is needed regarding this work, please contact:

**Alex Qishta – Public Works Director
Town of Yucca Valley
Public Works Department, Engineering Division
58928 Business Center Drive
Yucca Valley, CA 92284**

**Phone: 760-369-6579
FAX 760-228-0084
E-MAIL: aqishta@yucca-valley.org**

Monday through Thursday from 8:00 A.M. to 5:00 P.M.

All persons obtaining bid packets online will receive email notifications from “Laserfiche Notification” regarding any Addendums that may be issued for this specific project with the message titled “A new correspondence has been added”.

CONTRACTOR PROPOSAL

CONTRACTOR'S PROPOSAL

LCR Earthwork & Engineering, Corp.
Company

7251 Jurupa Rd, Jurupa Valley, Ca 92509
Address

951-934-3231
Telephone Number

1048288
State Contractor License Number

Town of Yucca Valley
58928 Business Center
Yucca Valley, California 92284

Ladies and Gentleman:

Pursuant to the Public Notice inviting bids or proposals, the undersigned declares that he has carefully examined the location of the proposed work, that he has examined plans, profiles, and specifications for

Project No. 7073: YUCCA MESA & BUENA VISTA INTERSECTION IMPROVEMENT PROJECT and read the accompanying proposal requirement and hereby proposes to furnish all materials and do all work required to complete the said work in accordance with said plans, profiles, specifications, and special provisions for the unit or lump sum price set forth in the Schedule of Work Items.

Unless otherwise specified by the Contractor, the listing of an Item No. of Work shall be conclusive evidence that the subcontractor proposed to perform the Item of Work and shall perform the entirety of the work for that Item No. of Work.

All persons or parties submitting a bid proposal on the project shall complete the following form setting forth the Item Number (as specified in the "Schedule of Work Items"), the name, location, and place of business of each subcontractor who will perform work or labor or render services to the prime Contractor in or about the construction of the work of improvements, or a subcontractor licensed by the State of California, who, under subcontract to the prime Contractor, specially fabricates and installs a portion of the work or improvements according to detailed drawings contained in the plans and specifications, in an amount in excess of one-half of one percent (1/2%) of the prime Contractor's total bid, or, if the bid is for the

**TOWN OF YUCCA VALLEY
PUBLIC WORKS DEPARTMENT**

**YUCCA MESA & BUENA VISTA INTERSECTION IMPROVEMENT PROJECT
TOWN PROJECT NO. 7073**

ADDENDUM NO. 1

Date: September 11, 2025

To: All Prospective Bidders

ADDENDUM NO. 1

This addendum shall be considered part of the Plans, Specifications, and Contract Documents (except as noted otherwise) and is issued to change, amplify, or delete from or otherwise explain these documents where provisions of this addendum differ from those of the original documents. This addendum shall have precedence over the original documents and shall govern.

1. Revise Bid Item 6 Description in Bid Schedule

- a. Replacing bid item description in the bid schedule from "Construct 9" A.C. pavement over 6" Class II agg. base" to "Construct 9" P.C.C. pavement over 6" Class II agg. base".

Revised Bid Schedule is as follows:

BID SCHEDULE					
Yucca Mesa & Buena Vista Intersection Improvement Project					
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	AMOUNT	SUBTOTAL
1	Mobilization per project specifications and bid item- not more than the 2% of bid amount	LS	1	\$6,000.00	\$6,000.00
2	Traffic Control	LS	1	\$35,000.00	\$35,000.00
3	Signing and Striping	LS	1	\$7,500.00	\$7,500.00
4	Unclassified Earthwork – All rough and final grading	LS	1	\$25,000.00	\$25,000.00
5	Surveying and Construction Staking	LS	1	\$8,000.00	\$8,000.00
6	Construct 9" P.C.C. pavement over 6" Class II agg. base	SF	14,000	\$10.00	\$140,000.00
7	Construct Deepened Edge In Place	LF	100	\$75.00	\$7,500.00
8	Construct Deepened Edge w/ 48" Cutoff Wall	LF	50	\$200.00	\$10,000.00
9	Construct 6" Barrier Curb	LF	450	\$75.00	\$33,750.00

Addendum No.1

Yucca Mesa & Buena Vista Intersection Improvement Project

Project No. 7073

Bid Opening Date/Time: September 18, 2025 AT 3:00 P.M

Page 2 of 2

10	Sawcut existing A.C. pavement	LF	100	\$10.00	\$1,000.00
11	Remove Existing A.C. pavement	LS	1	\$70,000.00	\$70,000.00
12	Remove Existing A.C. Dike/Berm	LF	420	\$5.00	\$2,100.00
13	Install Valve Box per HDWD Std. C-11	EA	4	\$1,500.00	\$6,000.00
14	Adjust Water Valve to Grade	EA	4	\$700.00	\$2,800.00
GRAND TOTAL BASE BID ITEMS (In Figures) \$354,650.00					
GRAND TOTAL BASE BID ITEMS (In Words) Three Hundred Fifty Four Thousand Six Hundred Fifty Dollars					

END OF ADDENDUM NO. 1

Town of Yucca Valley
Public Works Department
Engineering Division



ALEX QISHTA, PE
Public Works Director

Acknowledgement of Receipt
ADDENDUM NO. 1



Signature of Bidder

construction of streets or highways, including bridges, in excess of one-half of one percent (1/2%) of the prime Contractor's total bid or ten thousand dollars (\$10,000.00), whichever is greater.

It is noted that if a Contractor fails to specify a subcontract for any portion of the work to be performed under the Contract, he shall be deemed to have agreed to perform such portion himself, and he shall not be permitted to subcontract that portion of the work except by written consent of the awarding authority. The requirement of the submission of this list, the legal consequences for failure of the Contractor to do so, and other particular details concerning the same shall be as set forth in the "Subletting and Subcontracting Fair Practices Act", California Public Contract Code (§ 4100, *et seq.*) to which the bidder is hereby referred.

Item No. of Work	Name of Firm or Contractor	Location of Mill, Shop or Office	Sub-Contractor Classification	Town of Yucca Valley Business License No. *
	N/A			

* All Subcontractors are required to obtain a Town of Yucca Valley Business License before a Notice to Proceed may be issued.

The undersigned further agrees that in case of default in executing the required contract with necessary bonds within **ten (10) calendar days** after the notice of award of contract has been mailed, the proceeds of the check or bond accompanying his bid shall become the property of the Town. If the Town awards the contract to the next lowest bidder, the amount of the lowest bidder's security shall be applied by the Town to the difference between the low bid and the second lowest bid, and the surplus, if any, shall be returned to the lowest bidder. The undersigned further agrees to complete the work within **Ninety (90) calendar days** from the execution of the first contract.

Contractor, and any subcontractors utilized, shall be licensed in accordance with the provisions of the Contractor's License Law, Chapter 9 of Division 3 of the State Business and Professions Code. Additionally, the Contractor must have at the time of bid opening for this project the following classification(s) of Contractor's license and experience:

Classification

**Classification (A) General Engineering Contractor
OR
Classification (C-12) Earthwork and Paving Contractor**

BIDDER'S INITIATED ACKNOWLEDGEMENT OF ADDENDUMS:

ADDENDUM NO.1 1 **DATE:** 9/11/25

ADDENDUM NO.2 _____ **DATE:** _____

ADDENDUM NO.3 _____ **DATE:** _____

ADDENDUM NO.4 _____ **DATE:** _____

GRAND TOTAL BASE BID ITEMS (In Words)

TOTAL BASE BID: _____

Signature:  _____

Title: President

Print Name: Jennifer Mendoza

BUSINESS ADDRESS

7251 Jurupa Rd, Jurupa Valley, Ca 92509

PHONE: 951-934-3231

E-MAIL: lcr@lcrearthworkengineering.com

DIR NUMBER: 1000063065

DATED: 9/18/25

NOTE:

If bidder is a corporation, enter State of Incorporation in addition to Business Address; if a partnership or joint venture, provide full names of all partners or joint venturers.

WORKERS' COMPENSATION INSURANCE CERTIFICATION

The Contractor shall execute the following form as required by the California Labor Code, Section 1860 and 1861:

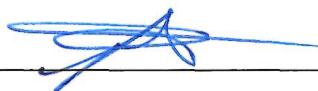
I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

Date: 9/18/25

LCR Earthwork & Engineering, Corp.

(Contractor)

By: _____

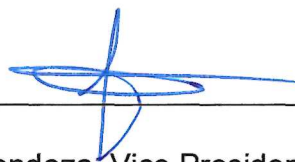


Jennifer Mendoza, President

(Title)

Attest:

By: _____



Jorge Mendoza, Vice President

(Title)

*(THE BIDDER'S EXECUTION ON THE SIGNATURE PORTION OF THIS PROPOSAL SHALL
ALSO CONSTITUTE AN ENDORSEMENT AND EXECUTION OF THOSE
CERTIFICATIONS WHICH ARE A PART OF THIS PROPOSAL)*

EQUAL EMPLOYMENT OPPORTUNITY CERTIFICATION

The bidder LCR Earthwork and Engineering, Corp., proposed subcontractor _____, hereby certifies that he has _____, has not **X** participated in a previous contract or subcontract subject to the equal opportunity clause, as required by Executive Orders 10925, 11114, or 11246 and that, where required, he has filed with the Joint Reporting Committee, the Director of the Office of Federal Contract Compliance, a Federal Government contracting or administering agency, or the former President's Committee on Equal Employment Opportunity, all reports due under the applicable filing requirements.

NOTE: The above certification is required by the Equal Employment Opportunity Regulations of the Secretary of Labor (41 CFR 60-1.7 (b) (1)), and must be submitted by bidders and proposed subcontractors only in connection with contracts and subcontracts which are subject to the equal opportunity clause. Contracts and subcontracts which are exempt from the equal opportunity clause are set forth in 41 CFR 60-1.5 (Generally only contracts or subcontracts of \$10,000.00, or under, are exempt).

Currently, Standard Form 100 (EE-1) is the only report required by the Executive Orders or their implementing regulations.

Proposed prime contractors and subcontractors who have participated in a previous contract or subcontract subject to the Executive Orders and have not filled the required reports should note that 41 CFR 60-1.7(b)(1) prevents the award of contracts and subcontracts unless such contractor submits a report covering the delinquent period or such other period specified by the Federal Highway Administration or by the Director, Office of Federal Contract Compliance, U.S. Department of Labor.

(This affidavit shall be executed by all bidders at the time of bid submittal. Failure to execute the affidavit on this page will result in rejection of bid.)

NON-COLLUSION AFFIDAVIT

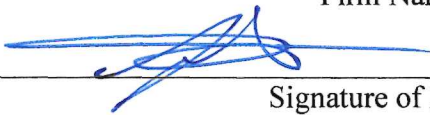
To the DEPARTMENT OF PUBLIC WORKS, TOWN OF YUCCA VALLEY, STATE OF CALIFORNIA.

The undersigned in submitting a bid for performing the following work by contract, being duly sworn, deposes and says:

That he or she is of the party making the foregoing bid, that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; communication, or conference with anyone to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract on anyone interested in the proposed contract; or take any action in restraint of free competitive bidding in connection with such contract; that all statements contained in the bid are true; and further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

LCR Earthwork & Engineering, Corp.

Firm Name



Signature of Bidder

Jennifer Mendoza, President

Printed Name and Title

7251 Jurupa Rd, Jurupa Valley, Ca 92509

Business Address

16850 Scottsdale Rd, Riverside Ca 92509

Place of Residence

Subscribed and sworn to (or affirmed) before me this _____ day of _____ 20____
the above proved to me on the basis of satisfactory evidence to be the person who appeared
before me.

Signed _____

Notary Public in and for the County of _____, State of California.

My Commission expires on _____, _____ Year

see attached

JURAT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of Riverside

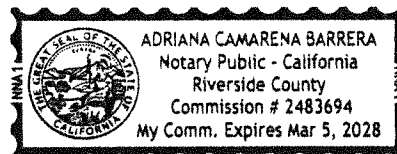
Subscribed and sworn to (or affirmed) before me on

this 18th day of September, 20 25,

by Jennifer Mendoza

proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

Signature ACB



(Seal)

BIDDER'S BOND

KNOW ALL MEN BY THESE PRESENTS, that we LCR Earthwork & Engineering, Corp. as Principal, and Fidelity and Deposit Company of Maryland as Surety, are firmly held and bound unto the Town of Yucca Valley, organized and existing under the laws of the State of California, sometimes referred to as the Town, in the sum of \$(10%) Ten Percent of the Total Amount of the Bid (which is a sum no less than ten (10%) percent of the amount of the total bid) for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors administrators and successors, jointly and severally, firmly by these presents.

The condition of this obligation is such that, whereas the Principal has submitted to the Town the accompanying Proposal dated September 18, 2025, for the construction of:

**YUCCA MESA & BUENA VISTA INTERSECTION IMPROVEMENT
TOWN PROJECT NO. 7073**

NOW, THEREFORE, if the Principal withdraws said proposal within the period specified in said Proposal, or if the Principal shall not, within ten (10) calendar days after the receipt from the Town of Notice of Award of the Contract for any reason whatsoever except the fault of the Town, enter into the Contract with the Town in accordance with the Principal's Proposal, give bonds with good and sufficient surety and furnish the certificates of insurance as stated in said Proposal, then the above obligation shall be and remain in full force and effect; otherwise it shall be null and void. In the event suit is brought upon this Bond by the Town and judgment is recovered, the surety and sureties shall pay all costs incurred by the Town in such suit, including attorney's fees to be fixed by the court.

Dated: September 18, 2025

LCR Earthwork & Engineering, Corp

(Principal)


Jennifer Mendez, President
7251 Jurupa Rd, Jurupa Valley, Ca 92509

(Business Address)

Fidelity and Deposit Company of Maryland

(Surety)


Pietro Micciche, Attorney-in-Fact
777 S. Figueroa St., Suite 3900 Los Angeles, CA 90017

In presence of:

(Address)

END OF BIDDERS BOND

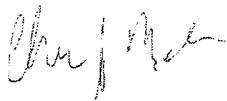
**ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND
POWER OF ATTORNEY**

KNOW ALL MEN BY THESE PRESENTS: That the ZURICH AMERICAN INSURANCE COMPANY, a corporation of the State of New York, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, a corporation of the State of Illinois, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND a corporation of the State of Illinois (herein collectively called the "Companies"), by Christopher Nolan, Vice President, in pursuance of authority granted by Article V, Section 8, of the By-Laws of said Companies, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof, do hereby nominate, constitute, and appoint **Pietro MICCICHE of Glendale, California**, its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its behalf as surety, and as its act and deed: **any and all bonds and undertakings**, and the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Companies, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the ZURICH AMERICAN INSURANCE COMPANY at its office in New York, New York, the regularly elected officers of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at its office in Owings Mills, Maryland, and the regularly elected officers of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at its office in Owings Mills, Maryland, in their own proper persons.

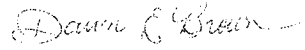
The said Vice President does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article V, Section 8, of the By-Laws of said Companies, and is now in force.

IN WITNESS WHEREOF, the said Vice-President has hereunto subscribed his/her names and affixed the Corporate Seals of the said **ZURICH AMERICAN INSURANCE COMPANY, COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and FIDELITY AND DEPOSIT COMPANY OF MARYLAND**, this 7th day of January A.D. 2025.

**ATTEST:
ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND**



By: Christopher Nolan
Vice President



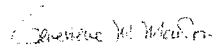
By: Dawn E. Brown
Secretary



**State of Maryland
County of Baltimore**

On this 7th day of January A.D. 2025, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, **Christopher Nolan, Vice President and Dawn E. Brown, Secretary** of the Companies, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and acknowledged the execution of same, and being by me duly sworn, deposeth and saith, that he/she is the said officer of the Company aforesaid, and that the seals affixed to the preceding instrument are the Corporate Seals of said Companies, and that the said Corporate Seals and the signature as such officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporations.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.



Genevieve M. Maison
Notary Public
My Commission Expires January 27, 2029



Authenticity of this bond can be confirmed at bondvalidator.zurichna.com or 410-559-8790

EXTRACT FROM BY-LAWS OF THE COMPANIES

"Article V, Section 8, Attorneys-in-Fact. The Chief Executive Officer, the President, or any Executive Vice President or Vice President may, by written instrument under the attested corporate seal, appoint attorneys-in-fact with authority to execute bonds, policies, recognizances, stipulations, undertakings, or other like instruments on behalf of the Company, and may authorize any officer or any such attorney-in-fact to affix the corporate seal thereto; and may with or without cause modify or revoke any such appointment or authority at any time."

CERTIFICATE

I, the undersigned, Vice President of the ZURICH AMERICAN INSURANCE COMPANY, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, do hereby certify that the foregoing Power of Attorney is still in full force and effect on the date of this certificate; and I do further certify that Article V, Section 8, of the By-Laws of the Companies is still in force.

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the ZURICH AMERICAN INSURANCE COMPANY at a meeting duly called and held on the 15th day of December 1998.

RESOLVED: "That the signature of the President or a Vice President and the attesting signature of a Secretary or an Assistant Secretary and the Seal of the Company may be affixed by facsimile on any Power of Attorney....Any such Power or any certificate thereof bearing such facsimile signature and seal shall be valid and binding on the Company."

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at a meeting duly called and held on the 5th day of May, 1994, and the following resolution of the Board of Directors of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at a meeting duly called and held on the 10th day of May, 1990.

RESOLVED: "That the facsimile or mechanically reproduced seal of the company and facsimile or mechanically reproduced signature of any Vice-President, Secretary, or Assistant Secretary of the Company, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power of attorney issued by the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed the corporate seals of the said Companies,
this 18 day of September, 2027



Mary Jean Pethick

Mary Jean Pethick
Vice President

TO REPORT A CLAIM WITH REGARD TO A SURETY BOND, PLEASE SUBMIT A COMPLETE DESCRIPTION OF THE CLAIM INCLUDING THE PRINCIPAL ON THE BOND, THE BOND NUMBER, AND YOUR CONTACT INFORMATION TO:

Zurich Surety Claims
1299 Zurich Way
Schaumburg, IL 60196-1056
reportsclaims@zurichna.com
800-626-4577

Authenticity of this bond can be confirmed at bondvalidator.zurichna.com or 410-559-8790

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of Los Angeles)

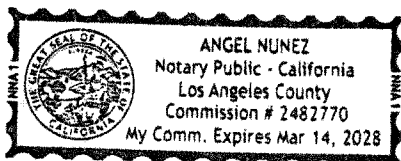
On 9/18/2025 before me, Angel Nunez, Notary Public
Date Here Insert Name and Title of the Officer

personally appeared Pietro Micciche
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person~~(s)~~ whose name~~(s)~~ is/~~are~~ subscribed to the within instrument and acknowledged to me that he/~~she/they~~ executed the same in his/~~her/their~~ authorized capacity~~(ies)~~, and that by his/~~her/their~~ signature~~(s)~~ on the instrument the person~~(s)~~, or the entity upon behalf of which the person~~(s)~~ acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature

Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____ Document Date: _____

Number of Pages: _____ Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____

☐ Corporate Officer — Title(s): _____

☐ Partner — ☐ Limited ☐ General

☐ Individual ☒ Attorney in Fact

☐ Trustee ☐ Guardian or Conservator

☐ Other: _____

Signer Is Representing: _____

Signer's Name: _____

☐ Corporate Officer — Title(s): _____

☐ Partner — ☐ Limited ☐ General

☐ Individual ☐ Attorney in Fact

☐ Trustee ☐ Guardian or Conservator

☐ Other: _____

Signer Is Representing: _____

ACKNOWLEDGMENT

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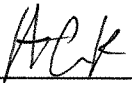
State of California
County of Riverside

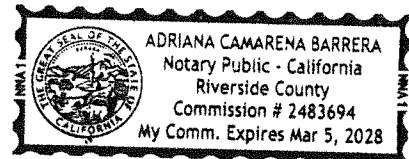
On 09/18/2025 before me, Adriana Camarena Barrera, Notary Public
(insert name and title of the officer)

personally appeared Jennifer Mendoza,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are
subscribed to the within instrument and acknowledged to me that he/she/they executed the same in
his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing
paragraph is true and correct.

WITNESS my hand and official seal.

Signature  (Seal)



PAYMENT BOND (LABOR AND MATERIALS)

KNOW ALL MEN BY THESE PRESENTS That

WHEREAS, the Town of Yucca Valley, a Charter Town and municipal corporation organized and operating under the laws of the State of California (hereinafter designated as the "Town"), by action taken or a resolution passed _____, 20_____, has awarded to _____ hereinafter designated as the "Principal," a contract for the work described as follows:

Contract No. _____ (the "Project"); and

WHEREAS, the work to be performed by the Contractor is more particularly set forth in the Contract Documents for the Project dated _____, (hereinafter referred to as "Contract Documents"), the terms and conditions of which are expressly incorporated herein by reference; and

WHEREAS, said Principal is required to furnish a bond in connection with said contract; providing that if said Principal or any of its Subcontractors shall fail to pay for any materials, provisions, provender, equipment, or other supplies used in, upon, for or about the performance of the work contracted to be done, or for any work or labor done thereon of any kind, or for amounts due under the Unemployment Insurance Code or for any amounts required to be deducted, withheld, and paid over to the Employment Development Department from the wages of employees of said Principal and its Subcontractors with respect to such work or labor the Surety on this bond will pay for the same to the extent hereinafter set forth.

NOW THEREFORE, we, the Principal and _____ as Surety, are held and firmly bound unto the Town in the penal sum of _____ Dollars (\$_____) lawful money of the United States of America, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that if said Principal, his or its subcontractors, heirs, executors, administrators, successors or assigns, shall fail to pay any of the persons named in Civil Code Section 9100, fail to pay for any materials, provisions or other supplies, used in, upon, for or about the performance of the work contracted to be done, or for any work or labor thereon of any kind, or amounts due under the Unemployment Insurance Code with respect to work or labor performed under the contract, or for any amounts required to be deducted, withheld, and paid over to the Employment Development Department or Franchise Tax Board from the wages of employees of the contractor and his subcontractors pursuant to Revenue and Taxation Code Section 18663, with respect to such work and labor the Surety or Sureties will pay for the same, in an amount not exceeding the sum herein above specified, and also, in case suit is brought upon this bond, all litigation expenses incurred by the Town in such suit, including reasonable attorneys' fees, court costs, expert witness fees and investigation expenses.

This bond shall inure to the benefit of any of the persons named in Civil Code Section 9100 so as to give a right of action to such persons or their assigns in any suit brought upon this bond.

It is further stipulated and agreed that the Surety on this bond shall not be exonerated or released from the obligation of this bond by any change, extension of time for performance, addition, alteration or modification in, to, or of any contract, plans, specifications, or agreement pertaining or relating to any scheme or work of improvement herein above described, or pertaining or relating to the furnishing of labor, materials, or equipment therefore, nor by any change or modification of any terms of payment or extension of the time for any payment pertaining or relating to any scheme or work of improvement herein above described, nor by any rescission or attempted rescission or attempted rescission of the contract, agreement or bond, nor by any conditions precedent or subsequent in the bond attempting to limit the right of recovery of claimants otherwise entitled to recover under any such contract or agreement or under the bond, nor by any fraud practiced by any person other than the claimant seeking to recover on the bond and that this bond be construed most strongly against the Surety and in favor of all persons for whose benefit such bond is given, and under no circumstances shall Surety be released from liability to those for whose benefit such bond has been given, by reason of any breach of contract between the owner or the Town and original contractor or on the part of any obligee named in such bond, but the sole conditions of recovery shall be that claimant is a person described in Civil Code Section 9100, and has not been paid the full amount of his claim.

The Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the Contract to be performed thereunder, shall in any way affect its obligations on this bond, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of Contract, including but not limited to, the provisions of Sections 2819 and 2845 of the California Civil Code.

IN WITNESS WHEREOF, we have hereunto set our hands and seals this _____ day of _____, 20____.

(Corporations require two (2) signatures; *one from each* of the following groups: A. Chairman of Board, President, or any Vice President; *AND* B. Secretary, Assistant Secretary, Treasurer, Assistant Treasurer, or Chief Financial Officer).

(Corporate Seal)

Contractor/ Principal

By _____

Title _____

(Corporate Seal)

Surety

By _____

Attorney-in-Fact

(Attach Attorney-in-Fact Certificate)

Title _____

Notary Acknowledgment

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA

COUNTY OF _____

On _____, 20____, before me, _____, Notary Public, personally appeared _____, who proved to me on the basis of satisfactory

evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature of Notary Public

OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.

CAPACITY CLAIMED BY SIGNER

Individual

Corporate Officer

☐ Partner(s)

Title(s)

☐ Limited

☐ General

☐ Attorney-In-Fact

☐ Trustee(s)

☐ Guardian/Conservator

☐ Other:

Signer is representing:

Name Of Person(s) Or Entity(ies)

DESCRIPTION OF ATTACHED DOCUMENT

Title or Type of Document

Number of Pages

Date of Document

Signer(s) Other Than Named Above

NOTE: This acknowledgment is to be completed for Contractor/Principal.

Notary Acknowledgment

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA

COUNTY OF _____

On _____, 20____, before me, _____, Notary Public, personally appeared _____, who proved to me on the basis of satisfactory

evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature of Notary Public

OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.

CAPACITY CLAIMED BY SIGNER

☐ Individual

☐ Corporate Officer

☐ Partner(s)

Title(s)

☐ Limited

☐ General

☐ Attorney-In-Fact

☐ Trustee(s)

☐ Guardian/Conservator

☐ Other:

Signer is representing:

Name Of Person(s) Or Entity(ies)

DESCRIPTION OF ATTACHED DOCUMENT

Title or Type of Document

Number of Pages

Date of Document

Signer(s) Other Than Named Above

NOTE: This acknowledgment is to be completed for the Attorney-in-Fact. The Power-of-Attorney to local representatives of the bonding company must also be attached.

END OF PAYMENT BOND

LCR Earthwork & Engineering, Corp.

BIDDER'S FIRM NAME

REFERENCES – YUCCA MESA & BUENA VISTA INTERSECTION IMPROVEMENT PROJECT

Project No. 7073

Date 9/18/25

The following are the names, addresses, and phone numbers for three public agencies for which BIDDER has performed similar work **within the past two years**:

Public Agency's Name & Address	Type of Project	Contract Amount	Date Completed	Contract Name, Title & Phone Number
1. Please see attached		\$		
2.		\$		
3.		\$		

Completion Date 2025

Project	Compton HS Remove 5"-7" Native Soil and Haul Away
Address:	601 S Oleander Ave Compton CA90220
Project Manager:	Jorge L Mendoza
Owner:	Compton USD/ Nathnaiel Holt 310-639-4321
Description of Work:	Remove 5"-7" of native soil and haul away, scarify bottom moisture and compact to 90%, place class II base and place 4" of a C2 PG 64-10.
% Completed	100%
Contract	\$37,525.00
Project Completed	2/8/2025
Project	Yucca Loma Elementary Safe Routes to School
Address:	Various locations
Project Manager:	Jorge L Mendoza
Owner:	The Town of Apple Valley / Rich Berger 760-240-7000 ext 7530
Description of Work:	Roadway reconstruction, pavement reconstruction, concrete improvements, utility adjustment, asphalt concrete paving, signing and striping
% Completed	100%
Contract	\$2,523,370.00
Project Completed	2/31/25
Project	Cove Crack Repair Project
Address:	Various locations
Project Manager:	Jorge L Mendoza
Owner:	City of Cathedral City / Jesus Gutierrez 760-202-2402
Description of Work:	Removal of existing asphalt pavement and base material, installation of petromat material, and construction of asphalt concrete.
% Completed	100%
Contract	\$893,803.35
Project Completed	3/28/2025
Project	CC25-009 Pavement Reapairs at Solitude Circle
Address:	Solitude Circle and Jade Road Victorville CA
Project Manager:	Jorge L Mendoza
Owner:	City of Victorville /Dennis Lee, PE 760-955-2741
Description of Work:	Sinkhole pavement repair
% Completed	100%
Contract	\$87,000.00
Project Completed	4/18/2025

Project	FY 24/25 Pavement Rehabilitation Project No. PW 24-08
Address:	Various locations
Project Manager:	Jorge L Mendoza
Owner:	City of El Segundo / Floriza Rivera 310-524-2361
Description of Work:	Cold milling, paving full depth asphalt replacement, manhole and valve can adjustments, drainage improvements, slurry seal, crack sealing, re-striping pavement markings and markers
% Completed	100%
Contract	\$2,018,104
Project Completed	4/4/2025
Project	Non-Arterial Streets Asphalt Repairs Zone D (24S01A)
Address:	Various locations
Project Manager:	Jorge L Mendoza
Owner:	City of Lake Forest / Anthony Flores 562-547-8555
Description of Work:	Repairing approx 600,000 SF of asphalt on non-arterial streets within zone D in the city of Lake Forest.
% Completed	100%
Contract	\$2,257,700
Project Completed	5/30/2025

Completion Date 2024

Project	Carver ES Playground asphalt R&R	
Address:	1425 E 120th St Los Angeles CA 90059	
Project Manager:	Jorge L Mendoza	
Description of Work:	Remove and replace asphalt, restripe playground and curbs	
% Completed		100%
Contract		\$199,700.00
Project Completed		1/10/2024
Project	Enterprise MS R&R asphalt at bus drop off	
Address:	2600 W Compton CA 90220	
Project Manager:	Jorge L Mendoza	
Description of Work:	Remove and replace asphalt, asphalt overlay amd restripe parking lot to existing layout	
% Completed		100%
Contract		\$105,400.00
Project Completed		1/5/2024
Project	Dominguez HS asphalt remove & replace by temp kitchen	
Address:	15301 S. San Jose Ave Compton CA 90221	
Project Manager:	Jorge L Mendoza	
Description of Work:	Remove 4" thick asphalt, remove 4" thick native soil scarify 6"-8" in depth, subgrade, install 4" class II base, asphalt pave 4" thick of a C2 PG 64-10, slurry seal and striping.	
% Completed		100%
Contract		\$429,800.00
Project Completed		4/5/2024
Project	Remove and install new asphalt paving at MLK ES	
Address:	2270 E 122nd St Compton CA 90222	
Project Manager:	Jorge L Mendoza	
Description of Work:	Remove natural turf and haul away, moisture and compact, install 4" class II base, scarify moisture and compact, asphalt pave 3" thick with a C2 PG 64-10, slurry seal and concrete hardscape	
% Completed		100%
Contract		\$199,850.00
Project Completed		4/5/2024
Project	Fullerton Rd Reconstruction with PCC pavement	
Address:	from San Jose Avenue to San Jose Creek Bridge City of Industry	
Project Manager:	Jorge L Mendoza	
Owner:	City of Industry / Chris Lum 562-896-2260	
Description of Work:	Replacement of existing asphalt paving with PCC pavement from San Jose Avenue to San Jose Creek Bridge to Rowland Street/San Jose Avenue	
% Completed		100%
Contract		\$1,861,764.18
Project Completed		4/12/2024

Project	Carver ES Playground asphalt R&R
Address:	1425 E 120th St Los Angeles CA 90059
Project Manager:	Jorge L Mendoza
Description of Work:	Remove and replace asphalt, restripe playground and curbs
% Completed	100%
Contract	\$199,700.00
Project Completed	1/10/2024
Project	Annual concrete replacement at various locations Fiscal Year 2022-2024
Address:	Various locations within city of Orange boundaries
Project Manager:	Jorge L Mendoza
Owner:	City of Orange / Salvador Munoz 714-744-5547
Description of Work:	PCC sidewalks, curbs and gutter removal and replacements. Driveway apron, cross gutter and spandrel.
% Completed	100%
Contract	\$1,322,400.00
Project Completed	6/27/2024
Project	Roadway Repair 2024-01
Address:	Various locations
Project Manager:	Jorge L Mendoza
Owner:	The Town Of Apple Valley / Rich Berger 760-240-7000
Description of Work:	Sawcut and remove damaged asphalt and replace it with new hot mix asphalt.
% Completed	100%
Contract	\$521,750.00
Project Completed	6/20/2024
Project	Overlay A & Slurry Seal Program
Address:	Various locations
Project Manager:	Jorge L Mendoza
Owner:	City of Santa Clarita/ Connor Hahm 661-255-4322
Description of Work:	Saw-cutting; excavation, removal and disposal of the AC roadway section; cold milling and disposal of AC pavement; placement of AC and ARHM pavement materials and replacement of traffic striping and markings.
% Completed	100%
Contract	\$1,652,146.00
Project Completed	7/12/2024
Project	Asphalt Repair/Refurbishment at Vanguard Learning Center
Address:	13305 San Pedro St Los Angeles CA 90061
Project Manager:	Jorge L Mendoza
Description of Work:	Asphalt Paving
% Completed	100%
Contract	\$92,700.00
Project Completed	7/26/2024
Project	Asphalt Repair & Replacement at Various Sites
Address:	Various Locations
Project Manager:	Jorge L Mendoza

Owner:	Compton Unified School District / Nathaniel Holt 310-639-4321		
Description of Work:	McNair ES remove all barriers, ball walls, poles, tetherball poles and 4" remove and replace asphalt. Bunche MS remove all barriers, ball walls, poles, tetherball poles, retrieve basketball courts, 4" remove and replace asphalt, repair and or replace concrete gutters, V-concrete gutters and relocating student lunch tables. Dominguez HS 4" remove and replace asphalt, remove and replace all car bumpers, striping, repair and or replace concrete gutters , V-concrete gutters and gate loops.		
% Completed			100%
Contract			\$1,045,000
Project Completed			12/2/2024

Completion Date 2023

Project	Route 62 improvement project
Address:	Route 62 from Encelia Ave to 600' East Twentynine Palms CA 92277
Project Manager:	Jorge L Mendoza
Owner:	City of Twenty Nine Palms/ Richard Pedersen 760-367-6799
Description of Work:	Concrete median island and pavement rehabilitation
% Completed	100%
Contract	\$247,750
Project Completed	3/3/2023
Project	Laurel Ave between Mindanao Street and Otilla Street
Address:	Laurel Ave between Mindanao St and Otilla St Bloomington CA
Project Manager:	Jorge L Mendoza
Owner:	San Bernardino County / Noel Mondragon 909-387-1841
Description of Work:	Curb and gutter, Spandrel driveway, sidewalk construction and ADA Ramp updates
% Completed	100%
Contract	\$250,255
Project Completed	4/26/2023
Project	Reconstruct City Owned Parking Lot
Address:	9818 Artesia Blvd Bellflower CA 90706
Project Manager:	Jorge L Mendoza
Owner:	City of Bellflower /Jerry Stock 562-804-1424
Description of Work:	Remove and Replace parking lot
% Completed	100%
Contract	\$478,350
Project Completed	9/6/2023
Project	Old Town Sidewalk Connectivity Project
Address:	Various Streets Locations Victorville CA 92395
Project Manager:	Jorge L Mendoza
Owner:	City of Victorville / Harry Mayo 760-243-6351
Description of Work:	PCC sidewalks, drive approaches and ADA accessible curb ramps
% Completed	100%
Contract	\$775,579
Project Completed	6/12/2023
Project	Centennial HS staff parking demo and grading
Address:	2606 N Central Ave Compton CA 90222
Project Manager:	Jorge L Mendoza
Owner:	Compton Unified School District / Steve Pedroza 909-743-9070
Description of Work:	Remove damaged asphalt, remove existing base, subgrade, place class II base, compact and fine grade base.
% Completed	100%
Contract	\$191,600.00
Project Completed	8/19/2023
Project	Roosevelt Middle School Parking Lot Asphalt Repair
Address:	1200 E Alondra Blvd Compton CA 90221

Project Manager:	Jorge L Mendoza
Owner:	Compton Unified School District / Steve Pedroza 909-743-9070
Description of Work:	Remove damaged asphalt, scarify moisture and compact, place class II base, fine grade, asphalt overlay and restripe.
% Completed	100%
Contract	\$199,800.00
Project Completed	8/22/2023
Project	Concrete V gutter drainage and Drywell Installation at Walton MS
Address:	900 W Greenleaf Blvd Compton CA 90220
Project Manager:	Jorge L Mendoza
Owner:	Compton Unified School District / Steve Pedroza 909-743-9070
Description of Work:	Remove soil and vegetation for the construction of new concrete v gutter, scarify, moisture and compact, place class II base, drill for new dowels, pour concrete mix for V gutter, construct new drywell install perforated corrugated pipe install new concrete catch basin, back fill, rough grade around new concrete V gutter and catch basin
% Completed	100%
Contract	\$126,000.00
Project Completed	7/7/2023
Project	Don Julian Elementary School
Address:	13855 Don Julian Rd La Puente CA 91746
Project Manager:	Jorge L Mendoza
Description of Work:	Grind existing asphalt, asphalt overlay and restripe.
% Completed	100%
Contract	\$78,900.00
Project Completed	7/12/2023
Project	Centennial HS staff parking asphalt paving
Address:	2606 N Central Ave Compton CA 90222
Project Manager:	Jorge L Mendoza
Description of Work:	Asphalt Paving & restripe parking lot.
% Completed	100%
Contract	\$199,550.00
Project Completed	8/5/2023
Project	Davis MS R&R staff parking lot
Address:	621 W Poplar St Compton CA 90220
Project Manager:	Jorge L Mendoza
Description of Work:	Remove damaged asphalt, existing soil and base. Subgrade for new base scarify moisture and compact. Place class II base, asphalt paving and restripe.
% Completed	100%
Contract	\$167,000.00
Project Completion	9/1/2023
Project	Building 15 Demolition
Address:	88 Fair Drive Costa Mesa CA 92626
Project Manager:	Jorge L Mendoza

Owner:	32nd District Agricultural Association/ Sean Slay 916-570-3041
Description of Work:	Demolition
% Completed	100%
Contract	\$153,000.00
Project Completion	10/24/2023
Project	2021-2022 Annual Pavement Rehabilitation FY22
Address:	Various Streets Locations City of Industry CA 91746
Project Manager:	Jorge L Mendoza
Owner:	City of Industry / Chris Lum 562-896-2260
Description of Work:	Resurfacing of various city streets, repair broken curbs, gutters, driveways, sidewalks, upgrading curb ramps, adjustment of existing utilities to finish grade and pavement markings and striping.
% Completed	100%
Contract	\$1,284,015
Project Completed	11/2/2023
Project	Carver ES tennis court demolition and asphalt overlay
Address:	1425 E 120th St Los Angeles CA 90059
Project Manager:	Jorge L Mendoza
Description of Work:	Demolition of tennis court and fence, grind and overlay, demolition of ADA ramps for modular buildings
% Completed	100%
Contract	\$185,900.00
Project Completed	12/15/2023

DECLARATION OF ELIGIBILITY TO CONTRACT

[Labor Code Section 1777.1; Public Contract Code Section 6109]

The undersigned contractor, certifies and declares that:

1. The undersigned contractor is aware of Sections 1771.1 and 1777.7 of the California Labor Code, which prohibit a contractor or subcontractor who has been found by the Labor Commissioner or the Director of Industrial Relations to be in violation of certain provisions of the Labor Code, from bidding on, or being awarded, or performing work as a subcontractor on a public works project for specified periods of time.
2. The undersigned contractor is not ineligible to bid on, be awarded or perform work as a subcontractor on a public works project by virtue of the foregoing provisions of Sections 1771.1 or 1777.7 of the California Labor Code or any other provision of law.
3. The undersigned contractor is aware of California Public Contract Code Section 6109, which states:
 - (a) A public entity, as defined in Section 1100 [of the Public Contract Code], may not permit a contractor or subcontractor who is ineligible to bid or work on, or be awarded, a public works project pursuant to Section 1771.1 or 1777.7 of the Labor Code to bid on, be awarded, or perform work as a subcontractor on, a public works project. Every public works project shall contain a provision prohibiting a contractor from performing work on a public works project with a subcontractor who is ineligible to perform work on the public works project pursuant to Section 1777.1 or 1777.7 of the Labor Code.
 - (b) Any contract on a public works project entered into between a contractor and a debarred subcontractor is void as a matter of law. A debarred subcontractor may not receive any public money for performing work as a subcontractor on a public works contract, and any public money that may have been paid to a debarred subcontractor by a contractor on the project shall be returned to the awarding body. The contractor shall be responsible for the payment of wages to workers of a debarred subcontractor who has been allowed to work on the project.”
4. The undersigned contractor has investigated the eligibility of each and every subcontractor the undersigned contractor intends to use on this public works project and determined that none of them is ineligible to perform work as a subcontractor on a public works project by virtue of the foregoing provisions of the Public Contract Code, Sections 1771.1 or 1777.7 of the Labor Code, or any other provision of law.

The undersigned declares under penalty of perjury under the laws of the State of California that the foregoing is true and correct. Executed this 18 day of September 2025, at Jurupa Valley, California.
(place of execution)



Signature

Jennifer Mendoza

Name (print or type)

President

Title

LCR Earthwork & Engineering, Corp.

Name of company

TOWN OF YUCCA VALLEY
NON-DEBARMENT CERTIFICATION

Instructions for Certification.

1. By signing and submitting this proposal, the prospective primary participant is providing the certification set out below.
2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why they cannot provide the certification set out below. The certification or explanation will be considered in connection with the Town's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
3. The certification in this clause is a material representation of fact upon which reliance was placed when the Town determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.
4. The prospective primary participant shall provide immediate written notice to the Town to whom this proposal is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
5. The prospective primary participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the Town or agency entering into this transaction.
6. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals.
8. Nothing contained in the foregoing shall be construed to require establishment of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Expect for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower Tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies to the Federal Government, the Town may terminate this transaction for cause or default.

10. Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion.

COUNTY OF Riverisde

STATE OF California

Jennifer Mendoza being first
(President or duly authorized Company official)

duly sworn deposes and says that he is President
(official capacity)
of LCR Earthwork & Engineering, Corp. with the intention of becoming a primary
(name of company)

participant on Town of Yucca Valley Construction and that he certifies to the best of his knowledge and belief that said company and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property:

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (b) of this certification: and

(d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

Further affiant sayeth not.



(Signature)

Jennifer Mendoza, President

(Print Name)

SUBSCRIBED AND SWORN to before me a notary public this _____

Day of _____, 20____

Notary Public

My commission expires: _____

see attached

JURAT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of Riverside

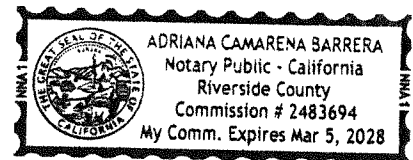
Subscribed and sworn to (or affirmed) before me on

this 18th day of September, 20 25,

by Jennifer Mendoza

proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

Signature ACR



(Seal)

**Town of Yucca Valley
FY 2024-26 Adopted Budget
Special Revenue Funds**

524 - Measure I - 2010 Unrestricted	2023-24		2024-25	2025-26
	Amended Budget	Projected Actual	Proposed Budget	Proposed Budget
RECEIPTS				
Revenue SANBAG 2010 Unrestricted	\$ 1,000,000	\$ 998,560	\$ 1,100,000	\$ 1,000,000
Interest	-	10,000	10,000	10,000
TOTAL RECEIPTS	1,000,000	1,008,560	1,110,000	1,010,000
EXPENDITURES				
Personnel	394,600	377,801	364,800	372,700
TOTAL EXPENDITURES	394,600	377,801	364,800	372,700
CAPITAL OUTLAY				
Work in Progress	865,500	865,500	1,169,600	365,100
TOTAL CAPITAL OUTLAY	865,500	865,500	1,169,600	365,100
OPERATING TRANSFERS IN (OUT)				
Transfer IN (OUT) - Fund 536	(750,000)	(750,000)	487,094	-
TOTAL OPERATING TRANSFERS IN (OUT)	(750,000)	(750,000)	487,094	-
INCREASE (DECREASE) IN FUND BALANCE	(1,010,100)	(984,740)	62,694	272,200
BEGINNING FUND BALANCE	1,463,828	1,463,828	479,087	541,781
ENDING FUND BALANCE	\$ 453,728	\$ 479,087	\$ 541,781	\$ 813,981

524 - Measure I - Unrestricted Work in Progress Detail	2023-24		2024-25	2025-26
	Amended Budget	Projected Actual	Proposed Budget	Proposed Budget
Salaries	220,000	220,000	225,500	230,000
Salaries - Overtime	10,300	3,501	9,000	9,000
Standby	11,000	1,000	3,500	4,000
FICA Medicare	3,400	3,400	3,000	3,200
Health Care	55,100	55,100	56,500	58,000
Workers' Comp	8,000	8,000	7,500	7,800
Life & Disability	2,000	2,000	1,500	1,500
Unemployment Insurance	5,000	5,000	4,300	4,500
Retirement	74,800	74,800	50,000	50,500
OPEB	5,000	5,000	4,000	4,200
Indirect Cost Recovery				
Personnel Total	394,600	377,801	364,800	372,700
Indirect Cost Recovery	50,000	50,000		-
Median Maintenance	65,000	65,000	65,000	65,000
Street Lights	62,000	62,000	62,000	62,000
Signal Maintenance Contract	15,000	-	-	-
Annual Traffic Census	12,000	12,000	12,600	12,600
SB743 Traffic Study	9,000	-	-	9,500
Congestion Management Plan	3,500	-	-	4,000
Palm Avenue Widening & Parking Lot	-	-	150,000	-
Yucca Mesa Widening -Buena Vista Intersection	-	-	100,000	-
Yucca Trail Widening -Palomar to La Contenta	0	-	200,000	-
Package A Crack Seal	649,000	649,000	580,000	-
Package C Crack Seal	-	-		212,000
	865,500	838,000	1,169,600	365,100

**Town of Yucca Valley
FY 2024-26 Adopted Budget
Special Revenue Funds**

524 - Measure I - 2010 Unrestricted	2024-25		2025-26		
	Amended Budget	Year-End Actual	Amended Budget	Proposed Amendment	Amended Budget
RECEIPTS					
Revenue SANBAG 2010 Unrestricted	\$ 850,000	\$ 986,568	\$ 1,000,000	\$ -	\$ 1,000,000
Interest	10,000	13,796	10,000	-	10,000
TOTAL RECEIPTS	860,000	1,000,363	1,010,000	-	1,010,000
EXPENDITURES					
Personnel	364,800	332,746	372,700	-	372,700
TOTAL EXPENDITURES	364,800	332,746	372,700	-	372,700
CAPITAL OUTLAY					
Work in Progress	1,918,600	235,679	2,088,355	320,000	2,408,355
TOTAL CAPITAL OUTLAY	1,918,600	235,679	2,088,355	320,000	2,408,355
OPERATING TRANSFERS IN (OUT)					
Transfer IN (OUT) - Fund 536	487,094	484,839	-	-	-
TOTAL OPERATING TRANSFERS IN (OUT)	487,094	484,839	-	-	-
INCREASE (DECREASE) IN FUND BALANCE	(936,306)	916,778	(1,451,055)	(320,000)	(1,771,055)
BEGINNING FUND BALANCE	1,279,096	1,279,096	2,195,874		2,468,074
ENDING FUND BALANCE	\$ 342,790	\$ 2,195,874	\$ 744,818		\$ 697,018

524 - Measure I - Unrestricted Work in Progress Detail	2024-25		2025-26		
	Amended Budget	Year-End Actual	Amended Budget	Proposed Amendment	Amended Budget
Salaries	225,500	196,365	230,000	-	230,000
Salaries - Overtime	9,000	4,090	9,000	-	9,000
Standby	3,500	2,710	4,000	-	4,000
FICA Medicare	3,000	3,143	3,200	-	3,200
Health Care	56,500	54,035	58,000	-	58,000
Workers' Comp	7,500	6,015	7,800	-	7,800
Life & Disability	1,500	1,763	1,500	-	1,500
Unemployment Insurance	4,300	3,509	4,500	-	4,500
Retirement	50,000	57,105	50,500	-	50,500
OPEB	4,000	4,010	4,200	-	4,200
Indirect Cost Recovery					
Personnel Total	364,800	332,746	372,700	-	372,700
Indirect Cost Recovery	50,000	50,000	50,000	-	50,000
Median Maintenance	65,000	61,215	65,000	-	65,000
Street Lights	62,000	57,409	62,000	-	62,000
Signal Maintenance Contract	-	-	-	-	-
Annual Traffic Census	12,600	11,435	12,600	-	12,600
SB743 Traffic Study	-	-	9,500	-	9,500
Traffic Studies	50,000	49,875	-	-	-
Congestion Management Plan	-	-	4,000	-	4,000
Palm Avenue Widening & Parking Lot	150,000	1,248	148,752	-	148,752
Yucca Mesa Widening -Buena Vista Intersection	100,000	2,097	97,903	320,000	417,903
Yucca Trail Widening -Palomar to La Contenta	200,000	2,400	197,600	-	197,600
Package A Crack Seal	1,229,000	-	1,229,000	-	1,229,000
Package C Crack Seal	-	-	212,000	-	212,000
	1,918,600	235,679	2,088,355	320,000	2,408,355

Resolution Number:	25-xx
Resolution Approval Date:	10/21/2025
Contact Person/Title:	Alex Qishta/PWD
Phone:	7603696579
Email:	aqishta@yucca-valley.com

Measure I Local Pass-through Program

FIVE YEAR CAPITAL IMPROVEMENT PLAN

Fiscal Years 2025/2026 thru 2029/2030

Jurisdiction:

Yucca Valley

6/30/25 Carryover Balance											\$936,306.00	
Projects:	Is Project in City's Non-motorized Transportation Plan? (Yes/No)	Does Project have an ATP Component? (Yes/No)	Is the Project on the City's Nexus Study List? (Public/DIF Share %)		Estimated Total Project Cost	FY2025/26 Est. Revenue	FY2026/27 Est. Revenue	FY2027/28 Est. Revenue	FY2028/29 Est. Revenue	FY2029/30 Est. Revenue	Total Est. Rev.	
						\$901,620	\$926,639	\$952,580	\$979,490	\$1,007,564	\$4,767,894	
						Current Estimate	Current Estimate	Current Estimate	Current Estimate	Current Estimate	Total	
Traffic Studies & Warrant Studies	No	No	0.0%	0.0%	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$50,000	
Annual Traffic Cesus	No	No	0.0%	0.0%	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$60,000	
Congestion Mnagement Plan (CMP)	No	No	0.0%	0.0%	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$17,500	
Utilities	No	No	0.0%	0.0%	\$65,000	\$65,000	\$65,000	\$65,000	\$65,000	\$65,000	\$325,000	
Signal Maintenace Contract	No	No	0.0%	0.0%	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$75,000	
SR62 Median Maintenance Contract	No	No	0.0%	0.0%	\$125,000	\$131,250	\$137,810	\$144,703	\$151,938	\$159,535	\$725,236	
Personnel Cost	No	No	0.0%	0.0%	\$375,000	\$375,000	\$393,750	\$413,440	\$434,112	\$455,820	\$2,072,122	
Indirect Cost Recovery	Yes	No	0.0%	0.0%	\$65,000	\$65,000	\$65,000	\$65,000	\$65,000	\$65,000	\$325,000	
Major Arterial and Collectors Crack Seal and Slurry	No	No	0.0%	0.0%	\$350,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$2,500,000	
Palm Avenue Rehabilitation Project	No	Yes	0.0%	0.0%	\$150,000	\$150,000		\$0	\$0	\$0	\$150,000	
Yucca Trail Rehabilitation	No	Yes	0.0%	0.0%	\$250,000	\$250,000	\$0	\$0	\$0	\$0	\$250,000	
Yuccs Mesa & Buena Vista Intersection Improvements Project	No	Yes	0.0%	0.0%	\$420,000	\$420,000	\$0	\$0	\$0	\$0	\$420,000	
			0.0%	0.0%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
			0.0%	0.0%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
			0.0%	0.0%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
			0.0%	0.0%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
			0.0%	0.0%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
			0.0%	0.0%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
			0.0%	0.0%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
			0.0%	0.0%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
			0.0%	0.0%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
			0.0%	0.0%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
			0.0%	0.0%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
			0.0%	0.0%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Projects Total:						\$1,996,750	\$1,202,060	\$1,228,643	\$1,256,550	\$1,285,855	\$6,969,858	
Total Programming is currently						122%	(Must not exceed 150% of Carryover Balance + Total Estimated Revenue)				Total Estimated Programming:	\$6,969,858

RESOLUTION NO 25-XX

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, AMENDING THE FIVE-YEAR MEASURE I CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS 2025/2026 TO 2029/2030.

WHEREAS, San Bernardino County voters approved passage of Measure I in November 2004, authorizing the San Bernardino County Transportation Authority to impose a one-half of one percent retail transactions and use tax applicable in the incorporated and unincorporated territory of the County of San Bernardino; and

WHEREAS, revenue from the tax can only be used for transportation improvement and traffic management programs authorized in the Expenditure Plans set forth in Ordinance No. 04-01 of the Authority; and

WHEREAS, the Strategic Plan requires each local jurisdiction applying for revenue from the Local Street Program to annually adopt and update a Five-Year Capital Improvement Plan.

WHEREAS, THE Town Council adopted Resolution 25-17, adopting the Five-Year Measure I Capital Improvement Program for fiscal years 2025/2026 to 2029/2030.

**NOW, THEREFORE, THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY DOES RESOLVE AS
FOLLOWS.**

Section 1. That the Five-Year Transportation Project List for fiscal years 2025/2026 to 2029/2030, attached to this resolution as Exhibit A, is hereby adopted.

Section 2. That the Town Clerk of the Town of Yucca Valley is hereby directed to forward a copy of this Resolution to the San Bernardino County Transportation Authority.

PASSED, APPROVED AND ADOPTED THIS 21st day of October 2025.

MAYOR

ATTEST:

TOWN CLERK

APPROVED AS TO FORM:

TOWN ATTORNEY

Town's Purchasing Policy;

And authorize the Town Manager, or designee to execute all documents for the purchase of the furniture and equipment.

- 10. Adopt the Yucca Mesa & Buena Vista Intersection Improvements Project, Town Project No. 7073, Approving Plans and Specifications, and Authorizing Advertisement and Construction Bidding**

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, APPROVING THE SPECIFICATIONS FOR THE YUCCA MESA & BUENA VISTA INTERSECTION IMPROVEMENTS PROJECT IN SAID TOWN AND AUTHORIZING AND DIRECTING THE TOWN CLERK TO ADVERTISE AND RECEIVE BIDS.

MOTION:

Find that the Project is exempt from the requirements of the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines under Section 15301 Existing Facilities, since the proposed Project consists of repair, maintenance, or minor alteration of existing streets.

Adopt Resolution No. 25-20, approving the plans and specifications for Yucca Mesa & Buena Vista Intersection Improvements Project, Town Project No. 7073, and authorizing the Town Clerk to advertise and receive bids.

- 11. Approve the Amendment No. 1 to Cooperative Agreement No. 25-1003191 with San Bernardino County Transportation Authority (SBCTA) SR62 Widening Project – Town Project No. 7075**

MOTION:

Approve Amendment No. 1 to the Cooperative Agreement No. 25-1003191 with San Bernardino County Transportation Authority (SBCTA) for Project Initiation Document (PID) And Project Approval and Environmental Document (PA/ED) phases for the State Route 62 widening project from Sage Avenue to Airway Avenue in the Town of Yucca Valley, authorizing the Town Manager or designee to sign the amendment to the Cooperative Agreement.

- 12. Adopt the Senior Center Roof Replacement Project, Town Project No. 8061, Authorization to Advertise Construction and to Receive Bids, Community Development Block Grant (CDBG) funds.**

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, APPROVING THE SPECIFICATIONS FOR THE SENIOR CENTER ROOF REPLACEMENT PROJECT IN SAID TOWN AND AUTHORIZING AND DIRECTING THE TOWN CLERK TO ADVERTISE AND RECEIVE BIDS.

MOTION:

Adopt Resolution No. 25-21, approving the specifications for Senior Center Roof Replacement Project, Town Project No. 8061, and authorizing the Town Clerk to

advertise and receive bids.

13. Approve the Approval of Agreement for Governmental Relations Services-Amendment #1

MOTION:

- Approve an Agreement Amendment for Governmental Relations Services with Capitol Advocacy, continuing the current, written fee agreement and setting forth the scope of services and fees to be charged for Town Governmental Relations services, through June 30, 2026.
- Authorize the Town Manager to execute the Amendment Agreement for Services using the Town's standard form Professional Services Agreement and Amendment Agreement.

14. Approve the Fall/Winter 2025-26 Planned Programs - Community Services Dept

MOTION:

Accept the recommendation of the Parks, Recreation and Cultural Commission and approve the Fall/Winter 2025-26 programs and events organized and conducted by the Community Services.

15. Approve the AB1234 Reporting Requirements

MOTION:

Receive and file the AB1234 Reporting Requirement Schedule for the month of July 2025.

16. Approve the Ratification of Warrant Registers

MOTION:

Ratify the Payroll Registers totaling \$281,803.13 dated July 03,2025, and \$305,849.50 dated July 18, 2025.

Ratify the Warrant Registers totaling \$892,933.50 dated July 03,2025, \$3,462,646.23 dated July 18, 2025, and \$528,025.29 dated July 23,2025

Mayor Drozd opened public comments for items on the consent agenda. With no members of the public wishing to speak, public comments were closed.

**Town of Yucca Valley
Town Council Staff Report**



To: Town Council

From: Alex Qishta, Public Works Director, Shane Stueckle, Deputy Town Manager

Date: October 14, 2025

Meeting Date: October 21, 2025

Subject: 56370 Buena Vista Drive Demolition Project – Town Project No. 8070
Award of Construction Contract

Recommendation:

That the Town Council:

- Approves the award of a construction contract with UBD, Inc., in the amount of \$34,777.00 for the 56370 Buena Vista Drive Demolition Project;
- Authorizes construction, construction contingencies, and inspection costs in the total amount of \$41,000.00; and
- Authorizes the Mayor, Town Manager, and Town Attorney to execute the agreement, and authorizes the Town Manager to expend contingency funds, if necessary, for project completion.

Prior Review:

On September 16, 2025, the Town Council adopted Resolution No. 25-23, approving plans, specifications and estimates for the advertised demolition of 56370 Buena Vista Drive Demolition Project, Town Project No. 8070, and authorizing the Town Clerk to advertise and receive bids.

Discussion:

The property at 56370 Buena Vista Drive has remained vacant following the owner's death. During this period, the residence was involved in a fire incident that caused significant structural damage. Successors in interest are unable to fund remediation or demolition of the damaged structure. As a result, the Town has initiated a Public Works project for the demolition of the structure, the end of utility services, and clearing of the site.

Property title research has identified no additional lien or interest holders in the property. Proper notice has been sent to the property owner to abate the public nuisance as required by Town regulations. All utilities will be disconnected, and all septic tanks and leach lines will be

removed and back-filled.

The 56370 Buena Vista Drive Demolition Project will consist of the demolition of all structures, removal of all concrete foundations and site concrete, and disposal of all demolished materials. Additionally, testing for asbestos materials was conducted, finding no presence of asbestos in the building.

Project plans and specifications were prepared, and the project was advertised for public bidding in the High Desert Star Newspaper. In addition, the project was advertised on F. W. Dodge, Construction Bid Board, High Desert Plan Room, Bid America Online, and the Town's website.

Sealed bids were received and opened on October 9, 2025. The Town received five (5) bids as follows:

Bidder	City	Base Bid
UBD, Inc.	North Hollywood, CA	\$34,777.00
Capo A General Contracting	San Juan Capistrano, CA	\$37,984.00
Tri-Star Contracting II, Inc.	Desert Hot Springs, CA	\$73,146.00
Integrated Demolition and Remediation, Inc.	Anaheim, CA	\$88,800.00
Valley Pipeline Services, Inc.	Palm Desert, CA	\$163,000.00

The Town has reviewed the bid packages and confirmed that UBD, Inc., of North Hollywood, California, is the lowest responsible and responsive bidder, with a total bid amount of \$34,777.00. If awarded by the Mayor and Town Council, construction work is anticipated to begin in November 2025 and be completed by December 2025.

Alternatives

No alternatives are recommended by staff. The recommended action is necessary for the project to move forward.

Fiscal Impact:

The overall cost of the improvement work breaks down as follows:

Construction Bid Amount	\$34,777.00
Construction Contingency and Inspections	\$6,223.00
Total Project Cost	\$41,000.00

The total project cost is accommodated by the Adopted FY2025-26 General Fund Budget Code Compliance division's appropriate budget for abatement and substandard building costs.

Attachments

1. Bid Tabulations - Buena Vista Demo
2. Bid Results - Buena Vista Demo

3. UBD Inc - Buena Vista Bid
4. Dept 52 Rev&Exp Report Oct 14 2025

BID TABULATION
FOR
CITYWIDE PAVEMENT REHABILITATION
(Slurry/Crack Seal)
PLAN NO. 13498

BID OPENING: 2:30 P.M., October 9, 2025
FILE: Project No. 8070 BID AWARD - 56370 Buena Vista Drive Demolition

Item No.	BID ITEM DESCRIPTION	Estimated Quantity	Unit	Engineering Estimate		1st LOW UBD Inc.		2nd LOW Capo A General Contracting		3rd LOW Tri-Star Contracting II, Inc.		4th LOW Integrated Demolition and Remediation Inc.		5th LOW Valley Pipeline Services, Inc.	
				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Mobilization - Price not to exceed 2% of the Total Bid Amount	1	LS	1,200.00	1,200.00	695.54	695.54	744.00	744.00	1,344.00	1,344.00	1,500.00	1,500.00	3,260.00	3,260.00
2	Structure and Concrete Demolition and Disposal	1	LS	35,000.00	35,000.00	34,081.46	34,081.46	37,240.00	37,240.00	71,802.00	71,802.00	87,300.00	87,300.00	159,740.00	159,740.00
TOTAL BID				\$36,200.00		\$34,777.00		\$37,984.00		\$73,146.00		\$88,800.00		\$163,000.00	

TOWN OF YUCCA VALLEY BID OPENING LOG SHEET

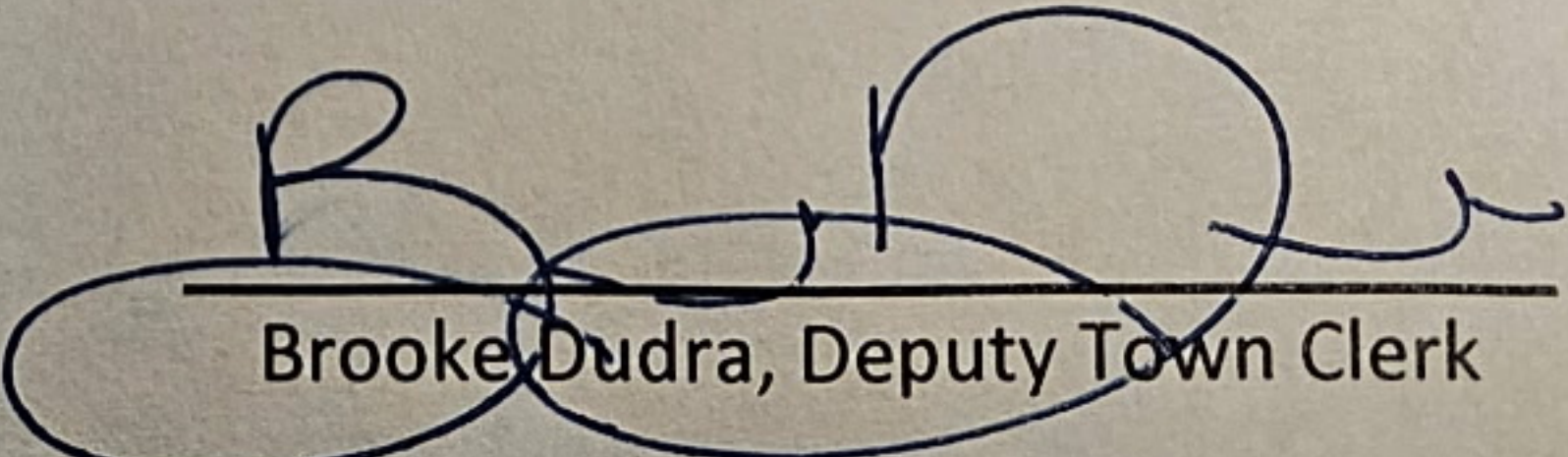


BID OPENING DATE: October 9, 2025 2:30 PM

PROJECT DESCRIPTION:

56370 BUENA VISTA DRIVE PROPERTY DEMOLITION PROJECT NO. 8070

	Bidder's Name	Bid Bond 10%	Bid Amount
1	Valley Pipeline	✓	\$163,000.00
2	UBD Inc	✓	\$34,777.00
3	Tri-Star Contracting II, Inc	✓	\$73,146.00
4	Capo A General Contracting	✓	\$37,984.00
5	Integrated Demolition + Remediation Inc	✓	\$88,800.00
6			
7			
8			
9			
10			


 Brooke Dudra, Deputy Town Clerk

**Classification (B) General Building Contractor
OR
Classification (C-21) Building Moving/Demolition Contractor**

BIDDER'S INITIATED ACKNOWLEDGEMENT OF ADDENDUMS:

ADDENDUM NO.1 None **DATE:**

ADDENDUM NO.2 **DATE:**

ADDENDUM NO.3 **DATE:**

ADDENDUM NO.4 **DATE:**

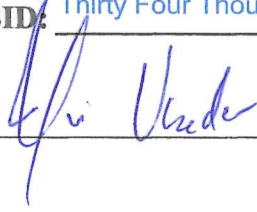
BIDDING FORM
56370 BUENA VISTA DRIVE DEMOLITION PROJECT
PROJECT NO. 8070

Name of Bidder UBD Inc

The undersigned, having examined the proposed Contracts and having visited the site and examined the conditions affecting the work, hereby and agrees to furnish all labor, materials, equipment, and appliances, and perform operations necessary to complete the work as required by said proposed Contract Documents, excluding work of alternates for. The bids will be awarded on Base Bid.

BID SCHEDULE					
56370 Buena Vista Drive Demolition Project					
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	AMOUNT	SUBTOTAL
1	Mobilization per project specifications and bid item- not more than the 2% of bid amount	LS	1	\$695.54	\$695.54
2	Structure and Concrete Demolition and Disposal	LS	1	\$34,081.46	\$34,081.46
GRAND TOTAL BASE BID ITEMS (In Figures)					
GRAND TOTAL BASE BID ITEMS (In Words)					

TOTAL BASE BID: Thirty Four Thousand Seven Hundred and Seventy Seven Dollars

Signature: 

Title: President

Print Name: Yuri Uboda

BUSINESS ADDRESS

6707 Camellia Ave #205

North Hollywood, CA 91606

PHONE: 818-482-8014

E-MAIL: ubdinc@yahoo.com

DIR NUMBER: 1001095130

DATED: 10/9/25

NOTE:

If bidder is a corporation, enter State of Incorporation in addition to Business Address; if a partnership or joint venture, provide full names of all partners or joint venturers.



BA20251280518

B3773-2674 06/12/2025 5:51 PM Received by California Secretary of State



STATE OF CALIFORNIA
Office of the Secretary of State
STATEMENT OF INFORMATION
CORPORATION

California Secretary of State
1500 11th Street
Sacramento, California 95814
(916) 657-5448

For Office Use Only

-FILED-

File No.: BA20251280518

Date Filed: 6/12/2025

Entity Details			
Corporation Name	UBD INC		
Entity No.	3520882		
Formed In	CALIFORNIA		
Street Address of Principal Office of Corporation			
Principal Address	6707 CAMELLIA AVE 205 NORTH HOLLYWOOD, CA 91606		
Mailing Address of Corporation			
Mailing Address	6707 CAMELLIA AVE #205 NORTH HOLLYWOOD, CA 91606		
Attention			
Street Address of California Office of Corporation			
Street Address of California Office	6707 CAMELLIA AVE #205 NORTH HOLLYWOOD, CA 91606		
Officers			
Officer Name	Officer Address	Position(s)	
YURI JOSE UBEDA	6707 CAMELLIA AVE #205 NORTH HOLLYWOOD, CA 91606	Chief Executive Officer	
+ Yadir Reyes	5545 CARLTON WAY 203 HOLLYWOOD, CA 91606	Secretary	
+ Yuri J Ubeda	6707 CAMELLIA AVE #205 6707 CAMELLIA AVE #205 NORTH HOLLYWOOD, CA 91606	Chief Financial Officer	
Additional Officers			
Officer Name	Officer Address	Position	Stated Position
None Entered			
Directors			
Director Name	Director Address		
YURI JOSE UBEDA	6707 CAMELLIA AVE #205 LOS ANGELES, CA 91606		
+ Yadir Reyes	5545 CARLTON WAY 203 HOLLYWOOD, CA 90028		
The number of vacancies on Board of Directors is: 0			
Agent for Service of Process			
Agent Name	YURI JOSE UBEDA		
Agent Address	6707 CAMELLIA AVE #205 NORTH HOLLYWOOD, CA 91606		

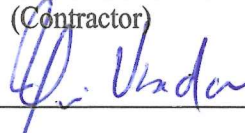
Type of Business	UBD INC
Email Notifications	Yes, I opt-in to receive entity notifications via email.
Labor Judgment	No Officer or Director of this Corporation has an outstanding final judgment issued by the Division of Labor Standards Enforcement or a court of law, for which no appeal therefrom is pending, for the violation of any wage order or provision of the Labor Code.
Electronic Signature	☒ By signing, I affirm that the information herein is true and correct and that I am authorized by California law to sign.
<u>Yuri J Ubeda</u> Signature	<u>06/12/2025</u> Date

WORKERS' COMPENSATION INSURANCE CERTIFICATION

The Contractor shall execute the following form as required by the California Labor Code, Section 1860 and 1861:

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

Date: 10/9/25 UBD Inc
(Contractor)

By: 
President
(Title)

Attest:
By: Yadira Reys Yadira Reyes
Secretary
(Title)

*(THE BIDDER'S EXECUTION ON THE SIGNATURE PORTION OF THIS PROPOSAL SHALL
ALSO CONSTITUTE AN ENDORSEMENT AND EXECUTION OF THOSE
CERTIFICATIONS WHICH ARE A PART OF THIS PROPOSAL)*

EQUAL EMPLOYMENT OPPORTUNITY CERTIFICATION

The bidder UBD Inc, proposed subcontractor None assigned, hereby certifies that he has x, has not _____ participated in a previous contract or subcontract subject to the equal opportunity clause, as required by Executive Orders 10925, 11114, or 11246 and that, where required, he has filed with the Joint Reporting Committee, the Director of the Office of Federal Contract Compliance, a Federal Government contracting or administering agency, or the former President's Committee on Equal Employment Opportunity, all reports due under the applicable filing requirements.

NOTE: The above certification is required by the Equal Employment Opportunity Regulations of the Secretary of Labor (41 CFR 60-1.7 (b) (1)), and must be submitted by bidders and proposed subcontractors only in connection with contracts and subcontracts which are subject to the equal opportunity clause. Contracts and subcontracts which are exempt from the equal opportunity clause are set forth in 41 CFR 60-1.5 (Generally only contracts or subcontracts of \$10,000.00, or under, are exempt).

Currently, Standard Form 100 (EE-1) is the only report required by the Executive Orders or their implementing regulations.

Proposed prime contractors and subcontractors who have participated in a previous contract or subcontract subject to the Executive Orders and have not filled the required reports should note that 41 CFR 60-1.7(b)(1) prevents the award of contracts and subcontracts unless such contractor submits a report covering the delinquent period or such other period specified by the Federal Highway Administration or by the Director, Office of Federal Contract Compliance, U.S. Department of Labor.

(This affidavit shall be executed by all bidders at the time of bid submittal. Failure to execute the affidavit on this page will result in rejection of bid.)

NON-COLLUSION AFFIDAVIT

To the DEPARTMENT OF PUBLIC WORKS, TOWN OF YUCCA VALLEY, STATE OF CALIFORNIA.

The undersigned in submitting a bid for performing the following work by contract, being duly sworn, deposes and says:

That he or she is of the party making the foregoing bid, that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; communication, or conference with anyone to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract on anyone interested in the proposed contract; or take any action in restraint of free competitive bidding in connection with such contract; that all statements contained in the bid are true; and further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

UBD Inc

Firm Name

Signature of Bidder

Yuri Ubeda, President

Printed Name and Title

6707 Camellia Ave #205, North Hollywood, CA 91606

Business Address

Same as above

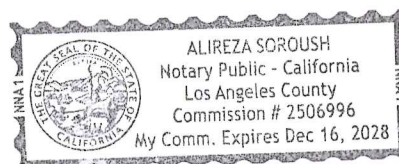
Place of Residence

Subscribed and sworn to (or affirmed) before me this 9th day of October 2025
the above proved to me on the basis of satisfactory evidence to be the person who appeared
before me.

Signed

Notary Public in and for the County of Los Angeles, State of California.

My Commission expires on DEC, 16, 2028, _____ Year



BIDDER'S BOND

KNOW ALL MEN BY THESE PRESENTS, that we UBD Inc as Principal, and American Contractors Indemnity Company as Surety, are firmly held and bound unto the Town of Yucca Valley, organized and existing under the laws of the State of California, sometimes referred to as the Town, in the sum of \$Ten Percent of the Total Amount of the Bid (which is a sum no less than ten (10%) percent of the amount of the total bid) for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors administrators and successors, jointly and severally, firmly by these presents.

The condition of this obligation is such that, whereas the Principal has submitted to the Town the accompanying Proposal dated 10/09/2025, for the construction of:

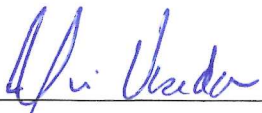
56370 BUENA VISTA DRIVE DEMOLITION

TOWN PROJECT NO. 8070

NOW, THEREFORE, if the Principal withdraws said proposal within the period specified in said Proposal, or if the Principal shall not, within ten (10) calendar days after the receipt from the Town of Notice of Award of the Contract for any reason whatsoever except the fault of the Town, enter into the Contract with the Town in accordance with the Principal's Proposal, give bonds with good and sufficient surety and furnish the certificates of insurance as stated in said Proposal, then the above obligation shall be and remain in full force and effect; otherwise it shall be null and void. In the event suit is brought upon this Bond by the Town and judgment is recovered, the surety and sureties shall pay all costs incurred by the Town in such suit, including attorney's fees to be fixed by the court.

Dated: 10/09, 20 25

UBD Inc



(Principal)
American Contractors Indemnity Company


Patricia Zenizo-Attorney-in-Fact

6707 Camellia Ave #205, North Hollywood, CA 91606

(Business Address)

In presence of:

4326 Eagle Rock Blvd. LA CA 90041

(Address)

END OF BIDDERS BOND



**TOKIO MARINE
HCC**

POWER OF ATTORNEY

**AMERICAN CONTRACTORS INDEMNITY COMPANY TEXAS BONDING COMPANY
UNITED STATES SURETY COMPANY U.S. SPECIALTY INSURANCE COMPANY**

KNOW ALL MEN BY THESE PRESENTS: That American Contractors Indemnity Company, a California corporation, Texas Bonding Company, an assumed name of American Contractors Indemnity Company, United States Surety Company, a Maryland corporation and U.S. Specialty Insurance Company, a Texas corporation (collectively, the "Companies"), do by these presents make, constitute and appoint:

PIETRO MICCICHE or PATRICIA ZENZIO of LOS ANGELES, CALIFORNIA

its true and lawful Attorney(s)-in-fact, each in their separate capacity if more than one is named above, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver **any and all bonds, recognizances, undertakings or other instruments or contracts of suretyship to include riders, amendments, and consents of surety, providing the bond penalty does not exceed** *****FIVE MILLION***** Dollars (***\$5,000,000.00***).

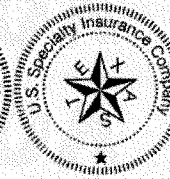
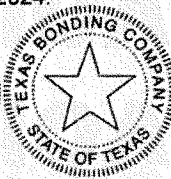
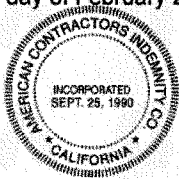
This Power of Attorney shall expire without further action on January 31st 2028. This Power of Attorney is granted under and by authority of the following resolutions adopted by the Boards of Directors of the Companies:

Be it Resolved, that the President, any Vice-President, any Assistant Vice-President, any Secretary or any Assistant Secretary shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company subject to the following provisions:

Attorney-in-Fact may be given full power and authority for and in the name of and on behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements or indemnity and other conditional or obligatory undertakings, including any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts, and any and all notices and documents canceling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be binding upon the Company as if signed by the President and sealed and effected by the Corporate Secretary.

Be it Resolved, that the signature of any authorized officer and seal of the Company heretofore or hereafter affixed to any power of attorney or any certificate relating thereto by facsimile, and any power of attorney or certificate bearing facsimile signature or facsimile seal shall be valid and binding upon the Company with respect to any bond or undertaking to which it is attached.

IN WITNESS WHEREOF, The Companies have caused this instrument to be signed and their corporate seals to be hereto affixed, this 1st day of February 2024.



**AMERICAN CONTRACTORS INDEMNITY COMPANY, TEXAS
BONDING COMPANY, UNITED STATES SURETY COMPANY,
U.S. SPECIALTY INSURANCE COMPANY**

By: _____

[Signature]
Daniel P. Aguilar, Vice President

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Los Angeles

On this 1st day of February 2024, before me, D. Littlefield, a notary public, personally appeared Daniel P. Aguilar, Vice President of American Contractors Indemnity Company, Texas Bonding Company, United States Surety Company and U.S. Specialty Insurance Company who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his authorized capacity, and that by his signature on the instrument the person, or the entity upon behalf of which the person acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____

[Signature]

(seal)



I, Kio Lo, Assistant Secretary of American Contractors Indemnity Company, Texas Bonding Company, United States Surety Company and U.S. Specialty Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Companies, which is still in full force and effect; furthermore, the resolutions of the Boards of Directors, set out in the Power of Attorney are in full force and effect.

In Witness Whereof, I have hereunto set my hand and affixed the seals of said Companies at Los Angeles, California this 9th day of October 2023

Bond No. BB

Agency No. 3057



[Signature]
Kio Lo, Assistant Secretary

visit tmhcc.com/surety for more information

HCCSMANPOA02/2024

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT**CIVIL CODE § 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

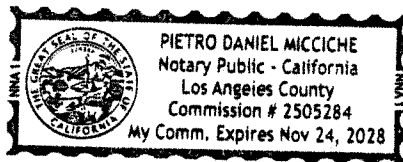
State of California)
County of Los Angeles)

On 10/19/2025 before me, Pietro Daniel Micciche,
Date Here Insert Name and Title of the Officer
personally appeared Patricia Zenizo
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature Pietro Daniel Micciche
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____ Document Date: _____
Number of Pages: _____ Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____
☐ Corporate Officer — Title(s): _____
☐ Partner — ☐ Limited ☐ General
☐ Individual ☐ Attorney in Fact
☐ Trustee ☐ Guardian or Conservator
☐ Other: _____
Signer Is Representing: _____

Signer's Name: _____
☐ Corporate Officer — Title(s): _____
☐ Partner — ☐ Limited ☐ General
☐ Individual ☐ Attorney in Fact
☐ Trustee ☐ Guardian or Conservator
☐ Other: _____
Signer Is Representing: _____

PAYMENT BOND (LABOR AND MATERIALS)

KNOW ALL MEN BY THESE PRESENTS That

WHEREAS, the Town of Yucca Valley, a Charter Town and municipal corporation organized and operating under the laws of the State of California (hereinafter designated as the "Town"), by action taken or a resolution passed _____, 20_____, has awarded to _____ hereinafter designated as the "Principal," a contract for the work described as follows:
Contract No. _____ (the "Project"); and

WHEREAS, the work to be performed by the Contractor is more particularly set forth in the Contract Documents for the Project dated _____, (hereinafter referred to as "Contract Documents"), the terms and conditions of which are expressly incorporated herein by reference; and

WHEREAS, said Principal is required to furnish a bond in connection with said contract; providing that if said Principal or any of its Subcontractors shall fail to pay for any materials, provisions, provender, equipment, or other supplies used in, upon, for or about the performance of the work contracted to be done, or for any work or labor done thereon of any kind, or for amounts due under the Unemployment Insurance Code or for any amounts required to be deducted, withheld, and paid over to the Employment Development Department from the wages of employees of said Principal and its Subcontractors with respect to such work or labor the Surety on this bond will pay for the same to the extent hereinafter set forth.

NOW THEREFORE, we, the Principal and _____ as Surety, are held and firmly bound unto the Town in the penal sum of _____ Dollars (\$_____) lawful money of the United States of America, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that if said Principal, his or its subcontractors, heirs, executors, administrators, successors or assigns, shall fail to pay any of the persons named in Civil Code Section 9100, fail to pay for any materials, provisions or other supplies, used in, upon, for or about the performance of the work contracted to be done, or for any work or labor thereon of any kind, or amounts due under the Unemployment Insurance Code with respect to work or labor performed under the contract, or for any amounts required to be deducted, withheld, and paid over to the Employment Development Department or Franchise Tax Board from the wages of employees of the contractor and his subcontractors pursuant to Revenue and Taxation Code Section 18663, with respect to such work and labor the Surety or Sureties will pay for the same, in an amount not exceeding the sum herein above specified, and also, in case suit is brought upon this bond, all litigation expenses incurred by the Town in such suit, including reasonable attorneys' fees, court costs, expert witness fees and investigation expenses.

This bond shall inure to the benefit of any of the persons named in Civil Code Section 9100 so as to give a right of action to such persons or their assigns in any suit brought upon this bond.

It is further stipulated and agreed that the Surety on this bond shall not be exonerated or released from the obligation of this bond by any change, extension of time for performance, addition, alteration or modification in, to, or of any contract, plans, specifications, or agreement pertaining or relating to any scheme or work of improvement herein above described, or pertaining or relating to the furnishing of labor, materials, or equipment therefore, nor by any change or modification of any terms of payment or extension of the time for any payment pertaining or relating to any scheme or work of improvement herein above described, nor by any rescission or attempted rescission or attempted rescission of the contract, agreement or bond, nor by any conditions precedent or subsequent in the bond attempting to limit the right of recovery of claimants otherwise entitled to recover under any such contract or agreement or under the bond, nor by any fraud practiced by any person other than the claimant seeking to recover on the bond and that this bond be construed most strongly against the Surety and in favor of all persons for whose benefit such bond is given, and under no circumstances shall Surety be released from liability to those for whose benefit such bond has been given, by reason of any breach of contract between the owner or the Town and original contractor or on the part of any obligee named in such bond, but the sole conditions of recovery shall be that claimant is a person described in Civil Code Section 9100, and has not been paid the full amount of his claim.

The Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the Contract to be performed thereunder, shall in any way affect its obligations on this bond, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of Contract, including but not limited to, the provisions of Sections 2819 and 2845 of the California Civil Code.

IN WITNESS WHEREOF, we have hereunto set our hands and seals this _____ day of _____, 20____.

(Corporations require two (2) signatures; *one from each* of the following groups: A. Chairman of Board, President, or any Vice President; *AND* B. Secretary, Assistant Secretary, Treasurer, Assistant Treasurer, or Chief Financial Officer).

(Corporate Seal)

Contractor/ Principal

By _____

Title _____

(Corporate Seal)

Surety

By _____

Attorney-in-Fact

(Attach Attorney-in-Fact Certificate)

Title _____

Notary Acknowledgment

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA

COUNTY OF _____

On _____, 20____, before me, _____, Notary Public, personally appeared _____, who proved to me on the basis of satisfactory

evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature of Notary Public

OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.

CAPACITY CLAIMED BY SIGNER

DESCRIPTION OF ATTACHED DOCUMENT

Individual
Corporate Officer

- ☐ Partner(s) ☐ Limited
☐ General
- ☐ Attorney-In-Fact
- ☐ Trustee(s)
- ☐ Guardian/Conservator
- ☐ Other:

Signer is representing:
Name Of Person(s) Or Entity(ies)

Title or Type of Document

Number of Pages

Date of Document

Signer(s) Other Than Named Above

NOTE: This acknowledgment is to be completed for Contractor/Principal.

Notary Acknowledgment

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA

COUNTY OF _____

On _____, 20____, before me, _____, Notary Public, personally appeared _____, who proved to me on the basis of satisfactory

evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature of Notary Public

OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.

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Corporate Officer

- ☐ Partner(s) ☐ Limited
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☐ Trustee(s)
☐ Guardian/Conservator
☐ Other:

Signer is representing:
Name Of Person(s) Or Entity(ies)

Title or Type of Document

Number of Pages

Date of Document

Signer(s) Other Than Named Above

NOTE: This acknowledgment is to be completed for the Attorney-in-Fact. The Power-of-Attorney to local representatives of the bonding company must also be attached.

END OF PAYMENT BOND

REFERENCES - **56370 BUENA VISTA DRIVE DEMOLITION PROJECT**

Project No. 8070

Date 10/9/25

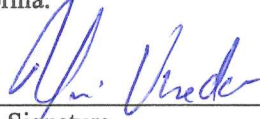
The following are the names, addresses, and phone numbers for three public agencies for which BIDDER has performed similar work **within the past two years**:

Public Agency's Name & Address	Type of Project	Contract Amount	Date Completed	Contract Name, Title & Phone Number
1. Oceanside Unified School District 2111 Mission Ave, Oceanside CA 92054	Demo/Abatement	\$ 87,000.00	6/16/25	1125 Ditmar Demo Jordan Donis Project Manager 858-373-7367
2. Ojai Unified School District 703 El Paseo Rd Ojai, CA 93023	Stadium Demo @ Nordthoff HS	\$ 113,000.00	12/31/24	Stadium Demo @ Nordthoff HS Alan White Project Manager 805-701-4231
3. Costa Mesa Water District 1965 Placentia Ave Costa Mesa, CA	Demo/Abatement	\$ 94,777.00	1/22/25	Hitchcrafter Bldg Demo Dawn Saidi Project Manager 949-548-1192

The undersigned contractor, certifies and declares that:

1. The undersigned contractor is aware of Sections 1771.1 and 1777.7 of the California Labor Code, which prohibit a contractor or subcontractor who has been found by the Labor Commissioner or the Director of Industrial Relations to be in violation of certain provisions of the Labor Code, from bidding on, or being awarded, or performing work as a subcontractor on a public works project for specified periods of time.
2. The undersigned contractor is not ineligible to bid on, be awarded or perform work as a subcontractor on a public works project by virtue of the foregoing provisions of Sections 1771.1 or 1777.7 of the California Labor Code or any other provision of law.
3. The undersigned contractor is aware of California Public Contract Code Section 6109, which states:
 - (a) A public entity, as defined in Section 1100 [of the Public Contract Code], may not permit a contractor or subcontractor who is ineligible to bid or work on, or be awarded, a public works project pursuant to Section 1771.1 or 1777.7 of the Labor Code to bid on, be awarded, or perform work as a subcontractor on, a public works project. Every public works project shall contain a provision prohibiting a contractor from performing work on a public works project with a subcontractor who is ineligible to perform work on the public works project pursuant to Section 1777.1 or 1777.7 of the Labor Code.
 - (b) Any contract on a public works project entered into between a contractor and a debarred subcontractor is void as a matter of law. A debarred subcontractor may not receive any public money for performing work as a subcontractor on a public works contract, and any public money that may have been paid to a debarred subcontractor by a contractor on the project shall be returned to the awarding body. The contractor shall be responsible for the payment of wages to workers of a debarred subcontractor who has been allowed to work on the project.”
4. The undersigned contractor has investigated the eligibility of each and every subcontractor the undersigned contractor intends to use on this public works project and determined that none of them is ineligible to perform work as a subcontractor on a public works project by virtue of the foregoing provisions of the Public Contract Code, Sections 1771.1 or 1777.7 of the Labor Code, or any other provision of law.

The undersigned declares under penalty of perjury under the laws of the State of California that the foregoing is true and correct. Executed this 9th day of October 2025, at North Hollywood, California.
(place of execution)



Signature

Yuri Ubeda

Name (print or type)

President

Title

UBD Inc

Name of company

NON-DEBARMENT CERTIFICATION

Instructions for Certification.

1. By signing and submitting this proposal, the prospective primary participant is providing the certification set out below.
2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why they cannot provide the certification set out below. The certification or explanation will be considered in connection with the Town's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
3. The certification in this clause is a material representation of fact upon which reliance was placed when the Town determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.
4. The prospective primary participant shall provide immediate written notice to the Town to whom this proposal is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
5. The prospective primary participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the Town or agency entering into this transaction.
6. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals.
8. Nothing contained in the foregoing shall be construed to require establishment of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Expect for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower Tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies to the Federal Government, the Town may terminate this transaction for cause or default.

10. Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion.

COUNTY OF Los Angeles

STATE OF California

Yuri Ubeda, President being first
(President or duly authorized Company official)

duly sworn deposes and says that he is President
(official capacity)

of UBD Inc with the intention of becoming a primary
(name of company)

participant on Town of Yucca Valley Construction and that he certifies to the best of his knowledge and belief that said company and its principals:

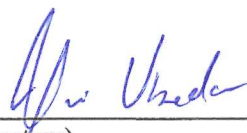
(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (b) of this certification: and

(d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

Further affiant sayeth not.

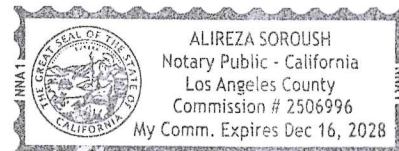

(Signature)
Yuri Ubeda
(Print Name)

SUBSCRIBED AND SWORN to before me a notary public this 09

Day of 10, 2026


Notary Public

My commission expires: Dec 16, 2028

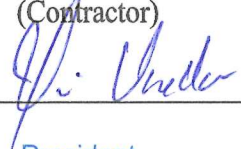


WORKERS' COMPENSATION INSURANCE CERTIFICATION

The Contractor shall execute the following form as required by the California Labor Code, Section 1860 and 1861:

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

Date: 10/9/25 UBD Inc

(Contractor)
By: 

President

(Title)
Attest:
By: Yuri Uboda

President

(Title)

*(THE BIDDER'S EXECUTION ON THE SIGNATURE PORTION OF THIS PROPOSAL SHALL
ALSO CONSTITUTE AN ENDORSEMENT AND EXECUTION OF THOSE
CERTIFICATIONS WHICH ARE A PART OF THIS PROPOSAL)*

(1/2%) of the prime Contractor's total bid or ten thousand dollars (\$10,000.00), whichever is greater.

It is noted that if a Contractor fails to specify a subcontract for any portion of the work to be performed under the Contract, he shall be deemed to have agreed to perform such portion himself, and he shall not be permitted to subcontract that portion of the work except by written consent of the awarding authority. The requirement of the submission of this list, the legal consequences for failure of the Contractor to do so, and other particular details concerning the same shall be as set forth in the "Subletting and Subcontracting Fair Practices Act", California Public Contract Code (§ 4100, *et seq.*) to which the bidder is hereby referred.

Item No. of Work	Name of Firm or Contractor	Location of Mill, Shop or Office	Sub-Contractor Classification	Town of Yucca Valley Business License No. *
	None			

* All Subcontractors are required to obtain a Town of Yucca Valley Business License before a Notice to Proceed may be issued.

The undersigned further agrees that in case of default in executing the required contract with necessary bonds within **ten (10) calendar days** after the notice of award of contract has been mailed, the proceeds of the check or bond accompanying his bid shall become the property of the Town. If the Town awards the contract to the next lowest bidder, the amount of the lowest bidder's security shall be applied by the Town to the difference between the low bid and the second lowest bid, and the surplus, if any, shall be returned to the lowest bidder. The undersigned further agrees to complete the work within **Thirty (30) calendar days** from the execution of the first contract.

Contractor, and any subcontractors utilized, shall be licensed in accordance with the provisions of the Contractor's License Law, Chapter 9 of Division 3 of the State Business and Professions Code. Additionally, the Contractor must have at the time of bid opening for this project the following classification(s) of Contractor's license and experience:

NON-DEBARMENT CERTIFICATION

Instructions for Certification.

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3. The certification in this clause is a material representation of fact upon which reliance was placed when the Town determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.
4. The prospective primary participant shall provide immediate written notice to the Town to whom this proposal is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
5. The prospective primary participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the Town or agency entering into this transaction.
6. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals.
8. Nothing contained in the foregoing shall be construed to require establishment of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

Revenue and Expense Detail by Department

Town of Yucca Valley

For 10/14/2025

52 Code Enforcement

	M-T-D Actual	Y-T-D Actual	Encumbrance at Month End	Total Exp + Encumb	Annual Budget	Annual Variance	Annual %
Revenues							
001 52 4310 0000 00 0000 Code Enforcement Admin Fine	730.88	39,366.66	0.00	39,366.66	100,000.00	(60,633.34)	(60.63)
001 52 4440 0000 00 0000 Abatement Fees	0.00	0.00	0.00	0.00	30,000.00	(30,000.00)	(100.00)
Total Revenues	730.88	39,366.66	0.00	39,366.66	130,000.00	(90,633.34)	(69.72)
Expenses							
001 52 5110 0000 00 0000 Salaries Full Time	0.00	29,028.96	0.00	29,028.96	186,180.00	157,151.04	15.59
001 52 5112 0000 00 0000 Salaries Overtime	0.00	145.93	0.00	145.93	1,412.00	1,266.07	10.33
001 52 5121 0000 00 0000 FICA Medicare	0.00	388.19	0.00	388.19	2,734.00	2,345.81	14.20
001 52 5123 0000 00 0000 Health Insurance	0.00	9,660.12	0.00	9,660.12	57,960.00	48,299.88	16.67
001 52 5124 0000 00 0000 Workers Comp Insurance	0.00	1,053.52	0.00	1,053.52	6,600.00	5,546.48	15.96
001 52 5125 0000 00 0000 Life and Disability	0.00	299.49	0.00	299.49	1,800.00	1,500.51	16.64
001 52 5126 0000 00 0000 Unemployment Insurance	0.00	614.56	0.00	614.56	3,771.00	3,156.44	16.30
001 52 5127 0000 00 0000 CalPERS Retirement	0.00	3,065.35	0.00	3,065.35	16,570.00	13,504.65	18.50
001 52 5128 0000 00 0000 Other Post Employment Benefits	0.00	692.37	0.00	692.37	3,724.00	3,031.63	18.59
Expenditure							
001 52 5202 0000 00 0000 Communications Stipend	0.00	323.12	0.00	323.12	975.00	651.88	33.14
001 52 6110 0000 00 0000 Office Supplies	0.00	0.00	0.00	0.00	1,604.00	1,604.00	0.00
001 52 6120 0000 00 0000 Operating Supplies	0.00	332.76	0.00	332.76	5,723.00	5,390.24	5.81
001 52 6190 0000 00 0000 Clothing	0.00	229.57	0.00	229.57	1,260.00	1,030.43	18.22
001 52 7110 0000 00 0000 Professional Services	0.00	3,685.03	0.00	3,685.03	25,000.00	21,314.97	14.74
001 52 7510 0000 00 0000 Printing	0.00	0.00	0.00	0.00	1,575.00	1,575.00	0.00
001 52 7620 0000 00 0000 Staff Training and Education	0.00	0.00	0.00	0.00	5,513.00	5,513.00	0.00
001 52 7630 0000 00 0000 Dues and Memberships	0.00	168.00	0.00	168.00	3,990.00	3,822.00	4.21
001 52 7850 0000 00 0000 Substandard Buildings	0.00	0.00	0.00	0.00	42,000.00	42,000.00	0.00
001 52 7851 0000 00 0000 Abatement Costs	0.00	1,875.82	0.00	1,875.82	40,000.00	38,124.18	4.69
Total Expenses	0.00	51,562.79	0.00	51,562.79	408,391.00	356,828.21	12.63
Excess Revenue Over (Under) Expenditures	730.88	(12,196.13)	0.00	(12,196.13)	(278,391.00)	266,194.87	(4.38)

**Town of Yucca Valley
Town Council Staff Report**



To: Town Council

From: Shane Stueckle, Deputy Town Manager, Jared Jerome, Associate Planner, Paul Osterman, Building Official

Date: September 8, 2025

Meeting Date: October 21, 2025

Subject: Adoption of the 2025 California Building Codes published by the International Code Council

Recommendation:

- That the Town Council adopts Resolution 25-XX, making express findings and determinations that modifications to the 2025 California Building Standards Code are reasonably necessary because of local climatic, geological or topographical conditions.
- That the Town Council introduce the Ordinance, amending Title 8 of the Town of Yucca Valley Municipal Code by the addition of Chapter 8.02.115, and 8.02.125 amending Chapters 8.02.010, 8.02.020, 8.02.030, 8.02.040, 8.02.050, 8.02.060, 8.02.070, 8.02.080, 8.02.090, 8.02.110, AND 8.02.120, adopting as modified the 2025 Edition of the California Building Code Coumes 1, 2 including the Appendix and Standards, the 2025 Edition of the California Electrical Code, the 2025 Edition of the California Plumbing Code, the 2025 Edition of the California Mechanical Code, the 2025 Edition of the Green Building Code, the 2025 Edition of the California Residential Code, the 2025 Edition California Energy Code, the 2025 Edition of the California Fire Code, The 2025 Edition of the California Wildland Urban Interface Code, and adopting other regulations relating to building requirements;
- And sets the matter for public hearing and Ordinance adoption at the Town Council meeting of November 4, 2025.

Prior Review:

There has been no prior review of this matter.

Discussion:

The Building Codes are updated by the State of California every three years. The Town is currently operating under the 2022 California Building Codes. The 2025 California Building Codes become effective automatically on January 1, 2026.

The 2025 California Building Code includes the following changes that will significantly impact single-family residential construction projects.

- California Building Code, 2025 Edition.
 - Adopted with amendment to Appendix J regarding grading projects Town-wide.
 - California Wildland Urban Interface Code, 2025 Edition.
 - Adopted for the first time without amendment.
 -
- California Electrical Code, 2025 Edition.
 - Adopted with minimal amendment.
 -
- California Plumbing Code, 2025 Edition
- Adopted with minimal amendment.
- California Energy Code, 2025 Edition.
 - Adopted with mandatory requirements.
 - Mandatory solar and energy storage for most residential and commercial new construction.
 - Increased attic and wall insulation values.
 -
- California Residential Code, 2025 Edition.
 - Adopted without amendment.
 -
- California Green Building Standards Code, 2025 Edition.
 - Adopted with mandated carbon reduction for most large industrial new construction

The Codes are available online for review and copies are in the Town's Building & Safety offices at 58928 Business Center Drive, Yucca Valley, CA.

Alternatives

None. The 2025 codes become state law as of January 1, 2026. Failure to amend and adopt would forfeit the option of local amendment based on climactic, geographic, and topographic conditions.

Fiscal Impact:

Undetermined at this time.

Attachments

1. Resolution No. 25-XX - 2025 Building Codes
2. Ordinance No. XXX - 2025 Building Codes

RESOLUTION NO. 25-

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, MAKING EXPRESS FINDINGS AND DETERMINATIONS THAT MODIFICATIONS TO THE 2025 CALIFORNIA BUILDING STANDARDS CODE ARE REASONABLY NECESSARY BECAUSE OF LOCAL CLIMATIC, GEOLOGICAL OR TOPOGRAPHICAL CONDITIONS.

WHEREAS, Health and Safety Code Section 17958 provides that the Town of Yucca Valley shall adopt Ordinances and regulations imposing the same or modified or changed requirements as are contained in the regulations adopted by the State pursuant to Health and Safety Code Section 17922; and,

WHEREAS, the State of California is mandated by Health and Safety Code Section 17922 to impose the same requirements as are contained in the most recent edition of the California Administrative Code, the California Building Code, the California Existing Building Code, The California Plumbing Code, the California Mechanical Code, the California Electrical Code, the California Residential Code and the California Green Building Standards Code (herein after referred to collectively as "Building Codes"); and

WHEREAS, Health and Safety Code Section 17958.5(a) permits the Town to make modifications or changes to the Codes, which are reasonably necessary because of local climatic, geological or topographic conditions; and

WHEREAS, Health and Safety Code Section 17958.7 requires that the Town Council, before making any modifications or changes to the Codes, shall make an express finding that such changes or modifications are reasonably necessary because of local climatic, geological or topographic conditions; and

WHEREAS, the Building Official has recommended that changes and modifications be made to the Codes and have advised that certain said changes and modifications to the 2025 California Building Code and the 2025 California Residential Code are reasonably necessary due to local conditions in the Town of Yucca Valley; and

WHEREAS, Title 8 of the Municipal Code (the "Code") of the Town of Yucca Valley (the "Town") has provided minimum standards to safeguard life or limb, health, property and public welfare by regulating the construction, quality of materials, use, and occupancy, location and maintenance of all buildings and structures within this jurisdiction and certain equipment; and

WHEREAS, Title 8 - Building and Construction has not been comprehensively updated since January 1, 2019; and

WHEREAS, it is deemed to be in the best interest of the Town to update and amend a portion of Title 8 of the Code to incorporate the newly adopted standards adopted by the State of California Building Standards Commission and to account for the new building construction

standards; and

WHEREAS, the 2025 California Building Standards Code, contained in the California Code of Regulations, Title 24, parts 1-12, incorporate public health, life safety, and general welfare standards used in the design and construction of buildings in California. The California codes incorporate the latest national standards for construction, including the 2024 International Building Code, the 2024 International Residential Code, the International Fire Code, the 2024 National Electrical Code, the 2024 Uniform Plumbing Code, the 2024 Uniform Mechanical Code and the California Green Building Standards Code; and

WHEREAS, the Town also desires to make certain amendments to the above State codes based on local climatic, geologic and topographic conditions as outlined in the resolution accompanying this ordinance; and

WHEREAS, Government Code Section §50022.1, et seq., provides that ordinances and codes of the Federal, State, or any agency of either of them, may be adopted by reference, provided that prior to such adoption by reference a notice public hearing has been held.

WHEREAS, Government Code sections 50022.1 et. Seq., provide that ordinances and codes of the federal, state or any agency of either of them may be adopted by reference, provided that prior to such adoption by reference a noticed public hearing has been held.

WHEREAS, Pursuant to Section 17958.5 of the Health and Safety Code of the State of California, The Town Council of the Town of Yucca Valley hereby finds that the amendments of the building standards contained in the California Building Code, Volumes 1, 2, 2025 Edition are necessary to address local conditions.

NOW, THEREFORE, THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA HEREBY RESOLVES, FINDS AND DETERMINES AS FOLLOWS:

SECTION 1. The Town Council hereby specifically finds that all of the facts set forth in the recitals of this Resolution are true and correct.

- A. The Town is subject to extremely strong winds, commonly known as “Santa Ana Winds” which can reach speeds in excess of 90 miles per hour. Extensive damage frequently accompanies these winds, such as blowing sand and debris, downed power lines, fallen trees, overturned vehicles and structural damage to buildings. These conditions result in increased demand for fire services, blocked or delayed emergency vehicle access and impaired water supplies and building emergency systems.
- B. During the summer months, the Santa Ana Winds may produce periods of extremely low humidity, thereby reducing the fuels moisture and increasing the possibility and severity of fire from dry vegetation and other common

combustibles.

- C. During the summer months, much of the Town experiences prolonged periods of temperatures in excess of 100°F. When coupled with sustained severe Santa Ana Winds, an increase in the threat from rapidly moving wildfires exists.
- D. During the winter months, heavy rains routinely cause damage to roadways rendering them completely impassible, or with limited access, sometimes for extended periods.
- E. During winter months, heavy snow and ice conditions exist in the mountain areas resulting in increased demand for fire services and limiting or delaying emergency vehicle access. In some cases, emergency vehicle access roads are completely impassible, or have limited access, sometimes for extended periods.

LOCAL GEOLOGICAL CONDITIONS:

- A. The Town is subject to moderately strong to severe shaking and surface ruptures resulting from known earthquake faults located within or near the Town. These local earthquake faults have the potential to cause severe personal and property damage, utility interruptions, fire hazards and hazardous materials releases. Additionally, significant roadway, bridge structure, water supply and communications systems are subject to failure, thereby causing a detriment to emergency services response.
- B. Unstable slopes in several areas throughout the Town have experienced soil movement as a result of heavy or soaking rains, resulting in damage to roadways, structures and utilities.

LOCAL TOPOGRAPHICAL CONDITIONS:

- A. The Town encompasses an area with limited access routes connecting areas developed with street and utility infrastructure from underdeveloped areas. This distance, combined with these limited access routes, results in delays in the reallocation of resources to emergency scenes.
- B. The topography of the Town is exceptionally diverse, ranging from relatively flat desert and valley areas, to foothill areas, and canyon areas. This results in some areas that are inaccessible to radio communications, which hampers emergency response capabilities.
- C. The diverse topography of the Town, combined with numerous areas of lacking infrastructure, results in many areas having limited, and unreliable or unavailable water supplies available for firefighting purposes.

PUBLIC HEARING:

- A. The following shall hereby be incorporated and adopted by reference and amending Part 1 of Title 24 of the California Code of Regulations, comprising the 2025 California Administrative Code of Regulations, comprising the 2025 California Building Code Volumes 1 & 2, with appendices and Chapter 1 Division II; Part 2.5 of the Title 24 of the California Code of Regulations, comprising the 20122 California Residential Code with appendices; Part 3 of Title 24 of the California Code of Regulations, comprising the 2025 California Electrical Code; Part 4 of Title 24 of the California Code of Regulations, comprising the 2025 California Mechanical Code; Part 5 of Title 24 of the California Code of Regulations comprising the 2025 California Plumbing Code, with appendix H; Part 6 of the Title 24 of the California Code of Regulations, comprising the 2025 California Energy Code; Part 7 of the Title 24 of the California Code of Regulations, comprising of the 2025 Wildland-Urban Interface Code; Part 8 of Title 24 of the California Code of Regulations, comprising the 2025 Historic Building Code; Part 9 of Title 24 of the California Code Regulations, comprising the 2025 California Fire Code with Chapter 4 appendices; Part 10 of Title 24 of the California Code of Regulations, comprising the 2025 California existing Building Code; Part 11 of Title 24 of the California Code of Regulations, comprising the 2025 California Green Building Standards Code; Part 12 of Title 24 of the California Code of Regulations, comprising the 2025 California Referenced Standards Code; the 2024 Edition of the International Property Maintenance Code and Appendix H; with appendices thereto, including amendments, additions and deletions; and amending the Yucca Valley Municipal Code.
- B. Pursuant to Section 17958.5 of the Health and Safety Code of the State of California, The Town Council of the Town of Yucca Valley hereby finds that the amendments of the building standards contained in the California Building Code, Volumes 1, 2, 2025 Edition are necessary do to past earthquakes (Landers 1992) and the inherent run off problems incurred with severe thunderstorm activity and flooding due to the Towns desert location.
- C. Copies of these codes and standards are on file with the Building Official fifteen days prior to the noticed hearing. Location is at 58928 Business Center Drive.
- D. A noticed public hearing shall be held by the Town Council, at which time all interested persons had the opportunity to appear and be heard on the matter of adopting by reference the current editions of certain model codes, as follows:

SECTION 2. The Town Clerk is hereby directed to file this Resolution and a copy of the new Building Code Ordinance, Ordinance No. 22-XXX with the California Building Standards Commission and to preserve said Resolution and Ordinance as public records.

PASSED AND ADOPTED this day of , 2025.

MAYOR

ATTEST:

TOWN CLERK

APPROVED AS TO FORM:

TOWN ATTORNEY

ORDINANCE NO. XXX

AN ORDINANCE OF THE TOWN COUNCIL OF THE OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, AMENDING TITLE 8 OF THE TOWN OF YUCCA VALLEY MUNICIPAL CODE BY THE ADDITION OF CHAPTER 8.02.115, AND 8.02.125 AMENDING CHAPTERS 8.02.010, 8.02.020, 8.02.030, 8.02.040, 8.02.050, 8.02.060, 8.02.070, 8.02.080, 8.02.090, 8.02.110, AND 8.02.120, ADOPTING AS MODIFIED THE 2025 EDITION OF THE CALIFORNIA BUILDING CODE VOLUMS 1, 2 INCLUDING THE APPENDIX AND STANDARDS, THE 2025 EDITION OF THE CALIFORNIA ELECTRICAL CODE, THE 2025 EDITION OF THE CALIFORNIA PLUMBING CODE, THE 2025 EDITION OF THE CALIFORNIA MECHANICAL CODE, THE 2025 EDITION OF THE CALIFORNIA GREEN BUILDING CODE, THE 2025 EDITION OF THE CALIFORNIA RESIDENTIAL CODE, THE 2025 EDITION CALIFORNIA ENERGY CODE, THE 2025 EDITION OF THE CALIFORNIA FIRE CODE, THE 2025 EDITION OF THE CALIFORNIA WILDLAND URBAN INTERFACE CODE, AND ADOPTING OTHER REGULATIONS RELATING TO BUILDING REQUIREMENTS.

The Town Council of the Town of Yucca Valley, California does ordain as follows:

SECTION 1. Findings

- A. Government Code Sections 50022.1 et seq., provide that ordinances and codes of the federal, state or any agency of either of them may be adopted by reference, provided that prior to such adoption by reference a noticed public hearing has been held.
- B. Pursuant to Section 17958.5 of the Health and Safety Code of the State of California, The Town Council of the Town of Yucca Valley hereby finds that the amendments of the building standards contained in the California Building Code, volumes 1, 2, 2019 Edition are necessary due to:
 1. Local Climatic Conditions:
 - a. The Town is subject to extremely strong winds, commonly known as "Santa Ana Winds" which can reach speeds in excess of ninety (90) miles per hour. Extensive damage frequently accompanies these winds, such as blowing sand and debris, downed power lines, fallen trees, overturned vehicles and structural damage to buildings. These conditions result in increased demand for fire services, blocked or delayed emergency vehicle access and impaired water supplies and building emergency systems.
 - b. During the summer months, the Santa Ana Winds may produce periods of extremely low humidity, thereby reducing the fuels moisture and increasing the possibility and severity of fire from dry vegetation and other common combustibles.
 - c. During the summer months, much of the Town experiences prolonged periods of temperatures in excess of one hundred degrees Fahrenheit (100°F). When coupled with

sustained severe Santa Ana Winds, an increase in the threat from rapidly moving wildfires exists.

- d. During the winter months, heavy rains routinely cause damage to roadways rendering them completely impassible, or with limited access, sometimes for extended periods.
- e. During winter months, heavy snow and ice conditions exist in the mountain areas resulting in increased demand for fire services and limiting or delaying emergency vehicle access. In some cases, emergency vehicle access roads are completely impassible, or have limited access, sometimes for extended periods.

2. Local Geological Conditions:

- a. The Town is subject to moderately strong to severe shaking and surface ruptures resulting from known earthquake faults located within or near the Town. These local earthquake faults have the potential to cause severe personal and property damage, utility interruptions, fire hazards and hazardous materials releases. Additionally, significant roadway, bridge structure, water supply and communications systems are subject to failure, thereby causing a detriment to emergency services response.
- b. Unstable slopes in several areas throughout the Town have experienced soil movement as a result of heavy or soaking rains, resulting in damage to roadways, structures and utilities.
- c. Some desert areas of the Town have limited aquifers, exceptionally deep aquifers or aquifers providing only brackish or contaminated water supplies. These limits, or in some cases eliminates, water supplies available for firefighting purposes.

3. Local Topographical Conditions:

- a. The Town encompasses an area with limited access routes connecting valley, mountain and desert areas. This distance, combined with these limited access routes, results in delays in the reallocation of resources to emergency scenes.
 - b. The topography of the Town is exceptionally diverse, ranging from relatively flat desert and valley areas, to foothill areas, and canyon areas. This results in some areas that are inaccessible to radio communications, which hampers emergency response capabilities.
 - c. The diverse topography of the Town results in many areas having limited, unreliable or unavailable water supplies available for firefighting purposes.
- C. Copies of these codes and standards were filed with the office of the Town Clerk fifteen (15) days prior to the noticed hearing.

- D. A noticed public hearing has been held by the Town Council, at which time all interested persons had the opportunity to appear and be heard on the matter of adopting by reference the current editions of certain model codes, as follows:
1. California Building Code, 2025 Edition, volumes 1,2 with Appendices.
 2. California Residential Code, 2025 Edition with Appendices.
 3. California Mechanical Code, 2025 Edition with Appendix and Standards
 4. California Plumbing Code, 2025 Edition with Appendix H.
 5. California Electrical Code, 2025 Edition.
 6. California Green Building Code, 2025 Edition.
 7. California Energy Code, 2025 Edition.
 8. California Wildland, Urban Interface Code, 2025 Edition.
 9. California Historic Building Code, 2025 Edition
 10. California Fire Code, 2025 Edition.
 11. California Administration Code, 2025 Edition.
 12. The 2024 International Property Maintenance Code.
- E. Pursuant to section 17958.5 of the Health and Safety Code of the State of California, The Town Council of the Town of Yucca Valley hereby finds that the amendments of the building standards contained in the California Building Code, volumes 1, 2, 2022 Edition are necessary due to past earthquakes (Landers 1992) and the inherent run off problems incurred with severe thunderstorm activity and flooding due to the Town's desert location.

(Ord. 262, 1-17-2017; amd. Ord. 287, 11-19-2019; Ord. 303, 11-15-2022)

Chapter 8.02.020
CALIFORNIA BUILDING CODE

Chapter 8.02.020 Adopted. The California Building Code, Volumes 1 & 2, 2025 Edition, as published by the California Building Standards Commission, including the Appendix and the Standards referred to therein, is hereby adopted and made part of this Chapter by reference, with the following modifications.

Section 104.8. Liability

The Building Official, or his/her authorized representative, charged with the enforcement of this Code, acting in good faith and without malice in the discharge of the duties required by this code or other pertinent law or ordinance, shall not thereby be rendered personally liable for damages that may accrue to persons or property as a result of an act or by reason of act or omission in the discharge of such duties. A suit brought against the Building Official, agent or employee in the enforcement of any provision of such codes or other pertinent laws or ordinances implemented through the enforcement of this code or enforced by the code

enforcement agency shall be defended by this jurisdiction until final termination of such proceedings, and any judgment resulting there from shall be assumed by this jurisdiction.

The provisions of this section shall apply if the Building Official or his/her authorized representative are employees of this jurisdiction and shall also apply if the Building Official or his/her authorized representative are acting under contract as agents of the jurisdiction.

This code shall not be construed to relieve from or lessen the responsibility of any person owning, operating or controlling any building or structure for any damages to persons or property caused by defects, nor shall the code enforcement agency or its parent jurisdiction be held as assuming any such liability by reason of the inspections authorized by this code or any permits or certificates issued under this code.”

Section 105.5. Expiration

Every permit issued shall become invalid unless the work on the site authorized by such permit is commenced within 365 and, after its issuance, or if the work authorized on the site by such permit is suspended, abandoned or uncompleted for a period of 365 days after the work has commenced or 180 days past the last required inspection. The building official is authorized to grant one extension of time for not more than 180 days. The extension shall be requested in writing and justifiable cause demonstrated. No permit shall be extended more than once.

If work has been suspended or abandoned past 180 days, the permit shall be expired and new permit(s) issued. The fee for such renewal of permit(s) shall be one half of the original permit fee or one half of the fee of the current adopted fee schedule at the time of renewal. Permits which have been abandoned and require only final inspection may be reissued at minimum fee or as determined by the building official.

Offsite Improvements is added to Chapter 1, Division II Subsection 105 to read as follows:

Section 105.8 Deadline for Onsite and/or Offsite Improvements.

Onsite and/or Offsite Improvements required by the terms of the Municipal Code, Development Code, or other ordinances or applicable policies or regulations adopted by the Town, must be completed and approved prior to occupancy or prior to connection of utilities. A cash deposit may be submitted in lieu of onsite improvements if necessitated by climatic conditions, coordination of utilities or improvements, material shortages or labor strike.

A cash deposit may be submitted in lieu of offsite improvements under the following conditions:

To facilitate preparations of the building(s) for an occupancy, utilities may be permitted to be connected provided the improvements are completed and approved prior to final

occupancy approval.

If necessitated by climatic conditions, coordination of utilities or improvements, material shortages or labor strike, the cash deposit for the improvements may be increased to permit connection of the utilities and occupancy provided a Certificate of Occupancy will not be issued until the improvements are completed and approved.”

Section 109.6 Refunds

Refund’s for permits issued in error or permits issued for which no work has been started and have not been expired shall be determined by the Town Finance Department policy.

Section 110.1 Inspections General

To be amended to include. If work has not been completed for a requested inspection, plans are not available on site or access has not been provided a re-inspection fee shall be assessed as determined by the Building Official or his/her authorized representative.

Section 113.3. Board of Appeals Qualifications

The Town Council shall act as the Board of Appeals.

Section 1505.1 Roof Covering Requirements

The roof covering on any structure regulated by this Code shall be Class “A” as classified in Section 1505.2. Exception: Repairs of and additions to existing structures which requires the replacement or addition of 25% or less of the total roof area may be made using material matching the existing roof.

Appendix Chapter J, of the California Building Code 2025 Edition is amended to read as follows:
SECTION J103 Permits Required

Section J103.1

No person shall do any grading without first having obtained a grading permit from the Building Official except for the following:

1. Cemetery Graves
2. Refuse disposal sites controlled by other regulations.
3. Excavations for wells or tunnels or utilities.
4. Mining, quarrying, excavating, processing, stockpiling of rock, sand, gravel, aggregate or clay where established and provided for by law, provided such operations do not

affect the lateral support or increase the stresses in pressure upon any adjacent or contiguous property.

5. Exploratory excavations under the direction of soil engineers or engineering geologists.
6. Excavation for construction of a structure permitted under this code.

Section J103.3. Unsafe Grading Sites.

All sites which constitute a hazard to safety or health or public welfare by reason of inadequate maintenance, or abandonment, or noncompliance with approved grading plans as specified in this Code are for the purposes of this Chapter unsafe grading sites. Further, whenever the Building Official determines by inspection that a site is dangerous to human life or property by reason of being located in an area which is unsafe due to a hazard from landslide, mudslide, settlement, displacement or slippage, such site shall for the purpose of this Chapter be considered unsafe, whether or not grading earth work has been performed. All such unsafe grading sites are hereby declared to be public nuisances and shall be abated by repair, in accordance with the procedures as set forth in Section 115 of the California Building Code Chapter 1 Division II and Section 8.10.120 of the Municipal Code."

SECTION J104

J104.2.1. Grading Designation.

All grading, or that is proposed to support any structure shall be designated as "engineered grading." All engineered grading shall be performed in accordance with an approved grading plan and specifications prepared by a Civil Engineer, unless otherwise required by the Building Official.

J104.2.3 Engineered Grading Requirements.

In addition to the provisions of Section 106 and Section J104.2, an application for a permit for engineered grading shall be accompanied by three (3) sets of plans, or electronic file, and specifications, and supporting data consisting of a soils engineering report and engineering geology report.

Specifications shall contain information covering construction and material requirements. Plans shall be drawn to scale upon substantial paper or cloth and shall be of sufficient clarity to indicate the nature and extent of the work proposed and shall show in detail that the proposed work will conform to the provisions of this Code and all relevant laws, ordinances, rules, and regulations. The first sheet of each set of plans shall depict the location of the proposed work, the name and address of the owner, and the person by whom they were prepared.

The plans shall include or be accompanied by the following information:

1. General vicinity of the proposed site.
2. Property limits and accurate contours of existing ground and details of terrain and area drainage.
3. Limiting dimensions, elevations, or finish contours to be achieved by the grading, proposed drainage channels, and related construction.
4. Detailed plans of all surface and subsurface drainage devices, walls, cribbing, dams, and other protective devices to be constructed with, or as a part of, the proposed work. A map showing the drainage area and the estimated runoff of the area served by any drains shall also be provided.
5. Location of any existing or proposed buildings or structures located on the property on which the work is to be performed and the location of any buildings or structures on adjacent properties that are within 15 feet (4572 mm) of the property or that may be affected by the proposed grading operations.
6. Recommendations in the geotechnical report and the engineering geology report shall be incorporated into the grading plans or specifications. When approved by the Building Official, specific recommendations contained in the soils engineering report and the engineering geology report, that are applicable to grading, may be included by reference.
7. The dates of the geotechnical and engineering geology reports together with the names, addresses, and phone numbers of the firms or individuals who prepared the reports.
8. A statement of the quantities of material to be excavated and/or filled. Earth work quantities shall include quantities for geotechnical and geological remediation. In addition, a statement of the quantities of material to be imported or exported from the site.
9. A statement signed by the owner, acknowledging that a Field Engineer, Geotechnical Engineer, and Engineering Geologist, when appropriate, will be employed to perform the services required by this Code, when the Building Official requires that such professional persons be so employed.
10. Storm water provisions are required to be shown on the grading plan.
11. A drainage plan for those portions of property proposed to be utilized as a building site (building pad), including elevations of floors with respect to finish site grade and locations of proposed stoops, slabs, and fences that may affect drainage.
12. Location and type of any proposed private sewage disposal system, including the location of the expansion area.
13. Location of existing and proposed utilities, drainage facilities, and recorded public and private easements and restricted use areas.
14. Location of all recorded floodways.
15. Location of all Special Flood Hazard Areas as designated and defined in Title 44, Code of Federal Regulations.

SECTION J109 Drainage and Terracing

Section J109.5 Disposal.

All drainage facilities shall be designed to convey waters to the nearest practicable street, storm drain, or natural watercourse or drainage way approved by the Building Official or other appropriate governmental agency provided that the discharge of such waters at that location will not create or increase a hazard to life or property. Erosion of the ground in the area of discharge shall be prevented by installation of non-erosive down drains or other devices. Desilting basins, filter barriers, or other methods, as approved by the Building Official, shall be utilized to remove sediments from surface waters before such waters are allowed to enter streets, storm drains, or natural watercourses. If the drainage device discharges onto natural ground, riprap, or a similar energy dissipater may be required.

Building pads shall have a minimum drainage gradient of 2 percent toward an approved drainage facility or a public street unless otherwise directed by the Building Official. A lesser slope may be approved by the Building Official for sites graded in relatively flat terrain, or where special drainage provisions are made, when the Building Official finds such modification will not result in a hazard to life or property.

SECTION J110. Erosion Control

Section J110.1.1. Slopes

The faces of cut and fill slopes shall be prepared and maintained to control against erosion. This control may consist of effective planting. The protection for the slopes shall be installed as soon as practicable and prior to calling for final approval. Where cut slopes are not subject to erosion due to the erosion resistant character of the materials, such protection may be omitted.

Section J110.1.2.2. Wind Erosion Control Plans Required

A written wind erosion control plan shall be submitted to the Building Official for approval prior to the issuance of a grading permit. This plan shall employ the use of one or more of the following measures:

Grading of tracts in small phases to minimize the amount of bare ground exposed at any one time;

The requirement to have water trucks on site and that they be used on a regular basis;

The use of approved chemical additives to water stabilize the soil crust;

The use of hydro seeding.

The Building Official may at any time during or after grading has taken place require additional erosion measures be implemented if the measures contained in the wind erosion control plan are not achieving the desired result of preventing wind erosion of the soil."

Section J110.2.3. Water Erosion Control Plans Required

A written water erosion control plan shall be submitted to the Building Official for approval for any grading performed. Water erosion control measures shall be required to be in place during this time period for all active grading projects and, if the Building Official deems it appropriate, any previously graded projects.

A new Section J112 is hereby added to Appendix.

Chapter J of the Appendix to The California Building Code, 2025 Edition, to read as follows:

SECTION J112 Grading Compatibility Review

J 112.1.1. Plans for single lot grading which are not part of a land subdivision grading plan shall be reviewed for approval by the Town Engineer when any of the following exist:

Fills or cuts greater than 4 feet in height or depth from existing grade are proposed; or
A combination cut/fill slope having greater than 4 feet in vertical height is proposed; or
An area of 13,000 square feet or more is proposed to be graded unless:

It is determined by the Town Engineer that an area greater than 13,000 square feet is required to be graded for drainage purposed; or

The lot is 18,000 square feet or less in area with an average slope of five percent (5%) or less and the grading is necessary as determined by the Town Engineer to help reduce the amount of import or export of dirt required to grade the site; or

Grading is proposed on slopes having a fifteen percent (15%) or greater grade.

Section J112.1.2. Town Engineer's review and subsequent approval of the grading plans shall be based upon the following findings:

That the proposed grading conforms to the Town's policy goal of preserving the extent feasible the natural contours of the land; and

That the proposed grading conforms to the Town's policy goal of minimizing land disturbance caused by grading; and

The proposed slope of the land complies with all applicable regulations and is not unreasonably severe; and

The proposal will not unreasonably interfere with light, air, or visibility of the general public or of adjacent neighbors; and

The proposal is planned so as to prevent unreasonable damage to or interference with surrounding property; and

The proposal is planning so as to avoid unreasonable interference with the health or safety of people.

Section J112.1.2.1. Any grading resulting in a retention area that retain more than 18 inches of water must percolate within 72 hours.

J112.1.3. The decision of the Town Engineer shall be final unless appealed in writing to the Planning Commission. The letter of appeal accompanied by an appeal fee as set by the Town Council must be received by the Town Engineer within 10 days of said decision. The determination of the Planning Commission shall be final.

A new Section J113 is hereby added to Appendix Chapter J of the Appendix of the California Building code, 2025 Edition, to read as follows:

SECTION J113 Clearing Permit

J113.1. Permits Required. A person shall not clear or grub any vacant lot, or any developed lot exceeding one-half acre in size, without first obtaining a clearing permit from the Town. In the event that a grading permit has been issued with respect to the property, no clearing permit shall be required for that portion of the property covered by the grading permit.

J113.2. Findings and Decision. An application for a clearing permit shall not be approved unless the Building Official determines that the proposed clearing and grubbing will not result in the damage or removal of the Western Joshua tree and blowing dust or erosion of topsoil.

J113.3. Exemptions. Persons shall be exempt from this Section in the event that:

They are required to remove vegetation at the request of the California Department Fish and Wildlife, San Bernardino County Fire Protection District, San Bernardino County Flood Control District or any other appropriate governmental agency. This shall be done by mowing no ground disturbance; or

The proposed grading activity is part of an existing bona fide agricultural activity; or

The County Agricultural Commissioner has given written notice that the proposed grading/clearing activity is required to perform a new bona fide agricultural activity. A bona fide agricultural activity must be served by a water distribution system adequate for the proper operation of such activity.”

Chapter 8.13 entitled the “California Residential Code” is hereby added to read as follows:

Chapter 8.02.030

CALIFORNIA RESIDENTIAL CODE

Chapter 8.02.030. Adopted. The California Residential Code, 2025 Edition, prepared and published by the California Building Standards, is hereby adopted and made a part of this chapter by reference as the Residential Building Code of the Town of Yucca Valley. A copy of the California Residential Building Code, 2022 Edition, shall be maintained in the office of the Town Clerk of the Town of Yucca Valley and shall be made available for public inspection while this Code is in force.

Chapter 8.02.040 entitled “California Electrical Code” is hereby amended to read as follows:

Chapter 8.02.040

CALIFORNIA ELECTRICAL CODE

Chapter 8. 02.040. Adopted. The California Electrical Code, 2025 Edition, prepared and published by the California Building Standards, is hereby adopted and made a part of this Chapter by reference as the Electrical Code of the Town of Yucca Valley. A copy of the California Electrical Code, 2022 Edition, shall be maintained in the office of the Town Clerk of the Town of Yucca Valley and shall be made available for public inspection while this Code is in force.

Chapter 8.02.050 entitled “California Plumbing Code” is hereby amended to read as follows:

Chapter 8.02.050

CALIFORNIA PLUMBING CODE

Chapter 8.18.050 Adopted. The California Plumbing Code, 2025 Edition, prepared and published by the California Building Standards, including Appendices thereto and installation standards contained in is hereby adopted by reference as the Plumbing Code of the Town of Yucca Valley. A copy of the California Plumbing Code 2025 Edition, including the installation standards shall be maintained in the office of the Town Clerk of the Town of Yucca Valley and shall be made available for public inspection while this Code is in force.

Chapter 8.02.060 entitled “California Existing Building Code” is hereby amended to read as follows:

Chapter 8.02.060

CALIFORNIA EXISTING BUILDING CODE

Chapter 8.02.060 Adopted. The California Existing Building Code, 2025 Edition, prepared and published by the California Building Standards, is hereby adopted and made part of this Chapter by reference as the Existing Building Code of the Town of Yucca Valley. A copy of the California

Existing Building Code, 2025 Edition, shall be maintained in the office of the Town Clerk of the Town of Yucca Valley and shall be made available for public inspection while this Code is in force.

Chapter 8.02.070 entitled “California Historical Building Code” is hereby amended to read as follows:

Chapter 8.02.070
CALIFORNIA HISTORICAL BUILDING CODE

Chapter 8.02.070 Adopted. The Historical Building Code Adopted By Reference: Except as hereinafter provided, the California Historical Building Code, 2025 Edition, published by the International Code Council is hereby adopted by reference as the Historical Building Code of the Town of Yucca Valley. A copy of the California Historical Building Code, 2025 Edition, shall be maintained in the office of the Town Clerk of the Town of Yucca Valley and shall be made available for public inspection while this Code is in force.

Chapter 8.02.080 entitled “California Reference Standards Code” is hereby amended to read as follows:

Chapter 8.02.080
CALIFORNIA REFERENCE STANDARDS CODE

Chapter 8.02.080 Adopted. California Reference Standards Code Adopted By Reference: Except as hereinafter provided, the California Reference Standards Code, 2025 Edition, published by the International Code Council is hereby adopted by reference as the California Reference Standards Code of the Town of Yucca Valley. A copy of the California Reference Standards Code, 2025 Edition, shall be maintained in the office of the Town Clerk of the Town of Yucca Valley and shall be made available for public inspection while this Code is in force.

Chapter 8.02.090 entitled “California Mechanical Code” is hereby amended to read as follows:

Chapter 8.02.090
CALIFORNIA MECHANICAL CODE

Chapter 8.02.090 Adopted. Mechanical Code Adopted By Reference: Except as hereinafter provided, the California Mechanical Code, 2025 Edition, published by the International Association of Plumbing and Mechanical Officials, is hereby adopted by reference as the Mechanical Code of the Town of Yucca Valley. A copy of the California Mechanical Code, 2025 Edition shall be maintained in the office of the Town Clerk of the Town of Yucca Valley and shall be made available for public inspection while this Code is in force.

Chapter 8.02.100 entitled “California Green Building Standards” is hereby amended to read as follows:

Chapter 8.02.100
CALIFORNIA GREEN BUILDING STANDARDS

Chapter 8.02.100 Adopted. California Green Building Standards Adopted By Reference: Except as hereinafter provided, the California Green Building Standards, 2025 Edition, published by the California Building Standards Commission is hereby adopted by reference as the Green Building Standards of the Town of Yucca Valley. A copy of the California Green Building Standards, 2025 Edition, shall be maintained in the office of the Town Clerk of the Town of Yucca Valley and shall be made available for public inspection while this Code is in force.

Chapter 8.02.110 entitled “California Energy Code” is hereby amended to read as follows:

Chapter 8.02.110
CALIFORNIA ENERGY CODE

Chapter 8.02.110 Adopted. California Energy Code Adopted By Reference: Except as hereinafter provided, the California Energy Code, 2025 Edition, published by the California Building Standards Commission is hereby adopted by reference as the California Energy Code of the Town of Yucca Valley. A copy of the California Energy Code, 2025 Edition, shall be maintained in the office of the Town Clerk of the Town of Yucca Valley and shall be made available for public inspection while this Code is in force.

Chapter 8.02.115 entitled “California Wildland Urban Interface Code” is hereby added to the Town of Yucca Valley Code and amended as follows:

Chapter 8.02.115
CALIFORNIA WILDLAND URBAN INTERFACE CODE

Chapter. 8.02.115 Adopted. California Wildland Urban Interface Code Adopted By Reference: Except as hereinafter provided, the California Wildland Urban Interface, 2025 Edition, published by the California Building Standards Commission is hereby adopted by reference as the Wildland Urban Interface Code of the Town of Yucca Valley. A copy of the California Wildland Urban Interface Code, 2025 Edition, shall be maintained in the office of the Town Clerk of the Town of Yucca Valley and shall be made available for public inspection while this Code is in force.

Chapter 8.02.120 entitled “California Fire Code” is hereby amended to read as follows:

Chapter 8.02.120
CALIFORNIA FIRE CODE

Chapter 8.02.120 Adopted. California Fire Code Adopted By Reference: Except as hereinafter provided, the California Fire Code, 2025 Edition, published by the California Building Standards Commission is hereby adopted by reference as the California Fire Code of the Town of Yucca

Valley. A copy of the California Energy Code, 2025 Edition, shall be maintained in the office of the Town Clerk of the Town of Yucca Valley and shall be made available for public inspection while this Code is in force.

Chapter 8.02.125 entitled “2024 International Property Maintenance Code is hereby added to the Town of Yucca Valley Code and amended to read as follows:

Chapter 8.02.125

2024 INTERNATIONAL PROPERTY MAINTENANCE CODE

Chapter 8.02.125 Adopted. Except as hereinafter provided, the International Property Maintenance Code, 2024 Edition, published by the International Code Council, is hereby adopted by reference as the Housing Code of the Town of Yucca Valley. A copy of the International Property Maintenance Code, 2024 Edition, shall be maintained in the office of the Town Clerk for public inspection while this Code is in force.

SECTION 12. Modifications

The Town Council of the Town of Yucca Valley hereby expressly finds that these regulations and provisions, and those of the codes adopted herein, are in compliance with Sections 17958 et seq. of the Health and Safety Code of the State of California and that a copy of this Ordinance shall be forwarded to the California Building Standard Commission of the State of California by the Town Clerk of the Town of Yucca Valley, and said copy will serve to satisfy the requirements of filing of findings as stated in Section 17958.7 of the Health and Safety Codes of the State of California. Each of the foregoing modifications to the uniform code adopted by this Ordinance are reasonably necessary because of local climatic, geological or topographical conditions.

SECTION 13. Effective Date.

This Ordinance shall become effective thirty (30) days from and after date of its adoption, but not prior to January 1, 2026.

SECTION 14. Severability.

If any provision of this Ordinance or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications, and to this end the provisions of this Ordinance are declared to be severable.

SECTION 15. Notice of Adoption.

The Town Clerk of the Town of Yucca Valley shall certify to the adoption of the Ordinance and cause publication to occur in the newspaper of general circulation and published and circulated

in the Town in a manner permitted under Section 36933 of the Government Code of the State of California.

ADOPTED by the Town Council and signed by the Mayor and attested by the Town Clerk this ____nd day of _____, 2025.

Mayor

Attest:

Town Clerk

Approved as to Form:

Town Attorney

Approved as to Content:

Town Manager

**Town of Yucca Valley
Town Council Staff Report**



To: Town Council

From: Jordan Gumbish, Finance Manager, Bree Francis, Staff Accountant

Date: October 8, 2025

Meeting Date: October 21, 2025

Subject: 2025-26 Purchase Order Encumbrances and Project Carry Forwards

Recommendation:

Adopt Resolution No. 25-XX Approving the 2025-26 Purchase Order Encumbrances and Project Carry Forwards as identified in Exhibits A and B.

Prior Review:

Discussion:

The encumbrances and projects identified in the attached schedules (Exhibits A and B) represent expenditures that were authorized and approved, but not completed or invoiced as of June 30, 2025. These are contracts executed but not all services received and billed as of the end of the fiscal year and authorized capital projects that have been planned, approved and budgeted for, but not yet initiated or completed. The total carry forward into Fiscal Year 2025-26 General Fund is \$195,000.

The approval of the encumbrance schedule will transfer the authorized amount from the Fiscal Year 2024-25 budget to the current fiscal year 2025-26 budget. These funds were not expended in the prior fiscal year, and therefore, there is no net impact on total expenditures for the contract or project. This process simply moves the expenditure authorization from one fiscal year to the next.

Pursuant to the Town's Budget Resolution, for all special revenue funds, unexpended appropriations for approved individual capital projects will be carried forward as necessary.

Those special revenue funds with carry forwards are attached as Exhibit B. In addition to unexpended appropriations, there may be transfers and revenue included in the Special Revenue Fund Fiscal Year 2025-26 budget.

Alternatives

None

Fiscal Impact:

Total requested general fund carryovers are \$195,000. This amount will reduce the amount of funds available for designation from FY2024-25 fund balance.

Attachments

1. Reso Budget Carryforward FY25-26
2. Exhibit A- General Fund Budget Summary FY24-26 10.21.25
3. Exhibit B - Special Revenue Funds Carry Forwards 25-26

RESOLUTION NO. 25-XX

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY,
CALIFORNIA, AMENDING THE FISCAL YEAR 2025-26 BUDGET.**

WHEREAS, the Town Council of the Town of Yucca Valley has adopted a budget for the Town's 2025-26 fiscal year; and

WHEREAS, amendments are required to reflect changes in appropriations from the original adopted budget.

NOW, THEREFORE, THE TOWN COUNCIL resolves as follows:

1. A total of \$195,000 is appropriated as reflected in Exhibit "A" to cover amounts encumbered during the 2024-25 fiscal year within the Town's General Fund (001) as identified and amends the Fiscal Year 2025-26 General Fund budget.
2. Amends the Fiscal Year 2025-26 Special Revenue Fund budgets as identified in Exhibits B.

APPROVED AND ADOPTED THIS 21st day of October 2025.

MAYOR

ATTEST:

TOWN CLERK

APPROVED AS TO FORM:

TOWN ATTORNEY

**Town of Yucca Valley
General Fund Budget Summary**

	Year-End FY24-25	Adopted FY25-26	Proposed Amendments	Amended FY25-26
REVENUES				
Property Tax	\$ 7,948,701	\$ 7,113,200		\$ 7,113,200
Sales Tax - Bradley-Burns	4,704,093	4,950,000		4,950,000
Franchise	1,414,342	1,447,900		1,447,900
Transient Occupancy Tax	4,315,179	3,950,000		3,950,000
Interest	1,860,312	625,000		625,000
Animal Services Budget	482,234	587,290		587,290
Community Development Budget	1,084,925	974,000		974,000
Administrative/Other	557,218	447,760		447,760
Community Services Budget	212,651	189,000		189,000
Total Revenues	22,579,655	20,284,150		20,284,150
EXPENDITURES				
Personnel Services	6,313,988	7,196,476		7,196,476
Contract Safety	5,932,653	6,146,000		6,146,000
Operating Supplies & Services	4,733,990	5,178,151	195,000	5,373,151
Partnerships	156,920	170,000		170,000
Capital Projects	102,784	183,388		183,388
Debt Service Payment	1,330,000	1,330,000		1,330,000
Total Expenditures	18,570,335	20,204,015		20,399,015
Excess (deficiency) of revenue over expenditures	4,009,320	80,135	-	(114,865)
OTHER FINANCING SOURCES				
Transfer In	54,000	54,000		54,000
Transfers Out	(4,086,000)	(86,500)		(86,500)
Total Other Funding Sources	(4,032,000)	(32,500)		(32,500)
Net Change in Fund Balances	(22,680)	47,635		(147,365)
Fund Balance, Beginning of Year	22,626,082	22,603,401		22,603,401
Fund Balance, End of Period	\$ 22,603,401	\$ 22,651,036		\$ 22,456,036
Fund Balance Summary				
Unassigned Reserves	16,118,878	16,166,512		15,971,212
Nonspendable	200,000	200,000		200,000
Restricted	3,284,524	3,284,524		3,284,824
Assigned-Risk Management	500,000	500,000		500,000
Assigned-Catastrophic	1,500,000	1,500,000		1,500,000
Assigned-Retiree Obligation	1,000,000	1,000,000		1,000,000
Assigned-Other	-	-		-
Ending Fund Balance	22,603,401	22,651,036		22,456,036
Operating Reserves (% of Expend)	87%	80%		78%

FY2025-26 General Fund Encumbrances**Expenditures**

Clerk - Professional Services	\$	30,000
IT - Prepaid Software		20,000
Finance - Professional Services		13,000
Community Relations - Professional Services		50,000
Partnerships		8,000
Planning - Professional Services		24,000
Engineering - Professional Services		50,000
Total	\$	<u>195,000</u>

**Town of Yucca Valley
FY 2024-26 Adopted Budget
Special Revenue Funds**

222 - 2022 Debt Service Fund	2024-25		2025-26		
	Amended Budget	Year-End Actual	Adopted Budget	Proposed CarryForward	Amended Budget
RECEIPTS					
Proceeds from Debt Issuance (cash)	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	400,000	849,296	200,000	-	200,000
TOTAL RECEIPTS	400,000	849,296	200,000	-	200,000
EXPENDITURES					
Arbitrage Allowance	650,000	-	-	650,000	650,000
Debt Service Payment	1,330,000	1,326,768	1,330,000	-	1,330,000
TOTAL EXPENDITURES	1,980,000	1,326,768	1,330,000	650,000	1,980,000
CAPITAL OUTLAY					
Work in Progress	-	-	-	-	-
TOTAL CAPITAL OUTLAY	-	-	-	-	-
OPERATING TRANSFERS IN (OUT)					
Transfer IN (OUT) - to Fund 572 (YVARC)	(16,150,000)	-	-	(16,150,000)	(16,150,000)
Transfer IN (OUT)- to Fund 574 (Pickleball)	(1,325,000)	(1,262,500)	-	(62,500)	(62,500)
Transfer IN (OUT)- to Fund 574 (SC)	(1,200,000)	-	-	(1,200,000)	(1,200,000)
Transfer IN (OUT)- from Fund 001	1,330,000	1,330,000	1,330,000	-	1,330,000
TOTAL OPERATING TRANSFERS IN(OUT)	(17,345,000)	67,500	1,330,000	(17,412,500)	(16,082,500)
INCREASE (DECREASE) IN FUND BALANCE	(18,925,000)	(409,972)	200,000	-	(17,862,500)
BEGINNING FUND BALANCE	19,159,095	19,159,095	18,749,122	-	18,749,122
ENDING FUND BALANCE	\$ 234,095	\$ 18,749,122	\$ 18,949,122	\$ -	\$ 886,622

Town of Yucca Valley
FY 2024-26 Adopted Budget
Special Revenue Funds

223 - CEC EV Loan Grant Fund	2024-25		2025-26		
	Amended Budget	Year-End Actual	Adopted Budget	Proposed Carryforward	Amended Budget
RECEIPTS					
Proceeds from Debt Issuance (cash)	\$ 2,500,000	\$ -	\$ -	2,500,000	\$ 2,500,000
Interest	-	-	-	-	-
TOTAL RECEIPTS	2,500,000	-	-	2,500,000	2,500,000
EXPENDITURES					
Debt Service Payment	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-
CAPITAL OUTLAY					
Work in Progress	-	-	-	-	-
TOTAL CAPITAL OUTLAY	-	-	-	-	-
OPERATING TRANSFERS IN (OUT)					
Transfer IN (OUT) - to Fund 572 (YVARC)	(2,500,000)	-	-	(2,500,000)	(2,500,000)
TOTAL OPERATING TRANSFERS IN(OUT)	(2,500,000)	-	-	(2,500,000)	(2,500,000)
INCREASE (DECREASE) IN FUND BALANCE	-	-	-	-	-
BEGINNING FUND BALANCE	-	-	-	-	-
ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -

**Town of Yucca Valley
FY 2024-26 Amended Budget
Special Revenue Funds**

350 - Development Impact Fees	2024-25		2025-26		
	Amended Budget	Year-End Actual	Adopted Budget	Proposed Carryforward	Amended Budget
RECEIPTS					
Single Family Residential	\$ 80,000	\$ 61,710	\$ 75,000	\$ -	\$ 75,000
Multi-Family Residential	-	-	-	-	-
Commercial	15,000	1,677	10,000	-	10,000
Interest	20,000	15,514	20,000	-	20,000
TOTAL RECEIPTS	115,000	78,901	105,000	-	105,000
EXPENDITURES					
Operating Supplies					
Indirect Cost	50,000	-	50,000	-	50,000
TOTAL EXPENDITURES	50,000	-	50,000	-	50,000
CAPITAL OUTLAY					
Work in Progress	500,000	-	-	500,000	500,000
TOTAL CAPITAL OUTLAY	500,000	-	-	500,000	500,000
OPERATING TRANSFERS IN (OUT)					
Transfer IN (OUT) - Fund 001	(54,000)	(54,000)	(54,000)	-	(54,000)
Transfer IN (OUT) - Fund 572 YVARC	(1,000,000)	-	-	(1,000,000)	(1,000,000)
TOTAL OPERATING TRANSFERS IN(OUT)	(1,054,000)	(54,000)	(54,000)	(1,000,000)	(1,054,000)
INCREASE (DECREASE) IN FUND BALANCE	(1,489,000)	24,901	1,000	(1,500,000)	(1,499,000)
BEGINNING FUND BALANCE	2,473,548	2,473,548	2,498,449		2,498,449
ENDING FUND BALANCE	\$ 984,548	\$ 2,498,449	\$ 2,499,449		\$ 999,449
Due to (from other funds)	(582,653)	(582,653)	(585,390)		(585,390)
ENDING CASH BALANCE	\$ 401,895	\$ 1,915,796	\$ 1,914,059	\$ -	\$ 414,059
Work in Progress Detail					
Project	2024-25		2025-26		
	Amended Budget	Year-End Actual	Adopted Budget	Proposed Carryforward	Amended Budget
SR 62 Widening	400,000	-	-	400,000	-
Prop 68 - Palm Avenue	100,000	-	-	100,000	-
	500,000	-	-	500,000	-

**Town of Yucca Valley
FY 2024-26 Adopted Budget
Special Revenue Funds**

512 - JAG Grant	2024-25		2025-26		
	Amended Budget	Year-End Actual	Adopted Budget	Proposed Carryforward	Amended Budget
RECEIPTS					
Grant revenue	\$ 10,000		\$ 10,000	\$ (10,000)	\$ -
Interest	-	\$ 143	-	-	-
TOTAL RECEIPTS	10,000	143	10,000	(10,000)	-
EXPENDITURES					
Indirect Cost	-	-	-	-	-
Contract Safety Program Costs	30,000	-	10,000	10,000	20,000
TOTAL EXPENDITURES	30,000	-	10,000	10,000	20,000
CAPITAL OUTLAY					
Special Equipment	-	-	-	-	-
TOTAL CAPITAL OUTLAY	-	-	-	-	-
OPERATING TRANSFERS IN (OUT)					
Transfer from General Fund	-	-	-	-	-
TOTAL OPERATING TRANSFERS IN (OUT)	-	-	-	-	-
INCREASE (DECREASE) IN FUND BALANCE	(20,000)	143	516	(20,000)	(20,000)
BEGINNING FUND BALANCE	20,516	20,516	20,659		20,659
ENDING FUND BALANCE	\$ 516	\$ 20,659	\$ 21,175		\$ 659

**Town of Yucca Valley
FY 2024-26 Adopted Budget
Special Revenue Funds**

516 - Local Transportation Fund	2024-25		2025-26		
	Adopted Budget	Year-End Actual	Adopted Budget	Proposed Carryforward	Amended Budget
RECEIPTS					
SANBAG Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	500	1,780	550	-	550
TOTAL RECEIPTS	500	1,780	550	-	550
EXPENDITURES					
Indirect Cost	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-
CAPITAL OUTLAY					
Work in Progress	254,000	-	-	254,000	254,000
TOTAL CAPITAL OUTLAY	254,000	-	-	254,000	254,000
OPERATING TRANSFERS IN (OUT)					
Transfer IN (OUT) - Fund 536	-	-	-	-	-
TOTAL OPERATING TRANSFERS IN (OUT)	-	-	-	-	-
INCREASE (DECREASE) IN FUND BALANCE	(253,500)	1,780	550	(254,000)	(253,450)
BEGINNING FUND BALANCE	254,476	254,476	256,256		256,256
ENDING FUND BALANCE	\$ 976	\$ 256,256	\$ 256,806		\$ 2,806

Work in Progress Detail	2024-25		2025-26		
	Amended Budget	Year-End Actual	Adopted Budget	Proposed Carryforward	Amended Budget
Project					
SR 62 Widening (Sage Ave to Airway)	254,000	-	-	254,000	254,000
	254,000	-	-	254,000	254,000

**Town of Yucca Valley
FY 2024-26 Adopted Budget
Special Revenue Funds**

**517 - Road Maintenance Rehabilitation
Account (RMRA)**

	2024-25		2025-26		
	Amended Budget	Year-End Actual	Adopted Budget	Proposed Carryforward	Amended Budget
RECEIPTS					
SB1 RMRA Revenue	\$ 557,734	\$ 594,002	\$ 560,000	\$ -	\$ 560,000
Interest	1,500	2,693	1,500	-	1,500
TOTAL RECEIPTS	559,234	596,695	561,500	-	561,500
EXPENDITURES					
Indirect Cost	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-
CAPITAL OUTLAY					
Work in Progress	633,153	-	560,000	633,153	1,193,153
TOTAL CAPITAL OUTLAY	633,153	-	560,000	633,153	1,193,153
OPERATING TRANSFERS IN (OUT)					
Transfer IN (OUT) - Fund 536	-	-	-	-	-
TOTAL OPERATING TRANSFERS IN (OUT)	-	-	-	-	-
INCREASE (DECREASE) IN FUND BALANCE	(73,919)	596,695	1,500	(633,153)	(631,653)
BEGINNING FUND BALANCE	101,299	101,299	697,994		697,994
ENDING FUND BALANCE	\$ 27,380	\$ 697,994	\$ 699,494		\$ 66,341

Work in Progress Detail

Project	2024-25		2025-26		
	Adopted Budget	Year-End Actual	Adopted Budget	Proposed Carryforward	Amended Budget
Slurry Seal Maintenance Project	560,000	-	560,000	560,000	1,120,000
Package D Crack Seal	73,153	-	-	73,153	73,153
Capital Project Contingency	-	-	-	-	-
Total Projects	633,153	-	560,000	633,153	1,193,153

**Town of Yucca Valley
FY 2024-26 Adopted Budget
Special Revenue Funds**

524 - Measure I - 2010 Unrestricted	2024-25		2025-26		
	Amended Budget	Year-End Actual	Adopted Budget	Proposed Carryforward	Amended Budget
RECEIPTS					
Revenue SANBAG 2010 Unrestricted	\$ 850,000	\$ 986,568	\$ 1,000,000	\$ -	\$ 1,000,000
Interest	10,000	13,796	10,000	-	10,000
TOTAL RECEIPTS	860,000	1,000,363	1,010,000	-	1,010,000
EXPENDITURES					
Personnel	364,800	332,746	372,700	-	372,700
TOTAL EXPENDITURES	364,800	332,746	372,700	-	372,700
CAPITAL OUTLAY					
Work in Progress	1,918,600	235,679	365,100	1,723,255	2,088,355
TOTAL CAPITAL OUTLAY	1,918,600	235,679	365,100	1,723,255	2,088,355
OPERATING TRANSFERS IN (OUT)					
Transfer IN (OUT) - Fund 536	487,094	484,839	-	-	-
TOTAL OPERATING TRANSFERS IN (OUT)	487,094	484,839	-	-	-
INCREASE (DECREASE) IN FUND BALANCE	(936,306)	916,778	272,200	(1,723,255)	(1,451,055)
BEGINNING FUND BALANCE	1,279,096	1,279,096	2,195,874		2,195,874
ENDING FUND BALANCE	\$ 342,790	\$ 2,195,874	\$ 2,468,074		\$ 744,818

524 - Measure I - Unrestricted Work in Progress Detail	2024-25		2025-26		
	Amended Budget	Year-End Actual	Adopted Budget	Proposed Carryforward	Amended Budget
Salaries	225,500	196,365	230,000	-	230,000
Salaries - Overtime	9,000	4,090	9,000	-	9,000
Standby	3,500	2,710	4,000	-	4,000
FICA Medicare	3,000	3,143	3,200	-	3,200
Health Care	56,500	54,035	58,000	-	58,000
Workers' Comp	7,500	6,015	7,800	-	7,800
Life & Disability	1,500	1,763	1,500	-	1,500
Unemployment Insurance	4,300	3,509	4,500	-	4,500
Retirement	50,000	57,105	50,500	-	50,500
OPEB	4,000	4,010	4,200	-	4,200
Indirect Cost Recovery					
Personnel Total	364,800	332,746	372,700	-	372,700
Indirect Cost Recovery	50,000	50,000	-	50,000	50,000
Median Maintenance	65,000	61,215	65,000	-	65,000
Street Lights	62,000	57,409	62,000	-	62,000
Signal Maintenance Contract	-	-	-	-	-
Annual Traffic Census	12,600	11,435	12,600	-	12,600
SB743 Traffic Study	-	-	9,500	-	9,500
Traffic Studies	50,000	49,875	-	-	-
Congestion Management Plan	-	-	4,000	-	4,000
Palm Avenue Widening & Parking Lot	150,000	1,248	-	148,752	151,248
Yucca Mesa Widening -Buena Vista Intersection	100,000	2,097	0	97,903	102,097
Yucca Trail Widening -Palomar to La Contenta	200,000	2,400	-	197,600	202,400
Package A Crack Seal	1,229,000	-	-	1,229,000	1,229,000
Package C Crack Seal	-	-	212,000	-	212,000
	1,918,600	235,679	365,100	1,723,255	2,099,845

**Town of Yucca Valley
FY 2024-26 Adopted Budget
Special Revenue Funds**

560 - CDBG	2024-25		2025-26		
	Amended Budget	Year-End Actual	Adopted Budget	Proposed Carryforward	Amended Budget
RECEIPTS					
CDBG Reimbursement - Project	\$ 270,936	\$ -	\$ 125,000	\$ 270,936	\$ 395,936
TOTAL RECEIPTS	270,936	-	125,000	270,936	395,936
EXPENDITURES					
Indirect Cost	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-
CAPITAL OUTLAY					
Work in Progress	270,936	-	125,000	270,936	395,936
TOTAL CAPITAL OUTLAY	270,936	-	125,000	270,936	395,936
OPERATING TRANSFERS IN (OUT)					
Transfer IN (OUT)-Fund 800 (CV)	-	-	-	-	-
TOTAL OPERATING TRANSFERS IN (OUT)	-	-	-	-	-
INCREASE (DECREASE) IN FUND BALANCE	(0)	-	-	(0)	(0)
BEGINNING FUND BALANCE	(0)	(0)	(0)		(0)
ENDING FUND BALANCE	\$ (0)	\$ (0)	\$ (0)		\$ (0)

Work in Progress Detail		2024-25		2025-26		
Project		Amended Budget	Adopted Budget	Adopted Budget	Proposed Carryforward	Amended Budget
Senior Center Improvements		270,936	-	125,000	270,936	395,936
		270,936	-	125,000	270,936	395,936

**Town of Yucca Valley
FY 2024-26 Adopted Budget
Special Revenue Funds**

570 - Recycling Activities	2024-25		2024-25		
	Amended Budget	Year-End Actual	Adopted Budget	Proposed Carryforward	Amended Budget
RECEIPTS					
Revenue	\$ 5,000	\$ 5,736	\$ -	\$ -	\$ -
CalRecycle Grant	-	-	-	-	-
Interest	-	730	-	-	-
TOTAL RECEIPTS	5,000	6,466	-	-	-
EXPENDITURES					
Earth Day Supplies	550	1,963	-	-	-
Professional Services	20,533	18,254	-	2,278	2,278
Water Refill Stations	3,935	-	-	3,935	3,935
Designated Recycling Activies - TBD	9,398	-	-	9,398	9,398
Indirect Cost	-	-	-	-	-
TOTAL EXPENDITURES	34,416	20,217	-	15,612	15,612
CAPITAL OUTLAY					
Work in Progress	-	-	-	-	-
TOTAL CAPITAL OUTLAY	-	-	-	-	-
OPERATING TRANSFERS IN (OUT)					
Transfer IN - Fund 547	-	-	-	-	-
TOTAL OPERATING TRANSFERS IN (OUT)	-	-	-	-	-
INCREASE (DECREASE) IN FUND BALANCE	(29,416)	(13,752)	-	(15,612)	(15,612)
BEGINNING FUND BALANCE	113,053	113,053	99,302		99,302
ENDING FUND BALANCE	\$ 83,637	\$ 99,302	\$ 99,302		\$ 83,690

**Town of Yucca Valley
FY 2024-26 Adopted Budget
Special Revenue Funds**

	2024-25		2025-26		
	Amended Budget	Year-End Actual	Adopted Budget	Proposed Carryforward	Amended Budget
572 - Parks Bond Grant - Prop 68					
County Discretionary - YVARC Project	\$ 1,095,402	\$ 1,095,402	\$ -	\$ -	\$ -
Grant Revenue - Phase 2	-	(32,981)	-	-	-
Grant Revenue - Phase 3	17,408,733	13,000,000	-	4,408,733	4,408,733
Interest		46,072		-	-
TOTAL RECEIPTS	18,504,135	14,108,493	-	4,408,733	4,408,733
EXPENDITURES					
Aquatics/Gym Project Expenditures - Phase 2	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-
CAPITAL OUTLAY					
Work in Progress - Phase 2 and 3	48,045,635	17,458,393	-	30,587,242	30,587,242
TOTAL CAPITAL OUTLAY	48,045,635	17,458,393	-	30,587,242	30,587,242
OPERATING TRANSFERS IN (OUT)					
Transfer IN (OUT) - General Fund 222	16,150,000	-	-	16,150,000	16,150,000
Transfer IN (OUT) - General Fund 223 EV Loan	2,500,000	-	-	2,500,000	2,500,000
Transfer IN (OUT) - General Fund 350	1,000,000	-	-	1,000,000	1,000,000
Transfer IN (OUT) - General Fund 574	3,904,598	3,904,598	-	-	-
Transfer IN (OUT) - General Fund 800	4,500,000	-	-	4,500,000	4,500,000
Transfer IN (OUT) - General Fund 801	1,500,000	-	-	1,500,000	1,500,000
TOTAL OPERATING TRANSFERS IN (OUT)	29,554,598	3,904,598	-	25,650,000	25,650,000
INCREASE (DECREASE) IN FUND BALANCE	13,098	554,698	-	(528,509)	(528,509)
BEGINNING FUND BALANCE	(13,098)	(13,098)	541,600		541,600
ENDING FUND BALANCE	\$ 0	\$ 541,600	\$ 541,600		\$ 13,091
	2024-25		2025-26		
	Amended Budget	Year-End Actual	Adopted Budget	Proposed Carryforward	Amended Budget
Aquatics/Gym Project Expenditures - Phase 3					
Architecture and Engineering	1,688,038	1,223,235	-	464,803	464,803
Project Management	215,926	70,224	-	145,702	145,702
Total Phase 3 Admin & Engineering Costs	1,903,964	1,293,459	-	610,505	610,505
Capital Project Construction	41,000,000	15,318,388	-	25,681,612	25,681,612
Capital Project Construction Management	1,141,671	525,964	-	615,707	615,707
Capital Project Construction Soft Costs (FFE, Etc.)	2,500,000	320,582	-	2,179,418	2,179,418
Capital Project Contingency	1,500,000	-	-	1,500,000	1,500,000
Total Phase 3 Construction Costs	46,141,671	16,164,934	-	29,976,737	29,976,737

Town of Yucca Valley
FY 2024-26 Adopted Budget
Special Revenue Funds

574 - ARPA Funding	2024-25		2025-26		
	Amended Budget	Year-End Actual	Adopted Budget	Proposed Carryforward	Amended Budget
RECEIPTS					
County ARPA- Senior Center Project	\$ 998,000	\$ 998,000	\$ -	\$ -	\$ -
County ARPA- Pickleball Community	1,600,000	-	-	1,600,000	1,600,000
County ARPA - YVARC Project	3,904,598	3,904,598	-	-	-
TOTAL RECEIPTS	6,502,598	4,902,598	-	1,600,000	1,600,000
EXPENDITURES					
Indirect Cost Recovery	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-
CAPITAL OUTLAY					
Work in Progress	5,530,000	1,697,551	-	3,832,449	3,832,449
TOTAL CAPITAL OUTLAY	5,530,000	1,697,551	-	3,832,449	3,832,449
OPERATING TRANSFERS IN (OUT)					
Transfer IN (OUT) - Fund 222 Debt Service	2,525,000	1,262,500	-	1,262,500	1,262,500
Transfer IN (OUT) - Prop 68 Fund 572	(3,904,598)	(3,904,598)	-	-	-
Transfer IN (OUT) - Capital Project Reserves	407,000	-	-	407,000	407,000
Transfer IN (OUT) - General Fund 001	-	-	-	-	-
TOTAL OPERATING TRANSFERS IN (OUT)	(972,598)	(2,642,098)	-	1,669,500	1,669,500
INCREASE (DECREASE) IN FUND BALANCE	-	562,949	-	(562,949)	(562,949)
BEGINNING FUND BALANCE	531	531	563,480		563,480
ENDING FUND BALANCE	\$ 531	\$ 563,480	\$ 563,480		\$ 531

Work in Progress Detail	2024-25		2025-26		
	Amended Budget	Year-End Actual	Adopted Budget	Proposed Carryforward	Amended Budget
County ARPA- Senior Center Project	2,605,000	1,697,551	-	907,449	907,449
County ARPA- Pickleball Community	2,925,000	-	-	2,925,000	2,925,000
	5,530,000	1,697,551	-	3,832,449	3,832,449

Town of Yucca Valley
FY 2024-26 Adopted Budget
Special Revenue Funds

575 - Parks Bond Grant - Prop 68

RECEIPTS

Grant Revenue - Per Capita Grant

TOTAL RECEIPTS

EXPENDITURES

Indirect Cost Recovery

TOTAL EXPENDITURES

CAPITAL OUTLAY

Work in Progress

TOTAL CAPITAL OUTLAY

OPERATING TRANSFERS IN (OUT)

Transfer IN (OUT) - General Fund 001

TOTAL OPERATING TRANSFERS IN (OUT)

INCREASE (DECREASE) IN

FUND BALANCE

BEGINNING FUND BALANCE

ENDING FUND BALANCE

2024-25		2024-25		
Amended Budget	Year-End Actual	Adopted Budget	Proposed Carryforward	Amended Budget
177,952	-	-	177,952	177,952
177,952	-	-	177,952	177,952
-	-	-	-	-
-	-	-	-	-
177,952	-	-	177,952	177,952
177,952	-	-	177,952	177,952
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
\$ -	\$ -	\$ -		\$ -

Per Capita Grant Work In Progress

Capital Project - Community Center Park Impr

Total Phase 1 Project Costs

2024-25		2024-25		
Amended Budget	Year-End Actual	Adopted Budget	Proposed Carryforward	Amended Budget
177,952	-	-	177,952	177,952
177,952	-	-	177,952	177,952

Town of Yucca Valley
FY 2024-26 Adopted Budget
Special Revenue Funds

635- Public Art Fund	2024-25		2025-26		
	Amended Budget	Year-End Actual	Adopted Budget	Proposed Carryforward	Amended Budget
RECEIPTS					
Donations	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	500	941	500	-	500
TOTAL RECEIPTS	500	941	500	-	500
EXPENDITURES					
Expenditures - Town Public Art Partnership	15,000	-	15,000	15,000	30,000
Expenditures - PRCC Public Art Program	142,967	5,948	60,000	122,019	182,019
TOTAL EXPENDITURES	157,967	5,948	75,000	137,019	212,019
CAPITAL OUTLAY					
Work in Progress	-	-	-	-	-
TOTAL CAPITAL OUTLAY	-	-	-	-	-
TRANSFERS IN (OUT)					
Transfer IN (OUT) - General Fund	75,000	75,000	75,000	-	75,000
TOTAL TRANSFERS IN (OUT)	75,000	75,000	75,000	-	75,000
INCREASE (DECREASE) IN FUND BALANCE	(82,467)	69,993	500	(137,019)	(136,519)
BEGINNING FUND BALANCE	83,501	83,501	153,494		153,994
ENDING FUND BALANCE	\$ 1,034	\$ 153,494	\$ 153,994		\$ 17,476

**Town of Yucca Valley
FY 2024-26 Amended Budget
Special Revenue Funds**

800 - Capital Projects Reserve	2024-25		2025-26		
	Amended Budget	Year-End Actual	Adopted Budget	Proposed Carryforward	Amended Budget
RECEIPTS					
State Grant Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -
Cost Recovery	50,000	-	50,000	-	50,000
TOTAL RECEIPTS	50,000	-	50,000	-	50,000
EXPENDITURES					
Spec Prof Serv-Other	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-
CAPITAL OUTLAY					
Construction Projects	3,754,058	3,080,008	50,000	724,050	774,050
Capital Replacement	572,661	108,303	396,000	464,358	860,358
Vehicle & Equipment Replacement	772,342	745,918	250,000	26,424	276,424
Capital Maintenance	1,142,000	542,896	15,000	599,104	614,104
TOTAL CAPITAL OUTLAY	6,241,061	4,477,126	711,000	1,813,935	2,524,935
OPERATING TRANSFERS IN (OUT)					
Transfer IN (OUT)- Fund 001 Vehicle Res	500,000	500,000	-	-	-
Transfer IN (OUT)- Fund 001 A/S vehicle	11,000	11,000	9,500	-	9,500
Transfer IN (OUT)- Fund 001 Unassigned	3,500,000	3,500,000	-	-	-
Transfer IN (OUT) - Fund 536 ATP Grant Match	-	-	-	-	-
Transfer IN (OUT)- Fund 572 Prop 68 Aquatics	(4,500,000)	-	-	(4,500,000)	(4,500,000)
Transfer IN (OUT)- Fund 574 ARPA - Senior Center	(407,000)	-	-	(407,000)	(407,000)
Transfer IN (OUT)- Fund 801 Measure Y	150,000	150,000	-	-	-
	(746,000)	4,161,000	9,500	(4,907,000)	(4,897,500)
INCREASE (DECREASE) IN FUND BALANCE	(6,937,061)	(316,126)	(651,500)	(6,720,935)	(7,372,435)
Unassigned Cap Reserve Fund	8,547,811	9,456,387	9,763,144	-	9,763,144
Town Wide Infrastructure Reserve	-	1,374,317	-	-	-
Specialized Professional Services Reserve	52,322	52,322	52,322	-	52,322
Unspent Bond Proceeds - 2022 Debt Issuance	2,500,000	-	1,000,000	-	1,000,000
Unspent Bond Proceeds-Sewer Design	30,526	173,235	159,587	-	159,587
Fleet Reserve	428,634	503,032	268,114	-	268,114
BEGINNING FUND BALANCE	11,559,294	11,559,293	11,243,167	-	11,243,167
Unassigned Cap Reserve Fund	3,437,092	9,763,144	9,369,466	-	3,043,414
Specialized Prof. Services Reserve	2,322	52,322	50,000	-	50,000
Unspent Bond Proceeds - 2022 Debt Issuance	1,000,000	1,000,000	1,000,000	-	1,000,000
Unspent Bond Proceeds-Sewer Design	15,526	159,587	144,587	-	144,587
Fleet Reserve	167,292	268,114	27,614	-	1,190
ENDING FUND BALANCE	\$ 4,622,233	\$ 11,243,167	\$ 10,591,667	\$ (6,720,935)	\$ 3,870,732
Construction Projects					
Project Detail					
Town Hall Redesign	369,355	119,735	-	249,620	249,620
Public Buildings Design/Renov	100,000	-	-	100,000	100,000
Tri Valley Maintenance	123,495	-	50,000	123,495	173,495
Old Town Beautification	3,076,208	2,960,273	-	115,935	115,935
Town Property - Utility Undergrounding	85,000	-	-	85,000	85,000
	3,754,058	3,080,008	50,000	674,050	724,050
Capital Replacement Program					
Cap Projects- Contingency	156,000	16,425	200,000	-	200,000
Financial Software	17,507	-	-	17,507	17,507
Admin Services Masterplan Projects	50,000	-	60,000	50,000	110,000
MDAQ EV Charging Station	12,000	-	36,000	-	36,000
CC Masterplan - CEQA	117,154	89,579	-	27,575	27,575
Open Spaces & Conservation Element Plan Update	120,000	-	-	120,000	120,000
Town Property Acquisition	100,000	2,300	100,000	-	100,000
	572,661	108,303	396,000	215,082	611,082
Vehicle and Equipment Replacement					
Vehicle/Equipment Repl	772,342	745,918	250,000	26,424	276,424
Capital Maintenance Program	772,342	745,918	250,000	26,424	276,424
Public Works					
Berm Repairs	927,000	397,296	-	529,704	529,704
Concrete Repairs	200,000	131,952	-	68,048	68,048
Sewer Assessment Fees	15,000	13,648	15,000	-	15,000
	1,142,000	542,896	15,000	597,752	612,752

**Town of Yucca Valley
FY 2024-26 Adopted Budget
Special Revenue Funds**

801-Town Essential Services	2024-25		2025-26		
	Amended Budget	Year-End Actual	Adopted Budget	Proposed Carryforward	Amended Budget
RECEIPTS					
Sales Tax	\$ 2,600,000	\$ 2,756,833	\$ 2,950,000		2,950,000
Interest Income	25,000.00	25,341.89	20,000		20,000
TOTAL RECEIPTS	2,625,000	2,782,175	2,970,000	-	2,970,000
EXPENDITURES					
Indirect Cost Recovery	96,000	96,000	120,000		120,000
Measure Communication Services	30,000	28,960	30,000		30,000
Sales Tax Admin Costs	4,000	2,731	4,000		4,000
TOTAL EXPENDITURES	130,000	127,691	154,000	-	154,000
CAPITAL OUTLAY					
Work in Progress	3,039,388	2,137,698	3,140,800	901,690	4,042,490
TOTAL CAPITAL OUTLAY	3,039,388	2,137,698	3,140,800	901,690	4,042,490
OPERATING TRANSFERS IN (OUT)					
Transfer In (Out) - Fund 800	(150,000)	(150,000)	-	-	-
Transfer In (Out) - Fund 572	(1,500,000)	-	-	(1,500,000)	(1,500,000)
	(1,650,000)	(150,000)	-	(1,500,000)	(1,500,000)
INCREASE (DECREASE) IN FUND BALANCE	(2,194,388)	366,789	(324,800)	(2,401,690)	(2,726,490)
BEGINNING FUND BALANCE	3,386,621	3,386,621	3,753,410		3,753,410
ENDING FUND BALANCE	\$ 1,192,233	\$ 3,753,410	\$ 3,428,610		\$ 1,026,920
Work in Progress Detail					
Maintenance of Existing Essential Public Safety	930,000	930,000	985,800	-	985,800
Slurry Seal	-	1,552	1,250,000	-	1,250,000
Crack Sealing	-	-	250,000	-	250,000
Emergency Dirt Road Maintenance	100,000	-	100,000	-	100,000
Infrastructure Contingency	100,000	17,800	200,000	-	200,000
Town Recreation and Park Improvements	470,000	480,444	-	-	-
Infrastructure Projects	670,000	499,797	1,800,000	-	1,800,000
Expanded Senior Programming	80,000	94,467	85,000	-	85,000
Senior Center Improvements (w/ Parking Lot)	155,999	107,377	-	48,622	48,622
Community Non-Profit Partnerships	100,000	100,000	100,000	-	100,000
Homelessness Program	100,000	-	100,000	-	100,000
Museum Improvements	50,000	-	-	50,000	50,000
QOL - Vector Control Services	66,000	66,062	70,000	-	70,000
SR 62 Beautification - Monument Signs	435,000	-	-	435,000	435,000
CA Welcome Center Roof Maintenance	250,000	185,563	-	-	-
Sports Complex Masterplan	27,032	25,049	-	-	-
Community-Wide QOL Program - CC Athletics Masterplan	175,357	129,382	-	45,975	45,975
	3,039,388	2,137,698	3,140,800	579,597	3,720,397

**Town of Yucca Valley
Town Council Staff Report**



To: Town Council

From: Jordan Gumbish, Finance Manager

Date: October 14, 2025

Meeting Date: October 21, 2025

Subject: Treasurer's Report for the Quarter Ending September 30, 2025

Recommendation:

Receive and file the Treasurer's Report for the first quarter of FY2025-26.

Prior Review:

None.

Discussion:

The investment policy and Town Code of the Town of Yucca Valley requires that quarterly Treasurer's reports be filed with the Town Council. The attached Treasurer's Report is for the First Quarter of FY2025-26.

Alternatives

Fiscal Impact:

None.

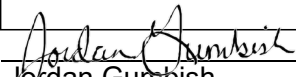
Attachments

1. Treasurers Report September 30, 2025

**Town of Yucca Valley
Treasurer's Report
As of September 30, 2025**

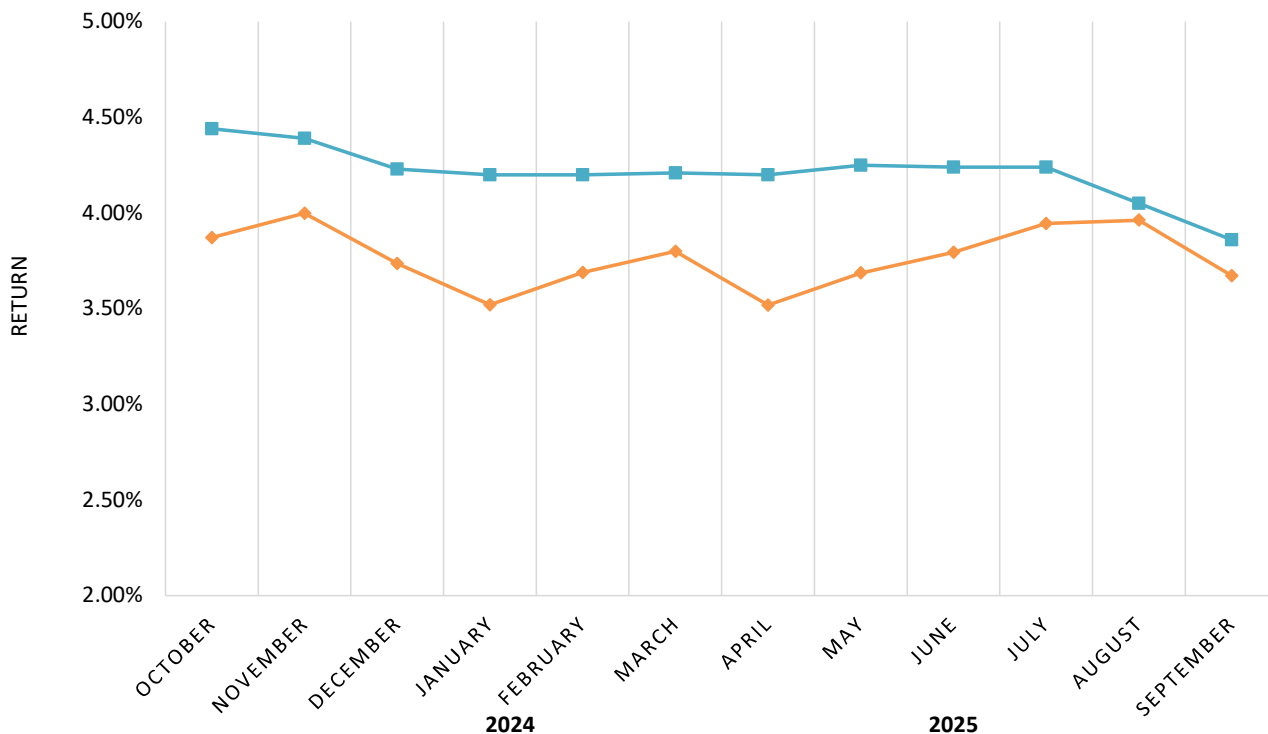
Institution/Investment	Market Value	Percent of Portfolio	Yield	Maturity Date
Pacific Western-Checking Acct	\$ 8,851,240	14.81%	0.00%	Liquid
Local Agency Investment Fund (LAIF)	9,428,000	15.78%	4.21%	Liquid
Pac Western-Successor Agency	316,642	0.53%	0.00%	Liquid
Pacific Western Money Market Account	20,359,409	34.07%	4.39%	Liquid
Chandler Asset Mgmt Portfolio	11,356,367	19.01%	4.34%	Liquid to 5/15/27
Chandler Asset Mgmt Portfolio - D/S	9,435,988	15.79%	4.35%	12/31/2026
Petty Cash	3,390	0.01%	0.00%	Liquid
Total Cash & Investments	\$ 59,751,036	100.00%	3.67%	

I certify that to the best of my knowledge, this report accurately reflects all pooled investments, and is in conformity with the Town's investment policy revised on June 21, 2022, which complies with the California Government Code. A copy of this investment policy, along with the supporting banking and investment statements, is available in the office of the Town Clerk. All investment actions executed since the last investment report have been made in full compliance with the Investment Policy. This investment program provides sufficient cash flow liquidity to meet the next six months of budgeted expenditures.


Jordan Gumbish
Finance Manager

INVESTMENT PORTFOLIO PERFORMANCE

— Portfolio Return — 90 Day T-Bill



**Town of Yucca Valley
Town Council Staff Report**



To: Town Council

From: Iryna Hess, Accounting Technician

Date: September 22, 2025

Meeting Date: October 21, 2025

Subject: Ratification of Warrant Registers

Recommendation:

Ratify the Payroll Registers totaling \$262,538.42 dated September 12, 2025, and \$310,689.17 dated September 26, 2025.

Ratify the Warrant Registers totaling \$2,086,862.08 dated September 12, 2025, and \$391,952.35 dated September 26, 2025.

Prior Review:

None for this item.

Discussion:

The attached Warrant Registers lists the warrants that have been paid for the periods identified above. The Finance Department certifies that to the best of staff's knowledge and review, the listed warrants were drawn in payment of demands conforming to the adopted budget and that these demands are being presented to the Town Council for ratification.

Alternatives

None for this item.

Fiscal Impact:

The warrants presented were drawn in payment of demands included within the adopted budget.

Attachments

1. Payroll Register - September 12, 2025
2. Payroll Register - September 26, 2025
3. Warrant Register 09.12.2025.
4. Warrant Register 09.26.2025.

TOWN OF YUCCA VALLEY
PAYROLL REGISTER
CHECK DATE - September 12, 2025

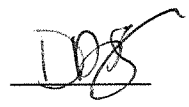
Fund Distribution Breakdown

Fund Distribution

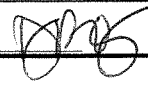
General Fund	\$241,900.02
Gas Tax Fund	3,918.59
Measure I Fund	14,025.88
Measure Y Fund	2,693.93

Grand Total Payroll	<u><u>\$262,538.42</u></u>
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Prepared by HR & Payroll Coordinator: 

Reviewed by HR & Risk Manager: 

Town of Yucca Valley
Payroll Net Pay & Net Liability Breakdown
Pay Period - Paid 9/12/2025
(August 23, 2025 - September 05, 2025)
Checks: 5791 - 5791

	Employee	Employer	Total
<u>Net Employee Pay</u>			
Payroll Checks	825.21	0.00	825.21
Direct Deposit	136,383.30	0.00	136,383.30
Sub-total	137,208.51		137,208.51
<u>Employee Tax Withholding</u>			
Federal	17,124.24		17,124.24
Medicare	2,549.57	2,549.62	5,099.19
Medicare Surtax	106.33	-	106.33
State	7,438.53		7,438.53
Sub-total	27,218.67	2,549.62	29,768.29
<u>Employee Benefit & Other Withholding</u>			
Misc. Adjustment			-
Deferred Compensation	7,574.72	3,093.89	10,668.61
PERS Survivor Benefit	47.00		47.00
Health Café Plan	3,799.53	17,728.08	21,527.61
American Fidelity Pre-Tax	116.68		116.68
American Fidelity After-Tax	219.39		219.39
American Fidelity-FSA	345.86		345.86
PERS EE - Contribution 7.75 %	6,438.95		6,438.95
PERS EE - Contribution 7%	1,284.25		1,284.25
PERS EE - Contribution 8%	3,903.36		3,903.36
PERS Retirement - Employer 7.96%	-	6,613.43	6,613.43
PERS Retirement - Employer 10.19%	-	1,869.51	1,869.51
PERS Retirement - Employer 15.30%	-	7,465.18	7,465.18
PERS UAL Retirement - Employer 41.55%	-	20,273.07	20,273.07
Wage Garnishment - Employee	473.79	-	473.79
Life & Disability Insurance		1,567.04	1,567.04
Pension Fund Stabilization		1,544.51	1,544.51
Other Post Employee Benefit's		3,089.01	3,089.01
Unemployment Insurance		2,989.52	2,989.52
Workers' Compensation		5,124.85	5,124.85
Sub-total	24,203.53	71,358.09	95,561.62
Gross Payroll	\$188,630.71	\$73,907.71	\$262,538.42
Prepared by HR & Payroll Coordinator:  Reviewed by HR & Risk Manager: 			

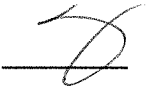
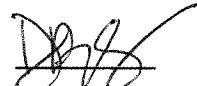
TOWN OF YUCCA VALLEY
PAYROLL REGISTER
CHECK DATE - September 26, 2025

Fund Distribution Breakdown

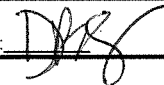
Fund Distribution

General Fund	\$289,386.87
Gas Tax Fund	3,917.21
Measure I Fund	14,519.82
Measure Y Fund	2,865.27

Grand Total Payroll	<u><u>\$310,689.17</u></u>
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Prepared by HR & Payroll Coordinator:  Reviewed by HR & Risk Manager: 

Town of Yucca Valley
Payroll Net Pay & Net Liability Breakdown
Pay Period - Paid 9/26/2025
(September 06, 2025 - September 19, 2025)
Checks: 5792 - 5793

	Employee	Employer	Total
<u>Net Employee Pay</u>			
Payroll Checks	6,157.36	0.00	6,157.36
Direct Deposit	150,210.24	0.00	150,210.24
Sub-total	156,367.60		156,367.60
<u>Employee Tax Withholding</u>			
Federal	22,477.83		22,477.83
Medicare	3,046.78	3,046.72	6,093.50
Medicare Surtax	179.81	-	179.81
State	9,712.03		9,712.03
Sub-total	35,416.45	3,046.72	38,463.17
<u>Employee Benefit & Other Withholding</u>			
Misc. Payroll Adjustment Credit's	-	-	-
Deferred Compensation	8,610.65	8,262.51	16,873.16
PERS Survivor Benefit	56.00		56.00
Health Café Plan	4,432.13	22,219.46	26,651.59
American Fidelity Pre-Tax	116.68		116.68
American Fidelity After-Tax	219.39		219.39
American Fidelity-FSA	345.86		345.86
PERS EE - Contribution 7.75 %	6,624.74		6,624.74
PERS EE - Contribution 7%	1,350.75		1,350.75
PERS EE - Contribution 8%	4,688.24		4,688.24
PERS Retirement - Employer 7.96%	-	6,804.18	6,804.18
PERS Retirement - Employer 10.19%	-	1,966.32	1,966.32
PERS Retirement - Employer 15.30%	-	8,966.29	8,966.29
PERS UAL Retirement - Employer 41.55%	-	24,349.56	24,349.56
Wage Garnishment - Employee	1,185.68	-	1,185.68
Life & Disability Insurance		1,523.68	1,523.68
Pension Fund Stabilization		1,712.16	1,712.16
Other Post Employee Benefit's		3,424.32	3,424.32
Unemployment Insurance		3,315.72	3,315.72
Workers' Compensation		5,684.08	5,684.08
Sub-total	27,630.12	88,228.28	115,858.40
Gross Payroll	\$219,414.17	\$91,275.00	\$310,689.17
Prepared by HR & Payroll Coordinator:  Reviewed by HR & Risk Manager: 			

Town of Yucca Valley

Warrant Register from 9/12/2025 to 9/12/2025

Page: 1

<u>Check #</u>	<u>Name</u>	<u>Description</u>	<u>Check Amount</u>
0000000	Noel Rodney Owsley	GE Services, GP 19-24; NRO Project N100.479, Aug 2025	
0000000[VOID]	Noel Rodney Owsley	GE Services, GP 19-24; NRO Project N100.479, Aug 2025	500.00
0065461	ACTION PUMPING INC	Animal Shelter Maintenance	250.00
0065462	AIS	08/25 Copy Charges per Lease	816.65
0065463	Maria Dolores Amstutz	Contracted Instructor, Senior Programming	200.00
0065464	GREGORY ALLEN REX	Invoices 8979, 8999	2,254.00
0065465	ARCTIC GLACIER USA INC	Snow Play Day Supply, PO26-10114	25,514.96
0065466	Raini Ameli Armstrong	Contracted Instructor, Watercolor Workshop	21.00
0065467	Arthur Ramirez Gutierrez	Invoices 082725 , 090325	180.00
0065468	Dena Bates	Senior Benefit Assistance Program	140.00
0065469	Roadrunner Print & Ship	Printing Services	27.59
0065470	Lara Bennett	Invoices Aug-25, Aug-25, Aug-25 , Aug-25	256.40
0065471	Joseph Bowers	Parks Maintenance Expense Reimbursement	125.48
0065472	Boys & Girls Club of the Hi-Desert	FY24-25 Facility Use Agreement, Additional Use for Youth Basketball League	1,850.00
0065473	Canon U.S.A., Inc.	Cartridges for Plotter Printer	413.68
0065474	Capo Hotel LLC	Refund for Notice of Pendency not filed, CE 25-0097	30.00
0065475	Carmona, Julie	Refund for CWMP Deposit, BP2025-420	500.00
0065476	Regina Costello	Contracted Instructor, Belly Dance Class	63.00
0065477	CYNTHIA WEAVER	Embroidered Staff Shirts	1,023.78
0065478	Dan's Carpet Cleaning	Town Hall Facility Carpet Cleaning	926.59
0065479	Dragonfly Reiki Healing Practice	Refund for Business Registration Renewal Fee	51.00
0065480	EWING IRRIGATION PRODUCTS INC	Irrigation Maintenance Supplies	413.76
0065481	First American Data Tree, LLC	Monthly Subscription for Property Info Website	100.00
0065482	Frazier Pest Control, Inc.	Welcome Center Monthly Pest Control	85.00
0065483	FRED'S TIRES	Vehicle Maintenance	1,200.05
0065484	Gabriels, Charles	Refund for Appeal Application A 01-25@54615 Navajo Trail/Gabriel	468.90
0065485	Gold Mountain California News Media, Inc.	Invoices 63997, 64590, 64615	1,419.79
0065486	GUY WULF	Invoices 082625, 082825	210.00
0065487	Cory Hamilton	PO26-10111, Public Art, Coyote Call Sculpture	7,000.00
0065488	HDL COREN & CONE	FY24/25 ACFR Statistical Package	795.00
0065489	Hinderliter, de Llamas and Associates	Invoices SIN053867, SIN053868	600.00
0065490	Hi-Desert Water District	Water Supply Service	2,478.33
0065491	Jared Jerome	Travel Advance, APA Conference, 09/26/25-10/02/25	673.00
0065492	Tommie L Jones	Travel Expense Report, Anaheim 08.18.25-08.19.25	149.80
0065493	KCDZ-FM	Invoices 644-000148-0000, 998-00026-0000	1,020.00
0065494	LAS PALMAS MEXICAN RESTAURANT	Refund for LUCR 02-24, EA 07-24,@57246 29 Palms Hwy	882.80
0065495	Kurt Leuschner	Museum Lecture	300.00
0065496	Luz Investment Corp.	Telephone Support Service	160.00
0065497	Meilani MacDonald	Contracted Instructor, Open Studio Art	54.60
0065498	Martinez, Lorenzo	Refund for CWMP Deposit, BP2023-1411	500.00
0065499	Victoria Montgomery	Contracted Instructor, Stretch "N" Tone Class	155.40
0065500	MORONGO UNIFIED SCHOOL DISTRICT	08/25 Fleet Fuel	5,114.33
0065501	Myers & Sons Hi-Way Safety, Inc.	Streets Supplies	805.67
0065502	PLASTICPLACE	Grounds Maintenance Supplies	520.37
0065503	PAPE MATERIAL HANDLING INC	Vehicle Maintenance	250.60
0065504	Parkhouse Tire Inc	Vehicle Maintenance Supplies	3,909.03
0065505	PlaceWorks, Inc.	Invoices TYV-08.0-5, TYV-09.0-6, TYV-10.0-1R	12,589.49
0065506	PRO VIDEO	Council Meeting Recording	150.00
0065507	Quadient Finance USA Inc.	Postage	3,121.42
0065508	Servpro Chino/Chino Hills	General Abatement	627.80
0065509	RAUSCHENBERG CONSTRUCTION	Refund for CWMP Deposit, BP2022-845	500.00
0065510	Karen Richardson	Refund for Family Fun Run	70.00
0065511	Rio Hondo Community College District	Enrollment and Materials Fee, Nathan Lopez, PC 832 Arrest Course	118.55
0065512	Penny Lee Shadwick	Contracted Instructor, Knit and Crochet Class	44.80
0065513	WANDA STADUM	Contracted Instructor Aquatics	1,943.20
0065514	SVE LLC	Run Timing Fee, 25 FFR	1,500.00
0065515	Trophy Express	Name Plate with Town Logo	93.63
0065516	ULINE	Signs Supply	306.30

Town of Yucca Valley

Warrant Register from 9/12/2025 to 9/12/2025

Page: 2

<u>Check #</u>	<u>Name</u>	<u>Description</u>	<u>Check Amount</u>
0065517	UniFirst Corporation	Invoices 2200301787, 2200304633	384.86
0065518	Valley Independent Printing	Envelopes Supply	514.39
0065519	VCA Yucca Valley Animal Hospital	Invoices 5563684071, 5563684265, 5563684266, 5563684288, 5563684290, 5563684291, 5563684292	916.69
0065520	Evan Willoughby	Travel Advance, APA Conference, 09/26/25-10/02/25	503.00
0065521	Mary Worthen	Contracted Instructor, Woodcarving Class	40.60
0065522	YUCCA VALLEY CHAMBER OF COMMERCE, INC.	Invoices 40075, 40076	12,500.00
0065523	Clear Channel Outdoor	Customer #451733; Digital Bulletins -007540, 007541	4,000.00
EFT	TPx Communications	Phone Service	4,701.01
EFT	WEX Bank	Fuel	838.13
EFT	THE HOME DEPOT U S A INC.	Credit Card	2,525.05
EFT	TPx Communications	Phone Service	4,701.01
EFT	TRACTOR SUPPLY CREDIT PLAN	Credit Card	397.86
EFT	SCE	Electric Service	24,363.08
EFT	American Business Bank	Retention Escrow Deposit for RC Construction Inc., YV ARC Project; Application#13, period thru 08/31/2025	52,314.95
EFT	BURRTEC WASTE & RECYCLING SERVICES LLC	Invoices FY23/24, FY24/25	99,008.28
EFT	Capitol Advocacy LLC	08/2025 Professional Services	10,000.00
EFT	CARL OTTESON'S CERTIFIED BACKFLOW TESTING	Backflow Testing Services	300.00
EFT	Charter Communications	Cable/Fiber Services	4,151.00
EFT	Complete Paperless Solutions, LLC	Laserfiche Cloud Subscription, PO26-10039, 10/04/25-10/03/26	31,540.00
EFT	Delta Group Inc	Berm Replacement Project, Locations 42,45-51	26,048.00
EFT	EcoFert, Inc.	08/25 Monthly Program Fees	2,160.00
EFT	Ecotality Inc	Invoices INV9412798, INV9412824	720.00
EFT	Honeywell International Inc.	Mechanical & Electrical Service, Oct 2025	5,551.39
EFT	Joshua Curtis Slone	Exercise Physiologist, Senior Programming	650.00
EFT	Mariposa Landscapes Inc.	08/25 Landscape Maintenance	9,397.65
EFT	Shawn M Mattheke	Contracted Instructor, Senior Programming	600.00
EFT	Noel Rodney Owsley	Invoices 09-25-001, 09-25-002, 09-25-003, 09-25-004, 09-25-005, 09-25-007	3,025.00
EFT	Primo Brands	Office Bottled Water Supply	294.70
EFT	RHA Landscape Architects-Planners, Inc.	YV Old Town Public Square Improvements Design, 07/26/25-08/25/25	1,255.00
EFT	Robert Clapper Construction Services Inc	YV Aquatic and Recreation Center Construction Project, thru August 31, 2025	993,983.99
EFT	SBCO Sheriff's Department	Invoices 26812, 36736, 36835	694,933.69
EFT	Southwest Networks, Inc.	Invoices 25-8110, 25-8113, 25-9031SC	8,567.00
EFT	Noel Rodney Owsley	GE Services, GP 19-24; NRO Project N100.479, Aug 2025	500.00
<u>Total Checks:</u>			<u>2,086,862.08</u>

Town of Yucca Valley

Warrant Register from 9/26/2025 to 9/26/2025

Page: 1

<u>Check #</u>	<u>Name</u>	<u>Description</u>	<u>Check Amount</u>
0065524	ALL AMERICAN PUBLISHING	Winter 2025 Guide Advertisement, Account 05-TOWOFY1	280.00
0065525	ALL THE KINGS FLAGS	Town, US & State Flags Supplies	1,640.93
0065526	GREGORY ALLEN REX	Veterinary Services	734.00
0065527	Arthur Ramirez Gutierrez	Contracted Softball Umpiring Services	75.00
0065528	AT&T MOBILITY	Cell Phone Service	429.99
0065529	Basin Transit	Individual Day Bus Passes Supply	122.95
0065530	Carla Paul	2025 Tree Lightning Ceremony Carolers	625.00
0065531	Cart Retrieval, Inc.	08/2025 Town-Wide Shopping Cart Retrieval Services	1,140.00
0065532	Dahlin Group, Inc.	Invoices 2508-118, 2508-119	1,128.84
0065533	Desert Arc	08/25 Cleaning Services	7,232.04
0065534	Eddies Inflatable Rentals	Family Fun Run Special Event	730.00
0065535	EWING IRRIGATION PRODUCTS INC	Irrigation Maintenance Supplies	362.93
0065536	FEDEX	Express Shipping Service	97.91
0065537	Frazier Pest Control, Inc.	AS/AC Monthly Pest Control, Jul-Aug 2025	178.00
0065538	French, Mike	Building Permit Fee Refund, Project 2025-629	377.60
0065539	GUY WULF	Invoices 072425 , 073125 , 090425, 090925, 091125 , 091625	630.00
0065540	Hi-Desert Water District	Water Supply Service	51,663.11
0065541	Patrick Hutchinson	Founders Plaza Kickoff Event Audio	1,800.00
0065542	JT Desert Drifters	Murder Mystery dinner Service	1,725.00
0065543	KCDZ-FM	Invoices 1419-00016-0000, 1419-00017-0000 (1)	6,540.00
0065544	Landmark Consultants, Inc	YV Aquatic & Recreation Center Prop 68, 08/28/25-09/10/25	858.00
0065545	MICHAEL E LANG	Contracted Instructor, CPR Class	105.00
0065546	Companion Animal Clinic	Voucher #3383	60.00
0065547	Frank J Luckino	Travel Expense Reimbursement, ICSC Palm Springs 09.29-30.2025.	800.00
0065548	Nena C McCullough	Senior Center Expenses Reimbursement	83.06
0065549	MULTIQUIP INC	Ride-On Roller Honda Gx630 36" wide, S0609, PO26-10187	26,287.60
0065550	Municipal Dental Pool C/O Keenan & Associates, SETECH Department	Monthly Dental Premium Group ID #22642-00001, Oct 2025	2,322.33
0065551	Nelson Mobile Services Inc	Repair gate on corner of Sage and Sunnyslope	2,935.51
0065552	PARS	07/25 Trust Administrator Services	300.00
0065553	PlaceWorks, Inc.	Invoices TVY-12.0-2, TYV-08.0-11, TYV-09.0-7, TYV-10.0-2, TYV-11.0-3	44,025.88
0065554	SBCO Fire Protection District	10-12/2025 Household Hazardous Wastes Fees	9,161.11
0065555	Skye Perez	Face Painting for Family Fun Run Event	150.00
0065556	Ian Tang	Draw Club Live Model	130.00
0065557	The Christmas Kings	Deposit for Holiday Lighting and Decor Services, PO 26-10189	12,325.00
0065558	TJKM	Multy-Way Stop Warrant Analsys, 08/01/25-08/31/25	117.25
0065559	Trophy Express	Name Plate with Town Logo	57.31
0065560	UltraSystems Enviromental Incorporated	CEQA for Sun Mesa Mini Storage Facility, Aug 2025	6,040.50
0065561	UniFirst Corporation	Invoices 2200307221, 2200310010	384.86
0065562	Parkers Building Supply	Maintenance Supplies	264.73
0065563	VAGABOND WELDING SUPPLY	Carbon Dioxide Units Supply for Pool	152.25
0065564	Benjamin Vital	Draw Club Contracted Instructor	50.00
0065565	Vortex Industries LLC	Inspection of Rolling Steel Fire Door @Senior Center	585.00
0065566	Yucca Valley Auto Parts, Inc.	Invoices 516114, 517344	67.12
0065567	Brian Clearwater	Claim Settlement	1,000.00
EFT	Interstate Group, LLC	Trailer 6.5x12 Single Axle Tilt 5K VIN:4RATU1216SK105532; Type ITLT6.512SA	4,804.90
EFT	WEX Bank	Fuel	219.40
EFT	Capital One	Credit Card	539.22
EFT	Pacific Western Bank	Credit Card	23,331.55
EFT	SoCalGas	Gas Service	709.43
EFT	Staples	Credit Card	2,192.37
EFT	SCE	Electric Service	23,496.00
EFT	PARS	Pension for QTR 09.30.25	22,821.51
EFT	PARS	Pension for QTR Ending 09.30.25	11,410.66

Town of Yucca Valley
Warrant Register from 9/26/2025 to 9/26/2025

Page: 2

<u>Check #</u>	<u>Name</u>	<u>Description</u>	<u>Check Amount</u>
EFT	Animal Care Equipment & Services, LLC	Shelter Supplies	407.39
EFT	Burke Williams and Sorensen LLP	08/25 Professional Services	39,786.16
EFT	CHARLES ABBOTT ASSOCIATES	08/25 Building Permit and Plan Check Fees	35,323.04
EFT	Harrell's LLC	Parks Maintenance Supplies	276.64
EFT	HMC Group dba HMC Architects	08/25 YV Aquatic Center Project - prop 68	24,545.67
EFT	Southwest Networks, Inc.	Printer Recycle Fee	5.00
EFT	Tripepi, Smith & Associates, Inc.	Invoices 15510, 15580	16,307.60
<u>Total Checks:</u>			<u>391,952.35</u>

**Town of Yucca Valley
Town Council Staff Report**



To: Town Council

From: Iryna Hess, Accounting Technician

Date: September 22, 2025

Meeting Date: October 21, 2025

Subject: AB1234 Reporting Requirements

Recommendation:

Receive and file the AB1234 Reporting Requirement Schedule for the month of September 2025.

Prior Review:

Current reimbursement policy for Council members and Successor Agency members reviewed and approved by Council August 2006.

Discussion:

AB1234 requires members of a legislative body to report on "meetings" attended at public expense at the next meeting of the legislative body. "Meetings" for purpose of this section are tied to the Brown Act meaning of the term: *any congregation of a majority of the members of a legislative body at the same time and place to hear, discuss, or deliberate upon any item that is within the subject matter jurisdiction of the legislative body or the local agency to which it pertains*. Qualifying expenses include reimbursement to the member related to meals, lodging, and travel.

An example of when a report is required is when a Town Council member represents his or her agency on a joint powers agency board and the Town pays for the official's expenses for serving in that representative's capacity. Additionally, in the spirit of AB1234, the Yucca Valley Town Council also reports all travel related to conference and training attended at public expense.

Although the AB1234 report can be either written or oral, this report must be made at the next meetings of the legislative body that paid for its member to attend the meeting.

Alternatives

None for this item.

Fiscal Impact:

There is no anticipated financial impact associated with the recommended approval of AB1234 reporting requirements.

Attachments

1. AB1234 September 2025

Town of Yucca Valley

Council Member AB1234 Meeting Schedule September 2025

Date of Travel	Organization	Description	Location
Mayor Jeff Drozd			
	No reportable meetings		
Mayor Pro Tem Merl Abel			
	No reportable meetings		
Council Member Rick Denison			
09/03/25	SBCTA	Board of Directors Meeting	San Bernardino, CA
09/04/25	SCAG	Energy and Enviroment Committee Meeting	Los Angeles, CA
09/04/25	SCAG	Regional Council Meeting	Los Angeles, CA
09/10/25	SBCTA	General Policy Committee Meeting	San Bernardino, CA
09/10/25	SBCTA	Legislative Policy Committee Meeting	San Bernardino, CA
09/11/25	SBCTA	Transit Committee Meeting	San Bernardino, CA
09/11/25-09/12/25	The Southern California Transportation Coalition	2025 Mobility 21 Summit	Anaheim, CA
09/17/25	SBCO	2025 State of the County " Building Stronger Tomorrow"	Ontario, CA
Council Member Jim Schooler			
	No reportable meetings		
Council Member Robert Lombardo			
	No reportable meetings		

**Town of Yucca Valley
Town Council Staff Report**



To: Town Council

From: Alex Qishta, Public Works Director

Date: October 14, 2025

Meeting Date: October 21, 2025

Subject: Yucca Valley Aquatic Recreation Center Quarterly Project Update

Recommendation:

That the Town Council receive and file the Yucca Valley Aquatic Recreation Center Project quarterly project update.

Prior Review:

None.

Discussion:

Town staff will provide the Town Council with a quarterly update report on the YV ARC project, introduce new Dahlin Project Management staff, and demonstrate the site camera.

This quarterly report will serve as a project overview of the progress and developments in the YV ARC project. Issued every three months, the quarterly report aims to keep the Town and its project stakeholders informed about project status and upcoming milestones.

Alternatives

N/A

Fiscal Impact:

N/A

Attachments

None

**Town of Yucca Valley
Town Council Staff Report**



To: Town Council

From: Lesley Copeland, Town Clerk

Date: October 15, 2025

Meeting Date: October 21, 2025

Subject: Parks, Recreation, and Cultural Commissioner Appointment

Recommendation:

Pursuant to the Town's Manual of Procedural Guidelines, it is recommended that the Town Council appoint Council Member Lombardo's nomination of an applicant to serve as commissioner to the Parks, Recreation and Cultural Commission with a term expiring January 31, 2029.

Prior Review:

The Town Council reviewed Parks, Recreation and Cultural Commissioner nominations at the August 19, 2025 meeting to fill two vacancies. The Town Council declined to make one of the appointments at that time.

Discussion:

Town Council Members serve as liaisons to appointed members of the Planning Commission and Parks, Recreation and Cultural Commission. In accordance to Section 6.4 (b)(ii) of the Manual of Procedural Guidelines, commission appointments shall be made by majority vote of the Town Council. Appointments shall be for four (4) year terms commencing on February 1, of the year of appointment. Interim vacancies shall be filled by appointment of the unexpired term of the member replaced. Terms shall coincide with the term of the Council Member nominating the Commission Member.

The Town Clerk received a resignation from Commissioner Keesling, effective June 30, 2025 creating an interim vacancy on the Parks, Recreation and Cultural Commission. The term for the interim vacancy created by Commissioner Keesling expires on January 31, 2029. Council Member Lombardo will make the nominations for consideration.

After a recruitment process including outreach through local media outlets, social media and public noticing, the Town Clerk received applications from: Aubrey Salazar, Brittany Cabanas, Christopher Falossi, Chris McCormick, Dion Antic, Eric Linnert, Julie LaRose, Kim Monnie, Kale

Repasky, Louis Medina, Matthew Case, Matthew Clausen, Megan Ripley, Nina Thai, Ronald Newhouse, Ric Richardson, and Vicki O'Connor.

The Town Council is requested to consider the nominations presented and appoint individuals to fill the interim vacancies on the Parks, Recreation and Cultural Commission for the remainder of the term.

Alternatives

None Recommended

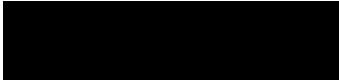
Fiscal Impact:

The adopted compensation policy for Parks, Recreation, and Cultural Commissioners states a monthly stipend of \$50 per month, per commissioner.

Attachments

1. KMonnie- 2025 PRCC Application and Cover_Redacted
2. KRepasky- 2025 PRCC Application and Cover_Redacted
3. LMedina- 2025 PRCC Application_Redacted
4. MCase- 2025 PRCC Application_Redacted
5. MClausen- 2025 Application_Redacted
6. MRipley-2025 PRCC Application and Cover_Redacted
7. NThai- 2025 PRCC Application and Cover_Redacted
8. RRichardson- 2025 PRCC Application and Cover_Redacted
9. VOConnor- 2025 PRCC Application_Redacted
10. ASalazar - 2025 PRCC Application_Redacted
11. BCabanas- 2025 PRCC Application_Redacted
12. CFalossi- 2025 PRCC Application_Redacted
13. CMcCormick Commissioner Application_Redacted
14. DAntic- 2025 PRCC Application_Redacted
15. ELinnert- 2025 PRCC Application_Redacted
16. JLaRose- 2025 PRCC Application and Cover_Redacted

Kim Monnie



July 10, 2025

Yucca Valley Town Council
57090 Twentynine Palms Hwy.
Yucca Valley, CA 92284

Dear Town Council Members:

What makes a community a desirable place to live? Inarguably, a great part of the attraction is the activities, recreation, parks, facilities, and public art. We are fortunate to reside in a community that regards these as vital aspects to the Town's appeal.

The completion of Brehm Park and the soon-to-be-completed Aquatic Center are testaments to the Town's long-term vision. The additional leisure and recreational activities will go a long way toward advancing the needs of community members, and I welcome the opportunity to be a part of the discussion.

Further, the innovative and diverse programming offered at the Hi Desert Nature Museum recently, has been a valuable resource to both children and adults. Supporting and increasing the programming in our museum, for both adults and children, is vital to the educational and cultural enrichment of our community and visitors.

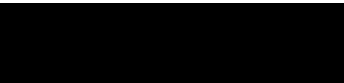
Lastly, public art defines a community, speaks to its historical legacy, and illustrates the value and consideration given to artists in all mediums. Artists are part of Yucca Valley's history: Howard Pierce and Antone Martin both left legacies here for the enjoyment of all. And with the recent calls for artists to submit work in various mediums, our town continues this tradition.

As a long-time resident of 46 years in Yucca Valley, I would be a valuable addition to the team of Commissioners. I've experienced the growth of our town through the years, and I look forward to collaborating with the Commission to meet the diverse needs of our community. The new residents, new businesses, and visitors from around the world visiting Joshua Tree National Park, make this an exciting time to be involved. Thank you for your consideration.

Sincerely,

Kim Monnie

Kim Monnie



Boards, Commissions, & Committees Application



Contact Information

Name	Kim Monnie
Street Address	
City, State and Zip Code	
Home Phone	
Work Phone	
Cell Phone	
E-Mail Address	

Interests

I am interested in serving on the following Board(s), Commission(s) in order of preference (Please indicate 1st, 2nd, 3rd choice):

- ☐ Planning Commission
- ☒ 1st Parks, Recreation and Cultural Commission
- ☐ Revenue Measure Oversight Commission
- ☐ Prop 68 Aquatics & Recreation Project Advisory Group
- ☐ Other _____

Job Experience, Special Skills or Qualifications

Summarize your work experience, special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports:

I'm a retired educator having taught English at college, high school, and middle school. For the last ten years of my career, I worked at the district level in Palm Springs Unified. In that position, I wrote curriculum, presented and designed professional development, trained teachers, and collaborated at the state and county levels on curriculum and academic standards.

I consider myself to have excellent verbal and written communication skills, as that has

Explain your reasoning to serve on a Commission/Committee

Express your reason for seeking a position as an appointed Commissioner or Committee Member:

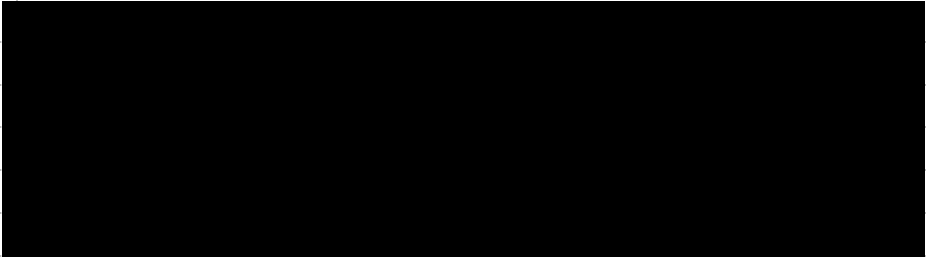
I am a long-time resident of Yucca Valley and have lived here since 1979. My children graduated from high school here and went on to obtain jobs in professional fields in other California cities. I care deeply about our community, and as it continues to grow, I see opportunities to support that growth, specifically with regards to park development and recreational programs for young people and adults. I also look forward to the advent of more cultural experiences and exploring ideas with the committee to create those.

Education

Please describe your education background:

B.A. English Literature & Liberal Studies, Minor in Anthropology from Cal State San Bernardino
Secondary English Credential
M.A. Composition and Rhetoric CSUSB

Person to Notify in Case of Emergency

Name	Scot McKone
Street Address	
City, State, and Zip Code	
Home Phone	
Work Phone	
Cell Phone	
E-Mail Address	

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	Kim Monnie
Signature	Kim Monnie
Date	June 18, 2025

Our Policy

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

Thank you for completing this application form and for your interest in volunteering with us.

Kale Repasky

07/21/25

Respected, Town of Yucca Valley,

I want to thank you for giving me this time to explain why I want to serve the Parks, Recreation and Cultural Commission. I mainly want to get involved in the community. I go to the park often. Also try to go to local events you hold like the Renaissance festival. I enjoy going out with my son. My wish is to be a member and to really help the community join and have others enjoy this town for what it has to offer. I believe we can do more as a town this year has proven it for how many events this spring/summer. Plus with the new Aquatic and Recreation Center that is being built it gives me hope. I'm grateful for you taking this time and hope you consider me for a member. I myself know that I could bring a perspective and skills that can make this the most exceptional town in California or the U.S.A.

Boards, Commissions, & Committees Application



Contact Information

Name	Kale Jaiden Repasky
Street Address	
City, State and Zip Code	
Home Phone	
Work Phone	
Cell Phone	
E-Mail Address	

Interests

I am interested in serving on the following Board(s), Commission(s) in order of preference (Please indicate 1st, 2nd, 3rd choice):

- 3 Planning Commission
1 Parks, Recreation and Cultural Commission
Revenue Measure Oversight Commission
2 Prop 68 Aquatics & Recreation Project Advisory Group
Other _____

Job Experience, Special Skills or Qualifications

Summarize your work experience, special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports:

I have worked only in fast food. Deltaco and Sonic currently. I haven't done much volunteering officially. I've helped others in school or the school itself when the need arises. I love to learn about history, philosophy and people. I have studied a lot of history, government, and philosophy in my own capacity.

Explain your reasoning to serve on a Commission/Committee

Express your reason for seeking a position as an appointed Commissioner or Committee Member:

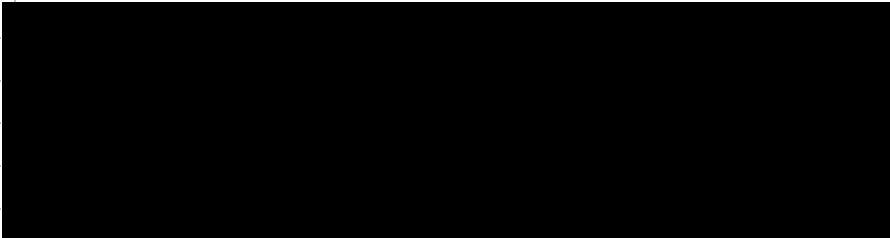
I want to help change the world, mainly people for the better. I have struggles figuring out what to do in my life as a career. I have lived out here in the morongo basin for almost 11 years. I moved out here from Hemet, CA and I was young when I did. So I never really conciderd Yucca Valley as my home. I always said to myself that I will move from this place one day. Maybe I will but I do know that if I did move I would want to be involved in the community. So I realised that il need to learn how to be involved so I hope I can learn the skills I need I need from this town.

Education

Please describe your education background:

I have a highschool diploma. I also read and study when I can. Mainly philosophy and history, I also dabbled in government recently.

Person to Notify in Case of Emergency

Name	Sara Bashta
Street Address	
City, State, and Zip Code	
Home Phone	
Work Phone	
Cell Phone	
E-Mail Address	

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	Kale Repasky
Signature	
Date	07/21/25

Our Policy

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

Thank you for completing this application form and for your interest in volunteering with us.

Boards, Commissions, & Committees Application



Contact Information

Name	Louis Medina
Street Address	
City, State and Zip Code	
Home Phone	
Work Phone	
Cell Phone	
E-Mail Address	

Interests

I am interested in serving on the following Board(s), Commission(s) in order of preference (Please indicate 1st, 2nd, 3rd choice):

- ☐ Planning Commission
☒ Parks, Recreation and Cultural Commission
☐ Revenue Measure Oversight Commission
☐ Prop 68 Aquatics & Recreation Project Advisory Group
☐ Other _____

Job Experience, Special Skills or Qualifications

Summarize your work experience, special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports:

Over the years, I've gained valuable experience through both professional and volunteer work. I've worked in case management with young adults 16-25, where I developed strong communication, leadership, and teamwork skills. I've also volunteered with the Boys and Girls Club of the Hi Desert and the Yucca Valley Chamber of commerce, which strengthen my community engagement.

In addition, my hobbies of Art allow have taught me discipline, creativity, and perseverance. Whether working on a team or independently, I bring a youth like energy, creativity, and a willingness to learn and adapt in any environment.

Explain your reasoning to serve on a Commission/Committee

Express your reason for seeking a position as an appointed Commissioner or Committee Member:

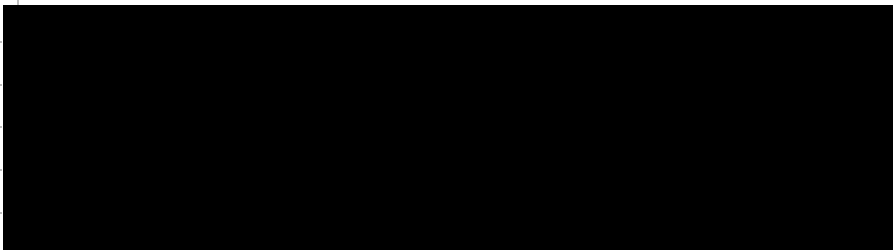
I'm seeking a position as Committee Member for Parks and Recreation because I believe accessible, safe, and vibrant public spaces are essential for a healthy and connected community. I've seen firsthand how they promote physical wellness, mental health, and positive social interaction especially for youth and families. I'm passionate about creating inclusive spaces and programs that reflect the needs of our diverse community, and I'm ready to contribute my energy, ideas, and leadership to help enhance and protect these valuable community assets.

Education

Please describe your education background:

I'm a Yucca Valley High School graduate, Class of 09.

Person to Notify in Case of Emergency

Name	Tiffany Medina
Street Address	
City, State, and Zip Code	
Home Phone	
Work Phone	
Cell Phone	
E-Mail Address	

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	Louis Medina
Signature	Louis Medina
Date	July 18th 2025

Our Policy

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

Thank you for completing this application form and for your interest in volunteering with us.

Boards, Commissions, & Committees Application



Contact Information

Name	Matthew Case
Street Address	
City, State and Zip Code	
Home Phone	
Work Phone	
Cell Phone	
E-Mail Address	

Interests

I am interested in serving on the following Board(s), Commission(s) in order of preference (Please indicate 1st, 2nd, 3rd choice):

- ☐ Planning Commission
☒ Parks, Recreation and Cultural Commission
☐ Revenue Measure Oversight Commission
☐ Prop 68 Aquatics & Recreation Project Advisory Group
☐ Other _____

Job Experience, Special Skills or Qualifications

Summarize your work experience, special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports:

I work in Sales and Strategic Development for a custom tile company, which allows me the opportunity to work with many creatives in the design community. I'm an avid runner, participating in runs of all levels, from local 5ks to major marathons. I am on the board of a local arts and education non-profit organization. I have been active in the arts and sports for the better part of 30 years.

Explain your reasoning to serve on a Commission/Committee

Express your reason for seeking a position as an appointed Commissioner or Committee Member:

I believe there is an opportunity to invite newer residents of Yucca Valley to participate in all of the things we have to offer. Parks and important cultural touchstones like the Hi Desert Nature Museum, etc, are an excellent way to bring our community together and I would like to be a part of that service.

Education

Please describe your education background:

I have a high school diploma and some college.

Person to Notify in Case of Emergency

Name	Clair MorGantini
Street Address	
City, State, and Zip Code	
Home Phone	
Work Phone	
Cell Phone	
E-Mail Address	

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	Matthew Case
Signature	
Date	6/18/2025

Our Policy

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

Thank you for completing this application form and for your interest in volunteering with us.

Boards, Commissions, & Committees Application



Contact Information

Name	Matthew Clausen
Street Address	
City, State and Zip Code	
Home Phone	
Work Phone	
Cell Phone	
E-Mail Address	

Interests

I am interested in serving on the following Board(s), Commission(s) in order of preference (Please indicate 1st, 2nd, 3rd choice):

- ___ Planning Commission
- 1 Parks, Recreation and Cultural Commission
- 3 Revenue Measure Oversight Commission
- 2 Prop 68 Aquatics & Recreation Project Advisory Group
- ___ Other _____

Job Experience, Special Skills or Qualifications

Summarize your work experience, special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports:

I currently work for Mojave National Preserve headquartered in Barstow as the Recreation Fee Specialist. My responsibilities include managing campground reservations and operations, creating and managing visitor improvement projects, budgeting for future revenues and costs, analyzing and interpreting visitor use trends, amongst other duties. Previously I was the Supervisory Recreation Fee Specialist at Great Sand Dunes National Park in Southern Colorado managing an established fee program supervising a team of employees and campground hosts. I worked at Joshua Tree National Park in fee collection under the visitor and resource protection division for 2 years, with a cumulative total of 7 national park units over the years. I served as a Community Economic Development Advisor in the Dominican Republic with the US Peace Corps. I possess much experience in customer service, funds management, project management, and statistical and trends analysis. In my free time, I'm exploring all the peaks and washes around Morongo Valley and surrounding area. You ' ll also find me running all around town.

Explain your reasoning to serve on a Commission/Committee

Express your reason for seeking a position as an appointed Commissioner or Committee Member:

My wife and I first moved to the Morongo Valley in 2021 and immediately found it to be the place to call home. After a brief stint in Colorado, a great position opened at Mojave National Preserve providing us the opportunity to return and settle permanently. I strive to use my knowledge, skills, and experience in national parks and gateway communities to work in harmony with the commission to improve Yucca Valley ' s parks and recreation system for residents, businesses, and visitors to best enjoy. I work diligently to research solutions and consider all perspectives in effective decision-making. I desire to be an engaged and committed community member of this special place and interested in efforts to increase the opportunities for outdoor recreational activities for visitors and residents.

Education

Please describe your education background:

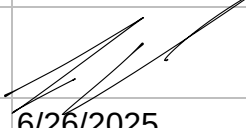
I possess an undergraduate degree in Business Administration from the University of Missouri (my home state) and a Master of Science degree in International Sustainable Tourism from the University of North Texas and CATIE, an international research center in Costa Rica. My graduate degree focused on complex environmental, economic, and social issues and opportunities of various tourism strategies.

Person to Notify in Case of Emergency

Name	Laura Wondra
Street Address	
City, State, and Zip Code	
Home Phone	
Work Phone	
Cell Phone	
E-Mail Address	

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	Matthew Clausen
Signature	
Date	6/26/2025

Our Policy

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

Thank you for completing this application form and for your interest in volunteering with us.

I would like to further introduce myself in consideration for a PRCC Commissioner position. My name is Megan Ripley, and my diverse experiences make me an ideal candidate for the commission. I understand Yucca Valley's potential to become a premier destination for outdoor exploration, rich in history and culture, embodying the theme of resilience. My husband and I love hiking with our dogs in the trails behind our house and enjoying all the nature that comes through our yard. Previously, we lived in an "up and coming" area on the Eastside of Indianapolis, where I served on the Windsor Park Neighborhood Association. There, I utilized Robert's Rules of Order to organize residents and advance initiatives that fostered community engagement. While there, we organized neighborhood cleanups and plantings, educating the community about Windsor Park's unique history and ecological significance within the outskirts of the 12th largest city in America.

Overcoming Stage 3 Breast Cancer prompted us to move here 8 years ago. Our goal was simple: to live as if we were retired. Of course, as a Homeschool Mom and Business Owner with my husband, my definition of "retirement" differs from the conventional. Notably, Yucca Valley has an unusually high percentage of residents over 65. This offers a clear example of how to best utilize one's "retirement" years. Our community has a heart to pour into the people of the area and see everyone succeed. Our family has enjoyed many local programs that residents of all ages are involved in; including the Youth Tennis program, Youth Basketball, and supporting the Miracle League. This is my second application for this position, a testament to my positive persistence. As I pursued climbing the ranks of the corporate ladder at Gannett, the largest newspaper company in the country at the time, I applied to be a Sales Manager in our department 9 times before being selected, often due to my youthful appearance and fun, exuberant demeanor.

But I am serious, serious about having FUN. In an effort to show my leadership skills and further climb the ranks in our department, I created the Wellness Committee. The Wellness Committee aimed to boost job satisfaction and performance by fostering camaraderie and encouraging healthy habits, such as improved eating and movement breaks, within our largely sedentary workplace. Together, we walked enough steps to metaphorically "cover" all the markets we supported across the United States. We designed and sold Wellness Committee T-Shirts, raising over \$900 for the Megan S. Ott Foundation, which supports those undergoing breast cancer treatments. Since our office was located within the downtown Indianapolis mall, we organized a Laser Tag Tournament that allowed for teams to come together and excel in ways beyond their sales accomplishments. Upon being offered the Sales Manager position, I continued to leverage "fun and games" to motivate my team of 10 sales associates, leading to success in a market that had underperformed for three years. As a Sales Manager at Gannett, my favorite part was guiding my team through complex, emerging advertising concepts by using a fun, more informal approach.

Fast forward to today. I am a stay-at-home mom, homeschooling my three children, ages 14, 12, and 4. Similarly, as a Homeschool Mom, I most enjoy helping my children grasp challenging concepts. I remain committed to keeping FUN, MOVEMENT, and EDUCATION the core of our everyday values. Our area is rich in history, and Yucca Valley's unique topography and abundance of the rare and controversial Joshua Tree set it apart from the rest of the Morongo Basin. As a cancer survivor who has studied longevity and fulfillment, I've learned that stress management is key to living a chronic disease free life. Science indicates that regular exposure to nature and exercise significantly increases overall wellness and happiness.

I want to encourage everyone to incorporate enjoyable movement into everyday life, make choices that promote well-being, and learn about the persistence and resilience of our town's founders and current supporters. Both visitors and residents benefit from Yucca Valley's low-stress, highly beautiful environment. I aspire to help position Yucca Valley as the premier destination for testing physical limits, breathing the nation's freshest air, and experiencing unparalleled natural beauty, day and night. The unique way I use my talents to encourage and motivate people will be an asset to the PRCC Commission as the work continues to promote community well-being and engagement.

Boards, Commissions, & Committees Application



Contact Information

Name	Megan Ripley
Street Address	
City, State and Zip Code	
Home Phone	
Work Phone	
Cell Phone	
E-Mail Address	

Interests

I am interested in serving on the following Board(s), Commission(s) in order of preference (Please indicate 1st, 2nd, 3rd choice):

- ___ Planning Commission
1 Parks, Recreation and Cultural Commission
3 Revenue Measure Oversight Commission
2 Prop 68 Aquatics & Recreation Project Advisory Group
___ Other _____

Job Experience, Special Skills or Qualifications

Summarize your work experience, special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports:

- Sales Director with Brehm Communications allowed me to travel to other markets throughout CA, UT, NV and AZ. All are vacation hot spots located in communities that originated to serve the growing gold mining communities.
- Advertising Sales Manager utilized and strengthened my skills to encourage and motivate others to work together and accomplish a shared goal.
- Treasurer on the WPNA allowed me to operate with the Robert's Rules of Order to create engagement and beautification programs for the Windsor Park Neighborhood.
- President of the Wellness Committee aimed at improving wellness in the workplace.

Explain your reasoning to serve on a Commission/Committee

Express your reason for seeking a position as an appointed Commissioner or Committee Member:

My strong desire to help people increase overall well-being by finding fun and meaningful ways to move our bodies and connect with others.

Education

Please describe your education background:

Indiana University graduate with a Telecommunications Major and Business Minor

Person to Notify in Case of Emergency

Name	John Ripley
Street Address	
City, State, and Zip Code	
Home Phone	
Work Phone	
Cell Phone	
E-Mail Address	

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	Megan Ripley
Signature	
Date	07/16/25

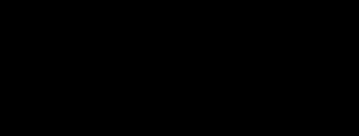
Our Policy

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

Thank you for completing this application form and for your interest in volunteering with us.

Parks, Recreation and Cultural Commission Member Application

Nina Thai



The Town of Yucca Valley
57090 Twentynine Palms Highway
Yucca Valley, CA 92284
Lesley Copeland, Town Clerk
(760) 369-7209 x226
townclerk@yucca-valley.org

Dear Members of the Parks, Recreation and Cultural Commission,

I am writing to express my interest in serving on the Town of Yucca Valley's Parks, Recreation and Cultural Commission. As a resident of the Town of Yucca Valley since 2021, I am passionate about promoting the quality of life in our community through vibrant public spaces, engaging events, and inclusive recreational activities.

I've long believed that strong parks and cultural programs are vital to building community connections, supporting physical, mental, and emotional wellness. My background in healthcare has equipped me with skills in organizing and planning and given me a collaborative mindset. I am eager to take on a more active role in shaping the future of our community's recreational and cultural offerings. Through dedication, we can continue to make the town of Yucca Valley a great place to live, work, and raise families. I would be honored to contribute to the Commission's effort by sharing my perspectives and skills, providing inputs, collaborating with fellow members, and advocating for inclusive and innovative programs that serve residents of all ages and backgrounds.

Thank you for considering my application. I am happy to provide any additional information and would welcome the opportunity to contribute meaningfully to our community in this capacity.

Sincerely,

Nina Thai

Boards, Commissions, & Committees Application



Contact Information

Name	Nina Thai
Street Address	
City, State and Zip Code	
Home Phone	
Work Phone	
Cell Phone	
E-Mail Address	

Interests

I am interested in serving on the following Board(s), Commission(s) in order of preference (Please indicate 1st, 2nd, 3rd choice):

- 3 Planning Commission
1 Parks, Recreation and Cultural Commission
2 Revenue Measure Oversight Commission
Prop 68 Aquatics & Recreation Project Advisory Group
Other _____

Job Experience, Special Skills or Qualifications

Summarize your work experience, special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports:

I am a registered nurse with a specialized and certified in delivering anesthesia for the local hospital. I have been in the health care profession in 2005 . Besides providing special care to a subpopulation in town, I am studying and currently attending a fellowship in functional medicine at the UCI. In my spare time, I enjoy my time in the little garden learning how to grow vegetables and herbs. Gardening is harder than I imagine since every little plant seems to have its own personality. With these sharing, I have little to no experience in prior civil engagement, leadership in government or be a part of a governing body such as a township committee/town council. I am more than eager to learn how to become a constructive and contributive

Explain your reasoning to serve on a Commission/Committee

Express your reason for seeking a position as an appointed Commissioner or Committee Member:

I became a resident in the town of Yucca Valley in July of 2021 due to a work relocation. My daughter attended Onaga Elementary for four years and is going to La Contenta Middle School in the Fall. As a single mom staying busy with work, I also want to demonstrate as an example to my daughter on how to grow up to be a good citizen of this town by getting involved with and contributing to the growth, sustainability, and well-being of our community development.

Education

Please describe your education background:

2005 Bachelor of Science in Nursing
2010 Master of Science in Nurse Anesthesia
2018 Doctor of Nurse Anesthesia Practice

Person to Notify in Case of Emergency

Name	Kim Thai
Street Address	
City, State, and Zip Code	
Home Phone	
Work Phone	
Cell Phone	
E-Mail Address	

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	Nina Thai
Signature	
Date	06/29/2025

Our Policy

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

Thank you for completing this application form and for your interest in volunteering with us.

July 17, 2025

Town of Yucca Valley
Attn: Boards, Commissions, and Committees
57090 Twentynine Palms Hwy
Yucca Valley, CA 92284

Dear Members of the Selection Committee,

I am submitting this letter in support of my application to serve on the Parks, Recreation and Cultural Commission. As a lifelong athlete and competitor, native Angeleno and recent Brooklynite, I feel strongly that I can make a positive and significant contribution to the commission.

My professional background is rooted in creative marketing, athletics, entrepreneurship, military service, real estate, the arts and academia. I've operated as a high-level creative, offering artistic feedback, analysis and direction on countless multimedia projects with budgets well into the multi-million-dollar range.

As a graduate student studying Mental Health Counseling, the opportunity to collaborate and engage with members of the community is equally as important to me. I value this community and as a veteran of the United States Air National Guard, I understand better than most the level of service required to keep it not only running, but thriving.

Thank you for reviewing my application. I'd be honored to serve.

Sincerely,
Ric Richardson

Boards, Commissions, & Committees Application



Contact Information

Name Ric Richardson

Street Address

City, State and Zip Code

Home Phone

Work Phone

Cell Phone

E-Mail Address

Interests

*I am interested in serving on the following Board(s), Commission(s) in order of preference
(Please indicate 1st, 2nd, 3rd choice):*

☐ Planning Commission

☒ Parks, Recreation and Cultural Commission

☐ Revenue Measure Oversight Commission

☐ Prop 68 Aquatics & Recreation Project Advisory Group

☐ Other _____

Job Experience, Special Skills or Qualifications

Summarize your work experience, special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports:

Creative Director and veteran with extensive experience in healthcare and consumer brand advertising. Former collegiate athlete with a deep appreciation for community and a passion for public service. Skilled in project development, public communication, community engagement, and storytelling for impact.

Explain your reasoning to serve on a Commission/Committee

Express your reason for seeking a position as an appointed Commissioner or Committee Member:

I'm committed to strengthening Yucca Valley's cultural and recreational landscape. My background in creative leadership, combined with my public service mindset, aligns with the town's mission to foster meaningful spaces for connection, creativity, and well-being. I want to help shape programs and initiatives that reflect and serve our diverse community.

Education

Please describe your education background:

Liberty University, M.A.
Clinical Mental Health Counseling (In progress)

Southern New Hampshire University, B.A.
General Studies

West Los Angeles College, A.A.
Marketing

Person to Notify in Case of Emergency

Name	Barbara Richardson
Street Address	
City, State, and Zip Code	
Home Phone	
Work Phone	
Cell Phone	
E-Mail Address	

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	Ric Richardson
Signature	
Date	07/17/2025

Our Policy

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Thank you for completing this application form and for your interest in volunteering with us.

Boards, Commissions, & Committees Application



Contact Information

Name	Vicki Dawn O'Connor
Street Address	
City, State and Zip Code	
Home Phone	
Work Phone	
Cell Phone	
E-Mail Address	

Interests

I am interested in serving on the following Board(s), Commission(s) in order of preference
(Please indicate 1st, 2nd, 3rd choice):

- ☐ Planning Commission
☒ Parks, Recreation and Cultural Commission
☐ Revenue Measure Oversight Commission
☐ Prop 68 Aquatics & Recreation Project Advisory Group
☐ Other _____

Job Experience, Special Skills or Qualifications

Summarize your work experience, special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports:

I have been a resident of this community since 2009. I current run and operate Yucca Bowl. I am currently the 3rd Vice President of the United States Bowling Congress. I have also served as the past secretary/ Treasurer the VFW axillary for a 5-year term. I am current member of the Moose Lodge. I have been a member of the United States bowling Congress since 1974. I have held multiple offices as past President, Vice President and Secretary Treasurer for many bowling leagues.

Explain your reasoning to serve on a Commission/Committee

Express your reason for seeking a position as an appointed Commissioner or Committee Member:

I would like to be more involved with our community and be a voice to future projects.

Education

Please describe your education background:

I am a 1982 graduate of Palm Springs High School. i have a medical background as a medical assistant and medical biller. I have been running a bowling center since 2007.

Person to Notify in Case of Emergency

Name	Neil O'Connor
Street Address	
City, State, and Zip Code	
Home Phone	
Work Phone	
Cell Phone	
E-Mail Address	

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	Vicki D O'Connor
Signature	Vicki D O'Connor
Date	6-18-2025

Our Policy

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Thank you for completing this application form and for your interest in volunteering with us.

Boards, Commissions, & Committees Application



Contact Information

Name	Aubrey Salazar
Street Address	
City, State and Zip Code	
Home Phone	
Work Phone	
Cell Phone	
E-Mail Address	

Interests

I am interested in serving on the following Board(s), Commission(s) in order of preference
(Please indicate 1st, 2nd, 3rd choice):

- ☐ Planning Commission
- ☒ Parks, Recreation and Cultural Commission
- ☐ Revenue Measure Oversight Commission
- ☐ Prop 68 Aquatics & Recreation Project Advisory Group
- ☐ Other _____

Job Experience, Special Skills or Qualifications

Summarize your work experience, special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports:

I bring a dynamic and deeply rooted background in public service, strategic procurement, community outreach, and data-driven program management across federal, state, and local agencies. My career has spanned the U.S. Marine Corps, Small Business Administration, National Nuclear Security Administration, Department of Transportation, and multiple defense and logistics programs—giving me hands-on expertise in acquisition strategy, contractor performance, regulatory compliance, and operational improvement. I've worked on everything from chemical weapons remediation to streetlight infrastructure, and have empowered small businesses to access federal programs through outreach and portfolio management. My academic foundation includes a Bachelor's in International Business with a minor in Economics from Boise State, where I also served as a student senator and volunteered extensively with veterans, crisis centers, and women's organizations. Beyond work, I've contributed meaningfully to local communities by volunteering at shelters, cultural heritage sites, and senior services. I am driven by a commitment to inclusive public engagement and a belief in the transformative power of shared recreational and cultural spaces. These experiences align fully with the goals of the Parks, Recreation and Cultural Commission—to foster vibrant, accessible, and community-centered programs, advocate for open spaces and leisure services, and enrich quality of life for residents of all ages.

Explain your reasoning to serve on a Commission/Committee

Express your reason for seeking a position as an appointed Commissioner or Committee Member:

I'm motivated to serve on this commission because I believe deeply in the power of community—how intentional spaces and programs can foster connection, well-being, and a sense of belonging. Throughout my life, I've found purpose in supporting others, whether professionally through public service or personally through volunteer work and caregiving. I live with and care for my elderly father, which gives me firsthand insight into the importance of accessible senior services, inclusive public spaces, and recreational programs that bring people together across generations. Being part of the Parks, Recreation and Cultural Commission is an opportunity to translate that perspective into action: to advocate for thoughtful development, to help shape enriching experiences for our residents, and to contribute meaningfully to the future of our town.

Please describe your education background:

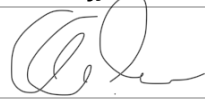
Bachelors in International Business, minor in Economics from Boise State University.

Person to Notify in Case of Emergency

Name	Victor Salazar
Street Address	
City, State, and Zip Code	
Home Phone	
Work Phone	
Cell Phone	
E-Mail Address	

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	Aubrey Salazar
Signature	
Date	08-Jul-24

Our Policy

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

Thank you for completing this application form and for your interest in volunteering with us.

Boards, Commissions, & Committees Application



Contact Information

Name	Brittany M Cabanas
Street Address	
City, State and Zip Code	
Home Phone	
Work Phone	
Cell Phone	
E-Mail Address	

Interests

I am interested in serving on the following Board(s), Commission(s) in order of preference (Please indicate 1st, 2nd, 3rd choice):

- 2 Planning Commission
 1 Parks, Recreation and Cultural Commission
 Revenue Measure Oversight Commission
 3 Prop 68 Aquatics & Recreation Project Advisory Group
 Other _____

Job Experience, Special Skills or Qualifications

Summarize your work experience, special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports:

I have worked in the senior healthcare field for over 15 years and am a licensed skilled nursing and assisted living administrator. My family and I moved to Yucca Valley from Palm Springs seven years ago, seeking a more family-friendly environment to raise our children. My son recently graduated from Yucca Valley High School, and my daughter will be starting kindergarten at Onaga. Both of my children are active in local sports programs, and we enjoy participating in the town's many community events. I previously served as Vice President of the Aging Care Team for four years and currently serve as a board member for Triangle Care Management. I bring strong skills in budget creation, team productivity, social media marketing, strategic planning, policy development, and regulatory compliance. I am passionate about community involvement and look forward to continuing to serve and support our town through active participation.

Explain your reasoning to serve on a Commission/Committee

Express your reason for seeking a position as an appointed Commissioner or Committee Member:

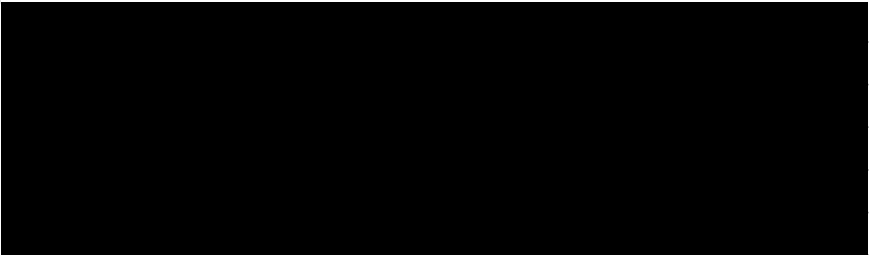
I am interested in serving as a committee member because I am passionate about contributing to the well-being and development of our community. I believe that through thoughtful collaboration, transparency, and dedication, we can create policies and initiatives that reflect the needs and values of the people we serve. I bring a strong sense of responsibility, an open mind, and a commitment to public service. By joining the committee, I hope to offer a constructive perspective, learn from fellow members, and help make informed decisions that positively impact our community now and for the future.

Education

Please describe your education background:

AA Liberal Arts
AA Mathematics
BA Public Health

Person to Notify in Case of Emergency

Name	Gustavo Cabanas
Street Address	
City, State, and Zip Code	
Home Phone	
Work Phone	
Cell Phone	
E-Mail Address	

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	Brittany Cabanas
Signature	
Date	06/18/2025

Our Policy

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

Thank you for completing this application form and for your interest in volunteering with us.

Boards, Commissions, & Committees Application



Contact Information

Name	Christopher Falossi
Street Address	
City, State and Zip Code	
Home Phone	
Work Phone	
Cell Phone	
E-Mail Address	

Interests

I am interested in serving on the following Board(s), Commission(s) in order of preference (Please indicate 1st, 2nd, 3rd choice):

- ☐ Planning Commission
☒ Parks, Recreation and Cultural Commission
☐ Revenue Measure Oversight Commission
☐ Prop 68 Aquatics & Recreation Project Advisory Group
☐ Other _____

Job Experience, Special Skills or Qualifications

Summarize your work experience, special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports:

I have over a decade of experience as a professional artist, during which I 've created and installed hundreds of sculptures throughout Yucca Valley and its surrounding cities. Having grown up and continuing to live in Yucca Valley, I have a deep understanding of the community 's character, values, and aesthetic. My extensive work in public and private art has given me valuable insight into how visual design can enhance—or diminish—a space. I 've learned how art can shape local culture, influence public perception, and improve quality of life. I strongly believe that well-designed, beautiful, and functional public spaces enrich daily life and inspire greater community involvement.

Now, as someone with a growing family, I'm more motivated than ever to contribute meaningfully to our town. I hope to use my skills and experience to positively impact the community and help make Yucca Valley an even more vibrant and welcoming place.

Explain your reasoning to serve on a Commission/Committee

Express your reason for seeking a position as an appointed Commissioner or Committee Member:

I'm seeking a position on the Parks, Recreation and Culture Commission, because I care deeply about the future of Yucca Valley and want to be actively involved in its growth. As someone with a new and growing family, I would like to help make our town a beautiful, functional, and inspiring place to live.

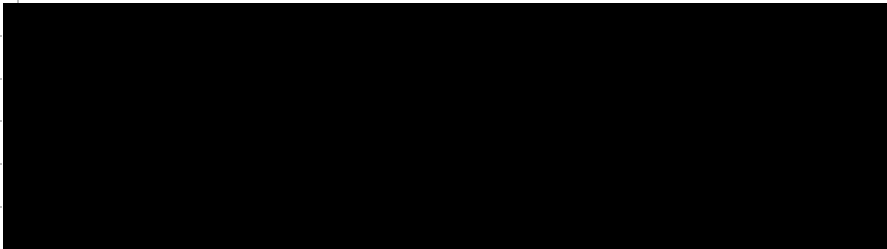
I believe that my background in private and public art gives me a unique perspective on how thoughtful design and planning can strengthen community identity, and quality of life. I'd welcome the opportunity to contribute my skills and experience in a way that supports long-term, positive change for the residents of our town.

Education

Please describe your education background:

High School Diploma from YVHS
Associates Degree in Studio Arts from Copper Mountain College
Apprenticeship with David Falossi at Falossi Studios

Person to Notify in Case of Emergency

Name	Grace Falossi
Street Address	
City, State, and Zip Code	
Home Phone	
Work Phone	
Cell Phone	
E-Mail Address	

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	Christopher Falossi
Signature	Christopher Falossi
Date	7/18/2025

Our Policy

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

Thank you for completing this application form and for your interest in volunteering with us.

Boards, Commissions, & Committees Application



Contact Information

Name	Chris McCormick
Street Address	
City, State and Zip Code	
Home Phone	
Work Phone	
Cell Phone	
E-Mail Address	

Interests

I am interested in serving on the following Board(s), Commission(s) in order of preference (Please indicate 1st, 2nd, 3rd choice):

- 3 Planning Commission
1 Parks, Recreation and Cultural Commission
Revenue Measure Oversight Commission
2 Prop 68 Aquatics & Recreation Project Advisory Group
Other _____

Job Experience, Special Skills or Qualifications

Summarize your work experience, special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports:

Chris McCormick is a highly motivated and creative individual residing in Yucca Valley, with a diverse background in art, marketing, customer service, and hospitality. Their skills align well with community-focused roles, demonstrating proficiency in:

Communication & Digital Media: Experience as a Communications Specialist, including social media and email moderation, website design and maintenance, and content creation. Proficient in Microsoft Office 365, Google Drive, Adobe Creative Suite, and various social media platforms.

Event Planning & Execution: Proven ability in organizing and managing events.

Marketing & Brand Management: Skilled in crafting engaging content, managing social media presence, and developing effective marketing strategies.

Customer Service & Hospitality: Possesses strong foundational skills in interacting with the public and providing excellent service.

Artistic & Creative Expression: An artist and designer with experience in graphic design and e-commerce, bringing a unique creative lens to projects.

This blend of digital communication, event coordination, marketing, and public-facing skills, combined with a local presence in Yucca Valley, positions Chris as a strong candidate for roles within the town's operations.

Explain your reasoning to serve on a Commission/Committee

Express your reason for seeking a position as an appointed Commissioner or Committee Member:

I am wanting to be involved in the community and thought this would be a great start!

Education

Please describe your education background:

I have a Bachelors degree in Digital Marketing. I believe it is important to always be learning so I take classes and workshops when possible.

Person to Notify in Case of Emergency

Name	David McCormick
Street Address	
City, State, and Zip Code	
Home Phone	
Work Phone	
Cell Phone	
E-Mail Address	

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	Chris McCormick
Signature	Chris McCormick
Date	07/07/25

Our Policy

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

Thank you for completing this application form and for your interest in volunteering with us.

Boards, Commissions, & Committees Application



Contact Information

Name	DION ANTIC
Street Address	
City, State and Zip Code	
Home Phone	
Work Phone	
Cell Phone	
E-Mail Address	

Interests

I am interested in serving on the following Board(s), Commission(s) in order of preference
(Please indicate 1st, 2nd, 3rd choice):

- ☐ Planning Commission
- ☒ Parks, Recreation and Cultural Commission
- ☐ Revenue Measure Oversight Commission
- ☐ Prop 68 Aquatics & Recreation Project Advisory Group
- ☐ Other _____

Job Experience, Special Skills or Qualifications

Summarize your work experience, special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports:

I AM A 40 YEAR VETERAN OF THE HOSPITALITY BUSINESS, I HAVE OWNED OVER 60 RESTAURANTS IN MY CAREER. ALSO, I HAVE OWNED MULTIPLE ART GALLERYS. I AM A BOARD MEMBER OF DRTA, WITH HOME AND DO LOTS OF COMMUNITY WORK IN THE TRUCK DESERT.

Explain your reasoning to serve on a Commission/Committee

Express your reason for seeking a position as an appointed Commissioner or Committee Member:

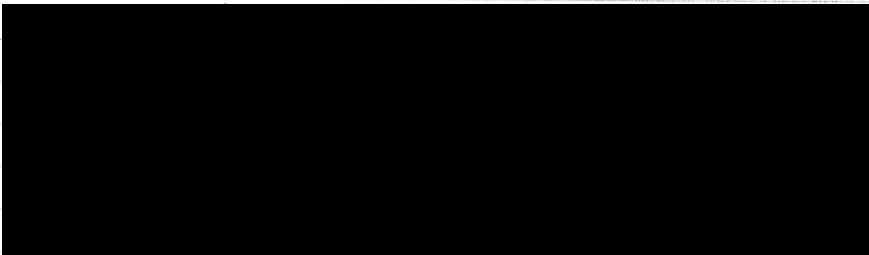
I would like to Help with the Arts Council to
~~Promote~~ Further the awareness of our vast
Art Community

Education

Please describe your education background:

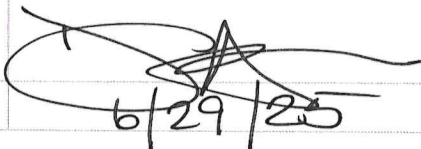
Some College
High School Diploma

Person to Notify in Case of Emergency

Name	MADELINE ANTIC
Street Address	
City, State, and Zip Code	
Home Phone	
Work Phone	
Cell Phone	
E-Mail Address	

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	DION ANTIC
Signature	
Date	6/29/25

Our Policy

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

Thank you for completing this application form and for your interest in volunteering with us.

Boards, Commissions, & Committees Application



Contact Information

Name	Eric Linnert
Street Address	
City, State and Zip Code	
Home Phone	
Work Phone	
Cell Phone	
E-Mail Address	

Interests

I am interested in serving on the following Board(s), Commission(s) in order of preference (Please indicate 1st, 2nd, 3rd choice):

- ☐ Planning Commission
☐ Parks, Recreation and Cultural Commission
☒ 1 Revenue Measure Oversight Commission
☐ Other _____

Job Experience, Special Skills or Qualifications

Summarize your work experience, special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports:

Originally educated as a Civil Engineer, I've had some prior experience working in the public sector for the county of Orange's engineering department, in their project management division. However, the majority of my professional experience has been in the software industry. Over the past few years, I've been pivoting into the fascinating world of architecture, urban planning, and real estate development.

Since moving to the Morongo Basin nearly 7 years ago, I've become heavily involved in the local community, previously volunteering for the HDWD's Public Action Committee and Morongo Basin Youth Soccer Association. I am eager to continue getting more involved at the town and believe the Revenue Oversight Committee for Measure Y/Z is a great place to start!



Explain your reasoning to serve on a Commission/Committee

Express your reason for seeking a position as an appointed Commissioner or Committee Member:

I am interested in getting more involved in local planning and development. I think Measure Y & Z are wonderful measures that keep our town financial solvent, and with an eye toward future developments.

Education

Please describe your education background:

Bachelor of Science in Civil Engineering, Loyola Marymount University
Associate of Science in Computer Science, Santiago Canyon College
Associate of Science in Mathematics, Santiago Canyon College
Architecture / Real Estate Development / Urban Planning, College of the Desert / Copper Mountain College

Person to Notify in Case of Emergency

Name	Charles Linnert
Street Address	
City, State, and Zip Code	
Home Phone	
Work Phone	
Cell Phone	
E-Mail Address	

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	Eric Linnert
Signature	
Date	06/03/2025

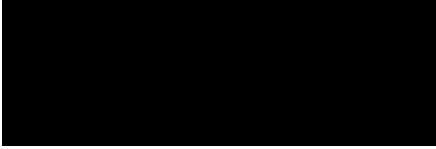
Our Policy

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

Thank you for completing this application form and for your interest in volunteering with us.

07.03.2025

Julie Ebin LaRose



TO: Yucca Valley Town Council

Parks, Recreation and Cultural Commission
Town of Yucca Valley
Yucca Valley, CA

Dear Members of the Town Council,

I am writing to express my sincere interest in serving on the Parks, Recreation and Cultural Commission for the Town of Yucca Valley. As a business owner, creative professional, and active community advocate, I bring a unique blend of experience in strategic planning, facilitation, inclusive programming and passion for the arts—qualities I believe align well with the Commission’s goals and mission.

With over 35 years of professional experience in the governmental sector and creative industries—including interior design and wardrobe styling—I bring a keen understanding of aesthetics, public art, and event planning. These skills are directly applicable to shaping the visual and cultural landscape of Yucca Valley. In addition, my refined skills in collaboration, consensus-building, and problem-solving are the core competencies essential to serving effectively in an advisory capacity. I am also an enthusiastic participant in the town’s recreational programs, particularly as a regular pickleball player and supporter of the upcoming Aquatics Center.

My motivation for joining the Commission stems from a deep appreciation for the Town, the role that parks, recreation, and cultural offerings play in fostering community connection, wellness, and pride. I am especially passionate about expanding inclusive programming for seniors, people with disabilities, and underserved populations, and I hope to support initiatives that reflect the diverse needs of our residents.

I hold a B.S. in Business Administration from the University of Minnesota’s Carlson School of Management and have furthered my education through programs at UCLA and professional certifications in person-centered planning. I believe my cross-disciplinary background—in business, advocacy, and the arts—equips me to be a thoughtful, creative, and collaborative contributor to the Commission’s work.

It would be an honor to support the Town Council in shaping the future of Yucca Valley’s parks and cultural initiatives.

Thank you for your time and consideration.

Warm regards,

Julie Ebin LaRose



Boards, Commissions, & Committees Application



Contact Information

Name	JULIE LAROSE
Street Address	
City, State and Zip Code	
Home Phone	
Work Phone	
Cell Phone	
E-Mail Address	

Interests

*I am interested in serving on the following Board(s), Commission(s) in order of preference
(Please indicate 1st, 2nd, 3rd choice):*

- ☐ Planning Commission
- ☒ 1 Parks, Recreation and Cultural Commission
- ☐ Revenue Measure Oversight Commission
- ☒ 2 Prop 68 Aquatics & Recreation Project Advisory Group
- ☐ Other _____

Job Experience, Special Skills or Qualifications

Summarize your work experience, special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports:

See attached PDF

Explain your reasoning to serve on a Commission/Committee

Express your reason for seeking a position as an appointed Commissioner or Committee Member:

See attached PDF

Education

Please describe your education background:

See attached PDF

Person to Notify in Case of Emergency

Name	Roger Woolery
Street Address	
City, State, and Zip Code	
Home Phone	
Work Phone	
Cell Phone	
E-Mail Address	

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	Julie LaRose
Signature	
Date	07/02/2025

Our Policy

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

Thank you for completing this application form and for your interest in volunteering with us.

1) Job Experience, Special Skills or Qualifications

Summarize your work experience, special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports:

I currently own and operate a business within the governmental sector, where I work as a facilitator and advocate for individuals with developmental disabilities. My work centers on collaboration, strategic problem-solving, and diplomacy—qualifications that are highly applicable to advisory roles such as the Parks, Recreation and Cultural Commission. I am very well versed in working within a team framework, listening to diverse perspectives, and building consensus around shared goals.

I also have over 35 years of experience in creative arts industries as an Interior Designer and Wardrobe Stylist, which has given me a strong understanding of visual design, public aesthetics, and project planning—skills that translate directly to public art review and event development. My extensive background in Business Management and Marketing will support effective communication, outreach, and planning strategies that are essential when advising on community programming or recreational services.

I currently serve on the board of directors of **AquaFit** (formerly known as, **The Center for Healthy Generations**) in Yucca Valley, where I recently led a full rebranding and renaming initiative there. This speaks to my ability to translate vision into action and reflects my ability to lead meaningful projects that blend strategy with community impact.

In terms of recreation, I'm an avid pickleball player, participating regularly in local tournaments and ladder leagues. I utilize the town's courts and recreational activities frequently, and I look forward to the upcoming Aquatics Center. My hands-on involvement in town recreation gives me firsthand experience with the programs and infrastructure that serve Yucca Valley residents.

2) Explain Your Reasoning to Serve on a Commission/Committee

Express your reason for seeking a position as an appointed Commissioner or Committee Member:

I am passionate about our town and believe that the quality of our public spaces, recreational programs, and cultural offerings plays a vital role in community wellness. So, I am eager to give back to it by contributing to the town's continued growth and vitality through serving on the Parks, Recreation and Cultural Commission.

My goal is to be an active, thoughtful participant in shaping the future of our parks, open spaces, and community events. I'm particularly interested in supporting inclusive programming—especially for seniors and underserved populations—and helping expand access to recreation and

cultural engagement for all residents. I am also deeply supportive of the arts and believe strongly in the value of public art and museum programming in enhancing civic pride and quality of life.

With a background in business, community advocacy, and the arts, I bring a well-rounded, collaborative mindset that aligns with the advisory nature of the Commission's work. I would be honored to support the Town Council in making informed, community-centered decisions.

3) Education

Please describe your education background:

- B.S, Business Administration, University of Minnesota, Carlson School of Management
- UCLA, extension, Costuming for Film and Television
- Independent Facilitator Certification – Guidelight Group
- Certified in Person-Centered Planning - Helen Sanderson and Associates

**Town of Yucca Valley
Town Council Staff Report**



To: Town Council

From: Clayton Rardon, Recreation Supervisor

Date: October 14, 2025

Meeting Date: October 21, 2025

Subject: Yucca Valley Film Festival 2025 Event Update

Recommendation:

That the Council receive and file the update on the 2025 Yucca Valley Film Festival.

Prior Review:

Discussion:

In May of 2019, the Parks, Recreation & Cultural Commission reviewed a proposal from Matt and Auregan of Colorado Studios to create an inaugural Yucca Valley Film Festival in partnership with the Community Services Department. The PRCC reviewed the program and voted to recommend the addition of the event to the Town's planned programs for fall of 2019.

The Town Council approved the recommendation, and the inaugural event was held in November of 2019. It was very well received by the community. Customer feedback was extremely positive, and the Festival has a 5 Star review on the main platform, garnering many positive reviews from filmmakers and remains in the top 100 Film Festivals reviewed on FilmFreeway – the dominant platform used in the film festival industry.

The 2025 Edition of the Yucca Valley Film Festival promises to be another powerhouse of cultural enrichment for residents and visitors alike. The Town's dynamic Festival Director Matt Beurois will be present to share the highlights of this year's event.

Yucca Valley Film Festival 7th Edition:

The Yucca Valley Film Festival returns in 2025 with a dynamic three-day program that blends film screenings, educational opportunities, and community engagement. The lineup emphasizes both artistic excellence and public participation, showcasing Yucca Valley as a hub for culture and creativity.

Program Highlights

Friday, November 7 – Opening Night

- 5:30 PM – Red Carpet Arrival
- 6:00 PM – Meet & Greet
- 6:45 PM – Opening Film Screenings, followed by Q&A and picture signing with featured guests

Saturday, November 8 – Full Day of Programming

- 9:00 AM – 12:00 PM – Morning Screenings
- 1:00 – 2:00 PM – Kids Program (Animated Films) – Family-friendly showcase designed to engage younger audiences.
- 3:00 – 5:30 PM – Masterclass with James Morrison, providing hands-on insights for aspiring filmmakers.
- 6:00 PM – Meet & Greet
- 6:45 PM – Evening Screenings, followed by Q&A and picture signing

Sunday, November 9 – Closing Events

- 1:15 PM – Roundtable: Scriptwriters & Composers, fostering dialogue on the creative process.
- 3:00 – 4:30 PM – Afternoon Screenings
- 5:30 PM – Red Carpet Arrival
- 6:00 – 7:00 PM – Awards Ceremony, closing with recognition of festival winners and special guests

Community Impact

The 2025 lineup balances high-profile talent and accessible programming, creating opportunities for residents, families, and students to engage with the arts. With interactive sessions such as the Kids Animated Film Program, James Morrison’s Masterclass, and the Roundtable on Scriptwriting and Composition, the Festival highlights Yucca Valley’s commitment to cultural enrichment and education.

Conclusion

The Yucca Valley Film Festival 2025 will strengthen the Town’s reputation as a cultural destination, attract regional visitors, and provide unique experiences for the community. The carefully curated lineup ensures broad appeal while positioning the event as a signature annual program at the Yucca Valley Community Center.

Alternatives

None recommended.

Fiscal Impact:

Program funding for the event is included in the FY 24-26 approved budget.

Attachments

1. IG-masterclass
2. 2025 YVFF Preview

YUCCA VALLEY FILM FESTIVAL



With actor

**JAMES
MORRISON**

*Followed
by
Picture Signing*

TWIN PEAKS & 24





YUCCA VALLEY

FILM FESTIVAL

7TH EDITION

NOV. 7-8-9

Yucca Valley Community Center

RED CARPET
KIDS SECTION
MASTERCLASS
PHOTOBOOTH
AWARDS
QnA
ROUNDTABLES

**FREE
ADMISSION**



FRIDAY - NOVEMBER 7

5:30 PM RED CARPET

6 PM MEET & GREET

6:45 PM OPENING MOVIES

Followed by QnA and picture signing.

SATURDAY - NOVEMBER 8

9 AM - 12 PM SCREENING

1-2 PM KIDS PROGRAM - ANIMATED FILMS

3 - 5:30 PM MASTERCLASS WITH JAMES MORRISON

6 PM MEET & GREET

6:45 PM SCREENING

*Screening and masteclass followed by QnA
and picture signing.*

SUNDAY - NOVEMBER 9

1:15 PM ROUNDTABLE - SCRIPTWRITERS & COMPOSERS

3 - 4:30 PM SCREENING

5:30 PM RED CARPET

6 - 7 PM AWARDS

Screening followed by QnA and picture signing.



**Town of Yucca Valley
Town Council Staff Report**



To: Town Council

From: Alex Qishta, Public Works Director

Date: October 14, 2025

Meeting Date: October 21, 2025

Subject: Fiscal Year 2024/2025 Public Works Annual Report

Recommendation:

That the Town Council receives and files the 2024/2025 Public Works Annual Report

Prior Review:

N/A

Discussion:

The Public Works Department provides a wide range of essential services that support the Town's infrastructure, facilities, and community spaces. These services are organized into three primary divisions: Streets, Parks, and Facilities.

Public Works staff will provide the Town Council with an annual update highlighting key programs, accomplishments, and activities within each division.

The update is intended to inform the Council and community of ongoing efforts and completed projects that ensure the continued safety, functionality, and quality of Town infrastructure and amenities.

Alternatives

N/A

Fiscal Impact:

N/A

Attachments

None

**Town of Yucca Valley
Town Council Staff Report**



To: Town Council

From: Clayton Rardon, Recreation Supervisor

Date: August 18, 2025

Meeting Date: October 21, 2025

Subject: Public Art - Town West Entrance Monument Signage

Recommendation:

That the Town Council:

1. Confirm Council's previous approval of the SR62/Camino Del Cielo (SW Corner) Trail location;
2. Select a final concept design from the recommendations of the Parks, Recreation, and Cultural Commission for the West Entrance Monument Sign and;
3. Direct staff to move the project into Phase II (engineering design, fabrication, and installation).
4. Or, provide alternative direction as desired.

Prior Review:

Discussion:

Project Timeline

February 20, 2024 Town-wide Beautification Program Update – Signage

Council gave direction to begin Phase I, conceptual design of an entry sign be accomplished under the Town's Public Art Program, followed by Phase II, an RFP by Community Development for design, fabrication and installation.

April 16, 2024 Town-wide Beautification Program Update – Signage

Town staff provided site analysis and alternatives for monument sign location. Town Council gave direction to proceed with Hwy 62/Camino Del Cielo as the selected site.

December 11, 2024 The PRCC completes the Monument Sign Call for Art process, directs staff to forward five selected conceptual design submissions to the Town Council.

February 4, 2025 Town Monument Signage – Call for Art Update

Town Council reviewed the five PRCC selected artists submissions and received an update on development near the proposed site. Council directed staff to schedule a workshop to allow the artists to present their concepts.

March 18, 2025 A workshop was held during the Town Council meeting to review artist submissions. Each artist presented their submission, including their vision, artistic approach, and how their work aligned with the project goals. Following each presentation, the Council had the opportunity for a brief Q&A with each artist:

1. Catherine Iblings
2. Gena Pliss
3. David Irwin
4. Cory Hamilton
5. Christopher Falossi

No motion was made for a selection. Council direction was given for more discussion on the location, including consideration of moving closer to Pinon Drive, as well as information on the cost of creating the signage and a request to see a superimposed photo on the site for each of the finalist submissions.

Comments by Council Members from the Meeting Minutes of March 18, 2025:

- Council Member Lombardo spoke favorably of the submitted designs and would like to see further discussion on the location.
- Mayor Pro Tem Abel would like to look at the cost of creating the proposed artwork and to see a superimposed photo on the site for size and positioning for each of the finalist submissions.
- Council Member Schooler thanked the artists for their presentations and explained there could always be a potential of competing visual components regardless of the location and expressed he is not concerned about the proposed private development at the corner of Camino Del Cielo.
- Council Member Denison understands progress being made in the community but would still like to hold onto Yucca Valley's history. Denison explained seeing the Yucca plant on the design was important to him.
- Mayor Drozd thanked the artists for presenting their incredible vision and explained he would like to see the sign be placed near the corner of Pinon Drive, further to the west.

Superimposed Photos on the Site

Trepepi Smith has generated the requested superimposed images on the site for size and positioning for each of the finalist submissions, and they are attached for review. The scaling of the images is estimated and is based on the criteria contained in the Call for Art.

Location Revisit – Pinon Drive

At its meeting of April 16, 2024, the Council received a report regarding potential site locations resulting in the selection of Camino Del Cielo as the preferred site. Since the selection, development of a neighboring site by the 29 Palms Band of Mission Indians has progressed, including the addition of a cannabis dispensary. Communication with tribe representatives indicates willingness to provide consideration for the significance of the new monument sign as they move forward with their development.

In addition, when revisiting the location options, CS Public Art staff made the following general observations:

- Pinon Drive Location
 1. The bulb and lead up to the west appears to be narrower.
 2. The turn from SR62 onto Pinion has more dirt and debris collecting.
 3. There is no stop light to reenter SR62.
 4. It is closer to the apex of the Yucca Grade and traffic appears faster, w/ less time to decelerate.
 5. Town does not own this location.
- Camino Del Cielo
 1. The bulb and lead up to the west appears to be wider.
 2. The turn from SR62 onto Pinion has less dirt and debris collecting.
 3. Stop light and lack of median allows traffic to reenter SR62 westbound or enter the Country Club neighborhood.
 4. Traffic appears to be slower, and drivers have more time to decelerate after the apex of the Yucca Grade.
 5. Town owns this location.

OPTIONS:

Option 1 – Move forward with selected site at CDC (SW corner), select a design, and complete the project. Determine if the same design is to be used at east/north entry. **(9 mos - \$200k)**

Option 2 – Place the project on hold pending collaboration with the Tribal development.

Option 3 – Use the current location through a property site license, take ownership of the existing monument, and update with a selected design and appearance. **(6 months - \$75k)**. This option could also continue to participate in the Tribal property joint signage at CDC (SE corner).

Phase II Next Steps - Monument Sign Design Development

The Council inquired about the potential cost for creating the final sign from the proposed artwork. Since Phase I designs are conceptual only and have not undergone design review by an architect or sign manufacturer, estimating the final cost for fabrication is not possible in this

phase. However, once a conceptual design is selected by the Council, the project will enter Phase II which will be managed by the Community Development Department and will include steps to refine the design routinely undertaken by sign manufacturers, including:

Consultation and Design by Sign Manufacturer

1. The selected conceptual design is shared with the sign company as the inspiration for the monument sign. Initial consultation takes place to discuss branding, objectives, budget, materials, and features like lighting.
2. Site survey and analysis: The sign company visits the property to assess the location, including evaluation of the surrounding environment, check for obstacles, and determine the sign's optimal placement and visibility. In addition, a check for any underground utilities that could interfere with installation.
3. Concept development: The sign company design team will use the conceptual art to develop a final design based on client consultation, budget and other requirements, and the site survey. The concepts will likely include mock-ups to show how the finished sign will look in its intended location.
4. Feedback and approval: The sign company makes revisions until the final design meets expectations. Once approved, the detailed plans and specifications are prepared for fabrication.
5. Cost for monument signs can vary from \$25,000 to \$200,000, depending on scale, materials, and level of detail.

Alternatives

none recommended

Fiscal Impact:

The Public Art portion of the project is funded through Special Revenue Fund 635 Public Art Fund, approved by the Town Council in October 2022. An allocation of \$10,000 per year was approved for the Public Art Town Entry Beautification Program for design and feasibility of the placement of three monument entry signs including program research/development, site research, design and development, and professional design services.

An additional allocation of Measure Y Funds is available in the FY2025-26 Amended Budget from the Town's Beautification Program that can accommodate the costs of the monument signage.

Attachments

1. 2025.10.21 TC Staff Report - Entrance Monument Sign Presentation
2. 2024 Call for Artists - Entrance Monument Sign
3. 2025.3.18 TC Minutes - Monumentation
4. 2024.2.4 TC Minutes - Monumentation
5. 2024.12.11 PRCC Staff Report - Entrance Monument Sign - Public Comment Attachment
6. 2024.9.11 PRCC Minutes - Monumentation
7. 2024.4.16 TC Minutes - Monumentation
8. 2024.2.20 TC Minutes - Monumentation

Public Art Program

Town West Entrance

Monument Signage Selection

Phase I, Conceptual Design



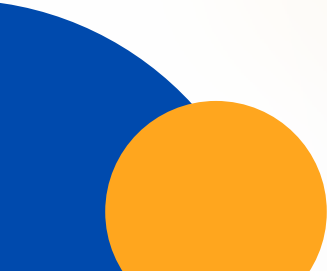
10/21/25



Recommendation



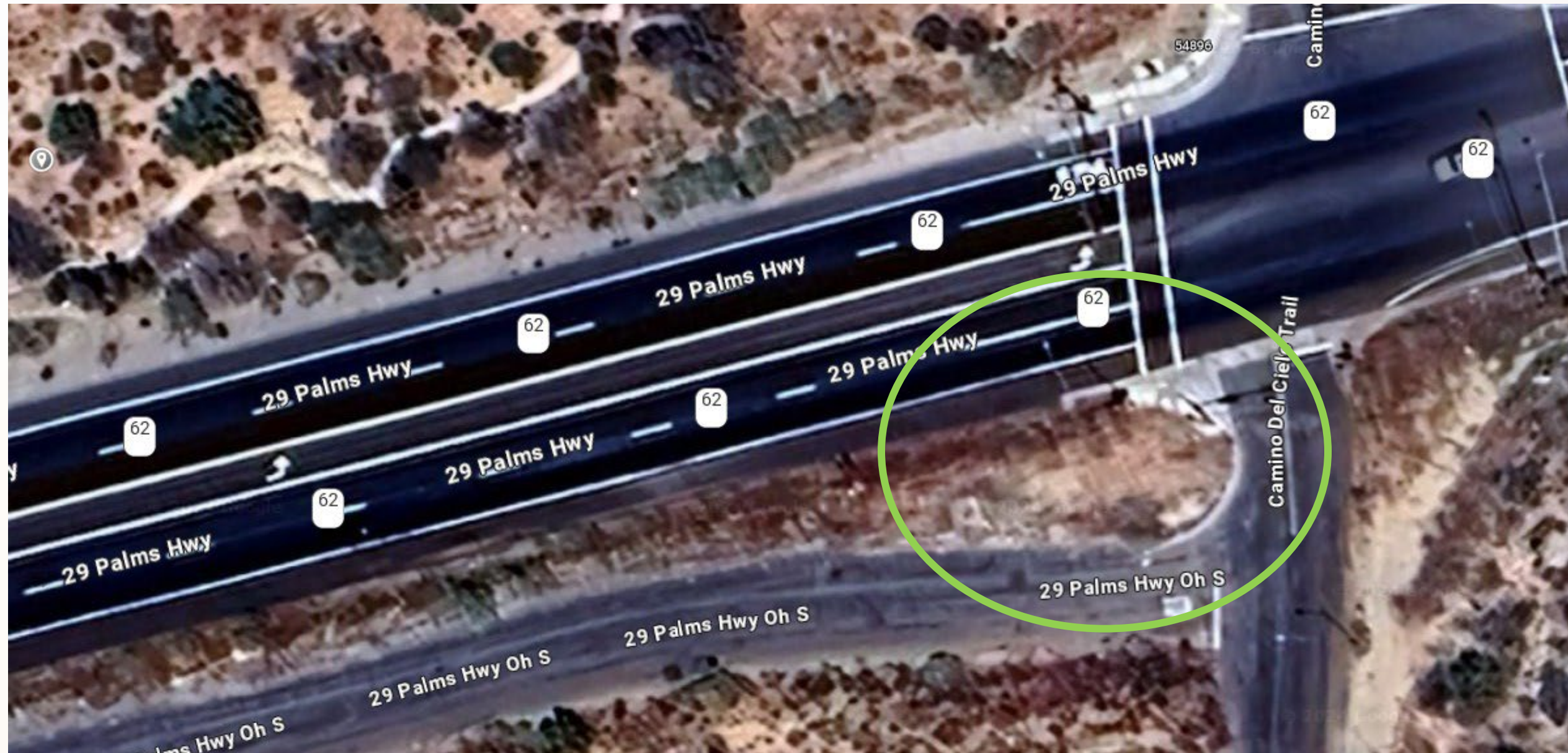
That the Council

1. Confirm Council's previous approval of the SR62/Camino Del Cielo (SW Corner) Trail location;
 2. select a final concept design from the recommendations of the Parks, Recreation, and Cultural Commission for the West Entrance Monument Sign and;
 3. direct staff to move the project into Phase II (engineering design, fabrication, and installation).
- 

Current Signage



Background Town-Owned Location



Birds-eye View

At its meeting of April 16, 2024, The Council reviewed site analysis and identified the southwest corner of SR 62 and Camino Del Cielo as the preferred town-owned site.

Call for Artists

Yucca Valley

A vertical poster for a 'Call for Artists' in Yucca Valley. The background features a gradient from blue at the top to orange at the bottom, with silhouettes of yucca plants. In the top right corner is the official seal of the Town of Yucca Valley, California, established in 1977. The main title 'CALL FOR ARTISTS' is in large, bold, black letters. Below it, the text states: 'The Town of Yucca Valley is seeking local artists to propose artistic designs for the new Town Entrance sign!'. Further down, there are two icons: a calendar and an envelope. Next to the calendar icon, it says 'Applications due August 12, 2024'. Next to the envelope icon, it says 'Submit applications to publicart@yucca-valley.org'. Below this, it says 'Download the application at yucca-valley.org' with the website name in a white box. At the bottom, it says 'Have any questions? Contact the Community Services Office at (760) 369-7211 ext. 240'.

Phase 1

Development of Entrance Monument Signage Conceptual Design

Timeline:

PRCC reviewed the Call for Artists, June 12

Application period: June 17 - August 12

PRCC reviewed 23 submissions: September 11

Public Comment period: September 12 – October 24

PRCC reviewed 304 public comments: December 11

TC Review/Workshop: March 18.

Background

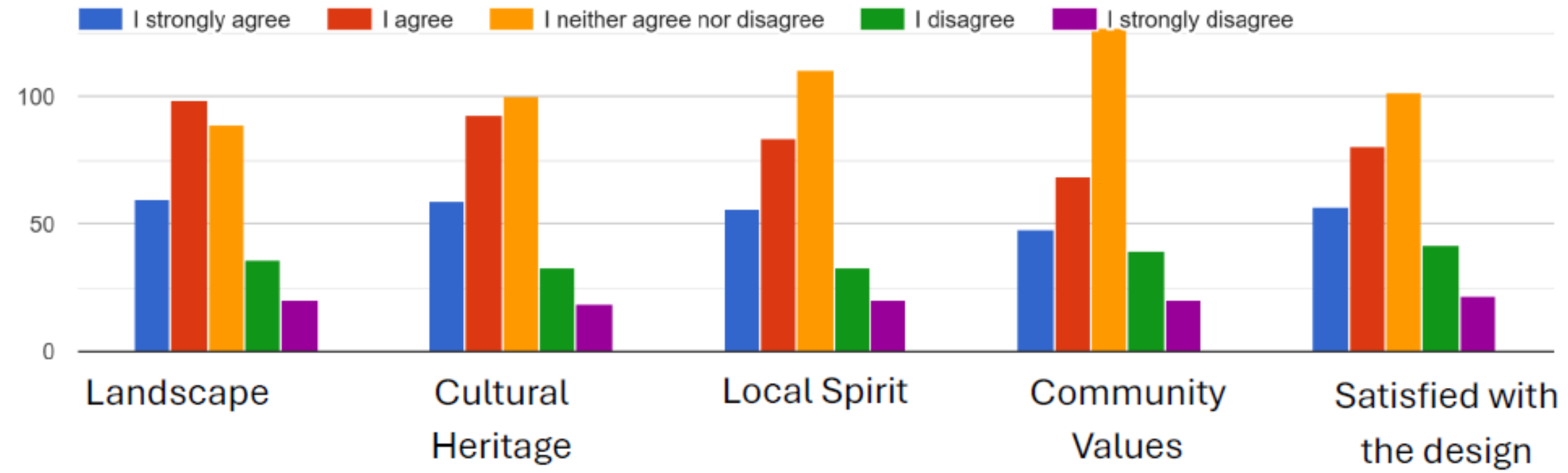
At its meeting on March 18th, a workshop was held during Town Council meeting to review artist submissions. PRCC Chair Brady was available to answer questions about their discussion and decision for the 5 submissions forwarded as the recommendation.

Each artist was given up to five minutes to present their submission, including their vision, artistic approach, and how their work aligned with the project's goals. Following each presentation, the Council had the opportunity for a brief Q&A session with each artist.

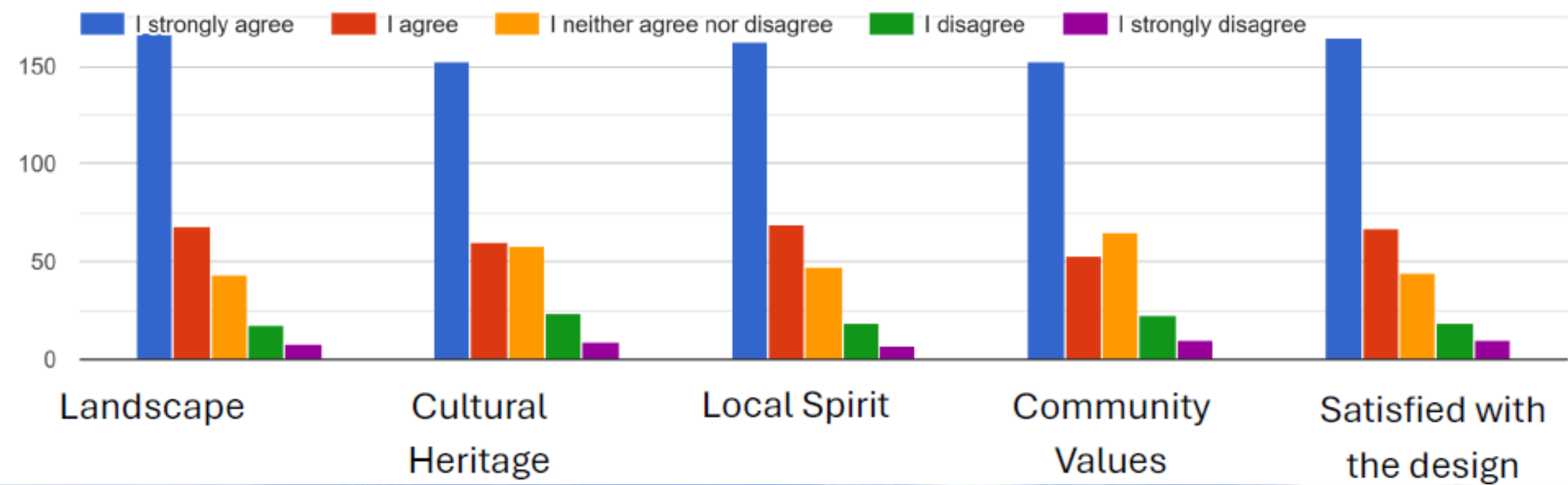
Comments by Councilmembers from the Meeting Minutes:

- Council Member Lombardo spoke favorably of the submitted designs and would like to see further discussion on the location.
- Mayor Pro Tem Abel would like to look at the cost of creating the proposed artwork and to see a superimposed photo on the site for size and positioning for each of the finalist submissions.
- Council Member Schooler thanked the artists for their presentations and explained could always be a potential of competing visual components regardless of the location and expressed he is not concerned about the proposed private development at the corner of Camino Del Cielo.
- Council Member Denison understands progress being made in the community but would still like to hold onto Yucca Valley's history. Denison explained seeing the Yucca plant on the design was important to him.
- Mayor Drozd thanked the artists for presenting their incredible vision and explained he would like to see the sign be placed near the corner of Pinon Drive, further to the west.

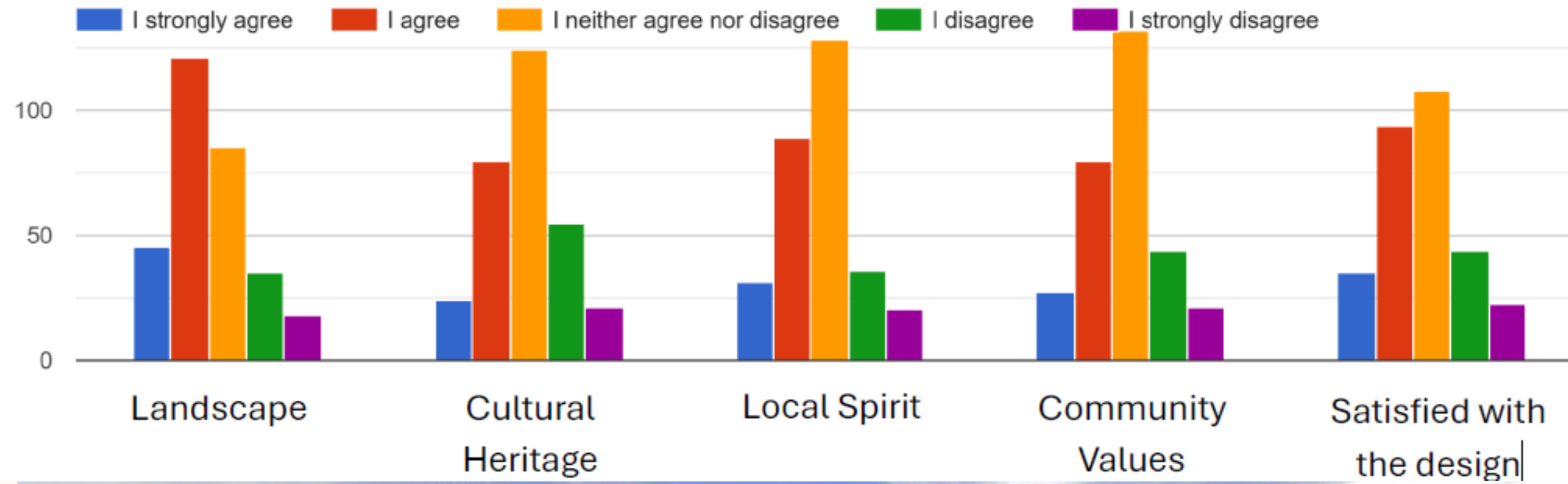
Christopher Falossi, Yucca Valley Then and Now



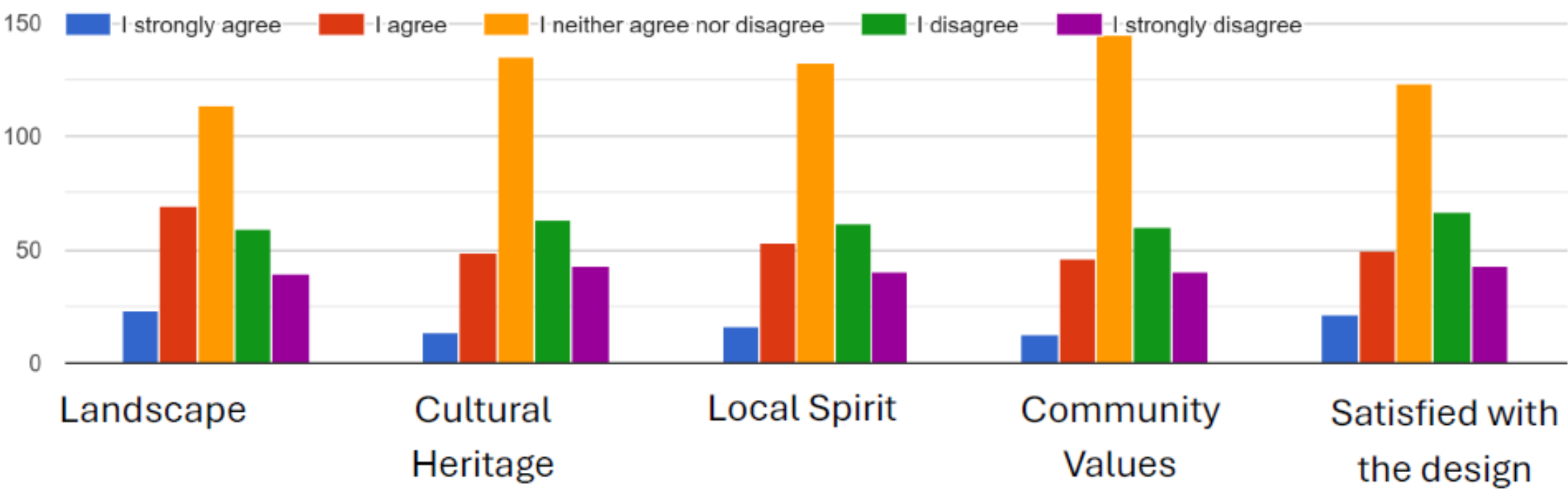
Cory Hamilton, Desert Portal



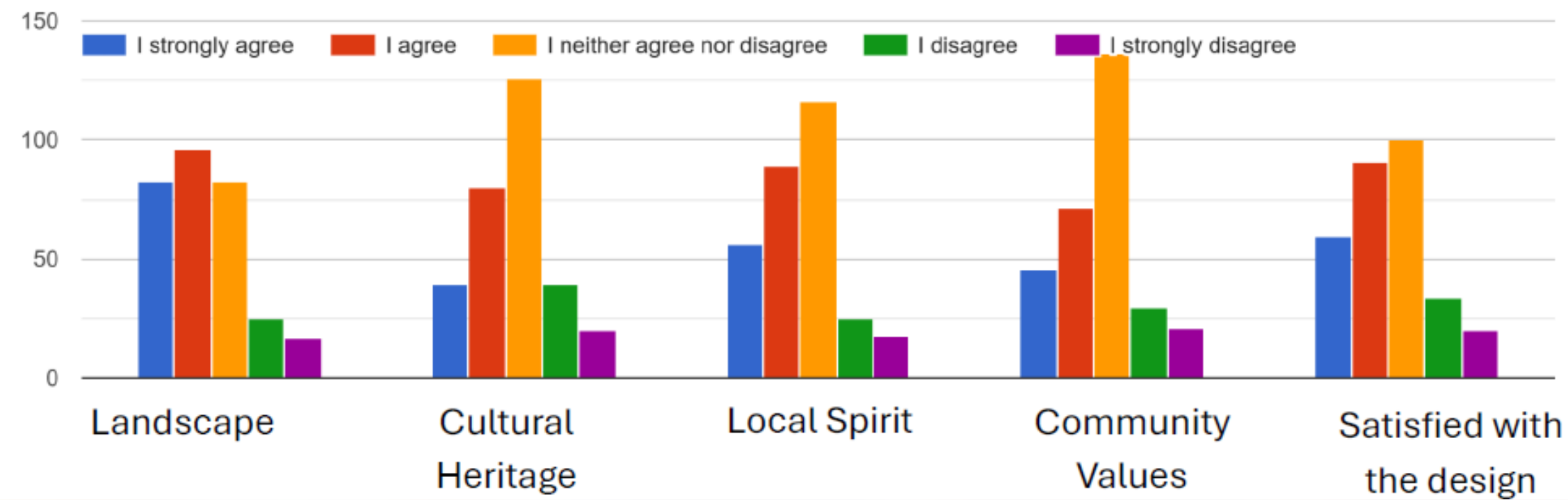
Catherine Iblings, Valleys Peaks, Desert Dreams



David Irwin, Project 35



Gena Pliss, Desert Skies



Recommendation



That the Council

1. Confirm Council's previous approval of the SR62/Camino Del Cielo (SW Corner) Trail location;
2. select a final concept design from the recommendations of the Parks, Recreation, and Cultural Commission for the West Entrance Monument Sign and;
3. direct staff to move the project into Phase II (engineering design, fabrication, and installation).

Staff is happy to answer any questions following public comment.

Call for Artists: Conceptual Artwork/Design for Entrance Monument Signage

The Town of Yucca Valley, a rural and picturesque mountainous desert town, invites talented artists to submit conceptual artwork and designs for entrance monument signage. This is a unique opportunity to create a lasting impression for residents and visitors alike as they enter our beautiful town.

Project Overview

The entrance monument signage will serve as a welcoming landmark that embodies the spirit, culture, and natural beauty of Yucca Valley. The Town seeks innovative and captivating designs that reflect identity of the local community and enhance its aesthetic appeal.

This is phase 1 of developing Entrance Monument Signage conceptual artwork/design only. Phase 2 will consist of schematic design/construction/installation, wherein the Town will release a Request for Proposals to complete the project with a professional services contract.

Design Criteria

- **Theme** The design should reflect Yucca Valley's unique characteristics, including its natural landscape, community values, and cultural heritage.
- **Location:** Southwest corner of 29 Palms Hwy and Camino Del Cielo Trail
 - 34.113990, -116.466755
- **Materials:** Phase 1 is for a conceptual design only; construction material will be determined in and subject to the process during phase 2.
- **Size:** The monument should be appropriately scaled for visibility from the road, considering both pedestrian and vehicular traffic, adhering to proportions/size below:
 - Height 7ft – 8ft
 - Width 9ft – 12ft

Submission Guidelines

- **Conceptual Artwork/Design** High-resolution digital images or highly detailed sketches of the proposed conceptual design.

- **Artist Statement** A brief description (less than 500 words) explaining the concept, inspiration, and intended impact of the design.
- **Selection Process**
 - Preference will be given to local artists
 - Submitted designs will be reviewed by the Parks, Recreation, and Cultural Commission
 - Any selected design will undergo an 8 week public comment period
 - Public comments will be reviewed by the Parks, Recreation, and Cultural Commission
 - The Town Council will review all artwork, the process, public comments, and selections made by the Commissions and approve their final selection
- **Deadline for Submissions**
 - The application period opens on June 17, 2024 and all submissions must be emailed by August 12, 2024.
- **Submission Instructions**
 - Online only: publicart@yucca-valley.org
- **Artist Stipend**
 - Artist will receive a stipend of \$1500

For any questions or additional information, please contact Clayton Rardon, Recreation Supervisor, crardon@yucca-valley.org 760.369.7211 x240

We look forward to seeing your creative vision and how it can help shape the future of Yucca Valley's entrance monument signage. Thank you for your interest and participation in this exciting project!

6. Public Art - Town West Entrance Monument Signage Workshop & Selection

Recreation Supervisor Rardon presented the staff report, providing an overview of the call for art for the Town's west-end entrance signage.

Parks, Recreation and Cultural Commission Chair Brady spoke on the Commission's review of the submissions.

Each of the following finalists presented their creative approach to the project and fielded questions from the Council. Christopher Falossi, Corey Hamilton (presented by Supervisor Rardon), Catherine Iblings, David Irwin, and Gena Pliss.

Mayor Drozd open public comments.

Eric Menendez spoke of a call for art project he is currently working on.

With no other members of the public wishing to speak, Mayor Drozd closed public comments.

Council Member Lombardo spoke favorably of the submitted designs and would like to see further discussion on the location.

Mayor Pro Tem Abel would like to look at the cost of creating the proposed artwork and to see a superimposed photo on the site for size and positioning for each of the finalist submissions.

Council Member Schooler thanked the artists for their presentations and explained could always be a potential of competing visual components regardless of the location and expressed he is not concerned about the proposed private development at the corner of Camino Del Cielo.

Council Member Denison understands progress being made in the community but would still like to hold onto Yucca Valley's history. Denison explained seeing the Yucca plant on the design was important to him.

Mayor Drozd thanked the artists for presenting their incredible vision and explained he would like to see the sign be placed near the corner of Pinon Drive, further to the west.

Mayor Drozd called a five-minute recess.

RESULT: NO MOTION MADE

6. Town Monument Signage - Call for Art Update

Community Services Manager Earnest provided an update on the call for public art project for the Town Monument Signage at the community's west entrance.

Mayor Drozd opened public comments. With no members of the public wishing to speak, public comments were closed.

Council Member Lombardo commented on the number of submissions received from area artists and liked the idea of detailed workshop on the topic.

Council Member Denison likes the originally proposed location and sees the need for additional research on potential development at the corner of Camino Del Cielo and Highway 62. Denison said he would like to hear more on the artists' concepts and branding for the Town.

Council Member Schooler was also in favor of hearing more from the artists and their submissions. Schooler expressed he likes the location as originally proposed.

Council Member Lombardo noted concern with the dispensary sign competing with the view and suggested additional research on the Town's installed sign height.

Town Manager Yakimow provided information on the proposed development of the nearby tribal property.

Mayor Pro Tem Abel agreed with other council members to hear from the artists and learn of their concepts for the display. Abel thanked the Parks, Recreation and Cultural Commissioners for narrowing the selection process and inquired on the entire beautification process since this is considered Phase 1 and the need for additional phases to be complementary. Abel requested to see other placement options, possibly placing the sign in front of tribal property and asked if there were special Caltrans or transportation requirements with the location being near a proposed travel center.

Mayor Drozd stated a workshop would be helpful and suggested considering an alternate location a block west.

RESULT: RECEIVED AND FILED

Mayor Drozd opened public comments for items not on the agenda.

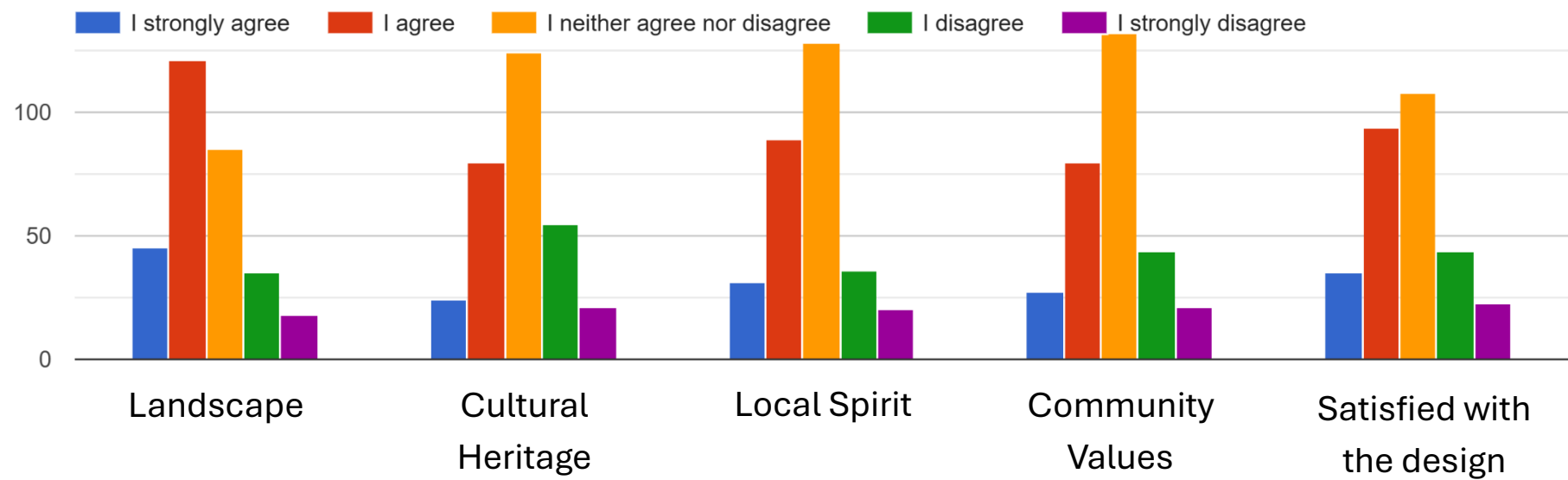
Susan Herring, Pioneertown spoke on local stray dogs and requested stray intakes be posted on the Town's website to assist owners in locating their animals. Herring also asked that adoptable pets be posted online through Petfinder.

Greg Herring, Pioneertown recommended a volunteer program at the Yucca Valley Animal Shelter.

Pilar Crossman, Yucca Valley spoke on trash and homeless encampments on Pima Trail.

Frank, Yucca Valley thanked the Town Council and staff for the best Veterans Day Celebration.

Catherine Iblings, Valleys Peaks, Desert Dreams



Catherine Iblings, Valleys Peaks, Desert Dreams

A little too hard to read , not enough contrast between lettering and background. and no idea what the art along the bottom is.
A more simple design, I enjoy the mountain colors.
amateur-ish design
Beautiful but very standard look. Reminds of a shopping center sign.
Beautiful desert 🌵
Beautiful design captures our surrounding mountains perfectly
Bold simple graphics make it easy to see + great desert color scheme
Colors are wrong
Good
Great
I can't tell where the sign boundaries are versus land forms.
I don't feel this is the best fit for our town.
I don't think the artist has lived in yucca valley long enough to understand what the design should contain.
i don't like it
I don't like the line drawings of buildings at the bottom, and it's unclear what the Joshua Tree would be made from. Right now it looks silly.
I don't understand the line drawings at the bottom? seems like an afterthought. This doesn't scream community to me.
I don't understand what the line drawings at the bottom are supposed to represent. Not easy to see when driving fast?

Catherine Iblings, Valleys Peaks, Desert Dreams

I feel like some aspects of this sign are already dated feeling, and we want it to feel timeless!
I like that one
I like that the monument focuses on natural beauty, while also placing Welcome at the top and making Yucca Valley clearly legible
I like the colors on this one with Yucca and Joshua Tree.
I like the design of the mountains.
I like the design, but the linework along the bottom is distracting and I think not needed- it's cleaner without it.
I really like the overall concept, it needs to be refined to look less cgi and more rustic.
I really love the colors on this one and it looks very welcoming and embodies our area very well!
I think the back most mountain should not be black and represent an actual sunset mountain colors
I think those are petroglyphs? Attractive design.
I would like to see different colors of the mountains
It is too busy-visitors may be confused as to what the designs at the bottom represent. Also, you would have breakage due to winds or public usage because of all of the cutouts and shapes. It would be a great design if it were more colorful and less busy.
It's breathtaking!!!
It's cute but a bit basic.
It's good.
It's just ok
It's nice

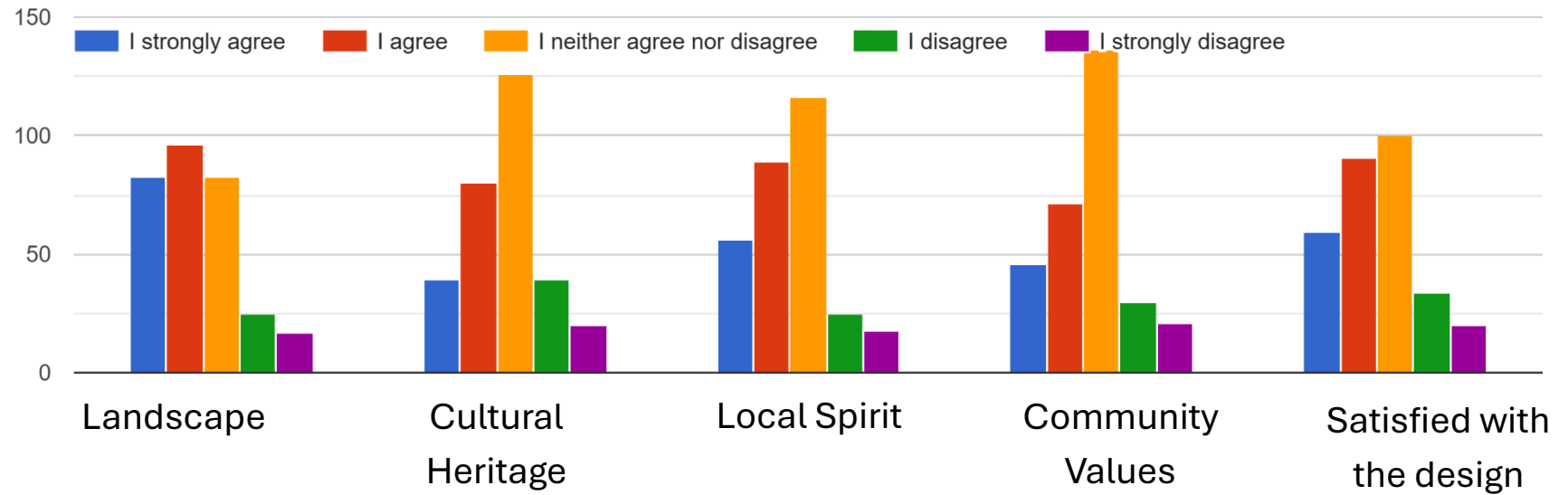
Catherine Iblings, Valleys Peaks, Desert Dreams

It's nice
It's not fabulous, it feels a little generic
Keep the one we have, it's a historical landmark. I believe it was built by Frank Garski (a true masonry craftsman) It would be a shame to destroy it.
like the natural elements. What is the culture, heritage or spirit of YV
Love it!!! My favorite
My eyes go to the bottom. I'm trying to figure out what's going on. If I'm driving by, I'm going to be confused. There are also too many different items to interpret, while driving by.
n/a
Nice
Nice submissions
None
Not artistic enough
Not particularly original, I feel like I've seen it before.
Pretty basic
Second best
Seems bland
Seems very basic to me
The colors are too harsh and uninviting. It is stark.
The energy and creative vibes in the desert are wide open and peaceful spirits...I love the desert for many years...

Catherine Iblings, Valleys Peaks, Desert Dreams

The German (black red and gold colors) don't make sense. The people at the top of the mountain are cheesy.
The skyline shows yucca valley as it is now and the mountains show the beauty of our town. I think this sign would draw people in and represent our town well.
This is a beautiful design concept. If not at the west entrance, please consider for one of the other entrances.
This text will be hard to read from a distance and while driving. I also don't recognize the shapes at the bottom.
This would be an excellent choice. I like this a lot and think it would be an excellent addition to the community.
this would be the perfect welcome sign
Too bland
too busy for my taste.
Tourists would be hanging on the Joshua tree sculpture and breaking the yucca.
Very nice composition of images which embody the slogan.
Yucca valley deserves a colorful sign! I love the dynamic nature of the cutout as well as the beautiful color

Gena Pliss, Desert Skies



Gena Pliss, Desert Skies

Absolutely LOVE this one! Perfectly represents our town.
Appears to look more like a sign than a monument. Very similar to other signs in town
Aside from being so Beautiful, this is the exact sentiment our community should be sending to our visitors!
Beautiful
Beautiful design, sunset skies are what brings people here.
Beautiful design. I love the how it captures the sunrise & sunset skies & the mountains. But unsure if the side leaving Yucca will be place on the other side of the highway?
Beautiful representation of many native species. I like the colors.
Good
good colors of nature and includes the important wildlife
Graphic is too busy/ hard to see details
I absolutely love this it has our beautiful sunrise sunset as well as our good-natured culture
I don't know how large the sign is, but I think if it's small it might be hard to see the nice art in the middle.
I dont understand the graphics...perhaps beef up so it is more obvious dawn and dusk?) (
I feel this one honestly captures the true beauty of our desert that I was born and raised in
I like how the design is framed with the Joshua Trees. I do not like the dark colors as they will be washed away when placed next to the desert itself. The wording, "Bid you farewell" is a little odd. I wish these would speak more to the fact that Yucca Valley is the

Gena Pliss, Desert Skies

Gateway to Joshua Tree National Park. Also, the Saguaro Cacti are not native to our area in large amounts and should not be represented.
I like the greeting and the farewell message.
I like the idea of an exit sign as well as a welcome sign. The text is easy to read.
I like this design
I like this one but I do think there are better options
I love that the sign offers a friendly hello and goodbye, has vibrant colors along with natural tones and includes so many aspects of our beautiful desert.
I love the pair with subtle changes in sky, animals, and mountains..
I really like the overall concept, it needs to be refined to look less cgi and more rustic.
I think it's very pretty
It's a okay fit
It's a pretty design but think it'll be too dark to see from afar. There's a lot of patterns that are distracting and overlay that won't translate for a sign.
It's good.
It's just ok
It's WAY too busy and saguaro cactus are not native here.
Looks too much like a souvenir
Majestic!!!
More of a mural design
mtn. and features too dark
n/a

Gena Pliss, Desert Skies

Neat concept but I feel like it won't last.
Nice
Nice
Nice colors
Nice sunset and adding bird life is a nice touch. The round signage is great.
Nicely done
No raven, no saguaro cactus. Replace with local and it's very good.
No thanks
Not enough contrast
Ok but you can do better
Really dark and very hard to see silouettes
Retro-cowboy western is how we have been seen, but is it the image we want to keep?
Saguaros are neither native or naturally occurring in the Mojave Desert!
Shows many of the symbls of the desert and Yucca Valley
Simple but love all of the nature included
The circle layout feels very 90s, and not in a good way. The mural is hard to see, not a lot of contrast in the colors. I prefer the mural on the "farewell" side, and would just use that one for both, but it still needs refinement to make it readable. Too many dark colors, makes it hard to see the shapes. Unclear what's going on with the Joshua Tree silhouettes, but I don't like them.
The colors and design of this one had me come here to vote. It's perfect
The colors are very nice and appealing but a bit dark.

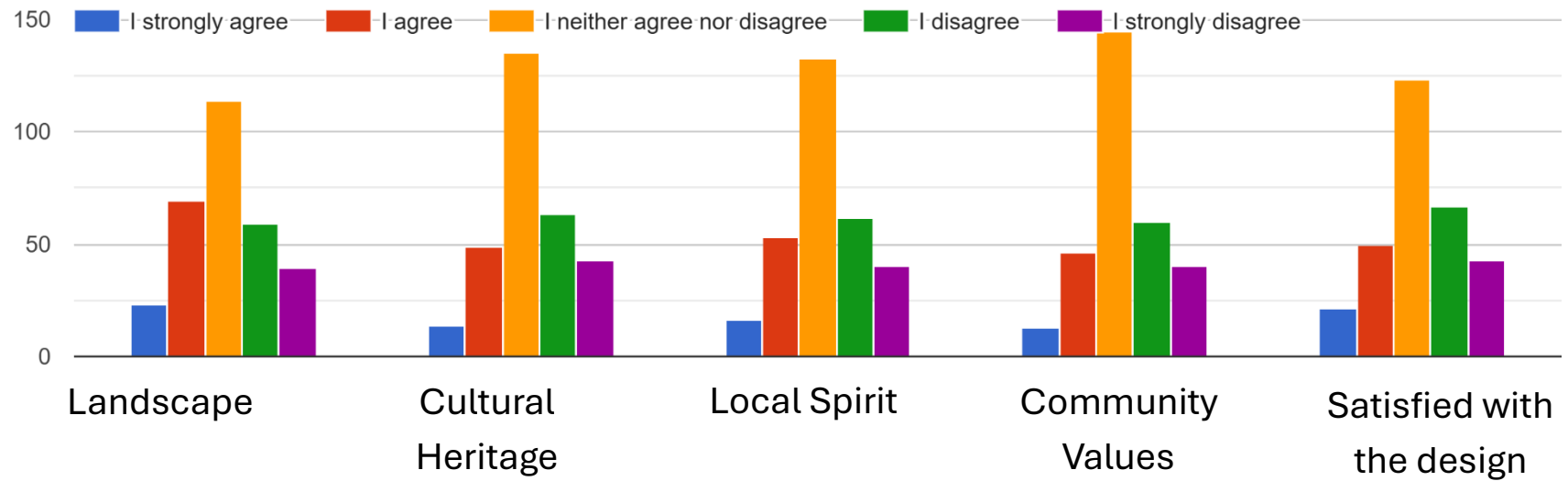
Gena Pliss, Desert Skies

The design is poor and busy. The Saguaro don't belong. The colors and values are clashy and too dark
The designs are nice but these seem more like stickers than welcome signs
The landscape is too dark in lower half
The natural look is more appealing and simple yet embodying the local plants and the birds
The way the signs represent looking east and west is amazing!
This design celebrates the natural beauty of the desert. It also welcomes people and says goodbye in a manner that suggests real friendliness. The name Yucca Valley is clearly legible
This feels like a patch you would put on pants. it's not very original
This has a nice vibe
This is beautiful
This is gorgeous! I love the coloring and I like what I assume is the front and back. It's a great welcoming and farewell
This is my favorite!
This one is way too busy. My eyes first focus on the sun, then on the cactus at the bottom. We don't even have natural growing Saguros in Yucca Valley. This person must not know about our desert environment.
This piece is too dark and strongly resembles the town logo
This submission is very beautiful, and I think it has a very welcoming atmosphere that embodies the spirit of the community.

Gena Pliss, Desert Skies

Too simple
Very nice
Welcome and Bid you farewell....I like it ..and I like the colors
why do I have to answer a bunch of quetions before I see all the submissions?

David Irwin, Project 35



David Irwin, Project 35

.
2nd choice
A bit boring and predictable
boring and too small
Commercially acceptable, but not inspired.
Doesnt fit the feel of the area at all. No animals, scenery or anything to do with the town.
Golden barrel cactus are not native to the area, or even California! Crazy there are no Yuccas in the planting design for Yucca Valley!
Great design, a bit too much like a national park sign, but still a great concept
Has the artsy, custom, wow factor. It gabs your attention.
I can't really tell much about this design from the picture. Need a better picture.
I don't feel it captures the beauty of our desert and does not feel inviting.
I don't like that it's surrounded by cactus. Visitors are going to want to take a picture and it won't be accessable with the cactus in the way
I like how it looks like it's a part of the landscape. The sign itself isn't as artistically interesting as some of the others. Very cool way to place the sign though
I like it for the modern look. But its so modern you lose the culture
I like it, though it feels more like a sign for a museum or something, not a town.
I like this one, assuming the actual sign is shown in a mocked up landscape setting. Otherwise it's too small.
I really like the overall concept, it needs to be refined to look less cgi and more rustic.
I really like this one. It looks like iron and that's got a great vibe. It also feels National park-y

David Irwin, Project 35

I would like a better picture and description of the media used in what appears to be a 3-D sign. I felt that I couldn't make a fair evaluation..
It is not very original and looks cliché.
It is not very representative of Yucca Valley, just desert in general.
It looks like every other welcome sign, it's especially similar to the dhs welcome sign.
It's a nice sculpture but doesn't represent fully what the town wants to embody. It's too basic to have just the town name.
It's okay
It's pretty cool
It's boring
It's very hard to see what is on the sign. The colors look very nice and I like the effect of the spikes coming out of the sign.
Landscaping looks great sign is simple and artistic. This looks great for location
Larger sign, less landscape
Least favorite
Like some of the ideas here but the overall aesthetic is more industrial feeling than desert
Looks like a landscape. It's good.
Looks like an ocotillo which is not local to our area.
Looks like rancho mirage
LOVE, LOVE, LOVE this submission! It is bold, fresh, minimal, clear and represents the artistic culture of our community. It also has our city seal, which is important. I do wish that it would express that Yucca Valley is the Gateway to the Joshua Tree National Park, as this marks our

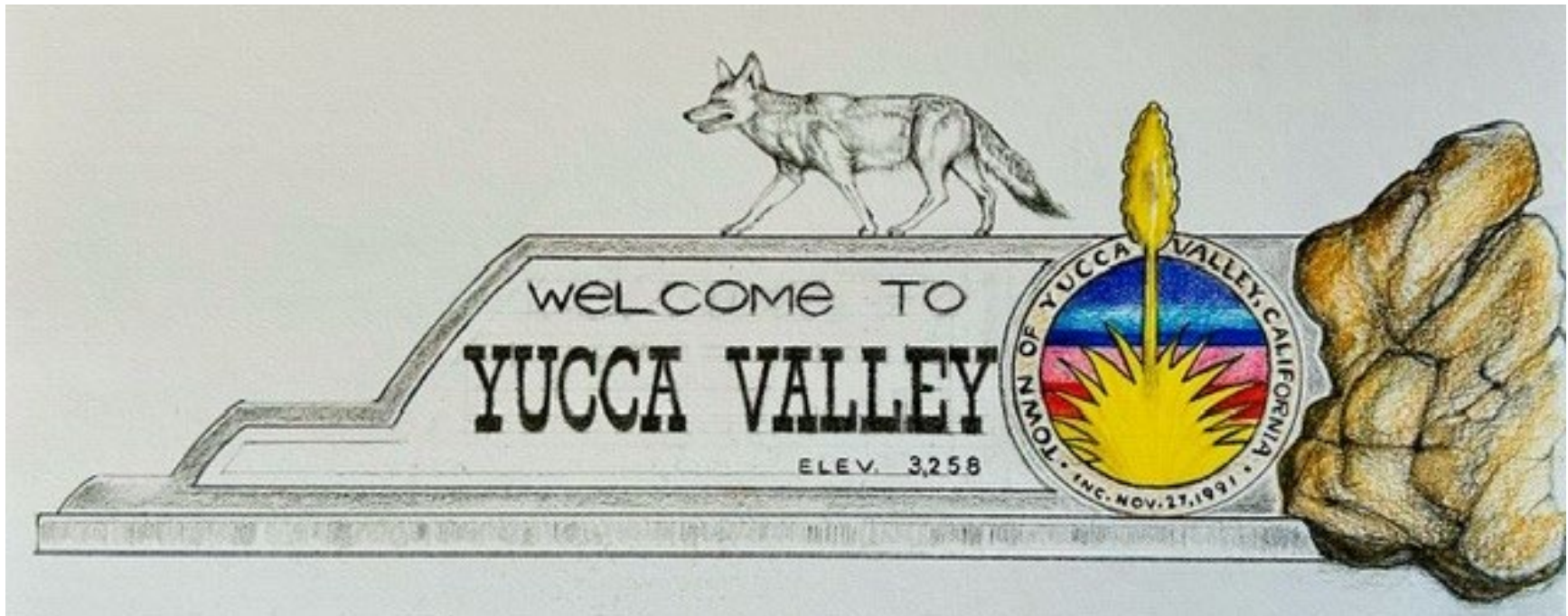
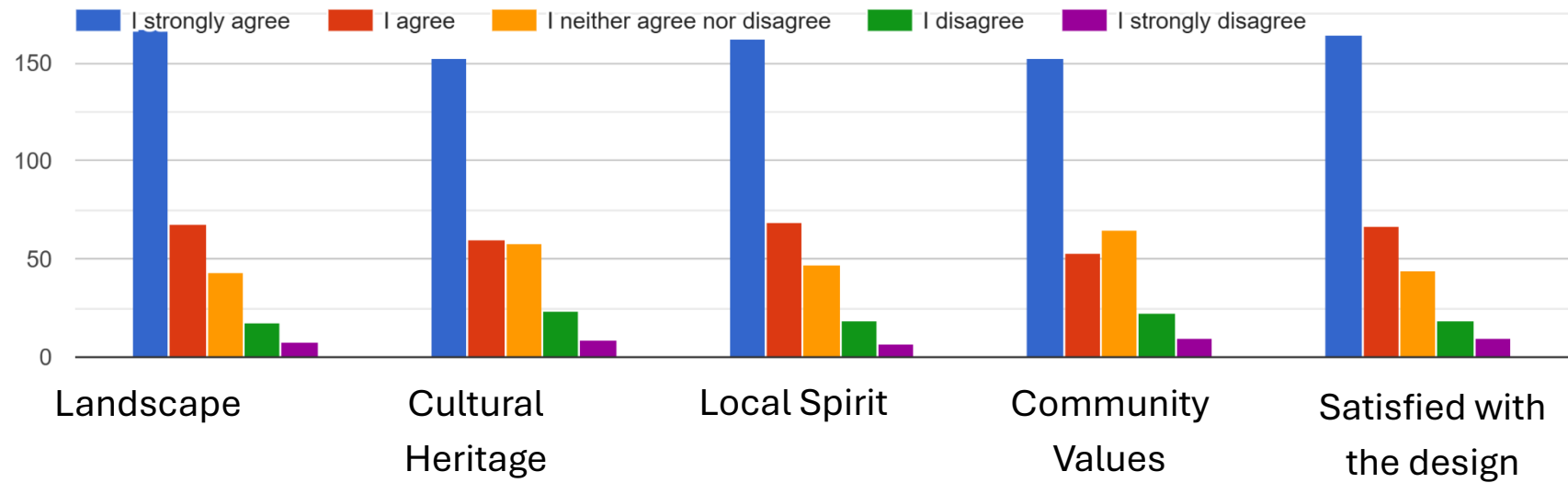
David Irwin, Project 35

community as nationally important. I am an artist in Yucca Valley, and I absolutely love this design!
n/a
Nice
No
No thanks
Not a good fit
Not to personal liking
Simple and modern. I like it!
still waiting to see all the submissions!
Terrible
The first two were more colorful.
The plants surrounding this would be nice.
This concept would entail too much landscape maintenance.
This design seems like a copy of the town seal on a bunch of sticks. While it manages to say Welcome, and names the town, I feel that the long poles distract from the message, and the overall appearance is less warm, welcoming and beautiful than I would hope for.
This feels modern and original. I like this a lot.
This looks like a pile of scrap metal
This one is just utterly Ridiculous. A bunch of chopsticks does Not represent our town. My eyes go to the chopsticks to try to understand what's going on here, not the town name.

David Irwin, Project 35

This person did not follow design guidelines and this design is more decorative / corporate than a town monument .
This structure is eye catching yet blends in harmony with the landscape. Feels inspiring & simple yet bold. My 1st choice.
too abstract, but I like the barret cacti that are not native.
Too bland
Too commercial. Why the street lights. ?
too old school design
Too small
too small
Unsure if this is an artistic approach but I'm a little confused how this represents Yucca
Very nice
Very standard as similar to a city sign for a building
Very striking but I prefer the other designs as they seem to be more complementary to the landscape
Will the plantings be part of this signage? I like the presentation if so. The sign itself is hard to judge because it's small.
Yes, this one has something going for it, it's eye-catching, it has intention, it looks as though the city put some thought into it

Cory Hamilton, Desert Portal



Cory Hamilton, Desert Portal

This design, Immediately draws your attention to the words Yucca Valley. And it makes you feel like this is a place I want to come and explore and experience!
.
100% YES
Absolutely stunning
Add color. Add a joshua tree coming up on left side. Cool design.
Amazing , love the design !
are there still more submissions to see?
Beautiful and well designed.
Boring
Cory Hamilton's artwork is always incredible. Yucca Valley deserves this! I just recommend a parking pull-out when all the tourist stop to take pics next to it.
Cory is a lifelong friend and more importantly a lifelong resident of YV. A gifted artist and sculptor can oversee install to ensure it is executed to represent YV in the best light. I like the coyote too.
Cory is a local whose family has been here since the 1960's. His work is beautiful. Beyond talented!
Coyotes may have moments of cuteness, but they are more often pests around town, so I think a design that offers only a coyote and a rock is hardly the way to promote the town. The design offers little else, with a poor copy of the town seal and a coyote on a concrete platform.

Cory Hamilton, Desert Portal

Doesn't represent anything that is unique or significant about our town. I don't think the town should identify with the coyote.
Favorite
Good but it needs more flora and fauna
Good design, easy to read and stand out.
Hard to judge as it's not clear what the materials or colors of the sign would be.
Has truly captured the spirit of our desert! Beautiful Native Flora and Fauna represented!!
I am puzzled by part being in color and part in black & white. Strange.
I don't like the town identifying with a Coyote.
I enjoy the local coyotes but a lot of people are nervous about their presence in our area. The yips & howls make folks fearful.
I feel like this fits our town the best!
I feel like this submission feels like what you would see in Yucca Valley so beautiful
I like that this is a local artist and really like the idea of how this submission represents Yucca valley that we love to come and visit!
I like the coyote and the colors but I don't see the cultural representation.
I like the coyote on top but I worry that it will break off or get stolen. A slight design adjustment and this would be my favorite!
I like the coyote on top... definitely will hear them in the evening in their packs...part of our beautiful desert
I like the coyote, rocks, and city logo. How can it fit within your dimension limits?
I like the rock and coyotes artist adds to the design. You don't see that alot.

Cory Hamilton, Desert Portal

I like this one best. Sleek modern and coyote gives it life.
I like this piece with the coyote but it's very similar to our current one
I love the coyote on top. Looks like it's a part of the landscape; very cool
I love this one but I'd love it more if it were slightly more colorful, or we could get a sense of what color the main part of the sign would be
I really enjoy it having the rock formations and the coyote. I think it's simple and striking, which is what you want for a highway sign- no distractions but still something that catches your eye and something you want to take a photo with.
I really like the overall concept, it needs to be refined to look less cgi and more rustic.
I'd rather see a roadrunner instead of the coyote.
Includes logo and coyote
Incorporates town logo with great design. May lackluster similarly to old signage
It ok, but you can do better
It's awesome! Totally reflects yucca Valley!
It's not sophisticated
looks unfinished and not professional
Love it
LOVE IT! Eyecatching and easy to read.
Love the image of the coyote
Love this design!
Love this one!

Cory Hamilton, Desert Portal

Love this one. ♥
Love this. I love the coyote incorporated into it.
Love this. Should be considered for any one of the 3 entrances to YV.
Marvelous
my favorite
My least favorite
n/a
Nice
Nicely done.
No thanks
Not to my liking
One of my favorites. I like how it shows the elevations. Love the coyote which are so native to the land. Would be really awesome to see the design come alive.
Pretty basic and old fashioned looking.
Really like this one. It feels like it's embracing our vibe here and the natural wonder!
Remove Coyote, make monument taller
Retains the classic town logo feel and add a great silhouete with the coyote, this is the strongest submission.
Simple yet represents yucca. Has logo, native rock and native wildlife.
The concept is good, but missing the detail on the actual sign. Will it be granite? Will it be polished, gray, braown, black.

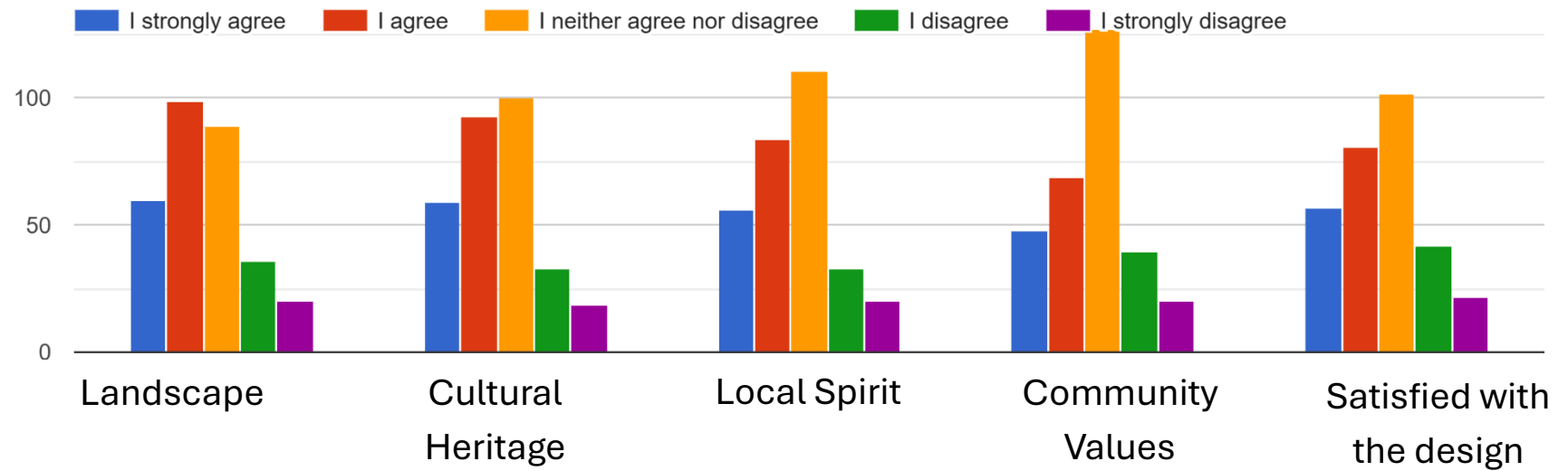
Cory Hamilton, Desert Portal

The coyote is better than a "Joshua Tree". The fonts need work though.
The coyote is incredible
The coyote is not everything!
The coyote on top makes it, it's really neat!
The overall design is clean, minimal, and executed well. The coyote adds a bit of desert whimsy, but is unnecessary to the overall design. I love how the main portion is attached to a boulder and clearly shows the city seal. It is a good design, but lacks the embodiment of the spirit of Yucca Valley.
This a slightly better design, but again nothing representing the community
This design did not fulfill the elements requested and looks like the artist did not spend enough time contemplating the project scope or how a coyote might not convey what our town has to offer its residents and guests
This entry, I think really captures the local spirit. The coyote is important, as it is a familiar local wildlife sighting. This entry also plays into the town's unique western heritage.
This hold a piece of our town, with a touch of modern, while showing a piece of our wildlife
This is absolutely beautiful. Cory is our local artist and the signage represents our community well!
This is amazing
This is as local as it gets. Love it. This is the one.
This is my Choice. Simple yet very informative. My eyes first go to the town name, then the coyote, and lastly the town logo. It represents out Rural desert wildlife and how we respect

Cory Hamilton, Desert Portal

our Natural Environment, as should all tourists. It also shows our community bond by the representation of our town logo.
This is so beautiful. It embodies what I envision the desert to look like.
This is the best one overall!!
This is very neat and different. Coyotes are a symbol of yucca/ Joshua tree and I think this is more out of the box than the others
This is what yucca is about it looks to me to be a representation of what yucca valley was and is. Very nice
This one is fun. I hope the rock would be natural.
This one looks good! Nice and clean, with an original form. Wish there were details on material and color for the entire sign.
This one!
This sign feels lackluster compared to the others. I would like it more without the coyote on top- feels a little extra & not needed.
This truly Represents Yucca Valley.

Christopher Falossi, Yucca Valley Then and Now



Christopher Falossi, Yucca Valley Then and Now

.
Awesome
Beautiful sign! Only one that references the history of the town and looks like a monument.
Beautiful. I like the illuminated night look. All the native animals, pottery, mining pan and cowboy hat.
Bob cat. rabbit ,turtle on my property and love to seem them and many more creatures..
Colors make it hard to tell what's going on
Design concept is brilliant! It's got the herotage and spirit of the city! looks truly beautiful!! ✨ looks beautiful at night too!
Does nt catch the spirit of YuccaValley
Great design, do not feel it captures enough.
Has all the required elements!
Hits all the markers and is the only one that feels like a monument. Represents the history, culture and beauty of our town well.
I don't understand where the now is.
I enjoy the design, but the day time version is difficult to read. Almost looks like it says UCCA ALLEY.
I like that it includes our Mining History but it doesnt impress me.
I like the idea of having a turtle on there.

Christopher Falossi, Yucca Valley Then and Now

I like the idea of this one--assuming the Joshua Tree and Yucca are cut-out from the sign? It looks ugly in the mockup, would be good to have a mockup done w/ the environment filling in the white cut-out space to better visualize it.
I really like it, though the font of the letters is a little plain. Maybe a font that's a little more western or artistic.
I really like the overall concept, it needs to be refined to look less cgi and more rustic.
I think it's too hard to read the words with the background.
Interesting but unsure how this will work especially driving quick
Is this meant to light up? If so, this has potential. If not, it's only so-so
It lightd up
It's a bit too bland and I don't think it's standing out against the landscape enough
It's fun and playful but not really artistic
It's good.
It's OK
It's ok
It's hard to read the brown-on-brown. I like the color change for night idea though.
Love this. It's everything I think of with the high desert. Native American culture, cowboy and animals. The moon light shinning off the rocks at night and the heat of sun during the day.
most comprehensive and creative
My particular favorite. Looks original, easy to read, feels like how YV is.
n/a

Christopher Falossi, Yucca Valley Then and Now

nice
Nice
Nice but doesn't cover Yucca
Nicely done. Least favorite of the submissions.
No
No
No thanks
Not to my liking
now since I need to apine on a definite set, are we there yet?
Pretty cool.
Represents Joshua tree well, but not necessarily YV.
Second favorite
The color pallets make it hard to read during the day. Would get lost in the landscape
The daytime version is very well done I'm not a huge fan of the glow in the dark for night
The design is a little busy. A couple of the elements can be removed.
The design represents local landscape beautifully
The most awesome part of this submission seems to be that it changes at night. If so, this is pretty cool. It's not as beautiful as other submissions but this feature is really catching
The night and day effect is interesting. Is one side for arriving and the other for leaving?
The prospector hat and pan are neat
There is a lot going on this looks like like it should be a piece of art on the wall not town sign. Think there is to much going on in this.

Christopher Falossi, Yucca Valley Then and Now

This appears to make the materials integral to the esthetic of the sign. I also like the day/night color swing. . nice use of materials

This concept has more 'items' regarding the community with the gold pan and Native American pottery and the various wildlife

This design embodies more of the elements than any other design.

This design hints at the local Native and mining history, in addition to natural beauty. Sadly, it appears more cartoonish than finished, and lacks a Welcome greeting. The placement of the white elements on the brown design make it difficult to read the name of the town. Poorly executed.

This design is well thought out and address's the elements requested by the Town.

This design would serve better for Pioneertown. It is a bit cartoonish and does not represent the community today. I do appreciate the attempt to add historical and cultural icons, but it looks more like a sign for a county museum than a developing city.

This entry is unique, in that it does an excellent job in portraying the town's cultural heritage. The details of the local wildlife as well as the historical details make this entry significant. The fact that it looks like it could work well at night, is also a good feature.

This feels too much like the JT Park mixed with Arizona cowboy. The asymmetrical shape does not work here. The Joshua Tree placement feels wrong. The sign is too crowded by the rocks. Too lumpy and busy overall.

This is a fun one - it has a lot going on but I like it, and the way it focuses on nature. I think the negative space is cutouts? If so that's cool. It MAY be a little busy compared to the other submissions?

Christopher Falossi, Yucca Valley Then and Now

This is confusing and does not connect with me.
This is very creative but I think will blend it a bit with its landscape. Very neat but I don't know how much it will stand out
This one is an absolute disaster. It looks like something from the Flintstones. My eyes first go to the crack that looks like a joshua tree, then the circle, then the yucca, then bird, hat, bobcat, tortoise, pottery and rabbit. There is so much stuff to look at that I don't even read the town name until last.
This submission by far is what the town is looking for, for their new welcome sign. Beautiful, unique, and embodies Yucca Valley's desert beauty!
This text would be hard to read while driving and from a distance.
Thus one is my favorite. Bold, interesting and minimalist.
Unreadable
Very nice. Only one with cultural references.
well balanced and artistic
Wonderful! How will the negative space look leaving town? Rocks are more JTNP than YV. Overall wonderful!
Xxxxxxx

**TOWN OF YUCCA VALLEY
PARKS, RECREATION & CULTURAL COMMISSION MEETING MINUTES
SEPTEMBER 11, 2024**

DEPARTMENT REPORTS

2. Public Art Program – Town West Entrance Monument Signage

This Staff Report was presented by Recreation Supervisor, Clayton Rardon. He reviewed the Call for Artists information. He noted that 23 submissions were received for

presentation to the PRCC. He reviewed the submissions and shared that the artists were invited to the meeting and that some were in attendance and will give more information about their submission during public comment.

Public Comment:

Artist David Irwin spoke about how fun it was to make this submission. He has had a design studio out in the desert for the last 5 years and has designed work for different houses in the area. The idea behind the piece is that the desert is wild, and the piece represents that. The design is legible, has the town seal, and it is brown to match the desert. David added that a bench or two by the piece would be a good addition. The desert deserves a sign that talks about what Yucca Valley is.

Artist Gina Pliss thanked the PRC Commission and staff for inviting her and the community to be a part of this project. She does not envy the job of selecting a submission because all of the artists are amazing. This was an exciting project to be a part of. The design is collaborative. The front says "Yucca Valley Welcomes You" and the back side of it would say "Bids you Farewell" as people leave the town. The Joshua Trees that are on the side would be made of steel or a similar material. The existing sign there is not looking great, but her new design incorporates some of the aspects of the old sign to maintain some of that history.

Artist Christopher Falossi spoke about the piece that was conceptualized by him and his father, David Falossi. They are both lifelong residents of Yucca Valley. The design incorporates the history and heritage of the area. The design features a native American pot, a cowboy hat, and gold mining pan. The piece would be carved from limestone and steel. The letters of Yucca Valley would have lights behind them to be viewable at night. He added that living in the desert is a constant masterpiece of art and anyone who lives here can see that.

Artist Catherine Iblings explained her brass piece. The design is 3D made up of copper, brass, and bronze which can bring a uniqueness to the town. She specializes in copper and brass. It is going to be backlit with three different layers of mountains. It can all be handmade by the artist.

Artist Marisol Gomez spoke about her piece. The design is inspired by the logo and wanted to incorporate the colors of logo and sunset. The bigger the piece the better to be able to have higher visibility especially with spotlights - this will make people want to stop and take pictures with it. She imagines her piece to be a spotlight for people to come by and make a visual memento. The two plants, the Joshua Tree and Yucca Plant, are the main focus, with an artistic spin with the western font. She thanked the Town for the opportunity.

Commission Comments and Questions:

Commissioner Staehle: Does the potential travel center impede with the welcome sign? Will this sign be a part of the wayfinding signs? Wanted to advise the Commission to

keep in mind while choosing the design is what can be potentially included in the wayfinding signs.

Recreation Supervisor Clayton Rardon responded that we do not have any details on that project at this time. He shared that the Town Council discussed options of professional branding of wayfinding signs and in this instance decided that they wanted a more unique and artistic approach when it came to the Town entry sign.

Vice Chair Brady: I don't want to rush into something if those travel center plans change the whole thing. If we do choose five submissions, we do need more information on that travel center.

Clayton Rardon responded that due to the significance of this project, there will be an extended public comment period for this Public Art Program which will provide for any available information on future developments be gathered and shared with the commission at an upcoming meeting.

Commissioner Rauch: Staff can follow up with information on any changes to the placement in the future. I wouldn't want to reopen the Call for Art because I want to honor the submissions from the first round. If we are going to use a scoring matrix criterion it would need to be known to the applicants know what we are looking for. Vice Chair Brady agreed with this statement.

Clayton Rardon if we did agree with a scoring matrix, this item would become a receive and file then we would come back with a matrix.

Commissioner Keesling: If we were going to do a scoring matrix perhaps it should have been shared with the artists in the Call for Artists so they know what they would be scored on. Thank you to all the artists that produced this work, all of them are great! To narrow the selection, the Commission should concentrate on the designs that they believe would be suitable for a monument if that is a preference. Also, I prefer designs that are not symmetrical and I like it when the pieces incorporate local materials. I believe the Commission can narrow it down to 5 or 6 designs. Supervisor Rardon mentioned that he provided a ranking worksheet that would be similar to the selection for the last art program.

Commissioner Rauch: Yes, putting a scoring matrix together after the fact is unfair. I am in favor of Commissioner Keesling's idea that we all select our favorites to see if we can come up with a top group of perhaps 6 or so, using the ranking sheet provided.

Commissioner Staehle: Can we add an option that if the travel center impacts the piece, that it could be moved across the street?

Supervisor Rardon responded that the property that was selected for the monument by the Town Council is Town owned property and therefore ideal. If there ends up being an issue with the location the Council would revisit some of the other location options that were on the table.

Community Services Manager Sue Earnest explained that when the Council did its review, the Community Development Department identified four possible sites. The

Council selected this location as their first choice, if this site becomes unworkable it is likely that the Town Council will direct staff to explore the other locations and bring back for further discussion and selection.

Commissioner Staehle: Thank you for that information. It is good to know that if something were to impede the sign it can be relocated.

Chair Melby called a short recess at 7:11 p.m. to allow for the PRC Commissioners to complete the submission ranking worksheet provided.

Chair Melby reconvened the meeting at 7:31 p.m.

Clayton Rardon presented results of the member rankings:

The top 5 submissions were:

1. Christopher and David Falossi-5
2. Cory Hamilton-15
3. Catherine Iblings-19
4. David Irwin-19
5. Gina Pliss-37

Commissioner Ed Keesling: We should send the top five for public comment.

Commissioner Rauch- I agree we should send the top five. Thank you to all the artists, please continue to submit.

Commissioner Keesling moved to submit the submissions ranked 1 through 5 to public comment, Vice Chair Brady seconded.

Community Services Manager Sue Earnest thanked all of the artists who submitted. She commented that all of the submissions were amazing, and that Town staff were so excited to see their wonderful work. We really appreciate the participation.

MOTION:

The Commission approved the submissions that were ranked 1-5 to include Falossi, Hamilton, Iblings, Irwin and Pliss to be moved forward to the Public Comment Period.

RESULT: **APPROVED AS AMENDED [UNANIMOUS]**

MOVER: Ed Keesling, Commissioner

SECONDER: Jeff Brady, Vice Chair

AYES: Brady, Melby, Keesling, Rauch, Staehle

DEPARTMENT REPORTS

5. Town-wide Beautification Program Update - Signage

Deputy Town Manager Stueckle presented an update on the Town Council's Strategic Plan initiative and action plan related to highway beautification and Town entry signage. Stueckle explained the current sign location is on private property and not maintained by the Town and staff has been evaluating location options and is proposing a new location of the west-end entry sign to the southwest corner of Highway 62 and Camino Del Cielo.

Mayor Lombardo opened public comments. With no members of the public wishing to speak, public comments were closed.

Council Member Abel spoke favorably of the alternative site at Camino Del Cielo as a Town-owned property with nice visibility.

Council Member Schooler also likes the alternative site at Camino Del Cielo as a Town owned property.

Council Member Denison stated he agrees with previous comments about the alternative location.

Mayor Pro Tem Drozd explained the proposed corner is the perfect spot.

Mayor Lombardo alternative site is a great location and is looking forward to the design process.

RESULT: NO MOTION MADE

13. Town-wide Beautification Program Update - Signage

Town Manager Yakimow presented the staff report, prompting discussion on ideas for Town entry signage.

Mayor Lombardo opened public comments. With no members of the public wishing to speak, public comments were closed.

Council Member Schooler noted the Town has been kicking around branding for three decades and would like to see movement by starting with the 3rd or 4th option for a full project.

Council Member Abel spoke of the current, west entry sign is not on Town property and noted he likes the look of the City of Rancho Mirage signage. Abel stated he would like to start simple instead of a full branding process.

Council Member Denison likes the idea that there is a need for full branding as Council Member Schooler suggested. Seems difficult to come up with signage without knowing what the Town's brand is and suggested option 3 or 4 would be his choice.

Mayor Pro Tem Drozd agrees that PRCC should be involved with the process. The Town has a nice corporate logo and it should be used consistently and would like to include Pioneertown Road as a location for an entry sign.

Mayor Lombardo suggested having the Youth Commission involved in the process and possibly incorporating a gabion-type structure to the sign. Lombardo suggested using the Park and Ride property and an entry sign location on the west-end.

Town Manager Yakimow explained the different components of the provided spectrum.

Community Services Manager Earnest provided information on the potential process as signage development may take through the public art process.

Council Member Schooler asked for an explanation of the branding definition.

Council Member Abel asked if the Town's current communication services vendor, Tripepi Smith does branding work. Yakimow explained they could but would be outside of the current scope of work.

Council Member Denison stated we need a brand, even if we don't implement everything in phase 1.

RESULT: NO MOTION MADE

**Town of Yucca Valley
Town Council Staff Report**



To: Town Council

From: Clayton Rardon, Recreation Supervisor

Date: October 15, 2025

Meeting Date: October 21, 2025

Subject: 2025 Farmers' Market RFP Discussion

Recommendation:

That the Town Council consider the RFP responses and the options for a Farmers' Market and provide direction on the inclusion of food trucks in the 25% "other vendor" category, and provide other policy related direction as desired.

Prior Review:

The Town Council reviewed the item at its meetings of February 18, 2025 and June 17, 2025.

Discussion:

Background

The 2023 Yucca Valley Community Survey Report highlights a strong community interest in expanding local event offerings, with a Farmers' Market ranking as the most desired community event (94% of respondents expressed interest). Given these findings, establishing a Farmers' Market aligns with the Town's goals of fostering desired community events, increasing access to fresh local produce, and enhancing the overall quality of life for residents.

Discussion

RFP for Farmers Market Operator

On February 18, 2025, the Town Council was asked to provide initial direction on a preferred Farmer's Market event concept to be used in the development of an RFP for an entity to operate a Certified Farmers' Market in Yucca Valley at the Founders Plaza location, by an experienced operator.

On June 17, 2025, the Town Council was presented with a revised RFP that incorporated Town Council direction and provided a timeline for completion. The RFP is attached and featured the following requirements:

MARKET STRUCTURE & SCOPE

Certified Farmers' Market Compliance

The Farmers' Market must comply with the California Department of Food and Agriculture (CDFA) regulations and all applicable local, county, and state laws governing certified farmers' markets.

Location

The market will be hosted on Town-owned property at the Founders Plaza/Event Space and should be organized to optimize vendor and customer experience.

Operational Schedule

The Town is seeking proposals that include:

- Seasonal or Year-Round Operation: Operators should provide recommendations based on market feasibility and community demand.
- Market Days & Hours: Operators should recommend the best schedule for the market (e.g., weekday evenings, weekend mornings, etc.).

Vendor Selection Criteria (75% Certified Farmers / 25% Other, each determined by square footage)

Produce vendors must comply with certified farmers' market standards and be carefully curated to maintain quality and community engagement. The market should include:

- Certified Farmers (with a valid, embossed Certified Producers Certificate): Vendors local to Riverside County, San Diego County, Imperial County, Kern County, Los Angeles County, Orange County, and/or San Bernardino County.
- SNAP/EBT Eligibility: The Town desires that the respondent require eligible vendors to accept SNAP/EBT benefits as part of their participation in the market.
- **25% Other Vendors: Non-produce, including but not limited to prepared foods, artisanal crafts, handmade goods, etc.**
- Preference for Experienced Vendors: Operators should prioritize vendors with a track record of quality and compliance.
- **Food Trucks: Food trucks are prohibited at the Yucca Valley Farmers' Market.**
- Animals: Vendors involving the use of live animals as part of their display, attraction, sales, or activities are strictly prohibited. This includes, but is not limited to:
 - Petting zoos
 - Animal rides (e.g., ponies, camels)
 - Live animal exhibits or displays (e.g., reptiles, exotic animals, farm animals)
 - Demonstrations or performances involving animals

OPERATIONAL MANAGEMENT

Market Operator Model

The Town of Yucca Valley seeks to contract with a private entity or nonprofit to manage the Farmers' Market. The selected operator will be responsible for:

- Vendor Recruitment & Management: Ensuring a diverse and high-quality selection of vendors.
- Regulatory Compliance: Adhering to all CDFA and local guidelines.
- Marketing & Advertising: Promoting the market through various media channels.

- **Community Engagement:** Implementing programs that enhance the market experience.
- **Day-to-Day Operations:** Overseeing market logistics, customer experience, and vendor relations.

The selected operator will be expected to run the market with limited Town sponsorship, maintaining financial and operational self-sufficiency.

PROPOSAL REQUIREMENTS

Interested operators must submit a proposal that includes:

1. **Experience & Qualifications:** Describe past experience operating farmers' markets or similar community events.
2. **Operational Plan:** Outline how the market will be managed, including vendor recruitment, compliance measures, and day-to-day operations.
3. **Proposed Schedule:** Recommendations for seasonality and operating days/times.
4. **Marketing & Outreach Plan:** Strategies for promoting the market to residents and visitors.
5. **Financial Model:** Budget proposal, including vendor fee structure, anticipated revenue, provided insurance/indemnity, and any requested Town sponsorship or in-kind services.
6. **Community Benefits:** How the market will support local businesses, food access, and economic development.

RFP Timeline:

- | | |
|---------------------------------------|-------------------|
| • RFP Release Date | July 15, 2025 |
| • RFP Submittal Deadline | September 4, 2025 |
| • RFP Internal Reviews | September, 2025 |
| • Respondent Interviews | October 6, 2025 |
| • RFP Response Review by Town Council | October 21, 2025 |

The RFP garnered two responses from qualified operators, and they are attached. The following are some highlights from the proposal introductions.

The **California Farmers Market Collective (CFMC)** submitted a proposal to manage and operate the Yucca Valley Certified Farmers' Market and offered their record of designing, scaling, and sustaining certified farmers' markets in both mountain and desert communities. According to the company, their management model is grounded in strategic vendor curation, disciplined operations, rigorous regulatory compliance, financial resilience, environmental stewardship, and measurable community impact.

Their proposal promotes a Yucca Valley market that will:

- Expand food access for residents while directly supporting Southern California agriculture
- Activate the downtown corridor, creating recurring economic activity for local businesses
- Serve as an entrepreneurial incubator, providing a low-risk launchpad for emerging food enterprises
- Integrate education and workforce development by collaborating with the Culinary Club at Yucca Valley High School and the Culinary Arts Certificate program at Copper Mountain College

- Advance environmental sustainability by promoting waste reduction and supplying vendors with compostable bags and utensils for purchase on the market

The company promotes their successful track record of operating multi-site markets in comparable communities, and believes they are uniquely positioned to deliver a Yucca Valley Certified Farmers' Market that functions not only as a vibrant commercial venue but also as a strategic civic asset with long-term economic, cultural, and environmental returns.

The **Yucca Valley Founders Plaza Certified Farmers' Market by Lori Herbel** submitted a proposal to utilize her experience and qualifications as the Founder/Manager of the Joshua Tree Certified Farmers' Market, a successful operation that has taken place every Saturday from the hours of 8:00 am to 1:00 pm for the past 18 years in downtown Joshua Tree. Prior to the establishing of the Joshua Tree Certified Farmers' Market, Ms. Herbel was a farmer for 20 years producing crops on 43 acres in Fallbrook California. As a farmer, she personally attended over 2,300 Certified Farmers' Markets in L.A. County, Orange County and San Diego County and held the required Certified Producers Certificate (CPC) during those 20 years of farming experience. Their proposal promotes a Yucca Valley market that will:

- Fulfill the purpose of Certified Farmers' Markets is to help sustain small family farms and to connect community with the farmers that grow their food. This effort was launched by then Governor Jerry Brown. He signed the "Direct Marketing Act" in 1976. Prior to this there were strict regulations on how farmers could sell their produce. Before the "Direct Marketing Act" the regulations were designed to support large scale commercial agriculture, this had nearly eliminated direct sales from the small farmers to customers.
- As of July 1, 2025 California has approximately 700 Certified Farmers' Markets in operation.
- Certified Farmers' Markets are a place where the community can meet the farmer that grows their food.
- It's a place where community is greeted with healthy farm fresh food choices. Most of the farmers pick their produce the day before market so their offerings are very fresh and picked at the peak of nutritional value.
- A well-placed Certified Farmers' Market has the potential of fostering a walking district that compliments and supports surrounding businesses.
- Certified Farmers' Market offerings should not compete with local businesses but should enhance the surrounding businesses which will naturally help bring growth and help revitalize the area it is strategically placed in.

EVALUATION CRITERIA

Proposals were evaluated based on:

- Experience & Qualifications (30%)
- Operational Plan (25%)
- Proposed Schedule & Feasibility (20%)
- Marketing & Outreach Strategy (15%)
- Financial Model & Sustainability (10%)

During the evaluation/interview process, discussion ensued regarding the inclusion of food trucks as part of the 25% “Other Vendors” allowance at the Farmers’ Market. The respondents were divided on their opinion of the value of including food trucks as part of the event. After reviewing the RFP submissions, the Town Council may wish to revisit the prohibition on food trucks prior to awarding the operator contract, determining if a pure Certified Farmers Market is preferred or an event with a broader scope, including food trucks, is desired. With the limited number of eateries within walking distance of Founders Plaza, it could limit the number of people who wanted to attend an event, different from other locations such as Joshua Tree or Palm Springs. However, the goal of this event and other improvements to our downtown could change the need for food trucks in the future.

Alternatives

None recommended.

Fiscal Impact:**Attachments**

1. 2025 Farmers' Market RFP
2. 2025 CFMC Response Packet
3. 2025 Herbel Response Packet
4. 2025-02-18 Town Council - Full Minutes-1674
5. TC Minutes 6.17.2025 DRAFT

Request for Proposals (RFP)

Town of Yucca Valley

Farmers' Certified Market Operator

I. INTRODUCTION

The Town of Yucca Valley is seeking proposals from qualified entities to operate and manage a **Certified Farmers' Market** within the Founders Plaza/Event Space. The selected operator will be responsible for managing vendors, ensuring compliance with state and local regulations, ensuring the safety of the public and vendors, and creating an engaging market experience for residents and visitors.

II. MARKET STRUCTURE & SCOPE

Certified Farmers' Market Compliance

The Farmers' Market must comply with the **California Department of Food and Agriculture (CDFA) regulations** and all applicable local, county, and state laws governing certified farmers' markets.

Location

The market will be hosted on **Town-owned property at the Founders Plaza/Event Space** and should be organized to optimize vendor and customer experience.

Operational Schedule

The Town is seeking proposals that include:

- **Seasonal or Year-Round Operation:** Operators should provide recommendations based on market feasibility and community demand.
- **Market Days & Hours:** Operators should recommend the best schedule for the market (e.g., weekday evenings, weekend mornings, etc.).

Vendor Selection Criteria (75% Certified Farmers / 25% Other, each determined by square footage)

Produce vendors must comply with certified farmers' market standards and be carefully curated to maintain quality and community engagement. The market should include:

- **Certified Farmers (with a valid, embossed Certified Producers Certificate):**
Vendors local to Riverside County, San Diego County, Imperial County, Kern County, Los Angeles County, Orange County, and/or San Bernardino County.
- **SNAP/EBT Eligibility:** The Town desires that the respondent require eligible vendors to accept SNAP/EBT benefits as part of their participation in the market. The Town recognizes that the SNAP/EBT and related WIC programs are currently undergoing significant changes in operations, as administered by the California Department of Public Health (CDPH-WIC). CDPH-WIC is actively working with Certified Producers (farmers) across the state to implement and transition to the new system.
 - As this process evolves, it is the Town's preference that SNAP/EBT acceptance becomes a core component of the Farmers' Market program. Vendors are expected to make good-faith efforts to align with SNAP/EBT eligibility and participation as updated systems and guidelines are clarified by state authorities.
- **25% Other Vendors:** Non-produce, including but not limited to prepared foods, artisanal crafts, handmade goods, etc.
- **Preference for Experienced Vendors:** Operators should prioritize vendors with a track record of quality and compliance.
- **Food Trucks:** Food trucks are prohibited at the Yucca Valley Farmers' Market.
- **Animals:** Vendors involving the use of live animals as part of their display, attraction, sales, or activities are strictly prohibited. This includes, but is not limited to:
 - Petting zoos
 - Animal rides (e.g., ponies, camels)
 - Live animal exhibits or displays (e.g., reptiles, exotic animals, farm animals)
 - Demonstrations or performances involving animals

III. OPERATIONAL MANAGEMENT

Market Operator Model

The Town of Yucca Valley seeks to **contract with a private entity or nonprofit** to manage the Farmers' Market. The selected operator will be responsible for:

- **Vendor Recruitment & Management:** Ensuring a diverse and high-quality selection of vendors.

- **Regulatory Compliance:** Adhering to all CDFA and local guidelines.
- **Marketing & Advertising:** Promoting the market through various media channels.
- **Community Engagement:** Implementing programs that enhance the market experience.
- **Day-to-Day Operations:** Overseeing market logistics, customer experience, and vendor relations.

The selected operator will be expected to run the market with **limited Town sponsorship**, maintaining financial and operational self-sufficiency.

IV. PROPOSAL REQUIREMENTS

Interested operators must submit a proposal that includes:

1. **Experience & Qualifications:** Describe past experience operating farmers' markets or similar community events.
2. **Operational Plan:** Outline how the market will be managed, including vendor recruitment, compliance measures, and day-to-day operations.
3. **Proposed Schedule:** Recommendations for seasonality and operating days/times.
4. **Marketing & Outreach Plan:** Strategies for promoting the market to residents and visitors.
5. **Financial Model:** Budget proposal, including vendor fee structure, anticipated revenue, provided insurance/indemnity, and any requested Town sponsorship or in-kind services.
6. **Community Benefits:** How the market will support local businesses, food access, and economic development.

V. EVALUATION CRITERIA

Proposals will be evaluated based on:

- **Experience & Qualifications (30%)**
- **Operational Plan (25%)**
- **Proposed Schedule & Feasibility (20%)**

- **Marketing & Outreach Strategy (15%)**
 - **Financial Model & Sustainability (10%)**
-

VI. SUBMISSION PROCESS & TIMELINE

Submission Deadline: September 4, 2025

Submission Format: Proposals must be submitted electronically in PDF format.

Submission Contact: Lesley Copeland, lcopeland@yucca-valley.org

Questions & Inquiries: Clayton Rardon, crardon@yucca-valley.org

VII. CONTRACT TERMS

The selected operator will enter into an agreement with the Town of Yucca Valley. Performance will be reviewed annually, with potential contract renewal based on compliance and market success.

See Appendix A for insurance requirements.

VIII. ADDITIONAL REQUIREMENTS (drawing on Rohnert Park and South Gate’s RFPs)

- **Financial Arrangements:** Operator must propose a revenue-sharing model with the Town or a rental agreement for market space use.
- **Insurance & Liability:** Operator must provide proof of liability insurance as per municipal requirements. See Appendix A
- **Community Outreach:** Proposals should include plans for health education, nutrition awareness, and community engagement programming.
- **Compliance & Reporting:** The operator will provide quarterly reports detailing vendor performance, customer engagement metrics, and financial statements.
- **Facility Maintenance:** The operator will ensure cleanliness and adherence to local environmental and health regulations.

The Town of Yucca Valley reserves the right to accept or reject any proposal based on the best interests of the community.

IX. ATTACHMENTS

[Attach any relevant documents, including sample agreements, zoning maps, or regulatory guidelines]

Appendix A

Insurance Requirements

The CONTRACTOR shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the CONTRACTOR, their agents, representatives, employees, or subcontractors.

MINIMUM SCOPE AND LIMIT OF INSURANCE:

Coverage shall be at least as broad as:

1. Commercial General Liability (CGL): Insurance Services Office (ISO) Form CG 00 01 covering CGL on an “occurrence” basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than \$1,000,000 per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit.
3. Workers’ Compensation insurance as required by the State of California, with Statutory Limits, and Employers’ Liability insurance with a limit of no less than \$1,000,000 per accident for bodily injury or disease.

If the CONTRACTOR maintains broader coverage and/or higher limits than the minimums shown above, the TOWN requires and shall be entitled to the broader coverage and/or the higher limits maintained by the CONTRACTOR. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the TOWN.

Self-Insured Retentions

Self-insured retentions must be declared to and approved by the TOWN. At the option of the TOWN, either: the contractor shall cause the insurer shall to reduce or eliminate such self-insured retentions as respects the TOWN, its officers, officials, employees, and volunteers; or the CONTRACTOR shall provide a financial guarantee satisfactory to the TOWN guaranteeing payment of losses and related investigations, claim administration, and defense expenses. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or TOWN.

OTHER INSURANCE PROVISIONS:

Additional Insured - The TOWN, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the CONTRACTOR including materials, parts, or equipment furnished in connection with such work or operations and automobiles owned, leased, hired, or borrowed by or on behalf of the CONTRACTOR. General liability coverage can be provided in the form of an endorsement to the CONTRACTOR's

insurance at least as broad as one of the following ISO ongoing operations Forms: CG 20 10 or CG 20 26 or CG 20 33 (not allowed from subcontractors), or CG 20 38.

Primary Insurance - For any claims related to this project, the CONTRACTOR's insurance coverage shall be primary insurance coverage at least as broad as ISO CG 20 01 04 13 as respects the TOWN, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the TOWN, its officers, officials, employees, or volunteers shall be excess of the CONTRACTOR's insurance and shall not contribute with it.

Notice of Cancellation - CONTRACTOR shall provide immediate written notice if (1) any of the required insurance policies is terminated; (2) the limits of any of the required policies are reduced; (3) or the deductible or self-insured retention is increased. In the event of any cancellation or reduction in coverage or limits of any insurance, CONTRACTOR shall forthwith obtain and submit proof of substitute insurance.

Acceptability of Insurers - Insurance is to be placed with insurers authorized to conduct business in the state with a current A.M. Best rating of no less than A: VII, unless otherwise acceptable to the Entity.

Waiver of Subrogation - The CONTRACTOR hereby grants to the TOWN a waiver of any right to subrogation which any insurer of the CONTRACTOR may acquire against the TOWN by virtue of the payment of any loss under such insurance. The CONTRACTOR agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether the TOWN has received a waiver of subrogation endorsement from the insurer. However, the Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of the TOWN for all work performed by the Company, its employees, agents and subcontractors.

Verification of Coverage - CONTRACTOR shall furnish the TOWN with original Certificates of Insurance including all required amendatory endorsements (or copies of the applicable policy language effecting coverage required by this clause) and a copy of the Declarations and Endorsement Page of the CGL policy listing all policy endorsements to Town before work begins. However, failure to obtain the required documents prior to the work beginning shall not waive the CONTRACTOR's obligation to provide them. The TOWN reserves the

right to require complete, certified copies of all required insurance policies, including endorsements, required by these specifications, at any time.

Subcontractors – The CONTRACTOR shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and CONTRACTOR shall ensure that TOWN is an additional insured on insurance required from subcontractors. For CGL coverage subcontractors shall provide coverage with a form at least as broad as CG 20 38 04 13.

Special Risks or Circumstances - TOWN reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other circumstances.



California Farmers Market Collective

Proposal to Operate the Yucca Valley Certified Farmers' Market

Submitted to:

Lesley Copeland, CMC
Town of Yucca Valley
Email: lcopeland@yucca-valley.org

Submitted by:

California Farmers Market Collective
PO BOX 272
Skyforest, CA
av@cafarmersmarket.com
773-392-0082

Date: 09/02/2025

I. Executive Summary

The California Farmers Market Collective (CFMC) is pleased to submit this proposal to manage and operate the Yucca Valley Certified Farmers' Market. CFMC has a proven record of designing, scaling, and sustaining certified farmers' markets in both mountain and desert communities. Our management model is grounded in strategic vendor curation, disciplined operations, rigorous regulatory compliance, financial resilience, environmental stewardship, and measurable community impact.

The proposed Yucca Valley market will:

- Expand food access for residents while directly supporting Southern California agriculture
- Activate the downtown corridor, creating recurring economic activity for local businesses
- Serve as an entrepreneurial incubator, providing a low-risk launchpad for emerging food enterprises
- Integrate education and workforce development by collaborating with the Culinary Club at Yucca Valley High School and the Culinary Arts Certificate program at Copper Mountain College
- Advance environmental sustainability by promoting waste reduction and supplying vendors with compostable bags and utensils for purchase through the market

With a successful track record of operating multi-site markets in comparable communities, CFMC is uniquely positioned to deliver a Yucca Valley Certified Farmers' Market that functions not only as a vibrant commercial venue but also as a strategic civic asset with long-term economic, cultural, and environmental returns.

II. Organizational Experience and Core Competencies

St. Bernardine Farmers Market (Wednesdays)

Location: St. Bernardine Medical Center, San Bernardino, CA

Vendor Set-Up: 8:30 AM – 9:45 AM

Market Hours: 10:00 AM – 2:30 PM

Community Role: Hospital-based market improving food access for patients, staff, and residents; strong health and nutrition focus.

Twin Peaks Farmers Market (Thursdays)

Location: 26012 CA-189, Twin Peaks, CA

Vendor Set-Up: 12:30 PM – 1:30 PM

Market Hours: 2:00 PM – Dusk

Community Role: Year-round evening market providing local produce and artisan goods, serving as a community hub for working families.

Big Bear Lake Farmers Market (Fridays)

Location: 41220 Park Ave, Big Bear, CA 92315

Vendor Set-Up: 1:00 PM – 2:30 PM

Market Hours: 3:00 PM – 8:00 PM

Community Role: Destination market aligned with weekend tourism; integrates produce, prepared foods, and artisanal crafts.

Rim of the World Farmers Market (Sundays)

Location: Rim High School, 27400 CA-18, Lake Arrowhead, CA 92352

Vendor Set-Up: 8:00 AM – 9:30 AM

Market Hours: 10:00 AM – 3:00 PM

Community Role: Culminates the weekly circuit, expanding food access while reinforcing regional connectivity.

Core competencies demonstrated across these operations include:

- Vendor acquisition and strategic curation to ensure diversity, quality, and consumer appeal
- Regulatory compliance and governance in alignment with CDFA requirements
- Complex multi-site logistics with coordinated scheduling and operational consistency
- Community activation and placemaking through partnerships, cultural programming, and integration with local business ecosystems

III. Operational Plan

Vendor Recruitment and Management

- CFMC respects the Town's objective to maintain a farmer-centered market. However, based on extensive operational experience, a rigid 75% farmer requirement is not feasible during the early years of market development.
- Industry benchmarks and our own performance data show that 25–40% of vendor square footage is a sustainable baseline for certified farmers. We recommend beginning with 20–30% farmers at launch, with a structured plan to grow toward 40–45% as market participation stabilizes and expands.
- To further strengthen economic impact, we encourage the Town to reconsider the inclusion of hot food vendors. Hot food enhances the customer experience while also functioning as a business incubator for local culinary entrepreneurs. Farmers' markets across California

demonstrate that these vendors frequently transition into brick-and-mortar establishments, driving long-term economic growth.

- All vendors—whether farmers, prepared food, or artisans—will be rigorously vetted to ensure compliance, quality standards, and alignment with community values.
- CFMC will remain fully compliant with all restrictions, including the prohibition of food trucks and live animals.

Market Operations

- A dedicated Market Manager will oversee weekly execution, including logistics, vendor coordination, compliance monitoring, and customer engagement.
- Market design will prioritize visibility, accessibility, and smooth visitor flow to maximize both customer experience and vendor performance.
- CFMC will establish regular communication channels with vendors to align expectations, provide feedback, and reinforce operational excellence.

Compliance and Reporting

- Full adherence to CDFA and Town of Yucca Valley requirements.
- Quarterly reports to the Town covering vendor mix, sales performance, attendance data, and community engagement outcomes.

IV. Proposed Schedule

Yucca Valley Certified Farmers' Market

- Day: Fridays
- Hours: 3:00 PM – 8:00 PM
- Season: November through April

The seasonal Friday evening format creates a high-value destination experience at the end of the week, aligning with cooler weather patterns and regional consumer behavior. The market will stimulate downtown activity, encourage cross-shopping with nearby businesses, and establish Yucca Valley as a cultural and economic anchor within the Morongo Basin.

V. Marketing and Outreach Strategy

Multi-Channel Promotion

- Leverage regional print, digital, and Town of Yucca Valley communication channels to maximize reach.
- Deploy CFMC's dedicated social media marketing team to produce vendor highlights, cross-promotions with local businesses, and spotlights on cultural assets—including integration

with the vibrant Joshua Tree music scene.

- Distribute monthly digital newsletters featuring curated vendor stories, seasonal recipes, and thematic programming to build brand loyalty and repeat visitation.

Community Engagement

- Host seasonal events featuring live music, chef demonstrations, and wellness activities to drive foot traffic and create memorable experiences.
- Partner directly with Yucca Valley High School's Culinary Club and Copper Mountain College's Culinary Arts Certificate program to create student showcases, providing workforce development and entrepreneurial training.
- Facilitate participation of local artists and youth groups, positioning the market as a cultural as well as economic hub.

VI. Financial Model

Vendor Fee Structure

- Vendors will pay either 10% of gross daily sales plus \$2, or a flat rate of \$45—whichever is greater.
- This hybrid pricing model ensures scalability for high-performing vendors while remaining accessible to new and emerging businesses.

Revenue Allocation

- Staffing and management for weekly market execution
- Marketing, communications, and community programming, including vendor spotlighting, coordinated social media campaigns, live event shout-outs, and cross-promotion of local businesses and musical talent
- \$2 million liability insurance coverage provided through Campbell Risk Management, plus Workers' Compensation coverage
- Site logistics including signage, safety, equipment, and waste management infrastructure

Town Partnership and Support

- Request for in-kind support such as signage, restrooms, and waste disposal
- Willingness to structure financial arrangements via flat rental or revenue-sharing models

Risk Management

- \$2 million liability insurance policy through Campbell Risk Management
- Workers' Compensation compliance for all staff
- Quarterly financial and operational reviews shared transparently with the Town

VII. Community Impact and Value Proposition

- Local Producer Support: Expanded market channels for certified farmers across Southern California
- Food Access: Enable acceptance of SNAP/EBT and WIC benefits, ensuring inclusivity across income levels
- Economic Development: Increase downtown commerce, strengthen local dining and retail, and incubate new culinary ventures through hot food vendors
- Tourism Activation: Position Yucca Valley as a seasonal attraction for residents and visitors alike
- Employment & Youth Engagement: Active collaboration with the Yucca Valley High School Culinary Club and Copper Mountain College Culinary Arts Certificate program to provide real-world training, entrepreneurial opportunities, and workforce development
- Community Contributions: CFMC is committed to giving back by making regular donations to the Boys & Girls Club, ensuring that the market's success directly benefits youth development programs in the region.
- Environmental Impact: Strong sustainability practices, including recycling, waste reduction, and promotion of compostable bags and utensils provided directly through the market for vendor use, helping reduce plastic waste and reinforcing Yucca Valley's environmental leadership

VIII. Governance and Accountability

- Quarterly reporting to the Town detailing financial performance, attendance, vendor mix, and community outcomes
- Commitment to environmental stewardship, including recycling, composting, waste reduction, and direct provision of compostable materials to vendors
- Structured communication with Town representatives to ensure strategic alignment and proactive issue resolution

IX. Conclusion

The California Farmers Market Collective offers the Town of Yucca Valley a seasoned, results-oriented partner with demonstrated expertise in managing successful certified farmers' markets. Our integrated approach combines:

- Strategic vendor curation and retention
- Operational excellence and regulatory compliance
- Entrepreneurship incubation and workforce development

- Cultural and community engagement
- Direct community reinvestment through donations to the Boys & Girls Club
- Sustainability leadership through compostable materials and waste reduction

CFMC's model balances agricultural integrity with pragmatic vendor composition, ensuring long-term growth while maintaining the market's farmer-focused identity. By including hot food vendors, the market doubles as an incubator for small businesses, further catalyzing Yucca Valley's local economy.

Equally, partnerships with Yucca Valley High School's Culinary Club and Copper Mountain College's Culinary Arts Certificate program will transform the market into a living classroom—preparing the next generation of chefs, food entrepreneurs, and community leaders.

With this foundation, CFMC is uniquely positioned to deliver a thriving, resilient, and community-celebrated Yucca Valley Certified Farmers' Market—an initiative that advances food access, strengthens the agricultural economy, reinvests in youth programs like the Boys & Girls Club, and activates Yucca Valley's downtown as a cultural and civic destination.

Attachments (to be provided):

- Organizational Profile
- Sample Vendor Agreement
- Proof of \$2M liability insurance (Campbell Risk Management)

Sincerely,

California Farmers Market Collective

Alexander Vallejos

av@cafarmersmarket.com

California Farmers Market Collective

Vendor Policies and Procedures Agreement

This Vendor Policies and Procedures Agreement ("Agreement") is entered into by and between California Farmers Market Collective ("Market Management") and the undersigned vendor ("Vendor").

Execution of this Agreement signifies Vendor's commitment to adhere to all terms herein and to any supplemental site-specific regulations issued by Market Management.

Market Operations

1.1 Schedule and Set-Up – Vendors may commence booth set-up only at the designated access time provided by Market Management. Booths must be fully operational no later than thirty (30) minutes prior to the official opening of the Market.

1.2 Market Hours – Market hours will be defined and communicated by Market Management. Vendors are strictly prohibited from initiating teardown or vacating their assigned booth space before the official close of the Market without prior written authorization.

Vendor Responsibilities

2.1 Booth Management – Vendor is solely accountable for the management, staffing, and security of their assigned booth, inclusive of all merchandise, equipment, payment systems, and personal property.

2.2 Safety and Maintenance – Vendors must maintain a clean, safe, and hazard-free booth environment. At the conclusion of the Market, booths must be restored to their original condition. A \$25.00 clean-up fee may be imposed for non-compliance.

2.3 Equipment Securing – All tents and booth structures must be properly anchored with no less than twenty (20) pounds of weight per tent leg, or as otherwise specified by Market Management.

Attendance and Cancellation

3.1 Attendance Commitment – Vendors are expected to attend all dates for which they are registered unless excused in advance by Market Management.

3.2 Cancellation Policy – Vendors must provide no less than forty-eight (48) hours' written notice to cancel participation in any Market date. Repeated no-shows or late cancellations may result in suspension or permanent revocation of participation privileges.

Conduct and Compliance

4.1 Professional Conduct – Vendors must operate in a manner that is professional, courteous, and compliant with all applicable laws. Disruptive conduct—including but not limited to harassment, aggressive sales tactics, excessive noise, or disorderly behavior—will be grounds for immediate removal and potential permanent disqualification.

4.2 Vendor Kindness and Clarity Policy – Vendors are expected to treat fellow vendors, customers, and Market staff with professionalism, respect, and clear communication. Any threats, acts of violence, or intimidation toward another vendor or Market participant will result in a Market ban. Market Management reserves full discretion to determine whether such a ban is temporary or permanent based on the severity of the incident.

4.3 Regulatory Compliance – Vendors shall comply with all applicable federal, state, and local laws, ordinances, and regulations, including but not limited to licensing, taxation, health and safety, and food handling. Vendors are responsible for obtaining and maintaining all required permits and certifications. Proof of compliance must be provided upon request.

Vendor Fees

5.1 Standard Vendor Fee – Booth fees shall be calculated as a minimum of \$45 or 10% of gross sales plus \$2, whichever is greater.

5.2 Applicability – This fee policy applies to all vendors unless prior written approval for an alternative arrangement has been granted by Market Management.

5.3 Purpose of Fees – Vendor fees support the ongoing operational and marketing investments of the Market, including advertising, media campaigns, and infrastructure improvements to enhance attendance and vendor sales opportunities.

5.4 Payment Schedule – Payment is due in full onsite at the conclusion of each event unless prior written arrangements have been approved by Market Management.

Insurance and Indemnification

6.1 Insurance Requirement – All vendors are required to obtain and maintain general liability insurance for the duration of their participation. Vendors are not covered under Market Management's insurance policies. Proof of insurance must be provided upon request. Recommended providers include Campbell Risk Management and Next Insurance.

6.2 Indemnification – Vendor shall indemnify, defend, and hold harmless California Farmers Market Collective, its officers, employees, agents, and volunteers ("Indemnitees") from and against all claims, liabilities, damages, losses, costs, and expenses, including reasonable attorneys' fees, arising from Vendor's participation in any Market.

Authority of Market Management

Market Management retains full and exclusive authority to interpret, apply, and enforce the terms of this Agreement and all Market policies, including but not limited to the authority to:

- Approve, deny, or revoke vendor participation
- Assign, reassign, or relocate booth spaces
- Issue warnings, suspensions, or permanent removals for violations

All decisions by Market Management are final and binding.

Termination

Market Management reserves the right to terminate this Agreement and revoke Vendor's participation at any time, with or without cause, by written notice. In the event of termination for cause, no refunds will be issued.

Acknowledgment

By signing below, Vendor acknowledges they have read, understood, and agree to comply with the terms of this Agreement and all applicable rules and regulations. Failure to comply may result in immediate removal and forfeiture of participation rights.

Vendor Name (Print): _____

Signature: _____

Date: _____

Contact Information

Alexander Vallejos – Owner & Executive Director of Markets – av@cafarmersmarket.com

Justin Solis – Market Operations Coordinator – justinsolis.fmc@gmail.com

California Farmers Market Collective

Organization Profile

Prepared by:

Alexander Vallejos

Email: av@cafarmersmarket.com

Organization Profile

California Farmers Market Collective (CFMC)

About Us

The California Farmers Market Collective (CFMC) is a mission-driven, regionally focused organization specializing in the design, management, and long-term sustainability of certified farmers' markets. With a proven operational footprint across San Bernardino County, CFMC combines entrepreneurial innovation with community development principles to create markets that are both economically self-sustaining and socially impactful.

Our collective approach positions farmers' markets as more than retail spaces — they serve as platforms for local entrepreneurship, community engagement, environmental stewardship, and workforce development. By aligning public health goals, cultural enrichment, and small-business incubation within a single operating framework, CFMC delivers markets that generate measurable economic, social, and cultural returns on investment.

Mission Statement

To operate and expand certified farmers' markets that provide equitable access to local food, foster economic development for small businesses, and enhance community well-being through sustainable practices and cultural programming.

Vision Statement

To establish farmers' markets as cornerstone institutions within California communities, serving simultaneously as economic engines, cultural anchors, and educational platforms that strengthen regional resilience and quality of life.

Organizational Footprint

CFMC currently manages four certified farmers' markets strategically distributed across mountain and desert regions. This circuit-based model maximizes vendor revenue potential while ensuring that fresh, local food is consistently accessible to diverse communities throughout the week.

- St. Bernardine Farmers Market (Wednesdays, 10:00 AM – 2:30 PM, San Bernardino, CA) – A weekday hospital-based market improving food access for patients, staff, and residents while reinforcing nutrition education.
- Twin Peaks Farmers Market (Thursdays, 2:00 PM – Dusk, Twin Peaks, CA) – An evening community hub offering produce and artisan goods, strategically timed for post-work shopping and gathering.

- Big Bear Lake Farmers Market (Fridays, 3:00 PM – 8:00 PM, Big Bear, CA) – A destination market aligned with tourism cycles, combining produce, prepared foods, and crafts to maximize regional economic impact.
- Rim of the World Farmers Market (Sundays, 10:00 AM – 3:00 PM, Lake Arrowhead, CA) – A Sunday market completing the weekly rotation, providing steady food access and strengthening farm-to-community connections.

Strategic Differentiators

- 1 Financial Sustainability – Balanced vendor fee structure (10% of gross daily sales + \$2 or \$45 flat, whichever is greater).
- 2 Risk Management & Compliance – \$2 million liability insurance via Campbell Risk Management; compliance with CDFA and municipal ordinances.
- 3 Marketing & Community Engagement – In-house marketing team amplifies vendors, local businesses, and cultural assets, particularly the Joshua Tree music scene.
- 4 Educational Partnerships – Collaborations with Yucca Valley High School Culinary Club and Copper Mountain College Culinary Arts Certificate program.
- 5 Environmental Stewardship – Waste reduction, recycling, and compostable materials adoption; vendors access compostable supplies directly from CFMC.
- 6 Vendor Ecosystem Development – Markets function as incubators, enabling small food businesses to transition into permanent establishments.

Core Values

- Community-Centered Growth: Markets are designed as civic assets that build bridges among residents, vendors, and organizations.
- Sustainability by Design: Operations reduce environmental impact and model best practices.
- Cultural Integration: Markets amplify local identity through music, art, and culinary traditions.
- Equity & Accessibility: Inclusive fee structures, SNAP/EBT acceptance, and proactive vendor outreach.
- Accountability: Transparent governance with quarterly reporting on performance and outcomes.

Programs & Services

- Market Management & Operations – End-to-end certified farmers' market management.
- Vendor Development & Support – Structured onboarding, mentoring, and compliance assistance.

- Marketing & Communications – Social media campaigns, promotions, and vendor highlights.
- Community Programming – Live music, culinary demonstrations, cultural showcases, wellness activities.
- Educational Integration – Partnerships with schools and colleges for training and exposure.
- Environmental Stewardship – Vendor requirements and consumer education for sustainability.

Impact Framework

- 1 Economic – Vendor sales growth, business incubation, foot traffic, and tourism activation.
- 2 Social – Community engagement, educational partnerships, and cultural programming.
- 3 Health – Access to fresh, locally grown foods and public health alignment.
- 4 Environmental – Waste reduction, compostable adoption, and site cleanliness.

Contact Information

California Farmers Market Collective

Alexander Vallejos

Email: av@cafarmersmarket.com

Farmers Market Vendor Percentage Breakdown Report (2025)

Prepared for: California Farmers Market Collective

Prepared by: Strategic Analysis Team

Date: September 2025

Executive Summary

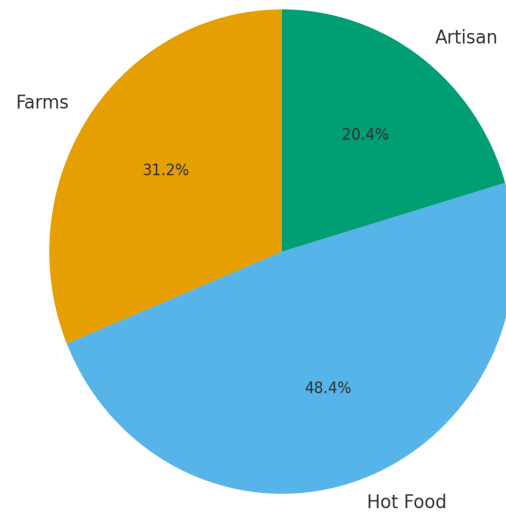
This report presents a percentage-based analysis of vendor performance across three farmers markets: Rim of The World, Big Bear, and Twin Peaks. Vendor categories include Farms, Hot Food, and Artisans. The analysis highlights relative contributions within each market, removing monetary figures to focus on proportional significance and market positioning. Hot Food vendors consistently account for the largest share of revenues across all markets. Farms contribute strongly in Rim of The World and Twin Peaks, while Artisans show particular strength in Big Bear. This proportional breakdown underscores the differentiated roles of each vendor type in shaping market identity.

Vendor Type Percentage Breakdown

Vendor Type	Rim of The World %	Big Bear %	Twin Peaks %	Overall %
Farms	35.6%	26.1%	35.6%	31.2%
Hot Food	38.7%	49.0%	58.7%	48.4%
Artisan	25.8%	24.9%	5.7%	20.4%

Figure 1: Overall Vendor Type Percentage Breakdown

Overall Vendor Type Percentage Breakdown



The overall percentage breakdown reveals that Hot Food vendors contribute nearly half of all vendor revenues, underscoring their dominance in shaping consumer spending behavior. Farms contribute approximately one-third overall, reflecting their role as a cornerstone of farmers market identity. Artisans, while representing about 20% of revenues, deliver differentiated experiences and add cultural and community value that extends beyond their direct financial impact.

Conclusion

In conclusion, the vendor financial landscape across these three farmers markets presents both consistency and differentiation opportunities. While Hot Food dominates overall, the unique strengths of Farms and Artisans in specific markets should guide targeted growth strategies. By aligning vendor mix management with consumer demand and leveraging market-specific brand identities, each farmers market can enhance both financial performance and community impact.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
09/02/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Pro Insur, Inc dba Campbell Risk Management 9595 Whitley Drive, Suite 204 Indianapolis, IN 46240 Larry Spilker Ext 203	CONTACT NAME: Larry Spilker ext 203 PHONE (A/C, No, Ext): 317-848-9075 E-MAIL ADDRESS: lspilker@campbellrisk.com FAX (A/C, No): 317-848-9093														
INSURED ca famers market collective 28371 altamont court skyforest California 92385	<table border="1"><thead><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr></thead><tbody><tr><td>INSURER A : HANOVER INSURANCE GROUP</td><td>22292</td></tr><tr><td>INSURER B :</td><td></td></tr><tr><td>INSURER C :</td><td></td></tr><tr><td>INSURER D :</td><td></td></tr><tr><td>INSURER E :</td><td></td></tr><tr><td>INSURER F :</td><td></td></tr></tbody></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : HANOVER INSURANCE GROUP	22292	INSURER B :		INSURER C :		INSURER D :		INSURER E :		INSURER F :	
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COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
☒	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:	☒	☒	AAV10963 LHW D481967	04/20/2025	04/20/2026	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000
☐	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ HIRED AUTOS ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
☐	UMBRELLA LIAB EXCESS LIAB DED ☐ RETENTION \$ ☐						EACH OCCURRENCE \$ AGGREGATE \$
☐	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	☐	☐				PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Those usual to the Insured's operation. Blanket additional Insured applies per coverage form 421-2915 06 15. Certificate holder, if any, is hereby an additional insured.

CERTIFICATE HOLDER

CANCELLATION

Rim of the World USD
4740 San Moritz Way Crestline, California 92325

CA Schools Risk Management
1950 S Sunwest Ln, San Bernardino, CA 92408

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

John C. Campbell

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Yucca Valley Founders Plaza Certified Farmers' Market
Yucca Valley, California 92284

Introduction to Certified Farmers' Markets:

The purpose of Certified Farmers' Markets is to help sustain small family farms and to connect community with the farmers that grow their food.

This effort was launched by then Governor Jerry Brown. He signed the "Direct Marketing Act" in 1976. Prior to this there were strict regulations on how farmers could sell their produce. Before the "Direct Marketing Act" the regulations were designed to support large scale commercial agriculture, this had nearly eliminated direct sales from the small farmers to customers.

As of July 1, 2025 California has approximately 700 Certified Farmers' Markets in operation.

Certified Farmers' Markets are a place where the community can meet the farmer that grows their food.

It's a place where community is greeted with healthy farm fresh food choices. Most of the farmers pick their produce the day before market so their offerings are very fresh and picked at the peak of nutritional value.

A well placed Certified Farmers' Market has the potential of fostering a walking district that compliments and supports surrounding businesses.

Certified Farmers' Market offerings should not compete with local businesses but should enhance the surrounding businesses which will naturally help bring growth and help revitalize the area it is strategically placed in.

Proposal Requirements

1. Experience and Qualifications:

My name is Lori Herbel, my experience and qualifications include Founder/Manager of the Joshua Tree Certified Farmers' Market which has been in successful operation every Saturday from the hours of 8:00 am to 1:00 pm for the past 18 years in downtown Joshua Tree.

Prior to the establishing of the Joshua Tree Certified Farmers' Market, I was a farmer for 20 years producing crops on 43 acres in Fallbrook California. During my tenure as a farmer, I personally attended over 2,300 Certified Farmers' Markets in L.A. County, Orange County and San Diego County and held the required Certified Producers Certificate (CPC) during those 20 years of farming experience.

2. Operational Plan:

The day-to-day management and compliance of the Market will follow the attached "Yucca Valley Founders Plaza Certified Farmers' Market Regulations".

Recruitment of farmers/vendors will be an ongoing carefully balanced identification of the needs and desires of the farmers/vendors and the community with emphasis being on healthy food choices for the community.

3. Proposed Schedule:

Recommendations regarding the operations of the Market would include an all-year-round venue. It is important to create this continuity and dependably for the farmers/vendors and the community.

An all-year-round venue will greatly add to the overall viability and long-term success of the Market.

Taking into consideration the two Markets in close proximity of the proposed Yucca Valley Founders Plaza Certified Farmers' Market, one being

on Saturday and the other on Sunday, I would propose market operation day to be on Wednesdays from 8:00 am to 1:00 pm. This I believe would give the best chance to allow viability for all three Farmers' Market venues.

4. Marketing and Outreach:

Strategies regarding promoting the Market to residents and visitors requires the operator of a Market to layout initially and ongoing advertising dollars as well as the use of social media. It is the responsibility of the operator to create an atmosphere of viability and sustainability and fun for the farmer/vendor and the community. Advertising builds the overall long-term success of a Farmers' Market. Without support from the community the farmers will not be able to afford to come to the Market, this is where advertising dollars become an essential component of a Certified Farmers' Market.

With all of the above in mind, it would be my plan on opening day to contract to have a three-hour live radio broadcast with the local radio station along with ongoing contracted monthly advertising with the station. There are people that read the local newspaper so that would be utilized as well as a way to promote the attendance of the Market. Updated weekly social media posts are a must, as many people use this venue for their source of current information. A website would be utilized as well as a source of promotional information.

5. Financial Model:

A. Budget Proposal

It is ultimately the responsibility of the operator to create success for the Farmers/Vendors and the community. As previously stated, dollars provided for advertising by the operator needs be generously distributed initially and on an ongoing basis to expect success. If Farmers cannot make enough money to make their trip to the desert worthwhile and provide for their farming operations they will stop coming and the word will get out quickly

in the farming community. There are Markets in existence that lose their farmers and end up with only crafters and food vendors.

B. Vendor Fee Structure

The Farmers will be on a percentage fee structure. If they have a good day then the Market has a good day as well. It is strictly on the honor system.

Other vendors may be charged a very reasonable flat fee.

C. Anticipated revenue would be difficult to estimate. Factors such as number of Farmers/Vendors in attendance, the effect of the two Markets in close proximity and the ongoing advertising dollar layout are all considerations.

I would estimate that the Market operator may not see any significant profit for six months to a year.

D. The Market will carry \$2,000,000 per occurrence/\$4,000,000 aggregate from Campbellriskmanagement.com

This company specializes in Farmers Market Insurance.

All insurance provisions will be met according to the Town's requirements as stated in Appendix A of the "Request for Proposals (RFP)".

E. Town sponsorship or in-kind services

Since the ultimate responsibility for the success of the Market will rest on the operator there will be no requests from the Town except for goodwill wishes.

6. Community Benefits:

The Benefits to the community include access to farm fresh healthy food choices. A social gathering place wherein people can visit with each other making vital connections and where the community can get to know the farmers that grow their food.

With the wonderful placement of the Market at Founders Plaza this will no doubt help create a walking district for the Old Town area of Yucca Valley that complements and encourages local businesses and their growth.

Local non-profits will have opportunities to gain interest in their mission by setting up a table free of charge. They would still be expected to follow all Market regulations as well as insurance requirements.

California WIC, Senior Farmers' Market Nutrition Program and EBT will be offered by some of the farmers with the goal to include all farmers.

VIII. ADDITIONAL REQUIREMENTS

Financial Requirements:

As the proposed operator of the proposed "Yucca Vally Founders Plaza Certified Farmers' Market" a rental agreement would be desired with the Town. There are no specifics at this time and are open to the Town's desires regarding an annual rental agreement.

Insurance and Liability:

Proof of insurance will be provided per Appendix A,
The Market will carry 2 million dollar per occurrence with a 4 million dollar aggregate from Campbellriskmanagement.com

In addition, the Farmers/Vendors will be required to obtain and file proof of insurance with the Market operator annually, liability insurance with a minimum of 1 million dollar per occurrence with a 2 million aggregate limit, naming the Town of Yucca Valley, it's officers, officials, employees, and volunteers, 57090 Twentynine Palms Hwy, Yucca Valley, CA 92284, as additional insured or their policy must contain a blanket additional insured endorsement.

The Farmers/Vendors will be required to obtain and file proof of insurance with the Market Manager annually, liability insurance with a minimum of 1 million dollar per occurrence with a 2 million aggregate limit naming the "Yucca Valley Founders Plaza Certified Farmers' Market" as additional

insured or the policy must contain a blanket additional insured endorsement.

Community Outreach:

Health education will be emphasized by focusing and offering only healthy food choices in the Market. The community will have the opportunity to get to know the farmers that grown their food and ask questions of the farmers regarding their growing practices.

Children's programs and schools will be welcomed by the Market operator and Management to come and experience and ask questions of the real farmers that grow their food.

Compliance and Reporting:

As the proposed operator, it is desired to take full responsibility as a private entity for the proposed Yucca Valley Founders Plaza Certified Farmers' Market and do not desire reporting to the Town of Yucca Valley.

Facility Maintenance:

The site will be as clean or cleaner than at the beginning of the Market Day. The restrooms will be clean and there will be no trash. Any trash accumulated by the Market will be taken and disposed of properly by Management.

Thank you very much for the opportunity to submit this proposal. May I respectfully suggest that the decision makers for the submitted RFP's visit the named RFP's Certified Farmers' Markets to help make informed assessments for their ultimate choice.

Sincerely,

Lori Herbel

Yucca Valley Founders Plaza Certified Farmers' Market
Yucca Valley, California 92284

Regulations

1. The Market Manager reserves the right to accept new growers, vendors and or commodities, based on availability of space and type of commodity. Participants shall obtain approval from the Market Manager before introducing any new product at the Market.
2. The Market Manager assigns and reassigns all spaces.
3. Spaces are not guaranteed; management reserves the right to allow or refuse a vendor to sell their products at the Yucca Valley Founders Plaza Certified Farmers' Market.
4. Vendors must give a two-day advance notice if they are unable to attend. Emergencies are an exception, but they must be communicated to the Market Manager via phone call. (760) 420-7529

5. Set-up and Departure

- Set-up is between 6:00 am and 8:00 am
No one is allowed to set-up until Market staff has placed the safety signs (STOP ROAD CLOSED) and the orange cones at the North and South ends of the Market
- A vendor that needs to back up in the Market MUST have a spotter.
- No Vendor is allowed to leave the Market until 1:30 pm and until all shoppers have left the premises
- All signage that is moved by Vendors to enter or leave the Market must be replaced in its original location
- Vendors that drive into the Market space must drive at a slow walking speed, two miles an hour
- Arrival by 7:30 am and ready to sell by 8:00 am
- Arriving after 7:30 is considered late
- Vendors may have to offload as determined by the space
- Empty boxes and surplus merchandise must be stored safely out of view, being careful to avoid any tripping hazards
- Canopies are recommended for shade and comfort for vendors and guests
- Canopies must be weighted down with sandbags for often-windy conditions
- Commercial or improvised sandbags must weigh at least 30 pounds each

- One sandbag (sand filled only) for each canopy leg is required
 - Straps, not bungees, are required to tie down to vehicle to further protect from unpredictable windy conditions
- All vendor equipment, canopies, tables, table coverings, sandbags and straps must be in good condition
 - Before departure, Vendor area must be clean and free of debris
 6. Everyone needs to be kind and courteous to their fellow vendors and our customers. Disruption of the peace of the Market is a violation of the Market rules and can result in not being invited back to the Market.
 7. The Certified Producers Certificate (CPC) embossed copy must be conspicuously posted at the farmer's point of sale.
 8. Banner must be displayed with the name of the Farm, County of the Farm and the words "We grow what we sell".
 9. The farmer must provide, in a timely manner, a copy of their CPC to the Market Manager at each yearly renewal.
 10. Participants will be individually responsible for conformance to local, state and federal laws. State sales tax is the sole responsibility of participants selling taxable items.
 11. All commodities sold must meet the requirements of the County of San Bernardino and the California Department of Agriculture codes. Only quality produce may be displayed and sold. The Market Manager reserves the right to have poor quality product pulled and from display.
 12. Prices must be clearly posted.
 13. Scales must be in compliance with the San Bernardino County Department of Agriculture/Weights and Measures.
 14. Participants selling produce must have protective covering in good condition over their tables.
 15. Vendor's area must be free of debris before vendor departs.

Farmer's Permit

Farmers must have a current Certified Producer Certificate (CPC) and sell only what they grow. At the discretion of the Market Manager, a farmer may sell for another Certified Producer.

Food Vendor's Permit

Food vendors are responsible to obtain a San Bernardino County Cottage Food

Operation (CFO) permit or a Temporary Food Facility (TFF) permit:

http://www.sbcounty.gov/dph/dehs/Depts/EnvironmentalHealth/BusinessServices/food_restaurants.aspx.

Seller's Permit

If appropriate, vendors are responsible for obtaining a Seller's Permit:

<http://www.cdtfa.ca.gov/formspubs/pub107/>

Vendor Insurance

Vendors are required to obtain liability insurance. The Farmers' Market insurance covers Market patrons but does *not* cover vendors, vendor mishaps or vendor negligence.

The policy should be a minimum of 1 million per occurrence with a 2 million aggregate limit.

Yucca Valley Founders Plaza Certified Farmers' Market and the Town of Yucca Valley it's officers, officials, employees, and volunteers must be listed as additional insured or the policy must contain a blanket additional insured endorsement.

Additional Insured instructions as follows:

In the "Description of Operations" box: Yucca Valley Founders Plaza Certified Farmers' Market located on Elk Trail between Twentynine Palms Hwy and Yucca Trail, Yucca Valley, CA 92284 is listed as additional insured.

Town of Yucca Valley it's officers, officials, employees, and volunteers
57090 Twentynine Palms Hwy, Yucca Valley, CA 92284
Listed as additional insured.

If you currently have no Liability Insurance, we suggest considering Campbell Risk Management: <https://www.campbellriskmanagement.com/>

Vendor Conduct

Please make a maximum effort to be courteous and respectful to all guests and fellow vendors. Please keep spaces clean and safe. This is a non-smoking/non-vaping event.

Manager

The Manager assigns booth spaces and collects fees. The Manager has full discretion to accept new vendors and new items for sale. Booth spaces are not guaranteed. Management reserves the right to allow or refuse a vendor to sell their products at Yucca Valley Founders Plaza Certified Farmers' Market.

Thank you for your interest in the Yucca Valley Founders Plaza Certified Farmers' Market.

Sincerely,
Lori Herbel Manager
760-420-7529

**Hold Harmless Provision for Yucca Valley Founders Plaza
Certified Farmers' Market**

The Yucca Valley Founders Plaza Certified Farmers' Market, including property owners of the Farmers' Market site The Town of Yucca Valley including all of each named entities, their agents, successors and/or assigns, shall not be liable for any damages whatsoever, including property damage and/or personal injury to any Vendor, its agents, employees, guests, successors and/or assigns, which may occur on or about any part of the Yucca Valley Founders Plaza Certified Farmers' Market that is being used for the "Farmers' Market" regardless of how such injury or damage may have occurred. Vendor waives any claim against the Yucca Valley Founders Plaza Certified Farmers' Market including property owners of the Farmers' Market site, the Town of Yucca Valley it's officers, officials, employees, and volunteers for any liability, damages, or expenses arising out of any claim for injury or damage to any person(s) or property or of any kind whatsoever, together with all costs in connection with the defense, including attorney's fees. Vendor agrees to indemnify and hold the Yucca Valley Founders Plaza Certified Farmers' Market, including the Town of Yucca Valley including all of each named entities, their employees, agents, successors and/or assigns, harmless in regards to any injury or damage to any third party or property resulting in whole or on part from Vendor's use of or presence at the subject premises.

I have received a copy of the rules for the Yucca Valley Founders Plaza Certified Farmers' Market and agree to the terms contained therein, including the above hold harmless provision.

Business Name_____

Name_____

Signature_____

Date_____

Vendor Copy

**Hold Harmless Provision for Yucca Valley Founders Plaza
Certified Farmers' Market**

The Yucca Valley Founders Plaza Certified Farmers' Market, including property owners of the Farmers' Market site The Town of Yucca Valley including all of each named entities, their agents, successors and/or assigns, shall not be liable for any damages whatsoever, including property damage and/or personal injury to any Vendor, its agents, employees, guests, successors and/or assigns, which may occur on or about any part of the Yucca Valley Founders Plaza Certified Farmers' Market that is being used for the "Farmers' Market" regardless of how such injury or damage may have occurred. Vendor waives any claim against the Yucca Valley Founders Plaza Certified Farmers' Market including property owners of the Farmers' Market site, the Town of Yucca Valley it's officers, officials, employees, and volunteers for any liability, damages, or expenses arising out of any claim for injury or damage to any person(s) or property or of any kind whatsoever, together with all costs in connection with the defense, including attorney's fees. Vendor agrees to indemnify and hold the Yucca Valley Founders Plaza Certified Farmers' Market, including the Town of Yucca Valley including all of each named entities, their employees, agents, successors and/or assigns, harmless in regards to any injury or damage to any third party or property resulting in whole or on part from Vendor's use of or presence at the subject premises.

I have received a copy of the rules for the Yucca Valley Founders Plaza Certified Farmers' Market and agree to the terms contained therein, including the above hold harmless provision.

Business Name_____

Name_____

Signature_____

Date_____

Yucca Valley Founders Plaza Certified Farmers' Market Copy
Please return to the Manager

**TOWN OF YUCCA VALLEY
TOWN COUNCIL MEETING MINUTES
FEBRUARY 18, 2025**

OPENING CEREMONIES

CALL TO ORDER

Mayor Jeff Drozd called the meeting to order at 5:00 PM.

ROLL CALL

PRESENT: Drozd, Abel, Denison, Lombardo, Schooler

ABSENT:

PLEDGE OF ALLEGIANCE

Led by San Bernardino County Sheriff's Captain Warrick

INVOCATION

Led by Pastor Bill Wilcox, Living Hope Church

PRESENTATIONS, INTRODUCTIONS, RECOGNITIONS

1. San Bernardino County Fire Protection District Update- Assistant Chief Bill Villarino

San Bernardino County Fire Protection District Assistant Chief Villarino provided an update on the planned replacement facility for Station 41 and shared information on calls for service for the fourth quarter 2024. Fire prevention tips and defensible space measurements were announced.

Chief Villarino fielded public comments.

APPROVAL OF AGENDA

RESULT: APPROVED [UNANIMOUS]
MOVER: Rick Denison, Council Member
SECONDER: Jim Schooler, Council Member
AYES: Drozd, Abel, Denison, Lombardo, Schooler

CONSENT AGENDA

RESULT: APPROVED [UNANIMOUS]
MOVER: Rick Denison, Council Member
SECONDER: Robert Lombardo, Council Member
AYES: Drozd, Abel, Denison, Lombardo, Schooler

2. Town Council - Regular Meeting - Feb 4, 2025 5:00 PM

MOTION:

Approve the meeting minutes of February 4, 2025 as presented.

3. Approve the Formation of an Ad Hoc Committee for Town Manager Employment Agreement Negotiations

MOTION:

Create an ad hoc committee consisting of the Mayor and Mayor Pro Tem to serve on the committee to negotiate possible amendments to the Town Manager's Employment Agreement for consideration by the full Town Council at a future public meeting.

4. Adopt the Yucca Valley Aquatic and Recreation Center Project – Town Project 6009 Budget Amendment and Consultant Services additional fund

MOTION:

1- Adopt Resolution No. 25-03 approving a budget amendment to the FY 2025-26 Special Revenue Fund Budget appropriating an additional \$1,000,000 of Town Capital Project Reserve funds, as identified in Exhibit A.

2- Approve contract amendments for increases in the amount of \$335,880 to SAFEWORKCM; \$85,000 for Landmark Geo-Engineers; \$400,000 to HMC Architects, and \$79,000 to Dahlin.

5. Approve the Authorization to Purchase Replacement Fleet Vehicle and Declaration of Surplus Equipment and Vehicles

MOTION:

1- Approve the purchase of a 2025 Jeep Cherokee Summit 4x4 from Joshua Tree Chrysler Dodge Jeep Ram in the amount of \$73,003.71 and authorize the Mayor, Town Manager, and Town Attorney to sign all documents necessary for the purchase; and authorize an additional \$4,000.00 if manufacturing changes affect the purchase price.

2- Declare Unit #11, #16, #53, #54, #58, #64, and #76 as described in this staff report as surplus, and approves the sale of surplus equipment and supplies, authorizing the Town Manager to auction/sell through a public bidding/auction process or through disposition through auto dismantling services.

3- Authorize the Town Manager to execute all vehicles sales paperwork for disposing of Town surplus vehicles and equipment.

6. Approve the AB1234 Reporting Requirements

MOTION:

Receive and file the AB1234 Reporting Requirement Schedule for the month of January 2025.

7. Approve the Ratification of Warrant Registers

MOTION:

Ratify the Payroll Registers totaling \$249,675.47 dated January 03, 2025, \$262,816.88 dated January 17, 2025, and \$221,419.66 dated January 31, 2025.

Ratify the Warrant Registers totaling \$84,680.49 dated January 06, 2025, \$4,280,407.42 dated January 17, 2025, and \$1,004,101.63 dated January 31, 2025.

Mayor Drozd opened public comments for the consent agenda items. With no members of the public wishing to speak, public comments were closed.

DEPARTMENT REPORTS

8. Approval of Agreement for Governmental Relations Services

Deputy Town Manager Stueckle presented the staff report requesting approval of a professional services contract with Capitol Advocacy for proposed representation that will provide both Federal and State Governmental Relations with a singular well-positioned vendor.

Mayor Drozd opened public comments. With no members of the public wishing to speak, public comments were closed.

Mayor Pro Tem Abel thanked Mayes for attending this evening.

Council Member Denison thanked Mayes for his work in Sacramento looks forward to future discussions.

Council Member Lombardo thanked Mayes for the advocacy assistance.

Mayor Drozd thanked Mayes for his assistance and previous work in the community.

MOTION:

- Approve an Agreement for Governmental Relations Services with Capitol Advocacy, establishing the written fee agreement and setting forth the scope of services and fees to be charged for Town Governmental Relations services.
- Authorize the Town Manager to execute an Agreement for Services using the Town's standard Professional Services Agreement.

RESULT: **APPROVED [UNANIMOUS]**

MOVER: Merl Abel, Mayor Pro Tem

SECONDER: Jim Schooler, Council Member

AYES: Drozd, Abel, Denison, Lombardo, Schooler

9. Development of a Town Farmers' Market Event

Recreation Supervisor Rardon presented the staff report requesting review and guidance on a proposed farmers market event. Staff recommends a certified farmers market to be held in the Old Town Parking/Event Space currently under development. It is also recommended by staff to engage a third-party operator with limited Town sponsorship.

Mayor Drozd opened public comments.

Written comments in favor received from:

Chelsea Hagler

Thellis Pittman

Sandy Smith

With no members of the public wishing to speak, Mayor Drozd closed public comments.

Mayor Drozd commented he is in agreement with including SNAP and EBT and inquired on a potential third tier of approved products. Drozd inquired if other commercial entities are hosting similar events.

Council Member Lombardo agreed with the recommendation of a third-party vendor to manage a certified market and inquired if there is flexibility if it is truly a certified market.

Council Member Schooler expressed he was in favor of a certified market and having a knowledgeable third-party operator to assist with presenting the event.

Council Member Denison expressed the community's overwhelming interest in a local farmer's market and asked if there is any flexibility to include additional food items if operating as a certified market.

Mayor Pro Tem Abel also supports using a third-party operator with appropriate insurance and would like the operator's input on schedule and safety.

Community Services Manager Earnest provided an overview of Council direction.

RESULT: NO MOTION MADE

10. Hi-Desert Nature Museum Strategic Plan 2024-2028

Museum Supervisor Hilderbrand presented the Hi Desert Nature Museum's 2024-28 Strategic Plan.

Mayor Drozd opened public comments. With no members of the public wishing to speak, public comments were closed.

Council Member Lombardo commented favorably on the four-year plan and staff's vision to improve the Museum.

Council Member Schooler complemented Hilderbrand and staff on the amazing plan and the visioning of additional event space. Schooler inquired about the accreditation process.

Council Member Denison commented on the vision and collaboration with other agencies for increased experiences.

Hilderbrand received favorable comments on the new logo and t-shirt design.

MOTION:

Accept the recommendation of the Parks, Recreation and Cultural Commission and approve the Hi-Desert Nature Museum Strategic Plan for 2024-2028.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Robert Lombardo, Council Member
SECONDER: Jim Schooler, Council Member
AYES: Drozd, Abel, Denison, Lombardo, Schooler

11. Public Art Program - Temporary Art Installation Library Plaza

Recreation Supervisor Rardon presented the staff report seeking approval of the Parks, Recreation, and Cultural Commission's selection for a temporary installation of public art at the San Bernardino County Library location. The art piece is named "Where is my mind?" by Artist Jeff Lee and would be installed through November 2025.

Mayor Drozd opened public comments. With no other members of the public wishing to speak public comments were closed.

Mayor Drozd asked about the installation schedule.

Council Member Schooler inquired on the artwork's height and proposed installation orientation. Schooler thanked the Parks, Recreation and Cultural Commissioners for their review of the submissions.

Council Member Denison thanked all the artists for the fantastic submissions and thanked staff for facilitating the process.

Recreation Supervisor Rardon confirmed the art pieces are on loan for the installation and returned to the artist after the public display period.

Council Member Lombardo spoke favorably of the selected artwork.

Mayor Pro Tem Abel thanked the Parks, Recreation and Cultural Commissioners for their review of the item and complemented the quality of artists who submitted their proposals. Abel suggested the installation of permanent lighting at the library plaza location.

MOTION:

Accept the recommendation of the Parks, Recreation and Cultural Commission and approve the submission of the selected artist, Chad LaFever, as the Library Plaza Temporary Art Installation for 2025.

RESULT: **APPROVED [UNANIMOUS]**

MOVER: Merl Abel, Mayor Pro Tem

SECONDER: Rick Denison, Council Member

AYES: Drozd, Abel, Denison, Lombardo, Schooler

12. Spring/Summer 2025 Community Services Planned Programs

Community Services Manager Earnest presented the staff report for the proposed 2025 spring and summer programming.

Mayor Drozd opened public comments.

A member of the public inquired on the proposed schedule for adult lap swim.

With no other members of the public wishing to speak, Mayor Drozd closed public comments.

MOTION:

Accept the recommendation of the Parks, Recreation and Cultural Commission and approve the Spring/Summer 2025 Community Services Planned Programs.

RESULT: **APPROVED [UNANIMOUS]**

MOVER: Rick Denison, Council Member

SECONDER: Robert Lombardo, Council Member

AYES: Drozd, Abel, Denison, Lombardo, Schooler

PUBLIC COMMENTS

Mayor Drozd opened public comments for items not on the agenda.

Pilar Crossman, Yucca Valley spoke on the homeless encampment and trash on Pima Trail and interaction with the nearby hotel.

Clark Staehle, Yucca Valley commented on the condition of Crestview Drive and the previously requested dirt road maintenance discussion.

The following spoke on concerns with the Yucca Valley Animal Shelter operations.

Cristie Carter, Yucca Valley

Candy Moulton, Yucca Valley

Cheryl Contolpulos, Yucca Valley

Christine Bostrom, Yucca Valley
Evelyn Hanna, Morongo Valley
Meredith Kuchon, Yucca Valley
Susan Herring, Pioneertown
Greg Herring, Pioneertown
James Porter, Yucca Valley
Quincy Bates, Yucca Valley
Jon Carlson, Yucca Valley
Susan Burnett, Pioneertown
Rich Middlebrough, Yucca Valley
Wendy Jordan, Director of Joshua Tree No Kill Shelter
Russ Walling (written comment)
Rivi, Twentynine Palms (Yucca Valley Animal Shelter employee) Spoke of the caring staff at the Yucca Valley Shelter.

With no other members of the public wishing to speak, Mayor Drozd closed public comments.

STAFF REPORTS AND COMMENTS

Public Works Director Qishta provided a brief capital improvement project update.

Deputy Town Manager Stueckle thanked the public for their comments.

MAYOR AND COUNCIL MEMBER REPORTS AND COMMENTS

Council Member Denison thanked the public for the information presented this evening.

Council Member Lombardo spoke with appreciation for the communication from the public this evening. Lombardo described a community event space he experienced during a recent trip.

Council Member Schooler concurred with previous Council Member comments and thanked the public for their participation this evening.

Mayor Pro Tem Abel also spoke with appreciation for the comments this evening and reminded the public of past Council action in support of local animals. Abel thanked Mr. Staehle for bringing up the dirt-road maintenance topic.

Mayor Drozd spoke of a positive experience at the Yucca Valley Animal Shelter. Drozd thanked the public for staying to the end of the meeting to listen to Council Member comments.

ANNOUNCEMENTS

Upcoming Meeting Schedule

The next regular meeting of the Yucca Valley Town Council will be held on Tuesday, 2025 at 5:00 PM in the Yucca Valley Community Center Yucca Room.

With no further business, Mayor Drozd adjourned the meeting at 7:50 pm.

Respectfully Submitted,

Lesley Copeland, CMC
Town Clerk

**TOWN OF YUCCA VALLEY
TOWN COUNCIL MEETING MINUTES
JUNE 17, 2025**

CLOSED SESSION

Town Council will meet in closed session pursuant to the provisions of Government Code Section 54956.9(d)(4) to confer with legal counsel with regard to one matter of potential initiation of litigation.

REPORT OUT OF CLOSED SESSION

Town Attorney Jex stated there was no reportable action in Closed Session.

OPENING CEREMONIES

CALL TO ORDER

Mayor Jeff Drozd called the meeting to order at 5:00 PM.

ROLL CALL

PRESENT: Drozd, Abel, Denison, Lombardo, Schooler

ABSENT:

PLEDGE OF ALLEGIANCE

INVOCATION

Led by Pastor Robert Valenzuela, Yucca Valley Church of the Nazarene

PRESENTATIONS, INTRODUCTIONS, RECOGNITIONS

1. Recognition of Outgoing Parks, Recreation, and Cultural Commissioners

Community Services Manager Earnest presented plaques to Audry Wilcox and Ed Keisling in recognition of their contributions and provided a summary of their work, expressing the Town's appreciation for their service.

Councilmember Schooler thanked the Commissioners for their dedication and noted that both had previously served as Town employees.

Councilmember Denison expressed his gratitude and highlighted the valuable artistic perspective they brought to the Commission.

Councilmember Lombardo also extended his thanks.

Councilmember Abel, who previously served on the PRCC, shared his appreciation as well.

2. Introduction of Town Employees

Museum Supervisor Hilderbrand introduced the newest Museum employee, Ashley Wagner.

Deputy Town Manager Stueckle introduced Amanda Saliba, the newest Animal Shelter Specialist/Control Officer.

APPROVAL OF AGENDA

RESULT: APPROVED [UNANIMOUS]
MOVER: Rick Denison, Council Member
SECONDER: Robert Lombardo, Council Member
AYES: Drozd, Abel, Denison, Lombardo, Schooler

CONSENT AGENDA

RESULT: APPROVED [UNANIMOUS]
MOVER: Rick Denison, Council Member
SECONDER: Jim Schooler, Council Member
AYES: Drozd, Abel, Denison, Lombardo, Schooler

3. Town Council - Regular Meeting - May 20, 2025 5:00 PM

MOTION:
Approve the meeting minutes of May 20, 2025 as presented.

4. Approve the Rejection of Claims

MOTION:
That the Town Council rejects three Claims filed against the Town of Yucca Valley submitted on May 27, 2025, by Lahmani Law, on behalf of Parker Pew, Diana Pew and Cannon Pew.

5. Approve the Town Council Meeting Calendar Update

MOTION:
Receive and file the updated Town Council Meeting Calendar through January 2026.

6. Approve the 2025 Legislative Priorities

MOTION:
That the Town Council adopt the Town of Yucca Valley 2025 Legislative Priorities subject to any desired modifications.

7. Approve the Community Development/Public Works Yard Administrative Building, Flooring Replacement Project

MOTION:

That the Town Council:

1. Waives formal bidding procedures pursuant to Town purchasing policies, and awards bid in the amount of \$51,164.00 to DFS Flooring for the removal and replacement of all flooring at the Community Development/Public Works Yard Administrative Building located at 58928 Business Center Drive; and

2. Approves a contingency in the amount of \$5,836.00 to cover any ancillary and incidental expenses, authorizes the Mayor, Town Manager and Town Attorney to sign any/all agreements necessary to complete the project.

3. The Town Council directs staff to return with a budget amendment for appropriating funds from Fund 800, Capital Projects Reserve Fund, to fund the project.

8. **Adopt the Resolution No. 25-16: Town of Yucca Valley, FY 2025-2026, SB 1, Road Maintenance and Rehabilitation Account (RMRA): Approval of the project list; Authorization to Submit the Town's Project List to the California Transportation Commission.**

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, APPROVING THE TOWN OF YUCCA VALLEY RMRA/SB1 PROJECT SUBMITTAL FOR FY 2025-26 AND APPROVING THE FY 2025-26 RMRA PROJECT LIST FOR SUBMITTAL TO THE CALIFORNIA TRANSPORTATION COMMISSION AND AUTHORIZING STAFF TO SUBMIT THE INFORMATION TO THE CALIFORNIA TRANSPORTATION COMMISSION.

MOTION:

That the Town Council adopts Resolution 25-16, approving the allocation of the Town's Fiscal Year 2025-2026 SB 1, Road Maintenance and Rehabilitation Account (RMRA) funds, estimated at the amount of \$569,157.00; approving the associated project list for expenditure of RMRA funds as the Town's project for fiscal year 2025-2026; and direct staff to publish and transmit the approved project list to the California Transportation Commission and any other required state agencies in accordance with the legislative requirements.

9. **Approve the Award of Bid, Curb, Gutter and Headwall, Yucca Trail, between Airway and Palo Alto.**

MOTION:

That the Town Council awards bid in the amount of \$22,345.00 to MD Concrete for the construction of the installation of Curb and Gutter along with headwall on Yucca Trail between Airway Avenue and Palo Alto Avenue, and authorizes the Town Manager, Town Attorney, and Mayor to sign any/all documents necessary to complete the project.

10. **Adopt the Resolution No. 25-17: Measure I Five-Year Capital Improvement Program, 2025/2026 to 2029/2030, Meas**

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, ADOPTING THE FIVE-YEAR MEASURE I CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS 2025/2026 TO 2029/2030.

MOTION:

That the Town Council adopts Resolution No. 25-17 approving the Measure I Five-Year

Capital Improvement Program and Expenditure Strategy for Fiscal Years 2025/2026 to 2029/2030.

11. Approve the AB1234 Reporting Requirements

MOTION:

Receive and file the AB1234 Reporting Requirement Schedule for the month of May 2025.

12. Approve the Ratification of Warrant Registers

MOTION:

Ratify the Payroll Registers totaling \$261,547.04 dated May 09, 2025, and \$272,228.24 dated May 23, 2025.

Ratify the Warrant Registers totaling \$4,279,798.21 dated May 09, 2025, and \$476,733.16 dated May 23, 2025.

PUBLIC HEARING

13. Assembly Bill 2561 - Public Hearing on Town vacancies and Recruitment and Retention efforts.

Human Resource Manager Breidenbach provided Town Council with a presentation on Town Vacancies and Recruitment and Retention Efforts.

Mayor Drozd opened Public Hearing. With no members of the Public wishing to speak, Mayor Drozd closed public comment.

MOTION:

That the Town Council receive and file this review and summary following the Public Hearing.

RESULT: RECEIVED AND FILED

DEPARTMENT REPORTS

14. Hazard Mitigation Plan Adoption

A RESOLUTION 25-18 OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, ADOPTING THE 2025 HAZARD MITIGATION PLAN

Senior Management Analyst Rice and Carolyn Harshamn, CEM Emergency Planning Consultant, presented the department report and a presentation to Town Council.

Mayor Drozd opened Public Comment. With no members of the Public wishing to speak, Mayor Drozd closed public comment.

MOTION:

That the Town Council adopts Resolution No. 25-18 adopting the Town of Yucca Valley Hazard Mitigation Plan

RESULT: ADOPTED [UNANIMOUS]
MOVER: Robert Lombardo, Council Member
SECONDER: Rick Denison, Council Member
AYES: Drozd, Abel, Denison, Lombardo, Schooler

15. Hi-Desert Nature Museum Outdoor Expansion Project - Conceptual Design

Community Services Manager Earnest introduced the staff report and Museum Supervisor Hildebrand, who provided a presentation to the Town Council on the proposed Museum site concept.

Mayor Drozd opened public comment.

Lori Herbel expressed support for the project and suggested incorporating a designated area for desert tortoises, noting the Living Desert's legal adoption program.

James Porter stated that the Museum is a "gem of Yucca Valley" and that improvements are long overdue.

With no additional members of the public wishing to speak, Mayor Drozd closed public comment.

Councilmember Schooler thanked staff and praised the vision of the project, noting confidence in the team and direction.

Councilmember Denison highlighted the detail of the presentation, shared personal appreciation, and agreed with the public comments.

Councilmember Lombardo thanked Celeste, expressed support for the design concept, and noted the site's potential for events and educational opportunities.

Mayor Pro Tem Abel asked about potential impacts to exterior areas.

Town Manager Yakimow responded that circulation changes are included but no modifications are planned for the Museum itself.

Mayor Pro Tem Abel expressed support for the project, and Mayor Drozd thanked staff.

MOTION:

That the Town Council approve a professional services agreement with RHA Architects in an amount of \$13,020.00 for conceptual design of improvements at the Hi-Desert Nature Museum and authorize the Mayor, Town Manager and Town Attorney to sign all related documents and make any non-substantive changes.

RESULT: APPROVED [UNANIMOUS]
MOVER: Merl Abel, Mayor Pro Tem
SECONDER: Robert Lombardo, Council Member
AYES: Drozd, Abel, Denison, Lombardo, Schooler

16. Authorization to Release a Request for Proposals for a Town Farmers' Market Event

Recreation Supervisor Rardon presented the staff report regarding the release of a Request for Proposals (RFP) for the Farmers Market.

Mayor Drozd opened public comment.

Mayor Pro Tem Abel asked for clarification regarding Council direction on food trucks.

Recreation Supervisor Rardon explained that food trucks could be permitted under vendor rules, within the 25% allowance or curbside, and that the Town's special license permits govern street vendor guidelines.

Allie Irwin of Joshua Tree expressed support for a local farmers market and emphasized that animals should not be included as entertainment.

Lori Herbel thanked the Council for the opportunity to speak and shared her 20 years of experience in certified farmers markets, including 18 years as a certified market manager. She emphasized that certified markets were created to sustain family farms under state regulations and to provide opportunities for the community to meet local farmers and access fresh produce. She expressed that the market should complement, not compete with, existing businesses and raised concerns that food trucks often create competition with local restaurants.

With no additional members of the public wishing to speak, Mayor Drozd closed public comment.

Mayor Pro Tem Abel asked about animals in the RFP.

Recreation Supervisor Rardon said there was no specific language.

Mayor Pro Tem Abel supported excluding animals and emphasized insurance, safety, uniform appearance, and avoiding competition with local businesses.

Councilmember Lombardo stressed consistency and adequate farmer participation.

Councilmember Schooler highlighted site benefits and asked about timing.

Recreation Supervisor Rardon said the market is expected to run weekly.

Councilmember Denison confirmed vendors may come from any county.

Mayor Drozd asked about SNAP.

Recreation Supervisor Rardon said the Town will support participation, and Lori Herbel explained the process for farmers.

Council agreed to keep the RFP broad and to exclude animal entertainment and food trucks.

MOTION:

That the Town Council authorizes staff to release a Request for Proposals (RFP) for the operation and management of a Farmers Market at Founders Plaza in Old Town, subject to minor editing as approved by the Town Manager.

RESULT: **APPROVED [UNANIMOUS]**

MOVER: Jim Schooler, Council Member

SECONDER: Robert Lombardo, Council Member

AYES: Drozd, Abel, Denison, Lombardo, Schooler

17. Town Project No.5005 – : Yucca Valley Senior Center Modernization Phase 2 Project - Change Order #12 and #13, Consultant Services Amendment #2

Public Works Director Qishta presented the staff report and recommendations for the Senior Center Project.

Mayor Drozd opened public comment, and with no speakers, closed public comment.

Councilmember Lombardo noted that while he does not like costly change orders, the improvements are necessary and will help the area match the front of the building, with colors consistent with the Town Hall Expansion.

Mayor Pro Tem Abel asked about sealing the upper parking lot.

Public Works Director Qishta explained that it has deteriorated beyond sealing and drainage improvements are needed.

Councilmember Schooler noted the building's use for community gatherings beyond senior lunches and expressed support for the project.

Mayor Drozd added that the facility is used for many events and mentioned the potential for a new name.

MOTION:

That the Town Council;

- 1- Amends the budget to allocate \$360,000.00 from Measure Y Fund 801 for the Town Project No.5005.
- 2- Approves Change Order #12 to the contract with SPEC Construction Company, Inc. for Dining Room renovation to include flooring, painting, lighting, and window covering,, increasing the contract by \$249,247.19, bringing the original contract amount of \$2,173,000.00 to \$2,422,247.19.
- 3- Approves Change Order #13 to the contract with SPEC Construction Company, Inc. for the complete removal and replacement of asphalt for the upper parking lot,, increasing the contract by \$63,562.27, bringing the contract amount of \$2,422,247.19 to \$2,485,809.46.

- 4- Approves a contingency of \$30,000.00 to cover any ancillary and incidental expenses, authorize the Town Manager or his designee to approve any subsequent amendments for a total contact amount not to exceed.
- 5- Approves Amendment # 2 for an increase in the amount of \$15,134.51 to Holt Architects to assist with design and submittal's approval for the Change Order #12, increasing the contract amount from \$268,223.00 to \$283,357.51.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Robert Lombardo, Council Member
SECONDER: Rick Denison, Council Member
AYES: Drozd, Abel, Denison, Lombardo, Schooler

18. Town Manager Employment Contract Amendment

Attorney Tom Jex presented the staff report.

Mayor Drozd opened public comment, and with no speakers, closed public comment.

Mayor Pro Tem Abel highlighted the Town Manager's extended term, noting his last merit increase in 2021, his success in securing \$35 million in funding, and his ability to navigate complex issues, with support from the ad hoc committee.

Councilmember Denison praised the Town's consistent year-over-year performance, Measure Y accomplishments, and significant improvements at North Park, crediting strong leadership and a capable team.

Councilmember Schooler echoed this support, commending the Town Manager's leadership, professionalism, financial expertise, and positive effect on staff morale. Councilmember Lombardo expressed appreciation for the Town Manager's contributions and his role in fostering staff development.

Mayor Drozd thanked him for his dedication, accessibility, and active engagement with the community.

MOTION:
That the Town Council approves the fourth amendment to the Town of Yucca Valley Employment Agreement for the position of Town Manager.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Merl Abel, Mayor Pro Tem
SECONDER: Jim Schooler, Council Member
AYES: Drozd, Abel, Denison, Lombardo, Schooler

FUTURE AGENDA ITEMS

Mayor Drozd opened public comment.

Town Council heard from Greg Gendron, James Porter, Susan Herring, Allie Irwin, Melissa, and Cheryl Contapolis. Community members expressed concerns regarding Animal Shelter operations, including delays in software implementation, volunteer and foster programs, adoption tracking, and data reporting. Commenters emphasized the importance of timely, accurate data, community engagement, and transparent management.

STAFF REPORTS AND COMMENTS

Community Services Manager Earnest reported on the successful Renaissance event with 500 wristbands distributed, two magic shows, and many costumes. She noted that the pool is now open.

Deputy Town Manager Stueckle provided updates on the slurry seal project, upcoming public hearing dates, recent emergency hires, and shelter operations, including staffing, software improvements, and communications.]

Recreation Supervisor Rardon announced the return of the Fourth of July event.

Council wished a happy birthday to Councilmember Lombardo.

MAYOR AND COUNCIL MEMBER REPORTS AND COMMENTS

Council Member Denison thanked Mayor, Ed, and Audry, encouraged investing time in the community, and welcomed new staff Ashley and Amanda.

Council Member Lombardo thanked Ed, Audry, Shane, and staff, emphasizing that customer service is a priority.

Council Member Schooler had no additional comments.

Mayor Pro Tem Abel reflected on the privilege of serving the community and the basin-wide impact of their work. He praised staff for their efforts in recruiting, interviewing, and leading as a team, and thanked Ed for his service.

Mayor Drozd wished Ed a happy birthday, thanked him, and encouraged email as the best form of communication.

ANNOUNCEMENTS

Upcoming Meeting Schedule

The Town Council meeting of July 1, 2025 has been canceled due to a lack of a quorum.

YUCCA VALLEY TOWN COUNCIL MINUTES

June 17, 2025

The next regular meeting of the Yucca Valley Town Council will be held on Tuesday, July 15, 2025 at 5:00 PM in the Yucca Valley Community Center Yucca Room.

The meeting was adjourned at 7:30pm

Respectfully Submitted,

Brooke Dudra
Deputy Town Clerk

DRAFT